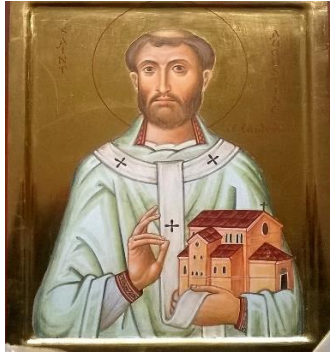


St Augustine of Canterbury, Belvedere



ANNUAL REPORT AND FINANCIAL STATEMENT OF THE PAROCHIAL CHURCH COUNCIL For the year ended December 2021

Vicar

**The Reverend Canon Clive W Jones ssc
The Vicarage
72 St Augustine's Road
Belvedere
Kent DA17 5HH**

Bank

Santander

Independent Examiner

**James Heuerman-Williamson FCCA FMAAT Msc. FFIS
32 The View London SE2 0DX**

St Augustine of Canterbury, Belvedere Registered Charity No 1136137

Mission Statement

*As a Parish Church, our task is to show God's love,
and new life to the community through sacramental worship,
scriptural teaching, Christian fellowship and outreach into the parish
& to make new disciples of Jesus Christ*

Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the parish priest, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibility for the Church and hall.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During 2021 the following people have served as members of the PCC:

Ex-officio Chairman Fr Clive Jones

Wardens	Mr Ian Fitzgibbon	2021 to 2022
	Mrs Manda Dunne	2021 to 2022

Representatives on the Deanery Synod:	Mr Keith Trutzenbach
	Miss Sheelagh Gudgeon (resigned November 2021)

Elected members:	Mr Mark Addison (Treasurer)	2021 to 2024
	Mrs Donna Ducker (Secretary)	2020 to 2023
	Ms Alison Ayeh-Sawyer	2019 to 2022
	Mr Stephen Brody	2020 to 2023
	Mrs Patricia Eldridge	2019 to 2022
	Mrs Heather McCulley	2020 to 2023
	Mr Edward Raymond	2021 to 2024
	Mr Milton Sawyerr	2019 to 2022
	Mr Leroy Thomas	2021 to 2024

Safeguarding Statement

The PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Like all Church of England churches, **safeguarding and safer recruitment** are paramount. The PCC are committed to ensuring that our church and hall are safe places for all who use them. For more detailed information and guidance see the [Parish Safeguarding Handbook](https://www.rochester.anglican.org). <https://www.rochester.anglican.org> and click on safeguarding. Produced by the National Safeguarding Team, it is a comprehensive guide, summarising the key areas a parish need to address with regards to safeguarding.

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any directions given by the PCC. It generally meets before PCC meetings to set agendas etc. The committee comprises the vicar, church wardens, treasurer and secretary of the PCC.

Safeguarding Committee

This committee was put in place in September 2016 to ensure that safeguarding procedures are followed correctly at all times. Members of the committee are Fr Clive Jones, Pat Eldridge, Heather McCulley (Parish Safeguarding Officer for children & vulnerable adults), Jo Whittle (DBS Lead Recruiter) and Donna Ducker (Parish Administrator/Deputy Lead Recruiter)

Risk Management

The Child Protection Procedures are kept under review. Heather McCulley is the Parish Safeguarding Office and Jo Whittle the Parish Disclosure Officer.

The requirements of the Disclosure & Barring Service have been implemented and a rolling programme of disclosure for people currently requiring disclosure is in progress. DBS checks are required for all in contact with children & vulnerable adults.

All new people requiring disclosure are required to submit the necessary application form prior to undertaking work within the parish.

Current DBS holders are Fr Clive Jones, Keith Trutzenbach, Win Vousden, Manda Dunne, Heather McCulley, Helen Amos, Caroline. Mark & Ella Addison, Ian Fitzgibbon, Jo and Mark Whittle, Pat Eldridge, Donna Ducker, William Bulley, Sheelagh Gudgeon, Brenna Chaplin, Alison Sawyer, Edward Raymond, Milton Sawyerr, Stephen Brody & Leroy Thomas.

Fr Clive and Keith Trutzenbach have also completed C3 training which is the highest level of training available. All PCC members are undertaking rolling programme of C0 & C1 training.

Financial Activities

A claim has been submitted to HMRC for Gift Aid Tax Recovery of £5,690.50p by Milton Sawyer, Gift Aid secretary. We gave small donations to various charitable causes during the year including Evergreen.

We are in a position to pay all utilities as well as part of our regular stipend, Church Repair fund and Parish Share to the Diocese.

The Parish has in place a Health and Safety Policy which all members of the church and hall hirer are to adhere to.

Church Attendance

In 2021 79 members were on the electoral roll of whom 52% are resident in the parish.

Activities of the Parochial Church Council.

In 2021 the PCC met 4 times with an average attendance of 80%.

ERITH DEANERY SYNOD

The Synod has met once since our APCM in May 2021. The meeting was held at Christ Church, Bexleyheath on 12th October 2021.

Jane Winter, chairman of the Diocesan consultancy group for Living in Love & Faith, gave a presentation on that subject.

Area Dean Adam Foot reported that the Erith Deanery Youth Trust had come to an end and had been replaced by the Erith Deanery Youth Trust Association.

Richard Percival

Lay Chair

Erith Deanery Synod

Parish Activities in 2021

- Confirmation of 6 candidates by the Bishop of Richborough
- Carrot Wood Activity Day October half term. Fr Clive & Pat Eldridge accompanied young people from our parish & St Michael's Abbey Wood.
- Organ sequencer purchased with grants from St George's Bickley and St Agnes Trust.
- Essential roof and gutter repair was undertaken at a cost of £1500 which was paid for by a grant from the Church Union.
- Mission Partnership organised a Walsingham Day at St Mary's Swanley in September as the pilgrimage was not possible due to the pandemic.
- Our Christmas Fair was the most successful ever raising over £2,000.

Due to the Covid 19 Pandemic all church activities were severely curtailed. Said masses weekdays & Sunday Mass was celebrated with incidental music until we could resume hymn singing in July. The organ sequencer has been used every Sunday since full sung mass commenced showing our commitment to singing.

The parish remains under the episcopal oversight of the Bishop of Richborough. We are also affiliated to "The Society" which provides collegiality on behalf of Forward in Faith.

Fr Clive attends the Bishop of Richborough's Council of Priests. He is the Bishop of Richborough's representative in the Rochester Diocese. He continues to be very involved in the church school as chaplain and Vice Chairman of Governors. All meetings have been held by Zoom since March 2020. Fr Clive is also involved with National Vocations Initiative, Rochester Forward in Faith, and is Hon Chaplain to Bexley Sea Cadets.

We also have the welcome services of a retired Assistant Priest Fr Michael Gudgeon and are grateful to him for providing reflections on the Sunday readings and Saints Days for our website.

Churchwardens' Report on the Fabric, Goods and Ornaments of the Church - for the year ended December 2020.

CHURCH BUILDING

The Quinquennial Inspection was carried out in 2018.

There are maintenance agreements for the Fire Extinguishers, whilst the boilers are serviced annually. Cost of general maintenance is kept to a minimal cost due to some church members giving their time and skills. The Lightning Conductor is serviced every 3 years. An electrical test of church and hall together with PAT testing is undertaken by John Courtley (past churchwarden) who is a qualified electrician. John has been paid for this work, together with other small electrical jobs.

HALL

The fire extinguishers have been serviced under a maintenance agreement and the water heater repaired and maintained.

Hall users:

St Augustine's Pre-School

Slimming World

Uniformed groups

All hall users agree to abide by our safeguarding policy.

We are grateful to Caroline for maintaining the excellent condition of the hall and acting as hall rental secretary.

Ian Fitzgibbon & Manda Dunne

Churchwardens

Independent Examiner's Report to the PCC **of** **St Augustine of Canterbury**

This report on the accounts of the PCC for the year ended 31 December 2021, as set out on pages 1 to 5, is in respect of an examination carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Respective Responsibilities of the PCC and Examiner

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

You have considered that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

Examiner's Report

It is my responsibility to: Examine the accounts (under Section 145 of the Charities Act); To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and To state whether particular matters have come to my attention including considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be expected in an audit and consequently I do not offer an audit opinion on the view given by the accounts.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr James C Heuerman-Williamson FCCA FMAAT Msc.FFIS MloD
32 The View
London
SE2 0DX

16th April 2022

Accounting Policies for St Augustine of Canterbury

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 using the Receipts and Payment basis.

Funds

General funds represent the funds of the PCC that are not subject to any special restriction regarding their use and are available for application to the general purposes of the PCC. These include funds designed for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised but not necessarily valued in the statement of assets and liabilities:

- Moveable church furnishings held by the Church Wardens
- Land and buildings held on behalf of the PCC.
- Other fixtures and fittings where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.
- Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the statement of assets and liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made.
- Any other amounts owing to the Church either through Church hall receipts or insurance claims.
- Legacies where formal notification and entitlement is received by the PCC

Closing bank balances as shown in the receipts and payment account.

The following liabilities are recognised in the statement of assets and liabilities:

- Any loans or overdrafts advanced to the PCC.
- Any arrears of the Diocesan Parish Share.
- Creditors for goods and services where the supply has been received and invoiced by 31st December 2020.



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16th April 2022

PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE OF CANTERBURY, BELVEDERE

SIMPLE PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021

Income

Voluntary giving from collections	20,409
Income tax recovered	6,090
Donations	3,763
Summer and Winter fetes and letting of Church hall	10,059
Income for Organ	
Weddings and Funerals	4,713
Other Ordinary income	2,759
Interest earned on receipts from repair fund	828
Grants, lighting and junior church	9,080
	57,701

Expenditure

Charitable Donations	3,169
Church running expenses	17,850
Clergy expenses including Stipend	18,208
Other expenditure	3,001
Expenditure on Organist	645
Vicarage costs	2,666
Transfer to deposit accounts	2,800
	48,339

Bank current Account	
Profit/(Loss) for the Year	9,363

Money saved for church	
repairs to deposit accounts	2,800
Interest earned	65
Total movement in funds	12,228

Movement in bank accounts

Current account	9,363
CRFS B1301 A Hall S/A	2,015
631051003D Deposit Fund	22
Total movement in funds	11,400

PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE OF CANTERBURY, BELVEDERE

STATEMENT RECEIPTS AND PAYMENT ACCOUNT
FOR THE YEAR ENDED 31 DECEMEBR 2021

General Fund Receipts and Payments Account

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Receipts		
Income resources from donors		
Voluntary giving from collections	20,409	25,552
Income from investment	0	0
Income tax recovered	6,090	7,739
Other voluntary incoming resources		
Donations	12,463	3,425
Income from operations activities to generate funds		
Summer and Winter fetes and letting of Church hall	10,059	7,739
Income towards stipend	0	0
Income from grants	8,700	0
Other Ordinary income	(400)	2,851
Income from investments		
Bank and Building Society Interest	0	5
Grants Junior Church	380	0
Grants Lighting		
Total Receipts	<u>57,701</u>	<u>47,310</u>
Payments		
Grants to further the work of the Church		
Charitable Donations	3,169	1,564
Church activities		
Church running expenses	17,850	12,898
Clergy expenses including Stipend	18,208	37,213
Other expenditure	3,001	591
Transferred to Church Hall Fund		
Transferred to Church Deposit Account	2,800	2,800
Expenditure on Organist	645	500
Vicarage costs	2,666	2,384
Total Payments	<u>48,339</u>	<u>57,950</u>
<u>Surplus/(Deficit) For The Year</u>	<u>9,363</u>	<u>(10,640)</u>
Bank balances brought forward	14,727	25,366
Bank balances carried forward	24,089	14,727
<u>Net movement in funds</u>	<u>9,363</u>	<u>(10,640)</u>

STATEMENT RECEIPTS AND PAYMENT ACCOUNT RESTRICTED FUNDS
For the year ended 31 December 2019

			<u>2021</u> £	<u>2020</u> £
Church Hall Fund Receipts and Payments Account				
Deposit Account CRFSB1301A				
	Receipts			
	Restricted donations		0	0
	Transfer In		2,800	2,800
	Transfer In			
	Interest		43	68
	Payments			
	Transfers out		828	0
	Payments to Clague			
Excess of Receipts over Payments			2,015	2,868
Opening Bank Deposit Account CRFSB1301A			24,138	21,270
Closing Bank Deposit Account CRFSB1301A			26,154	24,138
Net movement in funds			2,015	2,868
Church Deposit Account 631051003D				
	Receipts			
	Paid in from General account		0	0
	Interest		22	253
	Payments			
	Back to General account			
Excess of Receipts over Payments			22	253
Opening Bank Deposit Account 631051003D			41,466	41,213
Closing Bank Deposit Account 631051003D			41,488	41,466
Net movement in funds			22	253
	<u>At 31/12/21</u>	<u>At 31/12/20</u>	Pure Bank Movement	Pure Bank Movement
Monetary Assets				
Santander account 06751911	24,089.88	14,726.67 unrestricted	9,363	(10,640)
Church Deposit Account 631051003D	41,487.62	41,466.02 unrestricted	22	253
Diocese a/c CRFSB1301A	26,154.05	24,138.58 restricted	2,015	2,868
Total Monetary Assets	91,731.55	80,331.27	11,400	(7,518)
Other Fixed Assets				
Boiler Heating System	6,417.00	6,417.00		
Total Other Fixed Assets	6,417.00	6,417.00		

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