

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST AUGUSTINE BELVEDERE

England & Wales - Charity number 1136137

## Details

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**Other names** PCC ST AUGUSTINE'S BELVEDERE

**Status** Registered

**Legal form** Previously excepted

**Registered** 2010-06-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 72 St. Augustines Road  
Belvedere  
DA17 5HH

**Phone** 01322951657

**Email** [staugustineofcanterburypa@gmail.com](mailto:staugustineofcanterburypa@gmail.com)

**Website** [www.augustineofcanterbury.co.uk](http://www.augustineofcanterbury.co.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** The Parochial Church Council (PCC) has the responsibility of co-operating with the parish priest, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibility for the Church and hall.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Bexley

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£36,298	£63,382	-	-
2023-12-31	£40,055	£40,758	-	-
2022-12-31	£52,275	£46,398	-	-
2021-12-31	£57,701	£48,339	-	-
2020-12-31	£47,310	£57,950	-	-

## Trustees

Name	Role	Appointed
Donna Joy Ducker		2020-10-18
Edward Thomas David Raymond		2018-04-30
Ian Fitzgibbon		2014-04-27
MANDA JANE DUNNE		
MARK ADDISON		
PATRICIA ELLEN ELDRIDGE		
Rev Kevin Smith		2024-07-17
Rosemarie Thomas		2025-04-27
Stephen Brody		2020-10-18
Trevor Davies		2025-04-27
William Bulley		2026-04-26

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# Accounts

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# **St Augustine of Canterbury, Belvedere**



## **ANNUAL REPORT AND FINANCIAL STATEMENT OF THE PAROCHIAL CHURCH COUNCIL For the year ending December 2024**

**Vicar: Fr Kevin Smith SSC**

**Bank**  
Santander

**Independent Examiner**  
**James Heuerman-Williamson FCCA FMAAT Msc. FFIS**  
**32 The View London SE2 0DX**

**St Augustine of Canterbury, Belvedere Registered Charity No 1136137**

# Mission Statement

*As a Parish Church, our task is to show God's love,  
and new life to the community through sacramental worship,  
scriptural teaching, Christian fellowship and outreach into the parish  
& to make new disciples of Jesus Christ*

## Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the parish priest, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibility for the Church and hall.

## Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During 2024 the following people have served as members of the PCC:

Chairperson:	Mrs Manda Dunne	2023 to 2024
Wardens:	Mrs Manda Dunne	2023 to 2024
	Mr Ian Fitzgibbon	2023 to 2024
Representatives on the Deanery Synod:		
	Mr Keith Trutzenbach	2023 to 2026
	Mr Leroy Thomas	2023 to Oct 2024
	Mrs Rosemarie Thomas	Oct 2024 to 2026
Elected members:		
	Mrs Caroline Addison	2023 to 2026
	Mr Mark Addison (Treasurer)	2024 to 2027
	Mr Stephen Brody	2023 to 2026
	Mr Nigel Dansey	2022 to 2025
	Mrs Donna Ducker (Secretary)	2023 to 2026
	Mrs Patricia Eldridge	2022 to 2025
	Mrs Heather McCulley	2023 to 2026
	Mr Edward Raymond	2024 to 2027



The PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Like all Church of England churches, **safeguarding and safer recruitment** are paramount. The PCC are committed to ensuring that our church and hall are safe places for all who use them. For more detailed information and guidance see the **Parish Safeguarding Handbook**. <https://www.rochester.anglican.org> and click on safeguarding. Produced by the National Safeguarding Team, it is a comprehensive guide, summarising the key areas a parish need to address with regards to safeguarding.

### ***Standing Committee***

This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any directions given by the PCC. It generally meets before PCC meetings to set agendas etc. The committee comprises the vicar, church wardens, deputy warden, treasurer and secretary of the PCC.

### ***Safeguarding Committee***

This committee was put in place in September 2016 to ensure that safeguarding procedures are followed correctly at all times. Members of the committee for 2024 were the incumbent, Pat Eldridge, Heather McCulley (Parish Safeguarding Officer for children & vulnerable adults), Jo Whittle (DBS Lead Recruiter) and Donna Ducker (Parish Administrator/Deputy Lead Recruiter). The committee meets once a year.

### ***Risk Management***

The Child Protection Procedures are kept under review. Heather McCulley was the Parish Safeguarding Office for 2024. Jo Whittle was the DBS Lead Recruiter until September 2024 when the role was taken over by Fr Kevin Smith assisted by Donna Ducker as Deputy Lead Recruiter.

The requirements of the Disclosure & Barring Service have been implemented and a rolling programme of disclosure for people currently requiring disclosure is in progress. DBS checks are required for all in contact with children & vulnerable adults.

All new people requiring disclosure are required to submit the necessary application form prior to undertaking work within the parish or attending PCC meetings.

Current DBS holders are Keith Trutzenbach, Manda Dunne, Heather McCulley, Mark Addison, Caroline Addison, Ian Fitzgibbon, Jo Whittle, Mark Whittle, Pat Eldridge, Donna Ducker, Nigel Dansey, Edward Raymond, Stephen Brody, Leroy Thomas & Rosemarie Thomas.

All PCC members have undertaken a programme of foundation safeguarding training and domestic abuse awareness training.

### ***Financial Activities***

A claim has been submitted to HMRC for Gift Aid Tax Recovery of £4,224 by Milton Sawyer, Gift Aid secretary. We gave small donations to various charitable causes during the year.

We are in a position to pay all utilities as well as part of our regular stipend, Church Repair fund and Parish Share to the Diocese.

The Parish has in place a Health and Safety Policy which all members of the church and hall hirer are to adhere to.

### ***Church Attendance***

In 2024 75 members were on the electoral roll of whom 49% are resident in the parish.

### **Activities of the Parochial Church Council.**

In 2024 the PCC met 6 times with an average attendance of 78%.

### **ERITH DEANERY SYNOD**

The synod met 3 times in 2024: In February there was a presentation by Laura Webster & Linda Fuller on children & youth work. In June they held a barbecue and in October Fr Mark Tariq gave a talk about Bishop Ridley Church, Welling.

### **Parish Activities in 2024**

- All Sunday services were covered until Fr Kevin's Induction on 17<sup>th</sup> July. We are extremely grateful to Fr Dane Battley-Gladden, Fr Owen Beament and Canon Paul Jenkins and for their support covering Sunday masses and to Fr Neil Bunker for covering all midweek masses, home communions and many Sunday masses during the interregnum.
- Fr Kevin's Induction on 17<sup>th</sup> July was a magnificent affair with over 50 visiting clergy.
- Summer Fair held on 22<sup>nd</sup> June raised £872 for church funds.
- Winter Fair held on 23<sup>rd</sup> November raised £850 for church funds .

The parish remains under the episcopal oversight of the Bishop of Richborough. We are also affiliated to 'The Society' which provides collegiality on behalf of Forward in Faith.

### **Churchwardens' Report on the Fabric, Goods and Ornaments of the Church - for the year ending December 2024.**

#### **CHURCH BUILDING**

The Quinquennial Inspection was carried out in January 2024 and is available for any member of the congregation to look at. There were no major issues.

In May essential work was carried out on the church roof to repair a small leak. The outside porch lights were repaired in the Autumn. This gives the church a good visible presence after dark. Work on improving the Wi-Fi in both hall and church continues to be ongoing.

There are maintenance agreements for the Fire Extinguishers and the last full inspection was carried out in October. The boiler is serviced annually. Cost of general maintenance is kept to a minimal cost due to some church members giving their time and skills. The Lightning Conductor is serviced every 3 years. An electrical test of church and hall together with PAT testing is carried out by a qualified electrician annually.

#### **HALL**

The fire extinguishers were serviced in October under a maintenance agreement and the water heater repaired and maintained. The boiler is serviced annually. The main doors and fire door were replaced having been granted a faculty for this work. Unfortunately, there have been ongoing issues with the fitting of the doors and the company that fitted them (which was recommended by the diocese) has gone out of business. We are grateful to Caroline Addison for maintaining the excellent condition of the hall and acting as hall rental secretary. All hall users agree to abide by our safeguarding policy.

Hall users are St Augustine's Pre-School, Slimming World, Uniformed groups and a Dance Teacher. More casual bookings have been made since a collaboration with Sharesy began in Autumn last year thus creating more income..

Manda Dunne & Ian Fitzgibbon

Churchwardens

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# Accounts

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# St Augustine of Canterbury, Belvedere



## **ANNUAL REPORT AND FINANCIAL STATEMENT OF THE PAROCHIAL CHURCH COUNCIL For the year ending December 2023**

*The parish is in interregnum.*

**Bank**  
Santander

**Independent Examiner**  
**James Heuerman-Williamson FCCA FMAAT Msc. FFIS**  
**32 The View London SE2 0DX**

**St Augustine of Canterbury, Belvedere Registered Charity No 1136137**

# Mission Statement

*As a Parish Church, our task is to show God's love,  
and new life to the community through sacramental worship,  
scriptural teaching, Christian fellowship and outreach into the parish  
& to make new disciples of Jesus Christ*

## Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the parish priest, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibility for the Church and hall.

## Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During 2023 the following people have served as members of the PCC:

Chairperson: Mrs Manda Dunne 2023 to 2024

Wardens: Mrs Manda Dunne 2023 to 2024  
Mr Ian Fitzgibbon 2023 to 2024

Representatives on the Deanery Synod:

Mr Keith Trutzenbach 2023 to 2026  
Mr Leroy Thomas 2023 to 2026

Elected members:

Mrs Caroline Addison 2023 to 2026  
Mr Mark Addison (Treasurer) 2021 to 2024  
Mr Stephen Brody 2023 to 2026  
Mr Nigel Dansey 2022 to 2025  
Mrs Donna Ducker (Secretary) 2023 to 2026  
Mrs Patricia Eldridge 2022 to 2025  
Mrs Heather McCulley 2023 to 2026  
Mr Edward Raymond 2021 to 2024

THE PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE, BELVEDERE

SIMPLE PROFIT AND LOSS STATEMENT FOR YEAR ENDED 31 DECEMBER 2023

<b>Income</b>				
Voluntary giving from collections				17,854
Income tax recovered				5,166
Donations				2,627
Summer and Winter Fairs and letting of Church Hall				10,654
Income for Organ				
Weddings and Funerals				1,175
Fundraising				2,579
Interest earned				0
Grants, lighting and Junior Church				0
				<b>40,055</b>
<b>Expenditure</b>				
Charitable Donations				783
Church running expenses				16,306
Clergy expenses & parish offer				16,981
Other expenditure				3,067
Expenditure on Organist				400
Vicarage costs				2,800
Transfer to deposit accounts				<b>40,758</b>
			<b>Bank current Account Profit/(Loss) for the Year</b>	<b>703</b>
			Money saved for church repairs to deposit accounts	2,800
			Interest earned	2,507
			<b>Total movement in funds</b>	<b>4,604</b>
			<b>Movement in bank accounts</b>	
			Current account	<b>(703)</b>
			CRFS B1301 A Hall S/A	3,687
			631051003D Deposit Fund	1,620
			<b>Total movement in funds</b>	<b>4,604</b>

### *Safeguarding Statement*

The PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Like all Church of England churches, **safeguarding and safer recruitment** are paramount. The PCC are committed to ensuring that our church and hall are safe places for all who use them. For more detailed information and guidance see the **Parish Safeguarding Handbook**. <https://www.rochester.anglican.org> and click on safeguarding. Produced by the National Safeguarding Team, it is a comprehensive guide, summarising the key areas a parish need to address with regards to safeguarding.

### ***Standing Committee***

This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any directions given by the PCC. It generally meets before PCC meetings to set agendas etc. The committee comprises the vicar, church wardens, deputy warden, treasurer and secretary of the PCC.

### ***Safeguarding Committee***

This committee was put in place in September 2016 to ensure that safeguarding procedures are followed correctly at all times. Members of the committee are the incumbent, Pat Eldridge, Heather McCulley (Parish Safeguarding Officer for children & vulnerable adults), Jo Whittle (DBS Lead Recruiter) and Donna Ducker (Parish Administrator/Deputy Lead Recruiter). The committee meets once a year.

### ***Risk Management***

The Child Protection Procedures are kept under review. Heather McCulley is the Parish Safeguarding Office and Jo Whittle the Parish Disclosure Officer.

The requirements of the Disclosure & Barring Service have been implemented and a rolling programme of disclosure for people currently requiring disclosure is in progress. DBS checks are required for all in contact with children & vulnerable adults.

All new people requiring disclosure are required to submit the necessary application form prior to undertaking work within the parish or attending PCC meetings.

Current DBS holders are Keith Trutzenbach, Manda Dunne, Heather McCulley, Mark Addison, Caroline Addison, Ian Fitzgibbon, Jo Whittle, Mark Whittle, Pat Eldridge, Donna Ducker, Nigel Dansey, Edward Raymond, Stephen Brody & Leroy Thomas.

All PCC members have undertaken a programme of foundation safeguarding training.

### ***Financial Activities***

A claim has been submitted to HMRC for Gift Aid Tax Recovery of £5,166 by Milton Sawyer, Gift Aid secretary. We gave small donations to various charitable causes during the year.

We are in a position to pay all utilities as well as part of our regular stipend, Church Repair fund and Parish Share to the Diocese.

The Parish has in place a Health and Safety Policy which all members of the church and hall hirer are to adhere to.

### ***Church Attendance***

In 2023 77 members were on the electoral roll of whom 52% are resident in the parish.

### ***Activities of the Parochial Church Council.***

In 2023 the PCC met 7 times with an average attendance of 75%.

## **ERITH DEANERY SYNOD**

The synod met 3 times in 2023; a business meeting and Eucharist, a talk by Fr Neil Bunker on Mental Health Chaplaincy & a talk on children & families work by the Deanery Youth worker Lydia Fuller.

### ***Parish Activities in 2023***

- All Sunday services have been covered since Fr Clive left. We are extremely grateful to Fr Dane Battley-Gladden, Fr Owen Beament and Canon Paul Jenkins and for their ongoing cover and support covering Sunday masses and to Fr Neil Bunker for covering all midweek masses, home communions and many Sunday masses.
- Summer Fair held on 1<sup>st</sup> July, our first since before the pandemic. £1,200 raised for church funds.
- Winter Fair held on 25<sup>th</sup> November raised £1,300.

The parish remains under the episcopal oversight of the Bishop of Richborough. We are also affiliated to 'The Society' which provides collegiality on behalf of Forward in Faith.

The parish has been in interregnum since June 2022. Fr Kevin Smith was appointed vicar of the parish in December 2023 and will join us in July 2024.

### **Churchwardens' Report on the Fabric, Goods and Ornaments of the Church - for the year ending December 2023.**

#### **CHURCH BUILDING**

The Quinquennial Inspection was carried out in 2018 (and January 2024)

There are maintenance agreements for the Fire Extinguishers, whilst the boilers are serviced annually. Cost of general maintenance is kept to a minimal cost due to some church members giving their time and skills. The Lightning Conductor is serviced every 3 years. An electrical test of church and hall together with PAT testing is carried out by a qualified electrician annually.

#### **HALL**

The fire extinguishers have been serviced under a maintenance agreement and the water heater repaired and maintained. The main doors and fire door need to be replaced and a faculty was applied for in December 2023 in order for this work to be undertaken.

Hall users:

St Augustine's Pre-School

Slimming World

Uniformed groups

Dance Teacher

All hall users agree to abide by our safeguarding policy.

We are grateful to Caroline Addison for maintaining the excellent condition of the hall and acting as hall rental secretary. The hall income was £11,000 in 2023.

Manda Dunne & Ian Fitzgibbon

Churchwardens

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# Accounts

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# St Augustine of Canterbury, Belvedere



## **ANNUAL REPORT AND FINANCIAL STATEMENT OF THE PAROCHIAL CHURCH COUNCIL For the year ended December 2022**

*The parish is in interregnum.*

**Bank**  
Santander

**Independent Examiner**  
**James Heuerman-Williamson FCCA FMAAT Msc. FFIS**  
**32 The View London SE2 0DX**

**St Augustine of Canterbury, Belvedere Registered Charity No 1136137**

# Mission Statement

*As a Parish Church, our task is to show God's love,  
and new life to the community through sacramental worship,  
scriptural teaching, Christian fellowship and outreach into the parish  
& to make new disciples of Jesus Christ*

## Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the parish priest, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibility for the Church and hall.

## Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During 2022 the following people have served as members of the PCC:

Ex-officio Chairperson:	Fr Clive Jones (January to May) Mrs Manda Dunne (June to December)	
Wardens:	Mrs Manda Dunne Mr Ian Fitzgibbon	2022 to 2023 2022 to 2023
Representatives on the Deanery Synod:	Mr Keith Trutzenbach Mr Leroy Thomas	2020 to 2023 2021 to 2023
Elected members:	Mr Mark Addison (Treasurer) Mrs Donna Ducker (Secretary) Mr Stephen Brody Mrs Patricia Eldridge Mrs Heather McCulley Mr Edward Raymond Mr Leroy Thomas Mr Nigel Dansey	2021 to 2024 2020 to 2023 2020 to 2023 2022 to 2025 2020 to 2023 2021 to 2024 2021 to 2024 2022 to 2025
Co-opted member:	Mrs Caroline Addison	From July 2022



## *Safeguarding Statement*

The PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Like all Church of England churches, **safeguarding and safer recruitment** are paramount. The PCC are committed to ensuring that our church and hall are safe places for all who use them. For more detailed information and guidance see the **Parish Safeguarding Handbook**. <https://www.rochester.anglican.org> and click on safeguarding. Produced by the National Safeguarding Team, it is a comprehensive guide, summarising the key areas a parish need to address with regards to safeguarding.

### ***Standing Committee***

This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any directions given by the PCC. It generally meets before PCC meetings to set agendas etc. The committee comprises the vicar, church wardens, treasurer and secretary of the PCC.

### ***Safeguarding Committee***

This committee was put in place in September 2016 to ensure that safeguarding procedures are followed correctly at all times. Members of the committee are the incumbent, Pat Eldridge, Heather McCulley (Parish Safeguarding Officer for children & vulnerable adults), Jo Whittle (DBS Lead Recruiter) and Donna Ducker (Parish Administrator/Deputy Lead Recruiter).

### ***Risk Management***

The Child Protection Procedures are kept under review. Heather McCulley is the Parish Safeguarding Office and Jo Whittle the Parish Disclosure Officer.

The requirements of the Disclosure & Barring Service have been implemented and a rolling programme of disclosure for people currently requiring disclosure is in progress. DBS checks are required for all in contact with children & vulnerable adults.

All new people requiring disclosure are required to submit the necessary application form prior to undertaking work within the parish.

Current DBS holders are Fr Clive Jones, Keith Trutzenbach, Manda Dunne, Heather McCulley, Helen Amos, Mark Addison, Caroline Addison, Ian Fitzgibbon, Jo Whittle, Mark Whittle, Pat Eldridge, Donna Ducker, Nigel Dansey, Edward Raymond, Stephen Brody & Leroy Thomas.

All PCC members are undertaking rolling programme of C0 & C1 training.

### ***Financial Activities***

A claim has been submitted to HMRC for Gift Aid Tax Recovery of £5,166 by Milton Sawyer, Gift Aid secretary. We gave small donations to various charitable causes during the year.

We are in a position to pay all utilities as well as part of our regular stipend, Church Repair fund and Parish Share to the Diocese.

The Parish has in place a Health and Safety Policy which all members of the church and hall hirer are to adhere to.

### ***Church Attendance***

In 2022 79 members were on the electoral roll of whom 52% are resident in the parish.

### ***Activities of the Parochial Church Council.***

In 2022 the PCC met 7 times with an average attendance of 80%. The 2 extra meetings were devoted to compiling the Parish Profile. Caroline Addison was co-opted to the PCC in July 2022.

## **ERITH DEANERY SYNOD**

The Deanery Synod met on 2 occasions. A barbecue was held in June and Bishop Jonathan of Rochester was the guest speaker at the November meeting.

### ***Parish Activities in 2022***

- Patronal Festival & Farewell Service to Fr Clive 27<sup>th</sup> May.
- All services have been covered since Fr Clive left. We are extremely grateful to Fr Dane Battley-Gladden, Fr Neil Bunker Fr Owen Beament, Canon Paul Jenkins and Fr James Southward and for their ongoing cover and support.
- Walsingham Youth Pilgrimage in August was attended by 2 of our young people.
- Our Christmas Fair was very successful raising over £1.700.

The parish remains under the episcopal oversight of the Bishop of Richborough. We are also affiliated to “The Society” which provides collegiality on behalf of Forward in Faith.

The parish has been in interregnum since June 2022. The Parish Profile was completed and sent to the diocese at the beginning of October following extensive consultation with the PCC and a meeting with Bishop Norman, the wardens and PCC secretary.

At the section 11 meeting on 25<sup>th</sup> August 2022, Manda Dunne & Pat Eldridge were elected as the parish representatives to select the new incumbent.

### **Churchwardens’ Report on the Fabric, Goods and Ornaments of the Church - for the year ended December 2022.**

#### **CHURCH BUILDING**

The Quinquennial Inspection was carried out in 2018.

There are maintenance agreements for the Fire Extinguishers, whilst the boilers are serviced annually. Cost of general maintenance is kept to a minimal cost due to some church members giving their time and skills. The Lightning Conductor is serviced every 3 years. An electrical test of church and hall together with PAT testing is undertaken by John Courtley who is a qualified electrician. John has been paid for this work, together with other small electrical jobs.

#### **HALL**

The fire extinguishers have been serviced under a maintenance agreement and the water heater repaired and maintained.

Hall users:

St Augustine's Pre-School

Slimming World

Uniformed groups

All hall users agree to abide by our safeguarding policy.

We are grateful to Caroline Addison for maintaining the excellent condition of the hall and acting as hall rental secretary. The hall made a profit of £14,807 in 2022.

Manda Dunne & Ian Fitzgibbon

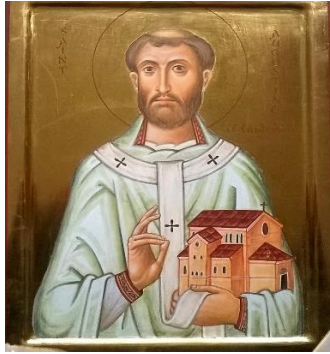
Churchwardens

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# Accounts

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# **St Augustine of Canterbury, Belvedere**



## **ANNUAL REPORT AND FINANCIAL STATEMENT OF THE PAROCHIAL CHURCH COUNCIL For the year ended December 2021**

**Vicar**

**The Reverend Canon Clive W Jones ssc  
The Vicarage  
72 St Augustine's Road  
Belvedere  
Kent DA17 5HH**

**Bank**

Santander

**Independent Examiner**

**James Heuerman-Williamson FCCA FMAAT Msc. FFIS  
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## Membership

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During 2021 the following people have served as members of the PCC:

Ex-officio Chairman	Fr Clive Jones	
Wardens	Mr Ian Fitzgibbon	2021 to 2022
	Mrs Manda Dunne	2021 to 2022
Representatives on the Deanery Synod:	Mr Keith Trutzenbach	
	Miss Sheelagh Gudgeon (resigned November 2021)	
Elected members:	Mr Mark Addison (Treasurer)	2021 to 2024
	Mrs Donna Ducker (Secretary)	2020 to 2023
	Ms Alison Ayeh-Sawyer	2019 to 2022
	Mr Stephen Brody	2020 to 2023
	Mrs Patricia Eldridge	2019 to 2022
	Mrs Heather McCulley	2020 to 2023
	Mr Edward Raymond	2021 to 2024
	Mr Milton Sawyerr	2019 to 2022
Mr Leroy Thomas	2021 to 2024	

### ***Safeguarding Statement***

The PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Like all Church of England churches, **safeguarding and safer recruitment** are paramount. The PCC are committed to ensuring that our church and hall are safe places for all who use them. For more detailed information and guidance see the **Parish Safeguarding Handbook**. <https://www.rochester.anglican.org> and click on safeguarding. Produced by the National Safeguarding Team, it is a comprehensive guide, summarising the key areas a parish need to address with regards to safeguarding.

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### ***Safeguarding Committee***

This committee was put in place in September 2016 to ensure that safeguarding procedures are followed correctly at all times. Members of the committee are Fr Clive Jones, Pat Eldridge, Heather McCulley (Parish Safeguarding Officer for children & vulnerable adults), Jo Whittle (DBS Lead Recruiter) and Donna Ducker (Parish Administrator/Deputy Lead Recruiter)

### ***Risk Management***

The Child Protection Procedures are kept under review. Heather McCulley is the Parish Safeguarding Office and Jo Whittle the Parish Disclosure Officer.

The requirements of the Disclosure & Barring Service have been implemented and a rolling programme of disclosure for people currently requiring disclosure is in progress. DBS checks are required for all in contact with children & vulnerable adults.

All new people requiring disclosure are required to submit the necessary application form prior to undertaking work within the parish.

Current DBS holders are Fr Clive Jones, Keith Trutzenbach, Win Vousden, Manda Dunne, Heather McCulley, Helen Amos, Caroline. Mark & Ella Addison, Ian Fitzgibbon, Jo and Mark Whittle, Pat Eldridge, Donna Ducker, William Bulley, Sheelagh Gudgeon, Brenna Chaplin, Alison Sawyer, Edward Raymond, Milton Sawyerr, Stephen Brody & Leroy Thomas.

Fr Clive and Keith Trutzenbach have also completed C3 training which is the highest level of training available. All PCC members are undertaking rolling programme of C0 & C1 training.

### ***Financial Activities***

A claim has been submitted to HMRC for Gift Aid Tax Recovery of £5,690.50p by Milton Sawyer, Gift Aid secretary. We gave small donations to various charitable causes during the year including Evergreen.

We are in a position to pay all utilities as well as part of our regular stipend, Church Repair fund and Parish Share to the Diocese.

The Parish has in place a Health and Safety Policy which all members of the church and hall hirer are to adhere to.

### ***Church Attendance***

In 2021 79 members were on the electoral roll of whom 52% are resident in the parish.

### ***Activities of the Parochial Church Council.***

In 2021 the PCC met 4 times with an average attendance of 80%.

## **ERITH DEANERY SYNOD**

The Synod has met once since our APCM in May 2021. The meeting was held at Christ Church, Bexleyheath on 12<sup>th</sup> October 2021.

Jane Winter, chairman of the Diocesan consultancy group for Living in Love & Faith, gave a presentation on that subject.

Area Dean Adam Foot reported that the Erith Deanery Youth Trust had come to an end and had been replaced by the Erith Deanery Youth Trust Association.

Richard Percival

Lay Chair

Erith Deanery Synod

### ***Parish Activities in 2021***

- Confirmation of 6 candidates by the Bishop of Richborough
- Carroty Wood Activity Day October half term. Fr Clive & Pat Eldridge accompanied young people from our parish & St Michael's Abbey Wood.
- Organ sequencer purchased with grants from St George's Bickley and St Agnes Trust.
- Essential roof and gutter repair was undertaken at a cost of £1500 which was paid for by a grant from the Church Union.
- Mission Partnership organised a Walsingham Day at St Mary's Swanley in September as the pilgrimage was not possible due to the pandemic.
- Our Christmas Fair was the most successful ever raising over £2,000.

*Due to the Covid 19 Pandemic all church activities were severely curtailed. Said masses weekdays & Sunday Mass was celebrated with incidental music until we could resume hymn singing in July. The organ sequencer has been used every Sunday since full sung mass commenced showing our commitment to singing.*

The parish remains under the episcopal oversight of the Bishop of Richborough. We are also affiliated to "The Society" which provides collegiality on behalf of Forward in Faith.

Fr Clive attends the Bishop of Richborough's Council of Priests. He is the Bishop of Richborough's representative in the Rochester Diocese. He continues to be very involved in the church school as chaplain and Vice Chairman of Governors. All meetings have been held by Zoom since March 2020. Fr Clive is also involved with National Vocations Initiative, Rochester Forward in Faith, and is Hon Chaplain to Bexley Sea Cadets.

We also have the welcome services of a retired Assistant Priest Fr Michael Gudgeon and are grateful to him for providing reflections on the Sunday readings and Saints Days for our website.

## **Churchwardens' Report on the Fabric, Goods and Ornaments of the Church - for the year ended December 2020.**

### **CHURCH BUILDING**

The Quinquennial Inspection was carried out in 2018.

There are maintenance agreements for the Fire Extinguishers, whilst the boilers are serviced annually. Cost of general maintenance is kept to a minimal cost due to some church members giving their time and skills. The Lightning Conductor is serviced every 3 years. An electrical test of church and hall together with PAT testing is undertaken by John Courtley (past churchwarden) who is a qualified electrician. John has been paid for this work, together with other small electrical jobs.

### **HALL**

The fire extinguishers have been serviced under a maintenance agreement and the water heater repaired and maintained.

Hall users:

St Augustine's Pre-School

Slimming World

Uniformed groups

All hall users agree to abide by our safeguarding policy.

We are grateful to Caroline for maintaining the excellent condition of the hall and acting as hall rental secretary.

Ian Fitzgibbon & Manda Dunne

Churchwardens

**Independent Examiner's Report to the PCC**  
**of**  
**St Augustine of Canterbury**

This report on the accounts of the PCC for the year ended 31 December 2021, as set out on pages 1 to 5, is in respect of an examination carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

**Respective Responsibilities of the PCC and Examiner**

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

You have considered that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

**Examiner's Report**

It is my responsibility to: Examine the accounts (under Section 145 of the Charities Act); To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and To state whether particular matters have come to my attention including considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be expected in an audit and consequently I do not offer an audit opinion on the view given by the accounts.

## **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Mr James C Heuerman-Williamson FCCA FMAAT Msc.FFIS MIoD  
32 The View  
London  
SE2 0DX**

16<sup>th</sup> April 2022

# **Accounting Policies for St Augustine of Canterbury**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 using the Receipts and Payment basis.

## **Funds**

General funds represent the funds of the PCC that are not subject to any special restriction regarding their use and are available for application to the general purposes of the PCC. These include funds designed for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

## **Statement of Assets and Liabilities**

The following assets are recognised but not necessarily valued in the statement of assets and liabilities:

- Moveable church furnishings held by the Church Wardens
- Land and buildings held on behalf of the PCC.
- Other fixtures and fittings where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.
- Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the statement of assets and liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made.
- Any other amounts owing to the Church either through Church hall receipts or insurance claims.
- Legacies where formal notification and entitlement is received by the PCC

Closing bank balances as shown in the receipts and payment account.

The following liabilities are recognised in the statement of assets and liabilities:

- Any loans or overdrafts advanced to the PCC.
- Any arrears of the Diocesan Parish Share.
- Creditors for goods and services where the supply has been received and invoiced by 31<sup>st</sup> December 2020.



**Mr James C Heuerman-Williamson FCCA FMAAT Msc.FFIS MIoD**  
**32 The View**  
**London**  
**SE2 0DX**

16<sup>th</sup> April 2022

**PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE OF CANTERBURY, BELVEDERE**

**SIMPLE PROFIT AND LOSS STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**Income**

Voluntary giving from collections	20,409
Income tax recovered	6,090
Donations	3,763
Summer and Winter fetes and letting of Church hall	10,059
Income for Organ	
Weddings and Funerals	4,713
Other Ordinary income	2,759
Interest earned or receipts from repair fund	828
Grants, lighting and junior church	9,080
	<b>57,701</b>

**Expenditure**

Charitable Donations	3,169
Church running expenses	17,850
Clergy expenses including Stipend	18,208
Other expenditure	3,001
Expenditure on Organist	645
Vicarage costs	2,666
Transfer to deposit accounts	2,800
	<b>48,339</b>

**Bank current Account  
Profit/(Loss) for the Year** **9,363**

Money saved for church  
repairs to deposit accounts 2,800  
Interest earned 65  
**Total movement in funds** **12,228**

**Movement in bank accounts**

Current account	9,363
CRFS B1301 A Hall S/A	2,015
631051003D Deposit Fund	22
<b>Total movement in funds</b>	<b>11,400</b>

**PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE OF CANTERBURY, BELVEDERE**

**STATEMENT RECEIPTS AND PAYMENT ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**General Fund Receipts and Payments Account**

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
<b>Receipts</b>		
<b>Income resources from donors</b>		
Voluntary giving from collections	20,409	25,552
Income from investment	0	0
Income tax recovered	6,090	7,739
<b>Other voluntary incoming resources</b>		
Donations	12,463	3,425
<b>Income from operating activities to generate funds</b>		
Summer and Winter fetes and letting of Church hall	10,059	7,739
Income towards stipend	0	0
Income from grants	8,700	0
Other Ordinary income	(400)	2,851
<b>Income from investments</b>		
Bank and Building Society Interest	0	5
Grants Junior Church	380	0
Grants Lighting		
<b>Total Receipts</b>	<b><u>57,701</u></b>	<b><u>47,310</u></b>
<b>Payments</b>		
<b>Grants to further the work of the Church</b>		
Charitable Donations	3,169	1,564
<b>Church activities</b>		
Church running expenses	17,850	12,898
Clergy expenses including Stipend	18,208	37,213
Other expenditure	3,001	591
Transferred to Church Hall Fund		
Transferred to Church Deposit Account	2,800	2,800
Expenditure on Organist	645	500
Vicarage costs	2,666	2,384
<b>Total Payments</b>	<b><u>48,339</u></b>	<b><u>57,950</u></b>
<b><u>Surplus/(Deficit) For The Year</u></b>	<b><u>9,363</u></b>	<b><u>(10,640)</u></b>
<b>Bank balances brought forward</b>	<b>14,727</b>	<b>25,366</b>
<b>Bank balances carried forward</b>	<b>24,089</b>	<b>14,727</b>
<b><u>Net movement in funds</u></b>	<b><u>9,363</u></b>	<b><u>(10,640)</u></b>

**STATEMENT RECEIPTS AND PAYMENT ACCOUNT RESTRICTED FUNDS**  
**For the year ended 31 December 2019**

		<u>2021</u>	<u>2020</u>
		<u>£</u>	<u>£</u>
<b><u>Church Hall Fund Receipts and Payments Account</u></b>			
<b><u>Deposit Account CRFSB1301A</u></b>			
	<b>Receipts</b>		
	Restricted donations	0	0
	Transfer In	2,800	2,800
	Transfer In		
	Interest	43	68
	<b>Payments</b>		
	Transfers out	828	0
	Payments to Clague		
<b>Excess of Receipts over Payments</b>		<b>2,015</b>	<b>2,868</b>
Opening Bank Deposit Account CRFSB1301A		24,138	21,270
Closing Bank Deposit Account CRFSB1301A		26,154	24,138
<b>Net movement in funds</b>		<b>2,015</b>	<b>2,868</b>
<b><u>Church Deposit Account 631051003D</u></b>			
	<b>Receipts</b>		
	Paid in from General account	0	0
	Interest	22	253
	<b>Payments</b>		
	Back to General account		
<b>Excess of Receipts over Payments</b>		<b>22</b>	<b>253</b>
Opening Bank Deposit Account 631051003D		41,466	41,213
Closing Bank Deposit Account 631051003D		41,488	41,466
<b>Net movement in funds</b>		<b>22</b>	<b>253</b>
	<u>At 31/12/21</u>	<u>At 31/12/20</u>	
			Pure Bank Movement
<b><u>Monetary Assets</u></b>			Pure Bank Movement
Santander account 06751911	24,089.88	14,726.67 unrestricted	9,363 (10,640)
Church Deposit Account 631051003D	41,487.62	41,466.02 unrestricted	22 253
Diocese a/c CRFSB1301A	26,154.05	24,138.58 restricted	2,015 2,868
<b>Total Monetary Assets</b>	<b>91,731.55</b>	<b>80,331.27</b>	<b>11,400 (7,518)</b>
<b><u>Other Fixed Assets</u></b>			
Boiler Heating System	6,417.00	6,417.00	
<b>Total Other Fixed Assets</b>	<b>6,417.00</b>	<b>6,417.00</b>	

**Independent Examiner's Report to the PCC**  
**of**  
**St Augustine of Canterbury**

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16<sup>th</sup> April 2022

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16<sup>th</sup> April 2022

**PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE OF CANTERBURY, BELVEDERE**

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**FOR THE YEAR ENDED 31 DECEMBER 2021**

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Expenditure on Organist	645
Vicarage costs	2,666
Transfer to deposit accounts	2,800
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**PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE OF CANTERBURY, BELVEDERE**

**STATEMENT RECEIPTS AND PAYMENT ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**General Fund Receipts and Payments Account**

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Receipts		
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**STATEMENT RECEIPTS AND PAYMENT ACCOUNT RESTRICTED FUNDS**  
**For the year ended 31 December 2019**

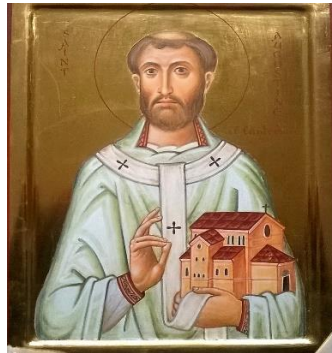
		<u>2021</u>	<u>2020</u>
		<u>£</u>	<u>£</u>
<b><u>Church Hall Fund Receipts and Payments Account</u></b>			
<b><u>Deposit Account CRFSB1301A</u></b>			
	<b>Receipts</b>		
	Restricted donations	0	0
	Transfer In	2,800	2,800
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	Interest	43	68
	<b>Payments</b>		
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<b><u>Monetary Assets</u></b>			Pure Bank Movement
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<b><u>Other Fixed Assets</u></b>			
Boiler Heating System	6,417.00	6,417.00	
<b>Total Other Fixed Assets</b>	<b>6,417.00</b>	<b>6,417.00</b>	

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# Accounts

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# St Augustine of Canterbury, Belvedere



## **ANNUAL REPORT AND FINANCIAL STATEMENT OF THE PAROCHIAL CHURCH COUNCIL For the year ended December 2020**

**Vicar**

**The Reverend Father Clive W Jones ssc  
The Vicarage  
72 St Augustine's Road  
Belvedere  
Kent DA17 5HH**

**Bank**

Santander

**Independent Examiner**

**James Heuerman-Williamson FCCA FMAAT Msc. FFIS  
32 The View London SE2 0DX**

**St Augustine of Canterbury, Belvedere Registered Charity No 1136137**

# Mission Statement

*As a Parish Church, our task is to show God's love,  
and new life to the community through sacramental worship,  
scriptural teaching, Christian fellowship and outreach into the parish  
& to make new disciples of Jesus Christ*

## Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the parish priest, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibility for the Church and hall.

## Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During 2020 the following people have served as members of the PCC:

Ex-officio Chairman                      Fr Clive Jones

Wardens                                      Mr Ian Fitzgibbon                      2020 to 2021  
   Mrs Manda Dunne                      2020 to 2021

Representatives on the  
Deanery Synod:                              Mr Keith Trutzenbach  
   Miss Sheelagh Gudgeon

Elected members:                      Mr Mark Addison (Treasurer)      2018 to 2021  
   Mrs Donna Ducker (Secretary)      2020 to 2023  
   Mrs Patricia Eldridge                      2019 to 2022  
   Mrs Heather McCulley                      2020 to 2023  
   Mr Edward Raymond                      2018 to 2021  
   Ms Alison Ayeh-Sawyer                      2019 to 2022  
   Mr Milton Sawyerr                      2019 to 2022  
   Mr Stephen Brody                      2020 to 2023

### ***Safeguarding Statement***

The PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Like all Church of England churches, **safeguarding and safer recruitment** are paramount. The PCC are committed to ensuring that our church and hall are safe places for all who use them. For more detailed information and guidance see the [Parish Safeguarding Handbook](https://www.rochester.anglican.org). <https://www.rochester.anglican.org> and click on safeguarding. Produced by the National Safeguarding Team, it is a comprehensive guide, summarising the key areas a parish need to address with regards to safeguarding.

### ***Standing Committee***

This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any directions given by the PCC. It generally meets before PCC meetings to set agendas etc. The committee comprises the vicar, church wardens, treasurer and secretary of the PCC.

### ***Safeguarding Committee***

This committee was put in place in September 2016 to ensure that safeguarding procedures are followed correctly at all times. Members of the committee are Fr Clive Jones, Pat Eldridge, Heather McCulley (Parish Safeguarding Officer for children & vulnerable adults), Jo Whittle (DBS Lead Recruiter) and Donna Ducker (Parish Administrator/Deputy Lead Recruiter)

### ***Risk Management***

The Child Protection Procedures are kept under review. Heather McCulley is the Parish Safeguarding Office and Jo Whittle the Parish Disclosure Officer.

The requirements of the Disclosure & Barring Service have been implemented and a rolling programme of disclosure for people currently requiring disclosure is in progress. DBS checks are required for all in contact with children & vulnerable adults.

All new people requiring disclosure are required to submit the necessary application form prior to undertaking work within the parish.

Current DBS holders are Fr Clive Jones, Keith Trutzenbach, Win Vousden, Manda Dunne, Heather McCulley, Helen Amos, Caroline. Mark & Ella Addison, Ian Fitzgibbon, Jo and Mark Whittle, Pat Eldridge, Donna Ducker, William Bulley, Sheelagh Gudgeon, Brenna Chaplin, Alison Sawyer, Edward Raymond, Milton Sawyerr and Stephen Brody.

Fr Clive and Keith Trutzenbach have also completed C3 training which is the highest level of training available. All PCC members are undertaking rolling programme of CO & C1 training.

### ***Financial Activities***

A claim has been submitted to HMRC for Gift Aid Tax Recovery of £6085 by Milton Sawyer, Gift Aid secretary. We gave small donations to various charitable causes during the year including Evergreen.

We are in a position to pay all utilities as well as part of our regular stipend, Church Repair fund and Parish Share to the Diocese.

The Parish has in place a Health and Safety Policy which all members of the church and hall hirer are to adhere to.

### ***Church Attendance***

In 2020 79 members were on the electoral roll of whom 51% are resident in the parish.

### ***Activities of the Parochial Church Council.***

In 2020 the PCC met 4 times with an average attendance of 85%.

## **Parish Activities in 2020**

- Confirmation of 2 candidates by the Bishop of Fulham at St Michael's Abbey Wood
- Forward in Faith Stations of the Cross celebrated up to Lent 3
- John Gunn resigned as organist after 17 years faithful service.

*Due to the Covid 19 Pandemic all church activities were severely curtailed. The Bishop issued dispensations to close the church at times when the covid rate was very high in the area. We worked hard to make the church totally covid compliant by rearranging the chairs to the appropriate social distance, providing face masks and hand sanitiser, displaying appropriate notices and track and trace QR codes and forms. All appropriate risk assessments were carried out. Chairs were thoroughly sanitised after each service. Despite all the restrictions we were still able to offer all Christmas services except for the nine lessons and carols.*

The parish remains under the episcopal oversight of the Bishop of Richborough. We are also affiliated to "The Society" which provides collegiality on behalf of Forward in Faith.

Fr Clive attends the Bishop of Richborough's Council of Priests. He is the Bishop of Richborough's representative in the Rochester Diocese. He continues to be very involved in the church school as chaplain and Vice Chairman of Governors. All meetings have been held by Zoom since March 2020. Fr Clive is also involved with National Vocations Initiative, Rochester Forward in Faith, and is Hon Chaplain to Bexley Sea Cadets.

We also have the welcome services of a retired Assistant Priest Fr Michael Gudgeon and are grateful to him for providing reflections on the Sunday readings and Saints Days during lockdown.

## **Churchwardens' Report on the Fabric, Goods and Ornaments of the Church - for the year ended December 2019.**

### **CHURCH BUILDING**

The Quinquennial Inspection was carried out in 2018.

There are maintenance agreements for the Fire Extinguishers, whilst the boilers are serviced annually. Cost of general maintenance is kept to a minimal cost due to some church members giving their time and skills. The Lightning Conductor is serviced every 3 years. An electrical test of church and hall together with PAT testing is undertaken by John Courtley (past churchwarden) who is a qualified electrician. John has been paid for this work, together with other small electrical jobs.

### **HALL**

The fire extinguishers have been serviced under a maintenance agreement and the water heater repaired and maintained.

Hall users pre-March 2020 Lockdown. All hall users agree to abide by our safeguarding policy.

St Augustine's Pre-School

Slimming World

Weight Watchers

Belvedere Art Group

Craft Group

Uniformed groups

Dog club

Private tuition

We are grateful to Caroline for maintaining the excellent condition of the hall and acting as hall rental secretary.

Ian Fitzgibbon & Manda Dunne

Churchwardens



# **Independent Examiner's Report to the PCC** **of** **St Augustine of Canterbury**

This report on the accounts of the PCC for the year ended 31 December 2020, as set out on pages 1 to 5, is in respect of an examination carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

## **Respective Responsibilities of the PCC and Examiner**

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

You have considered that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

## **Examiner's Report**

It is my responsibility to: Examine the accounts (under Section 145 of the Charities Act); To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and To state whether particular matters have come to my attention including considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be expected in an audit and consequently I do not offer an audit opinion on the view given by the accounts.

## **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Mr James C Heuerman-Williamson FCCA FMAAT Msc.FFIS MlO'D**  
**32 The View**  
**London**  
**SE2 0DX**

18<sup>th</sup> April 2021