

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF THE ASCENSION, BALHAM HILL

Diocese of Southwark

Charity Registration Number: 1136105

Report & Accounts  
31 December 2021

Simply Churches  
Chartered Accountants  
17 Heathville Road  
London N19 3AL

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL**

## **Report and Financial Statements 2021 Contents**

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Legal and Administrative Information For the year ended 31 December 2021

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<b>Charity Name</b>	The Parochial Church Council of the Ecclesiastical Parish of the Ascension, Balham Hill.		
<b>Charity No</b>	1136105. The Parish was established in 1858 and is a charity which was formally registered with the Charity Commission on 2 February 2010.		
<b>Principal Address</b>	Malwood Road, Balham, London SW12 8EN.		
<b>Governing Document</b>	Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.		
<b>Objective</b>	Promoting in the ecclesiastical parish the whole mission of the Church.		
<b>Members of the PCC</b>	The Members of the PCC who served during the year or who were serving at the date of this report were:		
	Clergy	Marcus Gibbs Tom Collins Dorothy Penniecooke Luke Steven	(Vicar) (Curate) (SSM) (Curate)
	Churchwardens	Stephen Manning Tim Alexander-Dann David Archer	(until 10 May 2021) (from 10 May 2021)
	Elected Lay Representatives	David Stewart Jamie Ferguson Karen Wilkins Sue Lamming Beth Veira Ali Campbell Mark Gulliford	    (from 10 May 2021) (from 10 May 2021) (until 10 May 2021)
	Lay Representatives to the Deanery Synod	Joanna Cox Mark Gulliford Tim Aikens	(re-elected from 10 May 2021) (from 10 May 2021) (from 10 May 2021)
<b>Key Management Personnel</b>	Those in charge of directing, controlling, running and operating the Church on a day to day basis are the members of the PCC and the Operations Director.		
<b>Bankers</b>	NatWest Balham Branch 128 Balham High Road London SW12 9AE		
<b>Independent Examiner</b>	John Helm ACA Simply Churches 17 Heathville Road London N19 3AL		
<b>Quinquennial Inspector</b>	Ryan Bunce BSc(Hons) DipProjMan PGDipCHE MRICS FRSA Ryan Bunce & Co 181 Union Street London SE1 0LN		

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# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL**

## **Report of the Parochial Church Council For the year ended 31 December 2021**

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The Parochial Church Council of the Ecclesiastical Parish of the Ascension, Balham Hill ("PCC") submits its report and the financial statements of the PCC for the year ended 31 December 2021. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2015 (FRS102)) and the Financial Reporting Standard 102. The legal and administrative information set out earlier in this document forms part of this report.

The PCC co-operates with the incumbent in promoting the whole mission of the Church within its Parish and beyond. It also has responsibility for paid staff and the maintenance of the church building, the Vicarage (primary responsibility rests with the Diocese Board of Finance) and the property at Rokeby House.

### **I. Structure, Governance & Management**

#### **I.1 Trustees**

The PCC is a body corporate with perpetual succession. The PCC meets monthly during the year and operates through a number of working groups which meet in addition to the full meetings of the PCC. The PCC discusses a full range of matters relating to finance, fabric, general administration and responsibility for keeping of the Electoral Roll. Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

The induction process for any individual newly-appointed to the PCC comprises an initial meeting with the Vicar and receipt of copies of:

- the most recent financial statements
- the Charity Commission's guidance 'The Essential Trustee'
- the booklet 'Trusteeship: an Introduction for PCC Members', produced jointly by the Charity Commission and the Archbishops' Council

#### **I.2 Executive**

The Executive has the power to transact any business of the PCC between its meetings, subject to any directives given by the PCC, and in 2021 comprised the wardens, the treasurer and Rev Marcus Gibbs.

#### **I.3 Church Attendance**

The electoral roll is completely reviewed and revised once every six years but is updated every year in between. It currently stands at 107.

#### **I.4 Risk Management**

The PCC's primary concern and objective is the discipling of individuals for the glory of God. Whilst it is the PCC's policy to trust wholly in the Lord that He will work out His purpose to this end, the PCC also acknowledges that it has a responsibility, both as individual Members and as a body of Members, for the identification and proper management of risks faced by the PCC in achieving its primary aim. The PCC has therefore assessed the major risks to which the PCC is exposed, in particular those relating to the specific operational areas of the charity, its investments and its finances. The PCC believes that, by monitoring reserve levels, by ensuring that controls exist over key financial systems, and by examining the operational risks faced by the PCC, it has established effective systems and procedures to mitigate those risks.

Ascension has a number of measures in place to mitigate risk, including a health and safety policy overseen by the Operations Director, a safeguarding policy overseen by the PCC as well as a robust pastoral structure to deal with personnel issues. Financial risk is managed by the bookkeeper and Operations Director who report to both the Treasurer and to the Executive.

A brief summary of the risk register is as follows.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Report of the Parochial Church Council For the year ended 31 December 2021

Operational Area	Risk	Management
<b>Security &amp; Safeguarding</b>	There is a major security, safeguarding, or health & safety incident	Safeguarding – there is a safeguarding policy in place and two designated safeguarding officers. All volunteers who have direct contact with children or vulnerable adults as well as pastoral team members are required to have a DBS, which is renewable every three years; we ensure that insurance policies are up-to-date and cover us for identified risks; we maintain up-to-date incident logs.
<b>Finances</b>	Income and expenditure: there is a risk that expenditure could exceed income	The PCC prepares an annual budget based on prudent assumptions to ensure annual expenditure can be met by income and reserves. Monthly management accounts are prepared comparing income and expenditure with budget; PCC officials ensure proper authorisation of expenditure in line with the target operational cash reserves of two months' budgeted expenditure.
	Potential liabilities: there is an uninsured liability which crystallises	To mitigate this potential risk, we ensure that insurance policies are up-to-date and include employer's liability, public liability, buildings insurance, contents insurance and property owner's liability.

### 1.5 Safeguarding

Safeguarding is an essential part of Church life and is one we take very seriously. We are grateful to Sue Manning who has been lead Safeguarding Officer working alongside Tim Aikens.

As the year progressed and our community activities expanded we have had to make sure that our safer recruitment and record keeping processes are robust. We now have good safeguarding systems in place with volunteers all reference checked and with completed DBS' in place.

There have been no significant situations to manage over the last year and our work has gone on quietly in the background. As ever, if you do have any concerns about safeguarding please do not hesitate to contact the Parish Safeguarding Officers at [safeguarding@ascensionbalham.org](mailto:safeguarding@ascensionbalham.org) in the first instance.

### 2. Activities, Strategies & Public Benefit

The PCC has given due regard to the Charity Commissions' guidance on public benefit. To this end the PCC organises the following activities in order to enable ordinary people to live out their faith as part of our parish community:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values, and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

### 3. Review of the Year

#### Vicar's Report

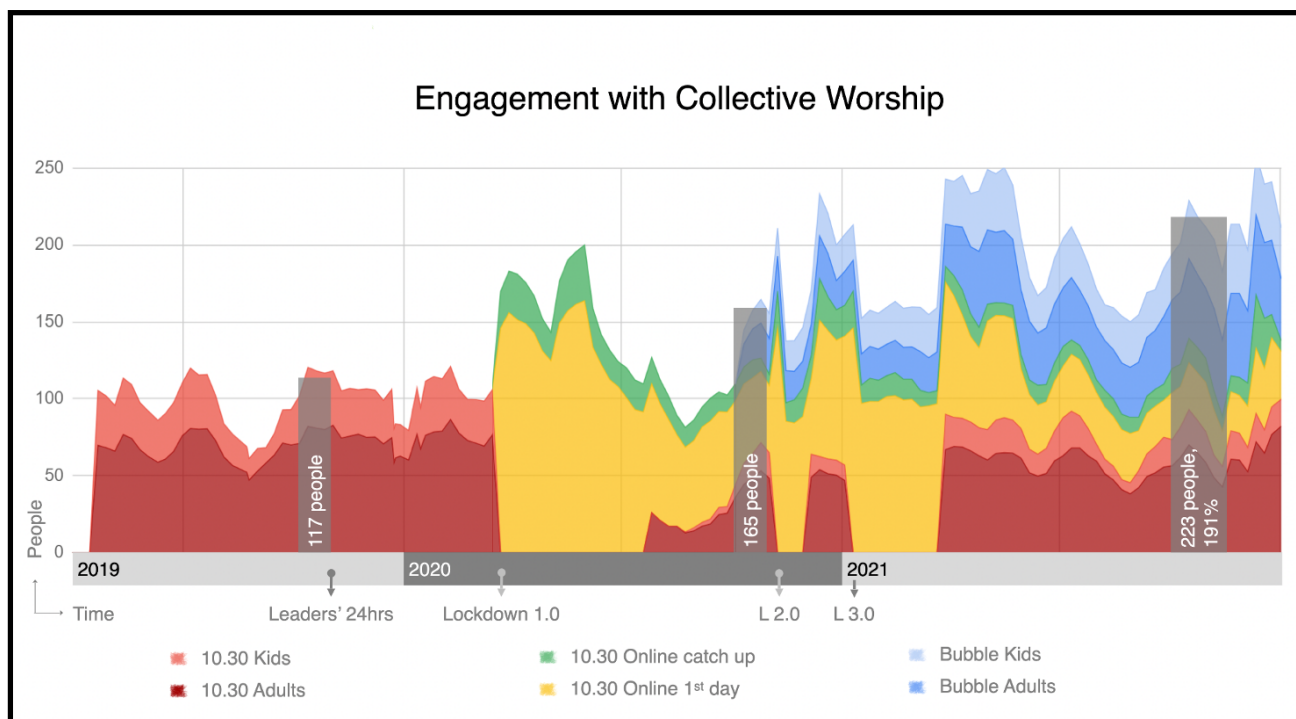
Our mission at Ascension is to grow up, join in, and spread out with the love of God in Balham and beyond; 2021 has been a great year of doing just that.

In the midst of a global pandemic, Sunday church attendance has roughly doubled (see graph below)!

People who have never been to church before have come in droves, there has been light, life, baptisms and transformations. I want to thank God for this and the wonderful Ascension family and friends for all they have done in allowing God to work in and through them.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Report of the Parochial Church Council For the year ended 31 December 2021



I believe the growth and new life has been made up of some of the following ingredients:

### 1. The Sovereignty of God & Prayer

God is in the business of bringing good out of bad (Genesis 50:20). In God's abundant grace, despite the pandemic, He has allowed more people than ever to meet Him through us at Ascension and Parish Coffee. Our prayer meetings in lockdown have been the biggest ever and God hears our prayers.

### 2. Agility

From livestreaming in week 1 of lockdown, through to becoming a census support centre, through to launching a debt centre, through to creating a refugee drop-in space - we have endeavoured to stay open to what God is doing in our midst right now and faithfully respond to that.

### 3. Dream Team

We have had an incredible staff team, PCC and volunteers who have been highly gifted, godly, hardworking and humble.

### 4. The Kit

We have invested in equipment and technology that allow us to serve the needs of our community, from Parish Coffee ovens to cook for the homeless, through to state of the art camera equipment to livestream funerals to grieving families not allowed to physically attend due to COVID-19 regulations.

### 5. Speedy Onboarding

We have created plenty of simple volunteer opportunities for new church members, allowing a speedy move from being a passive to active member of the church family, meaning people quickly feel part of the church family.

We thank God for all of this and are excited for what is yet to come in 2022!

Revd Marcus Gibbs  
Vicar

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL**

## **Report of the Parochial Church Council For the year ended 31 December 2021**

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### **Churchwardens' and PCC Report**

The Churchwardens are honoured to present this short report on our Church for 2021.

We wish to acknowledge our thanks to our wonderful God: Father, Son and Holy Spirit, for his continued grace and blessing to our church during 2021. We have many things to thank our gracious God for, including the following:

Our wonderful clergy and leadership team, who rose to the challenge of COVID-19 in 2020 and continued to meet those challenges throughout 2021. The church has operated an in-person service every Sunday, whilst at the same time streaming them online.

We have been particularly fortunate to be able to cater for the young family demographic in our parish and have witnessed a sharp increase in the numbers of families with young children attending Sunday services (in particular our Sunday morning Bubble Church service).

The church has been able to participate in the 'Love your Neighbour' initiative led by Holy Trinity Brompton and has worked hard and successfully at offering debt counselling, employment counselling and other services to our local community. Those services have been very skilfully and prayerfully led, and have attracted teams of committed and excellent volunteers, not just from our church but also from within our parish. We now offer help to refugees in our area and a clothes bank for those unable to pay for clothing.

On any weekday now therefore, the church is bustling with visitors to our café and users of our space. Our congregation has grown as a whole during the course of the year.

Our Sunday services have continued to thrive, with excellent worship, teaching and with, we hope, a very warm welcome to all visitors.

Also, by the grace of our Lord, the church finances continue to be able to provide for all our needs and for the needs of our ministry, including our annual contribution to the Diocese. We have sufficient reserve funds to cover important further roof repairs. And whilst referring to the roof, we note that we were able to install solar power panels on top of the church hall in 2021, which help safeguard the integrity of God's creation as well as allowing future savings on our electricity costs.

We have at all times aimed to ensure that we are a church family committed to prayer and to spreading, with thankfulness, the love and gospel of our Lord Jesus Christ.

David Archer and Tim Alexander-Dann  
Churchwardens

### **Deanery Synod Report**

In the Church of England, deaneries are geographical groups of parishes which "have the opportunity and encouragement to work in partnership with each other to celebrate and to share the Good News of Jesus Christ." In Southwark Diocese there are 25 deaneries, and we are part of the Tooting Deanery, which consists of 11 parishes from Clapham South to Summerstown, and Wandsworth Common to West Streatham. Wandsworth Prison and St George's and Springfield Hospitals are also in our deanery.

Our vicar Marcus Gibbs is our Area Dean, and he and the Lay Chair jointly lead the Deanery Synod, which is made up of all clergy serving in the deanery and lay members elected by each church. At our APCM, Ascension elected Tim Aikens, Joanna Cox and Mark Gulliford as our lay synod representatives. Although these elections had been due in 2020, churches had been permitted to postpone APCMs because of the pandemic. As a result the full synod for the 2020-2023 triennium was not in place until spring 2021! Bishop Richard commissioned the Synod (via Zoom) at its meeting in June.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Report of the Parochial Church Council For the year ended 31 December 2021

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The Deanery Synod usually meets about 3 or 4 times a year, giving an opportunity for members to discuss and gain perspectives on key issues that affect our churches and to share ideas and expertise. In 2021 we were only able to meet in person, rather than Zoom, from September onwards. We met not only with other churches in the deanery but also the chaplaincies, and we were pleased to hear from the new chaplain at Wandsworth Prison at our November meeting.

A new development for the deanery during 2021 was the opportunity for churches to work together to run the Church of England discussion course 'Living in Love and Faith'. This explored what it means to live in love and faith together as a Church, especially in the light of questions about identity, relationships, sexuality and marriage and how these fit within the bigger picture of the good news of Jesus Christ. Over 50 people from our different churches participated in the course, which was held at St Mary Magdalene Wandsworth Common, with another small group meeting on Zoom at the same time. Ascension played a significant role, with Tim Aikens, Joanna Cox and Marcus Gibbs acting as small group facilitators, and the Zoom group being led by Tom Collins. At the end of the course participants expressed appreciation for the opportunity to meet together with people from other churches and talk about such a significant topic - in fact the chief complaint was that the time allowed for discussion wasn't long enough!

Joanna Cox  
Deanery Synod Representative and Secretary

### Property and IT Report

Compared to 2020, 2021 was a quieter year for property maintenance. Here is a list of jobs we undertook during the year on the fabric of the building, in chronological order:

#### January

- The final electrical works were completed in the church to bring our five yearly electrical installation report (EICR) to a satisfactory level. All the major electrical works have now been completed.
- A new sump pump has been installed near the boiler room, to pump water from the washing machine and dryer.

#### February

- Removed the roof tiles to the roof valley between the transept and nave roofs, to allow a better flow of rainwater. Repaired the low level gutter joints. Carried out repairs to the pipe work by the lady chapel roof. Supplied and fitted a new gutter stop at the end of the hall. Removed the defective gutter joint and replaced it with a new joint.
- Replaced cistern valves in the adult toilet in the hall/nursery.

#### March - July

- Repointed the boundary near the main entrance for increased stability and aesthetic value.
- Assembled and installed an Apex Galvanised steel shed near boiler room.
- Main glass front doors were serviced and replaced with a new hinge.
- Bespoke gate extension has been installed near the boiler room which increases safety and security.
- Extended and secured metal railings outside the front of the church near the car park.
- Bespoke double-glazed windows have been installed throughout the hall. Prepared all window sills and reveals for decoration following window replacement.

#### August - December

- Prepared and painted a new fire door in the hall kitchen.
- Fitted new radiator covers in the church hall.
- Supplied and fitted new made-to-measure solid slab plywood door for the boiler room, including new recesses for hinges and locks. Supplied and fitted new made-to-measure mild steel panel attached to the outside. Prepared and painted new door and frame internally and externally.
- Assembled a windowless wooden shed and removed old vinyl and fitted new vinyl.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Report of the Parochial Church Council For the year ended 31 December 2021

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### People to thank

- The garden continues to be looked after very well by Milverton Bailey, a.k.a. the Ox. Greensleeves continue to treat the lawn throughout the year.
- Agnieszka, from Dustbusters, continues to do a great job cleaning the church.
- Mark Czyher, Site Manager, has done a range of tasks throughout the year ensuring the general upkeep of the building and garden.
- James Rhodes completed the outstanding electrical works and lighting works in the church.
- Paul Corcoran, has helped with plumbing and various other tasks throughout the year.
- Anthony Taute from Fixt for their maintenance work in the church.
- Stephen Manning for assembling the galvanised steel shed.
- The fantastic work of our church wardens, PCC and Reverend Marcus in choosing the main property maintenance works that are necessary for fulfilling the church vision.

Dan Francis  
Operations Director

### 4. Going Concern

As with 2020, the significant event to have occurred prior to the signing of these accounts has been the lockdown restrictions made necessary by the Covid-19 pandemic, which broke out in early March 2020 and saw renewed lockdowns for the first part of 2021.

Each year it's the PCC's responsibility to state whether or not the annual accounts have been drawn up on a going concern basis (see the accounting policy note on page 22). Going concern is the assumption that an entity, in this case the PCC, has the resources (financial or otherwise) needed to continue operating for the foreseeable future and, in particular, for at least 12 months from the date of approval by the PCC of these annual accounts. If the going concern principle did not apply then the accounts would be drawn up on an insolvent basis.

With the rollout of vaccinations across the UK and the transition, at least in policy terms, from pandemic to endemic at the beginning of 2022, the risks to the ministry of the church have reduced since the previous annual report. With the café returning to pre-covid levels in terms of monthly sales, rental income from Marmalade Owl nursery continuing as normal and regular giving from the congregation remaining at consistent levels over the last couple of years, the impact of the pandemic on the church's finances have been limited.

It is therefore appropriate to prepare the 2021 Accounts on a going-concern basis and it is not necessary to make any adjustment to these accounts as a result of the lockdown restrictions. The PCC will continue to keep both the short-term and longer-term impact of covid-19 and future variants under review.

### 5. Financial Review

The PCC's main sources of funding are the free will offerings of church members and others in attendance at church meetings, and income from the hiring out of the church buildings. Despite some ongoing impact of the COVID-19 pandemic on our income, both directly (temporary closures of the café) and indirectly (lost income for congregation members), 2021 has been another fantastic year financially at Ascension. For this, big thanks must go to the congregation who have given faithfully, but mainly to our God who has blessed and provided for us financially well beyond our expectations.

#### 5.1 Financial Activity and Financial Position

The Statement of Financial Activities and Balance Sheet can be found on pages 12 and 13 respectively. The Church's reserves increased by £328,670 during the year (2020 – decreased by £28,486). The balance sheet shows total net assets of £976,180 (2020: £647,510). This was primarily a result of an extraordinary high level of one-off gifts from the congregation through the year including a single donation of £200,000 which the PCC have designated for the imminent exterior building works

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Report of the Parochial Church Council For the year ended 31 December 2021

that are required. Importantly and encouragingly, our regular monthly giving from the congregation was around 11% higher than we had expected, reflecting a consistent and faithful level of giving.

Included in total funds are amounts totalling £5,696 (2020: £11,003) which are restricted. These balances have either been raised for, and their use restricted to, specific purposes, or they comprise donations subject to donor-imposed conditions. Full details of these restricted funds can be found in note 10 to the accounts together with an analysis of movements in the year.

The expenditure for 2021 was in line with our budget, except for £91,000 for one-off building projects, primarily the final payment for the works carried out to the church exterior during 2020 as well as the installation of new energy efficient windows and solar panels in the church hall. This expenditure on maintenance and improvements to the building demonstrated our ongoing commitment to future-proof the church facilities for decades to come, as well as our desire to play our part in being good stewards of God's creation through the shift to renewable energy.

In 2022 we have budgeted for a deficit of around £33,000, excluding the building works, so that we can continue our work in the community, headed by the Community Hub Manager and Debt Centre Manager, which had previously been funded by grants from the Love Your Neighbour scheme.

As always, we continued Ascension's commitment to give support to mission and charitable causes, designating 10% of our income (less legacies, restricted giving and café sales) for this purpose in 2021. The vast majority of this was split between our current mission partners, Home-Start, Options Pregnancy Resource Centres, LICC, Medair and OM Moldova. We also continued our support of the broader diocese with a contribution of £82,000 to the Southwark Diocese Parish Support Fund.

Ransford Grey continued to provide outsourced bookkeeping services to the church during 2021 and I am personally grateful for his continued hard work and diligence in doing so.

### 5.2 Reserves Policy

The PCC has examined the requirements for free reserves, i.e. those unrestricted funds not invested in tangible fixed assets. The PCC considers that, given the nature of the church's work, free reserves should be equivalent to approximately 2 months of operational expenditure (i.e. staff salaries and building running costs, but excluding Parish Support Fund payments, mission giving and expenditure on special discretionary projects), plus committed future expenditure on other projects, where funds permit. The PCC is of the opinion that this provides sufficient flexibility to cover temporary shortfalls in income and will allow the church to cope and respond to unforeseen emergencies whilst specific action plans are implemented. At 31 December 2021 the church had net free reserves of £612,537 (2020: £272,040) as follows:

	2021 £	2020 £
<b>Total reserves</b>	<b>976,180</b>	<b>647,510</b>
Less: restricted funds	(5,696)	(11,003)
Less: fixed assets	(357,947)	(364,467)
<b>Free reserves</b>	<b>612,537</b>	<b>272,040</b>
<b>Free reserves requirement:</b>		
2 month's budgeted routine expenditure	<b>80,000</b>	<b>70,000</b>

### 5.3 Investment Policy

Funds in excess of immediate working capital requirement are placed in a bank deposit account.

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL**

## **Report of the Parochial Church Council For the year ended 31 December 2021**

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### **5.4 Grants Policy**

The Church makes grants, equivalent to approximately 10% of its unrestricted income annually, to support charitable and missionary endeavours both in the UK and abroad. The policy of the PCC is to give grants on the basis that they are subject to annual review and only renewed based on meeting set criteria. The organisations regularly supported include Operation Mobilisation Moldova, Homestart Wandsworth, Medair UK, Options Pregnancy Resource Centre and the London Institute for Contemporary Christianity (LICC). For details of grants made, see note 4b.

### **6. Plans for Future Periods**

The main project in the coming period is exterior stone and brick repair works to the North, East and South elevations of the church buildings costing around £250,000.

### **7. Responsibilities of Trustees for the Financial Statements**

The PCC is responsible for preparing the report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Charity law in England and Wales requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and of the income and application of income of the charity for that period.

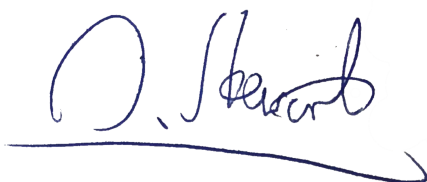
In preparing those financial statements, the PCC is required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles of the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue.

The PCC is responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Charities Act 2011, the Charity Accounts and Reports Regulations 2008 and the provisions of the governing document. The PCC is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The PCC is responsible for the maintenance and integrity of the charity and financial information included in the charity's website.

### **8. Approval**

The report of the PCC was approved by the PCC on 4<sup>th</sup> May 2022 and signed on its behalf by:



**David Stewart**  
**Treasurer**

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL**

## **Report of the Independent Examiner to the Parochial Church Council of The Ascension, Balham Hill**

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I report on the accounts of the Parochial Church Council of the Ascension, Balham Hill for the year ended 31 December 2021, which are set out on pages 12 to 22.

### ***Respective responsibilities of PCC and examiner***

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### ***Basis of independent examiners' report***

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### ***Independent examiners' statement***

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**John Helm**  
**Chartered Accountant**

4<sup>th</sup> May 2022

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Statement of Financial Activities For the year ended 31 December 2021

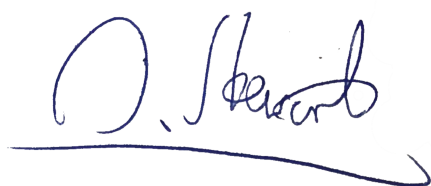
	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
<b>Income from:</b>	2						
Donations and legacies		676,516	34,229	710,745	388,459	26,040	414,498
Charitable activities		2,749	-	2,749	6,436	-	6,436
Other trading activities		116,077	-	116,077	92,408	-	92,408
Investments		(867)	-	(867)	1,289	-	1,289
Other		-	-	-	483	-	483
<b>Total Income</b>		<b>794,475</b>	<b>34,229</b>	<b>828,704</b>	<b>489,075</b>	<b>26,040</b>	<b>515,114</b>
<b>Expenditure on:</b>							
Raising funds	3	46,796	-	46,796	54,493	-	54,493
Charitable activities	4	415,269	38,378	453,647	468,855	20,429	489,284
<b>Total Expenditure</b>		<b>462,065</b>	<b>38,378</b>	<b>500,443</b>	<b>523,348</b>	<b>20,429</b>	<b>543,777</b>
Net gains on investments		-	409	409	-	177	177
<b>Net (Expenditure)/Income</b>	5	<b>332,410</b>	<b>(3,740)</b>	<b>328,670</b>	<b>(34,273)</b>	<b>5,788</b>	<b>(28,486)</b>
Transfers between funds		1,567	(1,567)	-	-	-	-
Other recognised gains/(losses)		-	-	-	-	-	-
<b>Net movement in funds</b>		<b>333,977</b>	<b>(5,307)</b>	<b>328,670</b>	<b>(34,273)</b>	<b>5,788</b>	<b>(28,486)</b>
Total funds brought forward		636,507	11,003	647,510	670,780	5,215	675,996
<b>Total funds carried forward</b>		<b>970,484</b>	<b>5,696</b>	<b>976,180</b>	<b>636,507</b>	<b>11,003</b>	<b>647,510</b>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Statement of Cash Flows For the year ended 31 December 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
<b>Fixed Assets</b>					
Tangible Assets	6	357,947	-	357,947	364,467
Investments	7	-	3,251	3,251	2,842
		357,947	3,251	361,198	367,309
<b>Current Assets</b>					
Debtors	8	139,983	-	139,983	78,930
Cash At Bank And In Hand		486,352	2,445	488,797	254,361
		626,335	2,445	628,780	333,291
<b>Creditors - Amounts Falling Due Within One Year</b>	9	13,798	-	13,798	53,090
<b>Net Current Assets</b>		612,537	2,445	614,982	280,201
<b>Net Assets</b>		<b>970,484</b>	<b>5,696</b>	<b>976,180</b>	<b>647,510</b>
Represented by:					
<b>Restricted Funds</b>	10	-	5,696	5,696	11,003
<b>Unrestricted Funds</b>	11	970,484	-	970,484	636,507
<b>Total Funds</b>		<b>970,484</b>	<b>5,696</b>	<b>976,180</b>	<b>647,510</b>

The financial statements were approved by the PCC on 4<sup>th</sup> May 2022 and signed on its behalf by:



**David Stewart**  
Treasurer

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Notes to the Financial Statements For the year ended 31 December 2021

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### I. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Basis of accounting**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102)). The financial statements are drawn up on the historical cost basis of accounting except for the revaluation of freehold land and buildings which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe an affiliation to another body or those that are informal gatherings of church members.

The PCC meets the definition of a public benefit entity under FRS 102.

#### **Going Concern**

There are no material uncertainties about the charity's ability to continue as a going concern and accordingly the accounts have been drawn up on a going concern basis.

#### **Income recognition**

Voluntary income and donations (including legacies) are accounted for once the PCC has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period to which the relevant donation is received.

The income from trading activities includes rental income from the letting of church premises which is accounted for when earned. It is shown gross, with the associated costs of generating the income included in fundraising costs.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### **Expenditure recognition**

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The PCC is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects, as outlined in the Report of the PCC. These include grants payable, governance costs and an apportionment of support costs.

- Grants payable are payments made to third parties in furtherance of the PCC's objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the PCC.
- Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

The PCC contributes to certain employees' personal pension plans. These are defined contribution schemes, the assets of which are held separately from those of the charity. The cost in the accounts is the amount of contributions paid and payable during the year.

#### **Taxation**

As a charity, the PCC is exempt from tax on income and gains falling within the provisions of the Corporation Taxes Act 2010 or the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen on the PCC.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Notes to the Financial Statements For the year ended 31 December 2021

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### I. Accounting Policies (continued)

#### **Tangible Fixed Assets**

##### *Consecrated Property and Moveable Church Furnishings*

Consecrated land and benefice property such as the church building and vicarage is excluded from the accounts in accordance with s10 of the Charities Act 2011. Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal are accounted as inalienable property unless consecrated. All expenditure incurred on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is expensed within the Statement of Financial Activities.

##### *Leasehold Land & Building*

The leasehold land and building, represented by the residential accommodation at 29 Rokeby House, Lochinvar Street, London is stated at market value. The building will be revalued on a 5 yearly basis and the next valuation is due on 31 December 2021. Depreciation is not provided as the estimated residual value is the same or higher than the carrying value of the property in the accounts.

##### *Other Fixtures, Fittings & Office Equipment*

The cost of other furniture, fittings and equipment, less any expected residual value, is depreciated on a straight-line basis over the effective useful life of the asset, which has been estimated as 4 years

#### **Debtors**

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

#### **Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

#### **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

#### **Fund accounting**

The funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the PCC.
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Notes to the Financial Statements For the year ended 31 December 2021

### 2. Income

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Donations & legacies				
Offerings and donations	549,560	-	549,560	294,173
Income tax reclaimed	119,031	-	119,031	67,343
Legacies	6,053	-	6,053	-
Grants	1,872	34,229	36,101	52,982
	<b>676,516</b>	<b>34,229</b>	<b>710,745</b>	<b>414,498</b>
Charitable activities				
Toddlers and Dads & Kids	861	-	861	8,658
Fee income (net)	1,888	-	1,888	(2,222)
	<b>2,749</b>	<b>0</b>	<b>2,749</b>	<b>6,436</b>
Other trading activities				
Lettings income	66,688	-	66,688	52,138
Café income	38,603	-	38,603	40,270
Other	10,786	-	10,786	-
	<b>116,077</b>	<b>0</b>	<b>116,077</b>	<b>92,408</b>
Investments				
Bank Interest	(867)	-	(867)	1,289
Other	-	-	-	483
	<b>794,475</b>	<b>34,229</b>	<b>828,704</b>	<b>515,114</b>

### 3. Expenditure on Raising Funds

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Café – staff costs	11,478	-	11,478	21,867
Café – equipment, furniture	-	-	-	2,238
Café - depreciation	6,720	-	6,720	8,960
Café - supplies	26,198	-	26,198	21,428
Legal & professional - lettings	2,400	-	2,400	-
	<b>46,796</b>	<b>0</b>	<b>46,796</b>	<b>54,493</b>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Notes to the Financial Statements For the year ended 31 December 2021

### 4. Expenditure on Charitable Activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Common Fund	80,787	-	80,787	82,000
Church Life & Outreach	77,377	26,529	103,906	119,866
Missionary & Charitable Giving (note 4b below)	43,464	1,260	44,724	25,280
Provision of Office & Support	60,941	589	61,530	71,315
Provision of Buildings and Facilities	151,300	10,000	161,300	189,683
Governance costs	1,400	-	1,400	1,140
	<b>415,269</b>	<b>38,378</b>	<b>453,647</b>	<b>489,284</b>

#### 4a. Expenditure – staff costs

In addition to the many volunteers who give their time to the church, there were paid employees whose costs are included within each of the main cost categories of “Expenditure on Charitable Activities” (note 4 above). Their aggregate emoluments were as follows:

	2021 £	2020 £
Gross salaries	97,559	132,301
Social security costs	11,990	11,723
Employer’s Annual Allowance	(4,000)	(4,000)
Pension contributions	4,661	6,279
	<b>110,210</b>	<b>146,303</b>
Of which the following gross salaries were in relation to Key Management Personnel:	<b>32,000</b>	<b>31,576</b>

These figures exclude the amounts paid to the Diocese for the incumbent and the curates, who are funded through the Common Fund. No employee (2020: nil) received emoluments in excess of £60,000 during the year. The number of staff for whom pension contributions were made during the year was 4 (2020: 6).

The number of employees during the year was as follows:

	2021 Number	2020 Number
Full time workers	3	7
Part time workers	2	-
	<b>5</b>	<b>7</b>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Notes to the Financial Statements For the year ended 31 December 2021

### 4b. Expenditure – Missionary & Charitable Giving

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Giving to organisations:				
Home Start (UK)	8,539	-	8,539	4,800
London Institute for Contemporary Christianity	8,539	-	8,539	4,800
Medair UK	8,539	-	8,539	4,800
Operation Mobilisation	8,539	-	8,539	4,800
Altitude Ski Mission	-	-	-	500
Royal British Legion (Poppy Appeal)	250	-	250	100
Syrian Refugee	-	1,020	1,020	-
Medair Syria Response	-	-	-	680
Options Wimbledon	8,538	-	8,538	4,800
Wycliffe Bible Translators	500	-	500	-
Giving to individuals	20	240	260	-
	<b>43,464</b>	<b>1,260</b>	<b>44,724</b>	<b>25,280</b>

### 5. Net Income

	2021 £	2020 £
This is stated after charging:		
Depreciation of owned assets	20,863	33,167
Independent examination fee	1,400	1,140

### 6. Tangible Fixed Assets

	Leasehold land & building £	Fixtures, fittings & equipment £	Total £
<b>Cost</b>			
At 1 January 2021	295,359	226,648	522,007
Additions	-	14,343	14,343
At 31 December 2021	<b>295,359</b>	<b>240,991</b>	<b>536,350</b>
<b>Depreciation</b>			
At 1 January 2021	-	157,540	157,540
Charge For Year	-	20,863	20,863
At 31 December 2021	<b>-</b>	<b>178,403</b>	<b>178,403</b>
<b>Net Book Value</b>			
At 31 December 2021	<b>295,359</b>	<b>62,588</b>	<b>357,947</b>
At 31 December 2020	<b>295,359</b>	<b>69,108</b>	<b>364,467</b>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Notes to the Financial Statements For the year ended 31 December 2021

### 6. Tangible Fixed Assets (continued)

All of the fixed assets are used for charitable purposes. The leasehold land and building comprises the flat at 29 Rokeby House, Lochinvar Street, London, SW12 8PX which was donated to the church. The value is the average of three valuations supplied by three local estate agents as at 31 December 2018. The flat is currently rented out to provide rental income to the church. The flat was refurbished in advance of it being occupied.

### 7. Fixed Asset Investments

	2021 £	2020 £
Market value at beginning of year	2,842	2,665
Net gain/(loss) on revaluation	409	177
	<u>3,251</u>	<u>2,842</u>

The investment is in The CBF Church of England Investment Fund – Income Shares. It is the Moffrey Memorial Trust Fund (see note 11).

### 8. Debtors

	2021 £	2020 £
Income tax recoverable	129,508	70,818
Accrued interest	213	1,150
Rent deposit	2,977	2,977
Other debtors	3,985	3,985
Lettings receivable	3,300	-
	<u>139,983</u>	<u>78,930</u>

### 9. Creditors - Amounts Falling Due Within One Year

	2021 £	2020 £
Accruals	1,400	1,140
Other creditors including taxation and social security	757	3,643
Other creditors	9,683	42,118
Common Fund arrears (in respect of 2011)	-	4,231
Rent deposit	1,958	1,958
	<u>13,798</u>	<u>53,090</u>

No formal agreement exists for the repayment of the Common Fund debt of 2011 and accordingly has been accounted for within “creditors - amounts falling due within one year” within these financial statements.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Notes to the Financial Statements For the year ended 31 December 2021

### 10. Restricted Funds

<b>10a Current Year</b>	<b>At 1 January 2021 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Gains/ (losses) £</b>	<b>At 31 December 2021 £</b>
Moffrey Memorial Trust Fund	2,842	-	-	-	409	3,251
Elderly Fund	634	-	-	-	-	634
Other Churches Fund	479	-	-	-	-	479
Curate's Accommodation	0	11,000	(11,000)	-	-	0
China Bibles	95	-	-	-	-	95
Royal British Legion (Poppy Appeal)	0	-	-	-	-	0
Kickstart	0	2,942	(2,942)	-	-	0
Information Technology	1,467	-	-	(1,467)	-	0
Love Your Neighbour	4,440	8,587	(13,027)	-	-	0
Kingdom Come Prayer Week	100	-	-	(100)	-	0
International Justice Mission	250	-	-	-	-	250
Mothers Union	50	-	-	-	-	50
Shoebox	120	-	-	-	-	120
Glass Door	286	-	(149)	-	-	137
Solar panel installation	0	10,000	(10,000)	-	-	0
Leaving gifts	240	-	(240)	-	-	0
Syrian refugee housing	0	1,700	(1,020)	-	-	680
	<b>11,003</b>	<b>34,229</b>	<b>(38,378)</b>	<b>(1,567)</b>	<b>409</b>	<b>5,696</b>

<b>10b Prior Year</b>	<b>At 1 January 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Gains/ (losses) £</b>	<b>At 31 December 2020 £</b>
Moffrey Memorial Trust Fund	2,665	-	-	-	177	2,842
Elderly Fund	634	-	-	-	-	634
Other Churches Fund	479	-	-	-	-	479
Curate's Accommodation	0	12,000	(12,000)	-	-	0
China Bibles	95	-	-	-	-	95
Royal British Legion (Poppy Appeal)	47	-	(47)	-	-	0
Syria Crisis Appeal	413	-	(413)	-	-	0
Information Technology	0	1,467	-	-	-	1,467
Love Your Neighbour	0	12,032	(7,592)	-	-	4,440
Kingdom Come Prayer Week	100	-	-	-	-	100
International Justice Mission	250	-	-	-	-	250
Mothers Union	50	-	-	-	-	50
Shoebox	120	-	-	-	-	120
Glass Door	196	301	(211)	-	-	286
Leaving gifts	166	240	(166)	-	-	240
	<b>5,215</b>	<b>26,040</b>	<b>(20,429)</b>	<b>0</b>	<b>177</b>	<b>11,003</b>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL

## Notes to the Financial Statements For the year ended 31 December 2021

### 10. Restricted Funds (continued)

Descriptions of the main restricted funds are as follows:

**Moffrey Memorial Trust Fund.** The history and purpose of this fund is currently unclear and is being researched.

**Elderly Fund** represents funds received for the purpose of support for the elderly.

**Other Churches Fund** represents funds received for the purpose of giving to other churches.

**Moldova Fund** represents funds received for the purpose of supporting OM Moldova and their ministry in some of the poorest areas.

### 11. Unrestricted Funds

#### 11a Current Year

	At 1 January 2021 £	Income £	Expenditure £	Transfers £	Gains/ (losses) £	At 31 December 2021 £
General Fund	636,507	794,475	(438,065)	(49,326)	-	943,591
Designated Fund: Mission Giving	0	-	(24,000)	50,893	-	26,893
	<b>636,507</b>	<b>794,475</b>	<b>(462,065)</b>	<b>1,567</b>	<b>0</b>	<b>970,484</b>

#### 11b Prior Year

	At 1 January 2020 £	Income £	Expenditure £	Transfers £	Gains/ (losses) £	At 31 December 2020 £
General Fund	670,781	489,074	(499,348)	(24,000)	-	636,507
Designated Fund: Mission Giving	0	-	(24,000)	24,000	-	0
	<b>670,781</b>	<b>489,074</b>	<b>(523,348)</b>	<b>0</b>	<b>0</b>	<b>636,507</b>

### 12. Operating Lease Commitments

The total future minimum lease payments under non-cancellable operating leases are payable:

	2021 £	2020 £
Not later than one year	8,800	11,543
Later than one year and not later than five years	-	-
	<b>8,800</b>	<b>11,543</b>

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE ASCENSION, BALHAM HILL**

## **Notes to the Financial Statements For the year ended 31 December 2021**

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### **13. Related Party Transactions and Balances**

The house at 124 Alderbrook Road, rented by the church, is occupied rent free by the curate, Tom Collins, for the length of his curacy. The gross cost to the church for rent, council tax, water and service charge totalled £27,211 (2020: £26,946).

The expenses of 6 (2020: 5) members of the PCC amounting to £2,475 (2020: £1,722) in relation to training, travel, subsistence and other expenses, were met during the year.

During the year members of the PCC gave a total of £327,345 (2020: £106,755) in unrestricted offerings and donations during the year.