



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	April	2022		31st	March	2023

## Section A Reference and administration details

Charity name	BODIAM PRE-SCHOOL NURSERY
Other names charity is known by	
Registered charity number (if any)	1136100
Charity's principal address	Parish Rooms
	Sandhurst Road
	Bodiam
Postcode	TN32 5UJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca McCormick	Chair	1.4.22 – 23.8.22	
2	Graham Peters	Chair	23.8.22 – 31.3.23	
3	Pippa Fishlock	Secretary		
4	Katie Hodgson-Martin	Treasurer		
5	Katie Farmer	Trustee		
6	Amy Hammond	Trustee		
7	John Barnett	Trustee	6.2.23 - 31.3.23	
8	Linda Stevens	Trustee	23.8.22 – 31.3.23	
9	Mel Porter	Co-ordinator		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association consisting of an elected committee of parents and trustees
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected annually at the Annual General Meeting.

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To provide a safe and nurturing educational environment for pre-school children aged 2 to 5 years.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Pre-school provides high quality childcare for families in a safe environment enabling parents or guardians to pursue employment and/or undertake care obligations in the knowledge their children are acquiring excellent social skills and a pre-school education essential to their development.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During 2022/23 the fully staffed pre-school was able to continue to attract more families and to provide a good quality of support and education to our pupils.

Under new leadership improved levels of financial monitoring and reporting provided greater levels of confidence in current and longer-term projections and the associated decisions made during the year.

With the on-going support of its charity landlord the Pre-school was able to maintain and increase its financial reserves and provide a more certain near-term future for the school.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The pre-school holds a liquidation reserve with sufficient funds to cover one term's salaries and running costs and/or costs associated with a permanent closure of the school and charity.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	John Barnett	Graham Peters
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	Chair
<b>Date</b>	15.12.23	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Bodiam Pre-School

1136100

## Receipts and payments accounts

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For the period  
from

Period start date  
4/1/2022

To

Period end date  
3/31/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Nursery Income	20,598	-	-	20,598	13,730
Grants	43,723	-	-	43,723	33,003
Donations	315	-	-	315	173
Fundraising	944	-	-	944	131
Refunds on Invoices	409	-	-	409	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	65,989	-	-	65,989	47,037
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	65,989	-	-	65,989	47,037
<b>A3 Payments</b>					
Staff Remuneration	45,120	-	-	45,120	36,436
HR Costs	3,927	-	-	3,927	2,544
Class Activities	2,464	-	-	2,464	2,951
Insurance	676	-	-	676	498
Office and Admin	3,129	-	-	3,129	2,952
Premises Costs	2,932	-	-	2,932	2,281
Fundriasing Costs	17	-	-	17	423
Prior Year Adjustments	31	-	-	31	292
Uniforms	285	-	-	285	-
<b>Sub total</b>	58,581	-	-	58,581	48,377
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	58,581	-	-	58,581	48,377
<b>Net of receipts/(payments)</b>	7,408	-	-	7,408	1,340
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	1,011	20,342	-	19,331	20,671
<b>Cash funds this year end</b>	6,397	20,342	-	26,739	19,331

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Unrestricted	6,397	-	-
	Restricted	-	8,342	-
	Term Cost Fund	-	12,000	-
	<b>Total cash funds</b>	<b>6,397</b>	<b>20,342</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptop/Printer		750	500
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		John Barnett	12/15/2023	



## **Report to the trustees of BODIAM PRE-SCHOOL Charity no. 1136100**

On accounts for the year ended 31 March 2023 set out on pages 2 and 3

### **Respective Responsibilities of Trustees and Examiner**

As the Trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

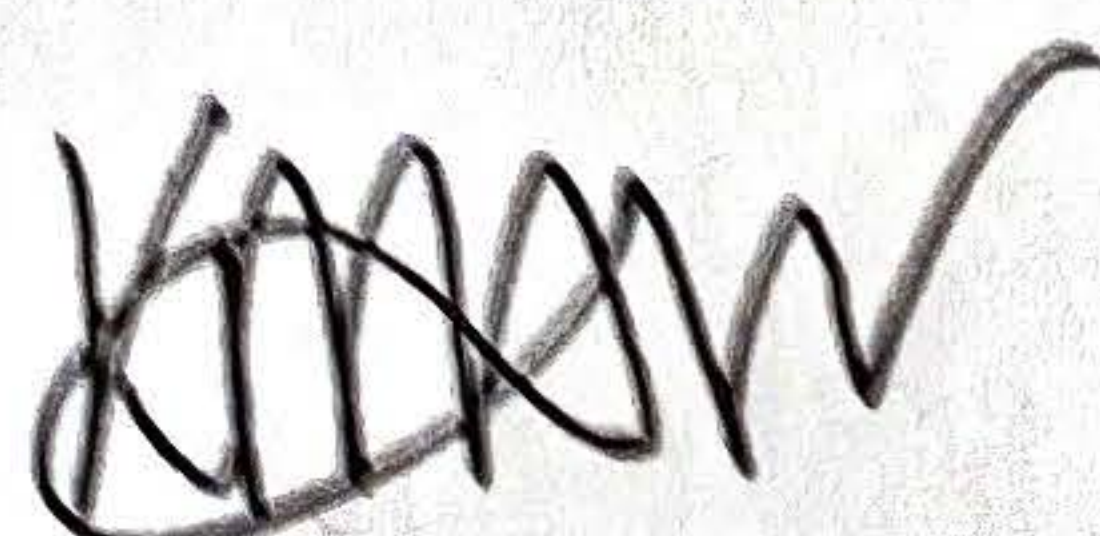
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given to me by the Charity commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Charities Act or
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn to enable a proper understanding of the accounts to be reached.



KAREN MARR  
Independent Examiner

26<sup>th</sup> March 2024

Woodland Enterprise Centre  
Hastings Road  
Flimwell  
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TN5 7PR