

REGISTERED NUMBER: 6944317
Charity number: 1135949

BLACKBURN YOUTH ZONE

TRUSTEES' REPORT AND
FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

DonnellyBentley
Chartered Accountants
Hazlemere
70 Chorley New Road
Bolton
BL1 4BY

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BLACKBURN YOUTH ZONE

(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2021

Trustees

Rt Hon J W Straw (Chairman)
A H Graham
A Bromley
D J Gorton (resigned 31 October 2021)
A Durkin (appointed 18 February 2021 and resigned 31 October 2021)
H E Taylor (resigned 1 June 2021)
E I Sidat (appointed 18 February 2021)
J Carson (appointed 28 September 2021)

Senior Management Team

Hannah Allen – Chief Executive
Zaffer Khan - Interim Chief Executive (December 2020 – June 2021)

Company registered number

6944317

Charity registered number

1135949

Registered office

Jubilee Street, Blackburn, Lancashire, BB1 1EP

Independent auditors

DonnellyBentley, Hazlemere, 70 Chorley New Road, Bolton, BL1 4BY

Bankers

HSBC, 60 Church Street, Blackburn, Lancashire, BB1 5AS

BLACKBURN YOUTH ZONE

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2021

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their report and the audited financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities (FRS102) in preparing the annual report and financial statements of the charity.

Strategic Report

A message from our CEO - Hannah Allen

Reflecting on this year, it has been amongst the most challenging that Blackburn Youth Zone has faced in its 10-year history. However as an organisation the impact BYZ has made on our members has probably been the most rewarding. The COVID-19 pandemic brought disruption and uncertainty to our organisation and to all our members, team members and stakeholders across our community. Despite the challenges of 2020, we have so many reasons to be proud. Although we had to adapt and deliver in different ways, BYZ remained there for young people; through online activities, welfare calls and outreach activities, launching projects to support some of our most vulnerable families. #WhateverItTakes

Our team, volunteers and Patron & Business networks have remained committed to supporting young people. We are so grateful to all our existing donors for supporting us through the pandemic raising more funds this year than ever, and creating new and exciting ways to raise funds. We have also diversified our fundraising efforts and increased our grants from trusts and government departments by 160%. As well as this our amazing volunteers have donated over 13,000 hours of their time to support their community through BYZ.

In responding to all the challenges we faced this year, we were guided by our HEART values as individuals and an organisation. We always stayed true to our purpose of raising aspirations and changing the lives of thousands of young people who call Blackburn with Darwen their home.

Overview of the year

In order to deliver services face to face, digitally and welfare calls across the year, 7 days per week at no cost to the young people this year, we relied on fundraising. In 20/21 the Local Authority funding accounted for 9.9% of our annual turnover. We are grateful for the generous support of Blackburn with Darwen Council, and to our Patrons who continue to renew and help us build our network.

Investment from Patrons accounts for 24.1% of our annual income. Our fundraising efforts to keep the community and supporters engaged accounted for 3% of BYZ income, a great achievement in such difficult times. We benefited from the OnSide network this year receiving £551,844 in vital funds accounting for 31.6% of income in 20/21. This year we have seen substantial growth with Grants, Trusts and foundations success increasing income from 19/20 £263,823 to £637,170 2020/21, accounting for 36.5% of our income, an increase of 141% from 19/20.

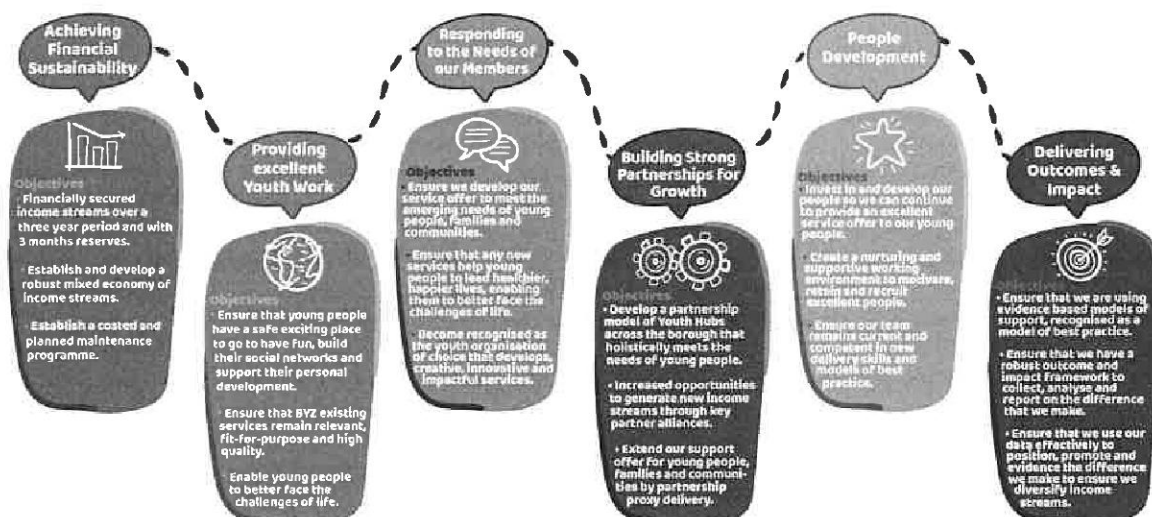
We reviewed our five year strategy throughout the year to ensure the now drastically changed needs of young people are met. Our core strategic objectives for 2020-25, to ensure that any developments and activities are contributing towards the growth and sustainability of the organisation, its people and members.

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Our six strategic goals are:



The Trustees have given due consideration to the Charity Commission published guidance on the operation of the public benefit requirement and are satisfied that this requirement is met by carrying out the activities as described in this report.

Blackburn Youth Zone Objectives

Blackburn Youth Zone's objectives are to help educate children and young people resident in the North West of England through their leisure time activities. Blackburn Youth Zone does this by promoting their full physical, mental and spiritual potential in order that they may grow to full maturity as individuals and members of society and that their quality of life may improve.

Vision - where we want to be

Blackburn Youth Zone to be at the heart of the community, collaborating to create a more cohesive and prosperous Blackburn and Darwen.

Mission - our purpose

To inspire all, to have fun, meet different people, try new things and challenge themselves to be the best they can be.

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Blackburn Youth Zone Values

| We will | |
|----------------|---|
| Honesty | <ul style="list-style-type: none">- Inspire our young people and demonstrate that what we say is what we do- Be challenging of each other for the benefit of our young people, remembering to be kind always |
| Excellence | <ul style="list-style-type: none">- Strive to set new and exciting standards in youth work practice- Keep a keen eye to the future and the opportunities it presents |
| Accountability | <ul style="list-style-type: none">- Take responsibility for our personal contribution to our strategy, ensuring that young people are at the H.E.A.R.T. of everything we do- Operate along sound business and financial principles, modelling ourselves on national sector-leading organisations |
| Respect | <ul style="list-style-type: none">- Inspire positive change and personal development through our own example, expecting the same from our young people- Listen, even to those who think they have no voice |
| Teamwork | <ul style="list-style-type: none">- Work across and form new partnerships as these are critical to our success.- Support together, our young people in all their richness and diversity and always according to their needs |

The Impact of COVID-19

Our response to COVID-19 has consistently focused on ensuring our members and young people across the community could access support, whether that was digital, face to face, an essential meal or a welfare call to ensure they are supported through such a challenging year. This year, we reflect on the serious challenges and uncertainty our organisation and our colleagues have faced. It has been difficult, but every member of our team at Blackburn Youth Zone rose to the test and went above and beyond to help each other and those in their communities and Blackburn with Darwen as a whole. During the Covid period the Board met (online) weekly and continuously provided guidance and support to help our team do the right thing. We are very proud of the role everybody at Blackburn Youth Zone has played during the pandemic.

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In March 2020, the Government Covid restrictions meant that we had to close our doors. However, we adapted to do what we do best and deliver the best quality youth work we can with what we have. Digitally over Zoom we reached over 5,000 young people, Blackburn Youth Zone fed the community, serving over 25,000 meals with support from our local community and grant funders. When restrictions loosened over the summer and towards the end of the financial year we were also able to deliver various high profile projects funded by our Network, OnSide, through the Department of Culture, Media & Sport which gave Blackburn Youth Zone the funding and support to give valuable and much-needed opportunities to our young people at such a difficult time.

Food for All

Blackburn Youth Zone launched its food offer on the first day of the lockdown, providing healthy, cooked meals to young people and their families every day throughout the crisis. In total, in collaboration with partners, we have supported the distribution of over 25,000 meals to members of the community in need during the crisis.

Safety for All

It is essential to us that Blackburn Youth Zone is a safe place to visit and work and we are pleased that 99% of our team felt safe working at the youth zone and hubs across the borough. We have made significant investments in safety and social distancing measures across our facilities so that everyone involved at the youth zone can continue to work and visit with confidence. Our improvements included limits on the number of young people as per the National Youth Associations guidance, social distancing signage, sanitising stations, protective screening at our kitchen and reception, and face coverings and other protective equipment for the team, visitors and members of the youth zone.

Support for our Team

We have more than 100 team members, including volunteers, across Blackburn Youth Zone who have consistently shown dedication, despite any personal challenges they have faced due to the pandemic. Everyone's circumstances are different but we ensured our most vulnerable colleagues remained at home on 90% pay when government guidance advised that they should shield. To cover absences and to help meet increased demand, we recruited community & patron volunteers to help with our food campaigns to ensure there was enough support. At the end of the year, we recognised the contribution of our frontline and back-office colleagues, with a thank you gesture for their hard work at the end of 2020. It has also been important to recognise the mental health challenges of this year too, and we made the government-funded Able Futures support available as free support tools to team members as well as virtual team socials and 'Team Huddles' to ensure everyone had someone to speak to and connect with.

Support for our Members

Although these are such unprecedented times, the paradox of COVID-19 is a hugely increased demand for our services and young people needing us now more than ever. Our team of youth & playworkers have been reporting on average 8 safeguarding concerns a week – double the norm. Of these, mental health concerns have nearly doubled (30% vs 17% pre-crisis). Domestic violence concerns have tripled, from 5% to 15%. Increased numbers of self-harm, physical abuse, child sexual exploitation and domestic violence concerns have also been reported.

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In May 2020, 344 young people took part in an online consultation showing 67% had struggled through the crisis and asked for support from BYZ, specifically with their mental health and emotional wellbeing. 93% told us they had greatly missed the face to face support they would normally receive from BYZ, with 58% describing feeling lonely. 31% shared that their family was struggling for money due to COVID-19 redundancies and job losses. 76% were worried that loved ones might die from COVID-19. To ensure we supported all young people:

Health & Wellbeing: We spoke to 354 young people, through consultations, 67% of young people stated they had struggled through the crisis and had benefited from the support BYZ has provided them with. During the crisis, we cooked 9,520 healthy wholesome meals and worked collaboratively with partners to support the distribution of 10,520 meals to members of the community. We have provided 2,476 welfare calls to our most vulnerable young people. 12 of our most vulnerable young people have received 1-2-1 digital mentoring sessions each week delivered by volunteers. We have provided 150 members with personal care products such as toilet rolls and sanitary products.

Social Integration: We celebrated cohesion and social integration by bringing 70 members from across the community together to celebrate the boroughs first online community Iftar. The initiative was supported by up to 30 volunteers from BYZ's patron network including BAE Systems, Canopies UK, Granby Marketing, Graham & Brown and PM+M.

Skills & Aspirations: Supported 903 young people through targeted youth support via our 'Internet Youth Club' and our 'Youth Zone at Home' programme on social media. 115 young people have benefited from a range of different employability opportunities providing them with essential skills and techniques. 30 local businesses came together to share their COVID-19 preparations via the BYZ Patron virtual breakfast series. Over two events in March and June, business leaders discussed their concerns and shared learnings about furlough, health and safety and business continuity. In the first session we heard from our Chairman Rt Hon Jack Straw and our Treasurer David Gorton, Partner of PM+M. The next event was hosted by Hannah Allen BYZ CEO with guest speakers Michelle Mellor MD from Cummins Mellor and Fiona Eason, former People & Culture Director from Crown Paints, with legal support from Emma Swan from Forbes Solicitors.

Partnerships

Partnership working and multi-agency teams enable the borough to be innovative and responsive to the needs of our young people. The multi-agency teams already in place in the borough are achieving better outcomes for young people. (Blackburn with Darwen Adolescent Strategy, 2019). Blackburn Youth Zone are passionate about working in partnership with like-minded organisations across Blackburn with Darwen to achieve remarkable outcomes for young people; in 2020/21 we did this by:

- being committed to working in partnership to deliver a service that is responsive to the priorities of the borough and the individual needs of our young people. This is exemplified by our lead role in the Strategic Youth Alliance and this year our active role in the borough's Crisis Response Food Group.
- Throughout the crisis, Blackburn Youth Zone has supported multi-agency teams in place within the borough by providing a safe space and positive activity to 51 young people with key workers.
- Despite the crisis and lockdown restrictions our offer has continued to complement the neighbourhood provision providing a minimum of 40hours of provision a week across 7 days a week with up to 20 activities a night.

There has been a shift in the nature of young people's vulnerabilities and the intensity of particular needs during the COVID-19 pandemic. Nationally we have seen increasing concerns around mental and physical health, online grooming and radicalisation, a rise in domestic abuse and emotional abuse against children, as well as concerns around the widening socioeconomic gap due to unemployment, poverty and disparities in access to education and digital connectivity (National Youth Association, 2020)

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- We have supported 309 of our most vulnerable members with effective intervention throughout the crisis. This included weekly wellbeing calls, digital mentoring, positive activity and providing meals.
- We have made 99 referrals to specialist services to support young people with early intervention.
- 11 Blackburn Youth Zone staff members trained in Youth Mental Health First Aid, putting us in a strong position to support young people with emerging needs from the pandemic.
- 8 young people benefited from the Pause for Thought programme delivered by Blackburn Youth Zone. The programme delivered by partners across the borough offered therapeutic support to young people aged 10-14.

The Impact of Blackburn Youth Zone

To develop & offer high-quality services that meet young people's needs in 2020/21

Blackburn Youth Zone opens 7 days per week, currently for free, providing a full range of activities including Dance, Sports, Arts and Health and Wellbeing for the ages of 8-12 Juniors and 13-19 Youth. As well as our age ranges, the team have developed and adapted a new and inspiring programme incorporating our core offers including the introduction of a new Health & Wellbeing offer as well as a number of vital projects delivered across the sessions.

The impact we've had:

5,000 Young People throughout 2020. We have made a difference to over 5,000 young people across Blackburn with Darwen.

3,120 hours of youth work delivered across the year providing young people with somewhere to go, something to do, someone to talk to.

903 Young people continuously supported each week through the Coronavirus Crisis. When the coronavirus (COVID-19) crisis hit in March 2020 Blackburn Youth Zone adapted quickly to ensure that we were continuing to meet the needs of the children and young people of Blackburn with Darwen.

40% of our membership comes from the BAME community with a 68% increase in young people (YP) from a BAME background attending Blackburn Youth Zone since 2012. Having mixed social networks consisting of people from different ethnic and material backgrounds, helps aid social mobility reducing the risk of entrenched poverty later in life.

45% of our active members come from the top 10% of most deprived wards in the country.

34% of Blackburn Youth Zone members come from the top five areas with the highest current reported antisocial behaviour (ASB).

18% of the borough's looked-after children attend Blackburn Youth Zone on average of once every two weeks. **444** hours of mentoring. This year our mentoring programme has taken place through both digital and face-to-face. In total 37 young people have benefited from a 1:1 mentor to support them.

544 young people have benefited from employability support through engaging with our highly tailored employment training courses.

11 Blackburn Youth Zone staff members trained in Youth Mental Health First Aid, putting us in a strong position to support young people with emerging needs from the pandemic

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Youth Zone in Darwen

Blackburn Youth Zone has been operating in Darwen since August 2020, offering free open access for young people aged 8-21. Young people can engage in a wide array of enriching activities, focused on improved outcomes relating to health and wellbeing, skills and aspirations and social integration.

In total there are 26,741 young people in Blackburn with Darwen of which just over 10,000 live within the Darwen area (37.4%). Whilst we have an established youth zone located in the town centre of Blackburn, we know that many young people from Darwen (and the more rural outskirts of Blackburn with Darwen) are not accessing our provision, support and activities due to a number of factors. In Blackburn with Darwen, there are 14 communities identified as being in the top 5% of the most deprived areas nationally, 4 of which are located in the centre of Darwen, with 2,900 young people living in food poverty and the 5th highest child poverty rate nationally (5,600 young people within Darwen).

Our Youth Zone provision in Darwen provides local young people and communities exactly the same life-changing, beneficial opportunities as those young people accessing our Blackburn offer. Reducing inequalities, whilst improving outcomes and impact for the young people of Darwen. Since opening in August, following government guidance, we have delivered 208 hours of service enabling 136 local young people to benefit from attending the centre.

In a recent consultation with our members and parents in Darwen young people reported:

- 92% agree or strongly agree our services meet their expectations
- 98% agree or strongly agree they feel safe
- 86% feel they have learnt a new skill
- 100% of parents would recommend our services

Outcomes through our strategic pillars

Our mission is to support young people with their skills and aspirations, health and wellbeing and social integration, levelling the playing field by providing them with the same choices, quality of life opportunities and aspirations. Inspiring young people to have fun, meet different people, try new things and challenge themselves to reach their full potential in life.

Health & Wellbeing

Blackburn with Darwen is the 9th most deprived area within the IOD, with a third of the population living in income deprived homes and 40% of young people now living in poverty.

This year we have worked collaboratively with partners and supported the distribution of over 25,000 meals to members of the community in need during the COVID-19 crisis.

We have provided 4,353 welfare calls to our most vulnerable young people.

37 of our most vulnerable young people have received 121 digital mentoring sessions each week delivered by volunteers.

We have provided 550 young people and members of the community with personal care products such as toilet rolls and sanitary products.

We worked alongside 13 community partners to distribute 1,200 Health & Wellbeing Christmas Stockings to the most vulnerable young people in the community.

50 young people aged 8-12 have taken part in targeted early intervention emotional health and wellbeing programme 'Mind Moose' focusing on areas that young people identify as needing the most support with.

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An average of 1,300 young people a month have taken part in activities supporting health and wellbeing through our digital and face-to-face delivery.

Skills & Aspirations

Despite the pandemic, an average of 1,138 young people every month have benefited from taking part in skill-building activities at Blackburn Youth Zone, this includes face-to-face activity and digital activity.

544 young people have benefited from a range of different employability opportunities providing them with vital skills and techniques.

164 young people have gained accreditations such as Food Hygiene Level 1, First Aid, Canoeing 1 Star and Sports Leaders.

Over 250 local secondary school pupils signed up to take part in the highly popular Blackburn Youth Zone Gatsby Project. The project saw 11 secondary schools engaging with 8 local businesses around employability opportunities available to them.

36 young people have been provided with targeted wrap-around support for young people who may be at risk or have disengaged from mainstream education through our transitions programme.

This year we have embedded our Youth Voice programme which so far has engaged 84 young people. Actively creating an environment and culture where young people's opinions and contributions are encouraged, valued, and recognised.

Through DCMS funding Blackburn Youth Zone funded 8 local organisations to provide end to end opportunities for 264 young people in Blackburn with Darwen, with the outcome of 'levelling up' aspirations, ambition and opportunities for young people harnessing the reach, vision, resources and opportunities in each organisation.

Social Integration

During Ramadan, we ran the borough's first-ever online Iftar where over 70 people from different backgrounds came together to share an Iftar video call. The Big Iftar event was arranged with the help of the Youth Ambassadors and Community Ambassadors, both projects delivered through the Our Community, Our Future social integration programme.

In December we launched our Citizens Jury project. The project saw 15 young people from the Bastwell, Shear Brow & Corporation Park and Audley areas of Blackburn come together to inform and educate young people in these areas on the consequence of not complying with local restrictions.

Throughout October we celebrated 'Black History Month' with 492 young people taking part in a wide range of activities and exploring how it was relevant, especially given the Black Lives Matter campaign.

30 senior members took part in a community integration project highlighting their opinions on racism in our communities. The open debate sessions allowed young people to understand each other better and what barriers one another face.

During the summer we delivered a social action project, to address and remove upsetting and discriminative graffiti. The project engaged 7 local young people who went through a process of group team building, community consultation, community debate and then continued to replace the graffiti with an art piece that had the contribution, views and thoughts of the wider community.

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Project Highlights

| Links to BYZ Strategic Pillars | Projects | Output (new members/visits/number of sessions) | Outcome (feedback, impact, quotes etc) |
|--------------------------------|----------------------|---|--|
| Skills and Aspirations | Gatsby Masterclasses | Over 250 local secondary school pupils signed up to take part in the highly popular Blackburn Youth Zone Gatsby Project. The project saw 11 secondary schools engaging with 8 local businesses around employability opportunities available to them | 100% of schools who participated said the masterclasses were beneficial for their pupils 100% of schools who participated have asked for future masterclasses "Thank you for all the work you and the Youth Zone have put in this term, the Gatsby masterclass programme has been excellent. Very well organised. One of the girls who attended regularly has just been awarded Head Girl." - Andrew Larking, Careers/Personal Development Lead Our Lady & St John Catholic College |
| | Get a Job | 16 young people aged 16-25 who were NEET (Not in Education, Employment or Training) completed a 6-week programme supporting them with employability skills. All young people completed a level 1 accreditation in customer service. | 80% of the young people moved into education, employment or training. "The Get a Job course was really useful, I learnt a lot about interview skills and after the course got a job through the Kickstart programme" - Project Participant |

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| | Dare to Dream | Working with 280 young people from disadvantaged backgrounds. Providing opportunities for them to get insight into different careers available to them. | <p>"I have to applaud your choice of speaker at today's session in Medicine. She was a real inspiration and the fact she was quite local to us and had failed to get into Medicine originally was a real inspiration for young people. She was very clear in her explanation of the route in and so I would highly recommend that schools access the recording if they can."</p> <p>- New Directions Career service</p> |
| | HAF Summer programme | Young people were given the opportunity to gain a level 1 accreditation including food hygiene, first aid, sports leaders, NICAS climbing (available in total) through our summer HaF programme funded by the Department of Education. | <p>164 young people received an accreditation in an area of their choice.</p> <p>89% of young people stated they had grown in confidence from taking part in the programme</p> |
| | Transitions | 36 young people in school years 9-11 who had become disengaged with school due to the pandemic attended BYZ daily for 6-8 weeks. Through both academic and pastoral support young people worked towards re-engaging with school. | <p>100% of young people were supported back into school</p> <p>"Youth zone has supported pupils who are hard to reach to attend the workshops and get more involved with their education. Pupil enjoyment and learning new skills has shown through their commitment to the project"</p> <p>- Billy Begum, Teacher St Thomas School</p> |

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| | Youth Hub | <p>BYZ provided funding to 8 local partners to come together through a place based approach to support young people moving into EET.</p> <p>Delivered over 6 months with the aim of reaching some of the hardest to reach young people in the borough.</p> | <p>916 young people benefited from the project through face to face delivery/detached work with 212 of these moving into education, employment or training.</p> <p>"Thanks to the Youth Hub project I am now about to start an apprenticeship"</p> <p>- James, project participant</p> |
| Social Integration | Citizens Jury | <p>15 young people from different backgrounds came together to explore the views of different communities during the pandemic. Speaking with members of the community who had been directly impacted by Covid-19 they created a short film to showcase their findings.</p> | <p>13 of the 15 young people reported a greater understanding on the Covid-19 restrictions/guidance</p> <p>13 of the 15 young people reported that they would try to follow the guidance more</p> |
| | The Big Iftar | <p>We celebrated cohesion and social integration by bringing 70 members from across the community together to celebrate the boroughs first online community Iftar.</p> | <p>"I am delighted to be part of this event to share with everyone how the Muslim community open their fast and how Ramadan is not simply an exercise in fasting during the day and binge eating during the night. This year's Ramadan, due to the lockdown, will be remembered by Muslims across the globe as a special one and will be recorded in the history books. Ramadan is the chance for a spiritual boost, with lessons to be applied long after the month is out."</p> <p>- Project participant Umaimah</p> <p>"It was wonderful to see so many people sharing a meal together in this new way. The current lockdown is a difficult time for so many people, but we've shown that as a community we can still come together, and support one another"</p> <p>- Rebecca Ramsay, Our Community, Our Future programme manager 2020</p> |

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| Health and Wellbeing | Covid emergency food response | We worked collaboratively with partners and supported the distribution of over 25,000 meals to members of the community in need during the COVID-19 crisis. | <p>"Blackburn Youth Zone has been a lifesaver, delivering food daily. I relied on that food to feed my children, I was really worried I wouldn't be able to feed them"</p> <ul style="list-style-type: none"> - BYZ member parent <p>"My brother and I want to thank you from the bottom of our hearts. You have provided food for our vulnerable mum during the covid crisis when she needed it the most"</p> <ul style="list-style-type: none"> - BYZ member <p>"A huge thank you to Blackburn Youth Zone who are going above and beyond to provide meals to families who need them"</p> <ul style="list-style-type: none"> - BwD Care Network |
| | Mentoring | <p>37 of our most vulnerable young people have received 121 digital mentoring sessions each week delivered by volunteers.</p> <p>In total we delivered 444 hours of mentoring.</p> | <p>"I've allowed someone to support me in every way possible and to share my feelings with someone I trust. BYZ have helped me with my mental health during the pandemic which in result has had a huge impact on me planning my future"</p> <ul style="list-style-type: none"> - Matthew, BYZ member |
| | HAF Summer 2020 | <p>656 individuals per day benefited from engaging with positive activity and healthy meals.</p> <p>In total we had 10,496 engagements with young people over a 4 week period during the summer holidays</p> | <ul style="list-style-type: none"> - 96% of young people agree/strongly agree they are happy with our service. - 89% of individuals stated they have grown in confidence since attending HAF. - 87% of young people said the online activity helped them connect with others. - 100% of young people said they felt safe while online with Blackburn Youth Zone services. - 78% of young people felt they learnt a new skill. |

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| | Health & Wellbeing Christmas Stocking | Blackburn Youth Zone created 1200 Christmas Health & Wellbeing stockings. The stockings contained a number of activities and signposting information for young people over the Christmas period. In total we worked with 21 partners to ensure we reached young people across the whole borough who needed them the most. | <p>"I really struggle with anxiety and the pandemic has made it worse. The Youth Zone has supported me loads even when I couldn't come in. The stocking had lots of activities and information in to support me over Christmas"</p> <p>- Ami, BYZ Member</p> |
| | Mind Moose | 53 young people aged 8-12 took part in an early intervention emotional health and wellbeing online programme 'Mind Moose'. Young people with support from our staff learnt how to look after their minds, keep their brains healthy, deal with emotions, develop resilience and flourish | <p>"I like Mind Moose because I am in a session where I can work on my own and talk about my life"</p> <p>- Harry, project participant</p> <p>Following the Mind Moose sessions, young people took part in a thorough discussion and shared ideas with confidence, which was really good to see. It has helped them with coping mechanisms for when they have made a mistake, and they have also learnt the importance of being kind to themselves and doing acts of kindness towards others</p> <p>- 1 Voice, partner organisation</p> |
| | Winter Warmer | The winter warmer project engaged with 845 young people and families from across the borough by providing warm essential items during the winter period. | <p>Our students need the support, as a lot of their families have had reduced income so are struggling, the pupils really enjoyed having an item of clothing to keep them warm, thank you Blackburn Youth Zone and the winter warmer project.</p> <p>- Deputy Head Teacher, SEMH School</p> |

Fundraising & Income Streams

For every **£1** of funding which we receive from Blackburn with Darwen council, Blackburn Youth Zone raises **£10. £3.10** of this comes from the business community and individuals who support Blackburn Youth Zone. Blackburn Youth Zone is the most successful youth zone for attracting and sustaining high levels of donations from local businesses.

Blackburn Youth Zone's Business Development Team's objective is to generate income to ensure we are able to achieve our vision to be at the heart of the community, collaborating to create a more cohesive and prosperous Blackburn and Darwen.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Patron involvement

Blackburn Youth Zone is supported financially by our generous network of Patrons, who donate unrestricted funding. We are thankful to the following Patrons who supported us in 2020/21:

| | | | |
|------------------------|---------------------|-------------------|-------------------------------|
| Bowland Trust | Brian Mercer Trust | Crown Paints | Graham & Brown |
| Senator | Totally Wicked | JMWM Foundation | Accrol Papers |
| Forbes Solicitors | Peter Cummings | PM+M Accountants | Napthens Solicitors |
| BAE Systems | Pets Choice | Blackburn College | Cardboard Box Co. |
| Tensar | AMS Accountants | Star Tissues | Silicone Engineering |
| Peter & Linda Street | Star Academies | Vision Support | Canopies UK |
| Businesswise Solutions | Fagan & Whalley | MDS Healthcare | Educational Partnership Trust |
| Sagar Insurance | Vital Life | Nybble IT | Granby Marketing |
| Dinner Lady Vape | Fogarty's Insurance | | |

In-Kind Support

During the pandemic, we have received £20,435 of In-Kind Support. We are grateful to our Patrons & Supporters who provided support in kind:

- Graham & Brown - Paints and wallpaper
- Pets Choice - Christmas stockings
- Crown Paint - Paints for the building upgrades
- Bright Blue Foods - Mince pies
- McDonald's Darwen - soft drinks throughout the pandemic
- BRCT - soft drinks throughout the pandemic
- HSL - Lights
- Accrol - Toilet rolls through the pandemic
- 2BR & 24 Laundromat - Toys at Christmas
- Morrisons - Selection Boxes
- Boohoo - Vital warm essential clothing
- Fareshare - Food
- Nybble IT - Easter Eggs
- Nybble IT - IT equipment for young people
- Lazar Family - Raspberry Pie IT equipment for young people
- Senator - Easter Eggs
- Cardboard Box Company - various cardboard items including food parcel boxes for the Easter Zone to Home boxes.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Grant Funding

Grant funding is a main source of income for Blackburn Youth Zone. The 2020/21 was an unprecedented year with funding available for charities and community groups. Our investment into applying for trusts and grants proved a success with BYZ applying for and receiving £637,170 from a variety of funders. Our biggest funder this year was the Department of Culture Media & Sport (DCMS) through the OnSide Foundation. Through being a Youth Zone in the OnSide Network we were able to access funding for projects totalling £200,732 (included in the grants total above) as well as a further £212,718 towards our general core running costs. The CMC project enabled us to deliver high profile, high impact projects (as seen in Project Highlights) to young people who needed us most.

Events, Gift Aid & Community Fundraising

Due to COVID restrictions, our usual events were all cancelled in line with government guidelines. We have been able to gift aid a significant amount from patron contributions, community fundraising and one-off donations, in total we received from Gift Aid £9,293.

We were fortunate to have many supporters who still fundraised for Blackburn Youth Zone including Cummins Mellor who raised over £10,000 for the Youth Zone with a virtual quiz. In total, our community fundraising target was exceeded significantly raising a total of £52,220. This total included the Big Give Christmas Campaign which raised an additional £30,000 for Blackburn Youth Zone's mentoring project. Donations made to this project during the week-long campaign were match funded by pledges from the Cardboard Box Company.

Facility Hire

Due to COVID restrictions, our plans for Facility Hire were cancelled in line with government guidelines.

Coronavirus Job Retention Scheme

When the lockdown was announced in March 2020 the BYZ board made the decision to take advantage of the furlough scheme instead of laying off team members who were unable to work. We claimed a total of £83,549 across the year to help support paying the BYZ team when the youth zone could not open as well as to support those who were advised to shield.

Structure, Governance and Management

Blackburn Youth Zone is a registered charity and a company limited by guarantee without share capital. Blackburn Youth Zone is registered under the Companies Act 1985, registration number 6944317. The company is governed by its Memorandum and Articles of Association, dated 25th June 2009. Management of the company's affairs is vested in the trustees.

In the event of a winding-up, the present members and those who have ceased to be a member within one year of such event have guaranteed liabilities of the company to the sum not exceeding one pound each year.

Organisational Structure

Blackburn Youth Zone is governed by its Board of Trustees, who are also Directors for the purposes of Company Law, which retains overall responsibility for the strategic direction and the policy of the organisation. The Trustees carry ultimate responsibility for the conduct of Blackburn Youth Zone and for ensuring that the charity satisfies its legal and contractual obligations.

A Chief Executive is appointed by the Board to manage the day to day operations. To facilitate effective operations the Chief Executive has delegated authority as approved by the Board for all operational matters including finance, human resources and operational delivery. During the period from December 2020 - June 2021 BYZ was managed by an interim CEO whilst our permanent CEO was on maternity leave. The board approves the strategic plan and annual Business plan and scrutinises business performance including financial performance as well as providing advice to the Chief Executive on operational matters of performance.

The pay of the Chief Executive Officer is reviewed annually by the Board of Trustees, benchmarking their salaries against those of similar Youth Zones within the OnSide Network.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Blackburn Youth Zone is part of the network of Youth Zones established by OnSide Youth Zones (Charity Registered in England & Wales no: 1125893). Many of the operational policies and procedures of the Youth Zone are influenced by being part of this wider network.

Board of Trustees

The Board of Trustees is composed of 5 Directors representing the public, private and third sector. They are supported by representatives from the Local Authority and private sector that provide additional expertise but do not have voting rights.

Trustees can be nominated for a fixed or indeterminate period of time. One third of the Directors will retire by rotation at each AGM, retiring Directors can be re-appointed.

The Trustees normally meet on a bi-monthly basis however due to the pandemic the board met on a weekly moving to a monthly basis to scrutinise finance and performance.

New trustees will be recruited according to the needs of the charity and the suitability of possible candidates. The unanimous approval of existing Trustees leads to their appointment.

Newly appointed trustees are provided with a comprehensive induction to Blackburn Youth Zone's provision, including key information about the organisation's development, governance and safeguarding.

Four Trustees of Blackburn Youth Zone board, Andrew Graham MBE, David Gorton, Alison Durkin and Adam Bromley have all served on the board as a trustee or as a consultant for longer than eight years due to their extensive experience in their fields of expertise. This is now under rigorous review to ensure that there is the required rotation needed and as a result David Gorton and Alison Durkin have now stood down from the board of Trustees with effect from 31st October 2021. The board and CEO are seeking out their replacements.

Financial review

Total income for the year was £1,745,436 (2020: £1,119,848). Of this amount £801,838 (2020: £671,083) was from donations and grants, primarily from the local business community; public grants of £886,385 (2020: £239,046) were received; and the balance of £57,213 (2020: £209,719) was fundraising and investment income.

Total expenditure for the year was £1,339,504 (2020: £1,302,816) of which £86,467 (2020: £119,502) related to Fundraising activities and £1,253,037 (2020: £1,183,314) related to Charitable Activities.

The resulting surplus for the year of £405,932 (2020: deficit £182,968) was after charging £130,243 (2020: £127,471) of depreciation on fixed assets.

The total unrestricted funds held at 31 March 2021 were £420,550 (2020: -£89,302), with the Total Net Assets of the organisation being £5,309,466 (2020: £4,903,534)

During the year the charity took advantage of the Coronavirus Job Retention Scheme in order to avoid laying off staff who had no work during the lockdown periods receiving £83,549, which is included in the Public Grants total above.

The charity also benefited, via the OnSide Foundation, from the DCMS Community Matched Funding Challenge and in total £413,450 was received from this fund during the year and again this is included within Public Grants above.

The charity is extremely grateful to the many funders who provided additional funding during the year with specific focus on Covid-19 recovery and support. As well as the funds received from the DCMS, a further £142,761 was received to help the charity to continue to deliver services to the most vulnerable young people.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Without this financial support many young people would have suffered even more during an extremely difficult year for everyone.

Risk Management

The board fully accepts its responsibilities under the Charity Commission's statement of Recommended Practice (SORP). The Trustees have considered the major risks to which the charity is exposed and are committed to ensuring these are effectively managed.

The Chief Executive and senior managers have undertaken a comprehensive risk assessment and established risk registers from an organisation and operational perspective and have established risk management and control procedures which are reviewed regularly by the board.

Blackburn Youth Zone's top risks are outlined below;

| Risk | Mitigation |
|---|---|
| <p>Safeguarding</p> <ul style="list-style-type: none">• Risk of abuse by Blackburn Youth Zone staff/volunteers• Non reporting of serious safeguarding concerns | <ul style="list-style-type: none">• All staff, volunteers and board members have DBS's and full training on safeguarding.• Freelancers and partners also need to produce their DBS to work at Blackburn Youth Zone and have a full induction.• We have a nominated safeguarding lead on the board and an SLT members who act as our health and safety lead, both are responsible in ensuring we review our annual safeguarding policy and procedures.• We have an annual review of our safeguarding policy and procedures. |
| <p>Health and Safety</p> | <ul style="list-style-type: none">• We annually review our health and safety policy and procedures, ensure all team members are trained.• We have an annual external check of our health safety culture and compliance.• All statutory compliance is managed by BwD council, to ensure the highest standards.• SLT regularly review the COVID-19 risk following government guidelines. All recommendations are approved at board |

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2021

| | level. |
|--|---|
| <p>Finance</p> <ul style="list-style-type: none"> • Income • Expenditure • Cash | <ul style="list-style-type: none"> • We have a highly qualified accountant acting as treasurer on Blackburn Youth Zone board, in addition we have a finance committee who review monthly income, expenditure and cash. • We have a fully resourced finance team responsible for reporting management accounts and ensuring all financial controls are in place and enforced. • We have fully resourced business development team to ensure we maximise income, with governance around meeting targets. |
| <p>Performance</p> <ul style="list-style-type: none"> • Poor quality service which does not meet the needs of young people • Low attendance numbers which results in low return on investment • Poor performance from facilities staff which results in an unclean or unsafe building • Poor performance from catering staff resulting in unhealthy or unsafe food • Poor performance from business development team resulting in financial instability | <ul style="list-style-type: none"> • Staff are fully trained with regular refreshers to ensure youth offer is up to date • Staff values ensure team is happy, committed and passionate • Proactive membership and engagement which maximises all routes to securing new members and retaining existing members • Regular one to ones and appraisals, along with spot checks where necessary to ensure staff performance is of expected levels. |
| <p>Reputation</p> <p>Negative impacts on reputation of Blackburn Youth Zone due to:</p> <ul style="list-style-type: none"> • Negative press coverage of incidents • Negative opinions of stakeholders due to unprofessional work ethics • Mismanagement of time, resources, service delivery | <p>Maintain a professional, reliable and trustworthy appearance through:</p> <ul style="list-style-type: none"> • Attendance at local and regional networking and multi-agency meetings • Fulfilling all obligations to funders including reporting and financial management • Sharing best practice and research as |

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2021

| | |
|---|---|
| | <p>appropriate</p> <ul style="list-style-type: none">• Ensuring all policies and procedures are effectively followed and enforced |
| <p>People</p> <p>Staff issues due to</p> <ul style="list-style-type: none">• Turnover• Sickness• Poor organisational culture/moral• Poor communication• Burnout | <ul style="list-style-type: none">• We have a clear plan to build the culture at Blackburn Youth Zone ensuring all team members feel valued and engaged in decision making.• A full review of HR will take place and the team will be trained on supporting team members to perform. |

Reserves Policy

The Board of Trustees of Blackburn Youth Zone has established a reserves policy that appropriately reflects the risks to which the Charity is exposed.

In reviewing the potential costs that could arise should a significant reduction in income be incurred, the Trustees have determined that it is appropriate for unrestricted, 'free', reserves to be maintained at a minimum of 3 months. Due to the current uncertainty in the economic climate, shifting restrictions and an anticipated increase in demand for our services, the Trustees have agreed that the Charity will ideally hold more unrestricted funds than the minimum required in the reserves policy. A proportion of funds raised from the private sector against which the DCMS Community Match Challenge project was 'matched' in 2020/21 are held within the unrestricted reserves. There is an expectation that the Charity will spend this within the next financial period.

At 31st March 2021 the Charity had accumulated unrestricted, 'free', reserves of £420,550; this provides cover equivalent to 4.9 months of operating costs, within the range that the Trustees are currently comfortable with. The reserves policy does not consider expenditure that is linked to restricted projects and therefore covered by restricted funds.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2021

The Charity will review regularly both the sum it wishes to hold in reserves in unrestricted funds and the basis for that figure, particularly considering the ongoing impact of the Covid-19 pandemic. Total reserves at the end of the period were £5,309,466, of which restricted funds totalled £4,888,916 and unrestricted funds totalled £420,550.

Investment Policy

Any surplus funds that are not immediately required may, at the Board's discretion, be invested in order to ensure the Charity's future sustainability. To ensure such investments are safeguarded;

- Any decision about investment will be made by the board (potentially having professional advice) considering the suitable and diversification of investments, including investments in deposit accounts, to ensure that the failure of one investment or institution does not have a major impact on Blackburn Youth Zone
- Investments will be made in line with Blackburn Youth Zone values and ethos
- Investment performance will be regularly reviewed
- Records will be maintained of all investments held (including details of all those sold or purchased) by the charity

Accounting controls will be fully implemented to ensure that all dividends or interest payments due are received and accounted for.

Going Concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient, with the level of reserves, for the charity to be able to continue as a going concern.

Fundraising Standards Information

Blackburn Youth Zone raises funds by approaching businesses and philanthropic individuals who have an interest in supporting young people. We also apply for grants from Trusts that have the same interest. During the year we used a mix of our own employees plus the services of an external fundraiser who assisted with the major donor fundraising. This external fundraiser had previously worked for the organisation prior to setting up her own business.

The charity is not currently a member of any voluntary scheme for regulating fundraising.

Primarily we work with people who have been introduced to our cause on a one-to-one basis and all fundraising activities are monitored by the Chief Executive. During the period the charity received no complaints regarding its fundraising activities.

The charity does not do street or door-to-door fundraising so does not come into contact with vulnerable or other people who may feel intruded upon, unreasonably persistently approached or have had undue pressure placed upon them.

Plans for future periods

Over the past 18 months, Blackburn Youth Zone has strengthened foundations, this will allow us to move into our next phase of sustainability and growth. Blackburn Youth Zone delivers high quality and creative activities that engage young people across the borough of Blackburn with Darwen.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2021

In partnership with the board, team, stakeholders and young people, we have defined our vision, mission and values further that will guide Blackburn Youth Zone in the years ahead.

Due to significant funding through the Department of Work and Pensions as well as other significant funders Blackburn Youth Zone have been able to open a 'Youth Hub'. Launching on 10th September 2021, Youth Hub is our new employability service. It will support local young people to overcome barriers to employment, by raising their aspirations, increase their work-related skills, link them to training opportunities and ultimately support them into employment. The introduction of Youth Hub supports the wider development of our targeted service offer. It will further raise the profile for Blackburn Youth Zone and reach an extended audience of local young people, additional statutory and non-statutory partners and the local business community. It will present further opportunities to secure patronage from local businesses as the service grows.

After an internal analysis key board members have resigned from the board and therefore, a full board review in 2021 has been implemented with recommendations. New board members have been approached and interviewed with a view to those successful starting as board members in January 2022.

Business Plan

2021/22 business plan has been developed and will act as an annual plan to meet year one of the new strategy as described above.

The priorities will be led by senior leaders within Blackburn Youth Zone and will be monitored by the Senior Leadership Team monthly and reported to the board bi-monthly. Each programme of work has an associated operational plan, which is fed into the annual objectives of all team members across the organisation.

Trustees Responsibilities

The Charity's Trustees (who are also directors for the purpose of company law) are responsible for preparing the Annual Report (including the Strategic Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Charity Trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company, for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charity SORP 2019 (FRS102)
- Make judgements and estimates that are reasonable and prudent
- State whether UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare financial statements on the going concern basis unless it is inappropriate to assume the charity will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

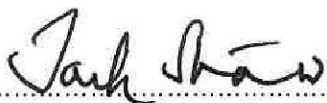
**TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT)
FOR THE YEAR ENDED 31 MARCH 2021**

Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving this report:

- There is no relevant audit information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware, and
- The trustees, have taken all steps that they ought to have taken to make themselves aware of relevant audit information and to establish that the auditor is aware of this information.

This report was approved by the Board of Directors on 13 December 2021 and on behalf of the board by:



Rt Hon Jack Straw
Trustee

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BLACKBURN YOUTH ZONE

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 13, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BLACKBURN YOUTH ZONE

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 13, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BLACKBURN YOUTH ZONE

We obtained an understanding of the legal and regulatory framework applicable to the company and the sector in which it operates and considered the risk of non-compliance with applicable laws or regulations.

We determined that the following laws and regulations were most significant: the Companies Act 2006 and the Charities Act 2011. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment, for example, forgery or intentional misrepresentations, or through collusion.

We obtained an understanding of how the company is complying with those legal and regulatory frameworks by making enquiries of the management. We corroborated our enquiries through our review of board minutes.

Our tests also included agreeing the financial statements disclosures to underlying supporting documentation. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We did not identify any key audit matters relating to irregularities, including fraud.

We also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the management or trustees that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Angela Donohoe FCA (Senior Statutory Auditor)

for and on behalf of
Donnelly Bentley Limited
Chartered Accountants
Statutory Auditors
Hazlemere
70 Chorley New Road
Bolton
BL1 4BY

13 December 2021

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

| | Note | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|--|------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| INCOME FROM: | | | | | |
| Donations and legacies | 2 | 1,214,229 | 473,994 | 1,688,223 | 910,129 |
| Charitable activities | 3 | 4,969 | - | 4,969 | 72,844 |
| Other trading activities | 4 | 52,220 | - | 52,220 | 136,822 |
| Investments | 5 | 24 | - | 24 | 53 |
| TOTAL INCOME | | 1,271,442 | 473,994 | 1,745,436 | 1,119,848 |
| EXPENDITURE ON: | | | | | |
| Raising funds | | 79,566 | 6,901 | 86,467 | 119,502 |
| Charitable activities | | 682,024 | 571,013 | 1,253,037 | 1,183,314 |
| TOTAL EXPENDITURE | | 761,590 | 577,914 | 1,339,504 | 1,302,816 |
| NET INCOME / (EXPENDITURE) BEFORE TRANSFERS | | 509,852 | (103,920) | 405,932 | (182,968) |
| Transfers between Funds | | - | - | - | - |
| NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES | | 509,852 | (103,920) | 405,932 | (182,968) |
| NET MOVEMENT IN FUNDS | | 509,852 | (103,920) | 405,932 | (182,968) |
| RECONCILIATION OF FUNDS: | | | | | |
| Total funds brought forward | | (89,302) | 4,992,836 | 4,903,534 | 5,086,502 |
| TOTAL FUNDS CARRIED FORWARD | | 420,550 | 4,888,916 | 5,309,466 | 4,903,534 |

The notes on pages 31 to 45 form part of these financial statements.

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised during the year.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)
 REGISTERED NUMBER: 6944317

BALANCE SHEET
AS AT 31 MARCH 2021

| | Note | £ | 2021 £ | £ | 2020 £ |
|---|------|-----------|-----------|-----------|-----------|
| FIXED ASSETS | | | | | |
| Tangible assets | 10 | | 4,913,604 | | 5,025,114 |
| CURRENT ASSETS | | | | | |
| Stocks | 11 | 1,630 | | 2,033 | |
| Debtors | 12 | 75,973 | | 43,444 | |
| Cash at bank and in hand | | 578,846 | | 94,317 | |
| | | 656,449 | | 139,794 | |
| CREDITORS: amounts falling due within one year | 13 | (260,587) | | (261,374) | |
| NET CURRENT ASSETS / (LIABILITIES) | | | 395,862 | | (121,580) |
| NET ASSETS | | | 5,309,466 | | 4,903,534 |
| CHARITY FUNDS | | | | | |
| Restricted funds | 15 | | 4,888,916 | | 4,992,836 |
| Unrestricted funds | 15 | | 420,550 | | (89,302) |
| TOTAL FUNDS | | | 5,309,466 | | 4,903,534 |

The financial statements were approved and authorised for issue by the Trustees on 13 December 2021 and signed on their behalf, by:


 Rt Hon Jack Straw
 Trustee

The notes on pages 31 to 45 form part of these financial statements.

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021**

| | Note | 2021 £ | 2020 £ |
|--|-------------|-----------------------|----------------------|
| Cash flows from operating activities | | | |
| Net cash provided by operating activities | 17 | <u>503,615</u> | <u>(20,718)</u> |
| Cash flows from investing activities: | | | |
| Dividends, interest and rents from investments | | 24 | 53 |
| Purchase of tangible fixed assets | | (19,110) | (12,350) |
| Receipt from sale of tangible fixed asset | | - | - |
| Net cash used in investing activities | | <u>(19,086)</u> | <u>(12,297)</u> |
| Change in cash and cash equivalents in the year | | 484,529 | (33,015) |
| Cash and cash equivalents brought forward | | <u>94,317</u> | <u>127,332</u> |
| Cash and cash equivalents carried forward | 18 | <u>578,846</u> | <u>94,317</u> |

The notes on pages 31 to 45 form part of these financial statements.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Blackburn Youth Zone meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The company is a company limited by guarantee incorporated in England and Wales. The members of the company are the Trustees named on page 2. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company. The address of the registered office is Jubilee Street, Blackburn, Lancashire, BB1 1EP. The nature of the charity's operations and principal activities are to improve the life chances of young people in the Blackburn with Darwen area, helping them to gain increased levels of confidence and self-esteem and raising their aspirations for the future.

1.3 Income

All income is included in the Statement of Financial Activities (SOFA) once the company has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the company where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (continued)

1.4 Grants

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.6 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's educational operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

1.7 Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

| | | |
|------------------------------|---|----------------------|
| Long-term leasehold property | - | 2% straight line |
| Plant and machinery | - | 25% reducing balance |
| Motor vehicles | - | 20% straight line |
| Fixtures and fittings | - | 25% reducing balance |
| Office equipment | - | 33% straight line |

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (continued)

1.8 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

1.10 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.12 Provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

1.13 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (continued)

1.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.16 Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the test set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK Corporation Tax purposes.

1.17 Judgements and key sources of estimation uncertainty

The preparation of these financial statements require certain judgements, estimates and assumptions that affect the reported amounts of assets, liabilities, income and expenses. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

1.18 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. INCOME FROM DONATIONS AND LEGACIES

| | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|------------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Donations | 474,785 | - | 474,785 | 442,877 |
| Grants | 188,666 | 138,387 | 327,053 | 228,206 |
| Government grants | 550,778 | 335,607 | 886,385 | 239,046 |
| Total donations and legacies | <u>1,214,229</u> | <u>473,994</u> | <u>1,688,223</u> | <u>910,129</u> |
| Total 2020 | <u>697,856</u> | <u>212,273</u> | <u>910,129</u> | |

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021****3. INCOME FROM CHARITABLE ACTIVITIES**

| | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | <i>Total funds 2020 £</i> |
|----------------------------------|--|--|---------------------------------------|---------------------------------------|
| Young People's activity sessions | 1,107 | - | 1,107 | 53,597 |
| Facility hire | 3,862 | - | 3,862 | 19,247 |
| | <u>4,969</u> | <u>-</u> | <u>4,969</u> | <u>72,844</u> |
| <i>Total 2020</i> | <u>72,844</u> | <u>-</u> | <u>72,844</u> | |

4. FUNDRAISING INCOME

| | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | <i>Total funds 2020 £</i> |
|-------------------|--|--|---------------------------------------|---------------------------------------|
| Events income | <u>52,220</u> | <u>-</u> | <u>52,220</u> | 136,822 |
| <i>Total 2020</i> | <u>136,822</u> | <u>-</u> | <u>136,822</u> | |

5. INVESTMENT INCOME

| | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | <i>Total funds 2020 £</i> |
|------------------------|--|--|---------------------------------------|---------------------------------------|
| Bank interest received | <u>24</u> | <u>-</u> | <u>24</u> | 53 |
| <i>Total 2020</i> | <u>53</u> | <u>-</u> | <u>53</u> | |

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021****6. DIRECT COSTS**

| | Fundraising expenses | Charitable Activities costs | Total 2021 | Total 2020 |
|----------------------------|---------------------------------|--|-----------------------|-----------------------|
| | £ | £ | £ | £ |
| Catering supplies | - | 20,070 | 20,070 | 23,467 |
| Commissioning artists | - | 21,531 | 21,531 | 6,740 |
| Partnership & arrangements | - | 164,247 | 164,247 | - |
| Trips and minibus hire | - | 2,349 | 2,349 | 27,669 |
| Youth activity consumables | - | 104,107 | 104,107 | 84,655 |
| Fundraising events costs | 7,660 | - | 7,660 | 39,705 |
| Wages and salaries | 49,825 | 408,902 | 458,727 | 410,161 |
| Pension cost | 1,332 | 6,476 | 7,808 | 6,570 |
| Agency staff | - | - | - | 1,673 |
| Professional fees | 27,650 | - | 27,650 | 34,518 |
| | <u>86,467</u> | <u>727,682</u> | <u>814,149</u> | <u>635,158</u> |
| <i>At 31 March 2020</i> | <u>119,502</u> | <u>515,656</u> | <u>635,158</u> | |

7. SUPPORT COSTS

| | Fundraising expenses | Charitable Activities costs | Total 2021 | Total 2020 |
|---------------------------------|---------------------------------|--|-----------------------|-----------------------|
| | £ | £ | £ | £ |
| Office costs | - | 49,500 | 49,500 | 49,858 |
| Other building running costs | - | 119,841 | 119,841 | 133,264 |
| Insurance | - | 23,790 | 23,790 | 21,310 |
| Other staff costs | - | 11,283 | 11,283 | 19,516 |
| Other costs | - | 59,081 | 59,081 | 71,596 |
| Wages and salaries | - | 128,165 | 128,165 | 239,286 |
| Pension cost | - | 3,077 | 3,077 | 5,357 |
| Depreciation | - | 130,242 | 130,242 | 127,471 |
| Loss on sale of tangible assets | - | 376 | 376 | - |
| | <u>-</u> | <u>525,355</u> | <u>525,355</u> | <u>667,658</u> |
| <i>At 31 March 2020</i> | <u>-</u> | <u>667,658</u> | <u>667,658</u> | |

£6,901 (2020: £nil) of fundraising costs were attributable to restricted funds and £79,566 (2020: £119,502) were attributable to unrestricted funds.

£571,013 (2020: £341,890) of charitable activities were attributable to restricted funds and £682,024 (2020: £841,424) were attributable to unrestricted funds.

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

CORRECTION OF PRIOR YEAR ERRORS

The 2020 comparative figures for direct costs and support costs have been amended to give a more accurate description of the expenditure. £44,205 of wages and salaries, £1,074 of pension costs and £34,518 of 'other costs' have been moved from fundraising expenses within support costs to fundraising costs within direct costs. Therefore, the 2020 comparative figure for support costs has decreased by £79,797 and the 2020 figure for direct costs has increased by £79,797.

8. NET INCOME/(EXPENDITURE)

This is stated after charging:

| | 2021 £ | 2020 £ |
|--|--------------|--------------|
| Depreciation of tangible fixed assets: | | |
| - owned by the charity | 130,243 | 127,471 |
| Auditor's remuneration | <u>7,930</u> | <u>8,100</u> |

During the year, no trustees received any remuneration (2020 - £NIL).

During the year, no trustees received any benefits in kind (2020 - £NIL).

During the year, no trustees received any reimbursement of expenses (2020 - £NIL).

9. STAFF COSTS

Staff costs were as follows:

| | 2021 £ | 2020 £ |
|-----------------------|----------------|----------------|
| Wages and salaries | 555,343 | 614,254 |
| Social security costs | 31,548 | 35,193 |
| Pension costs | 10,885 | 11,927 |
| | <u>597,776</u> | <u>661,374</u> |

The average number of persons employed by the company during the year was as follows:

| | 2021 No. | 2020 No. |
|--------------------------------|-------------|-------------|
| Fundraising and administration | 7 | 5 |
| Delivery | <u>45</u> | <u>51</u> |
| | <u>52</u> | <u>56</u> |

Average headcount expressed as a full time equivalent:

| | 2021 No. | 2020 No. |
|--------------------------------|-------------|-------------|
| Fundraising and administration | 6 | 6 |
| Delivery | <u>19</u> | <u>21</u> |
| | <u>25</u> | <u>27</u> |

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

No employee received remuneration amounting to more than £60,000 in either year.

Key management personnel are considered to be the Chief Executive, Interim Chief Executive (maternity cover) Head of Operations and Head of Business Management. The total amount of employee benefits paid to the key management personnel for the year was £138,654 (2020 - £169,639).

10. TANGIBLE FIXED ASSETS

| | Long-term leasehold property £ | Motor vehicles £ | Plant and machinery, fixtures and fittings £ | Office equipment and computers £ | Total £ |
|------------------------|---|------------------------|--|--|------------------|
| Cost | | | | | |
| At 1 April 2020 | 5,515,459 | 36,594 | 113,834 | 62,834 | 5,728,721 |
| Additions | - | - | 9,227 | 9,883 | 19,110 |
| Disposals | - | - | (2,800) | | (2,800) |
| At 31 March 2021 | 5,515,459 | 36,594 | 120,261 | 72,717 | 5,745,031 |
| Depreciation | | | | | |
| At 1 April 2020 | 542,353 | 26,037 | 79,573 | 55,644 | 703,607 |
| Charge for the year | 110,309 | 3,959 | 9,114 | 6,861 | 130,243 |
| Eliminated on disposal | - | - | (2,423) | | (2,423) |
| At 31 March 2021 | 652,662 | 29,996 | 86,264 | 62,505 | 831,427 |
| Net book value | | | | | |
| At 31 March 2021 | 4,862,797 | 6,598 | 33,997 | 10,212 | 4,913,604 |
| At 31 March 2020 | 4,973,106 | 10,556 | 34,261 | 7,191 | 5,025,114 |

On 17 April 2015 the property from which the company operates was legally transferred to the company from Onside Youth Zones.

Onside Youth Zones previously built and developed the property with the support of a £5 million grant provided by the Big Lottery Fund, acting as agent for the Secretary of State.

The Secretary of State holds a legal charge over the company secured on the property, for a period of 20 years from 26 February 2009. The charge has terms associated which if not met by the company could result in the grant becoming repayable.

11. STOCKS

| | 2021 £ | 2020 £ |
|-------------------------------------|--------------|--------------|
| Finished goods and goods for resale | <u>1,630</u> | <u>2,033</u> |

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021****12. DEBTORS**

| | 2021 | 2020 |
|--------------------------------|----------------------|----------------------|
| | £ | £ |
| Trade debtors | 33,156 | 7,333 |
| Other debtors | 3,405 | 4,432 |
| Prepayments and accrued income | 39,412 | 31,679 |
| | <u>75,973</u> | <u>43,444</u> |

13. CREDITORS: Amounts falling due within one year

| | 2021 | 2020 |
|------------------------------------|-----------------------|-----------------------|
| | £ | £ |
| Trade creditors | 96,521 | 113,273 |
| Other taxation and social security | 19,571 | 17,761 |
| Other creditors | 10,719 | 33,741 |
| Accruals and deferred income | 133,776 | 96,599 |
| | <u>260,587</u> | <u>261,374</u> |

14. DEFERRED INCOME

| | 2021 | 2020 |
|----------------------------|----------------------|----------------------|
| | £ | £ |
| At 1 April 2020 | 35,412 | 38,754 |
| Additions during the year | 282,246 | 208,188 |
| Amounts released to income | (256,616) | (211,530) |
| | <u>61,042</u> | <u>35,412</u> |
| At 31 March 2021 | | |

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021****15. STATEMENT OF FUNDS****STATEMENT OF FUNDS - CURRENT YEAR**

| | Balance at 1 April 2020 £ | Income £ | Expenditure £ | Transfers Between Funds £ | Balance at 31 March 2021 £ |
|---------------------------|------------------------------------|-------------|------------------|------------------------------------|-------------------------------------|
| Unrestricted Funds | | | | | |
| General Funds | (89,302) | 1,271,442 | (761,590) | - | 420,550 |
| Restricted Funds | | | | | |
| Restricted Funds | 19,730 | 473,994 | (467,604) | | 26,120 |
| Property Reserves | 4,973,106 | - | (110,310) | - | 4,862,796 |
| | 4,992,836 | 473,994 | (577,914) | - | 4,888,916 |
| Total of Funds | 4,903,534 | 1,745,436 | (1,339,504) | - | 5,309,466 |

STATEMENT OF FUNDS - PRIOR YEAR

| | Balance at 1 April 2019 £ | Income £ | Expenditure £ | Transfer Between Funds | Balance at 31 March 2020 £ |
|---------------------------|------------------------------------|-------------|------------------|------------------------------|-------------------------------------|
| Unrestricted Funds | | | | | |
| General Funds | (42,153) | 907,575 | (960,926) | 6,202 | (89,302) |
| Restricted Funds | | | | | |
| Restricted Funds | 45,240 | 212,273 | (231,581) | (6,202) | 19,730 |
| Property Reserves | 5,083,415 | - | (110,309) | - | 4,973,106 |
| | 5,128,655 | 212,273 | (341,890) | (6,202) | 4,992,836 |
| Total of Funds | 5,086,502 | 1,119,848 | (1,302,816) | - | 4,903,534 |

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

| Restricted Funds | Balance at 1 April 2020 | Income | Expenditure | Fund Transfers | Balance at 31 March 2021 |
|--|----------------------------|----------------|------------------|-------------------|--------------------------------|
| | £ | £ | £ | £ | £ |
| Diversity | - | 5,000 | (5,000) | - | - |
| Intergration Funding 3 rd Party | - | 15,245 | (15,245) | - | - |
| Children in Need | - | 11,941 | (7,884) | - | 4,057 |
| Duchy of Lancaster | - | 5,000 | (5,000) | - | - |
| Digital Future - Lazars | - | 15,000 | (8,331) | - | 6,669 |
| Albert Gubay | - | 16,000 | (14,000) | - | 2,000 |
| Oglesby Trust | - | 18,687 | (18,687) | - | - |
| Holiday Hunger | - | 130,835 | (130,835) | - | - |
| Dare to Dream - Future U | - | 13,396 | (13,396) | - | - |
| Onside - Active Youth | - | 20,094 | (20,094) | - | - |
| Onside CMC - Youth Voice | - | 6,101 | (6,101) | - | - |
| Onside CMC - Transitions | - | 19,281 | (19,281) | - | - |
| Onside CMC - Youth Hub | - | 110,950 | (110,950) | - | - |
| Onside - Be Internet Citizens | - | 3,300 | (3,300) | - | - |
| Onside CMC - Mind Moose | - | 26,700 | (26,700) | - | - |
| Onside CMC - Citizen's Jury | - | 9,701 | (9,701) | - | - |
| Onside CMC - Winter Warmer | - | 15,000 | (15,000) | - | - |
| Onside CMC - Supporting Vulnerable Families | - | 10,000 | (10,000) | - | - |
| Get Stuck in - HAF - Easter | - | 7,039 | (7,039) | - | - |
| Police Commissioner - Knife Crime | 939 | - | (544) | - | 395 |
| Active Lancashire | 4,087 | - | (1,147) | - | 2,940 |
| St James Palace | - | 7,742 | (7,742) | - | - |
| Street Games | - | 2,167 | (2,167) | - | - |
| Sport England | - | 4,815 | (4,815) | - | - |
| Capital Building Project | 4,973,106 | - | (110,310) | - | 4,862,796 |
| New Mini Bus | 11,632 | - | (3,960) | - | 7,672 |
| Sport England (Wheelchairs) | 3,072 | - | (685) | - | 2,387 |
| Total | 4,992,836 | 473,994 | (577,914) | - | 4,888,916 |

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

| | |
|---|---|
| Diversity | Disabled young people - sports and health |
| Integration Funding 3 rd Parties | Partnership approach across the borough to increase social integration and social inclusion with young people. |
| Children in Need | Funding to support our members with additional needs/disabilities in living healthier lifestyles |
| Duchy of Lancaster Albert Gubay | Funding to support our dance provision To provide food parcels to families during covid |
| Oglesby Trust | To create a culture of health at BYZ |
| Holiday Hunger 'Get Stuck In' | Providing positive activity and food through the summer holidays to young people from disadvantaged backgrounds tackling holiday hunger |
| Dare to Dream - Future U | Employability project working with young people aged 11-16 to increase aspirations |
| OnSide - Active Youth | Supporting inactive young people to get active through sports |
| OnSide CMC - Youth Voice | Giving young people a voice in making decisions that affect them |
| OnSide CMC - Transitions | Supporting young people who have struggled to transition back into mainstream school as a result of the pandemic |
| OnSide CMC - Youth Hub (Placebase) | Partnership approach to supporting young people across the borough with employability skills |
| OnSide - Be Internet Citizens | An internet safety project |
| OnSide CMC - Mind Moose | An online programme to support young people aged 8-12 with their emotional health and wellbeing |
| OnSide CMC - Citizen's Jury | Working with young people not complying with covid restrictions, speaking to members of the community who have been affected by the pandemic and creating a film. |

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

| | |
|---|--|
| OnSide CMC - Winter Warmer | Providing the community with essential items over the winter period |
| OnSide CMC - Supporting Vulnerable Families | Providing advice and support to vulnerable families during the pandemic/lockdown |
| Get Stuck In - HAF - Easter | Providing positive activity and food through the easter holidays to young people from disadvantaged backgrounds tackling holiday hunger |
| Active Lancashire (Boxing & UV Equip) | To purchase equipment and run boxing and UV sports |
| St James Place | Weekly arts sessions |
| Street Games (trampolining) | To run a weekly trampoline club |
| Sport England | To run weekly boxing, handball, cricket and rugby sessions at BYZ |
| Police Commissioner - Knife Crime | Detached work in communities with high ASB to provide positive activity |
| Capital Building Project | Monies received for the initial construction and fitting Out of the building. The original expenditure relates to the annual depreciation charge |
| New Mini Bus | Purchase of new mini-bus |
| Sport England (Wheelchairs) | Weekly wheelchair sports activities at BYZ |
| Digital Future-Lazars | To set up and run a digital provision at BIYZ. |

BLACKBURN YOUTH ZONE**(A company limited by guarantee)****NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021****16. ANALYSIS OF NET ASSETS BETWEEN FUNDS****ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

| | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ |
|-------------------------------|------------------------------------|----------------------------------|-----------------------------|
| Tangible fixed assets | 50,807 | 4,862,797 | 4,913,604 |
| Current assets | 630,330 | 26,119 | 656,449 |
| Creditors due within one year | (260,587) | - | (260,587) |
| | <u>420,550</u> | <u>4,888,916</u> | <u>5,309,466</u> |

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

| | Unrestricted funds 2020 £ | Restricted funds 2020 £ | Total funds 2020 £ |
|-------------------------------|------------------------------------|----------------------------------|-----------------------------|
| Tangible fixed assets | 52,008 | 4,973,106 | 5,025,114 |
| Current assets | 120,064 | 19,730 | 139,794 |
| Creditors due within one year | (261,374) | - | (261,374) |
| | <u>(89,302)</u> | <u>4,992,836</u> | <u>4,903,534</u> |

17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 2021 £ | 2020 £ |
|---|----------------|-----------------|
| Net income /(expenditure) for the year (as per Statement of Financial Activities) | 405,932 | (182,968) |
| Adjustment for: | | |
| Depreciation charges | 130,243 | 127,471 |
| Dividends, interest and rents from investments | (24) | (53) |
| Loss on the sale of fixed assets | 376 | - |
| Decrease/(increase) in stocks | 403 | (1,004) |
| (Increase)/decrease in debtors | (32,529) | 18,762 |
| (decrease)/increase in creditors | (787) | 17,074 |
| Net cash provided by operating activities | <u>503,614</u> | <u>(20,718)</u> |

BLACKBURN YOUTH ZONE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

18. ANALYSIS OF CASH AND CASH EQUIVALENTS

| | 2021 £ | 2020 £ |
|--------------------------|----------------|---------------|
| Cash at bank and in hand | <u>578,846</u> | <u>94,317</u> |
| Total | <u>578,846</u> | <u>94,317</u> |

19. PENSION COMMITMENTS

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £10,885 (2020 - £11,927). Contributions totaling £2,050 (2020 - £2,025) were payable to the fund at the balance sheet date and are included in other creditors.

20. RELATED PARTY TRANSACTIONS

AH Graham who is a Trustee, is a director of Graham & Brown Limited. During the year, this company made donations totaling £25,000 (2020 - £25,000) and sponsorship of events of £nil (2020 - £300).

DJ Gorton, who is a Trustee, is a partner in PM+M Solutions for Business LLP. During the year, this LLP made donations totaling £10,000 (2020 - £10,000) and sponsorship of events of £nil (2020 - £nil) and provided services of £2,728 (2020 - £2,139). Included within trade creditors is £210 (2020 £nil) due to PM+M Solutions for Business LLP.

DJ Gorton is also a director of East Lancashire Chamber of Commerce and Industry. During the year this company made donations totaling £1,000 (2020 - £1,000) and provided services of £1,206 (2020 - £1,206).

A Bromley, who is a Trustee, is a partner of Forbes Solicitors. During the year, Forbes Solicitors made donations totaling £10,000 (2020 - £10,000) and sponsorship of events of £nil (2020 - £nil) and provided services of £1,200 (2020 - £3,440).

EA Sidat who has been a trustee from 18 February 2021 is a director of AMS Accountants Group Limited. From the date of his appointment until 31 March 2021 the company made donations totaling £3,333.

21. CONTROLLING PARTY

There is no controlling party.