

Company Number: 07184905
Charity Number: 1136119

Tweenie Tots 2 Community Childcare Services Ltd

(A Company Limited by Guarantee)

Annual Report & Financial Statements For the year ended 31 August 2020

**Greater Merseyside Community Accountancy Service
Sefton Council for Voluntary Service
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Burlington House
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Annual Report

1st September 2019-31st August 2020

About the Group

We are a parent-led community childcare service, and are a non-profitable voluntary organisation. We presently provide 50 hours of childcare over 5 days per week, and can accommodate up to 40 children at any one time. During this reporting year 112 children have accessed our service. We have a further 12 children on our waiting list 2 of whom are not yet old enough to access our service. We are constantly developing our service to meet the changing needs of our parents and the local community.

The setting is Ofsted registered for:

- 40 children at any one time
- Full day care over 5 days; our present open times are:

Monday	Tuesday	Wednesday	Thursday	Friday
8am to 5.45pm	8am to 5.45pm	8am to 5.45pm	8am to 5.45pm	8am to 5.45pm

During this reporting year the country experienced a national emergency due to the Covi-19 virus. Due to Government restrictions, from the 23rd March 2020 to the 1st June 2020, all services were suspended. As all British citizens were ordered to stay at home, we were very concerned that this would have an advanced negative effect on our children's and Parents wellbeing and our children's overall development. At first we, like many others expected the lockdown to be a short term measure so we put in place fun home learning activities that were emailed to our Parents. We also put in place a system for engaging with our most vulnerable families. It soon became apparent that the lockdown and other restrictive measures would not be a short term exercise so our staff pulled together to produce more long term learning activities to be distributed by email on a weekly basis.

From 1st June, although we were able to resume some services we only had 11 children in regular attendance to the end of the accountancy year. The staff, Management and our Trustees worked hard despite the dangerous circumstances, to continue to provide reduced services to meet the needs of our critical working Parents, our vulnerable children and the wider community and have continued to provide home learning support.

Our Trustees, Management and Staff are holding regular remote meetings to ensue clear communication. It has become evident that our long-term sustainability is under threat so we have put a plan in place for contacting our current Parents and those on our waiting list to secure our new September 2020 academic year intake.

As you will see by our report, we have not allowed the pandemic to stop us providing and maintaining our valuable service, all be it by learning and implementing new remote systems of work.

Governance

The Trustees and Parent representatives have provided valuable support to the group and continue to be responsible for:

- Overseeing the main structure of the group.
- Ensuring the changing needs of Parents/Carers and the local community are met.
- Staff recruitment and monitoring - we presently employ 14 staff including the Manager, Deputy Manager, a Lead Practitioner, an After-School Coordinator, 8 Childcare Practitioners, 2 Afterschool support worker, 1 Apprentice Level 2 and a Lunchtime Assistant. One staff member and our apprentice have both had baby girls and have been on maternity leave.
- Managing the group finances.
- Fundraising.
- Applying for, receiving and monitoring grants.

Tweenie Tots 2 is a registered Charity and a company limited by guarantee. Our Parents have appointed four Trustees to act as company directors and a further 1 Parent to represent them a Parent Advisor.

Details of our Trustees and parent representatives are as follows:

Member Name	Office (if any)	Parent/ Carer	Occupation at time of election	Appointed by
Joanne Helm	Trustee - Treasurer	Past Parent	Children's Services Administration Officer	The group parents
Luke Rimmer	Chair & Safeguarding Trustee	Ex-Staff Member	Primary School Teacher	The group parents
Emma Horrocks	Trustee	Past Parent	Teaching Assistant	The group parents
Natalie Fitzsimmons	Trustee	Current Parent	Home maker	The group parents
Sarah Swain	Parent Representative	Past Parent	PA to Managing Director	The group parents

Service Development

We have continued our shared care partnerships with English Martyrs Primary School & Nursery and St. Phillip's Primary School. At this time of year, we would normally report how many children we would collect and drop off from our local schools but due to COVID-19 Government restrictions from March to end of term in July these services were restricted with minimum attendance.

Our setting works in line with the Early Years Foundation Stage Statutory Framework and is dedicated to monitoring and making changes in line with Government and Local Authority strategies and legislation. A revised EYFS framework was introduced by the Government, and implemented in September 2017. Our staff continue to receive in-house and external training to ensure the setting successfully meets the aims (including the Welfare Requirements and Child Development) as set out within the statutory EYFS framework.

The Government launched its 30 hours free childcare for working Parents in September 2017. We provide information to working Parents, and encouraged them to apply, and gain an eligibility code. We have 19 children that have been eligible, some of which will access 15 hours in another setting and 5 of which will access up to 30 hours in Tweenies. It should be noted that not all Parents have opted to take the full 30-hour entitlement.

Supporting Families on Low Incomes and Providing Affordable Childcare

We are dedicated to as far as reasonably possible ensuring that no child will be excluded from our service due to cost.

Our costs are set at £4 per hour for our 2-year-olds, £3.50 per hour for our 3 and 4-year-old day care children. To support our children's needs we recommend that they attend no less than 3 hours per week. We have a set payment of £2.50 for our Breakfast Club and £7.50 for our After School Care. Parents can access as many or as few sessions as required to meet their needs and the needs of their child.

All other providers within our area charge by the day or half day and do not allow for flexibility of attendance or cost; ie. Some Parents only require 3 hours care per day for their child but are still charged for 5 hours (approx. £31 for half day). This cost is too high for most of the parents of our community. Our flexible affordable service enables families to access childcare in line with their need.

The average cost for After School care is £8.50 in local schools, with a 50p reduction for siblings.

- There is no other provider of low cost flexible service within our area.
- Some of our Parents/Carers find it difficult to manage our hourly. If this is the case, then our setting reduces fees in agreement with the parent/carers.
- We have reduced the fees of 3 families this year.
- We have supported 7 families with childcare to enable them to access training.

Tweenie Tots 2 was inspected by Ofsted on the 22nd November 2018 and the quality and standards of our Early Year's Provision was graded as Good.

"Partnerships with parents are strong. Staff provide parents with valuable information about how to extend children's learning at home. They consult parents about children's progress, which provides a consistent approach to children's care and learning. (Ofsted 2018)

Supporting Inclusion. During the pandemic we continue to work with parents and professionals to support these children

- We have supported 10 families with a child with special need or additional needs.
- 2 of these children have been provided with one to one support
- We have and implemented 13 Care Plans
- We have supported 4 families who have Social Care involvement.
- We have supported 1 family with Early Help.
- We have supported 16 children with medication needs.
- We have supported 3 families who have members who speak English as an additional language.
- We have supported 14 children with speech difficulties and made 9 referrals to Speech and Language Therapy. They have been provided with early intervention support from our language Champions. Three children had been referred to S&L by their Health Visitor prior following their Two Year Progress Checks prior to them attending Tweenies.
- We have supported families with children who have behaviour management problems, with 8 children requiring more direct support.
- We have supported 1 family to attend Sensory Workshop
- We referred 8 children to SAIS (Sefton advisory Inclusion Team)
- Provided shared Care with 1 local school Nursery, two children who also attended a Nursery in Southport and one who attended Nursery in The Wirral

"Staff work in partnership with other professionals. For example, they seek and implement guidance from an education psychologist to support children's learning." (Ofsted 2018)

"The setting has a good range of activities and equipment. The staff are welcoming and have excellent knowledge of the children they care for. Staff have attended Speech & Language courses and use the knowledge and skills they have learned" (Lisa Sprince Speech & Language Therapist Netherton Health Centre)

We have continued since July of 2011 to support the implementation of the government funded 2-year-old offer. This funding is aimed at supporting the most vulnerable preschool children of our community. During this reporting period (2019-2020) we have supported 18 children to access this funding which allows them to gain 15 hours per week of care and education

"I have visited Tweenie Tots 2 for 3 years to support inclusion of two children with hearing loss. The staff have taken on board the advice given and provided a wide range of experiences to help children. I look forward to the next time" (Margaret Dutton Teaching advisor for the Deaf)

Quality Assurance

On the 22nd November 2018 the setting was inspected by Ofsted and was graded as good. They provided a glowing report and stated

"Leaders and staff are passionate about meeting the needs of children and their families. They have

a range of strategies in place to take account of the views of parents, staff and children. Leaders set ambitious targets to help improve the overall quality of the nursery". (Ofsted 2018)

We continue to hold our Level One for Quality Assurance accreditation with the Pre-School Learning In line with our core service we have successfully implemented and continue to support the Early Years Foundation Stage and assist our children to progress into the school and other environments with confidence and hopefully become future valued members of our community.

We continue to hold our Recognition Quality Award. This award was awarded to us as businesses that has shown through self-assessment, portfolio evidence building and ongoing professional assessments how we are able to support and provide young people with opportunities to develop personal and work related knowledge and skills. There is a strong emphasis on raising aspirations and enabling students to understand the pathways to achieving their ambitions. Due to Covid 19 and National Lockdown, school closures we have been unable to support any students with work experience.

Ofsted November 2018

Our Ofsted inspection was conducted by Lynn Fortune-Price in November 2018, in line with the new Inspection Framework September 2018. It is recognised that the new criteria is demanding and we were more than proud to achieve a "Good" grade, that on the old inspection criteria would have been "Outstanding", with only 2 minor points for improvement:

- strengthen the evaluation of teaching so that specific areas of improvement can be identified and supported through targeted professional development.
- broaden the ways children develop their emerging understanding of numbers, shape and measure, to support their mathematical awareness further.

Both of these recommendations were addressed and actioned within 24 hours of our inspection.

Development, Training & Staff Qualifications

"Leaders set ambitious targets to help improve the overall quality of the nursery". (Ofsted 2018)

The group Manager has two Diplomas - one in Children's Care Learning and Development and the other in Early Years Leadership. In July of 2011 she gained a Foundation Degree Early Years Leadership, Education and Practice.

The group Deputy Manager holds a NVQ Level 3 Children's Care Learning and Development Qualification. She has a Diploma Early Years Leadership and in July of 2011 she gained a Foundation Degree Early Years Leadership, Education and Practice.

Two of our staff hold NVQ Level 2 Children's Care Learning and Development Qualification, Seven staff members have gained NVQ Level 3 Children's Care Learning and Development Qualification.

We are dedicated to supporting our staff to enhance their personal development and gain higher qualifications. Continuous Personal Development is set as a high priority and our staff are provided with many opportunities to continue to develop their knowledge. This year we have supported our staff to renew or received in house and external training in:

- All Policies and procedures
- Early Years Foundation Stage 2017
- Safeguarding Children
- Food Safety and Clean as You Go Policy
- Record Keeping
- Behaviour Management
- Peer Observations Aims & Objectives
- Two Year Development
- Speech & Language

- Health and Safety
- Planning
- Understanding their roles and responsibilities
- Changes within Ofsted and legislation
- Administering medication
- Special educational needs
- Operational Plan
- Observation, Teaching & Risk Assessment
- Staff & Management Action Plan
- Healthy Setting Make Every Contact Count
- Are You Ready for Inspection?
- Healthy Eating
- 2 staff attended Epilepsy Training at Alder Hey Children's Hospital
- Channel General awareness
- Prevent and Radicalisation
- Suicide awareness
- Child Sexual Exploitation
- Female Genital Mutilation
- Local safeguarding Board learning Event
- All staff are emailed copies of LSCB (Sefton Local Safeguarding Board) newsletter once every two months and a copy of LSCB 7 minute monthly briefings.
- We are dedicated to the development of the childcare workforce and during this year we have supported one apprentice to gain a Level 3 in Children's Care, Learning & Development. This apprentice was allocated a Mentor from our staffing team, who meet regularly with the apprentice and our training provider Jarvis to discuss progress, development and continuous professional development.
- All staff have registered with the Disclosure and Barring Service – suitability is checked on an annual basis, or if there are concerns
- All of our staff have completed on line training through Sefton's Local Safeguarding Board. Prevent, Channel General Awareness, Radicalisation and Extremism, Female Genital, On line domestic violence, Mutation (FGM, Suicide awareness and Child Exploitation.
- In-house training, September 2019, Working Together to Safeguard Children, 7 Minute Briefing from The Local Safeguarding Board. Serious Case Review Documentation and On line Domestic Violence. In November 2018, our staff received a refresher in EYFS, Welfare requirements 2017, Are You ready for Ofsted, our setting Safeguarding Policy, Peer Observations Aims and Objectives.
- Four members of staff attending training with LSCB "Hear My Voice"
- The Manager and Deputy Manager attending briefings on "The Neglect Strategy"
- The Manager and Deputy Manager attended Ofsted The Big Conversation
- All staff received Health & Safety and Manual Handling & Lifting training in January 2020
- Six staff renewed their First Aid Certificate in November 2019
- An allocation of staff time to attend further training with other providers to meet the needs of our children and families.
- Our setting continues to maintain the 'Healthy Setting' ethos
- Our Key Carers are Parent Champions and supports our families' eg Dental health, Fussy Eaters, toileting, supporting parents with children having difficulty in sleeping etc.
- Our Manager who is also our Designated Safeguarding Officer has supported several families with depression, bereavement, domestic violence, separation/divorce, emotional wellbeing, managing behaviour and supported them to gain further help from other agencies when necessary.
- Our rear continuous provision room has proven to be a valuable addition to our setting and has enabled us to: facilitate group activities; key-carer time; stay and play sessions with our Parents/Carers; allow children to experience sensory and more varied activities to support individual needs and development. It also provided quiet space to allow individual children to receive one-to-one learning, either with their Key Carer or other professionals, such as Speech and Language specialists. We have also been able to host many large group meetings, such as parental inductions, parental information sharing, staff training, 2-year-old integrated assessments (Health Visitors and PVI settings), Early Help and

Social Care Core Group meetings.

- Tweenies has accommodated the monthly Integrated Review meetings with other settings, Health Visitors, Nursery Nurses and the School Readiness, Early Help meeting and Social Care Child In Need
- Our Staff/Parents room is a great asset and allows us to facilitate private meetings with Parents, professionals as well as a confidential space for our staff to meet to plan for children.
- Sefton School Readiness Team have accessed our setting as a venue for training and to host the School Readiness Hub.
- We have supported 10 Parents with their child's application to Primary School
- We have supported 2 Parents to come into the setting and complete the on line application for the Two-Year-Old Offer
- The setting has continued to implement 30 hour offer for its commencement in September 1st 2017 in line with Early years' entitlements, Operations Guidance 2017, Model agreement March 2017 and Family and Childcare Trust Department of Education. We continue to promote the 30 hour offer to our parents and we have found an increase in the number of our children accessing the 2 Year Offer and finding employment to then being able to access the 30 hour offer as they meet the criteria for working parents.
- We have held 1 Parent Induction. This has been reduced from previous years due to Covid 19 restrictions. New Parents were invited one at a time for visits in line with Covid-19 restrictions.
- We have supported Parents with transition virtually
- We have had 1 Stay and Play sessions which has proven to be very successful and we have seen an increase in Parents/Carers attending. Unfortunately, due to Covid a further two were cancelled due to Covid-19
- All our staff are dedicated to their continuous personal development (CPD) and have completed many on line courses many of which have been shared with the team
- We have had 1 Parents Evening. Further Parents evenings were held via telephone with the child's Key Carer.
- All 2-year Progress checks have been completed. While we have attempted to meet with parents within the setting some meeting have had to be held virtually due to COVID-19 social distancing restrictions.

"Really great venue, excellent resources Set up to deliver the course. Great emphasis on Health & safety. Cheers" (Training Provider)

Trustee Development & Training

All of our Trustees have accessed training to develop their individual roles within the committee and setting. They have received training in the roles and responsibilities of a Trustee. Our Treasurer continues to attend meetings with Sefton CVS with regards to managing our payroll, and has attended Employment and Equality sessions. They have received comprehensive safeguarding training and Luke Rimmer has been elected as Safeguarding Trustee. All Trustees have now completed and registered with the Disclosure & Barring Service—as with staff members, this enables us to check their suitability on an annual basis or if there are concerns. Luke Rimmer, our Safeguarding Trustee has attended Training with Sefton CVS- Roles and Responsibilities of a Trustee and Working Together to Safeguard Children (Sefton safeguarding Board)

Students

The setting is dedicated to supporting students from the community and offers its support through the Sefton Education Business Partnership 'Ambition Project' that was launched in 2014. The students that have accessed these placements are aged 14 to 16 years—they attend for two days per week, for 8 to 16 weeks.

The aim of this project is to support them to understand the importance of education and how this supports their job prospects within the childcare sector. It is hoped that by providing this support, it has raised their expectations and employability status. They are supported by a mentor from our team and from SEBP.

Our group continues to support students from local secondary schools to provide two-week experience to assist them when making career choices. Unfortunately, due to Government restrictions students have not attended school premises and have been accessing remote learning therefore no work experience has been assigned.

"Great to see such a commitment to developing the workforce of the future. Clear guidance given to young people on placement"

"I came to Tweenies for work experience. I would say the whole experience was very positive like a real life job"

" I enjoyed my time at Tweenies and found it very beneficial. The staff were supportive and gave me meaningful tasks to help me feel part of the team"

Tweenies are dedicated to keeping abreast of both national and local policies that may affect the service we provide to our families and that of the local community. With this in mind our Manager is part of a number of partnership groups that allow us to have an input into Sefton MBC's local policies and decision making processes:

- 2 Year Integrated Review partnership group that has members from Health, Sefton MBC officers and school readiness team, early years settings including PVI and maintained.
- Early Help Partnership board. This Board comprises of all agencies within Sefton who have the responsibility of the care of our most vulnerable children at a strategic level. It is in the process of establishing a number of "task and finish" groups to support the work of the main board that will be implemented from September 2020
- As from October 2020 our manager will be joining a new group "Sefton SEN Inclusion Fund working party"
- For many years our Manager has supported Sefton to implement Government Policies and had had a strategic input into policy and decision making within national strategies. Some being, Working in partnership to develop successful transitions, developing strategies to collect data and share information with other childcare settings and childcare agencies, developing guidance for the implementation of Single Formula Funding, Being a member of Sefton's School Forum including the Early Years and Special Needs sub groups, Litherland School Readiness Team, 15 hours plus offer Steering group, A More Confident and Connected Litherland, Central School Readiness, Early years Development Group

Our Management team are also members of:

- Early years Development Group, Central School Readiness, Early help Partnership, Early Help Development Group which is as the centre of decision making, planning, information sharing and enabling Early Years settings to keep up with valuable information and encourage a shared joint up approach for the children and families in Early years in our community.
- Our Deputy Manager has attended the "Huddle" in Sefton which is a group of various professionalise ie Housing, Police, Social Care etc.. that meet weekly to assist and support families that are be experiencing difficulties
- Our Manager and Deputy Manager attend the School Readiness Hub meetings. This provides the opportunity to meet with other providers, share practice and concerns and keep up to date with guidelines and legalisation.
- Our Manager and Deputy Manager attend Sefton Early Year's Knowledge Hub which assists our setting to keep abreast of current updates, keeping up with valuable information from other professionals, access support, shared collaboration and access to a digital tool for global public service community. The Manager and Deputy Manager attend meetings as well as accessing the digital forum regularly.
- Our Management Team attend the Out of School Forum monthly led by the Local Authority with other sector providers. They have played an active part in information sharing, sharing practice, keeping up to date with legalisation and the changing Government guidance regarding National Lockdown and trying to gain financial support during the Pandemic.

Finances

The group Treasurer has produced a set of accounts for this financial period. Our Accounting period is 1st September 2019 to 31st August 2020 and will be presented to the Independent Community Auditor for verification. When produced, they will be available for any person to view on request. As previously noted the country has been severally effected by a worldwide pandemic COVID-19 and entered into a National Lockdown on 23rd March 2020. As a childcare setting we were ordered to reduce our service during the

period of March to August 2020. While we were able to still claim our Nursery Education funding and some Furlough funding support many parents who pay private fees were not required to make payments if they chose for their children not to attend sessions. This has resulted in 57 Parents paying reduced or no fees. This has caused us a significant loss of revenue that has been shown within our accounts.

Parent Partnership

Due to Covid-19 our Manager and staffing Team adapted from our usual procedures and had many meetings with Parents and Professionals on line via Zoom or Teams. Our staff kept in contact with all their Key children via telephone and email and provided Home Learning for all our children. Our Manager also provided support with some of our Parents who were struggling. Unfortunately, many of our usual activities such as our annual Father's Day Trip, Stay & Play Sessions, Fundraising Activities had to be cancelled. We continued with our Parent partnership. Our staff devised weekly home learning activities and were distributed to all of our children including our before and after school children. We continued to meet with professionals via Zoom and Teams and assisted them to conduct observations and implement support plans for our children.

Some Quotes from our Parents 2019-2020

"Thanks for all your support during this horrible pandemic"

"Thanks for being there to support us to work through this unpredictable time. We don't know how we would have managed"

"It has been so reassuring to know I can contact you at any time during this terrible time for advice and support"

"As a Foster carer although I have cared for many older children I have not cared for children of the age of 2 before. Your ongoing advice and support has truly helped us to provide the correct level of care for our little wards"

"Although my child has hardly been able to attend for the back end of the year, you have all been so supportive by giving me information that I am sure will help my child to go to school in September more confidently"

"Thank you for providing all the fun activities for us to do at home. They have been so helpful to stop our 3 children becoming bored, and have helped us to realise how much fun we can have as a family, just playing with and making things from junk that at other times we would have put in the bin".

"We can't wait to return in September. Although my son has been in and out he enjoys being in Tweenies so much. He asks every day is it Tweenies day today and his face lights up when I say yes"

"Thanks to all the Tweenies staff for working when the rest of us were told to stay at home. I was reluctant for my daughter to return in June but on the first day I seen Graemes smiling face ready to welcome her back and I just knew I had made the right decision"

"It must have been so hard for you all having to work, but thank you for always acting so normal and continuing to support us as a family. Those lovely daily smiles and greetings helped to put some normality back into our lives"

Partnerships Within the Community

We are dedicated to changing and developing our services to meet the ever-changing needs of our local community (as in service development).

Our governing body is made up of parents from the local community and are very aware of the needs of parents/carers and their children. Our group manager attends meetings with Sefton MBC, Sefton CVS, local schools and other agencies to ensure we are keeping abreast of any changes within the local community.

During this pandemic period, we have worked with other community groups to identify the emerging needs of our local community. We have provided written family fun activities and emailed them out to the wider community, collected and distribute food parcels and worked with local resident associations to build a network of support for our most vulnerable members of our community.

We provide regular information to the community regarding our services in the form of posters, leaflet drops (either door to door or through local primary schools) and word of mouth. Staff also attend new parent induction evenings in our neighbouring schools to talk to parents about the service we provide. Information is also distributed by health visitors and the local NHS Nursery Nurse.

The setting has continued to work in partnership and build new partnerships with:

- Parents/Carers

The setting has continued to work in partnership and build new partnerships with:

- Parents/Carers
- The wider local community
- Sefton Children's Services including Officers of Sefton MBC, Sefton Family Wellbeing Centres, School Readiness Team, Sefton Social Care Team, Sefton Local Safeguarding Board, Sefton Vulnerable Pupil Support service
- Sefton Advisory Inclusion services including educational Psychologist,
- Local clergy including English Martyrs and St Philips Church
- Other settings such as Local Primary schools including English Martyrs, St Philips and Litherland Moss. Other nurseries and childminders
- Community groups such as Litherland Boys Club
- Sefton C.V.S
- Health professionals such as: Health Visiting Team, Alder Hey Children's Hospital, N.H.S Paediatrician and Specialist Nurses, NHS Disability Inclusion Officer, School nurse, Oak Dental Care, Speech & Language Therapists, Occupational Health, Liverpool Community Health, and Physiotherapists,
- Training providers including Hugh Baird College, Jarvis Training, and Coates Training

"Partnerships with parents are strong. Staff provide parents with valuable information about how to extend children's learning at home. They consult parents about children's progress, which provides a consistent approach to children's care and learning" (Ofsted 2018)

Proposed Future Developments

One of the main aims of our setting is to provide a service that meets the ever-changing needs of the families of our local community. With this in mind we aim:

- To continue to monitor the effects of the COVID-19 Pandemic
- In July 2019, we were informed by local press report that English Martyrs School were planning to extend their Nursery provision. This will include their ability to potentially create an additional 30 fulltime or 60 part-time places. Due to the Covid Pandemic we have not been able to measure the impact this has had on our service. We will continue to monitor this situation within the next academic year. To continue to provide a low cost flexible and accessible service for the families of our local community
- To continue to support the 2-year-old offer allowing us to support the most vulnerable members of our community
- To continue to work with the School Readiness Team and work with Health Visitors (Integrated review)
- To continue to monitor the impact of the Covid 19 Restrictions and the impact on the day to day business.
- To continue to offer 30 hours to those families who qualify
- To continue to offer our shared care service with English Martyrs Nursery to develop our service to meet the changing needs of the same community
- To continue to support our staff, apprentices and volunteers with training and personal development
- To employ if necessary additional staff to meet the needs of our setting.
- We are aware that the Government of the day is currently reviewing services provided to our preschool children. We aim to keep abreast and enforce changes as they become statutory.
- Develop further links with local childminders
- Provide specialist support/training for our Parents/Carers
- To build further relationships in the community eg invite St Philips to visit our children,
- To advertise our services in our local community

Acknowledgments

The children and parents of Tweenie Tots 2 would like to acknowledge and thank the following people for their ongoing commitment and support:

The Trustees Management Committee and Our Staff for their ongoing hard work and dedication especially during these very unpredictable time

Billy Swain

Father Mark Madden English Martyrs Parish Priest

Lewis Dinsdale, Head Teacher of English Martyrs Primary School and his staff

Sue Sullivan St Philips School Head Teacher and her staff

Sefton School Readiness Team

Heather Pearce Sefton Quality Improvement Officer

Bev Colford, Sefton School Readiness Development Worker

Maria Penta, Sefton C.V.S

Tina Galletly, Emma Downing Sefton Inclusion Services

Debra Penn S&L

Alex Walker & Bev Bowden First Steps Nursery

Mark Rimmer

Dawn Ramsey

Our Health visiting Team

Our Sefton Inclusion Team

Karen Gordon Health Visitor Link

Early Help Team

This report has been produced by Maureen Walker-Miller (Group Manager) and Mrs Joanne (Group Treasurer) on 7th August 2020. The report will be presented for adoption by our Trustees at our AGM 08/09/2020

Adopted as a true record on


Mrs Joanne Helm (Trustee)

15/9/20
Date 15/09/2020


Mr Luke Rimmer (Trustee)

15/09/20
Date 15/09/2020

Independent Examiner's Report To the trustees of Tweenie Tots 2 Community Childcare Services Ltd For the year ended 31 August 2020

I report to the trustees on my examination of the accounts of the Tweenie Tots 2 Community Childcare Services Ltd for the year ended 31 August 2020.

Responsibilities and basis of report

As the charity trustees of Tweenie Tots 2 Community Childcare Services Ltd (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Tweenie Tots 2 Community Childcare Services Ltd accounts carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I am a member of the AAT and I am bound by the code of ethics issued by FRC's Revised Ethical Standard 2016. Accounts preparation services were provided by Sefton CVS, my employer, and I as examiner have applied the ethical standard to my work

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:


(1) accounting records were not kept in respect of the Tweenie Tots 2 Community Childcare Services Ltd as required by section 386 of the 2006 Act; or

(2) the accounts do not accord with those records; or

(3) the accounts do not comply with the applicable requirements of section 386 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

(4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Anthony Deegan, MAAT, MICB, PM.Dip
Community Accountant
Sefton Council for Voluntary Service
3rd Floor, Suite 3b,
Burlington House
Crosby Road North
Waterloo
Liverpool L22 0LG

22 March 2020

Tweenie Tots 2 Community Childcare Services Ltd
Statement of Financial Activities
(Incorporating Income & Expenditure Account)
For the year ended 31 August 2020

	Note	Unrestricted Funds £	Total 2020 £	Total 2019 £
Income and endowments from:				
Donations and legacies	2	36,521	36,521	3,174
Charitable activities	3	175,173	175,173	231,231
Other trading activities	4	260	260	900
Investments	5	206	206	251
Total income		<u>212,160</u>	<u>212,160</u>	<u>235,556</u>
Expenditure on:				
Charitable activities	6	<u>186,156</u>	<u>186,156</u>	<u>210,603</u>
Total expenditure		<u>186,156</u>	<u>186,156</u>	<u>210,603</u>
Net income		26,004	26,004	24,953
Other recognised gains:				
Net movement in funds		<u>26,004</u>	<u>26,004</u>	<u>24,953</u>
Reconciliation of funds:				
Funds b/fwd		<u>221,733</u>	<u>221,733</u>	<u>196,781</u>
Funds c/fwd		<u>247,736</u>	<u>247,736</u>	<u>221,733</u>

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All income and expenditure derive from continuing activities.

The notes on pages 7 to 15 form part of these financial statements

Tweenie Tots 2 Community Childcare Services Ltd
Balance Sheet
As at 31 August 2020

Company Number: 07184905

	Note	2020 £	2019 £
Fixed Assets			
Tangible assets	9	1,316	784
Current Assets			
Debtors	10	6,779	9,387
Cash at bank and in hand	11	240,877	212,796
		247,656	222,183
Creditors: Amounts falling due within one year	12	1,236	1,235
Net Current Assets		246,420	220,948
Total Net Assets		247,736	221,732
Funds of the charity			
Designated Funds		130,532	130,000
General Fund		117,204	91,733
Total Unrestricted Funds	13	247,736	221,733
Total Funds		247,736	221,733

The notes on pages 7 to 15 form part of these financial statements

Tweenie Tots 2 Community Childcare Services Ltd
Balance Sheet
As at 31 August 2020 (cont.)

Company Number: 07184905

In approving these financial statements as directors of the company we hereby confirm the following:
For the year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- 1) The members have not required the company to obtain an audit for its accounts for the year in question in accordance with section 476.
- 2) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the board of directors on 22 March 2020.


Luke Rimmer

The notes on pages 7 to 15 form part of these financial statements.

Tweenie Tots 2 Community Childcare Services Ltd
Balance Sheet
As at 31 August 2020

Company Number: 07184905

	Note	2020 £	2019 £
Fixed Assets			
Tangible assets	9	1,316	784
Current Assets			
Debtors	10	6,779	9,387
Cash at bank and in hand	11	240,877	212,796
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Designated Funds		130,532	130,000
General Fund		117,204	91,733
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Total Funds		247,736	221,733

The notes on pages 7 to 15 form part of these financial statements

Tweenie Tots 2 Community Childcare Services Ltd

Notes to the Accounts

For the year ended 31 August 2020

1 Accounting Policies

1a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Companies Act 2006 and the UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

Tweenie Tots 2 Community Childcare Services Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The functional currency used by Tweenie Tots 2 Community Childcare Services Ltd is the £ Sterling.

1b. Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

There were no items as at the transition date which required restatement under FRS102.

1c. Preparation of the accounts on a going concern basis

At the time of approving the accounts, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. As such these accounts are prepared on a going concern basis.

Tweenie Tots 2 Community Childcare Services Ltd
Notes to the Accounts (cont.)
For the year ended 31 August 2020

1 Accounting Policies (cont.)

1d. Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1e. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Childcare

Expenditure on charitable activities includes the costs of educational activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1f. Funds Accounting

All income and expenditure together with gains and losses are allocated to a specific charitable fund.

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Tweenie Tots 2 Community Childcare Services Ltd

Notes to the Accounts (cont.)

For the year ended 31 August 2020

1 Accounting Policies (cont.)

1g. Tangible fixed assets and depreciation

Tangible assets are stated at cost less accumulated depreciation and accumulated impairment losses. Cost includes the original purchase price, costs directly attributable to bringing the asset into its working condition for its intended use, dismantling and restoration costs and borrowing costs capitalised.

Depreciation is provided at the following annual rates in order to write each asset off over its anticipated useful economic life. A full year's depreciation charge is charged in the year of acquisition and no depreciation is charged in the year of disposal.

Equipment	25% pa on a reducing balance basis
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Subsequent costs are included in the assets carrying amount or recognised as a separate asset, as appropriate, only when it is probable that economic benefits associated with the item will flow to the charitable company and the cost can be measured reliably.

Repairs, maintenance and minor inspection costs are expensed as incurred.

Tangible assets are derecognised on disposal or when no future economic benefits are expected. On disposal, the difference between the net disposal proceeds and the carrying amount is recognised in the Statement of Financial Activities.

1h. Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1i. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Tweenie Tots 2 Community Childcare Services Ltd
Notes to the Accounts (cont.)
For the year ended 31 August 2020

1 Accounting Policies (cont.)

1j. Pension costs

The company operates a defined contribution plan for its eligible employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payment obligations. The contributions are recognised as an expense when they are due. Amounts not paid are shown in creditors or accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

2. Donations and Legacies

	2020 £	2019 £
Grants and Donations	7,500	3,174
HMRC Job retention grant	29,021	-
	<u>36,521</u>	<u>3,174</u>

3. Charitable Activity Income

	2020 £	2019 £
Childcare Fees	175,173	230,231
Training	-	1,000
	<u>175,173</u>	<u>231,231</u>

Tweenie Tots 2 Community Childcare Services Ltd
Notes to the Accounts (cont.)
For the year ended 31 August 2020

4. Other trading activity income

	2020	2019
	£	£
Fundraising	260	900
	<u>260</u>	<u>900</u>

5. Investment Income

	2020	2019
	£	£
Interest Receivable	206	251
	<u>206</u>	<u>251</u>

6. Charitable Activities Expenditure

	Activities Undertaken Directly £	Support Costs £	Total 2020 £	Total 2019 £
Childcare	188,440	1,848	190,288	210,604
	<u>188,440</u>	<u>1,848</u>	<u>190,288</u>	<u>210,604</u>

Tweenie Tots 2 Community Childcare Services Ltd
Notes to the Accounts (cont.)
For the year ended 31 August 2020

7. Staff Costs

	2020	2019
	£	£
Wages and Salaries	147,905	165,398
Social Security costs	4,832	5,655
Pension costs	5,141	5,088
	<u>157,878</u>	<u>176,141</u>

The average number of employees during the 2020 was: 11

	2020	2019
	Number	Number
Childcare Provision	14	19
	<u>14</u>	<u>19</u>

The trustees received no remuneration during the year (2019: £nil).
The trustees did not receive any expenses during the year (2019: £nil).

8. Net Income for the year

Net income is stated after charging:

	2020	2019
	£	£
Depreciation	<u>439</u>	<u>261</u>

Tweenie Tots 2 Community Childcare Services Ltd
Notes to the Accounts (cont.)
For the year ended 31 August 2020

9. Tangible Fixed Assets

	Fixtures & Equipment £	Total £
Cost / Valuation		
At 1 September 2019	3,517	3,517
Additions	971	971
At 31 August 2020	<u>4,488</u>	<u>4,488</u>
Depreciation		
At 1 September 2019	2,733	2,733
For the year	439	439
At 31 August 2020	<u>3,172</u>	<u>3,172</u>
Net Book Amounts		
At 31 August 2020	<u>1,316</u>	<u>1,316</u>
At 31 August 2019	<u>784</u>	<u>784</u>

10. Debtors

	2020 £	2019 £
Amounts falling due within one year		
Trade debtors	6,236	9,387
Social Security and other taxes	543	-
	<u>6,779</u>	<u>9,387</u>

Tweenie Tots 2 Community Childcare Services Ltd
Notes to the Accounts (cont.)
For the year ended 31 August 2020

11. Cash at bank and in hand

	2020 £	2019 £
Cash at bank	240,804	212,710
Cash in hand	73	86
	<u>240,877</u>	<u>212,796</u>

12. Creditors: Amounts falling due within one year

	2020 £	2019 £
Other creditors	836	810
Accruals and deferred income	400	425
	<u>1,236</u>	<u>1,235</u>

13. Unrestricted Funds

	Balance brought forward 2019 £	Income £	Expenditure £	Transfers between funds £	Balance carried forward 2020 £
General Fund	91,733	212,160	(186,156)	(532)	117,205
Designated Funds					
Contingency Fund	129,216	-	-	-	129,216
Fixed Asset Fund	784	-	-	532	1,316
	<u>221,733</u>	<u>212,160</u>	<u>(186,156)</u>	<u>-</u>	<u>247,737</u>

The Trustees have decided to re-create a Contingency Fund has been established to cover anticipated cessation costs of the charity.

Tweenie Tots 2 Community Childcare Services Ltd
Notes to the Accounts (cont.)
For the year ended 31 August 2020

14. Comparative Statement of Financial Activities Information

In order to comply with Financial Reporting Standard 102 which requires comparative information to be provided for all amounts, this note provides the necessary disclosure for comparative purposes of the Statement of Financial Activities for the year ended 31 August 2019.

	Unrestricted Fund £	Total Funds £
Income		
Donations and legacies	3,174	3,174
Comparative activities	231,231	231,231
Other Trading Activities	900	900
Investments	251	251
Total income	235,556	235,556
Expenditure on		
Charitable activities	210,603	210,603
	210,603	210,603
Net income	24,953	24,953
Other Recognised gains:		
Net movement in funds	24,953	24,953