

Charity registration number 1135830

Company registration number 07174573 (England and Wales)

CENTRAL SURREY VOLUNTARY ACTION LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	C Gifford - Chair	
	M Hicks - Vice Chair	
	S Hubbard	
	R Turner	
	S Lewin	(Appointed 14 December 2022)
	H Newton	(Appointed 14 December 2022)
Charity number	1135830	
Company number	07174573	
Principal address	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB	
Registered office	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB	
Independent examiner	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF	

CENTRAL SURREY VOLUNTARY ACTION LIMITED

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TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Central Surrey Voluntary Action ("CSVA") seeks to 'Support the Voluntary, Community and Faith Sector ("VCFS") in Elmbridge, Epsom and Ewell, and Mole Valley'. CSVA has continued to evaluate its work and keep its funders fully informed about the work that they have supported.

The Aims and Objectives, as laid down in the constitution of the Company and further defined and developed by the Directors with the support of the staff and volunteers, are set out below and define clearly the actions by which the charitable and public benefit is achieved:

- To research and prioritise specific needs of voluntary and community organisations in Central Surrey and develop action plans to meet them, contributing to the monitoring of unmet needs, informing funding partnerships by sharing this information with relevant agencies, including the Voluntary Community and Faith Sector ("VCFS"), and then working with all those groups in the VCFS who can make the appropriate response to fulfil these needs.
- To provide services and support to the VCFS and to provide the use of equipment and practical services, information on, and signposting to, appropriate help on organisational issues, information on, and signposting to, appropriate funding streams.
- To provide a liaison service promoting cross sector relationships, with support and encouragement to all in the VCFS.
- To provide an independent voice for the VCFS in Central Surrey, representing the sector to other agencies, statutory and public to ensure that their voice is heard and that a comprehensive response is given.
- To contribute to strategic partnerships and to encourage the local VCFS to have a closer relationship with statutory, public and private partners, ensuring that accurate and comprehensive information is relayed to the rest of the VCFS in Central Surrey.
- To provide an effective and accessible Volunteer recruitment and placement service, ensuring Best Practice in the management and support of Volunteers in the VCFS in Central Surrey.
- To develop a volunteering ethos in Central Surrey via liaison work with schools, businesses, public bodies and any other relevant agencies.
- To create an efficient organisational infrastructure; a fair, supportive, and safe working environment; clear and effective financial management.

The Directors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

The figures for Total Incoming Resources and Charitable Expenditure in the Financial Statements do not fully reflect the total resources made available to and utilised by CSVA. Very significant resources of valuable time and skills are provided by volunteers who work to support CSVA's Volunteer Centres, particularly during 2021/22 due to the ongoing environment caused by the COVID pandemic. We were supported by 10 volunteers to deliver shopping services over 12 months and 5 volunteers to deliver administration and volunteering advice. Charity accounting protocols do not currently permit the recording of this volunteer time in the Statement of Financial Activities. However, FRS 102 does suggest that some sort of indicative value be put on the value of volunteers' contributions and in the case of CSVA this would be the equivalent of one extra full-time staff member. As stated also elsewhere, the Directors are unpaid; it is considered that their services represent the equivalent of an average of at least one day per week of professional service.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

Review of the Charitable Activities for Year 2022-23

It has been another very busy year for all the staff and volunteers at CSVA. Facilitation and support services continue to be delivered to the voluntary, community and faith sectors. The following list shows examples of CSVA's activities over the year.

1. Continued delivery of the "Aspire" project, which helps vulnerable people move into voluntary and employed work. We have supported on-line and via telephone as COVID restrictions have eased we have offered face to face appointments in all three of our offices. This has made delivery of the service easier.
2. Advice and information to local voluntary organisations on funding sources and applications as well as on governance, constitutional matters and public health guidance.
3. Collaboration with local Health and Social Care partners providing voluntary support for vulnerable people. In particular providing volunteers to vaccination hubs, and shopping service.
4. Continuing and further developing our Disclosure and Barring Service (DBS) facility for local organisations.
5. Working to improve the online volunteering database offer in conjunction with others, particularly as it affects local organisations.
6. Encouraging Corporate Social Responsibility. Working with corporate organisations to deliver support in their communities.
7. Promotion of volunteering opportunities through our website and our social media presence, as well as through local social outlets such as Surrey Libraries both in Epsom and Ewell and Mole Valley.
8. Regular distribution of the CSVA Newsletter please refer further to the CSVA website - www.centralsurreyvoluntaryaction.co.uk
9. Working with the Mid Surrey Valuing People board and with the Patient Advisory Network for Surrey Downs Clinical Commissioning Group ("SDCCG").
10. Providing access to training for the sector.
11. A funding and sustainability advisor role with bespoke searches and templates for individual organisations.
11. Public Health Champion Network across Central Surrey.
13. Delivering a Friendship and Fishing Group in Mole Valley. Teaching people angling and reintroducing former anglers to the sport with support to combat loneliness and social isolation.
14. Developing a Warm Hub in the cafe at The Point for people to access a warm environment with low cost hot food and chat.

The Point in Dorking has reopened to the public on Tuesday and Wednesdays it is open for food and drinks as part of the warm hub. Computer classes and wellbeing sessions continue on a regular basis and the space is used in the evenings by a variety of local groups and organisations The Point continues to be used as a Polling Station by the District Council.

Elmbridge and Epsom Volunteer Centre continued to provide valuable advice and support for volunteers and voluntary organisations in the Boroughs through online, telephone and face to face support, through booked appointments.

In the year, the Volunteer Centres have referred on 509 people and have placed 226 volunteers, which is considerably down on last year's results but appears to be a national trend and can somewhat be accounted for by the fatigue felt by many who volunteered throughout COVID and the Cost of Living crisis which has forced many people to look for more paid work as opposed to volunteering.

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Financial review

Results of Operation

The Directors are continually reviewing the possibilities of both increasing core and non-core funding and economising on costs.

Reserves policy

The Company had previously adopted a reserves policy which aimed to achieve and maintain a level of unrestricted reserves which represents at least twelve months' expenditure and had been making good progress to this objective. It is considered that such reserves are required to:

- Cover staff redundancy costs in the event of closure.
- Bridge the timing difference between the start of each financial year and the receipt of core income.
- Provide funds for unexpected contingencies including further unannounced reductions of funding.

Financial Statements

It is the Directors' view that practically all the Company's expenditure relates to charitable purposes. Time spent by staff on governance and fundraising is too small to measure. Directors are unpaid and provide advice on governance, strategic and operational matters on a voluntary basis.

Except as detailed in the Financial Statements, CSVA has no deficit on any of its funds and it does not hold assets. There has been no change in accounting policy this year and there is no subsidiary undertaking; there are no investments.

Principal funding sources

The Directors of CSVA would like to take this opportunity to thank Epsom and Ewell Borough Council, Elmbridge Borough Council, Mole Valley District Council, and Surrey County Council for their continued support in their core funding for the organisation. This support is greatly valued by all the Directors, staff and volunteers who carry out the work of CSVA.

Risk assessment

The Directors make a regular review of the major financial risks to which CSVA may be exposed and the ways in which such risks may be mitigated. CSVA applies prudent policies in its financial operations, with any significant expenditure requiring formal authorisation by the Directors. Appropriate insurance cover for the charity is ensured by the Directors.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Plans for future periods

Future plans

The extended period of the COVID pandemic and the cost of living crisis has greatly changed the voluntary sector landscape, many organisations and groups are having to reassess their priorities.

Our staff team continue to work in a hybrid way which allows for flexibility and efficiency. Our admin volunteers are also offered the same structure. We have a robust telephone and IT system which allows us to work well in this way.

We wish to continue with our highly successful Fishing and Friendship project again within Mole Valley but accepting referrals from across Surrey and are actively seeking funding for this. .

We have been funded to deliver the funding advisor and sustainability role particularly in Elmbridge and will be looking for further funding for this role.

We will continue the "Aspire" Project and to develop opportunities that will support this work.

We will develop our offer to Ukrainian refugees through employment support work in partnership with World Jewish Relief. We will compliment this with work funded by Surrey County Council to help build networks for URs to join and be supported by.

We will expand the use of the kitchen at The Point by developing a DofE project and delivering a six week basic cookery course.

As previously indicated, the Charity is actively exploring ways of increasing its incoming resources and will maintain its firm hold on its cost basis while at the same time recognising the expertise of and the valuable work undertaken by its staff.

The staff team and volunteers of CSVA, along with the Directors, will ensure that the services and support for the voluntary sector will continue to be delivered and developed still further for the benefit of the communities of Elmbridge, Epsom, Ewell, Mole Valley and Surrey generally.

Structure, governance and management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 2 March 2010 and registered as a charity on 6 May 2010. The Company was established under and is governed by its Memorandum and Articles of Association which established the objects and powers of the charitable company; these Articles have been formally amended subsequently to clarify certain governance matters. In the event of the company being wound up Members are required to contribute an amount not exceeding one pound.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

C Gifford - Chair

M Hicks - Vice Chair

S Hubbard

P Tajasque

R Turner

S Lewin

H Newton

(Resigned 2 June 2023)

(Appointed 14 December 2022)

(Appointed 14 December 2022)

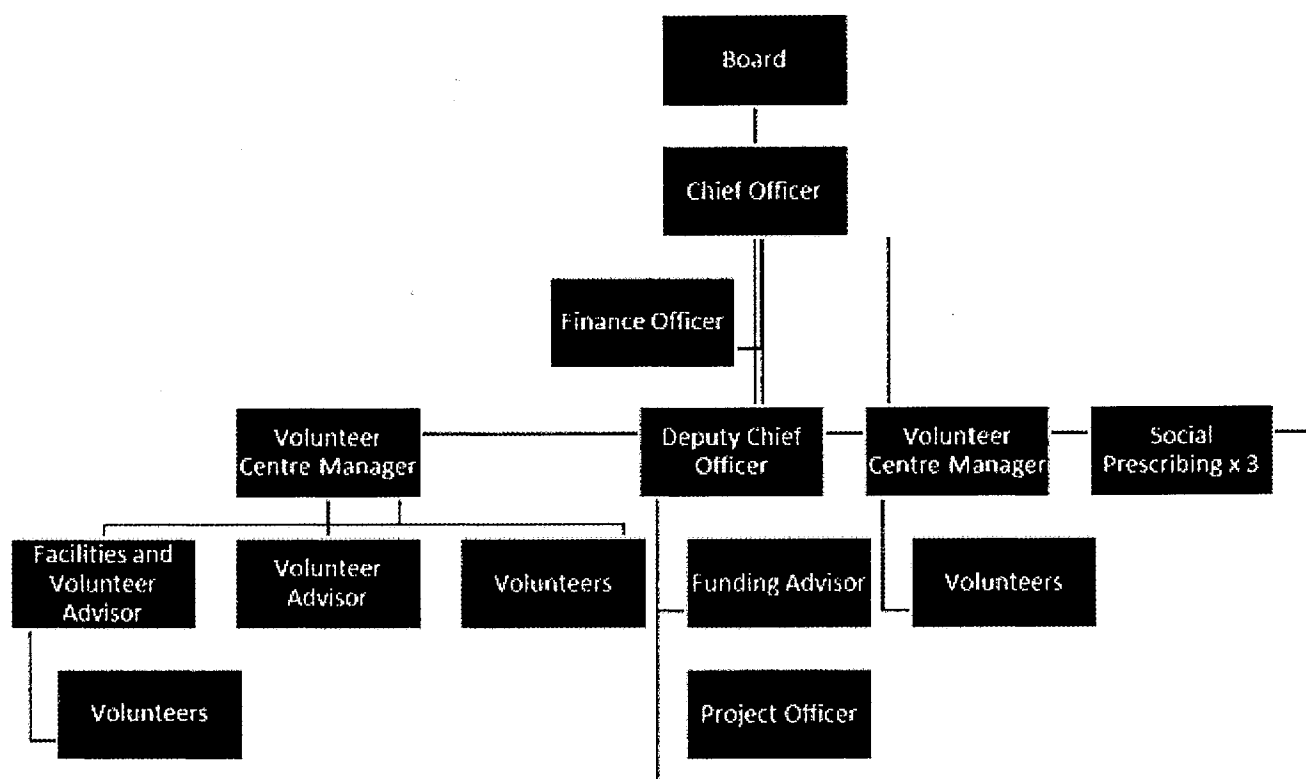
TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

New Directors are recruited by recruiting representatives from organisations in the VCFS sector or for their expertise and this recruitment is carried out by positive action from the Chief Executive, Chairman and current Directors of CSVA. All prospective Directors complete a Skills Audit report. This is also used to help recruit new Directors. New Directors are interviewed by the Chairman and usually one other Director and introduced to the work and methods of CSVA by assistance from other Directors and the Chief Executive.

If Directors are appointed to the Board during the year, they are confirmed in appointment at the next Annual General Meeting. Current Directors are re-elected by a similar process on a rotational basis as laid down in the Company's constitution. The general rule is that Directors must be subject to re- election at least every three years.

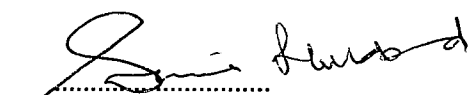
Organisational structure and management



Official support

Regular contact is maintained with Funders by the Chairman and the Chief Officer who report regularly to the Directors accordingly.

The Trustees report was approved by the Board of Trustees.



 C Gifford - Chair
 Trustee

Date: 5-12-23

CENTRAL SURREY VOLUNTARY ACTION LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CENTRAL SURREY VOLUNTARY ACTION LIMITED

I report to the Trustees on my examination of the financial statements of Central Surrey Voluntary Action Limited (the Charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

F J Wilde FCCA MBA DChA

Warner Wilde
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated:

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total Unrestricted funds 2023 £	Restricted funds 2022 £	Total 2022 £
	Notes					
<u>Income from:</u>						
Grants, donations and legacies	3	139,915	500	140,415	139,985	140,415
Charitable activities	4	17,218	100,740	117,958	49,420	306,130
Investments	5	3,482	-	3,482	794	794
Total income		160,615	101,240	261,855	190,199	447,339
<u>Expenditure on:</u>						
Raising funds	6	143	-	143	-	-
Charitable activities	7	195,684	86,693	282,377	192,019	334,356
Total expenditure		195,827	86,693	282,520	192,019	334,356
Gross transfers between funds		-	-	-	631	(631)
Net (expenditure)/income for the year/						
Net movement in funds		(35,212)	14,547	(20,665)	(1,189)	114,172
Fund balances at 1 April 2022		117,960	133,204	251,164	119,149	138,181
Fund balances at 31 March 2023		82,748	147,751	230,499	133,204	251,164

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	12		4,155		5,540
Current assets					
Debtors	13	9,709		36,225	
Cash at bank and in hand		241,093		229,056	
		<u>250,802</u>		<u>265,281</u>	
Creditors: amounts falling due within one year	15	<u>(22,814)</u>		<u>(17,053)</u>	
Net current assets			227,988		248,228
Total assets less current liabilities			232,143		253,768
Creditors: amounts falling due after more than one year	16		(1,644)		(2,604)
Net assets			<u>230,499</u>		<u>251,164</u>
Income funds					
Restricted funds	18		147,751		133,204
Unrestricted funds - general			82,748		117,960
			<u>230,499</u>		<u>251,164</u>

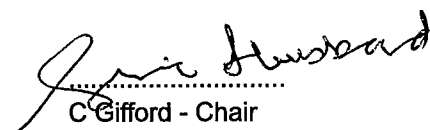
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The director acknowledges her responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 5-12-23


C Gifford - Chair
Trustee

Company Registration No. 07174573

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Central Surrey Voluntary Action Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Mayflower (The Point), Lyons Court, Dorking, Surrey, RH4 1AB.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is categorised in the same way as the cost it relates to.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

3 Grants, donations and legacies

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	70	500	570	2,501	430	2,931
Grants Receivable	124,876	-	124,876	122,515	-	122,515
Donated goods and services	14,969	-	14,969	14,969	-	14,969
	<u>139,915</u>	<u>500</u>	<u>140,415</u>	<u>139,985</u>	<u>430</u>	<u>140,415</u>
Grants receivable for core activities						
Epsom & Ewell Borough Council	7,989	-	7,989	7,989	-	7,989
Elmbridge Borough Council	23,840	-	23,840	23,840	-	23,840
Surrey County Council	81,047	-	81,047	78,686	-	78,686
Mole Valley District Council	12,000	-	12,000	12,000	-	12,000
	<u>124,876</u>	<u>-</u>	<u>124,876</u>	<u>122,515</u>	<u>-</u>	<u>122,515</u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

4 Charitable activities

	Charitable Income 2023 £	DBS Income 2023 £	Total 2023 £	Charitable Income 2022 £	DBS Income 2022 £	Total 2022 £
Services provided under contract	-	-	-	27,718	-	27,718
Restricted Fund Grants	100,740	-	100,740	256,710	-	256,710
Charitable rental income	11,397	-	11,397	14,868	-	14,868
Other income	150	5,671	5,821	1,141	5,693	6,834
	<u>112,287</u>	<u>5,671</u>	<u>117,958</u>	<u>300,437</u>	<u>5,693</u>	<u>306,130</u>
Analysis by fund						
Unrestricted funds - general	11,547	5,671	17,218	43,727	5,693	49,420
Restricted funds	100,740	-	100,740	256,710	-	256,710
	<u>112,287</u>	<u>5,671</u>	<u>117,958</u>	<u>300,437</u>	<u>5,693</u>	<u>306,130</u>

5 Investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Interest receivable	<u>3,482</u>	<u>794</u>

6 Raising funds

	Unrestricted funds general 2023 £	Total 2022 £
<u>Fundraising and publicity</u>		
Advertising	143	-
	<u>143</u>	<u>-</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities

	Charitable Expenditure 2023 £	Charitable Expenditure 2022 £
Staff costs	206,183	234,392
Depreciation and impairment	1,385	1,923
The Point - Rent and Rates	16,505	46,727
Quintet - Rent	3,100	3,100
IT and communications	15,309	17,947
Disclosure and Barring Service costs	4,436	4,056
Epsom Office - Rent	14,969	14,969
Other costs including staff training and travel	11,365	6,221
	<u>273,252</u>	<u>329,335</u>
Grant funding of activities (see note 8)	2,350	-
Share of support costs (see note 9)	5,382	2,953
Share of governance costs (see note 9)	1,393	2,068
	<u>282,377</u>	<u>334,356</u>
Analysis by fund		
Unrestricted funds - general	195,684	192,019
Restricted funds	86,693	142,337
	<u>282,377</u>	<u>334,356</u>

8 Grants payable

	Charitable Expenditure 2023 £	2022 £
Grants to institutions:		
Other	<u>2,350</u>	<u>-</u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

9 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Subscriptions and Memberships	1,739	-	1,739	273	-	273
General Expenditure	2,424	-	2,424	1,705	-	1,705
Bank Charges	72	-	72	60	-	60
Insurance	1,147	-	1,147	915	-	915
Legal and professional	-	13	13	-	648	648
Independent Examiner's Fees	-	1,380	1,380	-	1,290	1,290
Trustees Expenses	-	-	-	-	130	130
	<u>5,382</u>	<u>1,393</u>	<u>6,775</u>	<u>2,953</u>	<u>2,068</u>	<u>5,021</u>
Analysed between Charitable activities	<u>5,382</u>	<u>1,393</u>	<u>6,775</u>	<u>2,953</u>	<u>2,068</u>	<u>5,021</u>

10 Trustees

No trustees (2022: 1) had £nil of reimbursed expenses (2022: £29).

11 Employees

The average number of employees during the year was as follows:

	2023	2022
	Number	Number
Management	3	3
Charitable Activities	3	3
Administration	5	5
Total	<u>11</u>	<u>11</u>
Employment costs	2023	2022
	£	£
Wages and salaries	192,023	219,927
Social security costs	9,751	12,924
Other pension costs	4,409	1,541
	<u>206,183</u>	<u>234,392</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

11 Employees

(Continued)

11 (2022: 13) people were employed during the year. 1 of these people (2022: 2) did not work for the whole accounting period.

The total cost of Key Management Personnel for the year was £74,736 (2022: £74,175) including employer's national insurance and pension contributions. Key Management Personnel is defined as the Chief Officer and Deputy Chief Officer roles.

There were no employees whose annual remuneration was more than £60,000.

12 Tangible fixed assets

	Fixtures and fittings £	Computers £	Total £
Cost			
At 1 April 2022	28,278	9,762	38,040
At 31 March 2023	28,278	9,762	38,040
Depreciation and impairment			
At 1 April 2022	28,133	4,367	32,500
Depreciation charged in the year	36	1,349	1,385
At 31 March 2023	28,169	5,716	33,885
Carrying amount			
At 31 March 2023	109	4,046	4,155
At 31 March 2022	145	5,395	5,540

13 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	775	25,790
Other debtors	-	450
Prepayments and accrued income	8,934	9,985
	9,709	36,225

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

14 Finance lease commitments

Future minimum lease payments due under finance leases:

	2023	2022
	£	£
Within one year	960	960
Within two and five years	1,644	2,604
	<u>2,604</u>	<u>3,564</u>

The charity has entered into a finance lease arrangement to purchase a photocopier. The lease is over a period of five years, the interest rate is fixed at the contract date, the lease is on a fixed repayment basis.

15 Creditors: amounts falling due within one year

	Notes	2023	2022
		£	£
Obligations under finance leases	14	960	960
Other taxation and social security		5,474	5,176
Deferred income	17	15,000	7,989
Other creditors		-	1,638
Accruals and deferred income		1,380	1,290
		<u>22,814</u>	<u>17,053</u>

16 Creditors: amounts falling due after more than one year

	Notes	2023	2022
		£	£
Obligations under finance leases	14	1,644	2,604
		<u>1,644</u>	<u>2,604</u>

17 Deferred income

	2023	2022
	£	£
Other deferred income	15,000	7,989
	<u>15,000</u>	<u>7,989</u>

Deferred income is included in the financial statements as follows:

	2023	2022
	£	£
Deferred income is included within:		
Current liabilities	15,000	7,989
	<u>15,000</u>	<u>7,989</u>

Movements in the year:

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

17 Deferred income

(Continued)

Deferred income at 1 April 2022	7,989	-
Released from previous periods	(7,989)	-
Resources deferred in the year	15,000	7,989
	<hr/>	<hr/>
Deferred income at 31 March 2023	15,000	7,989
	<hr/>	<hr/>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2021 £	Movement in funds			Balance at 1 April 2022 £	Movement in funds			Balance at 31 March 2022 £
		Incoming resources £	Resources expended £	Transfers £		Incoming resources £	Resources expended £	Transfers £	
Winter Pressure	-	50,000	-	-	50,000	-	(348)	-	49,652
Covid Shopping Vouchers	-	1,500	(1,033)	925	1,392	-	(50)	(150)	1,192
Carers' Support Walton	277	-	-	-	277	-	-	-	277
Veterans' Support Association	(1,818)	430	-	-	(1,388)	-	(430)	1,818	-
Surrey Downs CCG	-	45,000	(14,914)	-	30,086	-	(28,307)	-	1,779
Surrey CC - Covid support groups	-	4,500	(4,500)	-	-	-	-	-	-
Fishing and friendship	1,367	500	(144)	-	1,723	500	-	-	2,223
Surrey CC - Social Prescribing	(233)	103,366	(87,500)	-	15,633	25,740	(16,780)	-	24,593
Surrey CC - Sparks	-	-	-	-	-	51,000	-	-	51,000
Health Consultation	1,089	-	-	-	1,089	-	-	-	1,089
Walking Buddies	1,848	1,500	-	-	3,348	-	-	(1,818)	1,530
Time Bank Fund	1,445	-	-	-	1,445	-	-	-	1,445
Surrey CC - Public Health	-	-	-	-	-	12,000	(6,686)	(4,395)	919
Community Foundation Surrey	12,303	27,494	(20,245)	-	19,552	-	(17,537)	-	2,015
NAVCA - Ukraine	-	-	-	-	-	7,500	(350)	-	7,150
COVID salaries	2,464	21,500	(14,154)	-	9,810	-	(14,205)	4,395	-
COVID shopping and DBS	(1,682)	1,350	2,175	(1,556)	287	-	-	-	287
Dorking & Surrounds	284	-	(184)	-	100	-	-	-	100
NAVCA - Cost of living	-	-	-	-	-	4,500	(2,000)	-	2,500
Tackling Inequalities Fund	1,688	-	(1,838)	-	(150)	-	-	150	-
	19,032	257,140	(142,337)	(631)	133,204	101,240	(86,693)	-	147,751

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

18 Restricted funds

(Continued)

Winter Pressure: Epsom & St Helier winter support.

Surrey Downs CCG: Winter pressures funding to be used for salaries and overheads for projects supporting patients during pressured times.

Carers' Support Walton: Admin support.

Surrey CC - Sparks: To be given as grants to community groups supporting the impact of COVID and the cost of living crisis.

Veterans' Support Association: Funds management.

Fishing & Friendship: Elmbridge Borough Council social support.

Surrey CC - Social Prescribing: Social prescribing support services.

Health Consultation: Improving healthcare.

Walking Buddies: Leatherhead Diabetes walk and talk support.

Time Bank Fund: Walton Charity time banking.

Surrey CC - public health: Community Champion project.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

19 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Tangible assets	4,155	-	4,155	5,540	-	5,540
Current assets/ (liabilities)	80,237	147,751	227,988	115,024	133,204	248,228
Long term liabilities	(1,644)	-	(1,644)	(2,604)	-	(2,604)
	<u>82,748</u>	<u>147,751</u>	<u>230,499</u>	<u>117,960</u>	<u>133,204</u>	<u>251,164</u>

20 Operating lease commitments

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, including network services under a 7-year lease and hardware under a 5-year lease both commencing March 2023. These commitments fall due as follows:

	2023 £	2022 £
Within one year	10,944	-
Between two and five years	43,416	-
In over five years	12,696	-
	<u>67,056</u>	<u>-</u>

21 Related party transactions

Transactions with related parties

During the year the Charity entered into the following transactions with related parties: None