



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 09 2021	To	31 08 2022

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## Section A Reference and administration details

Charity name	Bents Green Methodist Church		
Other names charity is known by			
Registered charity number (if any)	1135850		
Charity's principal address	Ringinglow Road		
	Sheffield		
	Postcode S11 7PU		

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Tim Crome	Minister and chair		Ex-officio
2	Peter Larder	Senior Church Steward		General Church Meeting
3	Jonathan Trezise	Church Steward and Property Steward		General Church Meeting and Church Council
4	Diane Mason	Treasurer		Church Council
5	Daphne Wilkins	Pastoral Coordinator		Church Council
6	Glenn Evans	Safeguarding Officer		Church Council
7	Julie Talbot	Property Steward		Church Council
8	Cherry Mair	Youth Minister		Church Council
9	Lesley Wallace	Children and Youth Secretary		Church Council
10	Nini Brady	Church Meeting Representative		General Church Meeting
11	Diane Hallatt	Church Meeting Representative		General Church Meeting
12	Christele Hall	Church Meeting Representative		General Church Meeting
13	Juliet Murray	Church Meeting Representative		General Church Meeting
14	Emily Ushewokunze	Church Meeting Representative		General Church Meeting
15	Katie Vernon	Church Meeting Representative		General Church Meeting
16	Katrin Hackett	Designated Circuit Steward		Circuit Meeting
17	Martyn Read	Church Council Secretary		Church Council
18	John Wilkins	Resources Committee Chair		Church Council
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Methodist Church Act 1976.
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Church Council or the General Church Meeting. Ordained ministers are trustees ex officio. The Circuit also appoints a Circuit Steward to the Councils of each of its churches.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Church Council has authority and oversight of the entire ministry and mission of the church. The Council executes policy through the Leadership Team and four committees:

- Resouces, including premises, finance, lettings and employment;
- Children and youth
- Pastoral
- Worship coordinators.

Day to day organisation is the hands of the church stewards, who meet roughly every two months with the minister, youth minister and committee reps in the Leadership Team, which aims to take a strategic view of the church's life and mission.

New Church Council members are made aware of the guidance produced by the Methodist Connexion and the Charity Commission about the role and responsibilities of a trustee.

Bents Green Is one of approx. 50 churches within the Sheffield Circuit, which is within the Sheffield District of the Methodist Church. The Council is supported by and responsible to the Circuit and District and ultimately to the Methodist Conference.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

As set out in the Methodist Church Act 1976, the aims of the church are the advancement of (a) the Christian faith in accordance with the doctrinal standards of the Methodist Church and (b) any charitable purpose of the Methodist Church or related organisation. The Mission Statement of Bents Green Church is to be 'A community church sharing the love of Jesus.'

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

1. To provide regular public acts of worship, open to all.
2. To provide sacred space for prayer and contemplation.
3. To teach the faith and practice of Christianity through sermons, study courses and group discussions.
4. To undertake pastoral work including visiting the sick and bereaved, and marking life events such as marriages, births and deaths with suitable acts of public worship and celebration.
5. To promote Christianity through informational, educational and entertaining events of public interest.
6. To encourage and develop faith through the provision of age-appropriate groups with a Christian ethos.
7. To support compatible charities in the UK and overseas with financial gifts and prayer.

When setting out its aims, for instance, in a three year mission plan, the Council has regard to the Commission's guidance on public benefit and, in particular, the specific guidance for the advancement of religion.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Local churches are not defined as grant-making bodies.

Any funds for future investment are deposited with the Trustees for Methodist Church Purposes as required by Standing Orders.

The great majority of the Church's activities are undertaken by volunteers.



**Summary of the main achievements of the charity during the year**

The main activities and achievements during the year may be summarised as follows.

1. Maintaining a weekly programme of 3 services of public worship, with two Sunday services and one mid-week. Christingle and the Carol Service have the biggest attendances, with a children's choir taking part. Messy Church was held quarterly.
2. Providing a wide range of activities for young people, including Junior Church, Sunbeams (for under 5s), Lighthouse (for 5 – 11 year-olds), Lampstand (for 11 – 18 year-olds), Girls' Brigade, and an annual panto. About 90 children and young people take part in an average week, some attending two or three activities. During the panto season (October to February) this rises to about 150, with about 200 attendances on average each week.
3. Resuming and developing activities for older people, including Friendship Club, Games and Craft, and hosting a fortnightly Dementia Café.
4. Reaching out to the community, including:
  - a regular link with WORK, a local charity providing worthwhile occupations for young people with learning difficulties
  - our Youth Worker working in 3 local schools
  - yarn bombing – knitted angels distributed around the area at Christmas;
  - a Community Fun Day held on 18 June, and a family games afternoon on 17 July
5. Encouraging the development of the faith of members through house groups, a weekly tea and toast group, and a monthly men's group..
6. Providing pastoral support to the growing proportion of the congregation who are frail, five of whom died during the year;
7. Providing facilities for community groups to meet on our premises, including Scottish country dancers, Rhythm time for babies and toddlers, Keep fit, WI, Friends of Porter Valley, Clog dancers, Tai Chi, and various children's parties
8. Observing covid protocols as they changed during the year. As far as we know, no one contracted covid while on our premises.

Sadly the pre-school, which had met on the premises for forty years, had to close for financial reasons at the end of the summer term in 2022.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The Council has decided that reserves of a minimum of three months' average expenditure (approx. £20,000) should be held to meet unforeseen expenditure, such as necessary repairs to the buildings.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Church's principal sources of funds are weekly/monthly offerings, Gift Aid, lettings of rooms, donations and £6,500 annually for five years from the Sheffield Circuit to augment the youth worker's salary. There are no specific fund-raising activities in support of the church itself.

Expenditure enables the employment of a minister (indirectly via the Circuit) and a youth worker (directly by the church), and the maintenance and heating of a set of buildings for worship and for activities for groups of all ages, including the letting of rooms for community use.

As stated in Section C, any funds for investment are held by the Trustees for Methodist Church Purposes.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

P. Peacock

John Wilkins

Full name(s)

Philip Peacock

John Wilkins

Position (eg Secretary, Chair, etc)

Chair

Secretary

Date

1/3/23



## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Bents Green	Church
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FOR THE YEAR ENDED

31 August 2022

Circuit	Circuit no.	2501
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**Registered Charity - Charity Registration number**

1135850

**if not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Phillip Peacock
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Church Stewards:

Jonathan Tresize
Peter Larder

Treasurer:

Diane Mason
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SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	76,834		76,834	65,198
a3	Bank and CFB interest and Investment income	84		84	38
a4	Lettings	11,273		11,273	5,128
a5	Other receipts	7,203	9,294	16,497	12,569
a6	<b>TOTAL RECEIPTS</b>	<b>95,394</b>	<b>9,294</b>	<b>104,688 (a7)</b>	<b>82,933</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	35,000		35,000	53,125
b3	Donations				1,000
b4	Repairs and Maintenance	5,562		5,562	200
b5	Utilities (Insurances, water charges, heating & lighting)	13,056		13,056	12,189
b6					
b7	Other payments	27,559	8,205	35,764	24,321
b8	<b>TOTAL PAYMENTS</b>	<b>81,177</b>	<b>8,205</b>	<b>89,382 (b9)</b>	<b>90,835</b>

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)	14,217	1,089	15,306	(7,902)
c2	Total funds brought forward from last year	60,814	13,266	74,080 (c6)	81,982
c3	Sub total (c1+c2)	75,031	14,355	89,386	74,080
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	75,031	14,355	89,386 (c8)	74,080 (c6)

SECTION D					
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year		(10)		(40)
d2	Offerings/Gifts - received for external organisations		619		110
d3	Offerings/Gifts - passed to external organisations		609		80
d	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>			<b>(10)</b>



## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Friendship Club	933	638	295		1,117	1,412.58
e2	Girls Brigade	2,348	1,752	595		680	1,275
e3	Craft & Chatter	748	605	143		628	771
e4	Floodlight	5,279	5,206	73		1,436	1,508
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	9,308	8,202	1,106		3,861 (e11)	4,967 (e1)
e9	Church accounts (totals ought forward from page 2 - totals column)	104,688 (a7)	89,382 (b9)	15,306	(c7)	74,080 (c6)	89,386 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	113,996	97,584	16,412		77,941 (x)	94,353 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS				

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2022

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	63,081	70,803
f3 Bank Deposit Account		
f4 Central Finance Board	10,999	18,583
f5 Trustees for Methodist Church Purposes		
f6 other funds		
f7 SUB TOTAL - Church accounts	74,080 (c6)	89,386 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	3,861 (e11)	4,967 (e1)
f9 TOTAL CASH FUNDS HELD BY CHURCH	77,941 (x)	94,353 (y)

## SECTION G

## OTHER ASSETS and LIABILITIES

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	3,186,995	3,419,669
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)



Name of Church ..... Bents Green Church

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... *D Mason* ..... Date ..... *8/11/22* .....

Name and address of treasurer ..... Diane Mason

..... *32 ALMS HILL Rd SHEFFIELD* ..... Post Code..... S119RS

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting ..... *P. Peacock* .....

Name of the Chair of the meeting ..... *PHILIP PEACOCK* ..... Date ..... *8/11/22* .....

## Independent Examiner's Report to the Trustees of the

..... Bents Green Church

Charity Number .. 1135850

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the *Bents Green* ..... Church for the year ended 31 August 2022 set out on pages *1* to *3*. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

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I have no concerns and have come across no other matters in connection with the examination which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have~~d~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *Jenny Bywater*

Name of independent examiner ..... Jenny Bywater

Relevant professional qualification of independent examiner ..... N/A

Name of firm (where appropriate) .... Non Applicable

Address ..... *107, Button Hill*

..... *Sheffield* ..... Post Code *S11 9HG*

Date ..... *22.10.22*

\* delete or circle as appropriate

Sep-22