

REGISTERED NUMBER: 6944317
Charity number: 1135949

BLACKBURN YOUTH ZONE

TRUSTEES' REPORT AND
FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

DonnellyBentley
Chartered Accountants
Hazlemere
70 Chorley New Road
Bolton
BL1 4BY

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BLACKBURN YOUTH ZONE

(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2022

Trustees

Rt Hon J W Straw (Chairman)
A H Graham
A Bromley (resigned 31 January 2022)
D J Gorton (resigned 31 October 2021)
A Durkin (resigned 31 October 2021)
H E Taylor (resigned 1 June 2021)
E I Sidat
J Carson (appointed 28 September 2021)
M Ibrahim (appointed 10 March 2022)
K D Robinson (appointed 10 March 2022)
E L Swan (appointed 10 March 2022)
D Park (appointed 10 March 2022)
P Mellor (appointed 10 March 2022)
J Saxton (appointed 10 March 2022)
A Wild (appointed 10 March 2022)
K B Kazi (appointed 28 September 2022)

Senior Management Team

Hannah Allen – Chief Executive
Zaffer Khan – Interim Chief Executive (December 2020 – June 2021)

Company registered number

6944317

Charity registered number

1135949

Registered office

Jubilee Street, Blackburn, Lancashire, BB1 1EP

Independent auditors

DonnellyBentley, Hazlemere, 70 Chorley New Road, Bolton, BL1 4BY

Bankers

HSBC, 60 Church Street, Blackburn, Lancashire, BB1 5AS

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their report and the audited financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities (FRS102) in preparing the annual report and financial statements of the charity.

Strategic Report

A message from our CEO - Hannah Allen

A decade ago, Blackburn Youth Zone embarked on a journey to change the prospects offered to all young people within Blackburn with Darwen. In 2022, Blackburn Youth Zone celebrates ten years of making an impact and changing the lives of thousands of young people. On the land where, 100 years ago, Blackburn's first electricity generating station once stood, the Youth Zone is now powering the community through the energy and creativity of young people. In total, over the last ten years, we have supported over 18,000 young people, had 387,625 visits through our doors and had a staggering 107,543 volunteering hours to support our mission.

It couldn't be more urgent to invest in young people. With approximately half of all young people in Blackburn with Darwen living in poverty, we must act now. To ensure we are meeting the needs of all young people in the borough this year, with the support of our new Darwen patrons and Blackburn with Darwen Council, we have been able to expand our offer in Darwen- Now running seven days a week. Giving the young people of Darwen the same opportunities as those in Blackburn.

This year also saw the exciting launch of our Youth Hub - the first of its kind in the UK! Removing barriers, providing skills and supporting young people in education, employment and training. Since launching in September, the Youth Hub has supported a young person to move into employment or training every day!

I couldn't be more proud of the Youth Zone team and our accomplishments. This year we were delighted to have won the Red Rose Award for non for profit organisation and the Queens Award for Volunteering, now more than ever, young people and our community have needed us, and the work we have accomplished has been recognised within these awards.

It is reasonable to ask, what have we accomplished this far? What impact have we made with our fantastic donors, partners and supporters? And what will the next ten years bring as we continue to inspire a generation?

This report summarises the impact made in our tenth year celebrating successes, based on Blackburn Youth Zones Theory of Change.

Blackburn Youth Zone Objectives

Blackburn Youth Zone's objectives are to help educate children and young people resident in the North West of England through their leisure time activities. Blackburn Youth Zone does this by promoting their full physical, mental and spiritual potential in order that they may grow to full maturity as individuals and members of society and that their quality of life may improve.

Vision - where we want to be

Blackburn Youth Zone to be at the heart of the community, collaborating to create a more cohesive and prosperous Blackburn and Darwen.

Mission - our purpose

To inspire all, to have fun, meet different people, try new things and challenge themselves to be the best they can be.

The Trustees have given due consideration to the Charity Commission published guidance on the operation of the public benefit requirement and are satisfied that this requirement is met by carrying out the activities as described in this report.

BLACKBURN YOUTH ZONE

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2022

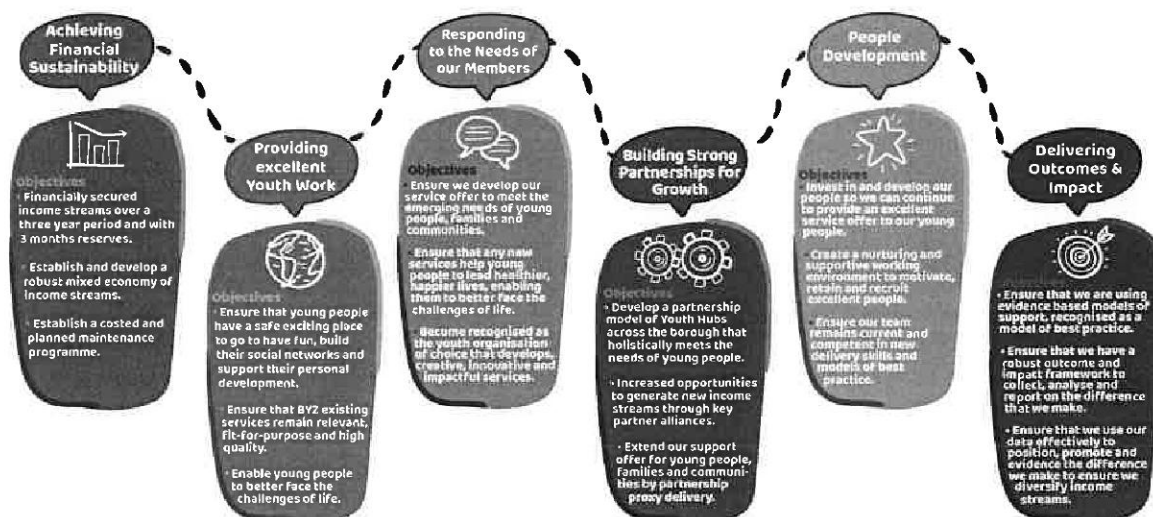
Overview of the year

Coming out of the first year of the Covid-19 pandemic we recognised that our services were more needed than ever as young people began to live their normal lives again. And this included those young people of Youth Zone Darwen who we had reached out to for the first time during the previous 12 months. As a result, we had our busiest year ever with 62,004 visits from 4,436 young people throughout the year across our two sites. We continued our policy of making the activities totally free to all and this resulted in 1,941 new members joining, and therefore benefitting from our services.

On top of this, we launched the first Youth Employment Hub in the UK, with funding from the Department of Work and Pensions (DWP) and other grants. The purpose of the Youth Hub is to support a young people to move into employment or training, and despite the many difficulties that they face we managed to place, on average, one young person a day. the Youth Hub has been a huge success.

Our core strategic goals were always at the forefront of what we did, to ensure that any new developments and activities are contributing towards the growth and sustainability of the organisation, its people and its members.

Our six strategic goals are:



The Trustees have given due consideration to the Charity Commission published guidance on the operation of the public benefit requirement and are satisfied that this requirement is met by carrying out the activities as described in this report.

Blackburn Youth Zone

Blackburn Youth Zones state-of-the-art facilities enable all young people to come together, meet new people and participate in developmental activities, supporting young people with their skills and aspirations, health and wellbeing and social integration, levelling up by providing them with the same choices, quality of life opportunities and aspirations.

This year the team in Blackburn has provided youth work support to a staggering 4,348 young people. With an average of 1,064 young people a week walking through our doors.

Universal Offer

Giving young people a physical space in their community outside of school is crucial to developing relationships and resilience, which are vital to avoiding negative experiences in childhood. Our Blackburn universal offer supports over 1,000 young people a week through arts, sports, STEM, Music and much more.

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Targeted Services

As we emerged from the pandemic, the impact on young people's emotional and physical health was of paramount importance.

To respond to the increased need, Youth Zone launched our Targeted Twilight service. This service offers young people support via programmes and projects with a range of short to longer-term interventions. Helping young people to build self-esteem, self-confidence and resilience and offer support to their families. Young people are referred to us by other agencies as an intermediate step into our more comprehensive services. Since its inception, 'targeted twilight' has engaged over 1,652 young people. Working with a range of local partners, the youth zone has built a strong offer.

This year our Youth Safe provision has safeguarded 518 young people and referred 286 young people to specialist organisations to provide professional support.

Diversity Club

As an addition to our targeted services, our long-standing Diversity provision has moved underneath our targeted umbrella, allowing for growth and change as well as access to targeted support for the young people who attend. Like the Twilight provision, Diversity is a targeted provision for young people within the local area and beyond with additional needs to access fun, engaging activities whilst supporting their needs, families and wider community. In the last year, Diversity has had 800 attendances.

Holiday Hunger

Over the year, we provided 21 days of holiday club provision, providing 1,501 young people from disadvantaged backgrounds with a range of positive activities and a nutritional meal during the school holidays. Helping reduce social isolation, inactivity and holiday hunger. In addition to the holiday club, we have run Zone to Home campaigns. Providing food and activity to young people in the comfort of their own homes. In total 3267 zone-to-home packages were delivered over the year.

Mentoring

Our mentoring programme supports young people with developing the ability to understand and manage their emotions and build resilience. 439 young people have benefited from having a 1:1 mentor.

Case Study

L is a young man with plenty of charisma who, despite this, really struggled socially. L began attending Blackburn Youth Zone in 2021, after being referred through Young Peoples Services as they were ready to step him down into a smaller provision. L had a history of struggling to control his anger and having outbursts at home and school.

L arrived full of energy and jokes however gravitated toward staff and adults rather than peers his age, seeming to struggle to take the first step to build a relationship. Staff quickly noticed L's struggle and worked on getting him to try other activities to help him to open up and find others with similar interests.

L is a very big music fan and especially enjoys rap, using it as an outlet to channel his emotions. As a result, L received some 1:1 targeted time in music, creating a track, writing lyrics and then recording a rap into the song 'Lost Boy'.

Alongside his music project, L also engaged in 1:1 mentoring sessions allowing staff to work on social skills and giving him an outlet for any worries he may have. L's friendships soon blossomed with other people bonding over music, games and their common love of pranking staff and telling jokes. L became the life and soul of the Youth Zone.

L's journey highlights how 1:1 support and a listening ear can do wonders for a young person who feels a little lost, help to repair relationships and help to form new ones.

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Partnerships

We have moved from being a centre-based organisation to thinking more broadly about evolving within communities. We now have a whole range of different partners operating from Blackburn Youth Zone, which enriches our offer and becomes more attractive to different sections of the community and different young people's interests.

There is no better time to champion the needs and support the aspirations of young people. BwD is proud to work in partnership with BYZ and others, and I don't think there has ever been a greater need to put our collective arms around young people. - Cllr Julie Gunn

In the Community

The Youth Zones detached, and outreach youth work offers support, advice and guidance to local at-risk young people who use the street as their main socialising space.

Our service aims to deliver activities encouraging street-engaged young people to access universal centre-based activities where more detailed issue-based interventions can be made.

We have had 2,789 street-based engagements with 203 hours of service.

Case Study

Our youth workers have been attending a local area and attempting to engage with young people. Initially, the young people in the area were not interested in engaging but over a few weeks we managed to build up a rapport with them. They mentioned that they were concerned about the local play area and how it was constantly littered with rubbish and was unsafe and unclean for young people to use. We spoke to the young people and advised them that they could voice their concerns to the local council to see if they could arrange for the area to be cleaned at least once. The young people stated that there was often fly tipping going on in the area and it was hard to keep it clean.

It was suggested by the young people that they could start a litter picking/tidy up event, which they were keen to do. We said that if they spoke with their friends about a litter picking group, we could help organise it with them and take part in our visit to this area during our detached sessions.

A couple of weeks later, we again visited the play area on our detached route and met a number of the young people that we had previously engaged with. The play area was visibly cleaner and had less litter around, making it safer to play in this area. After speaking with the young people, they stated that they had organised a small litter pick and tidy up of the area between their social group. We praised them on this environmental work and they seemed very proud of themselves and what they had organised to be done.

We will be continuing the dialogue with these young people now that we have established this relationship and hope to work with them to keep that play area free from litter moving forward

Youth Zone Darwen

Youth Zone Darwen is a safe and exciting space for Darwen's young people to spend their spare time seven nights a week. The hub is a social space in the town centre, with sports and arts activities delivered from key locations across Darwen, ensuring there is something for everyone.

Youth Zone Darwen originally opened temporarily during the Coronavirus pandemic. After realising how high the need is for this service, we set it our mission to secure the funding to keep the service alive. Blackburn with Darwen Council and a number of local Darwen businesses came together to invest in the young people of the town. A grand total of £279,000 has already been raised - enough to run the Youth Zone for 12 months. However this is just the start of our journey!

"We've been absolutely blown away by the amount of support for Youth Zone Darwen. Local businesses can see what a difference Youth Zone Darwen is already making and the opportunity that exists to do even more. We're now proud to have 10 patrons who've pledged their support, with a few others close to confirming."

Wayne Wild, Youth Zone trustee and chair of Darwen Town Deal

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Our Offer

Providing the same life-changing opportunities to the young people of Darwen as those on offer to the young people in Blackburn. Now running 7 days a week, Youth Zone Darwen has supported a total of 615 young people who have accessed our provision over 12,000 times. Young people have access to a safe and inspiring environment designed to raise aspirations, reduce ASB and support the most vulnerable young people in the community.

The facilities at Youth Zone Darwen are not as extensive as those at Blackburn Youth Zone so we work with a number of local partners to enrich the offering:

- We are Noise - music and recording facilities
- Junction 4 - skatepark
- AFC Darwen - football and sports
- Knott Street
- Leisure Centre

We are pleased to work with these organisations for the benefit of our members.

HAF in Darwen

Through the Holiday Activity Fund we have been able to provide a safe and enriching space as well as a healthy nutritious meal to 450 young people throughout the school holidays. We have delivered 200 hours of holiday club in Darwen, tackling holiday hunger and raising aspirations.

Case Study

MW is a shy new member of Youth Zone Darwen. MW's mum was originally hesitant for him to attend due to his diagnosis of Autism and worrying he would struggle to navigate socially. She however allowed staff time to introduce themselves before taking MW on a tour around the building.

Mum disclosed that the cost of living has hit the family hard and she had been struggling to afford the new school year which is fast approaching. Using our community links the Youth Zone has helped the family to access the food larder and have reached out to support with uniforms for the new school year, with MW donating his old uniform to help others in need.

MW, despite his mum's fears, has thrived at the Youth Zone. The summer has made way for new friendship groups, experiences and has allowed the family access support which they have really needed.

MW's Mum - 'We look forward to his sessions and to see him come out so happy (but tired!) and excited to tell us all about his afternoon and what he's done, has been the best feeling ever. Kids feel safe and happy at YZD and the staff are a credit to you'.

Youth Hub

In 2021 Blackburn Youth Zone secured grant funding from the Department of Works and Pension in September 2021 to set up the first Youth Employment Hub in the UK, and what a year it has been!

Since launching in September, the Youth Hub has supported a young person to move into employment or training every day!

Headline stats:

Total number of young people supported by the youth hub- 487

Numbers of young people into employment- 131

Number of young people achieving/completing a training course/qual - 237

Number of Career Days held - 25

Number of Employer Masterclasses - 15

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Youth Hub on Tour

One of our unique training courses has been 'Youth Hub On Tour' during this training, we have selected a group of young people who are Level 3 (nearest to the job market). We then link up with a Patron organisation that will offer an on-the-job training and information day. For example, Essential Furnishings LTD gave our young people a tour of their factory, information on what each department does and a chance to do hands-on work experience in the company using their machinery under the guided supervision of staff. They then also gave the young people a presentation about the company's history, the benefits of working in that industry and how to get into careers in those jobs.

Case Study

F was referred to the Youth Hub by her DWP work coach; she is a young parent with aspirations of joining the police force. Before lockdown, F applied to become a police officer with Greater Manchester police. She was invited for an interview and progressed to the fitness test stage. However, this is when Covid restrictions began, and the recruitment process halted. F has been waiting for her fitness test to be rescheduled ever since.

Through regular 1-1s, it became apparent that F still wanted to pursue her dream of joining the police force, as this is something she still feels passionate about. However, F felt she needed to work in the meantime, and for now, this would have to fit in around school timings due to childcare commitments. She was supported to develop her CV further and given techniques to help her conduct successful job interviews and job searching.

F has recently sat a very impressive interview with a Patron of the Youth Zone for a part-time receptionist role at their physiotherapy company. The position will fit her childcare needs and will see her at work until her recruitment process with the police is finalised.

F has been successful and is awaiting a start date.

Our membership

Young people are at the heart of our organisation, ensuring that all young people have fun, meet different people, try new things and challenge themselves to reach their full potential in life, regardless of their circumstances or background. Our membership is rich in diversity and offers a true representation of the young people in Blackburn with Darwen.

- 47% of our membership comes from the BAME community. Having mixed social networks consisting of people from different ethnic and material backgrounds helps aid social mobility reducing the risk of entrenched poverty later in life.
- 266 of the Youth Zones members have a disability or additional need
- 48% of our active members come from the top 10% of the most deprived wards in the country.
- 44% of Youth Zone members come from the top five areas within Blackburn with Darwen with the highest current reported antisocial behaviour (ASB).
- 32% of our members receive free school meals

Our continued policy of providing free access to all of our services ensures that no-one is disadvantaged and this is now being reflected in the rich diversity of our membership.

Volunteering

At the Youth Zone, we are extremely proud of our award-winning volunteering offer. In 2021 we were presented with The Queen's Award for voluntary service. The award recognises outstanding work by volunteer groups that benefit their local communities.

The restrictions caused by Covid meant that we had less Volunteers during 2021/22 than previous but our amazing team still managed to clock up 1,525 hours during the year, which equates to an average of around 30 hours per week. The value of these volunteers for the year amounts to around £14,500.

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We have invested in this area and so far in 22/23 we have seen a 73% increase in active volunteers who have donated their time to support the young people of Blackburn with Darwen.

Without the support of our incredible volunteers, we would not have been able to provide the level of support we have. Our Volunteers are amazing— so selfless, encouraging, and positive; even after all the difficult Covid setbacks, they rose above it all.

Our Supporters

The impact that the Youth Zone has would not be possible without our supporters and funders. We are incredibly thankful to everyone who has helped us continuously be there for young people. Since launching 10 years ago, over 150 local businesses have backed our cause.

For every £1 of funding we receive from the local authority, the Youth Zone raises £5.61 to match this and we could not deliver our life changing services without the support of these generous individuals and organisations.

Fundraising and Income Streams

For every £1 of funding which we receive from Blackburn with Darwen council, Blackburn Youth Zone raises **£5.61**, with this coming from a combination of support from local businesses and individuals as well as grants from Trusts and Foundations.

Blackburn Youth Zone's Business Development Team's objective is to generate income to ensure we are able to achieve our vision to be at the heart of the community, collaborating to create a more cohesive and prosperous Blackburn and Darwen.

Patron involvement

Blackburn Youth Zone is supported financially by our generous network of Patrons, who donate unrestricted funding, equating to £396,547 (22% of our total income). We are thankful to the following Patrons who supported us in 2021/22:

Bowland Trust	Brian Mercer Trust	Hemple Foundation	Graham & Brown
Senator	Totally Wicked	Sovereign Beverage	Accrol Papers
Forbes Solicitors	Peter Cummings	PM+M Accountants	Napthens Solicitors
Blackburn Chemicals	Pets Choice	Blackburn College	Cardboard Box Co.
Eric Wright	AMS Accountants	Emerson & Renwick	Silicone Engineering
Peter & Linda Street	Star Academies	Vision Support	Canopies UK
Businesswise Solutions	Fagan & Whalley	MDS Healthcare	Multevo
Sagar Insurance	Vital Life	Nybble IT	Granby Marketing
Dinner Lady Vape	Fogarty's Insurance	Darwen Bars	WEC Group

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In-Kind Support

During the year, we have received £17,405 of In-Kind Support. We are grateful to our Patrons & Supporters who provided support in kind:

- Bright Blue Foods - Queens Award Mini Rolls
- Cardboard Box Company - Photo frames and food parcel boxes
- Boohoo - Vital warm essential clothing
- Rock FM - Christmas Toys
- Sovereign Beverage - Football Table
- Tesco - Christmas food campaign
- Lazar Family - Christmas food campaign
- Khanjra International Foods - food for Big Iftar
- Morrisons - Easter Eggs and Event supplies
- Totally Wicked - Easter Eggs
- Nybble IT - Easter Eggs
- Fagan & Whalley - Truck Advertising and use of vehicle to deliver Zone to Home packs
- Symclean - Easter Eggs

Grant Funding

Grant funding continued to be a major source of income for Blackburn Youth Zone during 21/22 with £956,624 (53% of total income) from a variety of funders being raised during the year. Key projects that we received funding for included:

- £130,744 for Youth Hub (DWP, Henry Smith, MPT Steps)
- £251,301 for the Holiday Activity and Food Programme (HAF)
- £165,765 Zone to Home - providing activity packs for young people who were unable to access the Youth Zones due to lockdown
- £100,000 from BwD for Youth Ambassadors Integration funding

Events, Gift Aid & Community Fundraising

Whilst we were still prevented from holding our usual large fundraising events due to uncertainty around restrictions, we were fortunate to have many supporters who still fundraised for Blackburn Youth Zone and in total, our community fundraising target was exceeded significantly raising a total of £75,316. This total included the Big Give Christmas Campaign which raised £30,000 for Blackburn Youth Zone's mentoring project. Donations made to this project during the week-long campaign were match funded by pledges from the Cardboard Box Company.

We are planning to once again hold our very popular Beer Festival at the beginning of May 22 and other corporate events and so we are hoping that the amount raised in future will return to pre-covid levels.

Facility Hire

As restrictions eased, we were able to start hiring out our facilities to schools and other organisations and this brought in £16,127 of income. Again we are hoping that in future years this will return to pre-covid levels.

Structure, Governance and Management

Blackburn Youth Zone is a registered charity and a company limited by guarantee without share capital. Blackburn Youth Zone is registered under the Companies Act 1985, registration number 6944317. The company is governed by its Memorandum and Articles of Association, dated 25th June 2009. Management of the company's affairs is vested in the trustees. In the event of a winding-up, the present members and those who have ceased to be a member within one year of such event have guaranteed liabilities of the company to the sum not exceeding one pound each year.

Organisational Structure

Blackburn Youth Zone is governed by its Board of Trustees, who are also Directors for the purposes of Company Law, which retains overall responsibility for the strategic direction and the policy of the organisation.

BLACKBURN YOUTH ZONE

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The Trustees carry ultimate responsibility for the conduct of Blackburn Youth Zone and for ensuring that the charity satisfies its legal and contractual obligations.

A Chief Executive is appointed by the Board to manage the day to day operations. To facilitate effective operations the Chief Executive has delegated authority as approved by the Board for all operational matters including finance, human resources and operational delivery. During the period from December 2020 - June 2021 BYZ was managed by an interim CEO whilst our permanent CEO was on maternity leave. The board approves the strategic plan and annual Business plan and scrutinises business performance including financial performance as well as providing advice to the Chief Executive on operational matters of performance.

The pay of the Chief Executive Officer is reviewed annually by the Board of Trustees, benchmarking their salaries against those of similar Youth Zones within the OnSide Network. Blackburn Youth Zone is part of the network of Youth Zones established by OnSide Youth Zones (Charity Registered in England & Wales no: 1125893). Many of the operational policies and procedures of the Youth Zone are influenced by being part of this wider network.

Board of Trustees

The Board of Trustees is composed of 12 Directors representing the public, private and third sector, along with two more members that provide additional expertise but do not have voting rights.

Trustees can be nominated for a fixed or indeterminate term. One third of the Directors will retire by rotation at each AGM, retiring Directors can then be re-appointed.

The Trustees normally meet on a bi-monthly basis, where finance and delivery performance are scrutinised and strategic plans reviewed.

New trustees will be recruited according to the needs of the charity and the suitability of possible candidates. The unanimous approval of existing Trustees leads to their appointment.

Following a review of the Board, and in light of the resignations of three long serving members, the remaining Trustees identified a number of people who could strengthen the Board and as a result 7 new trustees were appointed on 10 March 22. A further trustee, to take on the Treasurer role, has since been appointed. These new trustees bring a wealth of experience in fundraising, HR, legal and finance. and the charity now believes that it has a very strong board of trustees to guide it through the challenges ahead.

The Board wishes to place on record their thanks to the retiring trustees - David Gorton, Adam Bromley and Alison Durkin - for their many years of service to the Youth Zone.

Financial Review

Total income for the year was £1,803,824 (2021: £1,745,436). Of this amount £896,203 (2021: £801,838) was from donations and grants, primarily from the local business community; public grants of £807,949 (2021: £886,385) were received; and the balance of £99,672 (2021: £57,213) was income from charitable activities, fundraising and investment income.

Total expenditure for the year was £1,766,560 (2021: £1,339,504) of which £165,080 (2021: £86,467) related to Fundraising activities and £1,601,480 (2021: £1,253,037) related to Charitable Activities.

The resulting surplus for the year of £37,264 (2021: surplus £405,932) was after charging £126,807 (2021: £130,243) of depreciation on fixed assets.

The total unrestricted funds held at 31 March 2022 were £581,231 (2021: £420,550). This included a Designated Fund of £113,050 specifically for the work at Youth Zone Darwen. Total Net Assets of the organisation as at 31 March 2022 were £5,346,730 (2021: £5,309,466)

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The charity is extremely grateful to the many funders who again provided additional funding during the year with specific focus on Covid-19 recovery and support. Without this financial support many young people would have suffered even more during another extremely difficult year for everyone.

Risk Management

The board fully accepts its responsibilities under the Charity Commission's statement of Recommended Practice (SORP). The Trustees have considered the major risks to which the charity is exposed and are committed to ensuring these are effectively managed.

The Chief Executive and senior managers have undertaken a comprehensive risk assessment and established risk registers from an organisation and operational perspective and have established risk management and control procedures which are reviewed regularly by the board.

Blackburn Youth Zone's top risks are outlined below;

Risk	Mitigation
Safeguarding <ul style="list-style-type: none">• Risk of abuse by Blackburn Youth Zone staff/volunteers• Non reporting of serious safeguarding concerns	<ul style="list-style-type: none">• All staff, volunteers and board members have DBS's and full training on safeguarding.• Freelancers and partners also need to produce their DBS to work at Blackburn Youth Zone and have a full induction.• We have a nominated safeguarding lead on the board and an SLT members who act as our health and safety lead, both are responsible in ensuring we review our annual safeguarding policy and procedures.• We have an annual review of our safeguarding policy and procedures.
Health and Safety	<ul style="list-style-type: none">• We annually review our health and safety policy and procedures, ensure all team members are trained.• We have an annual external check of our health safety culture and compliance.• All statutory compliance is managed by BwD council, to ensure the highest standards.• SLT regularly review the COVID-19 risk following government guidelines. All recommendations are approved at board level.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2022

<p>Finance</p> <ul style="list-style-type: none">• Income• Expenditure• Cash	<ul style="list-style-type: none">• We have a highly qualified accountant acting as treasurer on Blackburn Youth Zone board, in addition we have a finance committee who review monthly income, expenditure and cash.• We have a fully resourced finance team responsible for reporting management accounts and ensuring all financial controls are in place and enforced.• We have fully resourced business development team to ensure we maximise income, with governance around meeting targets.
<p>Performance</p> <ul style="list-style-type: none">• Poor quality service which does not meet the needs of young people• Low attendance numbers which results in low return on investment• Poor performance from facilities staff which results in an unclean or unsafe building• Poor performance from catering staff resulting in unhealthy or unsafe food• Poor performance from business development team resulting in financial instability	<ul style="list-style-type: none">• Staff are fully trained with regular refreshers to ensure youth offer is up to date• Staff values ensure team is happy, committed and passionate• Proactive membership and engagement which maximises all routes to securing new members and retaining existing members• Regular one to ones and appraisals, along with spot checks where necessary to ensure staff performance is of expected levels.
<p>Reputation</p> <p>Negative impacts on reputation of Blackburn Youth Zone due to:</p> <ul style="list-style-type: none">• Negative press coverage of incidents• Negative opinions of stakeholders due to unprofessional work ethics• Mismanagement of time, resources, service delivery	<p>Maintain a professional, reliable and trustworthy appearance through:</p> <ul style="list-style-type: none">• Attendance at local and regional networking and multi-agency meetings• Fulfilling all obligations to funders including reporting and financial management• Sharing best practice and research as appropriate• Ensuring all policies and procedures are effectively followed and enforced
<p>People</p> <p>Staff issues due to</p> <ul style="list-style-type: none">• Turnover• Sickness• Poor organisational culture/moral• Poor communication• Burnout	<ul style="list-style-type: none">• We have a clear plan to build the culture at Blackburn Youth Zone ensuring all team members feel valued and engaged in decision making.• A full review of HR will take place and the team will be trained on supporting team members to perform.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2022

Reserves Policy

The Board of Trustees of Blackburn Youth Zone has established a reserves policy that appropriately reflects the risks to which the Charity is exposed.

In reviewing the potential costs that could arise should a significant reduction in income be incurred, the Trustees have determined that it is appropriate for unrestricted, 'free', reserves to be maintained at a minimum of 3 months. Due to the current uncertainty in the economic climate, shifting restrictions and an anticipated increase in demand for our services, the Trustees have agreed that the Charity will ideally hold more unrestricted funds than the minimum required in the reserves policy.

At 31st March 2022 the Charity had accumulated unrestricted, 'free', reserves of £581,231; this provides cover equivalent to 5.1 months of operating costs, within the range that the Trustees are currently comfortable with. The reserves policy does not consider expenditure that is linked to restricted projects and therefore covered by restricted funds.

The Charity will review regularly both the sum it wishes to hold in reserves in unrestricted funds and the basis for that figure, particularly considering the ongoing impact of the increase in the cost of living.

Total reserves at the end of the period were £5,346,730, of which £4,837,840 can only be realised by disposing of fixed assets. Total reserves after deducting restricted funds, fixed asset funds and designated funds is £468,181.

Investment Policy

Any surplus funds that are not immediately required may, at the Board's discretion, be invested in order to ensure the Charity's future sustainability. To ensure such investments are safeguarded;

- Any decision about investment will be made by the board (potentially having professional advice) considering the suitable and diversification of investments, including investments in deposit accounts, to ensure that the failure of one investment or institution does not have a major impact on Blackburn Youth Zone
- Investments will be made in line with Blackburn Youth Zone values and ethos
- Investment performance will be regularly reviewed
- Records will be maintained of all investments held (including details of all those sold or purchased) by the charity
- Accounting controls will be fully implemented to ensure that all dividends or interest payments due are received and accounted for.

At present, none of the charity's funds have been invested.

Going Concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient, with the level of reserves, for the charity to be able to continue as a going concern.

Fundraising Standards Information

Blackburn Youth Zone raises funds by approaching businesses and philanthropic individuals who have an interest in supporting young people. We also apply for grants from Trusts that have the same interest. During the year we used a mix of our own employees plus the services of an external fundraiser who assisted with the major donor fundraising. This external fundraiser had previously worked for the organisation prior to setting up her own business.

The charity is not currently a member of any voluntary scheme for regulating fundraising.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2022

Primarily we work with people who have been introduced to our cause on a one-to-one basis and all fundraising activities are monitored by the Chief Executive. During the period the charity received no complaints regarding its fundraising activities.

The charity does not do street or door-to-door fundraising so does not come into contact with vulnerable or other people who may feel intruded upon, unreasonably persistently approached or have had undue pressure placed upon them.

Plans for future periods

Over the past two years, Blackburn Youth Zone has strengthened its foundations which will allow us to move into our next phase of sustainability and growth. Our key priorities for 2022/23 are:

Blackburn Youth Zone - as we continue to move out of the pandemic we will seek to strengthen our offer to the young people of Blackburn. As well as delivering outstanding youth work through our own dedicated, highly trained, staff members we will also seek to work with local partners who can support the service in ways that we cannot. We believe that partnerships within the local community are vital to our understanding of the needs of the diverse population of the town and we will continue to build on these relationships.

Youth Hub - our new employability service supports local young people to overcome barriers to employment, by raising their aspirations, increasing their work-related skills, linking them to training opportunities and ultimately supporting them into employment. This supports the wider development of our targeted service offer and during 2022/23 we will continue to provide our service which has been recognised as the top performer in the country. It will further raise the profile for Blackburn Youth Zone and reach an extended audience of local young people, additional statutory and non-statutory partners and the local business community.

Youth Zone Darwen - whilst the Blackburn Youth Zone facility is open for all young people within Blackburn with Darwen it was recognised that very few young people from Darwen actually attended. During 2021/22, utilising a local charity's building, we started providing limited services within Darwen itself and it soon became apparent that there was a huge need for us to be there seven days a week and so Youth Zone Darwen was launched. With the help of one of our new trustees, Wayne Wild, we have managed to secure 10 new patrons to specifically support the work in Darwen and during 2022/23 we will be providing *'somewhere to go, something to do and someone to talk'* to seven days a week from Youth Zone Darwen. Because of the limitations of the premises we will again be using other local partners and facilities in order to increase the number of activities that we can offer. We are really excited about the impact that Youth Zone Darwen has already made with a noticeable reduction in anti-social behaviour already being seen in the area.

Trustee Board - following the appointment of the new trustees we will continue to train and develop them, working with OnSide, to ensure that they are fully aware of their new responsibilities.

Business Plan

A 2022/23 business plan has been developed and will be the benchmark against which the Blackburn Youth Zone will be monitored by the Senior Leadership Team monthly and the board bi-monthly. Each programme of work has an associated operational plan, which is fed into the annual objectives of all team members across the organisation.

Trustees Responsibilities

The Charity's Trustees (who are also directors for the purpose of company law) are responsible for preparing the Annual Report (including the Strategic Report) and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2022

Company Law requires the Charity Trustees to prepare financial statements for each financial year. Under company law the trustees must not approve financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company, for that period. In preparing those financial statements, the trustees are required to

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charity SORP 2019 (FRS 102)
- Make judgements and estimates that are reasonable and prudent
- State whether UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare financial statements on the going concern basis unless it is inappropriate to assume the charity will continue in operation

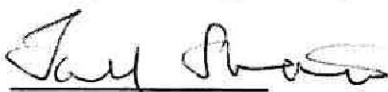
The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving this report;

- There is no relevant audit information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware, and
- The trustees have taken all steps that they ought to have taken to make themselves aware of relevant audit information and to establish that the auditor is aware of this information.

This report was approved by the Board of Directors on 7 December 2022 and on behalf of the board by:



Rt Hon Jack Straw
Trustee

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BLACKBURN YOUTH ZONE

Opinion

We have audited the financial statements of Blackburn Youth Zone (the 'charitable company') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BLACKBURN YOUTH ZONE

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 13, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BLACKBURN YOUTH ZONE

We obtained an understanding of the legal and regulatory framework applicable to the company and the sector in which it operates and considered the risk of non-compliance with applicable laws or regulations.

We determined that the following laws and regulations were most significant: the Companies Act 2006, the Charities Act 2011, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial and Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS102), those that relate to safeguarding and child protection, those that relate to employment law and those that relate to data protection. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment, for example, forgery or intentional misrepresentations, or through collusion.

We obtained an understanding of how the company is complying with those legal and regulatory frameworks by making enquiries of the management. We corroborated our enquiries through our review of board minutes.

Our tests also included agreeing the financial statements disclosures to underlying supporting documentation. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We did not identify any key audit matters relating to irregularities, including fraud.

We also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the management or trustees that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Angela Donohoe FCA (Senior Statutory Auditor)

for and on behalf of
Donnelly Bentley Limited
Chartered Accountants
Statutory Auditors
Hazlemere
70 Chorley New Road
Bolton
BL1 4BY

7 December 2022

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
INCOME FROM:					
Donations and legacies	2	835,837	868,315	1,704,152	1,688,223
Charitable activities	3	24,301	-	24,301	4,969
Other trading activities	4	75,316	-	75,316	52,220
Investments	5	55	-	55	24
TOTAL INCOME		935,509	868,315	1,803,824	1,745,436
EXPENDITURE ON:					
Raising funds		148,442	16,638	165,080	86,467
Charitable activities		626,386	975,094	1,601,480	1,253,037
TOTAL EXPENDITURE		774,828	991,732	1,766,560	1,339,504
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS		160,681	(123,417)	37,264	405,932
Transfers between Funds		-	-	-	-
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		160,681	(123,417)	37,264	405,932
NET MOVEMENT IN FUNDS		160,681	(123,417)	37,264	405,932
RECONCILIATION OF FUNDS:					
Total funds brought forward		420,550	4,888,916	5,309,466	4,903,534
TOTAL FUNDS CARRIED FORWARD		581,231	4,765,499	5,346,730	5,309,466

The notes on pages 23 to 37 form part of these financial statements.

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised during the year.

BLACKBURN YOUTH ZONE

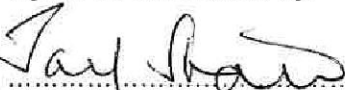
(A company limited by guarantee)

REGISTERED NUMBER: 6944317

**BALANCE SHEET
AS AT 31 MARCH 2022**

	Note	£	2022 £	£	2021 £
FIXED ASSETS					
Tangible assets	10		4,837,840		4,913,604
CURRENT ASSETS					
Stocks	11	-		1,630	
Debtors	12	76,744		75,973	
Cash at bank and in hand		688,786		578,846	
		765,530		656,449	
CREDITORS: amounts falling due within one year	13	(256,640)		(260,587)	
NET CURRENT ASSETS / (LIABILITIES)			508,890		395,862
NET ASSETS			5,346,730		5,309,466
CHARITY FUNDS					
Restricted funds	15		4,765,499		4,888,916
Unrestricted funds	15		581,231		420,550
TOTAL FUNDS			5,346,730		5,309,466

The financial statements were approved and authorised for issue by the Trustees on 7 December 2022 and signed on their behalf, by:



Rt Hon Jack Straw
Trustee

The notes on pages 23 to 37 form part of these financial statements.

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	2021 £	2021 £
Cash flows from operating activities			
Net cash provided by operating activities	17	<u>158,928</u>	<u>503,615</u>
Cash flows from investing activities:			
Dividends, interest and rents from investments		55	24
Purchase of tangible fixed assets		(51,043)	(19,110)
Receipt from sale of tangible fixed asset		<u>2,000</u>	<u>-</u>
Net cash used in investing activities		<u>(48,988)</u>	<u>(19,086)</u>
Change in cash and cash equivalents in the year		109,940	484,529
Cash and cash equivalents brought forward		<u>578,846</u>	<u>94,317</u>
Cash and cash equivalents carried forward	18	<u>688,786</u>	<u>578,846</u>

The notes on pages 23 to 37 form part of these financial statements.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Blackburn Youth Zone meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The company is a company limited by guarantee incorporated in England and Wales. The members of the company are the Trustees named on page 2. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company. The address of the registered office is Jubilee Street, Blackburn, Lancashire, BB1 1EP. The nature of the charity's operations and principal activities are to improve the life chances of young people in the Blackburn with Darwen area, helping them to gain increased levels of confidence and self-esteem and raising their aspirations for the future.

1.3 Income

All income is included in the Statement of Financial Activities (SOFA) once the company has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the company where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES (continued)

1.4 Grants

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.6 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's educational operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

1.7 Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Long-term leasehold property	-	2% straight line
Plant and machinery	-	25% reducing balance
Motor vehicles	-	20% straight line
Fixtures and fittings	-	25% reducing balance
Office equipment	-	33% straight line

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES (continued)

1.8 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

1.10 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.12 Provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

1.13 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES (continued)

1.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the note to the accounts.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.16 Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the test set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK Corporation Tax purposes.

1.17 Judgements and key sources of estimation uncertainty

The preparation of these financial statements require certain judgements, estimates and assumptions that affect the reported amounts of assets, liabilities, income and expenses. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

1.18 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donations	439,252	-	439,252	474,785
Grants	39,088	417,863	456,951	327,053
Government grants	357,497	450,452	807,949	886,385
Total donations and legacies	<u>835,837</u>	<u>868,315</u>	<u>1,704,152</u>	<u>1,688,223</u>
Total 2021	<u>1,214,229</u>	<u>473,994</u>	<u>1,688,223</u>	

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Young People's activity sessions	8,175	-	8,175	1,107
Facility hire	16,126	-	16,126	3,862
	<u>24,301</u>	<u>-</u>	<u>24,301</u>	<u>4,969</u>
<i>Total 2021</i>	<u>4,969</u>	<u>-</u>	<u>4,969</u>	

4. FUNDRAISING INCOME

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Events income	<u>75,316</u>	<u>-</u>	<u>75,316</u>	<u>52,220</u>
<i>Total 2021</i>	<u>52,220</u>	<u>-</u>	<u>52,220</u>	

5. INVESTMENT INCOME

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Bank interest received	<u>55</u>	<u>-</u>	<u>55</u>	<u>24</u>
<i>Total 2021</i>	<u>24</u>	<u>-</u>	<u>24</u>	

BLACKBURN YOUTH ZONE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Donations includes £17,405 (2021:£20,435) of In-Kind Support ranging from food parcels and Easter eggs to truck advertising.

During the year to 31st March 2022, volunteers provided 1,525 hours of support to the Youth Zone, which equates to an average of around 30 hours per week.

6. DIRECT COSTS

	Fundraising expenses	Charitable Activities costs	Total 2022	Total 2021
	£	£	£	£
Catering supplies	-	48,437	48,437	20,070
Commissioning artists	-	7,547	7,547	21,531
Partnership & arrangements	-	215,388	215,388	164,247
Trips and minibus hire	-	18,283	18,283	2,349
Youth activity consumables	-	98,381	98,381	104,107
Fundraising events costs	25,979	-	25,979	7,660
Wages and salaries	81,120	560,210	641,330	458,727
Pension cost	1,445	5,796	7,241	7,808
Professional fees	56,536	-	56,536	27,650
	<u>165,080</u>	<u>954,042</u>	<u>1,119,122</u>	<u>814,149</u>
<i>At 31 March 2021</i>	<u>86,467</u>	<u>727,682</u>	<u>814,149</u>	

7. SUPPORT COSTS

	Fundraising expenses	Charitable Activities costs	Total 2022	Total 2021
	£	£	£	£
Office costs	-	53,720	53,720	49,500
Other building running costs	-	140,157	140,157	119,841
Insurance	-	25,402	25,402	23,790
Other staff costs	-	18,435	18,435	11,283
Other costs	-	79,761	79,761	59,081
Wages and salaries	-	201,029	201,029	128,165
Pension cost	-	4,127	4,127	3,077
Depreciation	-	126,807	126,807	130,242
(Profit)/Loss on sale of tangible assets	-	(2,000)	(2,000)	376
	<u>-</u>	<u>647,438</u>	<u>647,438</u>	<u>525,355</u>
<i>At 31 March 2021</i>	<u>-</u>	<u>525,355</u>	<u>525,355</u>	

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

£16,638 (2021: £6,901) of fundraising costs were attributable to restricted funds and £148,442 (2021: £79,566) were attributable to unrestricted funds.

£975,094 (2021: £571,013) of charitable activities were attributable to restricted funds and £626,386 (2021: £682,024) were attributable to unrestricted funds.

8. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2022 £	2021 £
Depreciation of tangible fixed assets:		
- owned by the charity	126,807	130,243
Auditor's remuneration	<u>8,870</u>	<u>7,930</u>

During the year, no trustees received any remuneration (2021 - £NIL).

During the year, no trustees received any benefits in kind (2021 - £NIL).

During the year, no trustees received any reimbursement of expenses (2021 - £NIL).

9. STAFF COSTS

Staff costs were as follows:

	2022 £	2021 £
Wages and salaries	795,749	555,343
Social security costs	46,610	31,548
Pension costs	11,368	10,885
	<u>853,727</u>	<u>597,776</u>

The average number of persons employed by the company during the year was as follows:

	2022 No.	2021 No.
Fundraising and administration	6	7
Delivery	<u>58</u>	<u>45</u>
	<u>64</u>	<u>52</u>

Average headcount expressed as a full time equivalent:

	2022 No.	2021 No.
Fundraising and administration	6	6
Delivery	<u>30</u>	<u>19</u>
	<u>36</u>	<u>25</u>

BLACKBURN YOUTH ZONE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

No employee received remuneration amounting to more than £60,000 in either year.

Key management personnel are considered to be the Chief Executive, Interim Chief Executive, Head of Operations and Head of Business Management. The total amount of employee benefits paid to the key management personnel for the year was £130,142 (2021 - £138,654).

10. TANGIBLE FIXED ASSETS

	Long-term leasehold property £	Motor vehicles £	Plant and machinery, fixtures and fittings £	Office equipment and computers £	Total £
Cost					
At 1 April 2021	5,515,459	36,594	120,261	72,717	5,745,031
Additions		-	31,559	19,484	51,043
Disposals		(16,800)			(16,800)
At 31 March 2022	5,515,459	19,794	151,820	92,201	5,779,274
Depreciation					
At 1 April 2021	652,662	29,996	86,264	62,505	831,427
Charge for the year	110,309	3,959	7,621	4,918	126,807
Eliminated on disposal		(16,800)			(16,800)
At 31 March 2022	762,971	17,155	93,885	67,423	941,434
Net book value					
At 31 March 2022	4,752,488	2,639	57,935	24,778	4,837,840
At 31 March 2021	4,862,797	6,598	33,997	10,212	4,913,604

On 17 April 2015 the property from which the company operates was legally transferred to the company from Onside Youth Zones.

Onside Youth Zones previously built and developed the property with the support of a £5 million grant provided by the Big Lottery Fund, acting as agent for the Secretary of State.

The Secretary of State holds a legal charge over the company secured on the property, for a period of 20 years from 26 February 2009. The charge has terms associated which if not met by the company could result in the grant becoming repayable.

11. STOCKS

	2022 £	2021 £
Finished goods and goods for resale	-	1,630

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022****12. DEBTORS**

	2022	2021
	£	£
Trade debtors	30,971	33,156
Other debtors	-	3,405
Prepayments and accrued income	45,773	39,412
	<u>76,744</u>	<u>75,973</u>

13. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	65,022	96,521
Other taxation and social security	29,461	19,571
Other creditors	13,861	10,719
Accruals and deferred income	148,296	133,776
	<u>256,640</u>	<u>260,587</u>

14. DEFERRED INCOME

	2022	2021
	£	£
At 1 April 2021	61,042	35,412
Additions during the year	372,253	282,246
Amounts released to income	(399,552)	(256,616)
	<u>33,743</u>	<u>61,042</u>
At 31 March 2022		

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022****15. STATEMENT OF FUNDS****STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers Between Funds £	Balance at 31 March 2022 £
Unrestricted Funds					
General Funds	420,550	822,459	(774,828)	-	468,181
Designated Fund	-	113,050	-	-	113,050
	<u>420,550</u>	<u>935,509</u>	<u>(774,828)</u>	<u>-</u>	<u>581,231</u>
Restricted Funds					
Restricted Funds	26,120	868,315	(881,423)	-	13,012
Property Reserves	4,862,796	-	(110,309)	-	4,752,487
	<u>4,888,916</u>	<u>868,315</u>	<u>(991,732)</u>	<u>-</u>	<u>4,765,499</u>
Total of Funds	<u>5,309,466</u>	<u>1,803,824</u>	<u>(1,766,560)</u>	<u>-</u>	<u>5,346,730</u>

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfer Between Funds	Balance at 31 March 2021 £
Unrestricted Funds					
General Funds	(89,302)	1,271,442	(761,590)	-	420,550
Restricted Funds					
Restricted Funds	19,730	473,994	(467,604)	-	26,120
Property Reserves	4,973,106	-	(110,310)	-	4,862,796
	<u>4,992,836</u>	<u>212,273</u>	<u>(577,914)</u>	<u>-</u>	<u>4,888,916</u>
Total of Funds	<u>4,903,534</u>	<u>1,745,436</u>	<u>(1,339,504)</u>	<u>-</u>	<u>5,309,466</u>

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Restricted Funds	Balance at 1 April 2021	Income	Expenditure	Fund Transfers	Balance at 31 March 2022
	£	£	£	£	£
Eric Wright	-	25,000	(25,000)	-	-
Children in Need	4,057	7,462	(11,519)	-	-
Active Lancaster - Boxing	-	890	(890)	-	-
Digital Future - Lazars	6,669	8,062	(14,731)	-	-
Albert Gubay	2,000	-	-	-	2,000
Oglesby Trust	-	8,358	(8,358)	-	-
Pause 4 Thought –Spring North	-	5,400	(5,400)	-	-
Get Stuck in - HAF - Easter	-	12,561	(12,561)	-	-
Queen's Commonwealth Trust	-	5,000	(5,000)	-	-
Four Acre Trust – Youth Voice	-	20,000	(20,000)	-	-
Canal & River Trust – Level Up	-	6,797	(6,797)	-	-
Population Health Management	-	6,442	(6,442)	-	-
BwD Covid Outreach Grant	-	5,485	(5,485)	-	-
Youth Ambassadors	-	-	-	-	-
Intergration	-	100,000	(100,000)	-	-
Youth Recovery Fund Darwen	-	60,168	(60,168)	-	-
HAF Summer	-	154,800	(154,800)	-	-
HAF Coordinator	-	4,500	(4,500)	-	-
Summer School	-	17,992	(17,992)	-	-
Police Commissioner - Knife Crime	395	-	(159)	-	236
Sports England – Target Sports	-	9,712	(9,712)	-	-
New Ground - HAF	-	7,523	(7,523)	-	-
Onside – Active Youth	-	23,256	(23,256)	-	-
Prudence Trust Wellbeing Worker	-	12,531	(12,531)	-	-
Doyly Carte – The Arts	-	2,944	(2,944)	-	-
Employability	-	130,743	(130,743)	-	-
Tackling Inequalities 2	-	7,006	(7,006)	-	-
Covid SENd	-	1,050	(625)	-	425
HAF Christmas	-	54,000	(54,000)	-	-
UK Youth – Futureproof	-	1,221	(1,221)	-	-
Zone to Home	-	165,764	(163,265)	-	2,499
Onside – Islamic Relief	-	3,648	(3,648)	-	-
Capital Building Project	4,862,796	-	(110,309)	-	4,752,487
New Mini Bus	7,672	-	(3,958)	-	3,714
Sport England (Wheelchairs)	2,387	-	(533)	-	1,854
Active Lancashire (Boxing and UV equipment)	2,940	-	(656)	-	2,284
Total	4,888,916	868,315	(991,732)	-	4,765,499

BLACKBURN YOUTH ZONE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Children in Need	Funding to support our members with additional needs/disabilities in living healthier lifestyles.
Duchy of Lancaster	Funding to support our dance provision
Albert Gubay	To provide food parcels to families during Covid.
Oglesby Trust	To create a culture of health at BYZ.
Get Stuck In – HAF – Easter	Providing positive activity and food through the Easter holidays to young people from disadvantaged backgrounds tackling holiday hunger.
Active Lancashire (Boxing & UV Equipment)	To purchase equipment and run boxing and UV sports.
Sport England	To run weekly boxing, handball, cricket and rugby sessions at BYZ.
Police Commissioner – Knife Crime	Detached work in communities with high ASB to provide positive activity.
Capital Building Project	Monies received for the initial construction and fitting out of the building. The original expenditure relates to the annual depreciation charge.
New Minibus	Purchase of a new minibus.
Sport England (Wheelchairs)	Weekly wheelchair sport activities at BYZ.
Digital Future-Lazars	To set up and run a digital provision at BYZ.
Eric Wright	Funding for the emotional health and wellbeing work done by BYZ.
Pause for Thought – Springnorth	Emotional health and wellbeing – Covid-19 response
Queen's Commonwealth Trust	Supporting young people to set up a social enterprise using digital technology.
Four Acre Trust – Youth Voice	Weekly youth voice sessions.
Canal and River Trust	Paddlesports training and development of staff and weekly paddlesports sessions.
Population Health Management	Covid response – supporting young people with their emotional health and wellbeing.
BwD Covid Outreach Grant	Outreach to support young people through the pandemic with signposting and advice.

BLACKBURN YOUTH ZONE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Youth Ambassadors Integration Funding	Partnership approach across the borough to increase social integration and social inclusion with young people.
Youth Recovery Fund Darwen	To run 3x a weekly youth work session in Darwen.
HAF Summer	Providing positive activity and food through the summer holidays to young people from disadvantaged backgrounds tackling holiday hunger.
HAF Co-ordinator	Funding for the co-ordinator of the summer HAF programme.
Summer School	Two weeks of provision of positive activity as we emerged from covid
New Ground HAF	Four weeks of positive activity and food provision through the summer holidays.
Prudence Trust Wellbeing Worker	Health and wellbeing evaluations in session and signposting for support where needed.
Doyle Carter – The Arts	To deliver weekly performing arts sessions.
Tackling Inequalities	Paddlesports training/delivery of paddlesports
Covid SEND	To advise young people who have increased vulnerabilities on how to be safe around covid whilst providing access to provision.
HAF Christmas	Providing positive activity and food through the Christmas holidays to young people from disadvantaged backgrounds tackling holiday hunger.
UK Youth – Future Proof	Programme to support youth workers with the tools and time to work with young people to build practical, essential life skills around challenging topics.
Zone to Home (Lancs Lab)	Digital activity and food parcels delivered to disadvantaged families
Onside – Islamic Relief, Strong Sisters	Weekly female empowerment/cohesion sessions.
Active Lancashire	Boxing equipment to support our boxing provision. Weekly boxing sessions at BYZ.
Onside Active Youth	The project aims to increase young people's levels of physical activity, specifically for those who are currently inactive.
Employability	Various projects to help young people, particularly those with special needs, get into employment or training.

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022****Designated Fund**

The designated fund is a fund to support the work of Youth Zone Darwen.

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	85,352	4,752,488	4,837,840
Current assets	752,519	13,011	765,530
Creditors due within one year	(256,640)	-	(256,640)
	<u>581,231</u>	<u>4,765,499</u>	<u>5,346,730</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	50,807	4,862,797	4,913,604
Current assets	630,330	26,119	656,449
Creditors due within one year	(260,587)	-	(260,587)
	<u>420,550</u>	<u>4,888,916</u>	<u>5,309,466</u>

17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income /(expenditure) for the year (as per Statement of Financial Activities)	37,264	405,932
Adjustment for:		
Depreciation charges	126,807	130,243
Dividends, interest and rents from investments	(55)	(24)
Profit on the sale of fixed assets	(2,000)	376
Decrease/(increase) in stocks	1,630	403
(Increase)/decrease in debtors	(771)	(32,529)
(decrease)/increase in creditors	(3,947)	(787)
Net cash provided by operating activities	<u>158,928</u>	<u>503,614</u>

BLACKBURN YOUTH ZONE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

18. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2022 £	2021 £
Cash at bank and in hand	<u>688,786</u>	<u>578,846</u>
Total	<u>688,786</u>	<u>578,846</u>

19. PENSION COMMITMENTS

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £11,368 (2021 - £10,885). Contributions totaling £2,323 (2021 - £2,050) were payable to the fund at the balance sheet date and are included in other creditors.

20. RELATED PARTY TRANSACTIONS

AH Graham, who is a trustee, is a director of Graham & Brown Limited. During the year, this company made donations totaling £25,000 (2021 - £25,000) and sponsorship of events of £100 (2021-£nil).

DJ Gorton, who was a trustee until 31 October 2021, is a partner in PM+M Solutions for Business LLP. During the period that he was a trustee, the LLP made donations totaling £6,000 (2021 - £10,000) and sponsorship of events of £100 (2021 - £nil) and provided services of £2,142 (2021 - £2,728).

A Bromley who was a trustee until 31 January 2022 and E Swan who has been a trustee from 10 March 2022, are partners of Forbes Solicitors. During the year, Forbes Solicitors made donations totalling £10,000 (2021 - £10,000) and sponsorship of events of £100 (2021 - £nil) and provided services of £nil (2021 - £1,200). Included within trade creditors is £nil (2021 - £nil) due to Forbes Solicitors.

EA Sidat, who is a trustee, is a director of AMS Accountants Group Limited. During the year the company made donations of £10,500 (2021:£3,333).

21. CONTROLLING PARTY

There is no controlling party.