

MID-LINCOLNSHIRE METHODIST CIRCUIT

TRUSTEES ANNUAL REPORT

For the year ended 31st AUGUST 2020

Introduction

The Trustees are pleased to present the Annual Report of the Trustees of the Mid-Lincolnshire Methodist Circuit (hereinafter referred to as "The Circuit") for the year ended 31st August 2020.

Aims and organisation

The Governing Document of the Charity is the Deed of Union of the Methodist Church 1932 and the Methodist Church Act 1976. The purposes of the Methodist Church are, and shall be deemed to have been since the Date of Union, the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

There are 11 places of worship in the area covered by the Circuit and they are all open to anyone who may wish to visit them without any charge. The Circuit produces a quarterly preaching plan to ensure that regular acts of worship take place at all the churches and chapels in its geographical area and that the following activities take place to further the objectives set out above:-

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Provision of chaplaincy services where appropriate.

Public Benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit.

Brief financial review of the year

The main source of income in this and every year is the assessment paid by the churches within the Circuit area. In the year to 31st August 2020, the assessments totalled £97,874 (2019 £94,436). A District Mission Grant of £8,000 per annum for an initial period of 3 years, is received towards the cost of the Deacon. The main expenditure relates to the stipends of 2 presbyters and a Deacon with effect from 1st September 2019, together with related employment costs, including the provision of manses, and the reimbursement of travelling and other costs, totalling £135,959 (2019 £94,268). Other costs include the contributions to the MCF and District, totalling £30,764 (2019 £24,480). Stipends have increased annually in line with conference approved percentages and lay employees are paid, in accordance with Methodist Standing Orders, no less than the hourly rates set by the Living Wage Foundation.

At 31 August 2020 the net current, unrestricted, assets of the Circuit were £77,559 (2019 £341,696). The total expenditure for the year of £ 470,836 (2019 £147,730). The expenditure for the year ended 31st August 2020 included the purchase of an additional Manse.

Plans for 2020/2021

The Circuit financial plans for the coming year have been prepared on the basis of reduced Circuit income due to the lockdown and closure of churches due to the Covid Pandemic, the sale of two redundant properties and the appointment of a Circuit Administrator / Book keeper.

Structure, Governance and Management

The governing document for the Circuit is the Deed of Union (1932) and Methodist Church Act (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD). Day to day management of the Circuit is undertaken by the Circuit Leadership team comprising the 2 Presbyters, 1 Deacon, Circuit Stewards and the Local Preachers meeting.

Trustee Training

A range of guidance is produced by Methodist Connexion to support the effective running of the Circuit, including the leaflet 'The Role of a Trustee in The Methodist Church'.

Related Parties

The Circuit is part of the Lincolnshire District and is also accountable to the Methodist Conference. 11 Churches are linked to the Circuit and are listed in Appendix B to this Report.

Risk Management

Major risks, both physical and financial, are identified and recorded and professional advice taken as required. There is a regular annual review process undertaken and recorded.

Income and Expenditure is monitored in total and is compared with the approved annual budget to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

1. The care and nurture of, and respectful pastoral ministry with, all children, young people and adults
2. The safeguarding and protection of all children, young people and adults when they are vulnerable
3. The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
4. The Circuit will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
5. The Circuit will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
6. The Circuit will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
7. The Circuit will seek to challenge any abuse of power, especially by anyone in a position of trust.
8. The Circuit will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
9. In all these principles the Circuit will follow legislation, guidance and recognised good practice

The Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Reserves Policy

The Reserves Policy for the Circuit is to hold approximately six month's average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and / or to be able to continue, in the short term, funding planned activities in the event of the failure of churches to meet their quarterly assessment liabilities in full.

Legal and Administrative

The Circuit's financial statements for the year ended 31 August 2020 have been prepared on the Receipts and Payments basis permitted for charities whose gross income does not exceed £250,000.

Full Name of Charity:	Mid-Lincolnshire Methodist Circuit
Registration Charity Number:	1136058
Date of registration	21 st May 2010

Main communication address Riversmeet, Cagthorpe, Horncastle, Lincs LN9 2DZ

The members of the Circuit meeting are the Managing Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches. A full list of Trustees is shown in Appendix A to this Report

Circuit Ministers and officers

Active Circuit Ministers

Rev Susan Wilkins (Superintendent)

Rev Gordon Davis

Deacon Jane Paine

Circuit Stewards

Mr Lawrie Lambert

Mrs Julie Close-Mitchell

Mr Stuart Hurst

Mrs Lynne Mowbray acted as the principal officer overseeing the day to day financial management and accounting for the Circuit during the year. Since 31st August 2020 Mrs Corinna Langridge has taken responsibility for overseeing the day to day financial management of the Circuit accounts.

Independent examiner

Tristan Russell BA Hons FCCA

c/o Dexter & Sharpe Chartered Accountants

Rollestone House, Bridge Street, Horncastle, LN9 5HZ

Investment Bankers

Central Finance Board of the Methodist Church

Trustees for Methodist Church purposes

Bankers HSBC, Market Place, Horncastle

APPENDIX A

LIST OF TRUSTEES

Mrs Marion Ambrose

Mr Ian Brown

Mrs Pauline Brown

Mrs Julie Close-Mitchell

Circuit Steward

Miss Helen Clough

Circuit Meeting Secretary

Mrs Carol Clough

Mr Ivan Clough

Rev Gordon Davis

Presbyter

Mrs Irene Heap

Mr John Holmes

Mr Stuart Hurst

Circuit Steward

Mrs Sue Johnson

Mrs Pam Knight

Mr Lawrie Lambert

Senior Circuit Steward

Mrs Dorothy Loasby

Mrs Joan Lovatt

Mrs Ann Lovely

Mrs Sue MacFall

Mrs Kathleen Martin

Mrs Lynne Mowbray

Rev Cecil Mundy

Mrs Kate O'Flynn

Mr Fenton O'Flynn

Mrs. Mo Fricke

Deacon Jane Paine

Deacon

Mr Les Robinson

Mr Keith Stephenson

Mr James Stott

Mrs Lydia Strawson
Mrs Josie Towle
Mr Dave Turner
Mrs Bronwyn Wallis
Mrs Jacqui Walton
Mr David Wikeley
Mrs Margaret Wikeley
Rev Susan Wilkins

Superintendent Minister

APPENDIX B

LIST OF CHURCHES IN THE CIRCUIT

Bardney
Bardney Dairies
Halton Holegate
Horncastle
Old Bolingbroke
Raithby
Scamblesby
Spilsby
UMC at Coningsby
Woodhall Spa
Wragby

Signed on behalf of the Circuit Trustees
...Corinna Langridge.....(signed)
Mrs Corinna Langridge
Circuit Administrator and Book-keeper

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Mid Lincolnshire	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2020**

Lincolnshire	District	Circuit no	17/ 04
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Registered Charity - Charity Registration number

1136058

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev. Sue Wilkins
Rev. Eleanor Smith GORDON DAVIS
DEACON JANE PAINE

Circuit Stewards:

Irene Heap
Lawrie Lambert
Sue MacFall
JULIE CROSS-MITCHELL

Treasurer:

Lawrie Lambert

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
a1	RECEIPTS					
a2	Assessment/Share	97,874			97,874	94,436
a3	Capital receipts			94,501	94,501	
a4	Bank and CFB interest and Investment income	1,482	224		1,706	4,430
a5	Grants	8,000			8,000	
a6	Other receipts	4,618			4,618	8,153
a7	TOTAL RECEIPTS	111,974	224	94,501	206,699 (a8)	107,019

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
		£	£	£	£	£
b1	PAYMENTS					
b2	Stipends, salaries, NIC, Pension and travel costs	112,205			112,205	78,219
b3	Manse Costs	23,754			23,754	16,049
b4	Administration etc	8,478			8,478	5,535
b5	District Assessment	25,000	5,764		30,764	24,480
b6	Grants & donations					3,166
	Purchase of Manse	2,662	170,638	111,000	284,300	
b7	Contributions to the District Advance Funds					6,005
b8	Other payments	11,335			11,335	13,916
b9	TOTAL PAYMENTS	183,434	176,402	111,000	470,836 (b9)	147,370

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(71,460)	(176,178)	(16,499)	(264,137)	(40,351)
c2	Total funds brought forward from last year		180,121	161,575		341,696 (c6)	382,047
c3	Sub total	(c1+c2)	108,661	(14,603)	(16,499)	77,559	341,696
c4	Transfers and adjustments		(31,519)	15,020	16,499	(c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	77,142	417		77,559 (c8)	341,696 (c6)

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
		£	£	£	£	£
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	206,699 (a8)	470,836 (b9)	(264,137)	(c7)	341,696 (c6)	77,559 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	206,699	470,836	(264,137)		341,696 (x)	77,559 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2020

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	13,416	2,847
f3 Bank Deposit Account		
f4 Central Finance Board	53,319	24,030
f5 Trustees for Methodist Church Purposes	274,961	50,682
f6 Other funds		
f7 SUB TOTAL	341,696 (c6)	77,559 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	341,696 (x)	77,559 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)	65942	62529
g2 Land and Buildings (see notes re Insurance value)	715,765	919,357
g3 Other Assets	1,923	1,446
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities	(492)	(480)

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Total Other Assets

Total Cash Funds

Total Funds

783,139

341,696

1,124,835

982,852

77,559

1,060,411

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Circuit and that they include all funds under the control of the Circuit

Signature of Treasurer

L Lambert

Date

6.7.21

Name

Laurie Lambert

Address

C/o Horncastle Methodist Church Office, 18b Queen Street,
Horncastle, Lincolnshire, LN9 6BD

Presentation to the *Circuit Meeting for approval.

I confirm that the Accounts have been presented to the Circuit Meeting on
and were approved.

7/7/21

Signature of the Chair of the meeting

S Wilkins

Name of the Chair of the meeting

Rev. Susan Wilkins

Date

7/7/21

Independent Examiner's Report to the Trustees of the

Mid Lincolnshire

Circuit

This Report is on the Circuit Accounts for the year ended 31st August

2020

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

- (3) I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

** Please circle as appropriate*

Name

Tristan Russell BA Hons FCCA

Signature



Relevant Professional qualification or body

FCCA

Address

C/o Dexter & Sharpe, Rolleston House,
Bridge Street, Horncastle, Lincolnshire, LN9
5HZ

Date

07/07/2024