

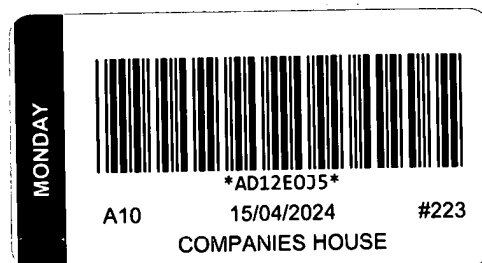
**Tweenie Tots 2 Community Childcare Services Ltd**

**Charity No. 1136119**

**Company No. 07184905**

**Trustees' Report and Unaudited Accounts**

**31 August 2023**



**Tweenie Tots 2 Community Childcare Services Ltd**  
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# Annual Report

1<sup>st</sup> September 2022 – 31<sup>st</sup> August 2023



## About the Group

We are a Parent-led community childcare service and are a non-profitable voluntary organisation. We presently provide 50 hours of childcare over 5 days per week and can accommodate up to 40 children at any one time. At the start of this reporting year, 83 children were registered to the setting. During this year, many parents reduced sessions and others withdrew from services due to loss of jobs, reduced working hours but in the main due to working from home. We have found that in Sefton many workers are still working from home and do not require childcare. We have also identified that due to the Cost-of-Living Crisis and increasing costs of utilities, food, fuel etc, many families who would otherwise use childcare are depending on family to provide care or are working longer days hence the need for fewer days childcare. At the end of the reporting year, we had 87 children accessing our service and noted a 30% reduction in sessions. We have a further 6 children on our waiting list 2 of whom are not yet old enough to access our service. We are constantly developing our service to meet the changing needs of our parents and the local community.

The setting is Ofsted registered for:

- 40 children at any one time
- Full day care over 5 days; our present open times are term time only.

Monday	Tuesday	Wednesday	Thursday	Friday
8am – 5.45pm	8am – 5.45pm	8am – 5.45pm	8am – 5.45pm	8am – 5.45pm

During this reporting year, although the number of families accessing our service has increased, as previously stated we have had a 30% decrease in sessions being purchased. We have also had an increase in identifying and supporting children with SEN and Social Care needs. During this financial year there were several days of teacher strikes which meant children did not attend our before and after school services and or shared nursery service and we also incurred large increases in our utility charges. This coupled with supporting our children with needs, unfortunately has had a negative impact on our financial sustainability and we have had an estimated loss of £37,199.00.

To raise funds, we held our Christmas Film Night and Breakfast with Santa which was a great success with children attending and having so much fun meeting Santa and enjoying the Christmas festivities. In June we held our Annual Sponsored Walk to assist with our fundraising. In July our manager purchased some Graduation gowns from a local setting and our staff took Graduation photos and framed the photos with a Graduation poem for those children leaving Tweenies to begin Reception Class. While this helped with the purchase of equipment it did not contribute to our sustainability loss.

Our Trustees, Management and Staff have had regular meetings to ensure clear communication and planning. In the previous two financial years, it has become evident that our long-term sustainability was under threat, so we continued with our plan of advertising and promoting our flexible, low-cost services.

## Governance

The Trustees and Parent representatives have provided valuable support to the group and continue to be responsible for:

- Overseeing the main structure of the group.
- Ensuring the changing needs of parents/carers and the local community are met.
- Staff recruitment and monitoring - we presently employ 10 staff including the Manager, Deputy Manager, a Lead Practitioner, an After-School Coordinator, 2 Childcare Practitioners, 1 Afterschool support worker, 2 Apprentices Level 3 and Level 2 and a Lunchtime Assistant.
- One staff member left in April 2023, and one returned in May 2023.
- Managing the group finances.
- Fundraising.
- Applying for, receiving, and monitoring grants.

Tweenie Tots 2 is a registered Charity and a company limited by guarantee. Our Trustees/Directors are as follows:

Member	Role	Occupation
Luke Rimmer	Director / Trustee Chairperson & Safeguarding	Deputy Headteacher
Joanne Helm	Director / Trustee Treasurer & Finance	School Improvement Officer
Emma Horrocks	Director / Trustee	Teaching Assistant

## Service Development

We have continued our shared care partnerships with English Martyrs Primary School & Nursery and St. Phillip's Primary School. During this academic year we have provided wrap around care with English Martyrs Nursery for 6 children this is a significant drop from consecutive years of our estimated 25 children. This is due to the school now providing a 30-hour nursery. We continue to offer 30hours funded sessions on a flexible basis i.e. a child can attend over 3 days 10 hours per day. This flexibility is not offered by other providers in the area.

Our setting works in line with the Early Years Foundation Stage Statutory Framework and is dedicated to monitoring and making changes in line with Government and Local Authority strategies and legislation. Our staff continue to receive in-house and external training to ensure the setting successfully meets the aims (including the Welfare Requirements and Child development) as set out within the statutory EYFS framework supporting every child with the best possible start and support that enables each child to fulfil their potential.

The Government launched its 30 hours free childcare for working Parents in September 2017. We continue to provide information to working Parents, and encouraged them to apply, and gain an eligibility code. We have 6 children that have been eligible which accessed up to 30 hours in Tweenies and 4 children which accessed 15 hours in another setting and 15 hours in Tweenies. It should be noted that not all Parents have opted to take the full 30-hour entitlement and that children qualified for funding the term after their third Birthday and not throughout the full year.

## Supporting Families on Low Incomes and Providing Affordable Childcare

We are dedicated to as far as reasonably possible ensuring that no child will be excluded from our service due to cost.

Our costs are set at £4.50 per hour for our 2-year-olds, £4.00 per hour for our 3 and 4-year-old day care children. To support our children's needs we recommend that they attend no less than 3 hours per week. We have a set payment of £2.50 for our breakfast club and £9.00 for our after-school care. Parents can access as many or as few sessions as required to meet their needs and the needs of their child.

All other providers within our area charge by the day or half day and do not allow for flexibility of attendance or cost, i.e. Some parents only require 3 hours care per day for their child but are still charged for 5 hours (approx. £35 for half day). This cost is too high for most of the parents of our community. Our flexible affordable service enables families to access childcare in line with their need.

The average cost for After School care is £11.00 in local providers.

- There is no other provider of low-cost flexible service within our area.
- Some of our parents/carers find it difficult to manage our hourly. If this is the case, then our setting reduces fees in agreement with the parent/carers.
- We have reduced the fees of 8 families this year.
- We have supported 4 families with childcare to enable them to access training.

Tweenie Tots 2 was inspected by Ofsted on the 22nd of November 2018 and the quality and standards of our Early Year's Provision was graded as Good.

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*"Partnerships with parents are strong. Staff provide parents with valuable information about how to extend children's learning at home. They consult parents about children's progress, which provides a consistent approach to children's care and learning. (Ofsted 2018)*

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## **Supporting Inclusion**

As previously stated, we have identified a large increase in children presenting with special and additional needs. We estimate that the cost of providing high quality inclusion was approximately £15,000 of the before mentioned deficit.

- We have supported 14 families with a child with special need or additional needs.
- 3 of these children have been provided with one-to-one support.
- We have implemented 14 Care Plans
- We have supported 4 families who have Social Care involvement.
- We have supported 1 family with Early Help.
- We have supported 6 children with medication needs.
- We have supported 6 families who have members who speak English as an additional language. Our staff have worked extremely hard to support our children and families with EAL including sourcing an interpreter for a family with a child with additional needs.
- We have supported 11 children with speech difficulties and made 7 referrals to Speech and Language Therapy. They have been provided with early intervention support from our language Champions. Three children had been referred to S&L by their Health Visitor prior following their Two-Year Progress Checks prior to them attending Tweenies.
- We have supported families with children who have behaviour management problems, with 7 children requiring more direct support.
- We referred 3 children to SAIS (Sefton advisory Inclusion Team)

- Provided shared Care with local school Nursery, one child who also attended Childminder settings.
- We have supported families by attending Early Help and Social Care meetings virtually and in person to maintain the support offered to our families.
- Accessed Sefton Inclusion Advice line (6 children)
- Accessed Speech & Language Advice Line (5 children)

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***"Staff work in partnership with other professionals. For example, they seek and implement guidance from an education psychologist to support children's learning."  
(Ofsted 2018)***

***"The setting has a good range of activities and equipment. The staff are welcoming and have excellent knowledge of the children they care for. Staff have attended Speech & Language courses and use the knowledge and skills they have learned" (Lisa Sprince  
Speech & Language Therapist Netherton Health Centre)***

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We have continued since July of 2011 to support the Implementation of the Government funded 2-year-old offer. This funding is aimed at supporting the most vulnerable preschool children of our community. During this reporting period (2022-2023) we have supported 7 children to access this funding which allows them to gain 15 hours per week of care and education. This has enabled 5 families to secure permanent work and subsequently access 30 hours Government funding for working Parents. This number is decreasing, and we have contacted the Local Authority to express our concern that many children may not have the opportunity to attend Nursery and may not be aware of the funding available.

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***"I have visited Tweenle Tots 2 for 3 years to support inclusion of two children with hearing loss. The staff have taken on board the advice given and provided a wide range of experiences to help children. I look forward to the next time" (Margaret Dutton  
Teaching advisor for the Deaf)***

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## **Quality Assurance**

On the 22nd of November 2018 the setting was inspected by Ofsted and was graded as good. They provided a glowing report and stated. Ofsted inspections are now on a 6-year cycle, and we expect Ofsted in the very near future,

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***"Leaders and staff are passionate about meeting the needs of children and their families. They have a range of strategies in place to take account of the views of parents, staff and children. Leaders set ambitious targets to help improve the overall quality of the nursery". (Ofsted 2018)***

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We continue to hold our Level One for Quality Assurance accreditation with the Pre-School Learning In line with our core service, we have successfully implemented and continue to support the Early Years Foundation Stage and assist our children to progress into the school and other environments with confidence and hopefully become future valued members of our community.

We continue to hold our Recognition Quality Award. This award was awarded to us as businesses that has shown through self-assessment, portfolio evidence building and ongoing professional assessments how we are able to support and provide young people with opportunities to develop personal and work-related knowledge and skills. There is a strong emphasis on raising aspirations and enabling students to understand the pathways to achieving their ambitions. Following restrictions lifting and returning to normal students are beginning to return to accessing work experience.

### **Ofsted November 2018**

Our Ofsted Inspection was conducted by Lynn Fortune-Price in November 2018, in line with the new Inspection Framework September 2018. It is recognised that the new criteria is demanding and we were more than proud to achieve a "Good" grade, that on the old inspection criteria would have been "Outstanding", with only 2 minor points for improvement:

- strengthen the evaluation of teaching so that specific areas of improvement can be identified and supported through targeted professional development.
- broaden the ways children develop their emerging understanding of numbers, shape and measure, to support their mathematical awareness further.

Both recommendations were addressed and actioned immediately.

### **Development, Training & Staff Qualifications**

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*"Leaders set ambitious targets to help improve the overall quality of the nursery".  
(Ofsted 2018)*

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The group Manager has two Diplomas - one in Children's Care Learning and Development and the other in Early Years Leadership. In July of 2011 she gained a Foundation Degree Early Years Leadership, Education and Practice.

The group Deputy Manager holds a NVQ Level 3 Children's Care Learning and Development Qualification. She has a Diploma Early Years Leadership and in July of 2011 she gained a Foundation Degree Early Years Leadership,

### **Education and Practice**

Two of our staff hold NVQ Level 2 Children's Care Learning and Development Qualification, 2 staff members hold NVQ Level 3 Children's Care Learning and Development Qualification. One member of staff has achieved her Early Years Initial Teacher award, and one staff member is working towards her Level 5. All our staff are First trained and hold Food Hygiene Level 2 and Health & safety Certificates.

We are dedicated to supporting our staff to enhance their personal development and gain higher qualifications. Continuous Personal Development is set as a high priority and our staff are provided with many opportunities to continue to develop their knowledge. This year we have supported our staff to renew or received in house and external training in:

- All Policies and Procedures

- Early Years Foundation Stage 2021
- EYFS Training and Resources
- Safeguarding Children
- Operation Encompass briefing
- Better Food Better Business
- Food Safety and Clean as You Go Policy
- Behaviour Management
- Conduct Peer Observations to reflect and evaluate.
- Making Sense of Autism
- Sensory Workshop
- Sefton Safeguarding Children's Event
- Ofsted the Call
- Two Year Development
- Speech & Language
- Health and Safety
- Planning
- Understanding their roles and responsibilities
- Changes within Ofsted and legislation
- Special educational needs
- Observation, Teaching & Risk Assessment
- Staff & Management Action Plan
- Are You Ready for Inspection?
- Channel General awareness.
- Prevent and Radicalisation
- Suicide awareness.
- Child Sexual Exploitation
- Female Genital Mutilation
- Mental Health & Wellbeing
- All staff are emailed copies of Sefton Safeguarding Partnership Newsletter as they are published as a copy of 7-minute briefings.
- We are dedicated to the development of the childcare workforce and during this year we have supported one apprentice to work towards a Level 3 in in Children's Care, Learning & Development and one apprentice to work towards Level 2.
- One staff member is being supported to gain a Level 5 qualification.
- Congratulations to one staff member who gained her Early Years Initial Teacher Status in the Summer of 2023
- All staff working towards qualifications were provided with a Mentor from Tweenies who provided support, conducted observations, met with training providers, and provided reports, observations, and reviews.
- All staff and Trustees have registered with the Disclosure and Barring Service – suitability is checked on an annual basis, or if there are concerns.
- All our staff have completed online training through Sefton's Safeguarding Partnership. Prevent, Channel General Awareness, Radicalisation and Extremism, Female Genital, online domestic violence, Mutation (FGM, Suicide awareness and Child Exploitation.
- In-house training, September 2022, Working Together to Safeguard Children, Critical Incident Policy, Health & Safety Policy
- An allocation of staff time to attend further training with other providers to meet the needs of our children and families.
- ALL staff received Health & Safety and manual Handling in October 2022
- Our setting continues to maintain the 'Healthy Setting' ethos.



- Our Key Carers are Parent Champions and supports our families' e.g. Dental health, Fussy Eaters, toileting, supporting parents with children having difficulty in sleeping etc.
- Our manager who is also our Designated Safeguarding Officer has supported several families with support for mental health, bereavement, domestic violence, separation/divorce, emotional wellbeing, managing behaviour and supported them to gain further help from other agencies when necessary. Our manager has also provided information to our struggling families about Early Help and the support they can receive.
- Our rear continuous provision room has proven to be a valuable addition to our setting and has enabled us to facilitate group activities, Key Carer time, Stay and Play sessions with our Parents/Carers; allow children to experience sensory and more varied activities to support individual needs and development. It also provided quiet space to allow individual children to receive one-to-one learning, either with their Key Carer or other professionals, such as Speech and Language specialists, Implement Therapy Plans set by professional, staff training, 2-year-old integrated assessments (Health Visitors and PVI settings), Early Help and Social Care Core Group meetings.
- Our Staff/Parents room is a great asset and allows us to facilitate private meetings with Parents, professionals as well as a confidential space for our staff to meet to plan for children.
- We have supported 11 parents with their child's application to Primary School providing information how to apply, advice regarding options, completing one on behalf of the Parent while present.
- We continue to promote the 30 hours offer to our parents and we have found an increase in the number of our children accessing the 2 Year Offer and finding employment to then being able to access the 30 hours offer as they meet the criteria for working parents.
- We have supported parents with transition.
- We have held 3 Stay and Play and had an extremely good response from Parents with Fathers also attending. As above additional learning resources were emailed to all Parents.
- All our staff are dedicated to their continuous personal development (CPD) and have completed many online courses many of which have been shared with the team.
- We have held 3 Parents Evenings as well as 4 Week Reviews for our new children.
- All 2-year Progress checks have been completed.
- Home Learning is emailed to Parents termly which enables learning to continue at home.
- We continue to build relationships with our community and professionals to promote our setting.

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***"Really great venue, excellent resources Set up to deliver the course. Great emphasis on Health & safety. Cheers" (Training Provider)***

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## **Trustee Development & Training**

All our Trustees have accessed training to develop their individual roles within the committee and setting. They have received training in the roles and responsibilities of a trustee. Our Treasurer continues to attend meetings with Sefton CVS with regards to managing our payroll and has attended Employment and Equality sessions. They have received comprehensive safeguarding training and Luke Rimmer is our elected safeguarding trustee. All trustees have now completed and registered with the Disclosure & Barring Service – as with staff members, this enables us to check their suitability on an annual basis or if there are concerns. Luke Rimmer, our Safeguarding Trustee has attended Training with Sefton CVS- Roles and Responsibilities of a Trustee and Working Together to Safeguard Children (Sefton Children's Partnership)

## **Students**

The setting is dedicated to supporting students from the community and offers its support through the Sefton Education Business Partnership 'Ambition Project' which was launched in 2014. The students that have accessed these placements are aged 14 to 16 years – they attend for two days per week, for 8 to 16 weeks.

The aim of this project is to support them to understand the importance of education and how this supports their job prospects within the childcare sector. It is hoped that by providing this support, it has raised their expectations and employability status. They are supported by a mentor from our team and from SEBP.

This year it has been wonderful to welcome students return to Work Experience. We have supported two students.

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***"During the week of my work experience, I felt I was well supported and welcomed by everyone in the Tweenie Tots 2 team. I enjoyed every second of the week whether that was helping tidy up, going on walks with the team and children, or even just playing with the children. Everyone was so polite, caring, and happy to be there, and I was glad I chose to go here for my work experience. I learnt how communicate with younger children, and how I need to change how I talk to someone depending on their age. There would be no improvements the team could make, so that is why I would highly recommend Tweenie Tots 2 as a place to go to gain work experience."*** Holy Family Catholic High School Student

***"Great to see such a commitment to developing the workforce of the future. Clear guidance given to young people on placement."***

***"I came to tweenies for work experience. I would say the whole experience was very positive like a real-life job."***

***"I enjoyed my time at tweenies and found it very beneficial. The staff were supportive and gave me meaningful tasks to help me feel part of the team."***

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Tweenies are dedicated to keeping abreast of both National and local Policies that may affect the service we provide to our families and that of the local community. Our manager is part of several partnership groups that allow us to have an input into Sefton MBC's local Policies and decision-making processes:

- 2 Year Integrated Review Partnership group that has members from Health, Sefton MBC officers and school readiness team, early years settings including PVI and maintained.
- Early Help Partnership Board. This board comprises of all agencies within Sefton who have the responsibility of the care of our most vulnerable children at a strategic level. It is in the process of establishing several "task and finish" groups to support the work of the main board that will be implemented from September 2020
- Sefton Inclusion Fund working party and attended meetings virtually.
- For many years our manager has supported Sefton to implement Government Policies and had had a strategic input into policy and decision making within national strategies. Some being: Working in partnership to develop successful transitions, Developing strategies to collect data and share information with other childcare settings and childcare agencies, Developing guidance for the implementation of Single Formula Funding, Being a member of Sefton's School Forum including the Early Years and Special Needs sub groups, Litherland School Readiness Team, 15 hours plus offer Steering group, A More Confident and Connected Litherland, Central School Readiness, Early years Development Group

- Our Manager and Deputy Manager has met with Inclusion Management as well as representatives from Sefton to express concerns and offer our support.
- "In the spring budget of 2023, the Chancellor announced that funded childcare hours would be extended to children of eligible working parents in England from nine months old to support increased parental engagement in the labour market" In response to this our manager contacted Sefton to offer our support in assisting to implement these changes.
- Our Deputy Manager has been invited on to the Sefton Early Years Expansion Childcare Subgroup to represent our Early Years sector with the implantation of the new childcare expansion.
- Our Deputy Manager, alongside other Out of School Providers formed an Out of School Forum and met on a monthly basis to share information, keep up to date with legalisation, grants available etc, as well as meeting with School Readiness and local MP's to share concerns raised as a result of Covid and recovery, retention and recruitment of staff which is proving to be a concern across all PVI Providers, lack of financial support from local authorities
- Our Deputy Manager attended regular virtual meetings with PYES, a group set up from the Voluntary Early Years Sector to meet and discuss current issues, network gain advice, shared concerns including Special Educational Needs,

Our Management Team are also members of:

- Early years Development Group, Central School Readiness, Early help Partnership, Early Help Development Group which is as the centre of decision making, planning, information sharing and enabling Early Years settings to keep up with valuable information and encourage a shared joint up approach for the children and families in Early years in our community.
- Our Deputy Manager has attended the "Huddle" in Sefton which is a group of various professionals i.e. Housing, Police, Social Care etc. This was accessed virtually.
- Our Manager and Deputy Manager attend the School Readiness Hub meetings, virtually. This provides the opportunity to meet with other providers, share practice and concerns and keep up to date with guidelines and legalisation.
- Our manager and Deputy Manager access digital Forum Sefton Early Years' Knowledge Hub which assist our setting to keep abreast of current updates keeping up with valuable information from other professionals, access support, shared collaboration, and access to a digital tool for global public service community.
- We access the Speech & Language and SENIS Advice line to support our children and gain early intervention strategies from professionals while waiting for referral appointments.
- Our Management Team attend the Out of School Forum monthly held by the Local Authority with other sector providers. They have played an active part in information sharing, sharing practice, keeping up to date with legislation and continuing to keep up to date with current trends in wrap around childcare, meeting other like OOS providers, meeting with Sefton LA to keep abreast of information and training.

## Finances

The group treasurer has produced a set of accounts for this financial period. Our Accounting period is 1st September 2022 to 31st August 2023 and will be presented to the Independent Community Auditor for verification. When produced, they will be available for any person to view on request. As previously mentioned, the 30% decrease in reduction of sessions purchased, our providing inclusion support, parents working from home or gaining family childcare support has unfortunately had a negative impact on our financial sustainability and we have had an estimated loss of £37,199.00. Our current lease is due to expire in November 2025. We are exploring the implementation of new government additional funded childcare strategies that are coming in April 2024. We are hoping this will support our long-term sustainability.

## **Outside Professionals**

Professionals continue to visit our setting to meet with our children, staff, conduct observations and well as providing advice of implementation of Therapy Plans and meeting with Parents.

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*"I have heard so much about Tweenies from my supervisor, its so welcoming, just what I expected."*

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A Health & Safety Inspection was carried out by Citation in May 2023 which included Covid Risk Assessments with just two queries which were addressed to the archdiocese (Annual Electrical Checks and testing the water). PAT testing was also completed this year. A new Fire Panel was also replaced.

During this year two of our staff commenced their Level 5 and Early Years Initial Teacher Training with training provider Best Practice. Tutors from Best Practice attended regularly to observe and assess.

Coates training provided training to our staff, and we welcomed staff from other settings to join us.

We welcomed many teachers from other Schools and settings as part of our Transition, with two children receiving an enhanced transition.

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*"I can't thank you enough, with the information shared during transition in place for the children, it really has made a difference" St Robert Bellarmine Catholic Primary School July 2023*

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## **Parent Partnership**

Our Parent Partnership included Parent Inductions, Parents Evenings, Stay & Play Sessions, our Open Door Policy where Parents could ask to speak to a staff member when dropping off or collecting their children. Termly newsletters. Home Learning and Reminders continues to enhance our Parent Partnership. Our Management and Staffing team build positive relationships with Parents which encourages good communication and mutual trust and respect. Parents have a better understanding of our home Learning, Educational programmes, and Curriculum.

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*"We are really pleased to hear how X is progressing, and the feedback and updates on what you all have been up to really helps us talk to Eli about his day and try to do some of the same stuff at home. E.g. Dough Disco" Parent*

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## **Some Quotes from our Parents 2022-2023**

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***"We have received lots of feedback on what X has been doing, and what he is progressing at. For example, X has received a happy note on his phonics, and we were given a rundown on the buzzer/sounds game that you all had been playing to learn phonics. X also received a certificate for good listening on the road safety group walk."***

***"X has loved every minute; it has been amazing to see how he has come on."***

***"Thank you for look after X before and after school, you really don't know how valued your services are."***

***"Thank you for looking after X, can't believe how much she has come on, she's enjoyed every moment."***

***"Tweenles has a beautiful vibe, and it will be sad to sad to leave."***

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## **Partnerships Within the Community**

We are dedicated to changing and developing our services to meet the ever-changing needs of our local community (as in service development).

Our governing body is made up of parents from the local community and are very aware of the needs of Parents/Carers and their children. Our group Manager attends meetings with Sefton MBC, Sefton CVS, local schools, and other agencies to ensure we are keeping abreast of any changes within the local community. Teachers from local schools visit as part of transition, our children are supported to have regular walks around our community and visit local shops, parks. In May 2023 the Circus was set up on the field next to our setting. The PTA invited Tweenies to walk around inside the tent and watch the tent being erected as well as information for our Parents to purchase tickets.

We provide regular information to the community regarding our services in the form of posters, leaflet drops (either door to door or through local primary schools) and word of mouth. Staff also attend new Parent Induction evenings in our neighbouring schools to talk to parents about the service we provide. Information is also distributed by Health Visitors and the local NHS Nursery Nurse.

The setting has continued to work in partnership and build new partnerships with:

- Parents/Carers
- The wider local community
- Sefton Children's Services including Officers of Sefton MBC, Sefton Family Wellbeing Centres, School Readiness Team, Sefton Social Care Team, Sefton Children Partnership Board, Sefton Vulnerable Pupil Support service.
- Sefton Advisory Inclusion services including Educational Psychologist,
- Local clergy including English Martyrs and St Phillips Church
- Other settings such as Local Primary schools including English Martyrs, St Phillips, Nurseries, and childminders.
- Community groups such as Litherland Boys Club
- Fun4kids
- Jets

- Sefton C.V.S
- Health professionals such as: Health visiting team, Alder Hey Children's Hospital, N.H.S Paediatrician and Specialist Nurses, NHS Disability Inclusion Officer, School nurse, Oak Dental Care, Speech & Language Therapists, Occupational Health, Liverpool Community Health, and Physiotherapists,
- Training providers including Hugh Baird College, Jarvis Training, and Coates Training
- Elevate, The Education Business Partnership
- Best Practice Network

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***"Partnerships with parents are strong. Staff provide parents with valuable information about how to extend children's learning at home. They consult parents about children's progress, which provides a consistent approach to children's care and learning" (Ofsted 2018)***

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## **Proposed Future Developments**

One of the main aims of our setting is to provide a service that meets the ever-changing needs of the families of our local community. We aim:

- To continue to monitor the recovery from the Pandemic.
- In July 2019, we were informed by local press report that English Martyrs School were planning to extend their Nursery provision. This will include their ability to potentially create an additional 30 fulltime or 60 part-time places. Due to the Covid Pandemic we have not been able to measure the impact this has had on our service. We will continue to monitor this situation within the next academic year. To continue to provide a low cost flexible and accessible service for the families of our local community.
- To continue to support the 2-year-old offer allowing us to support the most vulnerable members of our community.
- To continue to work with the School Readiness Team and work with Health Visitors (Integrated review).
- To continue to offer 30 hours to those families who qualify.
- To continue to offer our shared care service with English Martyrs Nursery to develop our service to meet the changing needs of the same community.
- To continue to support our staff, apprentices, and volunteers with training and personal development.
- To employ if necessary additional staff to meet the needs of our setting.
- Starting from April 2024, existing childcare support will be expanded in phases. By, September 2025, working parents with children aged 9 months old to when they start school will be eligible for 30 hours childcare support. From April 2024 two-year-old children We aim to keep abreast and enforce changes as they become statutory.
- Develop further links with local childminders.
- Provide specialist support/training for our parents/carers.
- To build further relationships in the community e.g. invite St Philips, local schools to visit our children,
- To continue our working relationship with Elevate to support students with work experience.
- To continue to support work experience from our neighbouring High Schools.
- To invite visitors into our setting i.e. a parent who works in a dentist to tell the children about their job.
- To advertise our services in our local community

## **Special Mention**

After 22 years of dedication to Tweenies and the families and children of our community our Manager, Maureen Walker-Miller will be retiring in August 2023. Maureen opened Tweenies 22 years ago with a box of donated toys and friends to provide a safe place where every child in our community could attend to learn, play, grow, and achieve. Over the years Maureen has been instrumental in our community not only developing our low-cost flexible service to meet the ever-changing needs of our community but has also been a strong advocate for our children with Additional needs and the thousands of children and their families that have attended Tweenies. Maureen will be staying on as a Trustee. We would like to say a special thankyou to Maureen for her unwavering support, commitment from all the family's children and staff and wish her a very Happy Retirement.


## **Acknowledgments**

The children and Parents of Tweenie Tots 2 and wider Litherland community would like to acknowledge and thank the following for their ongoing commitment and support:

- The Trustees, Management Committee and Our Staff for their ongoing hard work and dedication
- Father Mark Madden English Martyrs Parish Priest
- Lewis Dinsdale, Head Teacher of English Martyrs Primary School, and his staff
- Sue Sullivan St Philips School Head Teacher and her staff
- Sefton School Readiness Team
- Heather Pearce Sefton Quality Improvement Officer
- Bev Colford, Sefton School Readiness Development Worker
- Maria Penta, Sefton C.V.S
- Anthony Deegan Sefton CVS
- Elaine Fraser Sefton CVS
- Sefton Inclusion Services
- Speech & language Team
- Alex Walker & Bev Bowden First Steps Nursery
- Mark Rimmer
- Dawn Ramsey
- Our Health visiting Team
- Our Sefton Inclusion Team
- Early Help Team
- Jarvis Training Management Ltd
- Coates Training
- Best Practice Network

This report has been produced by Maureen Walker-Miller (Group Manager – August 2023) and Mrs Joanne Helm (Group Treasurer).

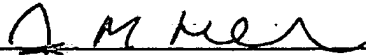
Adopted as a true record:



Luke Rimmer (Chairperson)

28<sup>th</sup> September 2023

Date



Joanne Helm (Trustee)

28<sup>th</sup> September 2023

Date



**Tweenie Tots 2 Community Childcare Services Ltd**  
**Independent Examiners Report**

**Independent Examiner's Report to the trustees of Tweenie Tots 2 Community Childcare Services Ltd**

I report to the charity trustees on my examination of the financial statements of Tweenie Tots 2 Community Childcare Services Ltd for the year ended 31 August 2023 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

**Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Ian Wright  
FCA  
Sefton Council for Voluntary Service  
Burlington House  
Crosby Road North  
Waterloo  
Liverpool  
L22 0LG  
11 March 2024

**Tweenie Tots 2 Community Childcare Services Ltd**  
**Statement of Financial Activities**  
**for the year ended 31 August 2023**

		Unrestricted		
		funds	Total funds	Total funds
		2023	2023	2022
	Notes	£	£	£
<b>Income and endowments</b>				
<b>from:</b>				
Donations and legacies	4	1,300	1,300	-
Charitable activities	5	156,343	156,343	121,458
Investments	6	1,067	1,067	74
Other	7	1,100	1,100	-
<b>Total</b>		<b>159,810</b>	<b>159,810</b>	<b>121,532</b>
<b>Expenditure on:</b>				
Charitable activities	8	197,994	197,994	181,930
<b>Total</b>		<b>197,994</b>	<b>197,994</b>	<b>181,930</b>
Net gains on investments		-	-	-
<b>Net expenditure</b>	9	<b>(38,184)</b>	<b>(38,184)</b>	<b>(60,398)</b>
Transfers between funds		-	-	-
<b>Net expenditure before other gains/(losses)</b>		<b>(38,184)</b>	<b>(38,184)</b>	<b>(60,398)</b>
<b>Other gains and losses</b>				
<b>Net movement in funds</b>		<b>(38,184)</b>	<b>(38,184)</b>	<b>(60,398)</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		178,569	178,569	238,967
<b>Total funds carried forward</b>		<b>140,385</b>	<b>140,385</b>	<b>178,569</b>

**Tweenie Tots 2 Community Childcare Services Ltd**  
**Summary Income and Expenditure Account**  
**for the year ended 31 August 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Income	158,743	121,458
Interest and investment income	1,067	74
<b>Gross income for the year</b>	<u>159,810</u>	<u>121,532</u>
Expenditure	197,809	181,683
Depreciation and charges for impairment of fixed assets	185	247
<b>Total expenditure for the year</b>	<u>197,994</u>	<u>181,930</u>
Net expenditure before tax for the year	(38,184)	(60,398)
<b>Net expenditure for the year</b>	<u>(38,184)</u>	<u>(60,398)</u>

**Tweenie Tots 2 Community Childcare Services Ltd****Balance Sheet****at 31 August 2023**

<b>Company No.</b>	<b>07184905</b>	<b>Notes</b>	<b>2023</b>	<b>2022</b>
			<b>£</b>	<b>£</b>
<b>Fixed assets</b>				
Tangible assets	11		555	740
			<u>555</u>	<u>740</u>
<b>Current assets</b>				
Cash at bank and in hand			141,643	178,204
			<u>141,643</u>	<u>178,204</u>
<b>Creditors: Amount falling due within one year</b>	12		(1,813)	(375)
<b>Net current assets</b>			139,830	177,829
<b>Total assets less current liabilities</b>			<u>140,385</u>	<u>178,569</u>
<b>Net assets excluding pension asset or liability</b>			<u>140,385</u>	<u>178,569</u>
<b>Total net assets</b>			<u>140,385</u>	<u>178,569</u>
<b>The funds of the charity</b>				
<b>Restricted funds</b>	13			
<b>Unrestricted funds</b>	13			
General funds			10,614	48,613
Designated funds			129,771	129,956
			<u>140,385</u>	<u>178,569</u>
<b>Reserves</b>	13			
<b>Total funds</b>			<u>140,385</u>	<u>178,569</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 August 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 11 March 2024

And signed on its behalf by:



L.A. Rimmer

Trustee

11 March 2024

**Tweenie Tots 2 Community Childcare Services Ltd**  
**Notes to the Accounts**  
**for the year ended 31 August 2023**

**1 Accounting policies**

**Basis of preparation**

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The functional currency used is the £ Sterling.

Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The functional currency used is the £ Sterling.

**Preparation of the accounts on a going concern basis**

At the time of approving the accounts, the trustees' have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. As such these accounts have been prepared under the going concern basis.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Fund accounting**

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

## **Tweenie Tots 2 Community Childcare Services Ltd**

### **Notes to the Accounts**

#### **Income**

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

#### **Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

## **Tweenie Tots 2 Community Childcare Services Ltd**

### **Notes to the Accounts**

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

#### **Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

#### **Receipt of donated goods, facilities and services**

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

## **2 Company status**

The company is a private company limited by guarantee and consequently does not have share capital.

**Tweenie Tots 2 Community Childcare Services Ltd**  
**Notes to the Accounts**

**3 Statement of Financial Activities - prior year**

	Unrestricted funds 2022 £	Total funds 2022 £
<b>Income and endowments from:</b>		
Charitable activities	121,458	121,458
Investments	74	74
<b>Total</b>	<b>121,532</b>	<b>121,532</b>
<b>Expenditure on:</b>		
Charitable activities	181,930	181,930
<b>Total</b>	<b>181,930</b>	<b>181,930</b>
<b>Net income</b>	<b>(60,398)</b>	<b>(60,398)</b>
<b>Net income before other gains/(losses)</b>	<b>(60,398)</b>	<b>(60,398)</b>
<b>Other gains and losses:</b>		
<b>Net movement in funds</b>	<b>(60,398)</b>	<b>(60,398)</b>
<b>Reconciliation of funds:</b>		
Total funds brought forward	238,967	238,967
<b>Total funds carried forward</b>	<b>178,569</b>	<b>178,569</b>

**4 Income from donations and legacies**

	Unrestricted £	Total 2023 £	Total 2022 £
Donations	1,300	1,300	-
	<b>1,300</b>	<b>1,300</b>	<b>-</b>

**5 Income from charitable activities**

	Unrestricted £	Total 2023 £	Total 2022 £
Childcare Fees	148,843	148,843	118,958
Training	7,500	7,500	2,500
	<b>156,343</b>	<b>156,343</b>	<b>121,458</b>

**6 Income from investments**

	Unrestricted £	Total 2023 £	Total 2022 £
Interest Receivable	1,067	1,067	74
	<b>1,067</b>	<b>1,067</b>	<b>74</b>



**Tweenie Tots 2 Community Childcare Services Ltd**

**Notes to the Accounts**

**7 Other income**

	Unrestricted	Total 2023	Total 2022
	£	£	£
Fundraising	1,100	1,100	-
	<u>1,100</u>	<u>1,100</u>	<u>-</u>

**8 Expenditure on charitable activities**

	Unrestricted	Total 2023	Total 2022
	£	£	£
<i>Expenditure on charitable activities</i>			
Childcare Fees	8,440	8,440	8,075
Training	528	528	319
<i>Admin costs</i>			
Employee costs	162,141	162,141	152,171
Motor and travel costs	573	573	-
Premises costs	18,754	18,754	14,328
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	185	185	247
General administrative costs	5,074	5,074	5,197
Legal and professional costs	112	112	1,593
<i>Support Costs</i>			
Administrative costs	2,187	2,187	-
	<u>197,994</u>	<u>197,994</u>	<u>181,930</u>

**9 Net expenditure before transfers**

	2023	2022
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	185	247

**10 Staff costs**

	2023	2022
Salaries and wages	151,992	142,875
Social security costs	-	4,577
Pension costs	10,129	4,719
	<u>162,121</u>	<u>152,171</u>

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2023	2022
	Number	Number
Number of employees	11	11
	<u>11</u>	<u>11</u>

# Tweenie Tots 2 Community Childcare Services Ltd

## Notes to the Accounts

### 11 Tangible fixed assets

	£	£
<b>Cost or revaluation</b>		
At 1 September 2022	4,488	4,488
At 31 August 2023	4,488	4,488
<b>Depreciation and impairment</b>		
At 1 September 2022	3,748	3,748
Depreciation charge for the year	185	185
At 31 August 2023	3,933	3,933
<b>Net book values</b>		
At 31 August 2023	555	555
At 31 August 2022	740	740

### 12 Creditors:

amounts falling due within one year

	2023	2022
	£	£
Other creditors	1,063	-
Accruals	750	375
	1,813	375

### 13 Movement in funds

	At 1 September 2022	Incoming resources (including other gains/losses)	Resources expended	Gross transfers	At 31 August 2023
	£	£	£	£	£
<b>Restricted funds:</b>					
<b>Unrestricted funds:</b>					
<b>General funds</b>	48,613	159,810	(197,994)	185	10,614
<b>Designated funds:</b>					
Contingency Fund	129,216	-	-	-	129,216
Fixed Asset Fund	740	-	-	(185)	555
<b>Total</b>	129,956	-	-	(185)	129,771
<b>Total funds</b>	178,569	159,810	(197,994)	-	140,385

Purposes and restrictions in relation to the funds:

Designated funds:

Contingency Fund

Fixed Asset Fund

Money set aside to cover possible unforeseen future expenses

**Tweenie Tots 2 Community Childcare Services Ltd**

**Notes to the Accounts**

**14 Analysis of net assets between funds**

	Unrestricted funds	Total
	£	£
Fixed assets	555	555
Net current assets	139,830	139,830
	<u>140,385</u>	<u>140,385</u>

**15 Reconciliation of net cash / (net debt)**

	At 1 September 2022	Cash flows	At 31 August 2023
	£	£	£
Cash and cash equivalents	178,204	(36,561)	141,643
	<u>178,204</u>	<u>(36,561)</u>	<u>141,643</u>
Net cash / (net debt)	<u>178,204</u>	<u>(36,561)</u>	<u>141,643</u>

FRS 102 requires an entity to report changes in net debt in the accounting period. Tweenie Tots 2 Community Childcare Services Ltd does not carry any debt or other borrowings and has a positive net cash position

**16 Commitments**

Operating leases with expiry date:

***Pension commitments***

	2023	2022
	£	£
The pension cost charge to the company amounted to:	<u>10,129</u>	<u>4,719</u>

**17 Related party disclosures**

***Controlling party***

The company is limited by guarantee and has no share capital; thus no single party controls the company.