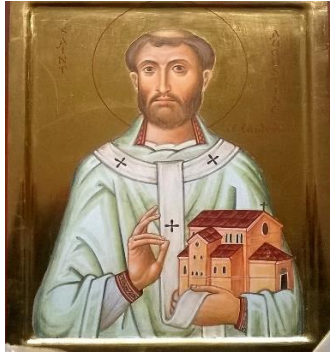


St Augustine of Canterbury, Belvedere



ANNUAL REPORT AND FINANCIAL STATEMENT OF THE PAROCHIAL CHURCH COUNCIL For the year ended December 2020

Vicar

**The Reverend Father Clive W Jones ssc
The Vicarage
72 St Augustine's Road
Belvedere
Kent DA17 5HH**

Bank

Santander

Independent Examiner

**James Heuerman-Williamson FCCA FMAAT Msc. FFIS
32 The View London SE2 0DX**

St Augustine of Canterbury, Belvedere Registered Charity No 1136137

Mission Statement

*As a Parish Church, our task is to show God's love,
and new life to the community through sacramental worship,
scriptural teaching, Christian fellowship and outreach into the parish
& to make new disciples of Jesus Christ*

Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the parish priest, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibility for the Church and hall.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During 2020 the following people have served as members of the PCC:

Ex-officio Chairman Fr Clive Jones

Wardens	Mr Ian Fitzgibbon	2020 to 2021
	Mrs Manda Dunne	2020 to 2021

Representatives on the Deanery Synod:	Mr Keith Trutzenbach Miss Sheelagh Gudgeon
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Elected members:	Mr Mark Addison (Treasurer)	2018 to 2021
	Mrs Donna Ducker (Secretary)	2020 to 2023
	Mrs Patricia Eldridge	2019 to 2022
	Mrs Heather McCulley	2020 to 2023
	Mr Edward Raymond	2018 to 2021
	Ms Alison Ayeh-Sawyer	2019 to 2022
	Mr Milton Sawyerr	2019 to 2022
	Mr Stephen Brody	2020 to 2023

Safeguarding Statement

The PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Like all Church of England churches, **safeguarding and safer recruitment** are paramount. The PCC are committed to ensuring that our church and hall are safe places for all who use them. For more detailed information and guidance see the [Parish Safeguarding Handbook](https://www.rochester.anglican.org). <https://www.rochester.anglican.org> and click on safeguarding. Produced by the National Safeguarding Team, it is a comprehensive guide, summarising the key areas a parish need to address with regards to safeguarding.

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any directions given by the PCC. It generally meets before PCC meetings to set agendas etc. The committee comprises the vicar, church wardens, treasurer and secretary of the PCC.

Safeguarding Committee

This committee was put in place in September 2016 to ensure that safeguarding procedures are followed correctly at all times. Members of the committee are Fr Clive Jones, Pat Eldridge, Heather McCulley (Parish Safeguarding Officer for children & vulnerable adults), Jo Whittle (DBS Lead Recruiter) and Donna Ducker (Parish Administrator/Deputy Lead Recruiter)

Risk Management

The Child Protection Procedures are kept under review. Heather McCulley is the Parish Safeguarding Office and Jo Whittle the Parish Disclosure Officer.

The requirements of the Disclosure & Barring Service have been implemented and a rolling programme of disclosure for people currently requiring disclosure is in progress. DBS checks are required for all in contact with children & vulnerable adults.

All new people requiring disclosure are required to submit the necessary application form prior to undertaking work within the parish.

Current DBS holders are Fr Clive Jones, Keith Trutzenbach, Win Vousden, Manda Dunne, Heather McCulley, Helen Amos, Caroline. Mark & Ella Addison, Ian Fitzgibbon, Jo and Mark Whittle, Pat Eldridge, Donna Ducker, William Bulley, Sheelagh Gudgeon, Brenna Chaplin, Alison Sawyer, Edward Raymond, Milton Sawyerr and Stephen Brody.

Fr Clive and Keith Trutzenbach have also completed C3 training which is the highest level of training available. All PCC members are undertaking rolling programme of C0 & C1 training.

Financial Activities

A claim has been submitted to HMRC for Gift Aid Tax Recovery of £6085 by Milton Sawyer, Gift Aid secretary. We gave small donations to various charitable causes during the year including Evergreen.

We are in a position to pay all utilities as well as part of our regular stipend, Church Repair fund and Parish Share to the Diocese.

The Parish has in place a Health and Safety Policy which all members of the church and hall hirer are to adhere to.

Church Attendance

In 2020 79 members were on the electoral roll of whom 51% are resident in the parish.

Activities of the Parochial Church Council.

In 2020 the PCC met 4 times with an average attendance of 85%.

Parish Activities in 2020

- Confirmation of 2 candidates by the Bishop of Fulham at St Michael's Abbey Wood
- Forward in Faith Stations of the Cross celebrated up to Lent 3
- John Gunn resigned as organist after 17 years faithful service.

Due to the Covid 19 Pandemic all church activities were severely curtailed. The Bishop issued dispensations to close the church at times when the covid rate was very high in the area. We worked hard to make the church totally covid compliant by rearranging the chairs to the appropriate social distance, providing face masks and hand sanitiser, displaying appropriate notices and track and trace QR codes and forms. All appropriate risk assessments were carried out. Chairs were thoroughly sanitised after each service. Despite all the restrictions we were still able to offer all Christmas services except for the nine lessons and carols.

The parish remains under the episcopal oversight of the Bishop of Richborough. We are also affiliated to "The Society" which provides collegiality on behalf of Forward in Faith.

Fr Clive attends the Bishop of Richborough's Council of Priests. He is the Bishop of Richborough's representative in the Rochester Diocese. He continues to be very involved in the church school as chaplain and Vice Chairman of Governors. All meetings have been held by Zoom since March 2020. Fr Clive is also involved with National Vocations Initiative, Rochester Forward in Faith, and is Hon Chaplain to Bexley Sea Cadets.

We also have the welcome services of a retired Assistant Priest Fr Michael Gudgeon and are grateful to him for providing reflections on the Sunday readings and Saints Days during lockdown.

Churchwardens' Report on the Fabric, Goods and Ornaments of the Church - for the year ended December 2019.

CHURCH BUILDING

The Quinquennial Inspection was carried out in 2018.

There are maintenance agreements for the Fire Extinguishers, whilst the boilers are serviced annually. Cost of general maintenance is kept to a minimal cost due to some church members giving their time and skills. The Lightning Conductor is serviced every 3 years. An electrical test of church and hall together with PAT testing is undertaken by John Courtley (past churchwarden) who is a qualified electrician. John has been paid for this work, together with other small electrical jobs.

HALL

The fire extinguishers have been serviced under a maintenance agreement and the water heater repaired and maintained.

Hall users pre-March 2020 Lockdown. All hall users agree to abide by our safeguarding policy.

St Augustine's Pre-School

Slimming World

Weight Watchers

Belvedere Art Group

Craft Group

Uniformed groups

Dog club

Private tuition

We are grateful to Caroline for maintaining the excellent condition of the hall and acting as hall rental secretary.

Ian Fitzgibbon & Manda Dunne

Churchwardens

THE PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE, BELVEDERE

SIMPLE PROFIT AND LOSS STATEMENT FOR YEAR ENDED 31 DECEMBER 2020

Income					
Voluntary giving from collections					25,552
Income tax recovered					7,739
Donations					3,425
Summer and Winter fetes and letting of Church hall					7,739
Income for Organ					
Weddings and Funerals					2,738
Other Ordinary income					118
Interest earned					0
Grants, lighting and Junior Church					0
					47,310
Expenditure					
Charitable Donations					1,564
Church running expenses					12,898
Clergy expenses including Stipend					37,213
Other expenditure					591
Expenditure on Organist					500
Vicarage costs					2,384
Transfer to deposit accounts					2,800
					57,950
			Bank current Account Profit/(Loss) for the Year		(10,640)
			Money saved for church repairs to deposit accounts		2,800
			Interest earned		321
			Total movement in funds		(7,518)
	Movement in bank accounts				
	Current account				(10,640)
	CRFS B1301 A Hall S/A				2,868
	631051003D Deposit Fund				253
	Total movement in funds				(7,518)

Independent Examiner's Report to the PCC **of** **St Augustine of Canterbury**

This report on the accounts of the PCC for the year ended 31 December 2020, as set out on pages 1 to 5, is in respect of an examination carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Respective Responsibilities of the PCC and Examiner

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

You have considered that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

Examiner's Report

It is my responsibility to: Examine the accounts (under Section 145 of the Charities Act); To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and To state whether particular matters have come to my attention including considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be expected in an audit and consequently I do not offer an audit opinion on the view given by the accounts.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr James C Heuerman-Williamson FCCA FMAAT Msc.FFIS MloD
32 The View
London
SE2 0DX

18th April 2021