

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SHORT HEATH WILLENHALL

England & Wales · Charity number 1136136

## Details

---

|             |                                                         |
|-------------|---------------------------------------------------------|
| Other names | HOLY TRINITY WILLENHALL                                 |
| Status      | Registered                                              |
| Legal form  | Previously excepted                                     |
| Registered  | 2010-06-01                                              |
| Register    | <a href="#">View on the Charity Commission register</a> |

## Contact

---

|         |                                                                      |
|---------|----------------------------------------------------------------------|
| Address | 13 Leyburn Close<br>Walsall<br>WS2 0NP                               |
| Phone   | 01922 409460                                                         |
| Email   | <a href="mailto:deakinjd@btinternet.com">deakinjd@btinternet.com</a> |

## Activities

---

**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** The PCC has the main objective of promoting within the ecclesiastical parish the Christian Gospel and the doctrines of the Church of England. It also has maintenance responsibilities for Holy Trinity Church and Church Hall, the Furzebank Worship Centre, the Curates house at 13 Wesley Road, Short Heath, and the extended churchyard in Church Road, Short Heath.

## Classification

---

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Kenya
- Walsall
- Wolverhampton

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £85,730  | £82,415     | -      | -         |
| 2023-12-31 | £85,364  | £72,220     | -      | -         |
| 2022-12-31 | £103,705 | £93,914     | -      | -         |
| 2021-12-31 | £84,359  | £85,695     | -      | -         |
| 2020-12-31 | £60,110  | £71,407     | -      | -         |

## Trustees

| Name                    | Role  | Appointed  |
|-------------------------|-------|------------|
| <b>WILLIAM JELLYMAN</b> | Chair | 2014-01-02 |
| BETTY MAVIS HARDING     |       |            |
| Barry Crook             |       | 2018-04-11 |
| Bryn Evans              |       | 2018-04-11 |
| GILLIAN EDYTHE OPLOCKY  |       |            |
| GWEN BUTT               |       |            |
| Helen Denny             |       | 2018-04-11 |
| Janet Davies            |       | 2018-04-11 |
| LINDA JELLYMAN          |       | 2014-01-02 |
| POLLY HARDING           |       | 2014-01-02 |
| Roger Frederick Wilcox  |       | 2018-04-11 |
| Sally Tuckley           |       | 2018-04-11 |

---

# Accounts

---

# **Annual Report and Financial Statements of the Parochial Church Council of Short Heath Parish**

Registered Charity number 1136136

For the year ended 31st December 2024

Independent Examiner's Report to the trustees/members of the PCC of Short Heath Parish

Registered Charity number 1136136

I report on the accounts for the year ended 31st December 2024 which are set out on the following pages.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charity Commission (under section145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission  
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: ..... Date: .....  
Derek John Bennett FIAB; AMISM; MACAT.  
6 Heath Road New Invention Willenhall WV12 5EF

# **The Parochial Church Council of The Ecclesiastical Parish of Short Heath Willenhall**

## **Trustees' Annual Report for the year ended 31st December 2024.**

**Charity registration number: 1136136**

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the worshipping community at Short Heath. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament. This is supported through social events and charitable activities.

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in The Ecclesiastical Parish of Short Heath, Willenhall, it helps to promote the whole mission of the Church (pastoral, evangelistic, social, and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care, and spiritual, moral, and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society.
- Growth is a priority for both churches in the Parish.
- For Holy Trinity, to continue as a place of worship to continue to provide facilities for the community through the church hall and on-line centre, staffed by volunteers.
- For Furzebank Worship Centre the main objective is to reach out to and to serve the wider community.

### **Achievements and Performance**

The Parish has now reached a point where Furzebank Worship Centre is preparing to continue as a Parish, and this is likely to be the final full year report to include FWC.

The changes in composition in terms for the Parish been undertaken so that both churches can have a clergy person appointed.

Holy Trinity is likely to have a person appointed shortly after the date of writing this TAR, Feb 2025.

Furzebank Worship Centre are in the final stages are writing a Profile to use for advertisements for the post, which is shared with Emanuel, Bentley.

Throughout the year we have had to rely on a small number of people who are getting older, some of whom are feeling that they are having to continue because no one else is coming forward.

Occasional Offices from September have been taken over by the Wardens.

The number of people on the Parish Electoral Roll for 2024 was 93, of which 27 were for Furzebank Worship Centre. The Electoral Roles are due to be restarted in 2025 for both churches.

Good links have been maintained with the local schools – especially the Short Heath Federation for whom Furzebank Worship Centre currently have two Foundation Governors on the Governing body.

The contribution to Common Fund was paid, and due to not being able to cancel a Standing Order, slightly more was contributed.

Both churches have been informed about their individual contribution for 2025. Holy Trinity has a figure which is slightly higher than last year for their 0.5, which they must pay themselves. FWC has a figure of £11,716, for the 0.4 of a post.

The Parish has enjoyed a year on income for 13 Wesley Road, which was slightly more than previously earning. However, it transpired, that the rate was a little high for the tenant, who has given notice, we will have to advertise again.

Zoom meetings have been continued by Furzebank for prayers.

Holy Trinity continues its ministry to the wider community through the Church Hall which is rented by many and various community groups including uniform organisations, though when had the sad event of the death of Roger Butt (18<sup>th</sup> October 2024), who gave many years to the work of church, and who we thanks to God for the privilege of having known him.

The churchyard and extension continue to be focal points for the community. There have been on-going problems which are being dealt with appropriately.

Joint meetings between HT and Short Heath Methodists did not result in anything useful in respect of more cooperation.

The intention has been to run both churches separately from January 2025 in respect of finances, and this is in process.

The next term of the PCC is going to be constituted for 2025, so that the Parish activity can continue until the Parish of Furzebank, Short Heath is formally constituted and then FWC will not be part of the Holy Trinity, Short Heath parish.

### **Financial Review**

The PCC's financial position is described in the attached document.

The financial risks are described below. The principal sources of income are collections, occasional office fees, income from the Church Hall and the rent received from 13 Wesley Road.

### **Reserves Policy**

The PCC continues to aim to keep approximately three months running costs in reserves. This is also to cover emergency building work. Both will depend on the situation as issues present themselves.

It continues to be our policy to invest the short-term investment fund balances with the CCLA Church of England Deposit Fund and the remainder in the CCLA Church of England Investment Fund.

The property at 13 Wesley Road is considered to be part of the reserves policy and the movement to a short-term rental basis for the house will facilitate the selling of the property should it be needed.

### **Safeguarding**

The PCC believe they have fulfilled their duty in respect of the current Safeguarding and Clergy Discipline Measure 2023 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Safeguarding continues to be an agenda item on the PCC. Changes have been made in respect of how the records have been kept. A recent audit has determined that everyone who needs to have a DBS, has one, and this is constantly under review.

## **Volunteers**

The work of the Parish continues in both churches through the extraordinary effort of some key people to maintain the work of the church at the current time.

The Parish is very mindful of volunteers who continue the work of the Parish beyond the point at which they should stop or reduce what they do.

It is with regret that there will be a number of vacant posts in the PCC as it goes forward, though it is hoped that this change when FWC leaves the Parish, as HT will only need a PCC.

It should be noted, that vacancies in positions is seen as a weakness and a sign of a declining church.

## **Review of the Year**

Will Jellyman, Chair of PCC and Church Warden, writes:

“2024 continued where 2023 left off, bringing difficult and unique challenges for both churches in our Parish which threaten to disrupt what we have considered to be the normal.

We continue to lose Loved Ones, and loyal and dedicated members of our Church.

The work of the Parish continues due to the continued work of volunteers who still undertake the roles because no one else volunteers.

Both churches continue to rely on communion by extension as the supply of “stand-in” vicars diminishes.

The Parish continues to rely on other people, members of the DCCs and the PCC, people who occupy other offices, to make the services work, in whatever way they can.

Many people are making an extraordinary effort, and we all thank you very much.

This report has been written without mentioning people by name, on the basis that we know who everyone is, God knows, and you all will be rewarded in Heaven.

But, in these times of a complete parish interregnum, we all give our heartfelt thanks to everyone who currently contribute to the life of our parish in whatever way”.

## **Risk Management**

The PCC recognises that its principal income is from collections and fees. Both congregations are ageing. The structure of Holy Trinity building needs regular maintenance, and the churchyard requires constant ongoing maintenance to provide a safe place for visitors.

The PCC is aware of the need to grow congregations and ensure that the community is welcome at the pastoral offices that mark our lives.

The PCC recognises the challenges of setting aside financial reserves.

## **Structure, Governance and Management**

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council currently comprises the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, the Secretary and Treasurer of the District Church Councils, the Safeguarding Officer and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members are able to receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The Short Heath Parish is a Team Ministry. The day to day running of each church is delegated to District Church Councils for Holy Trinity and Furzebank Worship

Centre. These councils deal with all aspects of the life of each church. It should be remembered and understood that the PCC has overall responsibility for everything that happens in the Parish, and the DCCs are only extensions of the PCC, to which the PCC can delegate some responsibility. This does not give the DCCs *carte blanche* to make decisions, with the need to have them approved, first, by the PCC.

Each Church elects' representatives to the Wulfrun Deanery Synod.

The PCC is a Body Corporate established by the Church of England (PCC Powers Measure 1956, and the Church Representation Rules 2006) and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended, and the Church Representation Rules that came into effect on 2nd January 1957 (most recently updated in 2020).

#### **The following policies are in place:**

Safeguarding

Health and Safety with accompanying Risk Assessments

Expenses for clergy and ministers

Lone working

Vicar and Wardens account (This is a fund for those in need in the Parish)

Baptism policy

General Data Protection Regulation

Social Media

Parish Fees Policy

Related Parties

#### **Reference and Administrative details**

The Church is situated in Church Road, Willenhall WV12 5PT and is part of the Deanery of Wulfrun, in the Diocese of Lichfield. The correspondence address is 13 Leyburn Close, Walsall, WS2 0NP.

Registered charity number: 1136136.

Web presence is through A Church Near You and a website for Furzebank.

Holy Trinity Short Heath and Furzebank Worship Centre have independent Facebook pages.

PCC members, DCC members and officers who have served from the date of the PCC AGM until the date of this report was approved were:

|    |                  |                                                                      |
|----|------------------|----------------------------------------------------------------------|
| 1  | William Jellyman | Parish Warden (Chair of PCC), Fees Treasurer, FWC DCC, Treasurer FWC |
| 2  | Helen Denny      | District Warden Furzebank, Deanery Synod Rep, FWC DCC Chair          |
| 3  | Barry Crook      | District Warden Furzebank, FWC DCC                                   |
| 4  | Gill Oplocky     | Reader, District Warden Holy Trinity, HT DCC Chair, HT PCC Rep.      |
| 5  | Gwenda Butt      | HT PCC Rep, Deanery Synod Rep, HT DCC                                |
| 6  | Roger Butt       | HT PCC Rep, HT DCC                                                   |
| 7  | Pauline Daniel   | HT PCC Rep, HT DCC                                                   |
| 8  | Pauline Harding  | HT PCC Rep, PCC Secretary, PCC Treasurer, HT DCC Treasurer           |
| 9  | Betty Harding    | HT PCC Rep, HT DCC                                                   |
| 10 | Roger Wilcox     | FWC PCC Rep, FWC DCC                                                 |
| 11 | Carol Crook      | FWC PCC Rep. Deanery Synod Rep, FWC DCC                              |
| 12 | Bryn Evans       | FWC PCC Rep, FWC Safeguarding Rep., PCC Safeguarding Rep., FWC DCC   |
| 13 | Ruth Evans       | FWC PCC Rep, FWC DCC                                                 |
| 14 | Sally Tuckley    | District Secretary Furzebank, FWC DCC                                |

|    |                 |                                                        |
|----|-----------------|--------------------------------------------------------|
| 15 | Carole Bradley  | FWC DCC                                                |
| 16 | Linda Jellyman  | FWC Electoral Role Officer, PCC Electoral Role Officer |
| 17 | Norma Mills     | District Secretary Holy Trinity                        |
| 18 | Peter Purhouse  | HT Safeguarding Rep                                    |
| 19 | Julie Boker     | HT Electoral Role Officer                              |
| 20 | Sandra Thomas   | HT DCC                                                 |
| 21 | Marlene Elliott | HT DCC, DCC Secretary                                  |
| 22 | Chris Cattell   | HT DCC                                                 |
| 23 | Philip Ashmore  | District Warden Holy Trinity, HT DCC                   |

Names and addresses of advisers

Bank    Lloyds Bank

Investment    CCLA

Managers    Diocesan Board of Finance

Independent Examiner   Mr D Bennett

Approved by the PCC on 4<sup>th</sup> March 2024 and signed on its behalf by:

.....

William Jellyman (Chair and Parish Warden)

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2024**  
**Receipts and Payments Account**

|                                                 |           | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Designated<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>Endowment<br/>Funds<br/>£</b> | <b>Total<br/>Funds<br/>2024<br/>£</b> |  | <b>Total<br/>Funds<br/>2023<br/>£</b> |
|-------------------------------------------------|-----------|-------------------------------------|-----------------------------------|-----------------------------------|----------------------------------|---------------------------------------|--|---------------------------------------|
| <b>RECEIPTS</b>                                 |           |                                     |                                   |                                   |                                  |                                       |  |                                       |
| Donations and Legacies                          | <b>4a</b> | 31,615                              |                                   |                                   |                                  | 31,615                                |  | 35,507                                |
| Activities for Generating Funds                 | <b>4b</b> | 70                                  |                                   | 33                                |                                  | 103                                   |  | 583                                   |
| Income from Investments                         | <b>4c</b> |                                     | 999                               | 905                               |                                  | 1,904                                 |  | 2,081                                 |
| Church Activities                               | <b>4d</b> | 22,412                              | 25,535                            |                                   |                                  | 47,947                                |  | 44,128                                |
| Other                                           | <b>4e</b> | 4,161                               |                                   |                                   |                                  | 4,161                                 |  | 3,065                                 |
|                                                 |           |                                     |                                   |                                   |                                  |                                       |  |                                       |
| <b>Total Receipts</b>                           |           | <b>58,258</b>                       | <b>26,534</b>                     | <b>938</b>                        |                                  | <b>85,730</b>                         |  | <b>85,364</b>                         |
|                                                 |           |                                     |                                   |                                   |                                  |                                       |  |                                       |
| <b>PAYMENTS</b>                                 |           |                                     |                                   |                                   |                                  |                                       |  |                                       |
| Raising Funds                                   | <b>5a</b> |                                     |                                   |                                   |                                  |                                       |  |                                       |
| Church Activities                               | <b>5b</b> | 72,965                              | 8273                              |                                   |                                  | 81,238                                |  | 71,770                                |
| Other                                           | <b>5c</b> | 716                                 | 461                               |                                   |                                  | 1,177                                 |  | 450                                   |
|                                                 |           |                                     |                                   |                                   |                                  |                                       |  |                                       |
| <b>Total Payments</b>                           |           | <b>73,681</b>                       | <b>8,734</b>                      |                                   |                                  | <b>82,415</b>                         |  | <b>72,220</b>                         |
|                                                 |           |                                     |                                   |                                   |                                  |                                       |  |                                       |
| <b>Excess of Receipts<br/>over Payments</b>     |           | (15,423)                            | 17,800                            | 938                               |                                  | 3,315                                 |  | 13,144                                |
|                                                 |           |                                     |                                   |                                   |                                  |                                       |  |                                       |
| Transfer between Funds                          | <b>8</b>  | 9,490                               | (9,490)<br>(40,563)               | 40563                             |                                  |                                       |  |                                       |
|                                                 |           |                                     |                                   |                                   |                                  |                                       |  |                                       |
| Adjustment                                      |           |                                     | (89)                              |                                   |                                  | (89)                                  |  |                                       |
|                                                 |           |                                     |                                   |                                   |                                  |                                       |  |                                       |
| <b>Cash at Bank and In<br/>Hand at 1st Jan</b>  | <b>6</b>  | <b>34,309</b>                       | <b>64,471</b>                     | <b>12,839</b>                     |                                  | <b>111,619</b>                        |  | 98,475                                |
|                                                 |           |                                     |                                   |                                   |                                  |                                       |  |                                       |
| <b>Cash at Bank and In<br/>Hand at 31st Dec</b> | <b>6</b>  | <b>28,376</b>                       | <b>32,129</b>                     | <b>54,340</b>                     |                                  | <b>114,845</b>                        |  | 111,619                               |

# The PCC of Short Heath Parish

## Financial Statements for the Year Ended 31st December 2024

Finance  
Form Box  
Number

### Statement of Assets and Liabilities

|    |                                                 | Total 2024<br>£ | Total 2023<br>£ |
|----|-------------------------------------------------|-----------------|-----------------|
|    | <b>Cash Funds</b>                               |                 |                 |
|    | Bank Current Accounts                           | 85,473          | 86,616          |
|    | CBF Deposit Accounts                            | 16,237          | 12,160          |
|    | Petty Cash                                      | 3               | 4               |
| 31 | <b>Total Cash Funds</b>                         | <b>101,713</b>  | <b>98,780</b>   |
|    | <b>Other Monetary Assets (due to PCC)</b>       |                 |                 |
|    | Gift Aid Recoverable                            |                 |                 |
|    | Other                                           |                 |                 |
| 34 | <b>Total Other Monetary Assets</b>              |                 |                 |
|    | <b>Investment Assets</b>                        |                 |                 |
|    | CCLA Investment Fund ( <i>at market value</i> ) | 13,133          | 12,839          |
|    | Other Investments                               |                 |                 |
| 32 | <b>Total Investment Assets</b>                  | <b>13,133</b>   | <b>12,839</b>   |
|    | <b>Assets Retained for Church Use</b>           |                 |                 |
|    | Freehold House                                  | 175,000         | 175,000         |
|    | Other                                           |                 |                 |
| 33 | <b>Total Assets Retained for Church Use</b>     | <b>175,000</b>  | <b>175,000</b>  |
|    | <b>Liabilities (owed by the PCC)</b>            |                 |                 |
|    | Loan from the Diocese                           |                 |                 |
|    | Diocesan Parish Share                           | 24,000          | 25,000          |
|    | Organ Cleaning                                  |                 |                 |
| 35 | <b>Total Liabilities</b>                        | <b>24,000</b>   | <b>25,000</b>   |

# The PCC of Short Heath Parish

## Financial Statements for the Year Ended 31<sup>st</sup> December 2024

Please note: All figures in this document have been rounded

### 1. Notes to the Accounts:

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

### 2. Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Other tangible fixed assets are valued at cost.

### 3. Description of Funds

**a. Unrestricted Funds** are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

**b. Restricted Funds** Comprise of two elements:

- i. income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.
- ii. donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is not separate investment, interest is apportioned to individual funds on an average balance basis.

**c. Endowment Funds** are restricted funds that must be retained a trust capital either permanently to subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2024**

| Finance   | RECEIPTS                                                          | 4         | Unrestricted Funds<br>£ | Designated Funds<br>£ | Restricted Funds<br>£ | Endowment Funds<br>£ | Total Funds<br>2024<br>£ | Total Funds<br>2023<br>£ |
|-----------|-------------------------------------------------------------------|-----------|-------------------------|-----------------------|-----------------------|----------------------|--------------------------|--------------------------|
|           |                                                                   |           |                         |                       |                       |                      |                          |                          |
|           | <b>Donations and Legacies</b>                                     |           |                         |                       |                       |                      |                          |                          |
|           | <b>Voluntary Receipts</b>                                         | <b>4a</b> |                         |                       |                       |                      |                          |                          |
| <b>1</b>  | Tax efficient planned giving                                      |           | 15,537                  |                       |                       |                      | 15,537                   | 16,555                   |
| <b>2</b>  | Other planned giving                                              |           | 4,865                   |                       |                       |                      | 4,865                    | 9,150                    |
| <b>3</b>  | Collections at services                                           |           | 4,400                   |                       |                       |                      | 4,400                    | 1,206                    |
| <b>4</b>  | All other giving and voluntary receipts including special appeals |           | 694                     |                       |                       |                      | 694                      | 1,977                    |
| <b>6</b>  | Gift Aid Recovered                                                |           | 6,117                   |                       |                       |                      | 6,117                    | 6,619                    |
| <b>7</b>  | Legacies Received                                                 |           |                         |                       |                       |                      |                          |                          |
| <b>8</b>  | Grants (recurring and one-off)                                    |           |                         |                       |                       |                      |                          |                          |
|           |                                                                   |           | <b>31,615</b>           |                       |                       |                      | <b>31,615</b>            | <b>35,507</b>            |
|           |                                                                   |           |                         |                       |                       |                      |                          |                          |
|           | <b>Activities for Generating Funds</b>                            | <b>4b</b> |                         |                       |                       |                      |                          |                          |
| <b>9</b>  | Summer Fete                                                       |           |                         |                       |                       |                      |                          |                          |
| <b>9</b>  | Christmas Fair                                                    |           | 35                      |                       |                       |                      | 35                       |                          |
| <b>9</b>  | Other Fundraising Activities                                      |           | 35                      |                       | 33                    |                      | 68                       | 583                      |
|           |                                                                   |           | <b>70</b>               |                       | <b>33</b>             |                      | <b>103</b>               | <b>583</b>               |
|           | <b>Receipts from Investments</b>                                  | <b>4c</b> |                         |                       |                       |                      |                          |                          |
| <b>10</b> | Dividends                                                         |           |                         | 530                   | 294                   |                      | 824                      | 1,455                    |
| <b>10</b> | Bank Interest                                                     |           |                         | 469                   | 610                   |                      | 1,079                    | 626                      |
|           |                                                                   |           |                         | <b>999</b>            | <b>905</b>            |                      | <b>1,904</b>             | <b>2,081</b>             |
|           | <b>Church Activities</b>                                          | <b>4d</b> |                         |                       |                       |                      |                          |                          |
| <b>11</b> | Statutory Fees (retained by PCC)                                  |           | 2,055                   | 25,535                |                       |                      | 27,590                   | 26,258                   |
| <b>12</b> | Church Hall Hire                                                  |           | 9,262                   |                       |                       |                      | 9,262                    | 10,829                   |

|           |                          |           |               |               |            |  |               |  |               |
|-----------|--------------------------|-----------|---------------|---------------|------------|--|---------------|--|---------------|
| <b>12</b> | Sunday morning coffee    |           | 146           |               |            |  | 146           |  | 176           |
| <b>12</b> | Bookstall                |           |               |               |            |  |               |  |               |
| <b>12</b> | Car Park                 |           | 650           |               |            |  | 650           |  | 1,690         |
| <b>12</b> | Wesley Road              |           | 10,298        |               |            |  | 10,298        |  | 5,125         |
| <b>12</b> | Other trading activities |           |               |               |            |  |               |  | 50            |
|           |                          |           | <b>22,412</b> | <b>25,535</b> |            |  | <b>47,947</b> |  | <b>44,128</b> |
|           | <b>Other Receipts</b>    | <b>4e</b> |               |               |            |  |               |  |               |
| <b>13</b> | Other                    |           | 2,540         |               |            |  | 2,540         |  | 3,065         |
| <b>13</b> | reimbursement            |           | 1,621         |               |            |  | 1,621         |  |               |
|           | Insurance Pay out        |           |               |               |            |  |               |  |               |
|           |                          |           | <b>4,161</b>  |               |            |  | <b>4,161</b>  |  | <b>3,065</b>  |
| <b>A</b>  | <b>Total Receipts</b>    |           | <b>58,258</b> | <b>26,534</b> | <b>938</b> |  | <b>85,730</b> |  | <b>85,364</b> |

### The PCC of Short Heath Parish

#### Financial Statements for the Year Ended 31st December 2024

| Finance Form<br>Box Number | PAYMENTS                         | 5         | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ |  | Total<br>Funds<br>2023<br>£ |
|----------------------------|----------------------------------|-----------|----------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|--|-----------------------------|
|                            | <b>Raising Funds</b>             | <b>5a</b> |                            |                          |                          |                         |                             |  |                             |
|                            | <b>Costs of Generating Funds</b> |           |                            |                          |                          |                         |                             |  |                             |
| <b>17</b>                  | Stewardship Costs                |           |                            |                          |                          |                         |                             |  | -                           |
| <b>17</b>                  | Costs of Fund Raising            |           |                            |                          |                          |                         |                             |  | -                           |
| <b>17</b>                  | Coffee Morning Costs             |           |                            |                          |                          |                         |                             |  | -                           |
|                            |                                  |           |                            |                          |                          |                         |                             |  | -                           |
|                            | <b>Charitable Activities</b>     | <b>5b</b> |                            |                          |                          |                         |                             |  |                             |
|                            | <b>Church Activates</b>          |           |                            |                          |                          |                         |                             |  |                             |
| <b>18</b>                  | Mission Giving and Donations     |           | 390                        |                          |                          |                         | 390                         |  | 250                         |
| <b>19</b>                  | Diocesan Community Fund          |           | 24,000                     |                          |                          |                         | 24,000                      |  | 25,000                      |
| <b>20</b>                  | Salaries and Wages               |           | 350                        |                          |                          |                         | 350                         |  |                             |
| <b>21</b>                  | Clergy and Staff Expenses        |           | 1,870                      | 1,917                    |                          |                         | 3,787                       |  | 3,974                       |

|    |                                          |    |               |              |  |  |               |  |               |
|----|------------------------------------------|----|---------------|--------------|--|--|---------------|--|---------------|
|    | <b>Church Expenses</b>                   |    |               |              |  |  |               |  |               |
| 22 | Church Expenses (Mission and Evangelism) |    | 221           |              |  |  | 221           |  | 25            |
| 23 | Church Running Expenses (inc Governance) |    | 1,879         |              |  |  | 1,879         |  | 2,685         |
| 24 | Church Utility Bills                     |    | 11,907        |              |  |  | 11,907        |  | 5,458         |
| 25 | Support Costs                            |    | 708           | 142          |  |  | 850           |  | 345           |
| 25 | Insurance                                |    | 5,580         | 344          |  |  | 5,924         |  | 5,164         |
| 25 | DBF Fees                                 |    | 7,128         |              |  |  | 7,128         |  | 7,784         |
| 25 | Wesley Road                              |    | 1,081         | 439          |  |  | 1,521         |  | 401           |
| 25 | Church Yard                              |    | 5,020         | 5,430        |  |  | 10,450        |  | 10,159        |
| 25 | Church Hall & IT Running Costs           |    | 10,467        |              |  |  | 10,467        |  | 9,974         |
|    | <b>Major Capital Expenditure</b>         |    |               |              |  |  |               |  |               |
| 27 | Major Repairs to the Church              |    |               |              |  |  |               |  | 584           |
| 28 | Major Repairs to Church Hall             |    | 2,360         |              |  |  | 2,360         |  |               |
| 29 | New Building Work                        |    |               |              |  |  |               |  | 10,538        |
|    |                                          |    | <b>72,965</b> | <b>8,273</b> |  |  | <b>81,238</b> |  | <b>71,770</b> |
|    |                                          |    |               |              |  |  |               |  |               |
| 99 | <b>Other Payments</b>                    | 5c |               |              |  |  |               |  |               |
|    | Governance Costs                         |    |               |              |  |  |               |  | 450           |
|    | Other Expenditure                        |    | 716           | 461          |  |  | 1,177         |  |               |
|    |                                          |    |               |              |  |  |               |  |               |
|    |                                          |    | <b>716</b>    | <b>461</b>   |  |  | <b>1,177</b>  |  | <b>450</b>    |
|    |                                          |    |               |              |  |  |               |  |               |
| C  | <b>Total Payments</b>                    |    | <b>73,681</b> | <b>8,734</b> |  |  | <b>82,415</b> |  | <b>72,220</b> |

The PCC of Short Heath Parish

Financial Statements for the Year Ended 31st December 2024

| 6 | Cash at Bank and in hand |  |                   |                 |                |                    |                    |  |
|---|--------------------------|--|-------------------|-----------------|----------------|--------------------|--------------------|--|
|   |                          |  | Unrestricted<br>£ | Restricted<br>£ | Endowment<br>£ | 2024<br>Total<br>£ | 2023<br>Total<br>£ |  |
|   | HSBC Current Account     |  | 36,884            |                 |                | 36,884             | 17,769             |  |
|   | Barclays Account         |  | 23,620            | 41,206          |                | 64,826             | 68,847             |  |
|   | CBF Deposit Account      |  |                   | 13,133          |                | 13,133             | 24,999             |  |
|   | Petty Cash               |  | 3                 |                 |                | 3                  |                    |  |
|   | <b>Total</b>             |  | <b>60,507</b>     | <b>54,339</b>   |                | <b>114,846</b>     | <b>111,619</b>     |  |

| 7 | Investments<br>(if applicable) |                    |                |                |                |                                   |                     |  |
|---|--------------------------------|--------------------|----------------|----------------|----------------|-----------------------------------|---------------------|--|
|   |                                |                    |                |                |                |                                   |                     |  |
|   |                                | At 1st<br>Jan<br>£ | Additions<br>£ | Disposals<br>£ | Transfers<br>£ | Change<br>in<br>Market<br>Value £ | At 31st<br>Dec<br>£ |  |
|   | <b>Unrestricted funds</b>      |                    |                |                |                |                                   |                     |  |
|   | Investments                    |                    |                |                |                |                                   |                     |  |
|   | <b>Restricted funds</b>        |                    |                |                |                |                                   |                     |  |
|   | Investments                    | 12,839             | 294            |                |                |                                   | 13,133              |  |
|   | <b>Endowment funds</b>         |                    |                |                |                |                                   |                     |  |
|   | Investments                    |                    |                |                |                |                                   |                     |  |
|   | <b>Total</b>                   | <b>12,839</b>      | <b>294</b>     |                |                |                                   | <b>13,133</b>       |  |

| 8 | Fixed Assets                                        | 175,000 |  |  |  |  | 175,000 |  |
|---|-----------------------------------------------------|---------|--|--|--|--|---------|--|
|   |                                                     |         |  |  |  |  |         |  |
|   | <b>Fixed Assets freehold Curates House £175,000</b> |         |  |  |  |  |         |  |

|           |                                                                                                                                                        |                            |               |               |                          |                                |             |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---------------|---------------|--------------------------|--------------------------------|-------------|
| 9<br>2024 | Summary of Fund Movements                                                                                                                              |                            |               |               |                          |                                |             |
|           |                                                                                                                                                        | Balance at<br>1st Jan<br>£ | Receipts<br>£ | Payments<br>£ | Transfers<br>£           | Balance<br>at 31st<br>Dec<br>£ |             |
|           | <b>Unrestricted Fund</b>                                                                                                                               |                            |               |               |                          |                                |             |
| hsbc      | 1. Furzebank<br>91285467                                                                                                                               | 7,413                      | 16,616        | 2,763         | 1,652 -5,413 -9,573      | 7,932                          |             |
| hsbc      | 2. Short<br>Heath PCC<br>51414461                                                                                                                      | 10,357                     | 10,696        | 40,163        | 7,409 9,573 10,443 4,400 | 12,715                         |             |
| bclay     | 3. Holy Trinity<br>DCC 60893382                                                                                                                        | 16,539                     | 30,945        | 30,754        | 1,441 -10,443            | 7,728                          | Inc<br>hall |
|           |                                                                                                                                                        | <b>34,309</b>              | <b>58,257</b> | <b>73,680</b> | <b>9,490</b>             | <b>28,376</b>                  |             |
|           | <b>Designated Funds</b>                                                                                                                                |                            |               |               |                          |                                |             |
| bclay     | 1. Holy Trinity<br><br>Community<br>60678163                                                                                                           | 2,202                      | 33            |               |                          | 2,235                          |             |
| hsbc      | 2. Furzebank<br>41594265                                                                                                                               | 12,160                     | 317           |               | 5,413 -1652              | 16,238                         |             |
| bclay     | 3. Parish Fees<br>43514595                                                                                                                             | 1,697*                     | 25,535        | 8,733         | -1,441 -7,409 -4,400     | 5,248                          |             |
| Bclay     | 4. V & CW<br>Receiving<br>93494748                                                                                                                     | 4                          | 530           |               | -90 -90 -88 -91 -173     | 2                              |             |
| bclay     | 5. V & CW<br>Savings<br>13173380                                                                                                                       | 7,755                      | 119           |               | 90 90 88 91 173          | 8,406                          |             |
|           |                                                                                                                                                        | <b>23,818</b>              | <b>26,534</b> | <b>8,733</b>  | <b>-9,490</b>            | <b>32,129</b>                  |             |
|           |                                                                                                                                                        | <b>58,127</b>              | <b>84,791</b> | <b>82,413</b> | <b>0</b>                 | <b>60,505</b>                  |             |
|           | <b>Restricted Funds</b>                                                                                                                                |                            |               |               |                          |                                |             |
|           | 1. Invst CBF*<br>CB3028167                                                                                                                             | 12,839                     | 294           |               |                          | 13,133                         |             |
|           | 2. PCC                                                                                                                                                 | 175,000                    |               |               |                          | 175,000                        |             |
| bclay     | 3. Holy Trinity<br>Fundraising<br>40555622                                                                                                             | 40,563                     | 644           |               |                          | 41,207                         |             |
|           |                                                                                                                                                        | <b>228,402</b>             | <b>938</b>    | <b>0</b>      | <b>0</b>                 | <b>229,340</b>                 |             |
|           | <b>Endowment Funds</b>                                                                                                                                 |                            |               |               |                          |                                |             |
|           | <b>Total Funds</b>                                                                                                                                     | <b>286,530</b>             | 85,729        | 82,413        |                          | <b>289,845</b>                 |             |
|           | Total start fund includes a £2 correction adjustment caused by rounding and<br>* Desig 3 Parish Fees £91 payment not entered into last year's accounts |                            |               |               |                          |                                |             |

|  |                   |                                                                                                                                                                     |  |
|--|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  | Designated Fund 1 | use for community as designated by the incumbent, all but £5 transferred to Furzebank Savings Account, for ease of using                                            |  |
|  | Designated Fund 2 | Furzebank savings account                                                                                                                                           |  |
|  | Designated Fund 3 | Parish Fees Account                                                                                                                                                 |  |
|  | Designated Fund 4 | Vicars & Church Wardens Account Receiving. receives interest and dividends from CBF fund                                                                            |  |
|  | Designated Fund 5 | Vicars & Church Wardens Account Savings receives interest and dividends from CBF fund also fund transfer from V&CW Receiving account for distribution by the Rector |  |
|  | Restricted Fund 1 | CBF Investment account - changed from 620163001S to CB3028167-001                                                                                                   |  |
|  | Restricted Fund 2 | Property, any income goes into the PCC account                                                                                                                      |  |
|  | Restricted Fund 3 | for fundraising activities by Holy Trinity changed from a designated fund                                                                                           |  |

| 10<br>2023 | Summary of Fund Movements            |                      |               |               |                                                                       |                       |          |
|------------|--------------------------------------|----------------------|---------------|---------------|-----------------------------------------------------------------------|-----------------------|----------|
|            |                                      | Balance at 1st Jan £ | Receipts £    | Payments £    | Transfers £                                                           | Balance at 31st Dec £ |          |
|            | <b>Unrestricted Fund</b>             |                      |               |               |                                                                       |                       |          |
| hsbc       | 1. Furzebank 91285467                | 5,171                | 15,518        | 976           | -12,300                                                               | 7413                  |          |
| hsbc       | 2. Short Heath PCC 51414461          | 5,884                | 5530          | 32761         | 7109 -405<br>12,300<br>12,699                                         | 10356                 |          |
| bclay      | 3. Holy Trinity DCC 60893382         | 23,976               | 33316         | 29787         | 306 -12699<br>1440 -10056<br>540<br>2478<br>6030<br>484<br>240<br>270 | 16538                 | Inc hall |
|            |                                      | <b>35,031</b>        | <b>54,364</b> | <b>63,524</b> | <b>8,436</b>                                                          | <b>34,307</b>         |          |
|            | <b>Designated Funds</b>              |                      |               |               |                                                                       |                       |          |
| bclay      | 1. Holy Trinity Community 60678163   | 1,651                | 2530          |               | -1440<br>-540                                                         | 2201                  |          |
| hsbc       | 2. Furzebank 41594265                | 11,976               | 184           |               |                                                                       | 12,160                |          |
| bclay      | 3. Holy Trinity Fundraising 40555622 | 30,006               | 500           |               | 10056                                                                 | 40,562                |          |
| bclay      | 4. Parish Fees 43514595              | 533                  | 26528         | 8968          | 207 -2478<br>405 -7,109<br>-306<br>-240<br>-270<br>-6030<br>-484      | 1788                  |          |
| Bclay      | 5. V & CW Receiving 93494748         | 32                   | 351           |               | -120<br>-80<br>-90<br>-90                                             | 3                     |          |
| bclay      | 6. V & CW Savings 13173380           | 7,510                | 72            |               | 120 -207<br>80<br>90<br>90                                            | 7,755                 |          |

|  |                            |                                                                                                                                                                     |               |               |               |                |  |
|--|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|---------------|----------------|--|
|  |                            | <b>51,708</b>                                                                                                                                                       | <b>30,165</b> | <b>8,968</b>  | <b>-8,436</b> | <b>64,469</b>  |  |
|  |                            | <b>86,739</b>                                                                                                                                                       | <b>84,529</b> | <b>72,492</b> | <b>0</b>      | <b>98,776</b>  |  |
|  | <b>Restricted Funds</b>    |                                                                                                                                                                     |               |               |               |                |  |
|  | 1. Invst CBF*<br>CB3028167 | 11,735                                                                                                                                                              | 1,104         |               |               | 12,839         |  |
|  | 2. PCC                     | 175,000                                                                                                                                                             |               |               |               | 175,000        |  |
|  |                            | <b>186,735</b>                                                                                                                                                      | <b>1,104</b>  |               |               | <b>187,839</b> |  |
|  | <b>Endowment Funds</b>     |                                                                                                                                                                     |               |               |               |                |  |
|  | <b>Total Funds</b>         | <b>273,480</b>                                                                                                                                                      | 85,633        | 72,492        | 0             | <b>286,619</b> |  |
|  |                            | Total start fund includes a £4 correction adjustment caused by rounding                                                                                             |               |               |               |                |  |
|  | Designated Fund 1          | use for community as designated by the incumbent, all but £5 transferred to Furzebank Savings Account, for ease of using                                            |               |               |               |                |  |
|  | Designated Fund 2          | Furzebank savings account                                                                                                                                           |               |               |               |                |  |
|  | Designated Fund 3          | for fundraising activities by Holy Trinity                                                                                                                          |               |               |               |                |  |
|  | Designated Fund 4          | Parish Fees Account                                                                                                                                                 |               |               |               |                |  |
|  | Designated Fund 5          | Vicars & Church Wardens Account Receiving. receives interest and dividends from CBF fund                                                                            |               |               |               |                |  |
|  | Designated Fund 6          | Vicars & Church Wardens Account Savings receives interest and dividends from CBF fund also fund transfer from V&CW Receiving account for distribution by the Rector |               |               |               |                |  |
|  | Restricted Fund 1          | CBF Investment account - changed from 620163001S to CB3028167-001                                                                                                   |               |               |               |                |  |
|  | Restricted Fund 2          | Property, any income goes into the PCC account                                                                                                                      |               |               |               |                |  |

---

# Accounts

---

# **Annual Report and Financial Statements of the Parochial Church Council of Short Heath Parish**

Registered Charity number 1136136

For the year ended 31st December 2023

Independent Examiner's Report to the trustees/members of the PCC of Short Heath Parish

Registered Charity number 1136136

I report on the accounts for the year ended 31st December 2023 which are set out on the following pages.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charity Commission (under section145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission  
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: ..... Date: .....  
Derek John Bennett FIAB; AMISM; MACAT.  
6 Heath Road New Invention Willenhall WV12 5EF

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the worshipping community at Short Heath. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament. This is supported through social events and charitable activities.

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in The Ecclesiastical Parish of Short Heath, Willenhall, it helps to promote the whole mission of the Church (pastoral, evangelistic, social, and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care, and spiritual, moral, and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society.
- Growth is a priority for both churches in the Parish.
- For Holy Trinity, to continue as a place of worship to continue to provide facilities for the community through the church hall and on-line centre, staffed by volunteers.
- For Furzebank Worship Centre the main objective is to reach out to and to serve the wider community.

## Achievements and Performance

The Parish has continued to provide worship in both churches whilst both churches are in interregnum. This has been an achievement for both churches and the Parish as they have relied on dedicated members who have undertaken significant roles, and in some cases a workload that has had potential for negatively affecting their health.

Both churches continually review the risk to members' health, particularly in respect of Covid 19, and hand sanitisers are still in use where it is perceived that it is required. Holy Trinity are still using a method of serving communion that does not entail individual communicants drinking from the communion chalice.

Occasional Offices have continued but are limited by the lack of a minister within the Parish. The only reader in the Parish has done exceptionally well over the interregnum, however, she has felt the strain toward the end of the year and has reduced the number of funerals taken and will be enjoying a sabbatical from the end of February 2024.

The number of people on the Parish Electoral Roll for 2023 was 70, comprising 47 for Holy Trinity and 23 for Furzebank Worship Centre. The Electoral Role will be adjusted prior to the AGM in February 2024.

The project, Njarange Area Project Kenya, ceased to operate in the early part of the year and has now been wound up, having done a great deal of work to improve the lives of people in the area.

Good links have been maintained with the local schools – especially the Short Heath Federation.

The Parish's contribution to the Common Fund (Share) for this year (2023) was set at £36,650. After email conversations with the Finance Director who was told that the Parish would yet again default on its contribution, the amount required to be paid for 2023 was reduced to £25,000.00, which was paid. Further discussion was had with the Director concerning the future contributions and the current staffing for the Parish, is set to one person, though in interregnum, the reality is near zero. The Finance Director has reset the staffing to 0.5 of a post from January 2024 until interregnum comes to an end. The contribution for 2024, for the Parish is set at £20,887.00.

The PCC reviewed its position in respect to the property owned by the PCC, 13 Wesley Road. The resulting discussion centred on the financial position of the Parish, and that it has an asset that could be sold to raise potential funding, if this is required. The problem was that there is a long-term tenant renting the property and has done so for sixteen years. It was decided by the PCC that it wanted the property to be on a short-term tenancy, so that it could be sold on the open market, within a relatively short period of time should it be required. To this end, the Agent, serviced a Section 28 notice requesting the tenant to vacate the property by 9<sup>th</sup> January 2024. The tenant indicated to the Agent that they would vacate the property by the required date, and subsequently did.

When there is vacant possession, the property will likely be put on the market for rent, for a one-year period, with a split, at the current market rent. This will then facilitate the PCC realising the market value of the property should it want to sell in the future.

Zoom meetings have been continued by Furzebank who now have alternate DCC meeting on Zoom and the Prayer Group continue to meet on Zoom, though this is available for anyone who wishes.

Holy Trinity continues its ministry to the wider community through the Church Hall which is rented by many and various community groups including uniform organisations.

The churchyard and extension continue to be focal points for the community. There have been a number of complaints regarding the extension, and Planning Permission was applied for in December to manage one of the protected trees that was encroaching on a neighbour's house.

There has been some activity in respect of Shaping for mission.

There was a meeting with Holy Trinity DCC at which they agreed that some arrangement with Short Heath Methodists might be useful. There were a number of exploratory meetings between the two churches, that resulted in a questionnaire being given to both congregations. Approximately 50% in each church said that they didn't want to move beyond sharing services on the current basis.

There was a meeting with FWC DCC, at which the prospect of sharing a vicar with Bentley was mooted. This was accepted as a potential solution, though the DCC expressly ruled out any further collaboration with Bentley, such as moving to their parish. A meeting was held at Bentley in November, at which, the Archdeacon put forward a vague proposal of FWC and Bentley sharing a vicar, but without any indication of how much it would cost FWC, but it included FWC moving into the Parish of Bentley, and again, how this might work was vague. The previous agreement by the DCC and the congregation was only on the basis of sharing a vicar, therefore there are to be further discussion and a decision in the new year.

#### Financial Review

The PCC's financial position is described in the attached document.

The financial risks are described below. The principal sources of income are collections, occasional office fees and the rent received from 13 Wesley Road.

## Reserves Policy

The PCC continues to aim to keep approximately three months running costs in reserves. This is also to cover emergency building work. Both will depend on the situation as issues present themselves.

It continues to be our policy to invest the short-term investment fund balances with the CCLA Church of England Deposit Fund and the remainder in the CCLA Church of England Investment Fund.

The property at 13 Wesley Road is considered to be part of the reserves policy and the movement to a short-term rental basis for the house will facilitate the selling of the property should it be needed.

## Safeguarding

The PCC believe they have fulfilled their duty in respect of the current Safeguarding and Clergy Discipline Measure 2023 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Safeguarding continues to be an agenda item on the PCC. Changes have been made in respect of how the records have been kept. A recent audit has determined that everyone who needs to have a DBS, has one, and this is constantly under review.

## Volunteers

The work of the Parish continues in both churches through the extraordinary effort of some key people to maintain the work of the church at the current time.

The Parish is very mindful of volunteers who continue the work of the Parish beyond the point at which they should stop or reduce what they do. It is to this end that the one of the church wardens did not wish to continue for another year, and that she wanted to focus on her ministry as a Reader. Particularly extraordinary are the efforts of some people who do a great deal for the church. Church Wardens at Holy Trinity also decided that after many years of service they did not want to continue. The Parish wishes to formally note the gratitude it has for the service of the three wardens.

It is with regret that no one from the congregation of Holy Trinity has come forward to take over the roles of warden. This has forced the three people to continue beyond where they wanted to stop. It also means that Holy Trinity looks weak from a Diocesan point of view, which, when they are considering a solution to the lack of a vicar, it may mean that the solution presented is not one that is desired.

## Review of the Year

Will Jellyman, Chair of PCC and Parish Warden, writes:

2023 continued where 2022 left off, bringing difficult and unique challenges for both churches in our Parish which threaten to disrupt what we have considered to be the normal.

We continue to lose Loved Ones, and loyal and dedicated members of our Church.

The work of the Parish continues because our Reader, Wardens and District Wardens have taken on the extra work, above what they were doing already, and have increasingly had to rely on communion by extension as the supply of "stand-in" vicars diminishes.

The Parish continues to rely on other people, members of the DCCs and the PCC, people who occupy other offices, those who make the services work, in whatever way.

Many people are making an extraordinary effort, and we all thank you very much.

This report has been written without mentioning people by name, on the basis that we know who everyone is, God knows, and you all will be rewarded in Heaven.

But, in these times of a complete parish interregnum, we all give our heartfelt thanks to everyone who currently contribute to the life of our parish in whatever way.

## Risk Management

The PCC recognises that its principal income is from collections and fees. Both congregations are ageing. The structure of Holy Trinity needs regular maintenance, and the churchyard requires maintenance to provide a safe place for visitors.

The PCC is aware of the need to grow congregations and ensure that the community is welcome at the pastoral offices that mark our lives.

The PCC recognises the challenges of setting aside financial reserves.

## Structure, Governance and Management

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council currently comprises the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, the Secretary and Treasurer of the District Church Councils, the Safeguarding Officer and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members are able to receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The Short Heath Parish is a Team Ministry. The day to day running of each church is delegated to District Church Councils for Holy Trinity and Furzebank Worship Centre. These councils deal with all aspects of the life of each church. It should be remembered and understood that the PCC has overall responsibility for everything that happens in the Parish, and the DCCs are only extensions of the PCC, to which the PCC can delegate some responsibility. This does not give the DCCs *carte blanche* to make decisions, with the need to have them approved, first, by the PCC.

Each Church elects' representatives to the Wulfrun Deanery Synod.

The PCC is a Body Corporate established by the Church of England (PCC Powers Measure 1956, and the Church Representation Rules 2006) and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended, and the Church Representation Rules that came into effect on 2nd January 1957 (most recently updated in 2020).

The following policies are in place:

Safeguarding

Health and Safety with accompanying Risk Assessments

Expenses for clergy and ministers

Lone working

Vicar and Wardens account (This is a fund for those in need in the Parish)

Baptism policy

General Data Protection Regulation

Social Media

Parish Fees Policy

## Related Parties

The Parish of Holy Trinity Short Heath is linked with the parish of Emmanuel Bentley as a United Benefice.

## Reference and Administrative details

The Church is situated in Church Road, Willenhall WV12 5PT and is part of the Deanery of Wulfrun, in the Diocese of Lichfield. The correspondence address is 13 Leyburn Close, Walsall, WS2 0NP.

Registered charity number: 1136136.

Web presence is through A Church Near You and a website for Furzebank.

Holy Trinity Short Heath and Furzebank Worship Centre have independent Facebook pages.

PCC members, DCC members and officers who have served from the date of the PCC AGM until the date of this report was approved were:

|    |                  |                                                                      |
|----|------------------|----------------------------------------------------------------------|
| 1  | William Jellyman | Parish Warden (Chair of PCC), Fees Treasurer, FWC DCC, Treasurer FWC |
| 2  | Helen Denny      | District Warden Furzebank, Deanery Synod Rep, FWC DCC Chair          |
| 3  | Barry Crook      | District Warden Furzebank, FWC DCC                                   |
| 4  | Gill Oplocky     | Reader, HT DCC Chair, HT PCC Rep.                                    |
| 5  | Gwenda Butt      | HT PCC Rep, Deanery Synod Rep, HT DCC                                |
| 6  | Roger Butt       | HT PCC Rep, HT DCC                                                   |
| 7  | Pauline Daniel   | HT PCC Rep, HT DCC                                                   |
| 8  | Pauline Harding  | HT PCC Rep, PCC Secretary, PCC Treasurer, HT DCC Treasurer           |
| 9  | Betty Harding    | HT PCC Rep, HT DCC                                                   |
| 10 | Roger Wilcox     | FWC PCC Rep, FWC DCC                                                 |
| 11 | Carol Crook      | FWC PCC Rep. Deanery Synod Rep, FWC DCC                              |
| 12 | Bryn Evans       | FWC PCC Rep, FWC Safeguarding Rep., PCC Safeguarding Rep., FWC DCC   |
| 13 | Ruth Evans       | FWC PCC Rep, FWC DCC                                                 |
| 14 | Sally Tuckley    | District Secretary Furzebank, FWC DCC                                |
| 15 | Carole Bradley   | FWC DCC                                                              |
| 16 | Linda Jellyman   | FWC Electoral Role Officer, PCC Electoral Role Officer               |
| 17 | Norma Mills      | District Secretary Holy Trinity                                      |
| 18 | Peter Purhouse   | HT Safeguarding Rep                                                  |
| 19 | Sandra Thomas    | HT DCC                                                               |
| 20 | Marlene Elliott  | HT DCC, DCC Secretary                                                |
| 21 | Chris Cattell    | HT DCC                                                               |
| 22 | Philip Ashmore   | HT DCC                                                               |

Names and addresses of advisers:

Bank Lloyds Bank

Investment CCLA Managers Diocesan Board of Finance

Independent Examiner Mr D Bennett

Approved by the PCC on 27<sup>th</sup> February 2024 and signed on its behalf by:

.....

William Jellyman (Chair and Parish Warden)

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2023**  
**Receipts and Payments Account**

|                                             |           | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ |  | Total<br>Funds<br>2022<br>£ |
|---------------------------------------------|-----------|----------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|--|-----------------------------|
| <b>RECEIPTS</b>                             |           |                            |                          |                          |                         |                             |  |                             |
| Donations and Legacies                      | <b>4a</b> | 35,507                     |                          |                          |                         | 35,507                      |  | 43,477                      |
| Activities for Generating Funds             | <b>4b</b> | 427                        | 156                      |                          |                         | 583                         |  | 888                         |
| Income from Investments                     | <b>4c</b> |                            | 977                      | 1,104                    |                         | 2,081                       |  | 238                         |
| Church Activities                           | <b>4d</b> | 17,870                     | 26,258                   |                          |                         | 44,128                      |  | 38,437                      |
| Other                                       | <b>4e</b> | 560                        | 2,505                    |                          |                         | 3,065                       |  | 20,664                      |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Total Receipts</b>                       |           | <b>54,364</b>              | <b>29,896</b>            | <b>1,104</b>             |                         | <b>85,364</b>               |  | <b>103,705</b>              |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>PAYMENTS</b>                             |           |                            |                          |                          |                         |                             |  |                             |
| Raising Funds                               | <b>5a</b> |                            |                          |                          |                         |                             |  |                             |
| Church Activities                           | <b>5b</b> | 63,074                     | 8,696                    |                          |                         | 71,770                      |  | 93,442                      |
| Other                                       | <b>5c</b> | 450                        |                          |                          |                         | 450                         |  | 470                         |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Total Payments</b>                       |           | <b>63,524</b>              | <b>8,696</b>             |                          |                         | <b>72,220</b>               |  | <b>93,914</b>               |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Excess of Receipts over Payments</b>     |           | <b>(-9,160)</b>            | <b>21,200</b>            | <b>1,104</b>             |                         | <b>13,144</b>               |  | <b>9,791</b>                |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| Transfer between Funds                      | <b>8</b>  | 8,437                      | (-8437)                  |                          |                         |                             |  |                             |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| Adjustment                                  |           |                            |                          |                          |                         |                             |  | -614                        |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Cash at Bank and In Hand at 1st Jan</b>  | <b>6</b>  | <b>35,032</b>              | <b>51,708</b>            | <b>11,735</b>            |                         | <b>98,475</b>               |  | <b>89,298</b>               |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Cash at Bank and In Hand at 31st Dec</b> | <b>6</b>  | <b>34,309</b>              | <b>64,471</b>            | <b>12,839</b>            |                         | <b>111,619</b>              |  | <b>98,475</b>               |

# The PCC of Short Heath Parish

## Financial Statements for the Year Ended 31st December 2023

Finance  
Form Box  
Number

### Statement of Assets and Liabilities

|                                                 |   | Total 2023<br>£ | Total 2022<br>£ |
|-------------------------------------------------|---|-----------------|-----------------|
| <b>Cash Funds</b>                               | 6 |                 |                 |
| Bank Current Accounts                           |   | 86,616          | 86,740          |
| CBF Deposit Accounts                            |   | 12,160          |                 |
| Petty Cash                                      |   | 4               | 5               |
| 31 <b>Total Cash Funds</b>                      |   | <b>98,780</b>   | <b>86,745</b>   |
| <b>Other Monetary Assets (due to PCC)</b>       |   |                 |                 |
| Gift Aid Recoverable                            |   |                 |                 |
| Other                                           |   |                 |                 |
| 34 <b>Total Other Monetary Assets</b>           |   |                 |                 |
| <b>Investment Assets</b>                        | 7 |                 |                 |
| CCLA Investment Fund ( <i>at market value</i> ) |   | 12,839          | 11,735          |
| Other Investments                               |   |                 |                 |
| 32 <b>Total Investment Assets</b>               |   | <b>12,839</b>   | <b>11,735</b>   |
| <b>Assets Retained for Church Use</b>           | 8 |                 |                 |
| Freehold House                                  |   | 175,000         | 175,000         |
| Other                                           |   |                 |                 |
| 33 <b>Total Assets Retained for Church Use</b>  |   | <b>175,000</b>  | <b>175,000</b>  |
| <b>Liabilities (owed by the PCC)</b>            |   |                 |                 |
| Loan from the Diocese                           |   |                 |                 |
| Diocesan Parish Share                           |   | 25,000          | 35,000          |
| Organ Cleaning                                  |   |                 |                 |
| 35 <b>Total Liabilities</b>                     |   | <b>25,000</b>   | <b>35,000</b>   |

## The PCC of Short Heath Parish

### Financial Statements for the Year Ended 31<sup>st</sup> December 2023

Please note: All figures in this document have been rounded

#### 1. Notes to the Accounts:

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

#### 2. Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Other tangible fixed assets are valued at cost.

#### 3. Description of Funds

**a. Unrestricted Funds** are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

**b. Restricted Funds** Comprise of two elements:

- i. income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.
- ii. donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is not separate investment, interest is apportioned to individual funds on an average balance basis.

**c. Endowment Funds** are restricted funds that must be retained a trust capital either permanently to subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2023**

| Finance   | RECEIPTS                                                          | 4         | Unrestricted Funds<br>£ | Designated Funds<br>£ | Restricted Funds<br>£ | Endowment Funds<br>£ | Total Funds<br>2023<br>£ |  | Total Funds<br>2022<br>£ |
|-----------|-------------------------------------------------------------------|-----------|-------------------------|-----------------------|-----------------------|----------------------|--------------------------|--|--------------------------|
|           |                                                                   |           |                         |                       |                       |                      |                          |  |                          |
|           | <b>Donations and Legacies</b>                                     |           |                         |                       |                       |                      |                          |  |                          |
|           | <b>Voluntary Receipts</b>                                         | <b>4a</b> |                         |                       |                       |                      |                          |  |                          |
| <b>1</b>  | Tax efficient planned giving                                      |           | 16,555                  |                       |                       |                      | 16,555                   |  | 17,701                   |
| <b>2</b>  | Other planned giving                                              |           | 9,150                   |                       |                       |                      | 9,150                    |  | 8,826                    |
| <b>3</b>  | Collections at services                                           |           | 1,206                   |                       |                       |                      | 1,206                    |  | 2,219                    |
| <b>4</b>  | All other giving and voluntary receipts including special appeals |           | 1,977                   |                       |                       |                      | 1,977                    |  |                          |
| <b>6</b>  | Gift Aid Recovered                                                |           | 6,619                   |                       |                       |                      | 6,619                    |  | 6,731                    |
| <b>7</b>  | Legacies Received                                                 |           |                         |                       |                       |                      |                          |  | 8,000                    |
| <b>8</b>  | Grants (recurring and one-off)                                    |           |                         |                       |                       |                      |                          |  |                          |
|           |                                                                   |           | <b>35,507</b>           |                       |                       |                      | <b>35,507</b>            |  | <b>43,477</b>            |
|           |                                                                   |           |                         |                       |                       |                      |                          |  |                          |
|           | <b>Activities for Generating Funds</b>                            | <b>4b</b> |                         |                       |                       |                      |                          |  |                          |
| <b>9</b>  | Summer Fete                                                       |           |                         |                       |                       |                      |                          |  |                          |
| <b>9</b>  | Christmas Fair                                                    |           |                         |                       |                       |                      |                          |  |                          |
| <b>9</b>  | Other Fundraising Activities                                      |           | 427                     | 156                   |                       |                      | 583                      |  | 888                      |
|           |                                                                   |           | <b>427</b>              | <b>156</b>            |                       |                      | <b>583</b>               |  | <b>888</b>               |
|           | <b>Receipts from Investments</b>                                  | <b>4c</b> |                         |                       |                       |                      |                          |  |                          |
| <b>10</b> | Dividends                                                         |           |                         | 351                   | 1,104                 |                      | 1,455                    |  | 175                      |
| <b>10</b> | Bank Interest                                                     |           |                         | 626                   |                       |                      | 626                      |  | 63                       |
|           |                                                                   |           |                         | <b>977</b>            | <b>1,104</b>          |                      | <b>2,081</b>             |  | <b>238</b>               |
|           | <b>Church Activities</b>                                          | <b>4d</b> |                         |                       |                       |                      |                          |  |                          |
| <b>11</b> | Statutory Fees (retained by PCC)                                  |           |                         | 26,258                |                       |                      | 26,258                   |  | 20,984                   |
| <b>12</b> | Church Hall Hire                                                  |           | 10,829                  |                       |                       |                      | 10,829                   |  | 9,620                    |

|    |                          |    |        |        |       |  |        |  |         |
|----|--------------------------|----|--------|--------|-------|--|--------|--|---------|
| 12 | Sunday morning coffee    |    | 176    |        |       |  | 176    |  |         |
| 12 | Bookstall                |    |        |        |       |  |        |  |         |
| 12 | Car Park                 |    | 1,690  |        |       |  | 1,690  |  | 1,560   |
| 12 | Wesley Road              |    | 5,125  |        |       |  | 5,125  |  | 6,273   |
| 12 | Other trading activities |    | 50     |        |       |  | 50     |  |         |
|    |                          |    | 17,870 | 26,258 |       |  | 44,128 |  | 38,437  |
|    | <b>Other Receipts</b>    | 4e |        |        |       |  |        |  |         |
| 13 | Other                    |    | 560    | 2,505  |       |  | 3,065  |  | 6,512   |
| 13 | reimbursement            |    |        |        |       |  |        |  | 3,714   |
|    | Insurance Pay out        |    |        |        |       |  |        |  | 10,438  |
|    |                          |    | 560    | 2505   |       |  | 3,065  |  | 20,664  |
| A  | <b>Total Receipts</b>    |    | 54,364 | 29,896 | 1,104 |  | 85,364 |  | 103,705 |

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2023**

| Finance Form<br>Box Number | PAYMENTS                         | 5  | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ |  | Total<br>Funds<br>2022<br>£ |
|----------------------------|----------------------------------|----|----------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|--|-----------------------------|
|                            | <b>Raising Funds</b>             | 5a |                            |                          |                          |                         |                             |  |                             |
|                            | <b>Costs of Generating Funds</b> |    |                            |                          |                          |                         |                             |  |                             |
| 17                         | Stewardship Costs                |    |                            |                          |                          |                         |                             |  | -                           |
| 17                         | Costs of Fund Raising            |    |                            |                          |                          |                         |                             |  | -                           |
| 17                         | Coffee Morning Costs             |    |                            |                          |                          |                         |                             |  | -                           |
|                            |                                  |    |                            |                          |                          |                         |                             |  | -                           |
|                            | <b>Charitable Activities</b>     | 5b |                            |                          |                          |                         |                             |  |                             |
|                            | <b>Church Activates</b>          |    |                            |                          |                          |                         |                             |  |                             |
| 18                         | Mission Giving and Donations     |    | 250                        |                          |                          |                         | 250                         |  | 854                         |
| 19                         | Diocesan Community Fund          |    | 25,000                     |                          |                          |                         | 25,000                      |  | 35,000                      |
| 20                         | Salaries and Wages               |    |                            |                          |                          |                         |                             |  | 1,790                       |
| 21                         | Clergy and Staff Expenses        |    | 921                        | 3053                     |                          |                         | 3,974                       |  | 9,052                       |

|           |                                          |           |               |              |  |  |               |  |               |
|-----------|------------------------------------------|-----------|---------------|--------------|--|--|---------------|--|---------------|
|           | <b>Church Expenses</b>                   |           |               |              |  |  |               |  |               |
| <b>22</b> | Church Expenses (Mission and Evangelism) |           | 25            |              |  |  | 25            |  | 2,783         |
| <b>23</b> | Church Running Expenses (inc Governance) |           | 2,652         |              |  |  | 2,652         |  | 2,685         |
| <b>24</b> | Church Utility Bills                     |           | 5,458         |              |  |  | 5,458         |  | 2,909         |
| <b>25</b> | Support Costs                            |           | 345           |              |  |  | 345           |  | 2,019         |
| <b>25</b> | Insurance                                |           | 5,164         |              |  |  | 5,164         |  | 5,708         |
| <b>25</b> | DBF Fees                                 |           | 6,300         | 1,484        |  |  | 7,784         |  | 6,454         |
| <b>25</b> | Wesley Road                              |           | 401           |              |  |  | 401           |  | 284           |
| <b>25</b> | Church Yard                              |           | 6,000         | 4,159        |  |  | 10,159        |  | 8,120         |
| <b>25</b> | Church Hall & IT Running Costs           |           | 9,974         |              |  |  | 9,974         |  | 4,828         |
|           | <b>Major Capital Expenditure</b>         |           |               |              |  |  |               |  |               |
| <b>27</b> | Major Repairs to the Church              |           | 584           |              |  |  | 584           |  | 420           |
| <b>28</b> | Major Repairs to Church Hall             |           |               |              |  |  |               |  |               |
| <b>29</b> | New Building Work                        |           |               |              |  |  |               |  | 10,538        |
|           |                                          |           | <b>63,074</b> | <b>8,696</b> |  |  | <b>71,770</b> |  | 93,173        |
|           |                                          |           |               |              |  |  |               |  |               |
| <b>99</b> | <b>Other Payments</b>                    | <b>5c</b> |               |              |  |  |               |  |               |
|           | Governance Costs                         |           | 450           |              |  |  | 450           |  | 450           |
|           | Other Expenditure                        |           |               |              |  |  |               |  | 20            |
|           |                                          |           |               |              |  |  |               |  |               |
|           |                                          |           | <b>450</b>    |              |  |  | <b>450</b>    |  | <b>470</b>    |
|           |                                          |           |               |              |  |  |               |  |               |
| <b>C</b>  | <b>Total Payments</b>                    |           | <b>63,524</b> | <b>8,696</b> |  |  | <b>72,220</b> |  | <b>93,914</b> |

The PCC of Short Heath Parish

Financial Statements for the Year Ended 31st December 2023

| 6 | Cash at Bank and in hand |  |                   |                 |                |                    |                    |  |
|---|--------------------------|--|-------------------|-----------------|----------------|--------------------|--------------------|--|
|   |                          |  | Unrestricted<br>£ | Restricted<br>£ | Endowment<br>£ | 2023<br>Total<br>£ | 2022<br>Total<br>£ |  |
|   | HSBC Current Account     |  | 17,769            |                 |                | 17,769             | 23,031             |  |
|   | Barclays Account         |  | 68,847            |                 |                | 68,847             | 63,709             |  |
|   | CBF Deposit Account      |  | 12,160            | 12,839          |                | 24,999             | 11,735             |  |
|   | Petty Cash               |  | 4                 |                 |                |                    | 5                  |  |
|   | <b>Total</b>             |  | <b>98,780</b>     | <b>12,839</b>   |                | <b>111,619</b>     | <b>98,480</b>      |  |

| 7 | Investments<br>(if applicable) |                    |                |                |                |                                   |                     |  |
|---|--------------------------------|--------------------|----------------|----------------|----------------|-----------------------------------|---------------------|--|
|   |                                |                    |                |                |                |                                   |                     |  |
|   |                                | At 1st<br>Jan<br>£ | Additions<br>£ | Disposals<br>£ | Transfers<br>£ | Change<br>in<br>Market<br>Value £ | At 31st<br>Dec<br>£ |  |
|   | <b>Unrestricted funds</b>      |                    |                |                |                |                                   |                     |  |
|   | Investments                    | 11,976             | 184            |                |                |                                   | 12,160              |  |
|   | <b>Restricted funds</b>        |                    |                |                |                |                                   |                     |  |
|   | Investments                    | 11,735             | 1,104          |                |                |                                   | 12,839              |  |
|   | <b>Endowment funds</b>         |                    |                |                |                |                                   |                     |  |
|   | Investments                    |                    |                |                |                |                                   |                     |  |
|   | <b>Total</b>                   | <b>23,711</b>      | <b>1,288</b>   |                |                |                                   | <b>24,999</b>       |  |

| 8 | Fixed Assets                                        | 175,000 |  |  |  |  | 175,000 |  |
|---|-----------------------------------------------------|---------|--|--|--|--|---------|--|
|   |                                                     |         |  |  |  |  |         |  |
|   | <b>Fixed Assets freehold Curates House £175,000</b> |         |  |  |  |  |         |  |

|           |                                               |                                                                         |               |               |                                                                       |                                |          |
|-----------|-----------------------------------------------|-------------------------------------------------------------------------|---------------|---------------|-----------------------------------------------------------------------|--------------------------------|----------|
| 9<br>2023 | Summary of<br>Fund<br>Movements               |                                                                         |               |               |                                                                       |                                |          |
|           |                                               | Balance at<br>1st Jan<br>£                                              | Receipts<br>£ | Payments<br>£ | Transfers<br>£                                                        | Balance<br>at 31st<br>Dec<br>£ |          |
|           | <b>Unrestricted<br/>Fund</b>                  |                                                                         |               |               |                                                                       |                                |          |
| hsbc      | 1. Furzebank<br>91285467                      | 5,171                                                                   | 15,518        | 976           | -12,300                                                               | 7413                           |          |
| hsbc      | 2. Short<br>Heath PCC<br>51414461             | 5,884                                                                   | 5530          | 32761         | 7109 -405<br>12,300<br>12,699                                         | 10356                          |          |
| bclay     | 3. Holy<br>Trinity DCC<br>60893382            | 23,976                                                                  | 33316         | 29787         | 306 -12699<br>1440 -10056<br>540<br>2478<br>6030<br>484<br>240<br>270 | 16538                          | Inc hall |
|           |                                               | <b>35,031</b>                                                           | <b>54,364</b> | <b>63,524</b> | <b>8,436</b>                                                          | <b>34,307</b>                  |          |
|           | <b>Designated<br/>Funds</b>                   |                                                                         |               |               |                                                                       |                                |          |
| bclay     | 1. Holy<br>Trinity<br>Community<br>60678163   | 1,651                                                                   | 2530          |               | -1440<br>-540                                                         | 2201                           |          |
| hsbc      | 2. Furzebank<br>41594265                      | 11,976                                                                  | 184           |               |                                                                       | 12,160                         |          |
| bclay     | 3. Holy<br>Trinity<br>Fundraising<br>40555622 | 30,006                                                                  | 500           |               | 10056                                                                 | 40,562                         |          |
| bclay     | 4. Parish<br>Fees<br>43514595                 | 533                                                                     | 26528         | 8968          | 207 -2478<br>405 -7,109<br>-306<br>-240<br>-270<br>-6030<br>-484      | 1788                           |          |
| Bclay     | 5. V & CW<br>Receiving<br>93494748            | 32                                                                      | 351           |               | -120<br>-80<br>-90<br>-90                                             | 3                              |          |
| bclay     | 6. V & CW<br>Savings<br>13173380              | 7,510                                                                   | 72            |               | 120 -207<br>80<br>90<br>90                                            | 7,755                          |          |
|           |                                               | <b>51,708</b>                                                           | <b>30,165</b> | <b>8,968</b>  | <b>-8,436</b>                                                         | <b>64469</b>                   |          |
|           |                                               | <b>86,739</b>                                                           | <b>84,529</b> | <b>72,492</b> | <b>0</b>                                                              | <b>98,776</b>                  |          |
|           | <b>Restricted<br/>Funds</b>                   |                                                                         |               |               |                                                                       |                                |          |
|           | 1. Invst CBF*<br>CB3028167                    | 11,735                                                                  | 1104          |               |                                                                       | 12,839                         |          |
|           | 2. PCC                                        | 175,000                                                                 |               |               |                                                                       | 175,000                        |          |
|           |                                               | <b>186,735</b>                                                          | <b>1,104</b>  |               |                                                                       | <b>187,839</b>                 |          |
|           | <b>Endowment<br/>Funds</b>                    |                                                                         |               |               |                                                                       |                                |          |
|           | <b>Total Funds</b>                            | <b>273,480</b>                                                          | 85,633        | 72,492        | 0                                                                     | <b>286,619</b>                 |          |
|           |                                               | Total start fund includes a £4 correction adjustment caused by rounding |               |               |                                                                       |                                |          |

|  |                   |                                                                                                                                                                     |  |
|--|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  | Designated Fund 1 | use for community as designated by the incumbent, all but £5 transferred to Furzebank Savings Account, for ease of using                                            |  |
|  | Designated Fund 2 | Furzebank savings account, from 14 <sup>th</sup> April 21 including Holy Trinity Rectors Fund                                                                       |  |
|  | Designated Fund 3 | for fundraising activities by Holy Trinity                                                                                                                          |  |
|  | Designated Fund 4 | Parish Fees Account                                                                                                                                                 |  |
|  | Designated Fund 5 | Vicars & Church Wardens Account Receiving. receives interest and dividends from CBF fund                                                                            |  |
|  | Designated Fund 6 | Vicars & Church Wardens Account Savings receives interest and dividends from CBF fund also fund transfer from V&CW Receiving account for distribution by the Rector |  |
|  | Restricted Fund 1 | CBF Investment account - changed from 620163001S to CB3028167-001                                                                                                   |  |
|  | Restricted Fund 2 | Property, any income goes into the PCC account                                                                                                                      |  |

| 10 2022 | Summary of Fund Movements             |                      |               |               |                                                                        |                       |          |
|---------|---------------------------------------|----------------------|---------------|---------------|------------------------------------------------------------------------|-----------------------|----------|
|         |                                       | Balance at 1st Jan £ | Receipts £    | Payments £    | Transfers £                                                            | Balance at 31st Dec £ |          |
|         | <b>Unrestricted Fund</b>              |                      |               |               |                                                                        |                       |          |
| hsbc    | 1. Furzebank 91285467                 | 5,377                | 15,384        | 13,290        | 7,100 -<br>7,100<br>10,000 -<br>12,300                                 | 5,171                 |          |
| hsbc    | 2. Short Heath PCC 51414461           | 2,556                | 6,768         | 38,406        | 5,000<br>4,967<br>12,300<br>12,699                                     | 5,884                 |          |
| bclay   | 3. Holy Trinity DCC 60893382          | 11,502               | 49,880        | 26,892        | 845 -12,699<br>1,340                                                   | 23,976                | Inc hall |
|         |                                       | <b>19,435</b>        | <b>72,032</b> | <b>78,588</b> | <b>22,152</b>                                                          | <b>35,031</b>         |          |
|         | <b>Designated Funds</b>               |                      |               |               |                                                                        |                       |          |
| hsbc    | 1. Holy Trinity Rectors fund 43126900 | 5                    |               |               | -5                                                                     | 0                     |          |
| bclay   | 2. Holy Trinity Community 60678163    | 7,491                |               |               | 5<br>5000<br>-845                                                      | 1,651                 |          |
| hsbc    | 3. Furzebank 41594265                 | 18,615               | 10,461        |               | -10,000<br>-7,100                                                      | 11,976                |          |
| bclay   | 4. Holy Trinity Fundraising 40555622  | 29,790               | 216           |               |                                                                        | 30,006                |          |
| bclay   | 5. Holy Trinity Fees 43514595         | 1,617                | 19,186        | 15,055        | 1,096<br>173<br>7,100<br>7,100<br>169<br>4,967<br>270<br>1,340<br>-270 | 533                   |          |

|       |                                    |                                                                                                                                                                     |                |               |                                       |                |         |
|-------|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|---------------------------------------|----------------|---------|
| Bclay | 6. V & CW<br>Receiving<br>93494748 | 0.00                                                                                                                                                                | 1,528          |               | -<br>1,096<br>-<br>169<br>-171<br>-60 | 32             |         |
| bclay | 7. V & CW<br>Savings<br>13173380   | 0.00                                                                                                                                                                | 7              |               | 173<br>270 7,100<br>171<br>270<br>60  | 7,511          |         |
|       |                                    | <b>57,518</b>                                                                                                                                                       | <b>31,398</b>  | <b>15,055</b> | <b>-22,152</b>                        | <b>51,709</b>  |         |
|       |                                    | <b>76,953</b>                                                                                                                                                       | <b>103,430</b> | <b>93,643</b> | <b>0</b>                              | <b>86,740</b>  |         |
|       | <b>Restricted<br/>Funds</b>        |                                                                                                                                                                     |                |               |                                       |                |         |
|       | 1. Invst CBF*<br>620163001S        | 12,344                                                                                                                                                              |                | 609           |                                       | 11,735         |         |
|       | 2. PCC                             | 175,000                                                                                                                                                             |                |               |                                       | 175,000        |         |
|       |                                    | <b>187,344</b>                                                                                                                                                      |                |               |                                       | <b>186,736</b> |         |
|       | <b>Endowment<br/>Funds</b>         |                                                                                                                                                                     |                |               |                                       |                |         |
|       | <b>Total Funds</b>                 | <b>264,297</b>                                                                                                                                                      |                |               |                                       |                | 103,430 |
|       | Designated<br>Fund 1               | receives interest and dividends from CBF fund for distribution by the Rector                                                                                        |                |               |                                       |                |         |
|       | Designated<br>Fund 2               | use for community as designated by the incumbent, all but £5 transferred to Furzebank Savings Account, for ease of using                                            |                |               |                                       |                |         |
|       | Designated<br>Fund 3               | Furzebank savings account, from 14 <sup>th</sup> April 21 including Holy Trinity Rectors Fund                                                                       |                |               |                                       |                |         |
|       | Designated<br>Fund 4               | for fundraising activities by Holy Trinity                                                                                                                          |                |               |                                       |                |         |
|       | Designated<br>Fund 5               | Fees Account                                                                                                                                                        |                |               |                                       |                |         |
|       | Designated<br>Fund 6               | Vicars & Church Wardens Account Receiving. receives interest and dividends from CBF fund                                                                            |                |               |                                       |                |         |
|       | Designated<br>Fund 7               | Vicars & Church Wardens Account Savings receives interest and dividends from CBF fund also fund transfer from V&CW Receiving account for distribution by the Rector |                |               |                                       |                |         |
|       | Restricted<br>Fund 1               | CBF Investment account - changed from 620163001S to CB3028167-001                                                                                                   |                |               |                                       |                |         |
|       | Restricted<br>Fund 2               | Property, any income goes into the PCC account                                                                                                                      |                |               |                                       |                |         |

---

# Accounts

---

# **Annual Report and Financial Statements of the Parochial Church Council of Short Heath Parish**

Registered Charity number 1136136

For the year ended 31st December 2022

# Independent Examiner's Report to the trustees/members of the PCC of Short Heath Parish

Registered Charity number 1136136

I report on the accounts for the year ended 31st December 2022 which are set out on the following pages.

## **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

## **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

## **Independent Examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed on the following page \*) which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete words in brackets if they do not apply*

Signed: ..... Date: .....

Derek John Bennett FIAB; FIAAP; AMISM; MACAT.  
6 Heath Road New Invention Willenhall WV12 5EF

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the worshipping community at Short Heath. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament. This is supported through social events and charitable activities.

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in The Ecclesiastical Parish of Short Heath Willenhall it helps to promote the whole mission of the Church (pastoral, evangelistic, social, and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care, and spiritual, moral, and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society.
- Growth is a priority for both churches in the Parish.
- For Holy Trinity, to continue as a place of worship to continue to provide facilities for the community through the church hall and on-line centre, staffed by volunteers.
- For Furzebank Worship Centre the main objective is to reach out to and to serve the wider community.

## Achievements and Performance

The Parish has continued to provide worship in both churches whilst both churches are in interregnum. This has been an achievement for both churches and the Parish as they have relied on dedicated members who have undertaken significant roles, and in some cases a workload that has had potential for negatively affecting their health.

Both churches have ceased to allow for Covid 19, though provision such as hand sanitisers are still in use.

Occasional Offices have continued but are limited by the lack of a minister within the Parish.

The number of people on our Parish Electoral Roll was 90, comprising 57 for Holy Trinity and 23 for Furzebank Worship Centre. The Electoral Role will be adjusted prior to the AGM in May 2023.

Furzebank have continued to support Njarange Area Project Kenya.

Good links have been maintained with the local schools – especially the Short Heath Federation.

The Parish defaulted on the Common Fund (Share) last year and in April the Treasurer and the Parish Wardens met with the Diocesan Lay Assessors who offered an adjusted contribution of £35,000 which was accepted. Shortly before the end of the year, whilst the contribution from Furzebank had been what was asked for, the amount contributed by Holy Trinity was short of the amount asked for. This meant that the Parish was £11,000 short of £35,000. £5,500 was contributed from the PCC funds and £5,500 was contributed from the Community Fund, thereby paying the required amount in full.

The Diocese has sent notification that it requires £36,650 for 2023.

Zoom meetings have been continued by Furzebank who now have alternate DCC meeting on Zoom and the Prayer Group continue to meet on Zoom, though this is available for anyone who wishes.

Holy Trinity continues its ministry to the wider community through the Church Hall which is rented by many and various community groups including uniform organisations.

The churchyard and extension continue to be focal points for the community and thanks must be given to volunteers and the gardener who is having an observable benefit to how the everything looks.

#### ‘Shaping For Mission’

Shaping for mission is continuing to be the Diocesan strategy by which all of the parishes within the diocese are being reviewed. A number of meetings have taken place with the Archdeacon and Rural Dean, and occasionally with the Methodist minister.

At this moment there are no plans in place as to what the two churches and Parish might face, though two postponed meetings, with the Archdeacon and Rural Dean, with each of the DCCs is now scheduled to take place early in January 2023.

It is hoped that the fact that we have paid the required amount into the Common Fund will help in any decisions that are made.

#### Financial Review

The PCC’s financial position is described in the attached document.

The financial risks are described below. The principal sources of income are collections, occasional office fees and the rent received from 13 Wesley Road.

#### Reserves Policy

The PCC continues to aim to keep approximately three months running costs in reserves. This is also to cover emergency building work. Both will depend on the situation as issues present themselves.

It continues to be our policy to invest the short-term investment fund balances with the CCLA Church of England Deposit Fund and the remainder in the CCLA Church of England Investment Fund.

### Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults), though over Covid-19 this became a little difficult to maintain, however, Safeguarding continues to be an agenda item on the PCC and recently a thorough revamp of the documentation has been initiated and is due to be completed very soon.

### Volunteers

No one who has been involved in the workings of the Parish this year cannot have been anything but amazed by the extraordinary effort of some people to maintain the work of the church at the current time. Particularly extraordinary are the efforts of some people who do a great deal for the church, even though they retired from full-time careers many years ago.

This report has been written without mentioning people by name, on the basis that we know who everyone is, God knows, and you all will be rewarded in Heaven.

But, in these times of a complete parish interregnum, we all give our heartfelt thanks to everyone who currently contribute to the life of our parish in whatever way.

### Review of the Year

Will Jellyman, Chair of PCC and Church Warden, writes:

2022 continued where 2021 left off, bringing difficult and unique challenges for both churches in our Parish which threaten to disrupt what we have considered to be the normal, to potentially require difficult change, and to change elegancies.

We continue to lose Loved Ones, and loyal and dedicated members of our Church, though we were able to hold a memorial service for Beryl Baddeley in November, very close to her birthday. There were representatives from Scouting and the churches present. Personal reminiscences were given by Ges Murray, who spoke about Beryl's service to Scouting, and Gwen Butt who gave a personal and church perspective. The First Short Heath Scout Group were well represented who "Paraded the flags" for the first time in many years and were also able to provide other mementos of Beryl's long service to Scouting.

The work of the Parish continues because our Reader, Wardens and District Wardens have taken on the extra work, above what they were doing already.

The Parish continues to rely on other people, members of the DCCs and the PCC, people who occupy other offices, those who make the services work, in whatever way.

Many people are making an extraordinary effort and we all thank you very much.

This report has been written without mentioning people by name, on the basis that we know who everyone is, God knows, and you all will be rewarded in Heaven.

But, in these times of a complete parish interregnum, we all give our heartfelt thanks to everyone who currently contribute to the life of our parish in whatever way.

## Risk Management

The PCC recognises that its principal income is from collections and fees. Both congregations are ageing. The structure of Holy Trinity needs regular maintenance, and the churchyard requires maintenance to provide a safe place for visitors.

The PCC is aware of the need to grow congregations and ensure that the community is welcome at the pastoral offices that mark our lives.

The PCC recognises the challenges of setting aside financial reserves.

## Structure, Governance and Management

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council currently comprises the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, the Secretary and Treasurer of the District Church Councils, the Safeguarding Officer and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The Short Heath Parish is a Team Ministry. The day to day running of each church is delegated to District Church Councils for Holy Trinity and Furzebank Worship Centre. These councils deal with all aspects of the life of each church.

Each Church elects' representatives to the Wulfrun Deanery Synod.

The PCC is a Body Corporate established by the Church of England (PCC Powers Measure 1956, and the Church Representation Rules 2006) and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended, and the Church Representation Rules that came into effect on 2nd January 1957 (most recently updated in 2020).

The following policies are in place:

Safeguarding

Health and Safety with accompanying Risk Assessments

Expenses for clergy and ministers

Lone working

Vicar and Wardens account (This is a fund for those in need in the Parish)

Baptism policy

General Data Protection Regulation

Social Media

Parish Fees Policy

## Related Parties

The Parish of Holy Trinity Short Heath is linked with the parish of Emmanuel Bentley as a United Benefice.

## Reference and Administrative details

The Church is situated in Church Road, Willenhall WV12 5PT and is part of the Deanery of Wulfrun, in the Diocese of Lichfield. The correspondence address is 13 Leyburn Close Walsall WS2 0NP

Registered charity number: 1136136.

Web presence is through A Church Near You and a website for Furzebank.

Holy Trinity Short Heath and Furzebank Worship Centre have independent Facebook pages.

PCC members who have served from 1st January 2021 until the date this report was approved were:

|    |                  |                                 |
|----|------------------|---------------------------------|
| 1  | William Jellyman | Parish Warden (Chair of PCC)    |
| 2  | Gillean Oplocky  | Parish Warden                   |
| 3  | Helen Denny      | District Warden Furzebank       |
| 4  | Barry Crook      | District Warden Furzebank       |
| 5  | Betty Harding    | District Warden Holy Trinity    |
| 6  | Polly Harding    | District Warden Holy Trinity    |
| 7  | Gwenda Butt      | Deanery Synod Rep               |
| 8  | Helen Denny      | Deanery Synod Rep               |
| 9  | Roger Butt       | Holy Trinity Rep                |
| 10 | Roger Wilcox     | Furzebank Rep                   |
| 11 | Carol Crook      | Deanery Synod Rep               |
| 12 | Bryn Evans       | Safeguarding                    |
| 13 | Sally Tuckley    | District Secretary Furzebank    |
| 14 | Norma Mills      | District Secretary Holy Trinity |

Names and addresses of advisers:

Bank     HSBC Bank

           Barclays Bank

Investment     CCLA

Managers        Diocesan Board of Finance

Independent Examiner   Mr D Bennett

Approved by the PCC on 22<sup>nd</sup> March 2023 and signed on its behalf by:

.....

William Jellyman (Chair)

.....

Gillean Oplocky (Parish Warden)

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2022**  
**Receipts and Payments Account**

|                                             |           | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>Funds<br>2021<br>£ |  | Total<br>Funds<br>2020<br>£ |
|---------------------------------------------|-----------|----------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|--|-----------------------------|
| <b>RECEIPTS</b>                             |           |                            |                          |                          |                         |                             |  |                             |
| Donations and Legacies                      | <b>4a</b> | 43,477                     |                          |                          |                         | 43,477                      |  | 33,586                      |
| Activities for Generating Funds             | <b>4b</b> | 702                        | 186                      |                          |                         | 888                         |  | 265                         |
| Income from Investments                     | <b>4c</b> | 175                        | 63                       |                          |                         | 238                         |  | 792                         |
| Church Activities                           | <b>4d</b> | 17,453                     | 20,984                   |                          |                         | 38,437                      |  | 49,444                      |
| Other                                       | <b>4e</b> | 10,226                     | 10,438                   |                          |                         | 20,664                      |  | 272                         |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Total Receipts</b>                       |           | <b>72,033</b>              | <b>31,672</b>            |                          |                         | <b>103,705</b>              |  | <b>84,359</b>               |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>PAYMENTS</b>                             |           |                            |                          |                          |                         |                             |  |                             |
| Raising Funds                               | <b>5a</b> |                            |                          |                          |                         |                             |  |                             |
| Church Activities                           | <b>5b</b> | 78,117                     | 15,325                   |                          |                         | 93,442                      |  | 82,294                      |
| Other                                       | <b>5c</b> | 470                        |                          |                          |                         | 470                         |  | 3,401                       |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Total Payments</b>                       |           | <b>78,589</b>              | <b>15,325</b>            |                          |                         | <b>93,914</b>               |  | <b>85,695</b>               |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Excess of Receipts over Payments</b>     |           | <b>-6,556</b>              | <b>16,347</b>            |                          |                         | <b>9,791</b>                |  | <b>-1,336</b>               |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| Transfer between Funds                      | <b>8</b>  | 22,152                     | -22,152                  |                          |                         |                             |  | 0                           |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| Adjustment                                  |           |                            |                          | -609                     |                         | -609                        |  |                             |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Cash at Bank and In Hand at 1st Jan</b>  | <b>6</b>  | <b>19,435</b>              | <b>57,518</b>            | <b>12,344</b>            | <b>-</b>                | <b>89,297</b>               |  | <b>90,633</b>               |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Cash at Bank and In Hand at 31st Dec</b> | <b>6</b>  | <b>35,032</b>              | <b>51,713</b>            | <b>11,735</b>            |                         | <b>98,480</b>               |  | <b>89,297</b>               |

# The PCC of Short Heath Parish

## Financial Statements for the Year Ended 31st December 2022

Finance  
Form Box  
Number

### Statement of Assets and Liabilities

|                                                 |                                             | Total 2022<br>£ | Total 2021<br>£ |
|-------------------------------------------------|---------------------------------------------|-----------------|-----------------|
| <b>Cash Funds</b>                               |                                             |                 |                 |
|                                                 | 6                                           |                 |                 |
| Bank Current Accounts                           |                                             | 86,740          | 76,953          |
| CBF Deposit Accounts                            |                                             |                 |                 |
| Petty Cash                                      |                                             | 5               |                 |
| 31                                              | <b>Total Cash Funds</b>                     | <b>86,745</b>   | <b>76,953</b>   |
| <b>Other Monetary Assets (due to PCC)</b>       |                                             |                 |                 |
|                                                 |                                             |                 |                 |
| Gift Aid Recoverable                            |                                             |                 |                 |
| Other                                           |                                             |                 |                 |
| 34                                              | <b>Total Other Monetary Assets</b>          |                 |                 |
| <b>Investment Assets</b>                        |                                             |                 |                 |
|                                                 | 7                                           |                 |                 |
| CCLA Investment Fund ( <i>at market value</i> ) |                                             | 11,735          | 12,344          |
| Other Investments                               |                                             |                 |                 |
| 32                                              | <b>Total Investment Assets</b>              | <b>11,735</b>   | <b>12,344</b>   |
| <b>Assets Retained for Church Use</b>           |                                             |                 |                 |
|                                                 | 8                                           |                 |                 |
| Freehold House                                  |                                             | 175,000         | 175,000         |
| Other                                           |                                             |                 |                 |
| 33                                              | <b>Total Assets Retained for Church Use</b> | <b>175,000</b>  | <b>175,000</b>  |
| <b>Liabilities (owed by the PCC)</b>            |                                             |                 |                 |
|                                                 |                                             |                 |                 |
| Loan from the Diocese                           |                                             |                 |                 |
| Diocesan Parish Share                           |                                             | 35,000          | 24,409          |
| Organ Cleaning                                  |                                             |                 |                 |
| 35                                              | <b>Total Liabilities</b>                    | <b>35,000</b>   | <b>24,409</b>   |

# The PCC of Short Heath Parish

## Financial Statements for the Year Ended 31<sup>st</sup> December 2022

Please note: All figures in this document have been rounded

### 1. Notes to the Accounts:

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

### 2. Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Other tangible fixed assets are valued at cost.

### 3. Description of Funds

**a. Unrestricted Funds** are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

**b. Restricted Funds** Comprise of two elements:

- i. income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.
- ii. donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is not separate investment, interest is apportioned to individual funds on an average balance basis.

**c. Endowment Funds** are restricted funds that must be retained a trust capital either permanently to subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2022**

| Finance   | RECEIPTS                                                          | 4         | Unrestricted Funds<br>£ | Designated Funds<br>£ | Restricted Funds<br>£ | Endowment Funds<br>£ | Total Funds<br>2022<br>£ |  | Total Funds<br>2021<br>£ |
|-----------|-------------------------------------------------------------------|-----------|-------------------------|-----------------------|-----------------------|----------------------|--------------------------|--|--------------------------|
|           |                                                                   |           |                         |                       |                       |                      |                          |  |                          |
|           | <b>Donations and Legacies</b>                                     |           |                         |                       |                       |                      |                          |  |                          |
|           | <b>Voluntary Receipts</b>                                         | <b>4a</b> |                         |                       |                       |                      |                          |  |                          |
| <b>1</b>  | Tax efficient planned giving                                      |           | 17,701                  |                       |                       |                      | 17,701                   |  | 19,120                   |
| <b>2</b>  | Other planned giving                                              |           | 8,826                   |                       |                       |                      | 8,826                    |  | 1,220                    |
| <b>3</b>  | Collections at services                                           |           | 2,219                   |                       |                       |                      | 2,219                    |  | 1,761                    |
| <b>4</b>  | All other giving and voluntary receipts including special appeals |           |                         |                       |                       |                      |                          |  | 5,479                    |
| <b>6</b>  | Gift Aid Recovered                                                |           | 6,731                   |                       |                       |                      | 6,731                    |  | 6,006                    |
| <b>7</b>  | Legacies Received                                                 |           | 8,000                   |                       |                       |                      | 8,000                    |  |                          |
| <b>8</b>  | Grants (recurring and one-off)                                    |           |                         |                       |                       |                      |                          |  |                          |
|           |                                                                   |           | <b>43,477</b>           |                       |                       |                      | <b>43,477</b>            |  | <b>33,586</b>            |
|           |                                                                   |           |                         |                       |                       |                      |                          |  |                          |
|           | <b>Activities for Generating Funds</b>                            | <b>4b</b> |                         |                       |                       |                      |                          |  |                          |
| <b>9</b>  | Summer Fete                                                       |           |                         |                       |                       |                      |                          |  |                          |
| <b>9</b>  | Christmas Fair                                                    |           |                         |                       |                       |                      |                          |  |                          |
| <b>9</b>  | Other Fundraising Activities                                      |           | 702                     | 186                   |                       |                      | 888                      |  | 265                      |
|           |                                                                   |           | <b>702</b>              | <b>186</b>            |                       |                      | <b>888</b>               |  | <b>265</b>               |
|           | <b>Receipts from Investments</b>                                  | <b>4c</b> |                         |                       |                       |                      |                          |  |                          |
| <b>10</b> | Dividends                                                         |           | 175                     |                       |                       |                      | 175                      |  | 785                      |
| <b>10</b> | Bank Interest                                                     |           |                         | 63                    |                       |                      | 63                       |  | 7                        |
|           |                                                                   |           | <b>175</b>              | <b>63</b>             |                       |                      | <b>238</b>               |  | <b>792</b>               |
|           | <b>Church Activities</b>                                          | <b>4d</b> |                         |                       |                       |                      |                          |  |                          |
| <b>11</b> | Statutory Fees (retained by PCC)                                  |           |                         | 20,984                |                       |                      | 20,984                   |  | 36,001                   |
| <b>12</b> | Church Hall Hire                                                  |           | 9,620                   |                       |                       |                      | 9,620                    |  | 3,835                    |

|    |                          |    |        |        |  |  |         |        |
|----|--------------------------|----|--------|--------|--|--|---------|--------|
| 12 | Sunday morning coffee    |    |        |        |  |  |         |        |
| 12 | Bookstall                |    |        |        |  |  |         | 144    |
| 12 | Car Park                 |    | 1,560  |        |  |  | 1,560   | 1,430  |
| 12 | Wesley Road              |    | 6,273  |        |  |  | 6,273   | 6,252  |
| 12 | Other trading activities |    |        |        |  |  |         | 1,782  |
|    |                          |    | 17,453 | 20,984 |  |  | 38,437  | 49,444 |
|    | <b>Other Receipts</b>    | 4e |        |        |  |  |         |        |
| 13 | Other                    |    | 6,512  |        |  |  | 6,512   | 272    |
| 13 | reimbursement            |    | 3,714  |        |  |  | 3,714   |        |
|    | Insurance Pay out        |    |        | 10,438 |  |  | 10,438  |        |
|    |                          |    | 10,226 | 10,438 |  |  | 20,664  | 272    |
| A  | <b>Total Receipts</b>    |    | 72,033 | 31,672 |  |  | 103,705 | 84,359 |

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2022**

| Finance Form<br>Box Number | PAYMENTS                         | 5  | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>Funds<br>2022<br>£ | Total<br>Funds<br>2021<br>£ |
|----------------------------|----------------------------------|----|----------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|-----------------------------|
|                            | <b>Raising Funds</b>             | 5a |                            |                          |                          |                         |                             |                             |
|                            | <b>Costs of Generating Funds</b> |    |                            |                          |                          |                         |                             |                             |
| 17                         | Stewardship Costs                |    |                            |                          |                          |                         |                             | -                           |
| 17                         | Costs of Fund Raising            |    |                            |                          |                          |                         |                             | -                           |
| 17                         | Coffee Morning Costs             |    |                            |                          |                          |                         |                             | -                           |
|                            |                                  |    |                            |                          |                          |                         |                             | -                           |
|                            | <b>Charitable Activities</b>     | 5b |                            |                          |                          |                         |                             |                             |
|                            | <b>Church Activities</b>         |    |                            |                          |                          |                         |                             |                             |
| 18                         | Mission Giving and Donations     |    | 854                        |                          |                          |                         | 854                         | 845                         |
| 19                         | Diocesan Community Fund          |    | 35,000                     |                          |                          |                         | 35,000                      | 31,251                      |
| 20                         | Salaries and Wages               |    | 1,790                      |                          |                          |                         | 1,790                       | 1,568                       |
| 21                         | Clergy and Staff Expenses        |    | 7,161                      | 1,890                    |                          |                         | 9,052                       | 2,495                       |

|    |                                          |    |               |               |  |  |               |               |
|----|------------------------------------------|----|---------------|---------------|--|--|---------------|---------------|
|    | <b>Church Expenses</b>                   |    |               |               |  |  |               |               |
| 22 | Church Expenses (Mission and Evangelism) |    |               | 2,783         |  |  | 2,783         | 1,060         |
| 23 | Church Running Expenses (inc Governance) |    | 2,685         |               |  |  | 2,685         | 9,951         |
| 24 | Church Utility Bills                     |    | 2,909         |               |  |  | 2,909         | 2,606         |
| 25 | Support Costs                            |    | 1,904         | 115           |  |  | 2,019         | 569           |
| 25 | Insurance                                |    | 5,424         | 284           |  |  | 5,708         | 4,034         |
| 25 | DBF Fees                                 |    |               | 6,454         |  |  | 6,454         | 18,566        |
| 25 | Wesley Road                              |    | 284           |               |  |  | 284           | 249           |
| 25 | Church Yard                              |    | 4,320         | 3,800         |  |  | 8,120         | 12,400        |
| 25 | Church Hall & IT Running Costs           |    | 4,828         |               |  |  | 4,828         | 4,505         |
|    | <b>Major Capital Expenditure</b>         |    |               |               |  |  |               |               |
| 27 | Major Repairs to the Church              |    | 420           |               |  |  | 420           | 816           |
| 28 | Major Repairs to Church Hall             |    |               |               |  |  |               |               |
| 29 | New Building Work                        |    | 10,538        |               |  |  | 10,538        | 1,070         |
|    |                                          |    | <b>78,117</b> | <b>15,325</b> |  |  | <b>93,173</b> | <b>82,824</b> |
|    |                                          |    |               |               |  |  |               |               |
| 99 | <b>Other Payments</b>                    | 5c |               |               |  |  |               |               |
|    | Governance Costs                         |    | 450           |               |  |  | 450           | 245           |
|    | Other Expenditure                        |    | 20            |               |  |  | 20            | 2,626         |
|    |                                          |    |               |               |  |  |               |               |
|    |                                          |    | <b>470</b>    |               |  |  | <b>470</b>    | <b>2,871</b>  |
|    |                                          |    |               |               |  |  |               |               |
| C  | <b>Total Payments</b>                    |    | <b>78,589</b> | <b>15,325</b> |  |  | <b>93,914</b> | <b>85,695</b> |

The PCC of Short Heath Parish

Financial Statements for the Year Ended 31st December 2022

|          |                                 |  |                           |                         |                        |                             |                             |  |
|----------|---------------------------------|--|---------------------------|-------------------------|------------------------|-----------------------------|-----------------------------|--|
| <b>6</b> | <b>Cash at Bank and in hand</b> |  |                           |                         |                        |                             |                             |  |
|          |                                 |  | <b>Unrestricted<br/>£</b> | <b>Restricted<br/>£</b> | <b>Endowment<br/>£</b> | <b>2022<br/>Total<br/>£</b> | <b>2021<br/>Total<br/>£</b> |  |
|          | HSBC Current Account            |  | 23,031                    |                         |                        | 23,031                      | 26,553                      |  |
|          | Barclays Account                |  | 63,709                    |                         |                        | 63,709                      | 50,400                      |  |
|          | CBF Deposit Account             |  |                           | 11,735                  |                        | 11,735                      | 12,344                      |  |
|          | Petty Cash                      |  | 5                         |                         |                        | 5                           | -                           |  |
|          | <b>Total</b>                    |  | <b>86,745</b>             | <b>11,735</b>           |                        | <b>98,480</b>               | <b>89,297</b>               |  |

|          |                                        |                             |                        |                        |                        |                                             |                              |  |
|----------|----------------------------------------|-----------------------------|------------------------|------------------------|------------------------|---------------------------------------------|------------------------------|--|
| <b>7</b> | <b>Investments<br/>(if applicable)</b> |                             |                        |                        |                        |                                             |                              |  |
|          |                                        |                             |                        |                        |                        |                                             |                              |  |
|          |                                        | <b>At 1st<br/>Jan<br/>£</b> | <b>Additions<br/>£</b> | <b>Disposals<br/>£</b> | <b>Transfers<br/>£</b> | <b>Change<br/>in<br/>Market<br/>Value £</b> | <b>At 31st<br/>Dec<br/>£</b> |  |
|          | <b>Unrestricted funds</b>              |                             |                        |                        |                        |                                             |                              |  |
|          | Investments                            | 18,615                      | 10,461                 | 17,100                 |                        |                                             | 11,976                       |  |
|          | <b>Restricted funds</b>                |                             |                        |                        |                        |                                             |                              |  |
|          | Investments                            | 12,344                      |                        |                        | -175                   | -434                                        | 11,735                       |  |
|          | <b>Endowment funds</b>                 |                             |                        |                        |                        |                                             |                              |  |
|          | Investments                            |                             |                        |                        |                        |                                             |                              |  |
|          | <b>Total</b>                           | <b>30,959</b>               | <b>10,461</b>          | <b>17,100</b>          | <b>-175</b>            | <b>-434</b>                                 | <b>23,711</b>                |  |

|          |                                                     |                |  |  |  |  |                |  |
|----------|-----------------------------------------------------|----------------|--|--|--|--|----------------|--|
| <b>8</b> | <b>Fixed Assets</b>                                 | <b>175,000</b> |  |  |  |  | <b>175,000</b> |  |
|          |                                                     |                |  |  |  |  |                |  |
|          | <b>Fixed Assets freehold Curates House £175,000</b> |                |  |  |  |  |                |  |

| 9<br>2022 | Summary of<br>Fund<br>Movements                |                                                                              |                |               |                                                                |                                |          |
|-----------|------------------------------------------------|------------------------------------------------------------------------------|----------------|---------------|----------------------------------------------------------------|--------------------------------|----------|
|           |                                                | Balance at<br>1st Jan<br>£                                                   | Receipts<br>£  | Payments<br>£ | Transfers<br>£                                                 | Balance<br>at 31st<br>Dec<br>£ |          |
|           | <b>Unrestricted<br/>Fund</b>                   |                                                                              |                |               |                                                                |                                |          |
| hsbc      | 1. Furzebank<br>91285467                       | 5,377                                                                        | 15,384         | 13,290        | 7,100 -7,100<br>10,000 -12,300                                 | 5,171                          |          |
| hsbc      | 2. Short<br>Heath PCC<br>51414461              | 2,556                                                                        | 6,768          | 38,406        | 5,000<br>4,967<br>12,300<br>12,699                             | 5,884                          |          |
| bclay     | 3. Holy<br>Trinity DCC<br>60893382             | 11,502                                                                       | 49,880         | 26,892        | 845 -12,699<br>1,340                                           | 23,976                         | Inc hall |
|           |                                                | <b>19,435</b>                                                                | <b>72,032</b>  | <b>78,588</b> | <b>22,152</b>                                                  | <b>35,031</b>                  |          |
|           | <b>Designated<br/>Funds</b>                    |                                                                              |                |               |                                                                |                                |          |
| hsbc      | 1. Holy<br>Trinity<br>Rectors fund<br>43126900 | 5                                                                            |                |               | -5                                                             | 0                              |          |
| bclay     | 2. Holy<br>Trinity<br>Community<br>60678163    | 7,491                                                                        |                |               | 5 -5000<br>-845                                                | 1,651                          |          |
| hsbc      | 3. Furzebank<br>41594265                       | 18,615                                                                       | 10,461         |               | -10,000<br>-7,100                                              | 11,976                         |          |
| bclay     | 4. Holy<br>Trinity<br>Fundraising<br>40555622  | 29,790                                                                       | 216            |               |                                                                | 30,006                         |          |
| bclay     | 5. Holy<br>Trinity Fees<br>43514595            | 1,617                                                                        | 19,186         | 15,055        | 1,096 -173<br>7,100 -7,100<br>169 -4,967<br>270 -1,340<br>-270 | 533                            |          |
| Bclay     | 6. V & CW<br>Receiving<br>93494748             | 0.00                                                                         | 1,528          |               | -1,096<br>-169<br>-171<br>-60                                  | 32                             |          |
| bclay     | 7. V & CW<br>Savings<br>13173380               | 0.00                                                                         | 7              |               | 173 -270<br>7,100<br>171<br>270<br>60                          | 7,511                          |          |
|           |                                                | <b>57,518</b>                                                                | <b>31,398</b>  | <b>15,055</b> | <b>-22,152</b>                                                 | <b>51,709</b>                  |          |
|           |                                                | <b>76,953</b>                                                                | <b>103,430</b> | <b>93,643</b> | <b>0</b>                                                       | <b>86,740</b>                  |          |
|           | <b>Restricted<br/>Funds</b>                    |                                                                              |                |               |                                                                |                                |          |
|           | 1. Invst CBF*<br>620163001S                    | 12,344                                                                       |                | 609           |                                                                | 11,735                         |          |
|           | 2. PCC                                         | 175,000                                                                      |                |               |                                                                | 175,000                        |          |
|           |                                                | <b>187,344</b>                                                               |                |               |                                                                | <b>186,736</b>                 |          |
|           | <b>Endowment<br/>Funds</b>                     |                                                                              |                |               |                                                                |                                |          |
|           | <b>Total Funds</b>                             | <b>264,297</b>                                                               | <b>103,430</b> | <b>94,251</b> |                                                                | <b>273,476</b>                 |          |
|           | Designated<br>Fund 1                           | receives interest and dividends from CBF fund for distribution by the Rector |                |               |                                                                |                                |          |

|  |                   |                                                                                                                                                                     |  |
|--|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  | Designated Fund 2 | use for community as designated by the incumbent, all but £5 transferred to Furzebank Savings Account, for ease of using                                            |  |
|  | Designated Fund 3 | Furzebank savings account, from 14 <sup>th</sup> April 21 including Holy Trinity Rectors Fund                                                                       |  |
|  | Designated Fund 4 | for fundraising activities by Holy Trinity                                                                                                                          |  |
|  | Designated Fund 5 | Fees Account                                                                                                                                                        |  |
|  | Designated Fund 6 | Vicars & Church Wardens Account Receiving. receives interest and dividends from CBF fund                                                                            |  |
|  | Designated Fund 7 | Vicars & Church Wardens Account Savings receives interest and dividends from CBF fund also fund transfer from V&CW Receiving account for distribution by the Rector |  |
|  | Restricted Fund 1 | CBF Investment                                                                                                                                                      |  |
|  | Restricted Fund 2 | Property, any income goes into the PCC account                                                                                                                      |  |

| 10<br>2021 | Summary of Fund Movements             |                            |                |               |                                                  |                             |          |
|------------|---------------------------------------|----------------------------|----------------|---------------|--------------------------------------------------|-----------------------------|----------|
|            |                                       | Balance at<br>1st Jan<br>£ | Receipts<br>£  | Payments<br>£ | Transfers<br>£                                   | Balance at<br>31st Dec<br>£ |          |
|            | <b>Unrestricted Fund</b>              |                            |                |               |                                                  | -                           |          |
| hsbc       | 1. Furzebank 91285467                 | 2,574                      | 26,395         | 23592         | 7100<br>2000<br>-2000<br>-7100<br>-8058<br>-4676 | 5,377                       |          |
| hsbc       | 2. Short Heath PCC 51414461           | 7,493                      | 34,851         | 39,788        | 8058<br>4676<br>7500<br>8093                     | 2,556                       |          |
| bclay      | 3. Holy Trinity DCC 60893382          | 10,307                     | 24,590         | 23,395        | -7500<br>1070<br>1997                            | 11,502                      | Inc hall |
|            |                                       | <b>20,374</b>              | <b>85,836</b>  | <b>86,775</b> | <b>11,160</b>                                    | <b>19,435</b>               |          |
|            | <b>Designated Funds</b>               |                            |                |               |                                                  |                             |          |
| hsbc       | 1. Holy Trinity Rectors fund 43126900 | 7,030                      | 75             | 7,100         | -7,100                                           | 5                           |          |
| bclay      | 2. Holy Trinity Community 60678163    | 7,490                      | 1.0 (int)      |               |                                                  | 7,491                       |          |
| hsbc       | 3. Furzebank 41594265                 | 11,513                     | 2 int<br>7,100 |               | 7,100                                            | 18,615                      |          |
| bclay      | 4. Holy Trinity Fundraising 40555622  | 30,592                     | 3 int<br>265   | 1,070         | -1070                                            | 29,790                      |          |
| bclay      | 5. Holy Trinity Fees 43514595         | 2,000                      | 38,001         | 38,384        | 2000<br>-2000<br>-8093<br>--1997                 | 1,617                       |          |
|            |                                       | <b>58,625</b>              | <b>45,447</b>  | <b>46,554</b> | <b>-11,160</b>                                   | <b>57,518</b>               |          |
|            |                                       |                            |                |               |                                                  |                             |          |

|  |                             |                                                                                                                          |                |                |          |                |  |
|--|-----------------------------|--------------------------------------------------------------------------------------------------------------------------|----------------|----------------|----------|----------------|--|
|  | <b>Restricted Funds</b>     |                                                                                                                          |                |                |          |                |  |
|  | 1. Invst CBF*<br>620163001S | 11,634                                                                                                                   | 710            |                |          | 12,344         |  |
|  | 2. PCC                      | 175,000                                                                                                                  |                |                |          | 175,000        |  |
|  |                             | <b>186,634</b>                                                                                                           | <b>710</b>     |                |          | <b>187,344</b> |  |
|  | <b>Endowment Funds</b>      |                                                                                                                          |                |                |          |                |  |
|  | <b>Total Funds</b>          | <b>265,633</b>                                                                                                           | <b>131,993</b> | <b>133,329</b> | <b>0</b> | <b>264,297</b> |  |
|  | Designated Fund 1           | receives interest and dividends from CBF fund for distribution by the Rector                                             |                |                |          |                |  |
|  | Designated Fund 2           | use for community as designated by the incumbent, all but £5 transferred to Furzebank Savings Account, for ease of using |                |                |          |                |  |
|  | Designated Fund 3           | Furzebank savings account, from 14 <sup>th</sup> April 21 including Holy Trinity Rectors Fund                            |                |                |          |                |  |
|  | Designated Fund 4           | for fundraising activities by Holy Trinity                                                                               |                |                |          |                |  |
|  | Designated Fund 5           |                                                                                                                          |                |                |          |                |  |
|  | Restricted Fund 1           | CBF Investment                                                                                                           |                |                |          |                |  |
|  | Restricted Fund 2           | Property, any income goes into the PCC account                                                                           |                |                |          |                |  |

---

# Accounts

---

# **Annual Report and Financial Statements of the Parochial Church Council of Short Heath Parish**

Registered Charity number 1136136

For the year ended 31st December 2021

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the worshipping community at Short Heath. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament. This is supported through social events and charitable activities.

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in The Ecclesiastical Parish of Short Heath Willenhall it helps to promote the whole mission of the Church (pastoral, evangelistic, social, and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care, and spiritual, moral, and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society.
- Growth is a priority for both churches in the Parish.
- For Holy Trinity, the main objective is to repair the building and offer worship appropriate to younger families. Holy Trinity will continue to provide facilities for the community through the church hall and on-line centre, staffed by volunteers.
- For Furzebank Worship Centre the main objective is to fulfil the vision of its Mission Action Plan – working with Short Heath Federation and other partners to reach out to and to serve the wider community.
- The Benefice wide events will continue to be an opportunity for joint worship and celebration.

## Achievements and Performance

At the beginning of the year the Parish had an interim minister who, whilst appointed as a half post at Furzebank Worship Centre, had “stepped-up” to a whole post across the Parish. The staffing for the Parish is 1.5 posts, with the 0.5 being based at Furzebank Worship Centre and the whole post being at Holy Trinity. The whole post at Holy Trinity has been in interregnum since the beginning of 2021. The interim minister who had “stepped-up” since the beginning of 2021 left for another post late October and since then the 1.5 post have been in interregnum.

As in the previous year, life in the Parish, worship, ministry, and mission of the Parish was influenced by the Covid 19 Pandemic.

Holy Trinity was opened on the 4<sup>th</sup> April for Said Communion within the guidelines as the Government and Church of England legislation allowed. Regular services in Holy Trinity have been limited to a Sunday 9.30 am Service of Holy Communion and joint Thursday Communion Services with Short Heath Methodist Church.

Furzebank Worship Centre reopened on 16<sup>th</sup> May and eventually returned to some normality latter on in the year when singing with masks on was reintroduced when it was allowed.

The Interim Minister and Wardens have been responsible for ensuring all relevant Covid legislation has been enforced in the Church buildings, all necessary risk assessments have been carried out, and all social distancing and health and safety measures have been in place.

Furzebank Worship Centre continues to be aware of the situation with Rosedale C of E Infant School and the need ensure that neither the congregation nor the pupils and staff of the school are put at risk in any way.

Furzebank continue to represent part of the Sunday service on-line and continue to offer Messy Church online with measure of success.

Occasional Offices have continued and were not particularly affected by Covid, and the Parish is responding to demand, though one baptism was due to held at Furzebank Worship Centre, but because of the restrictions in number was moved to Holy Trinity and was conducted by the Interim Minister. In 2020, We undertook 71 funeral services, 17 burials of ashes, 0 baptisms and 1 wedding.

The number of people on our Parish Electoral Roll decreased from 93 to 90, comprising 60 for Holy Trinity and 30 for Furzebank Worship Centre. The Electoral Role will be adjusted prior to the AGM in May 2022.

Both churches continue to support charities – particularly Njarange Area Project Kenya, The Children's Society, Christian Aid, and the Black Country Food Bank.

Good links have been maintained with the local schools – especially the Short Heath Federation.

Cross Parish Zoom meetings have continued for the purpose of study and prayers and the Furzebank Singing Group has also continued via Zoom.

Church funds at Holy Trinity continue to be affected since Covid-19 and the Parish could not meet its full Share payments.

Our Share for 2021 was set at £49,052.00. Of this, we managed to pay £30,234.00 by the end of 2021. We also received a credit note from the Diocese for £4,088.00. This meant that we defaulted on our Share payment for 2021 by £14,730.00. (There still remains outstanding £12,696.00 from 2020.)

The building infrastructure at Holy Trinity continues to be a concern. A planned ramp to the side door leading into the main body of the church has been put on hold.

The churchyard extension continues to cause issues in respect of trees, but the overall appearance has improved greatly due to a volunteer and the gardening services the parish purchases.

Holy Trinity continues its ministry to the wider community through the Church Hall which is rented by many and various community groups including uniform organisations and a parent/carer and toddler group. During 2021, many of Hall's regular users have come back to use the facilities which has played an important part in the finances of the church.

The churchyard is also a focal point for the community and thanks must be given to the team of volunteers who normally look after the churchyard.

The Scouts have been meeting most of the year and the 'Curate's House' – 13 Wesley Road – is still rented out to tenants but is now run by Bairstow Eves.

#### 'Shaping For Mission'

Shaping for mission continues to be the Diocesan strategy by which all of the parishes within the diocese are being reviewed. Covid-19 has exasperated and hastened the difficulties for the Church of England because of the changes in societal needs, particularly in respect of numbers of attendance and giving, and this is leading to very painful adjustments that are being made at every level in order to arrive at a *modus operandi* for the future that is sustainable.

The Parish has three main problems at the moment that are leading to potentially very painful adjustments. Namely: reduced weekly numbers, that no longer justify the staffing establishment of 1.5; reduced income, that means that it could be argued that at Holy Trinity it could support 0.5 staffing and at Furzebank Worship Centre it could support in the region of 0.3 staffing; and that the church building at Holy Trinity needs a great deal of money to correct the increasing number of issues.

These three problems focusing the attentions of Shaping for Mission on the Parish with a view to addressing the issues. To this end, various meetings are being held, one of which the Archdeacon and the Rural Dean are addressing the PCC (8<sup>th</sup> March 2022). It will take time to arrive at a solution and we may need to endure one or more interim solutions before arriving at one that is suitable, but the situation is serious and churches and parishes in this situation have been closed and parish boundaries altered.

#### Financial Review

The PCC's financial position is described in the attached document.

The financial risks are described below. The principal sources of income are collections, occasional office fees and the rent received from 13 Wesley Road.

## Reserves Policy

The PCC aims to keep approximately three months running costs in reserves. This is also to cover emergency building work. However, during the Covid Pandemic this has not been achievable due to the lack of income received from church collections.

It continues to be our policy to invest the short-term investment fund balances with the CCLA Church of England Deposit Fund and the remainder in the CCLA Church of England Investment Fund.

## Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults), though over Covid-19 this became a little difficult to maintain, however, Safeguarding continues to be an agenda item on the PCC and recently a thorough revamp of the documentation has been initiated and is due to be completed very soon.

## Volunteers

No one who has been involved in the workings of the Parish this year cannot have been anything but amazed by the extraordinary effort of some people to maintain the work of the church at the current time. Particularly extraordinary are the efforts of some people who do a great deal for the church, even though they retired from full-time careers many years ago.

This report has been written without mentioning people by name, on the basis that we know who everyone is, God knows, and you all will be rewarded in Heaven.

But, in these times of a complete parish interregnum, we all give our heartfelt thanks to everyone who currently contribute to the life of our parish in whatever way.

## Review of the Year

Will Jellyman, Chair of PCC and Church Warden, writes:

2021 continued to bring unique challenges for both churches in our Parish.

We continue to lose Loved Ones, and loyal and dedicated members of our Church, in particularly we remember Beryl Baddeley, a long-time servant of this Parish and long-time member of the Scout Association, whose funeral would have had people standing outside of church had the Covid-19 rules allowed.

Rev. Helen Duckett, who was Interim Minister, left the Parish, having performed her last services on 24<sup>th</sup> October. Many went to her inaugural service in her new parishes, and we wish her and her family the very best for the future and thank her for the great work that she did whilst in the Parish.

'Shaping For Mission' continues to be a factor in our lives, however, there is a great deal of progress to be made in respect of how this may impact on our churches and the Parish. There is no word at the moment as to whether we will get any minister in the future and it is simply a matter of continuing to go through the process that presents itself as best we can, and to wait.

The work of the Parish continues because our Reader, Wardens and District Wardens have taken on the extra work, above what they were doing already.

The Parish continues to rely on other people, members of the DCCs and the PCC, people who occupy other offices, those who make the services work, in whatever way.

Many people are making an extraordinary effort and we all thank you very much.

This report has been written without mentioning people by name, on the basis that we know who everyone is, God knows, and you all will be rewarded in Heaven.

But, in these times of a complete parish interregnum, we all give our heartfelt thanks to everyone who currently contribute to the life of our parish in whatever way.

## Risk Management

The PCC recognises that its principal income is from collections and fees. Both congregations are ageing. The structure of Holy Trinity needs regular maintenance, and the churchyard requires maintenance to provide a safe place for visitors.

The PCC is aware of the need to grow congregations and ensure that the community is welcome at the pastoral offices that mark our lives.

The PCC recognises the challenges of setting aside financial reserves.

The PCC recognises that the Covid Pandemic has the potential to greatly affect future church attendance and giving.

## Structure, Governance and Management

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council currently comprises the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, the Secretary and Treasurer of the District Church Councils, the Safeguarding Officer and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The Short Heath Parish is a Team Ministry. The day to day running of each church is delegated to District Church Councils for Holy Trinity and Furzebank Worship Centre. These councils deal with all aspects of the life of each church.

Each Church elects' representatives to the Wulfrun Deanery Synod.

The PCC is a Body Corporate established by the Church of England (PCC Powers Measure 1956, and the Church Representation Rules 2006) and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended, and the Church Representation Rules that came into effect on 2nd January 1957 (most recently updated in 2020).

The following policies are in place:

Safeguarding

Health and Safety with accompanying Risk Assessments

Expenses for clergy and ministers

Lone working

Vicar and Wardens account (This is a fund for those in need in the Parish)

Baptism policy

General Data Protection Regulation

Social Media

Parish Fees Policy

#### Related Parties

The Parish of Holy Trinity Short Heath is linked with the parish of Emmanuel Bentley as a United Benefice.

#### Reference and Administrative details

The Church is situated in Church Road, Willenhall WV12 5PT and is part of the Deanery of Wulfrun, in the Diocese of Lichfield. The correspondence address is 167 Colman Avenue, Wednesfield, Wolverhampton, WV11 3RU.

Registered charity number: 1136136.

Web presence is through A Church Near You and a website for Furzebank.

Holy Trinity Short Heath and Furzebank Worship Centre have independent Facebook pages.

PCC members who have served from 1st January 2021 until the date this report was approved were:

|    |                   |                                        |
|----|-------------------|----------------------------------------|
| 1  | Rev Helen Duckett | Team Vicar to 24 <sup>th</sup> October |
| 2  | William Jellyman  | Parish Warden (Chair of PCC)           |
| 3  | Gilleen Oplocky   | Parish Warden                          |
| 4  | Helen Denny       | District Warden Furzebank              |
| 5  | Barry Crook       | District Warden Furzebank              |
| 6  | Betty Harding     | District Warden Holy Trinity           |
| 7  | Polly Harding     | District Warden Holy Trinity           |
| 8  | Gwenda Butt       | Deanery Synod Rep                      |
| 9  | Barbara Crowther  | Deanery                                |
| 10 | Roger Butt        | Holy Trinity Rep                       |
| 13 | Roger Wilcox      | Furzebank Rep                          |
| 14 | Carol Crook       | Deanery Synod Rep                      |
| 15 | Roger Wilcox      | Furzebank Rep                          |
| 16 | Bryn Evans        | Safeguarding                           |
| 17 | Sally Tuckley     | District Secretary Furzebank           |
| 18 | Norma Mills       | District Secretary Holy Trinity        |

Names and addresses of advisers

Bank    Lloyds Bank

Investment    CCLA

Managers    Diocesan Board of Finance

Independent Examiner    Mr D Bennett

Approved by the PCC on 12th May 2022 and signed on its behalf by:

.....

William Jellyman (Chair)

.....

Gilleen Oplocky (Parish Warden)

# Independent Examiner's Report to the trustees/members of the PCC of Short Heath Parish

Registered Charity number 1136136

I report on the accounts for the year ended 31st December 2021 which are set out on the following pages.

## **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

## **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

## **Independent Examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed on the following page \*) which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete words in brackets if they do not apply*

Signed: ..... Date: .....

Derek John Bennett FIAB; FIAAP; AMISM; MACAT.  
6 Heath Road New Invention Willenhall WV12 5EF

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2021**  
**Receipts and Payments Account**

|                                             |           | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>Funds<br>2021<br>£ |  | Total<br>Funds<br>2020<br>£ |
|---------------------------------------------|-----------|----------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|--|-----------------------------|
| <b>RECEIPTS</b>                             |           |                            |                          |                          |                         |                             |  |                             |
| Donations and Legacies                      | <b>4a</b> | 33,586                     |                          |                          |                         | 33,586                      |  | 38,911                      |
| Activities for Generating Funds             | <b>4b</b> |                            | 265                      |                          |                         | 265                         |  | 34                          |
| Income from Investments                     | <b>4c</b> |                            | 82                       | 710                      |                         | 792                         |  | 771                         |
| Church Activities                           | <b>4d</b> | 13,443                     | 36,001                   |                          |                         | 49,444                      |  | 19,312                      |
| Other                                       | <b>4e</b> | 272                        |                          |                          |                         | 272                         |  | 1,081                       |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Total Receipts</b>                       |           | <b>47,301</b>              | <b>36,348</b>            | <b>710</b>               |                         | <b>84,359</b>               |  | <b>60,110</b>               |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>PAYMENTS</b>                             |           |                            |                          |                          |                         |                             |  |                             |
| Raising Funds                               | <b>5a</b> |                            |                          |                          |                         |                             |  | -                           |
| Church Activities                           | <b>5b</b> | 56,049                     | 26,245                   |                          |                         | 82,294                      |  | 69,489                      |
| Other                                       | <b>5c</b> | 3,351                      | 50                       |                          |                         | 3,401                       |  | 1,918                       |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Total Payments</b>                       |           | <b>59,400</b>              | <b>26,295</b>            |                          |                         | <b>85,695</b>               |  | <b>71,407</b>               |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Excess of Receipts over Payments</b>     |           | -12,099                    | 10,053                   | 710                      |                         | -1,336                      |  | (11,297)                    |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| Transfer between Funds                      | <b>8</b>  | 11,160                     | -11,160                  |                          |                         | 0                           |  |                             |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| Adjustment from 2020                        |           |                            |                          |                          |                         |                             |  | 8000                        |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Cash at Bank and In Hand at 1st Jan</b>  | <b>6</b>  | <b>20,374</b>              | <b>58,625</b>            | <b>11,634</b>            | <b>-</b>                | <b>90,633</b>               |  | 82,633                      |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Cash at Bank and In Hand at 31st Dec</b> | <b>6</b>  | <b>19,435</b>              | <b>57,518</b>            | <b>12,344</b>            | <b>-</b>                | <b>89,297</b>               |  | <b>90,633</b>               |

# The PCC of Short Heath Parish

## Financial Statements for the Year Ended 31st December 2021

Finance  
Form Box  
Number

### Statement of Assets and Liabilities

|                                           |                                             | Total 2021<br>£ | Total 2020<br>£ |
|-------------------------------------------|---------------------------------------------|-----------------|-----------------|
| <b>Cash Funds</b>                         |                                             |                 |                 |
|                                           | 6                                           |                 |                 |
| Bank Current Accounts                     |                                             | 76,953          | 78,999          |
| CBF Deposit Accounts                      |                                             | 12,344          | 11,634          |
| Petty Cash                                |                                             |                 | -               |
| 31                                        | <b>Total Cash Funds</b>                     | <b>89,297</b>   | <b>90,633</b>   |
| <b>Other Monetary Assets (due to PCC)</b> |                                             |                 |                 |
| Gift Aid Recoverable                      |                                             |                 |                 |
| Other                                     |                                             |                 |                 |
| 34                                        | <b>Total Other Monetary Assets</b>          |                 | -               |
| <b>Investment Assets</b>                  |                                             |                 |                 |
|                                           | 7                                           |                 |                 |
| CCLA Investment Fund (at market value)    |                                             |                 |                 |
| Other Investments                         |                                             |                 |                 |
| 32                                        | <b>Total Investment Assets</b>              |                 | -               |
| <b>Assets Retained for Church Use</b>     |                                             |                 |                 |
|                                           | 8                                           |                 |                 |
| Freehold House                            |                                             | 175,000         | 175,000         |
| Other                                     |                                             |                 |                 |
| 33                                        | <b>Total Assets Retained for Church Use</b> | <b>175,000</b>  | <b>175,000</b>  |
| <b>Liabilities (owed by the PCC)</b>      |                                             |                 |                 |
| Loan from the Diocese                     |                                             |                 |                 |
| Diocesan Parish Share                     |                                             | 24,409          | 11,903          |
| Organ Cleaning                            |                                             |                 |                 |
| 35                                        | <b>Total Liabilities</b>                    | <b>24,409</b>   | <b>11,903</b>   |

## The PCC of Short Heath Parish

### Financial Statements for the Year Ended 31<sup>st</sup> December 2021

#### 1. Notes to the Accounts:

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

#### 2. Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Other tangible fixed assets are valued at cost.

#### 3. Description of Funds

**a. Unrestricted Funds** are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

**b. Restricted Funds** Comprise of two elements:

- i. income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.
- ii. donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is not separate investment, interest is apportioned to individual funds on an average balance basis.

**c. Endowment Funds** are restricted funds that must be retained a trust capital either permanently to subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2021**

| Finance   | RECEIPTS                                                          | 4         | Unrestricted Funds<br>£ | Designated Funds<br>£ | Restricted Funds<br>£ | Endowment Funds<br>£ | Total Funds<br>2021<br>£ | Total Funds<br>2020<br>£ |
|-----------|-------------------------------------------------------------------|-----------|-------------------------|-----------------------|-----------------------|----------------------|--------------------------|--------------------------|
|           |                                                                   |           |                         |                       |                       |                      |                          |                          |
|           | <b>Donations and Legacies</b>                                     |           |                         |                       |                       |                      |                          |                          |
|           | <b><i>Voluntary Receipts</i></b>                                  | <b>4a</b> |                         |                       |                       |                      |                          |                          |
| <b>1</b>  | Tax efficient planned giving                                      |           | 19,120                  |                       |                       |                      | 19,120                   | 20,310                   |
| <b>2</b>  | Other planned giving                                              |           | 1,220                   |                       |                       |                      | 1,220                    | 3,655                    |
| <b>3</b>  | Collections at services                                           |           | 1,761                   |                       |                       |                      | 1,761                    | 5,733                    |
| <b>4</b>  | All other giving and voluntary receipts including special appeals |           | 5,479                   |                       |                       |                      | 5,479                    | 1,330                    |
| <b>6</b>  | Gift Aid Recovered                                                |           | 6,006                   |                       |                       |                      | 6,006                    | 7,883                    |
| <b>7</b>  | Legacies Received                                                 |           |                         |                       |                       |                      |                          | -                        |
| <b>8</b>  | Grants (recurring and one-off)                                    |           |                         |                       |                       |                      |                          | -                        |
|           |                                                                   |           | <b>33,586</b>           |                       |                       |                      | <b>33,586</b>            | 38,911                   |
|           |                                                                   |           |                         |                       |                       |                      |                          |                          |
|           | <b><i>Activities for Generating Funds</i></b>                     | <b>4b</b> |                         |                       |                       |                      |                          |                          |
| <b>9</b>  | Summer Fete                                                       |           |                         |                       |                       |                      |                          | -                        |
| <b>9</b>  | Christmas Fair                                                    |           |                         |                       |                       |                      |                          | -                        |
| <b>9</b>  | Other Fundraising Activities                                      |           |                         | 265                   |                       |                      | 265                      | 34                       |
|           |                                                                   |           |                         | <b>265</b>            |                       |                      | <b>265</b>               | 34                       |
|           | <b><i>Receipts from Investments</i></b>                           | <b>4c</b> |                         |                       |                       |                      |                          |                          |
| <b>10</b> | Dividends                                                         |           |                         | 75                    | 710                   |                      | 785                      | 771                      |
| <b>10</b> | Bank Interest                                                     |           |                         | 7                     |                       |                      | 7                        | -                        |
|           |                                                                   |           |                         | <b>82</b>             | <b>710</b>            |                      | <b>792</b>               | 771                      |
|           | <b><i>Church Activities</i></b>                                   | <b>4d</b> |                         |                       |                       |                      |                          |                          |
| <b>11</b> | Statutory Fees (retained by PCC)                                  |           |                         | 36,001                |                       |                      | 36,001                   | 13,626                   |

|           |                               |           |               |               |            |  |               |  |               |
|-----------|-------------------------------|-----------|---------------|---------------|------------|--|---------------|--|---------------|
| <b>12</b> | Church Hall Hire              |           | 3,835         |               |            |  | 3,835         |  | 1,105         |
| <b>12</b> | Sunday morning coffee         |           |               |               |            |  |               |  | -             |
| <b>12</b> | Bookstall                     |           | 144           |               |            |  | 144           |  | 500           |
| <b>12</b> | Car Park                      |           | 1,430         |               |            |  | 1,430         |  |               |
| <b>12</b> | Wesley Road                   |           | 6,252         |               |            |  | 6,252         |  | 2432          |
| <b>12</b> | Other trading activities      |           | 1,782         |               |            |  | 1,782         |  | 1650          |
|           |                               |           | <b>13,443</b> | <b>36,001</b> |            |  | <b>49,444</b> |  | <b>19,312</b> |
|           | <b>Other Receipts</b>         | <b>4e</b> |               |               |            |  |               |  |               |
| <b>13</b> | Other                         |           | 272           |               |            |  | 272           |  | 475           |
| <b>13</b> | Scouts Contract reimbursement |           |               |               |            |  |               |  | 606           |
|           |                               |           | <b>272</b>    |               |            |  | <b>272</b>    |  | <b>1081</b>   |
|           |                               |           |               |               |            |  |               |  |               |
| <b>A</b>  | <b>Total Receipts</b>         |           | <b>47,301</b> | <b>36,348</b> | <b>710</b> |  | <b>84,359</b> |  | <b>60,110</b> |

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2021**

| Finance Form<br>Box Number | PAYMENTS                                 | 5         | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>Funds<br>2020<br>£ | Total<br>Funds<br>2020<br>£ |
|----------------------------|------------------------------------------|-----------|----------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|-----------------------------|
|                            | <b>Raising Funds</b>                     | <b>5a</b> |                            |                          |                          |                         |                             |                             |
|                            | <b>Costs of Generating Funds</b>         |           |                            |                          |                          |                         |                             |                             |
| 17                         | Stewardship Costs                        |           |                            |                          |                          |                         |                             | -                           |
| 17                         | Costs of Fund Raising                    |           |                            |                          |                          |                         |                             | -                           |
| 17                         | Coffee Morning Costs                     |           |                            |                          |                          |                         |                             | -                           |
|                            |                                          |           |                            |                          |                          |                         |                             | -                           |
|                            | <b>Charitable Activities</b>             | <b>5b</b> |                            |                          |                          |                         |                             |                             |
|                            | <b>Church Activities</b>                 |           |                            |                          |                          |                         |                             |                             |
| 18                         | Mission Giving and Donations             |           | 845                        |                          |                          |                         | 845                         | 1,261                       |
| 19                         | Diocesan Parish Share                    |           | 31,251                     |                          |                          |                         | 31,251                      | 30,000                      |
| 20                         | Salaries and Wages                       |           | 63                         | 1,505                    |                          |                         | 1,568                       | 210                         |
| 21                         | Clergy and Staff Expenses                |           | 2,171                      | 324                      |                          |                         | 2,495                       | 3,857                       |
|                            | <b>Church Expenses</b>                   |           |                            |                          |                          |                         |                             |                             |
| 22                         | Church Expenses (Mission and Evangelism) |           | 51                         | 114                      |                          |                         | 165                         | 1,060                       |
| 23                         | Church Running Expenses (inc Governance) |           | 1,685                      |                          |                          |                         | 1,685                       | 9,951                       |
| 24                         | Church Utility Bills                     |           | 2,606                      |                          |                          |                         | 2,606                       | 2,764                       |
| 25                         | Support Costs                            |           | 569                        |                          |                          |                         | 569                         | 215                         |
| 25                         | Insurance                                |           | 4,034                      |                          |                          |                         | 4,034                       | 5,051                       |
| 25                         | DBF Fees                                 |           |                            | 18,566                   |                          |                         | 18,566                      | 13,588                      |
| 25                         | Wesley Road                              |           |                            | 249                      |                          |                         | 249                         | 771                         |
| 25                         | Church Yard                              |           | 6,913                      | 5,487                    |                          |                         | 12,400                      | 4,268                       |
| 25                         | Church Hall & IT Running Costs           |           | 4,505                      |                          |                          |                         | 4,505                       | 2,180                       |
|                            | <b>Major Capital Expenditure</b>         |           |                            |                          |                          |                         |                             |                             |
| 27                         | Major Repairs to the Church              |           | 816                        |                          |                          |                         | 816                         | 944                         |
| 28                         | Major Repairs to Church Hall             |           |                            |                          |                          |                         |                             | 1,075                       |
| 29                         | New Building Work                        |           | 1,070                      |                          |                          |                         | 1,070                       | -                           |
|                            |                                          |           | <b>56,579</b>              | <b>26,245</b>            |                          |                         | <b>82,824</b>               | <b>69,489</b>               |

|    |                   |    |        |        |  |  |        |  |        |
|----|-------------------|----|--------|--------|--|--|--------|--|--------|
|    |                   |    |        |        |  |  |        |  |        |
| 99 | Other Payments    | 5c |        |        |  |  |        |  |        |
|    | Governance Costs  |    | 245    |        |  |  | 245    |  | 1,210  |
|    | Other Expenditure |    | 2,576  | 50     |  |  | 2,626  |  | 708    |
|    |                   |    |        |        |  |  |        |  | -      |
|    |                   |    | 2,821  | 50     |  |  | 2,871  |  | 1,918  |
|    |                   |    |        |        |  |  |        |  |        |
| C  | Total Payments    |    | 59,400 | 26,295 |  |  | 85,695 |  | 71,407 |

### The PCC of Short Heath Parish

#### Financial Statements for the Year Ended 31st December 2021

|   |                                              |                    |                   |                 |                |                                   |                     |  |  |
|---|----------------------------------------------|--------------------|-------------------|-----------------|----------------|-----------------------------------|---------------------|--|--|
| 6 | Cash at Bank and in hand                     |                    |                   |                 |                |                                   |                     |  |  |
|   |                                              |                    | Unrestricted<br>£ | Restricted<br>£ | Endowment<br>£ | 2021<br>Total<br>£                | 2020<br>Total<br>£  |  |  |
|   | HSBC Current Account                         |                    | 26,553            |                 |                | 26,553                            | 61,202              |  |  |
|   | Barclays Account                             |                    | 50,400            |                 |                | 50,400                            | 9,797               |  |  |
|   | CBF Deposit Account                          |                    |                   | 12,344          |                | 12,344                            | 11,634              |  |  |
|   | Petty Cash                                   |                    |                   |                 |                | -                                 | -                   |  |  |
|   | Total                                        |                    | 76,953            | 12,344          | -              | 89,297                            | 82,633              |  |  |
| 7 | Investments<br>(if applicable)               |                    |                   |                 |                |                                   |                     |  |  |
|   |                                              |                    |                   |                 |                |                                   |                     |  |  |
|   |                                              | At 1st<br>Jan<br>£ | Additions<br>£    | Disposals<br>£  | Transfers<br>£ | Change<br>in<br>Market<br>Value £ | At 31st<br>Dec<br>£ |  |  |
|   | Unrestricted funds                           |                    |                   |                 |                |                                   |                     |  |  |
|   | Investments                                  | 11,513             | 7,102             |                 |                |                                   | 18,615              |  |  |
|   | Restricted funds                             |                    |                   |                 |                |                                   |                     |  |  |
|   | Investments                                  | 11,634             | 710               |                 |                |                                   | 12,344              |  |  |
|   | Endowment funds                              |                    |                   |                 |                |                                   |                     |  |  |
|   | Investments                                  | -                  |                   |                 |                |                                   |                     |  |  |
|   | Total                                        | 23,147             | 7,812             |                 |                |                                   | 30,959              |  |  |
| 8 | Fixed Assets                                 | 175,000            |                   |                 |                |                                   | 175,000             |  |  |
|   |                                              |                    |                   |                 |                |                                   |                     |  |  |
|   | Fixed Assets freehold Curates House £175,000 |                    |                   |                 |                |                                   |                     |  |  |

|          |                                       |                                                                                                                          |                   |                   |                                                  |                              |          |  |  |
|----------|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|--------------------------------------------------|------------------------------|----------|--|--|
| <b>9</b> | <b>Summary of Fund Movements</b>      |                                                                                                                          |                   |                   |                                                  |                              |          |  |  |
|          |                                       | <b>Balance at 1st Jan £</b>                                                                                              | <b>Receipts £</b> | <b>Payments £</b> | <b>Transfers £</b>                               | <b>Balance at 31st Dec £</b> |          |  |  |
|          | <b>Unrestricted Fund</b>              |                                                                                                                          |                   |                   |                                                  | -                            |          |  |  |
| hsbc     | 1. Furzebank 91285467                 | 2,574                                                                                                                    | 26,395            | 23592             | 7100<br>2000<br>-2000<br>-7100<br>-8058<br>-4676 | 5,377                        |          |  |  |
| hsbc     | 2. Short Heath PCC 51414461           | 7,493                                                                                                                    | 34,851            | 39,788            | 8058<br>4676<br>7500<br>8093                     | 2,556                        |          |  |  |
| bclay    | 3. Holy Trinity DCC 60893382          | 10,307                                                                                                                   | 24,590            | 23,395            | -7500<br>1070<br>1997                            | 11,502                       | Inc hall |  |  |
|          |                                       | <b>20,374</b>                                                                                                            | <b>85,836</b>     | <b>86,775</b>     | <b>11,160</b>                                    | <b>19,435</b>                |          |  |  |
|          | <b>Designated Funds</b>               |                                                                                                                          |                   |                   |                                                  |                              |          |  |  |
| hsbc     | 1. Holy Trinity Rectors fund 43126900 | 7,030                                                                                                                    | 75                | 7,100             | -7,100                                           | 5                            |          |  |  |
| bclay    | 2. Holy Trinity Community 60678163    | 7,490                                                                                                                    | 1.0 (int)         |                   |                                                  | 7,491                        |          |  |  |
| hsbc     | 3. Furzebank 41594265                 | 11,513                                                                                                                   | 2 int<br>7,100    |                   | 7,100                                            | 18,615                       |          |  |  |
| bclay    | 4. Holy Trinity Fundraising 40555622  | 30,592                                                                                                                   | 3 int<br>265      | 1,070             | -1070                                            | 29,790                       |          |  |  |
| bclay    | 5. Holy Trinity Fees 43514595         | 2,000                                                                                                                    | 38,001            | 38,384            | 2000<br>-2000<br>-8093<br>--1997                 | 1,617                        |          |  |  |
|          |                                       | <b>58,625</b>                                                                                                            | <b>45,447</b>     | <b>46,554</b>     | <b>-11,160</b>                                   | <b>57,518</b>                |          |  |  |
|          | <b>Restricted Funds</b>               |                                                                                                                          |                   |                   |                                                  |                              |          |  |  |
|          | 1. Invst CBF* 620163001S              | 11,634                                                                                                                   | 710               |                   |                                                  | 12,344                       |          |  |  |
|          | 2. PCC                                | 175,000                                                                                                                  |                   |                   |                                                  | 175,000                      |          |  |  |
|          |                                       | <b>186,634</b>                                                                                                           | <b>710</b>        |                   |                                                  | <b>187,344</b>               |          |  |  |
|          | <b>Endowment Funds</b>                |                                                                                                                          |                   |                   |                                                  |                              |          |  |  |
|          | <b>Total Funds</b>                    | <b>265,633</b>                                                                                                           | <b>131,993</b>    | <b>133,329</b>    | <b>0</b>                                         | <b>264,297</b>               |          |  |  |
|          | Designated Fund 1                     | receives interest and dividends from CBF fund for distribution by the Rector                                             |                   |                   |                                                  |                              |          |  |  |
|          | Designated Fund 2                     | use for community as designated by the incumbent, all but £5 transferred to Furzebank Savings Account, for ease of using |                   |                   |                                                  |                              |          |  |  |
|          | Designated Fund 3                     | Furzebank savings account, from 14 <sup>th</sup> April 21 including Holy Trinity Rectors Fund                            |                   |                   |                                                  |                              |          |  |  |
|          | Designated Fund 4                     | for fundraising activities by Holy Trinity                                                                               |                   |                   |                                                  |                              |          |  |  |
|          | Designated Fund 5                     | for fees from statutory offices performed in the parish opened 30 January 20                                             |                   |                   |                                                  |                              |          |  |  |
|          |                                       |                                                                                                                          |                   |                   |                                                  |                              |          |  |  |
|          | Restricted Fund 1                     | CBF Investment                                                                                                           |                   |                   |                                                  |                              |          |  |  |
|          | Restricted Fund 2                     | Property, any income goes into the PCC account                                                                           |                   |                   |                                                  |                              |          |  |  |

---

# Accounts

---

# **Annual Report and Financial Statements of the Parochial Church Council of Short Heath Parish**

Registered Charity number 1136136

For the year ended 31st December 2020

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the worshipping community at Short Heath. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. This is supported through social events and charitable activities.

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in The Ecclesiastical Parish of Short Heath Willenhall it helps to promote the whole mission of the Church (pastoral, evangelistic, social, and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care, and spiritual, moral, and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society.
- Growth is a priority for both churches in the Parish.
- For Holy Trinity, the main objective is to repair the building and offer worship appropriate to younger families. Holy Trinity will continue to provide facilities for the community through the church hall and on-line centre, staffed by volunteers.
- For Furzebank Worship Centre the main objective is to fulfil the vision of its Mission Action Plan – working with Short Heath Federation and other partners to reach out to and to serve the wider community.
- The Benefice wide events will continue to be an opportunity for joint worship and celebration.

## Achievements and Performance

Throughout 2020, the Parish the life, worship, ministry, and mission of the Parish was dominated by the Covid 19 Pandemic.

Holy Trinity was closed for public worship for the First and Second national Lock-downs – although funeral services were offered in the building as soon as the Government and Church of England legislation allowed. After both Lockdowns, regular services in Holy Trinity were limited to a Sunday 9.30 am Said Service of Holy Communion and joint Thursday Communion Services with Short Heath Methodist Church.

Throughout the Pandemic, whenever Holy Trinity has been open for Public Worship, the Interim Minister and Wardens have been responsible for ensuring all relevant Covid legislation has been enforced in the

Church buildings, all necessary risk assessments have been carried out, and all social distancing and health and safety measures have been in place.

Furzebank Worship Centre has been closed for public worship throughout the whole of the Pandemic – because it is situated at Rosedale C of E Infant School with all the health and safety implications which this entails.

However, throughout the Lock-down, a weekly on-line Sunday service has been produced and has been posted on both Churches' Facebook pages as well as special services for Holy Week, Easter, and Christmas etc. Thanks must go to Mr Bryn Evans for all his hard work in producing the music for all our one-line services.

Printed service sheets have also been emailed and posted out to all parishioners who have requested it.

Furzebank Worship Centre has also produced a monthly on-line Messy Church Service.

The Covid Pandemic also affected the numbers of Occasional Offices in 2020. We undertook 71 funeral services, 17 burials of ashes, 0 baptisms and 1 wedding.

The number of people on our Parish Electoral Roll increased from 84 to 93 – comprising 63 for Holy Trinity and 30 for Furzebank Worship Centre.

Due to the Covid Pandemic, average Sunday attendances cannot be ascertained for 2020. We wait to see how many people return to both churches throughout 2021.

Despite the Pandemic, both churches support charities – particularly Njarange Area Project Kenya, The Children's Society, Christian Aid, and the Black Country Food Bank.

Good links have been maintained with the local schools – especially the Short Heath Federation.

Joint study groups have met via Zoom and the Furzebank Singing Group has also continued via Zoom.

The Parish remains on a reduced Parish Share. Due to the Covid Pandemic, church funds have been affected and the Parish could not meet its full Share payments. Our Share for 2020 was set at £49,052.00. Of this, we managed to pay £30,000 by the end of 2020 and another £1,017.00 was paid in January 2021. We also received a credit note from the Diocese for £6,132.00. This meant that we defaulted on our Share payment by £12,920.00.

The building infrastructure at Holy Trinity continues to consume time and money. Repairs to the east end have still to be undertaken. At the beginning of 2020, Holy Trinity had its Quinquennial Inspection which highlighted even more repair work needing to be done on the building. Due to the extensive fundraising efforts of the fundraising committee and congregation, there is now £29,988.08 in the fundraising account. However, this is still short of the estimated cost of repairs which is easily over £50,000 +.

Permission for tree work in the churchyard extension was finally obtained at the end of 2019 and this was completed in 2020.

Holy Trinity continues its ministry to the wider community through the Church Hall which is rented by many and various community groups including uniform organisations and a parent/carer and toddler group. However, during 2020, many of Hall's regular users could not meet due to the Pandemic and it will remain to be seen how many will return in 2021. This lack of users has also affected the Hall income which has also been significantly reduced throughout the year. In an exceedingly difficult time, thanks must be given to Mr Roger Butt who oversees the work of the Hall.

The churchyard is also a focal point for the community and thanks must be given to Mrs Gwenda Butt and the team of volunteers who normally look after the churchyard; and in the Covid year, particular mention must be made of Mr Will and Mrs Linda Jellyman who undertook a great deal of work to look after the churchyard during Lockdown in the Spring and Summer.

During the year, the existing agreement with the Scouts for their use of the Scout Hut was formalised through the drawing up of a new contract. The 'Curate's House' – 13 Wesley Road – is still rented out to tenants but is now run by new agents - Bairstow Eves. This led to some initial repairs being undertaken on the house to meet the conditions of the new agents, but it has also ensured greater efficiency in the payment of rent to the parish.

Furzebank continues to build upon its links with the schools – particularly the Short Heath Federation and Lodge Farm Primary. Revd. Helen Duckett has continued to provide on-line assemblies and R.E. lessons throughout the Lockdowns; and Governors' meetings at Short Heath Federation have also moved on-line. Mrs Helen Denny also produced her regular Lent resources for the Blue Coat Federation in Walsall.

Furzebanks regular services in the local care homes has ceased during the Pandemic but the Church did provide an on-line Christmas Service for the residents of Winehala Court, Willow Rose, Oakwood Lodge and Fernwood Court Care Home.

The Bereavement Help Point has also been unable to meet during the Pandemic but Revd. Helen Duckett and church members have maintained pastoral contact through phone calls and doorstep visiting etc.

As Covid restrictions ease throughout 2021, the priority for the Parish will be to undertake a thorough review of its continued sustainability and viability – particularly in the light of its decreasing finances and numbers. This review will be undertaken as part of the Diocesan strategy 'Shaping For Mission'.

#### Financial Review

The PCC's financial position is described in the attached document.

The financial risks are described below. The principal source of income is collections, occasional office fees and the rent received from 13 Wesley Road.

## Reserves Policy

The PCC aims to keep approximately three months running costs in reserves. This is also to cover emergency building work. However, during the Covid Pandemic this has not been achievable due to the lack of income received from church collections.

It is our policy to invest the short-term investment fund balances with the CCLA Church of England Deposit Fund and the remainder in the CCLA Church of England Investment Fund.

## Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

## Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Churches lively, vibrant, and active in the community. Mrs Gill Oplocky makes a valuable contribution to our churches through her ministry as a Reader with Permission To Officiate. Our thanks go to the members of the PCC and District Church Councils, especially to the wardens, Mr Will Jellyman, Mrs Gill Oplocky, Mrs Pauline Harding, Mrs Betty Harding, Mr Barry Crook and Mrs Helen Denny. They work tirelessly on behalf of the church and community. Our thanks go to Mrs Pauline Harding for her presentation of the Parish accounts as well as those of Holy Trinity and to Mr Barry Crook, Mr Will Jellyman and Mrs Carol Crook for their work looking after the accounts at Furzebank. We also thank Mr Roger Butt for his work looking after the hall and IT suite and Mr Bryn Evans for his constant vigilance and overview of parish life as Parish Safeguarding Officer.

## Review of the Year

Helen Duckett, Team Vicar, writes:

2020 has been a unique and difficult year for us all as we have been affected by the Covid Pandemic. Many members of our Parish have lost Loved Ones to Covid 19, and as a Church community, we have lost several loyal and dedicated members of Holy Trinity Church: Sheila Bate, Beryl Knowles and Margaret Pinder.

At the time of writing, it is uncertain how our Churches will recover and return after the Pandemic. The financial challenges are great – we lost a lot of income in 2020 – and we yet do not know whether we will be able to claw this back or not. Nor do we know how many people will return to our Church congregations after Covid.

The Parish is still in vacancy as no incumbent has been appointed for Holy Trinity, not for Emmanuel, Bentley, our companion Church in the wider Benefice. Revd. Helen Duckett has continued as Team Vicar of Furzebank Worship Centre and as Interim Minister at Holy Trinity; and Revd. Andrew Lythall has been working as Interim Minister at Emmanuel.

The fact that two churches in our Benefice are in vacancy has only added to the extra workload created by the Pandemic.

As noted above, the Parish and Benefice is participating in the Diocesan 'Shaping For Ministry' review and it remains to be seen what conclusion will be reached regarding future ministry deployment for our area.

Nevertheless, despite all the difficulties, a major positive from the Pandemic has been the number of people we have been able to reach via our on-line services and ministry. This has been a real encouragement and an aspect of worship and mission to reflect upon as we move forward.

A report like this is, by its nature a formal document but in the midst of change and uncertainty, we must not forget the reason we are here: to worship and give glory to God, to provide comfort for the broken and the needy, to celebrate the gospel, and to reach out in love to all those in our community. So let us pray for our churches, give thanks for all of those who have so worked hard and ask for God's blessings on our future.

#### Future Plans

The PCC of Short Heath will work with Emmanuel Church and the Diocese to establish a new pattern of worship, ministry, and mission in light of the current vacancies in the Benefice.

The PCC of Short Heath will work with Wulfrun Deanery and the Diocese to engage constructively in the Shaping for Mission process.

#### Risk Management

The PCC recognises that its principal income is from collections and fees. Both congregations are ageing. The structure of Holy Trinity needs regular maintenance, and the churchyard requires maintenance to provide a safe place for visitors.

The PCC is aware of the need to grow congregations and ensure that the community is welcome at the pastoral offices that mark our lives.

The PCC recognises the challenges of setting aside financial reserves.

The PCC recognises that the Covid Pandemic has the potential to greatly affect future church attendance and giving.

#### Structure, Governance and Management

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, the Secretary and Treasurer of the District Church Councils, the Safeguarding Officer and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC met 5 times in 2020. The Short Heath Parish is a Team Ministry. The day to day running of each church is delegated to District Church Councils for Holy Trinity and Furzebank Worship Centre. These councils deal with all aspects of the life of each church.

Each Church elects' representatives to the Wulfrun Deanery Synod.

The PCC is a Body Corporate established by the Church of England (PCC Powers Measure 1956, and the Church Representation Rules 2006) and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended, and the Church Representation Rules that came into effect on 2nd January 1957 (most recently updated in 2020).

The following policies are in place:

Safeguarding

Health and Safety with accompanying Risk Assessments

Expenses for clergy and ministers

Lone working

Vicar and Wardens account (This is a fund for those in need in the Parish)

Baptism policy

General Data Protection Regulation

Social Media

Parish Fees Policy

#### Related Parties

The Parish of Holy Trinity Short Heath is linked with the parish of Emmanuel Bentley as a United Benefice.

#### Reference and Administrative details

The Church is situated in Church Road, Willenhall WV12 5PT and is part of the Deanery of Wulfrun, in the Diocese of Lichfield. The correspondence address is 167 Colman Avenue, Wednesfield, Wolverhampton, WV11 3RU.

Registered charity number: 1136136.

Web presence is through A Church Near You and a website for Furzebank.

Holy Trinity Short Heath and Furzebank Worship Centre have independent Facebook pages.

PCC members who have served from 1st January 2020 until the date this report was approved were:

|    |                        |                                 |  |
|----|------------------------|---------------------------------|--|
| 1  | Helen Lorraine Duckett | Team Vicar                      |  |
| 2  | William Jellyman       | Parish Warden                   |  |
| 3  | Gilleen Oplocky        | Parish Warden                   |  |
| 4  | Helen Denny            | District Warden Furzebank       |  |
| 5  | Barry Crook            | District Warden Furzebank       |  |
| 6  | Betty Harding          | District Warden Holy Trinity    |  |
| 7  | Polly Harding          | District Warden Holy Trinity    |  |
| 8  | Gwenda Butt            | Deanery Synod Rep               |  |
| 9  | Barbara Crowther       | Deanery                         |  |
| 10 | Roger Butt             | Holy Trinity Rep                |  |
| 11 | Janet Davies           | Holy Trinity Rep                |  |
| 12 | Beryl Baddeley         | Holy Trinity Rep                |  |
| 13 | Roger Wilcox           | Furzebank Rep                   |  |
| 14 | Carol Crook            | Deanery Synod Rep               |  |
| 15 | Linda Jellyman         | Furzebank Rep                   |  |
| 16 | Bryn Evans             | Safeguarding                    |  |
| 17 | Sally Tuckley          | District Secretary Furzebank    |  |
| 18 | Norma Mills            | District Secretary Holy Trinity |  |
| 19 | Andrew Morgan          | Furzebank Rep.                  |  |

Names and addresses of advisers

Bank    Lloyds Bank

Investment    CCLA

Managers    Diocesan Board of Finance

Independent Examiner   Mr D Bennett

Approved by the PCC on 25th March 2021 and signed on its behalf by:

.....

Reverend Helen Duckett (Chair)

.....

William Jellyman and Gillean Oplocky (Parish Wardens)

# Independent Examiner's Report to the trustees/members of the PCC of Short Heath Parish

Registered Charity number 1136136

I report on the accounts for the year ended 31st December 2020 which are set out on the following pages.

## **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

## **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

## **Independent Examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed on the following page \*) which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete words in brackets if they do not apply*

Signed: ..... Date: .....

Derek John Bennett FIAB; FIAAP; AMISM; MACAT.  
6 Heath Road New Invention Willenhall WV12 5EF

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2020**  
**Receipts and Payments Account**

|                                             |           | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>Funds<br>2020<br>£ |  | Total<br>Funds<br>2019<br>£ |
|---------------------------------------------|-----------|----------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|--|-----------------------------|
| <b>RECEIPTS</b>                             |           |                            |                          |                          |                         |                             |  |                             |
| Donations and Legacies                      | <b>4a</b> | 38,911                     | -                        | -                        | -                       | 38,911                      |  | 63,074                      |
| Activities for Generating Funds             | <b>4b</b> | 34                         | -                        | -                        | -                       | 34                          |  | 2,838                       |
| Income from Investments                     | <b>4c</b> | -                          | -                        | 771                      | -                       | 771                         |  | 321                         |
| Church Activities                           | <b>4d</b> | 19,312                     | -                        | -                        | -                       | 19,312                      |  | 43,611                      |
| Other                                       | <b>4e</b> | 1,081                      | -                        | -                        | -                       | 1,081                       |  | -                           |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Total Receipts</b>                       |           | <b>59,339</b>              | <b>-</b>                 | <b>771</b>               | <b>-</b>                | <b>60,110</b>               |  | <b>109,844</b>              |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>PAYMENTS</b>                             |           |                            |                          |                          |                         |                             |  |                             |
| Raising Funds                               | <b>5a</b> | -                          | -                        | -                        | -                       | -                           |  | -                           |
| Church Activities                           | <b>5b</b> | 64,450                     | 5,039                    | -                        | -                       | 69,489                      |  | 97,716                      |
| Other                                       | <b>5c</b> | 1,918                      | -                        | -                        | -                       | 1,918                       |  | 453                         |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Total Payments</b>                       |           | <b>66,368</b>              | <b>5,039</b>             | <b>-</b>                 | <b>-</b>                | <b>71,407</b>               |  | <b>98,169</b>               |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Excess of Receipts over Payments</b>     |           | (7,029)                    | (5,039)                  | 771                      | -                       | (11,297)                    |  | 11,675                      |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| Transfer between Funds                      | <b>8</b>  | (5,639)                    | 5,639                    | -                        |                         |                             |  |                             |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
|                                             |           | (12,668)                   | 600                      | 771                      | -                       | (11,297)                    |  | 11,675                      |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Cash at Bank and In Hand at 1st Jan</b>  | <b>6</b>  | 25,042                     | 58,025                   | 185,863                  | -                       | 268,930                     |  |                             |
|                                             |           |                            |                          |                          |                         |                             |  |                             |
| <b>Cash at Bank and In Hand at 31st Dec</b> | <b>6</b>  | <b>12,374</b>              | <b>58,625</b>            | <b>186,634</b>           | <b>-</b>                | <b>257,633</b>              |  | <b>268,930</b>              |

# The PCC of Short Heath Parish

## Financial Statements for the Year Ended 31st December 2020

Finance  
Form Box  
Number

### Statement of Assets and Liabilities

|    |                                                 | Total 2020<br>£ | Total 2019<br>£ |
|----|-------------------------------------------------|-----------------|-----------------|
|    | <b>Cash Funds</b>                               |                 |                 |
|    | Bank Current Accounts                           | 70,999          | 68,787          |
|    | CBF Deposit Accounts                            | 11,634          |                 |
|    | Petty Cash                                      | -               | -               |
| 31 | <b>Total Cash Funds</b>                         | <b>82,633</b>   | <b>68,787</b>   |
|    | <b>Other Monetary Assets (due to PCC)</b>       |                 |                 |
|    | Gift Aid Recoverable                            |                 |                 |
|    | Other                                           |                 |                 |
| 34 | <b>Total Other Monetary Assets</b>              | <b>-</b>        | <b>-</b>        |
|    | <b>Investment Assets</b>                        |                 |                 |
|    | CCLA Investment Fund ( <i>at market value</i> ) |                 | 10,863          |
|    | Other Investments                               |                 |                 |
| 32 | <b>Total Investment Assets</b>                  | <b>-</b>        | <b>10,863</b>   |
|    | <b>Assets Retained for Church Use</b>           |                 |                 |
|    | Freehold House                                  | 175,000         | 175,000         |
|    | Other                                           |                 |                 |
| 33 | <b>Total Assets Retained for Church Use</b>     | <b>175,000</b>  | <b>175,000</b>  |
|    | <b>Liabilities (owed by the PCC)</b>            |                 |                 |
|    | Loan from the Diocese                           |                 |                 |
|    | Diocesan Parish Share                           | 11,903          |                 |
|    | Organ Cleaning                                  |                 |                 |
| 35 | <b>Total Liabilities</b>                        | <b>11,903</b>   | <b>-</b>        |

## The PCC of Short Heath Parish

### Financial Statements for the Year Ended 31st December 2020

#### **1 Notes to the Accounts**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

#### **2 Fixed Assets**

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Other tangible fixed assets are valued at cost.

#### **3 Description of Funds**

**Unrestricted funds** are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

**Restricted funds** comprise of two elements :-

a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest

b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

**Endowment funds** are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2020**

| Finance   | RECEIPTS                                                          | 4         | Unrestricted Funds<br>£ | Designated Funds<br>£ | Restricted Funds<br>£ | Endowment Funds<br>£ | Total Funds<br>2020<br>£ | Total Funds<br>2019<br>£ |
|-----------|-------------------------------------------------------------------|-----------|-------------------------|-----------------------|-----------------------|----------------------|--------------------------|--------------------------|
|           |                                                                   |           |                         |                       |                       |                      |                          |                          |
|           | <b>Donations and Legacies</b>                                     |           |                         |                       |                       |                      |                          |                          |
|           | <b>Voluntary Receipts</b>                                         | <b>4a</b> |                         |                       |                       |                      |                          |                          |
| <b>1</b>  | Tax efficient planned giving                                      |           | 20,310                  |                       |                       |                      | 20,310                   | 32,713                   |
| <b>2</b>  | Other planned giving                                              |           | 3,655                   |                       |                       |                      | 3,655                    | 8,579                    |
| <b>3</b>  | Collections at services                                           |           | 5,733                   |                       |                       |                      | 5,733                    | 8,370                    |
| <b>4</b>  | All other giving and voluntary receipts including special appeals |           | 1,330                   |                       |                       |                      | 1,330                    |                          |
| <b>6</b>  | Gift Aid Recovered                                                |           | 7,883                   |                       |                       |                      | 7,883                    | 8,258                    |
| <b>7</b>  | Legacies Received                                                 |           |                         |                       |                       |                      | -                        |                          |
| <b>8</b>  | Grants (recurring and one-off)                                    |           |                         |                       |                       |                      | -                        | 5,154                    |
|           |                                                                   |           | <b>38,911</b>           | -                     | -                     | -                    | <b>38,911</b>            | <b>63,074</b>            |
|           |                                                                   |           |                         |                       |                       |                      |                          |                          |
|           | <b>Activities for Generating Funds</b>                            | <b>4b</b> |                         |                       |                       |                      |                          |                          |
| <b>9</b>  | Summer Fete                                                       |           |                         |                       |                       |                      | -                        |                          |
| <b>9</b>  | Christmas Fair                                                    |           |                         |                       |                       |                      | -                        | 1,005                    |
| <b>9</b>  | Other Fundraising Activities                                      |           | 34                      |                       |                       |                      | 34                       | 1,833                    |
|           |                                                                   |           | <b>34</b>               | -                     | -                     | -                    | <b>34</b>                | <b>2,838</b>             |
|           | <b>Receipts from Investments</b>                                  | <b>4c</b> |                         |                       |                       |                      |                          |                          |
| <b>10</b> | Dividends                                                         |           |                         |                       | 771                   |                      | 771                      | 237                      |
| <b>10</b> | Bank Interest                                                     |           |                         |                       |                       |                      | -                        | 84                       |
|           |                                                                   |           | -                       | -                     | <b>771</b>            | -                    | <b>771</b>               | <b>321</b>               |
|           | <b>Church Activities</b>                                          | <b>4d</b> |                         |                       |                       |                      |                          |                          |
| <b>11</b> | Statutory Fees (retained by PCC)                                  |           | 13,626                  |                       |                       |                      | 13,626                   | 22,994                   |
| <b>12</b> | Church Hall Hire                                                  |           | 1,105                   |                       |                       |                      | 1,105                    | 9,859                    |

|           |                               |           |               |   |            |   |               |  |                |
|-----------|-------------------------------|-----------|---------------|---|------------|---|---------------|--|----------------|
| <b>12</b> | Sunday morning coffee         |           |               |   |            |   | -             |  |                |
| <b>12</b> | Bookstall                     |           | 500           |   |            |   | 500           |  |                |
| <b>12</b> | Car Park                      |           |               |   |            |   |               |  | 2,340          |
| <b>12</b> | Wesley Road                   |           | 2,432         |   |            |   | 2,432         |  | 8,418          |
| <b>12</b> | Other trading activities      |           | 1,650         |   |            |   | 1,650         |  |                |
|           |                               |           | <b>19,312</b> | - | -          | - | <b>19,312</b> |  | <b>43,611</b>  |
|           | <b>Other Receipts</b>         | <b>4e</b> |               |   |            |   |               |  |                |
| <b>13</b> | Other                         |           | 475           |   |            |   | 475           |  |                |
| <b>13</b> | Scouts Contract reimbursement |           | 606           |   |            |   | 606           |  |                |
|           |                               |           | <b>1,081</b>  | - | -          | - | <b>1,081</b>  |  | -              |
|           |                               |           |               |   |            |   |               |  |                |
| <b>A</b>  | <b>Total Receipts</b>         |           | <b>59,339</b> | - | <b>771</b> | - | <b>60,110</b> |  | <b>109,844</b> |

**The PCC of Short Heath Parish**  
**Financial Statements for the Year Ended 31st December 2020**

| Finance Form<br>Box Number | PAYMENTS                                  | 5         | Unrestricted<br>Funds<br>£ | Designate<br>d Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>Funds<br>2020<br>£ | Total<br>Funds<br>2019<br>£ |
|----------------------------|-------------------------------------------|-----------|----------------------------|---------------------------|--------------------------|-------------------------|-----------------------------|-----------------------------|
|                            | <b>Raising Funds</b>                      | <b>5a</b> |                            |                           |                          |                         |                             |                             |
|                            | <b>Costs of Generating Funds</b>          |           |                            |                           |                          |                         |                             |                             |
| 17                         | Stewardship Costs                         |           |                            |                           |                          |                         | -                           |                             |
| 17                         | Costs of Fund Raising                     |           |                            |                           |                          |                         | -                           |                             |
| 17                         | Coffee Morning Costs                      |           |                            |                           |                          |                         | -                           |                             |
|                            |                                           |           | -                          | -                         | -                        | -                       | -                           | -                           |
|                            | <b>Charitable Activities</b>              | <b>5b</b> |                            |                           |                          |                         |                             |                             |
|                            | <b>Church Activites</b>                   |           |                            |                           |                          |                         |                             |                             |
| 18                         | Mission Giving and Donations              |           | 1,261                      |                           |                          |                         | 1,261                       | 2,519                       |
| 19                         | Diocesan Parish Share                     |           | 30,000                     |                           |                          |                         | 30,000                      | 47,855                      |
| 20                         | Salaries and Wages                        |           | 210                        |                           |                          |                         | 210                         | 596                         |
| 21                         | Clergy and Staff Expenses                 |           | 3,857                      |                           |                          |                         | 3,857                       | 2,082                       |
|                            | <b>Church Expenses</b>                    |           |                            |                           |                          |                         |                             |                             |
| 22                         | Church Expenses (Mission and Evangelism)  |           |                            |                           |                          |                         | -                           | 1,060                       |
| 23                         | Church Running Expenses (incl Governance) |           | 3,304                      |                           |                          |                         | 3,304                       | 9,951                       |
| 24                         | Church Utility Bills                      |           | 2,764                      |                           |                          |                         | 2,764                       | 2,650                       |
| 25                         | Support Costs                             |           | 215                        |                           |                          |                         | 215                         | 803                         |
| 25                         | Insurance                                 |           | 5,051                      |                           |                          |                         | 5,051                       | 5,421                       |
| 25                         | DBF Fees                                  |           | 13,588                     |                           |                          |                         | 13,588                      | 11,297                      |
| 25                         | Wesley Road                               |           |                            | 771                       |                          |                         | 771                         | 292                         |
| 25                         | Church Yard                               |           |                            | 4,268                     |                          |                         | 4,268                       | 4,528                       |
| 25                         | Church Hall & IT Running Costs            |           | 2,180                      |                           |                          |                         | 2,180                       | 8,662                       |
|                            | <b>Major Capital Expenditure</b>          |           |                            |                           |                          |                         |                             |                             |
| 27                         | Major Repairs to the Church               |           | 944                        |                           |                          |                         | 944                         |                             |
| 28                         | Major Repairs to Church Hall              |           | 1,075                      |                           |                          |                         | 1,075                       |                             |
| 29                         | New Building Work                         |           |                            |                           |                          |                         | -                           |                             |
|                            |                                           |           | <b>64,450</b>              | <b>5,039</b>              | <b>-</b>                 | <b>-</b>                | <b>69,489</b>               | <b>97,716</b>               |

|    |                   |    |        |       |   |   |        |  |        |
|----|-------------------|----|--------|-------|---|---|--------|--|--------|
|    |                   |    |        |       |   |   |        |  |        |
| 99 | Other Payments    | 5c |        |       |   |   |        |  |        |
|    | Governance Costs  |    | 1,210  |       |   |   | 1,210  |  | 453    |
|    | Other Expenditure |    | 708    |       |   |   | 708    |  |        |
|    |                   |    |        |       |   |   | -      |  |        |
|    |                   |    | 1,918  | -     | - | - | 1,918  |  | 453    |
|    |                   |    |        |       |   |   |        |  |        |
| C  | Total Payments    |    | 66,368 | 5,039 | - | - | 71,407 |  | 98,169 |

### The PCC of Short Heath Parish

#### Financial Statements for the Year Ended 31st December 2020

|   |                                                                                                      |                    |                   |                 |                |                                   |                     |  |  |
|---|------------------------------------------------------------------------------------------------------|--------------------|-------------------|-----------------|----------------|-----------------------------------|---------------------|--|--|
| 6 | Cash at Bank and in hand                                                                             |                    |                   |                 |                |                                   |                     |  |  |
|   |                                                                                                      |                    | Unrestricted<br>£ | Restricted<br>£ | Endowment<br>£ | 2020<br>Total<br>£                | Total<br>2019<br>£  |  |  |
|   | HSBC Current Account                                                                                 |                    | 61,202            |                 |                | 61,202                            | 25,042              |  |  |
|   | Barclays Account                                                                                     |                    | 9,797             |                 |                | 9,797                             | 43,745              |  |  |
|   | CBF Deposit Account                                                                                  |                    |                   | 11,634          |                | 11,634                            |                     |  |  |
|   | Petty Cash                                                                                           |                    |                   |                 |                | -                                 |                     |  |  |
|   | Total                                                                                                |                    | 70,999            | 11,634          | -              | 82,633                            | 68,787              |  |  |
| 7 | Investments<br>(if applicable)                                                                       |                    |                   |                 |                |                                   |                     |  |  |
|   |                                                                                                      |                    |                   |                 |                |                                   |                     |  |  |
|   |                                                                                                      | At 1st<br>Jan<br>£ | Additions<br>£    | Disposals<br>£  | Transfers<br>£ | Change<br>in<br>Market<br>Value £ | At 31st<br>Dec<br>£ |  |  |
|   | Unrestricted funds                                                                                   |                    |                   |                 |                |                                   |                     |  |  |
|   | Investments                                                                                          | 6,010              | 12                |                 |                |                                   | 6,022               |  |  |
|   | Restricted funds                                                                                     |                    |                   |                 |                |                                   |                     |  |  |
|   | Investments                                                                                          | 10,863             |                   |                 |                | 771                               | 11,634              |  |  |
|   | Endowment funds                                                                                      |                    |                   |                 |                |                                   |                     |  |  |
|   | Investments                                                                                          |                    |                   |                 |                |                                   | -                   |  |  |
|   | Total                                                                                                | 16,873             | 12                | -               | -              | 771                               | 17,656              |  |  |
| 8 | Fixed Assets                                                                                         |                    |                   |                 |                |                                   |                     |  |  |
|   |                                                                                                      |                    |                   |                 |                |                                   |                     |  |  |
|   | Please provide details of any Fixed Assets <b>freehold Curates House £175,000</b> house for a curate |                    |                   |                 |                |                                   |                     |  |  |

| 9     | Summary of Fund Movements             |                                                                                                                              |               |                 |             |                       |  |  |  |
|-------|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------|-------------|-----------------------|--|--|--|
|       |                                       | Balance at 1st Jan £                                                                                                         | Receipts £    | Payments £      | Transfers £ | Balance at 31st Dec £ |  |  |  |
|       | <b>Unrestricted Fund</b>              |                                                                                                                              |               |                 |             | -                     |  |  |  |
| hsbc  | 1. Furzebank 91285467                 | 7,282                                                                                                                        | 16,502        | (2,710)         | (18,500)    | 2,574                 |  |  |  |
| hsbc  | 2. Short Heath PCC 51414461           | 8,631                                                                                                                        | 16,564        | (38,719)        | 21,017      | 7,493                 |  |  |  |
| bclay | 3. Holy Trinity DCC 60893382          | 9,129                                                                                                                        | 26,273        | (25,095)        | (8,000)     | 2,307                 |  |  |  |
|       |                                       | <b>25,042</b>                                                                                                                |               |                 |             | <b>12,374</b>         |  |  |  |
|       | <b>Designated Funds</b>               |                                                                                                                              |               |                 |             |                       |  |  |  |
| hsbc  | 1. Holy Trinity Rectors fund 43126900 | 6,606                                                                                                                        | 424           |                 |             | 7,030                 |  |  |  |
| bclay | 2. Holy Trinity Community 60678163    | 8,090                                                                                                                        | 6             | (606)           |             | 7,490                 |  |  |  |
| hsbc  | 3. Furzebank 41594265                 | 6,022                                                                                                                        | 8             |                 | 5,483       | 11,513                |  |  |  |
| hsbc  | 4. Holy Trinity Fundraising 40555622  | 29,988                                                                                                                       | 604           |                 |             | 30,592                |  |  |  |
| bclay | 5. Holy Trinity Fees 10828769         | 7,319                                                                                                                        | 7218          | (5934)          | (8603)      | -                     |  |  |  |
| hsbc  | 6. Holy Trinity Fees 43514595         | -                                                                                                                            | 18020         | (24623)         | 8603        | 2,000                 |  |  |  |
|       |                                       | <b>58,025</b>                                                                                                                |               |                 |             | <b>58,625</b>         |  |  |  |
|       | <b>Restricted Funds</b>               |                                                                                                                              |               |                 |             |                       |  |  |  |
|       | 1. Invst CBF* 620163001S              | 10,863                                                                                                                       | 771           |                 |             | 11,634                |  |  |  |
|       | 2. PCC                                | 175,000                                                                                                                      |               |                 |             | 175,000               |  |  |  |
|       |                                       | <b>185,863</b>                                                                                                               |               |                 |             | <b>186,634</b>        |  |  |  |
|       | <b>Endowment Funds</b>                |                                                                                                                              |               |                 |             |                       |  |  |  |
|       | <b>Total Funds</b>                    | <b>268,930</b>                                                                                                               | <b>86,390</b> | <b>(97,687)</b> | <b>-</b>    | <b>257,633</b>        |  |  |  |
|       | Designated Fund 1                     | receives interest and dividends from CBF fund for distribution by the Rector                                                 |               |                 |             |                       |  |  |  |
|       | Designated Fund 2                     | use for community as designated by the incumbent                                                                             |               |                 |             |                       |  |  |  |
|       | Designated Fund 3                     | Furzebank savings account                                                                                                    |               |                 |             |                       |  |  |  |
|       | Designated Fund 4                     | for fundraising activities by Holy Trinity                                                                                   |               |                 |             |                       |  |  |  |
|       | Designated Fund 5                     | for fees from statutory offices performed in the parish closed 11 August 20 and balance of £8,602.57 transferred to 43514595 |               |                 |             |                       |  |  |  |
|       | Designated Fund 6                     | for fees from statutory offices performed in the parish opened 30 January 20                                                 |               |                 |             |                       |  |  |  |
|       | Restricted Fund 1                     | CBF Investment                                                                                                               |               |                 |             |                       |  |  |  |
|       | Restricted Fund 2                     | Property, income which goes into the PCC account                                                                             |               |                 |             |                       |  |  |  |

|           |                                                                                         |                   |                           |                         |                |  |  |  |  |
|-----------|-----------------------------------------------------------------------------------------|-------------------|---------------------------|-------------------------|----------------|--|--|--|--|
|           |                                                                                         |                   |                           |                         |                |  |  |  |  |
|           |                                                                                         |                   |                           |                         |                |  |  |  |  |
| <b>10</b> | <b>Analysis of Transfer between Funds</b>                                               |                   |                           |                         |                |  |  |  |  |
|           |                                                                                         |                   |                           |                         |                |  |  |  |  |
|           |                                                                                         |                   | <b>Unrestricted<br/>£</b> | <b>Restricted<br/>£</b> | <b>Total £</b> |  |  |  |  |
|           |                                                                                         |                   |                           |                         |                |  |  |  |  |
|           |                                                                                         |                   |                           |                         | -              |  |  |  |  |
|           |                                                                                         |                   |                           |                         | -              |  |  |  |  |
|           |                                                                                         |                   |                           |                         |                |  |  |  |  |
|           | <i>Please provide a brief explanation for the reason for the transfer between funds</i> |                   |                           |                         |                |  |  |  |  |
|           |                                                                                         |                   |                           |                         |                |  |  |  |  |
|           |                                                                                         |                   |                           |                         |                |  |  |  |  |
| <b>11</b> | <b>Gift Aid (only include note 11 if Gift Aid Recovered in Note 4a is nil)</b>          |                   |                           |                         |                |  |  |  |  |
|           |                                                                                         |                   |                           |                         |                |  |  |  |  |
|           |                                                                                         | <b>2020<br/>£</b> | <b>2019<br/>£</b>         |                         |                |  |  |  |  |
|           |                                                                                         |                   |                           |                         |                |  |  |  |  |
|           | Gift Aid Recovered                                                                      | 7883              | 8258                      |                         |                |  |  |  |  |

|  <b>Return of Parish Finance</b><br><b>January to December 2020</b>                                                                    |                                                                                                   | If the form is NOT completed on behalf of the entire parish, please list here the churches included: |                           | Deanery:                                            |                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|---------------------------|-----------------------------------------------------|------------------------------------------------------------------------------------|
| <b>Please complete this form by no later than 31st May 2021</b>                                                                                                                                                         |                                                                                                   | Parish name: The PCC of Short Heath Parish                                                           |                           | Diocese: Lichfield                                  |                                                                                    |
| INCOMING RESOURCES                                                                                                                                                                                                      |                                                                                                   | UNRESTRICTED<br>(nearest £)                                                                          | RESTRICTED<br>(nearest £) | RESOURCES EXPENDED                                  |                                                                                    |
| Voluntary receipts                                                                                                                                                                                                      |                                                                                                   |                                                                                                      |                           | Costs of generating funds                           |                                                                                    |
| 1                                                                                                                                                                                                                       | Tax efficient planned giving                                                                      | £ 20,310                                                                                             | £ -                       | 17                                                  | Fundraising activities (costs and payments)                                        |
| 2                                                                                                                                                                                                                       | Other planned giving                                                                              | £ 3,655                                                                                              | £ -                       | <b>Church activities</b>                            |                                                                                    |
| 3                                                                                                                                                                                                                       | Collections at services                                                                           | £ 5,733                                                                                              | £ -                       | 18                                                  | Mission giving and donations                                                       |
| 4                                                                                                                                                                                                                       | All other giving and voluntary receipts/income, including Special Appeals (recurring and one-off) | £ 1,330                                                                                              | £ -                       | 19                                                  | Diocesan parish share contribution                                                 |
| 6                                                                                                                                                                                                                       | Gift Aid recovered                                                                                | £ 7,883                                                                                              | £ -                       | 20                                                  | Salaries and wages                                                                 |
| 7                                                                                                                                                                                                                       | Legacies received (capital value)                                                                 | £ -                                                                                                  | £ -                       | 21                                                  | Clergy and staff expenses                                                          |
| 8                                                                                                                                                                                                                       | Grants (include recurring and one-off)                                                            | £ -                                                                                                  | £ -                       | <b>Church expenses</b>                              |                                                                                    |
| <b>TOTAL Voluntary receipts:</b>                                                                                                                                                                                        |                                                                                                   | <b>£ 38,911</b>                                                                                      | <b>£ -</b>                | 22                                                  | Church expenses: Mission and evangelism costs                                      |
| <b>Activities for generating funds</b>                                                                                                                                                                                  |                                                                                                   |                                                                                                      |                           | 23                                                  | Church running expenses (including Governance)                                     |
| 9                                                                                                                                                                                                                       | Gross receipts from fundraising activities                                                        | £ 34                                                                                                 | £ -                       | 24                                                  | Church utility bills                                                               |
| <b>Investment income</b>                                                                                                                                                                                                |                                                                                                   |                                                                                                      |                           | 25                                                  | Costs of trading                                                                   |
| 10                                                                                                                                                                                                                      | Dividends, interest, receipts from property etc.                                                  | £ -                                                                                                  | £ 771                     | <b>Major capital expenditure</b>                    |                                                                                    |
| <b>Church activities</b>                                                                                                                                                                                                |                                                                                                   |                                                                                                      |                           | 27                                                  | Major repairs to the church building                                               |
| 11                                                                                                                                                                                                                      | Statutory fees retained by the PCC (weddings, funerals etc.)                                      | £ 13,626                                                                                             | £ -                       | 28                                                  | Major repairs to church hall or other PCC property, including redecoration         |
| 12                                                                                                                                                                                                                      | Gross receipts/income from trading (e.g. hall lettings, magazine, bookstall) NOT fundraising.     | £ 5,687                                                                                              | £ -                       | 29                                                  | New building work to the church, church hall, clergy housing or other PCC property |
| <b>Other receipts</b>                                                                                                                                                                                                   |                                                                                                   |                                                                                                      |                           | <b>SUB-TOTAL of all expenditure payments above:</b> |                                                                                    |
| 13                                                                                                                                                                                                                      | Other receipts/income not already listed                                                          | £ 1,081                                                                                              | £ -                       | 99                                                  | Other payments/expenditure not already listed                                      |
| <b>TOTAL RECEIPTS (FROM FINANCIAL STATEMENTS)</b>                                                                                                                                                                       |                                                                                                   | <b>Unrestricted</b>                                                                                  | <b>Restricted</b>         | <b>TOTAL PAYMENTS (FROM FINANCIAL STATEMENTS)</b>   |                                                                                    |
| A                                                                                                                                                                                                                       | RECEIPTS/INCOME                                                                                   | £ 59,339                                                                                             | £ 771                     | C                                                   | PAYMENTS/EXPENDITURE                                                               |
| B                                                                                                                                                                                                                       | COMBINED TOTAL                                                                                    | £ 60,110                                                                                             |                           | D                                                   | COMBINED TOTAL                                                                     |
| <b>PLANNED GIVERS AND LEGACIES</b>                                                                                                                                                                                      |                                                                                                   |                                                                                                      |                           | <b>Assets &amp; Liabilities</b>                     |                                                                                    |
| 14                                                                                                                                                                                                                      | Number of tax efficient planned givers                                                            | 54                                                                                                   |                           | 31                                                  | Cash and deposit balance as at 31/12/20                                            |
| 15                                                                                                                                                                                                                      | Number of other planned givers                                                                    | 19                                                                                                   |                           | 32                                                  | Investments as at 31/12/20                                                         |
| 16                                                                                                                                                                                                                      | Number of new legacies received                                                                   | 0                                                                                                    |                           | 33                                                  | Fixed Assets as at 31/12/20                                                        |
| 100                                                                                                                                                                                                                     | Weekly average planned giving per planned giver                                                   | £6.31                                                                                                |                           | 34                                                  | Other Assets as at 31/12/20                                                        |
|                                                                                                                                                                                                                         |                                                                                                   |                                                                                                      |                           | E                                                   | <b>Total Assets as at 31st December 2020</b>                                       |
|                                                                                                                                                                                                                         |                                                                                                   |                                                                                                      |                           | 35                                                  | Total Liabilities as at 31st December 2020                                         |
|                                                                                                                                                                                                                         |                                                                                                   |                                                                                                      |                           | F                                                   | <b>Total Net Assets/Funds as at 31st December 2020</b>                             |
|                                                                                                                                                                                                                         |                                                                                                   |                                                                                                      |                           | 36                                                  | Please state the Church's Charity registration number (if applicable)              |
|                                                                                                                                                                                                                         |                                                                                                   |                                                                                                      |                           | 30                                                  | <b>Accounts basis: on which basis were your accounts prepared? (indicate ONE)</b>  |
|                                                                                                                                                                                                                         |                                                                                                   |                                                                                                      |                           | Receipts and payments [ YES ]                       |                                                                                    |
|                                                                                                                                                                                                                         |                                                                                                   |                                                                                                      |                           | Accruals [ - ]                                      |                                                                                    |
|  <b>Return of Parish Finance</b><br><b>January to December 2020</b>                                                                  |                                                                                                   | If the form is NOT completed on behalf of the entire parish, please list here the churches included: |                           | Deanery: 0                                          |                                                                                    |
| <b>Please complete this form by no later than 31st May 2021</b>                                                                                                                                                         |                                                                                                   | Parish name: The PCC of Short Heath Parish                                                           |                           | Diocese: Lichfield                                  |                                                                                    |
| Please refer to the notes on the following pages to help clarify what is included in each section. The item numbers refer to RPF notes, consistent with the guidance provided in PCC Accountability, 2017. 5th edition. |                                                                                                   | Date                                                                                                 |                           |                                                     |                                                                                    |
|                                                                                                                                                                                                                         |                                                                                                   | Name                                                                                                 |                           |                                                     |                                                                                    |
|                                                                                                                                                                                                                         |                                                                                                   | Position                                                                                             |                           |                                                     |                                                                                    |
|                                                                                                                                                                                                                         |                                                                                                   | Telephone or email                                                                                   |                           |                                                     |                                                                                    |