

Company Number: 07184905  
Charity Number: 1136119

**Tweenie Tots 2 Community Childcare  
Services Ltd**  
(A Company Limited by Guarantee)  
**Annual Report  
&  
Financial Statements  
For the year ended  
31 August 2022**

Greater Merseyside Community Accountancy Service  
Sefton Council for Voluntary Service  
3rd Floor, Suite 3b  
Burlington House  
Crosby Road North  
Waterloo  
Liverpool  
L22 0LG

## Annual Report

**1<sup>st</sup> September 2021-31<sup>st</sup> August 2022**

### About the Group

We are a Parent-led community childcare service, and are a non-profitable voluntary organisation. We presently provide 50 hours of child care over 5 days per week, and can accommodate up to 40 children at any one time. At the start of this reporting year, 71 children were registered to the setting. During this reporting year, many Parents reduced sessions and others withdrew from services. This in the main was due to working from home and job losses. At the end of the reporting year, we had 75 children accessing our service. We have a further 5 children on our waiting list, 1 of whom are not yet old enough to access our service. We are constantly developing our service to meet the changing needs of our parents and the local community.

The setting is Ofsted registered for:

- 40 children at any one time
- Full day care over 5 days; our present open times are:

Monday	Tuesday	Wednesday	Thursday	Friday
8am to 5.45pm	8am to 5.45pm	8am to 5.45pm	8am to 5.45pm	8am to 5.45pm

During this reporting year, the country was in recovery from the Covid-19 Pandemic. The Pandemic brought with it considerable disruption to how people live, work and study which brought with it unprecedented changes to our setting. With many Parents, continuing to be asked to work from home, this meant that the need for childcare was reduced which brought its challenges to Tweenies. When returning in September 2021 our Risk Assessment demonstrated that, the majority of Government restrictions were now lifted as people returned to normality.

As you can see from our previous Annual Report we have not allowed the Pandemic to stop us providing and maintaining our valuable service however with the impact on lower numbers due to Parents working from home, consolidating their working hours into fewer days and redundancies, it had become evident that our long term sustainability was under threat and the plan we put in place to contact our current parents and those on our waiting list had secured our new September 2021 academic year intake.

It was also remained apparent that some of our families were continuing to struggle during these difficult times and Tweenies offered valuable support including signposting to support agencies to provide practical and emotional support, home learning.

### Governance

The Trustees and Parent representatives have provided valuable support to the group and continue to be responsible for:

- Overseeing the main structure of the group.
- Ensuring the changing needs of parents/carers and the local community are met.
- Staff recruitment and monitoring - we presently employ 12 staff including the Manager, Deputy Manager, a Lead Practitioner, an After-School Coordinator, 9 Childcare Practitioners, 1 Afterschool support worker, 2 Apprentices Level 2 and a Lunchtime Assistant.
- Managing the group finances.
- Fundraising
- Applying for, receiving and monitoring grants.

Tweenie Tots 2 is a registered Charity and a company limited by guarantee. Our Parents have appointed three Trustees to act as company directors and a further 3 Parents to represent them as Parent Advisors.

Details of our Trustees and parent representatives are as follows:



Member Name	Office (if any)	Parent/ Carer	Occupation at time of election	Appointed by
Joanne Helm	Trustee - Treasurer	Past Parent	Children's Services Administration Officer	The group parents
Luke Rimmer	Chair & Safeguarding Trustee	Ex-Staff Member	Deputy HeadTeacher	The group parents
Emma Horrocks	Trustee	Past Parent	Teaching Assistant	The group parents
Sarah Swain	Parent Representative	Past Parent	PA to Managing Director	The group parents
Emma Sturt	Parent Representative	Current Parent	SEN Matron	The group parents
Natasha Gibson	Parent Representative	Current Parent	Childcare Practitioner	The group parents

### Service Development

We have continued our shared care partnerships with English Martyrs Primary School & Nursery and St. Phillip's Primary School. Our numbers for shared care in initially remained quite low however increased over time with parents returning to work and requiring wrap around care.

Our setting works in line with the Early Years Foundation Stage statutory framework and is dedicated to monitoring and making changes in line with Government and local authority strategies and legislation. A revised Development Matters 2021 was introduced by the Government with the implementation of the new EYFS 2021. Our Management Team attended training and cascaded this to our staff in preparation for the changes to EYFS September 2021. Our staff continue to receive in-house and external training to ensure the setting successfully meets the aims (including the Welfare Requirements and child development) as set out within the statutory EYFS framework.

We continue to support families to access The Government 30 hours free childcare for working Parents introduced in September 2017. We provide information to working Parents, and encouraged them to apply, and gain an eligibility code. We have 8 children that have been eligible which accessed up to 30 hours in Tweenies and 3 children which accessed 15 hours in another setting and 15 hours in Tweenies. It should be noted that not all Parents have opted to take the full 30-hour entitlement and that children qualified for funding the term after their third Birthday and not throughout the full year.

### Supporting Families on Low Incomes and Providing Affordable Childcare

We are dedicated to as far as reasonably possible ensuring that no child **will** be excluded from our service due to cost.

Our costs are set at £4 per hour for our 2-year-olds, £3.50 per hour for our 3 and 4-year-old day care children. To support our children's needs we recommend that they attend no less than 3 hours per week. We have a set payment of £2.50 for our breakfast club and £8.00 for our after school care. Parents can access as many or as few sessions as required to meet their needs and the needs of their child.

All other providers within our area charge by the day or half day and do not allow for flexibility of attendance or cost; ie. Some parents only require 3 hours care per day for their child but are still charged for 5 hours (approx. £38 for half day). This cost is too high for most of the parents of our community. Our flexible affordable service enables families to access childcare in line with their need.

The average cost for After School care is £9.50 in local settings, with a 50p reduction for siblings.



- There is no other provider of low cost flexible service within our area.
- Some of our parents/carers find it difficult to manage our hourly. If this is the case, then our setting reduces fees in agreement with the parent/carers.
- We have reduced the fees of 4 families this year.
- We have supported 1 family with childcare to enable them to access training.
- 15 children accessed Two year offer providing 15 hours of free childcare

Tweenie Tots 2 was inspected by Ofsted on the 22<sup>nd</sup> November 2018 and the quality and standards of our Early Year's Provision was graded as Good.

***"Partnerships with parents are strong. Staff provide parents with valuable information about how to extend children's learning at home. They consult parents about children's progress, which provides a consistent approach to children's care and learning. (Ofsted 2018)***

Supporting Inclusion. During the pandemic we continue to work with parents and professionals to support these children

We have supported 19 families with a child with special need or additional needs. 2 of these children have been provided with one to one support

- We have and implemented 9 care plans
- We have supported 5 families who have social care involvement.
- We have supported 2 families with an Educational Health Care Plan
- We have supported 8 children with medication needs.
- We have supported 3 families who have members who speak English as an additional language.
- We have supported 8 children with speech difficulties and made 6 referrals to Speech and Language Therapy. They have been provided with early intervention support from our language Champions. Their Health Visitor prior following their Two Year Progress Checks had referred two children to S&L prior to them attending Tweenies.
- We have supported families with children who have behaviour management strategies , with 6 children requiring more direct support
- We referred 3 children to SAIS (Sefton advisory Inclusion Team)
- Provided shared Care with 3 local school Nursery, two children who also attended Childminder settings, and 2 Looked after Children in the care of Foster Parents.
- We have supported 2 families by attending Early Help and Social Care meetings virtually to maintain the support offered to our families
- It was becoming evident when children returned that due to the Pandemic children had different experiences, which led to them requiring additional support with personal, social and emotional skills. Due to Government restrictions, children had spent less time outdoors therefore required additional support with physical skills in particular gross motor skills as well as support with communication and language. Our staff rose to the challenge and provided each child with the support that they required.

***"Staff work in partnership with other professionals. For example, they seek and implement guidance from an education psychologist to support children's learning." (Ofsted 2018)***

***"The setting has a good range of activities and equipment. The staff are welcoming and have excellent knowledge of the children they care for. Staff have attended Speech & Language courses and use the knowledge and skills they have learned" (Lisa Sprince Speech & Language Therapist Netherton Health Centre)***

We have continued since July of 2011 to support the implementation of the Government funded 2-year-old offer. This funding is aimed at supporting the most vulnerable preschool children of our community. During this reporting period (2021-2022 ) we have supported 15 children to access this funding which allows them



to gain 15 hours per week of care and education

***"I have visited Tweenie Tots 2 for 3 years to support inclusion of two children with hearing loss. The staff have taken on board the advice given and provided a wide range of experiences to help children. I look forward to the next time"*** (Margaret Dutton Teaching advisor for the Deaf)

### **Quality Assurance**

On the 22<sup>nd</sup> November 2018 the setting was inspected by Ofsted and was graded as good. They provided a glowing report and stated

***"Leaders and staff are passionate about meeting the needs of children and their families. They have a range of strategies in place to take account of the views of parents, staff and children. Leaders set ambitious targets to help improve the overall quality of the nursery". (Ofsted 2018)***

We continue to hold our Level One for Quality Assurance accreditation with the Pre-School Learning Foundation Stage and assist our children to progress into the school and other environments with confidence and hopefully become future valued members of our community.

We continue to hold our Recognition Quality Award. This award was awarded to us as businesses that has shown through self-assessment, portfolio evidence building and ongoing professional assessments how we are able to support and provide young people with opportunities to develop personal and work related knowledge and skills. There is a strong emphasis on raising aspirations and enabling students to understand the pathways to achieving their ambitions. During the reported year of 21-22 we welcomed 3 work experience students from Hillside High School, Kirby High School and Hugh Baird College. We supported two students from Holy Family High School with her Duke of Edinburgh award for Volunteering.

### **Ofsted November 2018**

Our Ofsted inspection was conducted by Lynn Fortune-Price in November 2018, in line with the new Inspection Framework September 2018. It is recognised that the new criteria is demanding and we were more than proud to achieve a "Good" grade, that on the old inspection criteria would have been "Outstanding", with only 2 minor points for improvement:

- strengthen the evaluation of teaching so that specific areas of improvement can be identified and supported through targeted professional development.
- broaden the ways children develop their emerging understanding of numbers, shape and measure, to support their mathematical awareness further.

Both of these recommendations were addressed and actioned within 24 hours of our inspection.

### **Development, Training & Staff Qualifications**

***"Leaders set ambitious targets to help improve the overall quality of the nursery". (Ofsted 2018)***

The group Manager has two Diplomas - one in Children's Care Learning and Development and the other in Early Years Leadership. In July of 2011 she gained a Foundation Degree Early Years Leadership, Education and Practice.

The group Deputy Manager holds a NVQ Level 3 Children's Care Learning and Development Qualification. She has a Diploma Early Years Leadership and in July of 2011 she gained a Foundation Degree Early Years Leadership, Education and Practice.

Two of our staff hold NVQ Level 2 Children's Care Learning and Development Qualification, Seven staff members have gained NVQ Level 3 Children's Care Learning and Development Qualification.

We are dedicated to supporting our staff to enhance their personal development and gain higher qualifications. Continuous Personal Development is set as a high priority and our staff are provided with many opportunities to continue to develop their knowledge. This year we have supported our staff to renew or received in-house and external training in:

- All Policies and procedures
- Development Matters 2021
- Early Years Foundation Stage 2022
- Pathway on EYFS Changes
- EYFS Training and Resources
- Safeguarding Children
- Manual Handling and Lifting
- Restraining Policy
- Aces and Trauma Informed Practice January 2022
- Food Safety and Clean as You Go Policy
- Encompass (3 staff) September 2021
- Commentary Play November 2021
- Behaviour Management
- Peer Observations Aims & Objectives
- Two Year Development
- Speech & Language
- Health and Safety
- Planning
- Understanding their roles and responsibilities
- Changes within Ofsted and legislation
- Special educational needs
- Observation, Teaching & Risk Assessment
- Staff & Management Action Plan
- Are You Ready for Inspection?
- Channel General awareness
- Prevent and Radicalisation
- Suicide awareness
- Child Sexual Exploitation
- Female Genital Mutilation
- Mental Health & Wellbeing
- All staff are emailed copies of LSCB (Sefton Local Safeguarding Board) newsletter once every two months and a copy of LSCB 7 minute monthly briefings.
- We are dedicated to the development of the childcare workforce and during this year we have supported one apprentice to gain a Level 3 in Children's Care, Learning & Development. This apprentice was allocated a Mentor from our staffing team, who meet regularly with the apprentice and our training provider Jarvis to discuss progress, development and continuous professional development.
- All staff have registered with the Disclosure and Barring Service – suitability is checked on an annual basis, or if there are concerns
- All of our staff have completed on line training through Sefton's Local Safeguarding Board. Prevent, Channel General Awareness, Radicalisation and Extremism, Female Genital, on line domestic violence, Mutation (FGM, Suicide awareness and Child Exploitation.
- In-house training, September 2021, Working Together to Safeguard Children, Critical Incident Policy, Health & Safety Policy
- The Manager and Deputy Manager attended Ofsted The Big Conversation
- One staff member received SENCO Level 3 Award
- One apprentice achieved their Level 2 in Early Years
- An allocation of staff time to attend further training with other providers to meet the needs of our children and families.
- Our setting continues to maintain the 'Healthy Setting' ethos



- Our Key Carers are Parent Champions and supports our families' e.g. Dental health, Fussy Eaters, toileting, supporting parents with children having difficulty in sleeping etc.
- Our Manager who is also our Designated Safeguarding Officer has supported several families with depression, bereavement, domestic violence, separation/divorce, emotional wellbeing, managing behaviour and supported them to gain further help from other agencies when necessary.
- Our rear continuous provision room has proven to be a valuable addition to our setting and has enabled us to facilitate group activities, Key Carer time, Stay and Play sessions with our parents/carers; allow children to experience sensory and more varied activities to support individual needs and development. It also provided quiet space to allow individual children to receive one-to-one learning, either with their Key Carer or other professionals, such as Speech and Language specialists, one to one child and Parent visits and inductions due to Covid- 19 restrictions and safety measures, staff training, 2-year-old integrated assessments (Health Visitors and PVI settings), Early Help and Social Care Core Group meetings.
- Our staff/parents room is a great asset and allows us to facilitate private meetings with parents, professionals as well as a confidential space for our staff to meet to plan for children. One of our members of staff gave birth to a baby girl in June 2022.
- We have supported 11 parents with their child's application to primary School providing information how to apply, advice regarding options. We supported two of these children with an enhanced transition to School Reception.
- We have supported 12 children with transition to school Nursery, 10 to English Martyrs Nursery, One to Hatton Hill School Nursery and 1 to St Robert Bellarmine's Nursery. We supported 5 of these children with an enhanced transition.
- We have supported 4 parents over the telephone (as restrictions did not allow them to enter the setting) to and complete the on line application for the Two-Year-Old Offer
- The setting has continued to implement 30 hour offer for its commencement in September 1<sup>st</sup> 2017 in line with Early years' entitlements, Operations Guidance 2017, Model agreement March 2017 and Family and Childcare Trust Department of education. We continue to promote the 30 hour offer to our parents and we have found an increase in the number of our children accessing the 2 Year Offer and finding employment to then being able to access the 30 hour offer as they meet the criteria for working parents.
- We have been unable to hold Parent Inductions due to Government Covid restrictions. New Parents were invited one at a time for visits in line with Covid-19 restrictions and received an individual induction and visits with their child.
- We have supported parents with transition virtually
- Stay and Play were reintroduced following Covid restrictions from April 2021. We had an extremely good response from Parents. As above additional learning resources were emailed to all Parents.
- All our staff are dedicated to their continuous personal development (CPD) and have completed many on line courses many of which have been shared with the team
- Due to Covid 19 restrictions, Parents Evenings were held via telephone with the child's Key Carer.
- All 2-year Progress checks have been completed. While we have attempted to meet with parents within the setting some meetings have had to be held virtually due to COVID-19 social distancing restrictions.
- We welcomed back having visitors to the setting while still taking precautions. New children visits were held in the Learning Room with the child's Key Carer.
- We returned to face to face Parents week holding 3 in the recorded year 21-22
- We returned to parent visits with one Parent (a dental health nurse) speaking to the children about dental health in November 2021.
- We celebrated our 19<sup>th</sup> Birthday
- Our annual Health and Safety inspection was successful May 2022
- We returned to our annual Fathers Day trip to Croxteth Farm with 28 families attending "It was well organised and the staff did an amazing job throughout the whole day"

**"Really great venue, excellent resources Set up to deliver the course. Great emphasis on Health & safety. Cheers"** (Training Provider)



## **Trustee Development & Training**

All of our trustees have accessed training to develop their individual roles within the committee and setting. They have received training in the roles and responsibilities of a trustee. Our treasurer continues to attend meetings with Sefton CVS with regards to managing our payroll, and has attended Employment and Equality sessions. They have received comprehensive safeguarding training and Luke Rimmer is our elected safeguarding trustee. All trustees have now completed and registered with the Disclosure & Barring Service—as with staff members, this enables us to check their suitability on an annual basis or if there are concerns. Luke Rimmer, our Safeguarding Trustee has attended Training with Sefton CVS- Roles and Responsibilities of a Trustee and Working Together to Safeguard Children (Sefton safeguarding Board)

## **Students**

The setting is dedicated to supporting students from the community and offers its support through the Sefton Education Business Partnership 'Ambition Project' that was launched in 2014. The students that have accessed these placements are aged 14 to 16 years – they attend for two days per week, for 8 to 16 weeks.

The aim of this project is to support them to understand the importance of education and how this supports their job prospects within the childcare sector. It is hoped that by providing this support, it has raised their expectations and employability status. They are supported by a mentor from our team and from SEBP.

Unfortunately due to Government restrictions we have not been able to provide our planned support to students from local secondary schools by providing our usual two-week experience to assist them when making career choices. This is a service we are eager to reinstate as soon as possible.

***"Great to see such a commitment to developing the workforce of the future. Clear guidance given to young people on placement"***

***"I came to tweenies for work experience. I would say the whole experience was very positive like a real life job"***

***"I enjoyed my time at tweenies and found it very beneficial. The staff were supportive and gave me meaningful tasks to help me feel part of the team"***

Tweenies are dedicated to keeping abreast of both national and local policies that may affect the service we provide to our families and that of the local community. With this in mind, our Manager is part of a number of partnership groups that allow us to have an input into Sefton MBC's local policies and decision making processes:

- 2 Year Integrated Review partnership group that has members from Health, Sefton MBC officers and school readiness team, early years settings including PVI and maintained.
- Early Help Partnership board. This board comprises of all agencies within Sefton who have the responsibility of the care of our most vulnerable children at a strategic level. It is in the process of establishing a number of "task and finish" groups to support the work of the main board that will be implemented from September 2020
- Manager is a member "Sefton Inclusion Fund working party and attended meetings virtually.
- For many years our Manager has supported Sefton to implement government policies and had had a strategic input into policy and decision making within national strategies. Some being: Working in partnership to develop successful transitions, Developing strategies to collect data and share information with other childcare settings and childcare agencies, Developing guidance for the implementation of Single Formula Funding, Being a member of Sefton's School Forum including the Early Years and Special Needs sub groups, Litherland School Readiness Team, 15 hours plus offer Steering group, A More Confident and Connected Litherland, Central School Readiness, Early years Development Group
- Our Deputy Manager, alongside other Out of School Providers formed an Out of School Forum and met on a monthly basis to share information, keep up to date with legalisation, grants available etc, as well as meeting with School Readiness and local MP's to share concerns raised



as a result of Covid

- Our Deputy Manager attended regular virtual meetings with PYES, a group set up from the Voluntary Early Years Sector to meet and discuss current issues, network gain advice etc..

Our Management team are also members of:

- Early years Development Group, Central School Readiness, Early help Partnership, Early Help Development Group which is at the centre of decision making, planning, information sharing and enabling Early Years settings to keep up with valuable information and encourage a shared joint approach for the children and families in Early years in our community.
- Our Deputy Manager has attended the "Huddle" in Sefton which is a group of various professionals ie Housing, Police, Social Care etc.. This was accessed virtually.
- Our Manager and Deputy Manager attend the School Readiness Hub meetings, virtually. This provides the opportunity to meet with other providers, share practice and concerns and keep up to date with guidelines and legislation.
- Our Manager and Deputy Manager attend regular 2-year-old Forum Team meetings, which keeps us up to date with current Policies, guidelines and enables us to share information with others from the PVI sector and make proposals to Sefton.
- Our Manager and Deputy Manager attend Sefton Early Year's Knowledge Hub, which assists our setting to keep abreast of current updates keeping up with valuable information from other professionals, access support, shared collaboration and access to a digital tool for global public service community. The manager and Deputy Manager attend meetings as well as accessing the digital forum regularly. .
- Our Management Team attend the Out of School Forum monthly held by the Local Authority with other sector providers. They have played an active part in information sharing, sharing practice, keeping up to date with legislation and the changing Government guidance regarding national Lockdown and trying to gain financial support during the Pandemic.

## Finances

The group Treasurer has produced a set of accounts for this financial period. Our Accounting period is 1st September 2021 to 31st August 2022 and will be presented to the Independent Community Auditor for verification. When produced, they will be available for any person to view on request. As previously mentioned recovery from closure due to Covid restrictions, remaining open for children of critical workers only, reduced number of children attending due to Parents job losses and working from home and has had a negative impact on our finances. The increasing cost of consumables and PPE equipment as well as overheads has also had a negative impact on our finances.

## Outside Professionals

Due to Covid-19 restrictions outside professionals ie Educational Psychologist, Speech & Language Therapists were unable to attend settings. Tweenies facilitated virtual observations to enable professionals to continue to access and observe our children with additional needs. Core Group, Assessment Planning Meetings were held virtually and Tweenies Safeguarding Lead attended all meetings virtually. From April 2021 visits from other professionals resumed while still taking some precautions. During the Pandemic, there was a significant increase in the number of families that now had Social Care involvement. Our Manager (Safeguarding Lead) and Deputy Safeguarding Lead supported families and attended many meetings with other Professionals. A Health & Safety Inspection was carried out by Citation in May 2021 which included Covid Risk Assessments with just two queries which were addressed to the Archdiocese (Annual Electrical Checks and testing the water)

*"This is my first time in the Nursery and has been so welcoming, staff are experienced with SEN"*

## Parent Partnership



Throughout the Pandemic, we continued to meet with professionals via Zoom and Teams and assisted them to conduct observations and implement support plans for our children. On our return in September 2021 with Government restrictions lifted, we slowly returned to our normal practice while still keeping some safety measures in place. It was wonderful to once again welcome our Parents into our setting for Stay and Play sessions, Parents evenings and visits. We were also able to resume our annual Father's Day trip to Croxteth Farm. On our return in September 2021 it quickly became apparent that many of our families needed support, much as a consequence of Covid, job losses, difficulties working from home and Manager and staffing team provided not only emotional support, strategies and also signposted families to the appropriate agencies

### **Some Quotes form our Parents 2021-2022**

*"Thank you for making my time in Nursery so happy"*

*"Thankyou for all the support and encouragement"*

*"thank you for helping me become the person I am today"*

*"Thank you for looking after my son and taking him to and from school and taking care of him. You have made us so welcome"*

*"In the short time my little girl has attended Tweenies I can honestly say the staff have provided nothing but high standard support to my little girl but also me as a parent the advice and support has been amazing" daughter has loved every minute"*

*"very happy with every area of development, she is coming on so much"*

*"Tweenies is helping him to become more independent"*

*"we are extremely happy with the progress she has made whilst in Tweenies, she has gained so many skills but also so much confidence"*

*"we are so proud of how much he has excelled"*

*"her progressions in Tweenie Tots is phenomenal in all aspects of her child development"*

*"she has come on leaps and bounds, we will ensure we can help her at home with what you are working towards with her"*

*"I am so happy with how far xx has come, the things he found difficult are not a lot easier and his speech has come on brilliantly"*

*"we cant thank the team at Tweenies enough for giving him the absolute best support to get him to where is he, we are so proud of him"*

*"the staffs friendly approach has helped my daughter to settle and develop new skills"*

*Xx is doing well with his counting, mark making and using lots of new words every day"*

*"thank you for giving xx a happy and joyful experience in Nursery"*

### **Partnerships Within the Community**

We are dedicated to changing and developing our services to meet the ever-changing needs of our local community (as in service development).

Our Governing body is made up of parents from the local community and are very aware of the needs of parents/carers and their children. Our group manager attends meetings with Sefton MBC, Sefton CVS, local schools and other agencies to ensure we are keeping abreast of any changes within the local community.

During this pandemic period, we have worked with other community groups to identify the emerging needs of our local community. We have provided written family fun activities and emailed them out to the wider community, collected and distribute food parcels and worked with local resident associations to build a network of support for our most vulnerable members of our community.

We provide regular information to the community regarding our services in the form of posters, leaflet drops (either door to door or through local primary schools) and word of mouth. Staff also attend new parent induction evenings in our neighbouring schools to talk to parents about the service we provide. Health visitors and the local NHS Nursery Nurse also distribute information.

The setting has continued to work in partnership and build new partnerships with:

- Parents/Carers



- The wider local community
- Sefton Children's Services including Officers of Sefton MBC, Sefton Family Wellbeing Centres, School Readiness Team, Sefton Social Care Team, Sefton Local Safeguarding Board, Sefton Vulnerable Pupil Support service
- Sefton Advisory Inclusion services including educational Psychologist,
- Local clergy including English Martyrs and St Philips Church
- Other settings such as Local Primary schools including English Martyrs, St Philips the nurseries and childminders
- Community groups such as Litherland Boys Club
- Sefton C.V.S
- Health professionals such as: Health visiting team, Alder Hey Children's Hospital, N.H.S Paediatrician and Specialist Nurses, NHS Disability Inclusion Officer, School nurse, Oak Dental Care, Speech & Language Therapists, Occupational Health, Liverpool Community Health, and Physiotherapists,
- Training providers including Hugh Baird College, Jarvis Training, and Coates Training
- Elevate, The Education Business Partnership

***"Partnerships with parents are strong. Staff provide parents with valuable information about how to extend children's learning at home. They consult parents about children's progress, which provides a consistent approach to children's care and learning" (Ofsted 2018***

### **Proposed Future Developments**

One of the main aims of our setting is to provide a service that meets the ever-changing needs of the families of our local community. With this in mind we aim:

- To continue to monitor the effects of the COVID-19 Pandemic and recovery,
- English Martyrs School extended their Nursery provision, which included additional 30 fulltime or 60 part-time places. This has had a negative impact on our service. We will continue to monitor this.
- To continue to provide a low cost flexible and accessible service for the families of our local community
- To continue to support the 2-year-old offer allowing us to support the most vulnerable members of our community
- To continue to work with the School Readiness Team and work with Health Visitors (Integrated review)
- To continue to monitor the Impact of the Covid 19 Recovery and the impact on the day to day business.
- To continue to offer 30 hours to those families who qualify
- To continue to offer our shared care service with English Martyrs Nursery to develop our service to meet the changing needs of the same community
- To continue to support our staff, apprentices and volunteers with training and personal development
- To support our Lead Practitioner to achieve their. Level 5
- To support an additional staff member to achieve her Early Years Teacher Status
- To employ if necessary additional staff to meet the needs of our setting.
- We aim to keep abreast and enforce changes as they become statutory.
- Develop further links with local childminders
- Provide specialist support/training for our parents/carers
- To continue our positive relationships in the community e.g. invite local Schools to visit our children, attend Parent Inductions, transition meetings
- To resume and continue our working relationship with Elevate to support students with work experience
- To advertise our services in our local community

### **Acknowledgments**

The children and parents of Tweenie Tots 2 would like to acknowledge and thank the following people for their ongoing commitment and support:

The Trustees Management Committee and Our Staff for their ongoing hard work and dedication especially during these very unpredictable time

- Father Mark Madden English Martyrs Parish Priest
- Lewis Dinsdale, Head Teacher of English Martyrs Primary School and his staff
- Sue Sullivan St Philips School Head Teacher and her staff
- Sefton School Readiness Team
- Heather Pearce Sefton Quality Improvement Officer
- Bev Colford, Sefton School Readiness Development Worker
- Maria Penta, Sefton C.V.S
- Tina Galletly, Emma Downing Sefton Inclusion Services
- Debra Penn S&L
- Alex Walker & Bev Bowden First Steps Nursery
- Mark Rimmer
- Dawn Ramsey
- Our Health visiting Team
- Our Sefton Inclusion Team
- Early Help Team

This report has been produced by Maureen Walker-Miller (Group Manager) and Mrs Joanne Helm (Group Treasurer) on 31<sup>st</sup> August 2021. The report will be presented for adoption by our Trustees at our AGM 16<sup>th</sup> September 2022

**Adopted as a true record on**

  
\_\_\_\_\_  
Mrs Joanne Helm (Trustee)

16<sup>th</sup> September 2022  
Date

  
\_\_\_\_\_  
Mr Luke Rimmer (Trustee)

16<sup>th</sup> September 2022  
Date



# **Independent Examiner's Report To the trustees of Tweenie Tots 2 Community Childcare Services Ltd For the year ended 31 August 2022**

I report to the trustees on my examination of the accounts of the Tweenie Tots 2 Community Childcare Services Ltd for the year ended 31 August 2022.  
Responsibilities and basis of report

As the charity trustees of Tweenie Tots 2 Community Childcare Services Ltd (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Tweenie Tots 2 Community Childcare Services Ltd accounts carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## **Independent examiner's statement**

I am a member of the AAT and I am bound by the code of ethics issued by FRC's Revised Ethical Standard 2016. Accounts preparation services were provided by Sefton CVS, my employer, and I as examiner have applied the ethical standard to my work

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Tweenie Tots 2 Community Childcare Services Ltd as required by section 386 of the 2006 Act; or

(2) the accounts do not accord with those records; or

(3) the accounts do not comply with the applicable requirements of section 386 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

(4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Deegan, MAAT, MICB PM.Dip  
Community Accountant  
Sefton Council for Voluntary Service  
3rd Floor, Suite 3b,  
Burlington House  
Crosby Road North  
Waterloo  
Liverpool L22 0LG  
30 March 2023

# **Tweenie Tots 2 Community Childcare Services Ltd**

## **Statement of Financial Activities**

**(Incorporating Income & Expenditure Account)**

### **For the year ended 31 August 2022**

	Note	Unrestricted Funds £	Total 2022 £	Total 2021 £
Income and endowments from:				
Donations and legacies	2	-	-	14,283
Charitable activities	3	121,458	121,458	166,272
Other trading activities	4	-	-	222
Investments	5	74	74	17
<b>Total income</b>		<b>121,532</b>	<b>121,532</b>	<b>180,794</b>
Expenditure on:				
Charitable activities	6	181,930	181,930	189,563
<b>Total expenditure</b>		<b>181,930</b>	<b>181,930</b>	<b>189,563</b>
<b>Net expenditure</b>		<b>(60,398)</b>	<b>(60,398)</b>	<b>(8,769)</b>
Other recognised gains:				
<b>Net movement in funds</b>		<b>(60,398)</b>	<b>(60,398)</b>	<b>(8,769)</b>
Reconciliation of funds:				
Funds b/fwd		238,966	238,966	247,736
Funds c/fwd		178,569	178,569	238,967

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All income and expenditure derive from continuing activities.

The notes on pages 6 to 16 form part of these financial statements



# Tweenie Tots 2 Community Childcare Services Ltd

## Balance Sheet

### As at 31 August 2022

Company Number: 07184905

	Note	2022 £	2021 £
<b>Fixed Assets</b>			
Tangible assets	9	740	987
<b>Current Assets</b>			
Cash at bank and in hand	10	178,204	239,087
		178,204	239,087
<b>Creditors: Amounts falling due within one year</b>	11	375	1,107
<b>Net Current Assets</b>		177,829	237,980
<b>Total Net Assets</b>		178,569	238,967
<b>Funds of the charity</b>			
Designated Funds		129,956	130,203
General Fund		48,613	108,764
Total Unrestricted Funds	12	178,569	238,967
<b>Total Funds</b>		178,569	238,967

The notes on pages 6 to 16 form part of these financial statements

**Tweenie Tots 2 Community Childcare  
Services Ltd  
Balance Sheet  
As at 31 August 2022  
(cont.)**

Company Number: 07184905

In approving these financial statements as directors of the company we hereby confirm the following:  
For the year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- 1) The members have not required the company to obtain an audit for its accounts for the year in question in accordance with section 476.
- 2) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the board of directors on 30 March 2023.

Luke Rimmer





# **Tweenie Tots 2 Community Childcare Services Ltd**

## **Notes to the Accounts**

### **For the year ended 31 August 2022**

---

#### **1 Accounting Policies**

##### **1a Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Companies Act 2006 and the UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

Tweenie Tots 2 Community Childcare Services Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The functional currency used by Tweenie Tots 2 Community Childcare Services Ltd is the £ Sterling.

##### **1b. Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

There were no items as at the transition date which required restatement under FRS102.

##### **1c. Preparation of the accounts on a going concern basis**

At the time of approving the accounts, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. As such these accounts are prepared on a going concern basis.

# **Tweenie Tots 2 Community Childcare Services Ltd**

## **Notes to the Accounts (cont.)**

### **For the year ended 31 August 2022**

---

#### **1 Accounting Policies (cont.)**

##### **1d. Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

##### **1e. Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

###### **Childcare**

Expenditure on charitable activities includes the costs of educational activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

##### **1f. Funds Accounting**

All income and expenditure together with gains and losses are allocated to a specific charitable fund.

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.



# **Tweenie Tots 2 Community Childcare Services Ltd**

## **Notes to the Accounts (cont.)**

### **For the year ended 31 August 2022**

---

#### **1 Accounting Policies (cont.)**

##### **1g. Tangible fixed assets and depreciation**

Tangible assets are stated at cost less accumulated depreciation and accumulated impairment losses. Cost includes the original purchase price, costs directly attributable to bringing the asset into its working condition for its intended use, dismantling and restoration costs and borrowing costs capitalised.

Depreciation is provided at the following annual rates in order to write each asset off over its anticipated useful economic life. A full year's depreciation charge is charged in the year of acquisition and no depreciation is charged in the year of disposal.

Equipment	25% pa on a reducing balance basis
-----------	------------------------------------

Subsequent costs are included in the assets carrying amount or recognised as a separate asset, as appropriate, only when it is probable that economic benefits associated with the item will flow to the charitable company and the cost can be measured reliably.

Repairs, maintenance and minor inspection costs are expensed as incurred.

Tangible assets are derecognised on disposal or when no future economic benefits are expected. On disposal, the difference between the net disposal proceeds and the carrying amount is recognised in the Statement of Financial Activities.

##### **1h. Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### **1i. Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

# **Tweenie Tots 2 Community Childcare Services Ltd**

## **Notes to the Accounts (cont.)**

### **For the year ended 31 August 2022**

---

#### **1 Accounting Policies (cont.)**

##### **1j. Pension costs**

The company operates a defined contribution plan for its eligible employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payment obligations. The contributions are recognised as an expense when they are due. Amounts not paid are shown in creditors or accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

#### **2. Donations and Legacies**

	2022 £	2021 £
HMRC Job retention grant	-	9,283
Covid Grant	-	5,000
	<hr/>	<hr/>
	-	14,283
	<hr/>	<hr/>



# **Tweenie Tots 2 Community Childcare Services Ltd** **Notes to the Accounts (cont.)** **For the year ended 31 August 2022** ---

## **3. Charitable Activity Income**

	2022 £	2021 £
Childcare Fees	118,958	165,772
Training	2,500	500
	<u>121,458</u>	<u>166,272</u>

Income from charitable activities has been applied to the following activities:

	2022 £	2021 £
Childcare	121,458	166,272
	<u>121,458</u>	<u>166,272</u>

## **4. Other trading activity income**

	2022 £	2021 £
Fundraising	-	222
	<u>-</u>	<u>222</u>

# **Tweenie Tots 2 Community Childcare Services Ltd** **Notes to the Accounts (cont.)** **For the year ended 31 August 2022** ---

## **5. Investment Income**

	2022 £	2021 £
Interest Receivable	74	17
	<u>74</u>	<u>17</u>

## **6. Charitable Activities Expenditure**

	Activities Undertaken Directly £	Support Costs £	Total 2022 £	Total 2021 £
Childcare	180,263	1,667	181,930	189,563
	<u>180,263</u>	<u>1,667</u>	<u>181,930</u>	<u>189,563</u>

Support costs relate to administrative expenses.



# **Tweenie Tots 2 Community Childcare Services Ltd**

## **Notes to the Accounts (cont.)**

### **For the year ended 31 August 2022**

---

#### **7. Staff Costs**

	2022 £	2021 £
Wages and Salaries	145,290	155,307
SMP Recovered	(2,415)	(4,338)
Social Security costs	4,577	4,323
Pension costs	4,719	4,774
	<u>152,171</u>	<u>160,066</u>

The average number of employees during the 2022 was: 11

	2022 Number	2021 Number
Childcare Provision	11	14
	<u>11</u>	<u>14</u>

The trustees received no remuneration during the year (2021: £nil).  
The trustees did not receive any expenses during the year (2021: £nil).

#### **8. Net Income for the year**

Net income is stated after charging:

	2022 £	2021 £
Depreciation	<u>247</u>	<u>329</u>

# **Tweenie Tots 2 Community Childcare Services Ltd**

## **Notes to the Accounts (cont.)**

### **For the year ended 31 August 2022**

---

#### **9. Tangible Fixed Assets**

	Fixtures & Equipment £	Total £
<b>Cost / Valuation</b>		
At 1 September 2021	4,488	4,488
At 31 August 2022	4,488	4,488
<b>Depreciation</b>		
At 1 September 2021	3,501	3,501
For the year	247	247
At 31 August 2022	3,748	3,748
<b>Net Book Amounts</b>		
At 31 August 2022	740	740
At 31 August 2021	987	987

#### **10. Cash at bank and in hand**

	2022 £	2021 £
Cash at bank	177,704	238,893
Cash in hand	500	194
	178,204	239,087



# Tweenie Tots 2 Community Childcare Services Ltd

## Notes to the Accounts (cont.)

### For the year ended 31 August 2022

#### 11. Creditors: Amounts falling due within one year

	2022 £	2021 £
Other creditors	-	657
Accruals and deferred income	375	450
	<u>375</u>	<u>1,107</u>

#### 12. Unrestricted Funds

	Balance brought forward 2020	Income	Expenditure	Transfers between Funds	Balance carried forward 2021
General Fund	117,204	180,794	(189,563)	329	108,764
Contingency Fund	129,216	-	-	-	129,216
Fixed Asset Fund	1,316	-	-	(329)	987
Total Funds	<u>247,736</u>	<u>180,794</u>	<u>(189,563)</u>	<u>-</u>	<u>238,967</u>

	Balance brought forward 2021 £	Income £	Expenditure £	Transfers between funds £	Balance carried forward 2022 £
General Fund	108,764	121,532	(181,930)	247	48,613
Designated Funds					
Contingency Fund	129,216	-	-	-	129,216
Fixed Asset Fund	987	-	-	(247)	740
Total Funds	<u>238,967</u>	<u>121,532</u>	<u>(181,930)</u>	<u>-</u>	<u>178,569</u>

The Trustees have decided to re-create a Contingency Fund has been established to cover anticipated cessation costs of the charity.

# Tweenie Tots 2 Community Childcare Services Ltd

## Notes to the Accounts (cont.)

### For the year ended 31 August 2022

---

### 13. Analysis of Net Assets

Previous year ended 31 August 2021

	Unrestricted Funds £	Designated Funds £	Total Funds £
Fixed Assets	-	987	987
Current Assets	109,872	129,216	239,088
Current Liabilities	(1,108)	-	(1,108)
	<u>108,764</u>	<u>130,203</u>	<u>238,967</u>

Current year ended 31 August 2022

	Unrestricted Funds £	Designated Funds £	Totals Funds £
Fixed Assets	-	740	740
Current Assets	48,988	129,216	178,204
Current Liabilities	(375)	-	(375)
	<u>48,613</u>	<u>129,956</u>	<u>178,569</u>

# Tweenie Tots 2 Community Childcare Services Ltd

## Notes to the Accounts (cont.)

### For the year ended 31 August 2022

---

#### 14. Analysis of Net Assets

#### 14. Comparative Statement of Financial Activities Information

In order to comply with Financial Reporting Standard 102 which requires comparative information to be provided for all amounts, this note provides the necessary disclosure for comparative purposes of the Statement of Financial Activities for the year ended 31 August 2021.

	Unrestricted Fund £	Total Funds £
Income		
Donations and legacies	14,283	14,283
Comparative activities	166,272	166,272
Other Trading Activities	222	222
Investments	17	17
<b>Total income</b>	<b>180,794</b>	<b>180,794</b>
 Expenditure on Charitable activities	 189,563	 189,563
	<b>189,563</b>	<b>189,563</b>
 Net expenditure	 (8,769)	 (8,769)
 Other Recognised gains:		
<b>Net movement in funds</b>	<b>(8,769)</b>	<b>(8,769)</b>