


		Trustees Annual Report				Page 1				
		Period start date	1 April 2020	Period end date	31 March 2021					
charity name		BODIAM PRE-SCHOOL		registered charity No:1136100						
Address		Parish Rooms, Sandhurst Road, Bodiam, Robertsbridge TN33 5UJ								
names of the charity trustees who manage the charity										
Trustee name	office	dates acted if not whole period	Entity entitled to appoint if any							
Rebecca McCormick	Chair									
Laura Capener	Secretary									
Ben Capener	Treasurer									
Katie Farmer										
Amy Hammond										
Katie Hodgson-Martin										
Mel Porter	Co-ordinator									
Structure Governance & management										
Type of Governing Document	ution adopted 28 May 2010									
charity constitution	Association consisting of an elected committee of parents and teachers									
trustee selection method	Trustees are appointed or reappointed annually at the annual general meeting held in May									
objects of the charity	To provide a safe nurturing educational environment pre-school nursery children aged 2 to 5 years									
Main Activities for public benefit	The pre-school provides high quality childcare for families in the local area of Bodiam and surrounding villages									
	which enable working parents to pursue employment and full-time carers to ensure that their children acquire									
	social skills and pre-school education essential to their development in a safe environment									
	The pre-school recognises the right of parents to take responsibility for and become involved with the activities of									
	the group, whatever their race, culture, religion, means or ability.									
Main achievements in the period										
	The global pandemic of course had a major effect on the usual running of the preschool and									

	has come with a new set of challenges for us. Although the majority of our families were not able to access our provision, we were able to remain open for the duration to all keyworker and vulnerable children. We were able to access the furlough scheme to maintain the employment of two staff members which enabled us to bring them back to work as soon as the restrictions were lifted. During this time the committee kept up with the guidance and legislation produced by government and ensured that new policies were drawn up to include procedures and risk assessments to support this. At the beginning of 2021 one of our practitioners went on maternity leave earlier than originally planned to keep inline with the Covid19 guidance. Unfortunatley a lack of qualified Early Years professionals looking for work in this sector saw that we had no applicants for the role. Luckily existing staff worked together to cover the sessions until the end of the school year. The health and safety of our families and our staff is paramount, along with ensuring a safe and happy environment for everyone still able to come into the setting during the pandemic. We were fully aware that keeping preschool as "normal" as possible for the children still attending was very important to their wellbeing, feedback from our parents tells us that we did achieve this. We were also able to keep in regular touch with the families unable to access the preschool, using our 2 simple app. This enabled us to both, send fun activity ideas home to do and offer any other support needed. We managed to put on a fundraising treasure hunt within the local castle grounds and sent home						
Policy on reserves	We hold a Salary Reserve of £ 12,000 to provide one term's salaries for staff and premises rental in accordance with						
	with the trustees reserve fund policy. The HEPA grant is held in a restrictive fund to be used for well-being education.						
	The University Bursary is held in a restrictive fund to be released to assist staff members in their qualifications						
The trustees declare that they have approved the trustees report above							
Signed behalf of all the trustees	Signature		Print Name	Date of approval			
			Rebecca McCormick	22 January 2022			

Receipts and payments accounts

For the period from	1 April 2020	To	31 March 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Nursery Income	17,476	0	0	17,476	13,100
Grants	39,004	0	0	39,004	35,577
Donations	160		0	160	0
Fund-raising	285		0	285	0
Gross Income	56,926	0	0	56,926	48,677
A2 Asset and investment sales, (see table)					
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	56,926	0	0	56,926	48,677
A3 Payments					
Fund-raising costs	160		0	160	0
Activity Costs	2,665	0	0	2,665	3,186
Staff Remuneration	34,841	0	0	34,841	39,016
Staff training & costs	2,963	0		2,963	4,871
Insurance	438	0	0	438	483
Premises Costs	855	0	0	855	1,868
Office and Administration	2,596	0	0	2,596	2,524
Sub total	44,517	0	0	44,517	51,947
A4 Asset and investment purchases,					
Awning	0	0	0	0	0
Computer	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	44,517	0	0	44,517	51,947
Net of receipts/(payments)	12,409	0	0	12,409	(3,271)
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	(12,080)	20,342	0	9,112	12,383
Cash funds this year end	329	20,342	0	21,521	9,112

Section B Statement of assets and liabilities at the end of the period

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Categories	Details	Total 31.3.2021	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	unrestricted	0	0	0	0
Cash at bank	unrestricted	329	329	0	0
	Restricted Funds	8,342	0	8,342	
	Term Cost Fund	12,000		12,000	0
Cash at bank	Total cash funds	20,671	329	20,342	0

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		0	0	0
		0	0	0

	Details	Fund to which asset belongs	Cost	Current value
B3 Investment assets			0	
			0	

	Details	Fund to which asset belongs	Cost	Current value
B4 Assets retained for the charity's own use	Laptop Computer	General	1,378	1
			0	

	Details	Fund to which liability relates	Amount due	When due
B5 Liabilities			0	
			0	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Rebecca McCormick	24 January 2022

Report to the trustees of **BODIAM PRE-SCHOOL**

On accounts for the year ended **31 March 2021**

Set out on pages 2 - 3

Respective Responsibilities of Trustees and Examiner

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given to me by the Charity commission under section 145(5)(b) of the Act

Independent Examiner's Statement

In the course of my examination, no material matter has come to my attention in connection with my examination which gives me cause to believe that in any material respect

* accounting records were not kept in accordance with section 130 of the Charities Act or

or

* the accounts do not accord with the accounting records

I have no concerns and come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached



VICTORIA M. WOOD

Independent Examiner

24 January 2022

Rosecourt,
London Road, Battle
East Sussex TN33 0LP