

CENTRAL SURREY VOLUNTARY ACTION LIMITED

England & Wales · Charity number 1135830

Details

Other names	VOLUNTARY ACTION MID SURREY
Status	Registered
Legal form	Charitable company
Company number	07174573
Registered	2010-05-06
Register	View on the Charity Commission register

Contact

Address	The Point The Mayflower Lyons Court Dorking Surrey RH4 1AB
Phone	01306640369
Email	admin@csva.co.uk
Website	www.centralsurreyvoluntaryaction.co.uk

Activities

Objects: A. TO PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY IN THE DISTRICT COUNCIL AREA OF MOLE VALLEY AND THE BOROUGH COUNCIL AREA OF EPSOM AND EWELL AND THE BOROUGH COUNCIL AREA OF ELMBRIDGE AND WHEN APPROPRIATE TO THE SAID PURPOSES THE WHOLE OF THE AREA COVERED BY SURREY COUNTY COUNCIL (HEREINAFTER CALLED THE "AREA OF BENEFIT") AND, IN PARTICULAR, THE ADVANCEMENT OF EDUCATION, THE PROTECTION OF HEALTH AND THE RELIEF OF POVERTY, DISTRESS AND SICKNESS.B. TO PROMOTE, ORGANIZE AND FACILITATE CO-OPERATION IN THE ACHIEVEMENT OF THE ABOVE PURPOSES AND TO THAT END BRING TOGETHER IN COUNCIL REPRESENTATIVES OF THE VOLUNTARY ORGANISATIONS AND STATUTORY AUTHORITIES WITHIN THE AREA OF BENEFIT.

Activities: Central Surrey Voluntary Action provides infrastructure services of primarily support and advice to the voluntary, community and faith sector of Elmbridge, Epsom & Ewell and Mole Valley

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** THE DISTRICT COUNCIL AREA OF MOLE VALLEY AND THE BOROUGH COUNCIL AREA OF EPSOM AND EWELL AND THE BOROUGH COUNCIL AREA OF ELMBRIDGE.
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£419,866	£340,443	-	-
2024-03-31	£239,613	£316,234	-	-
2023-03-31	£261,855	£282,520	-	-
2022-03-31	£306,130	£334,356	-	-
2021-03-31	£378,213	£340,186	-	-

Trustees

Name	Role	Appointed
CYNTHIA ANN GIFFORD	Chair	
MARGARET AILEEN HICKS		2018-04-05
RACHEL SANDRA TURNER		
Sabina Spiteri		2024-07-01
Sonia Hubbard		2021-01-21

CENTRAL SURREY VOLUNTARY ACTION LIMITED

England & Wales - Charity number 1135830

Accounts

Charity registration number 1135830 (England and Wales)

Company registration number 07174573

CENTRAL SURREY VOLUNTARY ACTION LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

CENTRAL SURREY VOLUNTARY ACTION LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	C Gifford - Chair M Hicks - Vice Chair S Hubbard R Turner S Spiteri (Appointed 1 July 2024)
Charity number (England and Wales)	1135830
Company number	07174573
Principal address	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB
Registered office	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB
Independent examiner	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF

CENTRAL SURREY VOLUNTARY ACTION LIMITED

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CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Central Surrey Voluntary Action ("CSVA") seeks to 'Support the Voluntary, Community and Faith Sector ("VCFS") in Elmbridge, Epsom and Ewell, and Mole Valley'. CSVA has continued to evaluate its work and keep its funders fully informed about the work that they have supported.

The Aims and Objectives, as laid down in the constitutions of the Company and further defined and developed by the Directors with the support of the staff and volunteers, are set out below and define clearly the actions by which the charitable and public benefit is achieved:

- To research and prioritise specific needs of voluntary and community organisations in Central Surrey and develop action plans to meet them, contributing to the monitoring of unmet needs, informing funding partnerships by sharing this information with relevant agencies, including the Voluntary Community and Faith Sector ("VCFS"), and then working with all those groups in the VCFS who can make the appropriate response to fulfil these needs.
- To provide services and support to the VCFS and to provide the use of equipment and practical services, information on, and signposting to, appropriate help on organisational issues, information on, and signposting to, appropriate funding streams.
- To provide a liaison service promoting cross sector relationships, with support and encouragement to all in the VCFS.
- To provide an independent voice for the VCFS in Central Surrey, representing the sector to other agencies, statutory and public to ensure that their voice is heard and that a comprehensive response is given.
- To contribute to strategic partnerships and to encourage the local VCFS to have a closer relationship with statutory, public and private partners, ensuring that accurate and comprehensive information is relayed to the rest of the VCFS in Central Surrey.
- To provide an effective and accessible Volunteer recruitment and placement service, ensuring Best Practice in the management and support of Volunteers in the VCFS in Central Surrey.
- To develop a volunteering ethos in Central Surrey via liaison work with schools, businesses, public bodies and any other relevant agencies.
- To create an efficient organisational infrastructure; a fair, supportive, and safe working environment; clear and effective financial management.

Public benefit

The Directors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Volunteers

The figures for Total Incoming Resources and Charitable Expenditure in the Financial Statements do not fully reflect the total resources made available to and utilised by CSVA. Very significant resources of valuable time and skills are provided by volunteers who work to support CSVA's Volunteer Centres. Charity accounting protocols do not currently permit the recording of this volunteer time in the Statement of Financial Activities. However, FRS 102 does suggest that some sort of indicative value be put on the value of volunteers' contributions and in the case of CSVA this would be the equivalent of three extra full-time staff members. As stated also elsewhere, the Directors are unpaid; it is considered that their services represent the equivalent of an average of at least one day per week of professional service.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Achievements and performance

Review of the Charitable Activities for Year 2024-25

It has been another very busy year for all the staff and volunteers at CSVA. Facilitation and support services continue to be delivered to the voluntary, community and faith sectors. The following list shows examples of CSVA's activities over the year:

1. Continued delivery of the "Aspire" project, which helps vulnerable people move into voluntary and employed work. We have supported online, via telephone and face to face appointments.
2. Advice and information to local voluntary organisations, including newsletters and webinars, on funding sources and applications as well as on governance and constitutional matters.
3. Collaboration with local Health and Social Care partners providing voluntary support for vulnerable people.
4. Continuing and further developing our Disclosure and Barring Service (DBS) facility for local organisations.
5. Working to improve the online volunteering database offer in conjunction with others, particularly as it affects local organisations.
6. Encouraging Corporate Social Responsibility. Working with corporate organisations to deliver support in their communities
7. Promotion of volunteering opportunities through our website and our social media presence, as well as through local social outlets such as Surrey Libraries in Elmbridge, Epsom and Ewell and Mole Valley.
8. Regular distribution of the CSVA Newsletter —please refer further to the CSVA website. www.centralsurreyvoluntaryaction.co.uk
9. Working with the Mid Surrey Valuing People board.
10. Providing Training for the sector.
11. A funding and sustainability advisor role - with bespoke searches and templates for individual organisations.
12. Friendship and Fishing Group for vulnerable people to build relationships and combat social isolation and loneliness.
13. Delivering Sparks funding to areas of need within the CSVA geography – The Holmwoods, Court, Cobham and Downside and Walton South and Walton North.
14. Delivering the STEPS Ukrainian support project across our geographical area.
15. Setting up and delivering support to Ukrainian refugees through drop ins, travel bursaries and cultural events.

The Point in Dorking continues to be a vital resource as office accommodation to our tenants. Computer classes and wellbeing sessions continued. Throughout the winter period we delivered a Warm Hub and offered cheap hot meals and free tea and coffee. The Point continues to be used as a Polling Station by the District Council.

Elmbridge and Epsom Volunteer Centres continued to provide valuable advice and support for volunteers and voluntary organisations in the Boroughs through online and telephone support and booked appointments.

In the year, the Centres have referred on 740 people and have placed 271 volunteers.

Financial review

Results of Operation

The Directors are continually reviewing the possibilities of both increasing core and non-core funding and economising on costs.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Reserves policy

The Company had previously adopted a reserves policy which aimed to achieve and maintain a level of unrestricted reserves which represents at least twelve months' expenditure and had been making good progress to this objective. It is considered that the Reserves ensures there is cover for staff redundancy costs in the event of closure.

Financial Statements

The following Financial Statements are part of the Central Surrey Voluntary Action Annual Report 2023 - 24.

The provisions of the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 102) issued in July 2014 and becoming effective in January 2015 have been adopted in preparing the Annual Report and Financial Statements of the Charity.

It is the Directors' view that practically all the Company's Expenditure relates to charitable purposes. Time spent by staff on governance and fundraising is too small to measure. Directors are unpaid and provide advice on governance, strategic and operational matters on a voluntary basis.

Except as detailed in the Accounts, CSVA has no deficit on any of its funds and it does not hold assets. There has been no change in accounting policy this year and there is no subsidiary undertaking; there are no investments.

Principal funding sources

The Directors of CSVA would like to take this opportunity to thank Epsom and Ewell Borough Council, Elmbridge Borough Council, Mole Valley District Council, and Surrey County Council for their continued support in their core funding for the organisation. This support is greatly valued by all the Directors, staff and volunteers who carry out the work of CSVA.

Risk Assessment

The Directors make a regular review of the major financial risks to which CSVA may be exposed and the ways in which such risks may be mitigated. CSVA applies prudent policies in its financial operations, with any significant expenditure requiring formal authorisation by the Directors. Appropriate insurance cover for the charity is ensured by the Directors.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Plans for future periods

Future plans

- We work in a hybrid structure which allows for flexibility and efficiency. Our admin volunteers are also offered the same structure. We have a robust telephone and IT system which allows us to work well in this way.
- We have funding to roll out the Fishing and Friendship project again within Mole Valley but accepting referrals from across Surrey
- We will work with Surrey East and Surrey County Council to develop Neighbourhood Area Committees across the geographic area to improve the health and well-being outcomes of residents.
- We will work with statutory partners to deliver a framework and set of principles for working with our communities to ensure their views are listened to and action is taken to progress them.
- We have been funded to deliver the funding advisor and sustainability role particularly in Elmbridge and will be looking for further funding for this role.
- We will deliver a MHIF project to provide funding to CYP to access support for mental wellbeing.
- We will continue the "Aspire" Project and to develop opportunities that will support this work.
- We will continue the "Warm Hub" project through the winter months in partnership with Age Concern Mole Valley.
- We will deliver Sparks funding to the areas of highest need within our geographic area.
- To continue to deliver our STEPS programme.
- We will continue to develop services to support Ukrainian guests.
- We will work to ensure the smooth transition of LGR in Surrey for the VCSE

As previously indicated, the Charity is actively exploring ways of increasing its incoming resources and will maintain its firm hold on its cost basis while at the same time recognising the expertise of and the valuable work undertaken by its staff.

The staff team and volunteers of CSVA, along with the Directors, will ensure that the services and support for the voluntary sector will continue to be delivered and developed still further for the benefit of the communities of Elmbridge, Epsom, Ewell, Mole Valley and Surrey generally.

Structure, governance and management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 2 March 2010 and registered as a charity on 6 May 2010. The company was established under and is governed by its Memorandum and Articles of Association which established the objects and powers of the charitable company; these Articles have been formally amended subsequently to clarify certain governance matters. In the event of the company being wound up Members are required to contribute an amount not exceeding one pound.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

C Gifford - Chair

M Hicks - Vice Chair

S Hubbard

R Turner

H Newton

S Spiteri

(Retired 30 April 2025)

(Appointed 1 July 2024)

CENTRAL SURREY VOLUNTARY ACTION LIMITED

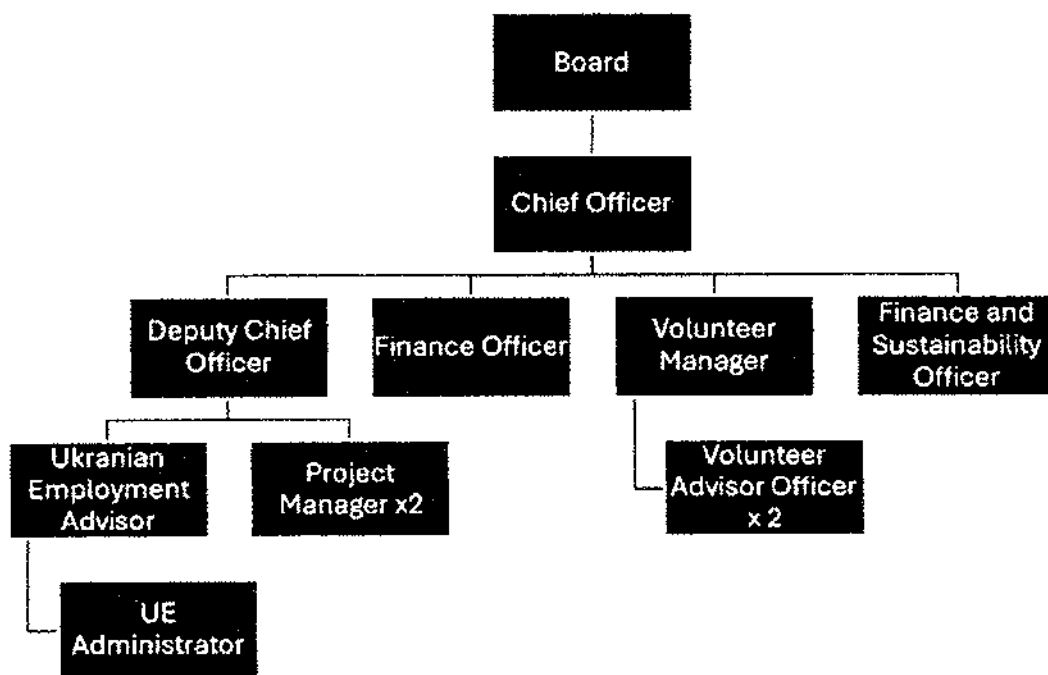
TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Recruitment, appointment, and induction of new Directors

New Directors are recruited by recruiting representatives from organisations in the VCFS sector or for their expertise and this recruitment is carried out by positive action from the Chief Executive, Chairman and current Directors of CSVA. All prospective Directors complete a Skills Audit report. This is also used to help recruit new Directors. New Directors are interviewed by the Chairman and usually one other Director and introduced to the work and methods of CSVA by assistance from other Directors and the Chief Executive.

If Directors are appointed to the Board during the year, they are confirmed in appointment at the next Annual General Meeting. Current Directors are re-elected by a similar process on a rotational basis as laid down in the Company's constitution. The general rule is that Directors must be subject to re-election at least every three years.

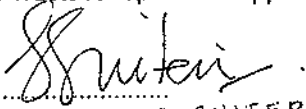
Organisational structure and management



Official support

Regular contact is maintained with Funders by the Chairman and the Chief Officer who report regularly to the Directors accordingly.

The Trustees report was approved by the Board of Trustees.


Gifford-Chair S. SPITERI - TREASURER
Trustee

Date: 12 November 2025

CENTRAL SURREY VOLUNTARY ACTION LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CENTRAL SURREY VOLUNTARY ACTION LIMITED

I report to the Trustees on my examination of the financial statements of Central Surrey Voluntary Action Limited (the Charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

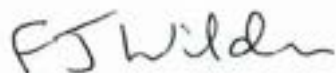
Independent examiner's statement

Since the Charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



F J Wilde FCCA MBA DChA

Warner Wilde

4 Marigold Drive

Bisley

Surrey

GU24 9SF

Date: 20November2025

CENTRAL SURREY VOLUNTARY ACTION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
Income from:							
Donations and legacies	3	143,927	228,527	372,454	132,030	-	132,030
Charitable activities	4	38,017	-	38,017	18,009	82,071	100,080
Investments	5	9,395	-	9,395	7,503	-	7,503
Total income		<u>191,339</u>	<u>228,527</u>	<u>419,866</u>	<u>157,542</u>	<u>82,071</u>	<u>239,613</u>
Expenditure on:							
Raising funds	6	272	90	362	-	66	66
Charitable activities	7	198,667	141,414	340,081	202,314	113,854	316,168
Total expenditure		<u>198,939</u>	<u>141,504</u>	<u>340,443</u>	<u>202,314</u>	<u>113,920</u>	<u>316,234</u>
Net income/(expenditure)		(7,600)	87,023	79,423	(44,772)	(31,849)	(76,621)
Transfers between funds							
		-	-	-	(1,056)	1,056	-
Net movement in funds	10	(7,600)	87,023	79,423	(45,828)	(30,793)	(76,621)
Reconciliation of funds:							
Fund balances at 1 April 2024		<u>36,920</u>	<u>116,958</u>	<u>153,878</u>	<u>82,748</u>	<u>147,751</u>	<u>230,499</u>
Fund balances at 31 March 2025		<u>29,320</u>	<u>203,981</u>	<u>233,301</u>	<u>36,920</u>	<u>116,958</u>	<u>153,878</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	14		2,337		3,116
Current assets					
Debtors	15	21,011		8,037	
Cash at bank and in hand		282,252		262,407	
		303,263		270,444	
Creditors: amounts falling due within one year	17	(72,299)		(119,412)	
Net current assets			230,964		151,032
Total assets less current liabilities			233,301		154,148
Creditors: amounts falling due after more than one year	18		-		(270)
Net assets			233,301		153,878
The funds of the Charity					
Restricted income funds	21	203,981		116,958	
Unrestricted funds	22	29,320		36,920	
		233,301		153,878	

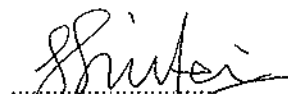
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The director acknowledges her responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on



~~Gifford Chair~~ S. SPITERI - TREASURER
Trustee

Company registration number 07174573 (England and Wales)

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Central Surrey Voluntary Action Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Mayflower (The Point), Lyons Court, Dorking, Surrey, RH4 1AB.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is categorised in the same way as the cost it relates to.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	30	-	30	52	-	52
Grants	128,928	228,527	357,455	117,009	-	117,009
Donated goods and services	14,969	-	14,969	14,969	-	14,969
	<u>143,927</u>	<u>228,527</u>	<u>372,454</u>	<u>132,030</u>	<u>-</u>	<u>132,030</u>
Grants						
Epsom & Ewell Borough Council	7,989	-	7,989	7,989	-	7,989
Elmbridge Borough Council	23,840	17,000	40,840	11,920	-	11,920
Surrey County Council	81,047	157,539	238,586	85,100	-	85,100
Mole Valley District Council	12,000	-	12,000	12,000	-	12,000
World Jewish Relief	-	39,179	39,179	-	-	-
Community Foundation Surrey	-	30,000	30,000	-	-	-
Other	4,052	(15,191)	(11,139)	-	-	-
	<u>128,928</u>	<u>228,527</u>	<u>357,455</u>	<u>117,009</u>	<u>-</u>	<u>117,009</u>

4 Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Charitable income						
Services provided under contract	26,661	-	26,661	-	-	-
Performance related grants	-	-	-	-	82,071	82,071
Charitable rental income	6,303	-	6,303	10,614	-	10,614
Other income	274	-	274	1,145	-	1,145
DBS income						
Other income	4,779	-	4,779	6,250	-	6,250
	<u>38,017</u>	<u>-</u>	<u>38,017</u>	<u>18,009</u>	<u>82,071</u>	<u>100,080</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	9,395	7,503

6 Expenditure on raising funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fundraising and publicity						
Advertising	272	90	362	-	66	66

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

7 Expenditure on charitable activities

	Charitable activities 2025 £	Charitable activities 2024 £
Direct costs		
Staff costs	209,609	191,570
Depreciation and impairment	779	1,039
The Point- Rent and Rates	17,348	20,803
Quintet- Rent	5,250	3,650
IT and communications	29,746	24,259
Disclosure and Barring Service costs	5,395	4,850
Epsom Office- Rent	14,969	14,969
Other costs including staff training and travel	4,798	2,655
Community Projects	21,397	5,952
Cafe expenses	-	303
	<u>309,291</u>	<u>270,050</u>
Grant funding of activities (see note 8)	19,720	38,500
Share of support and governance costs (see note 9)		
Support	6,143	5,287
Governance	4,927	2,331
	<u>340,081</u>	<u>316,168</u>
Analysis by fund		
Unrestricted funds	198,667	202,314
Restricted funds	141,414	113,854
	<u>340,081</u>	<u>316,168</u>

8 Grants payable

	Charitable activities 2025 £	Charitable activities 2024 £
Grants to institutions:		
Other	<u>19,720</u>	<u>38,500</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

9 Support costs allocated to activities

	2025 £	2024 £
Subscriptions and Memberships	595	188
General Expenditure	4,261	3,616
Bank Charges	60	270
Insurance	1,227	1,213
Governance costs	4,927	2,331
	<u>11,070</u>	<u>7,618</u>
Analysed between:		
Charitable activities	<u>11,070</u>	<u>7,618</u>
	2025 £	2024 £
Governance costs comprise:		
Legal and professional	1,489	940
Audit and Accountancy	3,438	1,391
	<u>4,927</u>	<u>2,331</u>

Governance costs includes payment of £1421 to the independent examiner (2024: £1380) for accounts preparation and independent examination.

10 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	1,422	1,380
Depreciation of owned tangible fixed assets	<u>779</u>	<u>1,039</u>

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

12 Employees

The average number of employees during the year was as follows:

	2025 Number	2024 Number
Management	2	3
Charitable Activities	6	3
Administration	3	4
Total	11	10

Employment costs	2025 £	2024 £
Wages and salaries	175,641	179,347
Social security costs	27,330	8,882
Other pension costs	6,638	3,341
	209,609	191,570

11 (2024: 10) people were employed during the year, 1 of these people (2024: 1) did not work for the whole accounting period.

The total cost of Key Management Personnel for the year was £79,263 (2024: £80,241) including employer's national insurance and pension contributions. Key Management Personnel is defined as the Chief Officer and Deputy Chief Officer roles.

There were no employees whose annual remuneration was more than £60,000.

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

14 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
Cost			
At 1 April 2024	28,278	9,762	38,040
At 31 March 2025	28,278	9,762	38,040
Depreciation and impairment			
At 1 April 2024	28,196	6,728	34,924
Depreciation charged in the year	20	759	779
At 31 March 2025	28,216	7,487	35,703
Carrying amount			
At 31 March 2025	62	2,275	2,337
At 31 March 2024	82	3,034	3,116

15 Debtors

	2025	2024
	£	£
Amounts falling due within one year:		
Trade debtors	9,075	666
Other debtors	8,391	276
Prepayments and accrued income	3,545	7,095
	21,011	8,037

16 Finance lease obligations

Future minimum lease payments due under finance leases:	2025	2024
	£	£
Within one year	-	1,100
Within two and five years	-	270
	-	1,370

The charity has entered into a finance lease arrangement to purchase a photocopier. The lease is over a period of five years, the interest rate is fixed at the contract date, the lease is on a fixed repayment basis.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

17 Creditors: amounts falling due within one year

	Notes	2025 £	2024 £
Obligations under finance leases	16	-	1,100
Other taxation and social security		3,642	(1,222)
Deferred income	19	57,635	118,113
Accruals		11,022	1,421
		<u>72,299</u>	<u>119,412</u>

18 Creditors: amounts falling due after more than one year

	Notes	2025 £	2024 £
Obligations under finance leases	16	-	270
		<u>-</u>	<u>270</u>

19 Deferred income

	2025 £	2024 £
Arising from government grants	34,371	103,113
Other deferred income	23,264	15,000
	<u>57,635</u>	<u>118,113</u>

Deferred income is included in the financial statements as follows:

	2025 £	2024 £
Deferred income is included within:		
Current liabilities	<u>57,635</u>	<u>118,113</u>
Movements in the year:		
Deferred income at 1 April 2024	118,113	15,000
Released from previous periods	(83,742)	-
Resources deferred in the year	<u>23,264</u>	<u>103,113</u>
Deferred income at 31 March 2025	<u>57,635</u>	<u>118,113</u>

20 Retirement benefit schemes

	2025 £	2024 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>6,638</u>	<u>3,341</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

20 Retirement benefit schemes

(Continued)

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
Winter Pressure	14,308	-	(14,308)	-	-
Covid Shopping Vouchers	1,192	-	-	(1,192)	-
Ukrainian support - World Jewish Relief	-	39,179	(25,861)	-	13,318
Ukrainian Support	21,842	68,742	(20,770)	-	69,814
Surrey Downs CCG	1,779	-	-	-	1,779
Fishing and friendship	312	-	(312)	-	-
Surrey CC - Social Prescribing	24,593	-	(24,593)	-	-
Surrey CC - Sparks	19,850	30,909	(16,729)	-	34,030
SCC - Mental Health Innovation	-	57,697	-	1,292	58,989
Walking Buddies	1,530	-	(1,530)	-	-
Time Bank Fund	1,445	-	(1,111)	-	334
Community Foundation Surrey	23,695	15,000	(20,083)	-	18,612
NAVCA - Ukraine	6,025	-	-	-	6,025
Demand and capacity	-	-	(5,015)	-	(5,015)
COVID shopping and DBS	287	-	(287)	-	-
Dorking & Surrounds	100	-	-	(100)	-
Elmbridge Training Grant	-	17,000	(10,905)	-	6,095
	<u>116,958</u>	<u>228,527</u>	<u>(141,504)</u>	<u>-</u>	<u>203,981</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

21 Restricted funds					(Continued)
Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
	-	-	-	-	-
Winter Pressure	50,741	-	(36,433)	-	14,308
Covid Shopping Vouchers	1,192	-	-	-	1,192
Carers' Support Walton	277	-	(277)	-	-
Ukrainian Support	-	40,151	(18,309)	-	21,842
Surrey Downs CCG	1,779	-	-	-	1,779
Fishing and friendship	2,223	-	(1,911)	-	312
Surrey CC - Social Prescribing	24,593	-	-	-	24,593
Surrey CC - Sparks	51,000	-	(31,150)	-	19,850
Walking Buddies	1,530	-	-	-	1,530
Time Bank Fund	1,445	-	-	-	1,445
Surrey CC - Public Health	919	-	(1,800)	881	-
Community Foundation Surrey	2,015	41,920	(20,240)	-	23,695
NAVCA - Ukraine	7,150	-	(1,125)	-	6,025
COVID shopping and DBS	287	-	-	-	287
Dorking & Surrounds	100	-	-	-	100
NAVCA - Cost of living	2,500	-	(2,675)	175	-
	<u>147,751</u>	<u>82,071</u>	<u>(113,920)</u>	<u>1,056</u>	<u>116,958</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

21 Restricted funds

(Continued)

Elmbridge Training Grant: Grant for training for the VCSE.

SCC - Mental Health Innovation: Funding from Surrey Heartlands for grants to CYP with neurodivergence.

Demand & Capacity: Grant given by Surrey Downs Health and Care for individual grants for winter hardship.

Ukrainian Support - World Jewish Relief: Grant for STEPS project.

Winter Pressure: Epsom & St Helier winter support.

Surrey Downs CCG: Winter pressures funding to be used for salaries and overheads for projects supporting patients during pressured times.

Carers' Support Walton: Admin support.

Surrey CC - Sparks: To be given as grants to community groups supporting the impact of COVID and the cost of living crisis.

Fishing & Friendship: Elmbridge Borough Council social support.

Surrey CC - Social Prescribing: Social prescribing support services.

Health Consultation: Improving healthcare.

Walking Buddies: Leatherhead Diabetes walk and talk support.

Time Bank Fund: Walton Charity time banking.

Surrey CC - public health: Community Champion project.

22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
General funds	36,920	191,339	(198,939)	-	29,320
Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
General funds	82,748	157,542	(202,314)	(1,056)	36,920

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

23 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
At 31 March 2025:			
Tangible assets	2,337	-	2,337
Current assets/(liabilities)	26,983	203,981	230,964
	<u>29,320</u>	<u>203,981</u>	<u>233,301</u>
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	3,116	-	3,116
Current assets/(liabilities)	34,074	116,958	151,032
Long term liabilities	(270)	-	(270)
	<u>36,920</u>	<u>116,958</u>	<u>153,878</u>

24 Operating lease commitments

Lessee

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases. These include network services under a 7-year lease, laptops under a 5-year lease, and a printer under a 5-year lease. These commitments fall due as follows:

	2025 £	2024 £
Within one year	13,254	10,944
Between two and five years	40,031	43,416
In over five years	-	6,072
	<u>53,285</u>	<u>60,432</u>

25 Related party transactions

Transactions with related parties

Sonia Hubbard is the CEO of a charity called Age Concern Mole Valley. This charity was awarded a £1,000 grant from CSVA in July 2024. CSVA also received income from Age Concern Mole Valley totalling £1,772 for rent and DBS checks.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

England & Wales - Charity number 1135830

Accounts

Charity registration number 1135830

Company registration number 07174573 (England and Wales)

CENTRAL SURREY VOLUNTARY ACTION LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

CENTRAL SURREY VOLUNTARY ACTION LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	C Gifford - Chair	
	M Hicks - Vice Chair	
	S Hubbard	
	R Turner	
	H Newton	
	S Spiteri	(Appointed 1 July 2024)
Charity number	1135830	
Company number	07174573	
Principal address	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB	
Registered office	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB	
Independent examiner	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF	

CENTRAL SURREY VOLUNTARY ACTION LIMITED

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Balance sheet	8
Notes to the financial statements	9 - 22

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Central Surrey Voluntary Action ('CSVA') seeks to 'Support the Voluntary, Community and Faith Sector ("VCFS") in Elmbridge, Epsom and Ewell, and Mole Valley'. CSVA has continued to evaluate its work and keep its funders fully informed about the work that they have supported.

The Aims and Objectives, as laid down in the constitutions of the Company and further defined and developed by the Directors with the support of the staff and volunteers, are set out below and define clearly the actions by which the charitable and public benefit is achieved:

- To research and prioritise specific needs of voluntary and community organisations in Central Surrey and develop action plans to meet them, contributing to the monitoring of unmet needs, informing funding partnerships by sharing this information with relevant agencies, including the Voluntary Community and Faith Sector ("VCFS"), and then working with all those groups in the VCFS who can make the appropriate response to fulfil these needs.
- To provide services and support to the VCFS and to provide the use of equipment and practical services, information on, and signposting to, appropriate help on organisational issues, information on, and signposting to, appropriate funding streams.
- To provide a liaison service promoting cross sector relationships, with support and encouragement to all in the VCFS.
- To provide an independent voice for the VCFS in Central Surrey, representing the sector to other agencies, statutory and public to ensure that their voice is heard and that a comprehensive response is given.
- To contribute to strategic partnerships and to encourage the local VCFS to have a closer relationship with statutory, public and private partners, ensuring that accurate and comprehensive information is relayed to the rest of the VCFS in Central Surrey.
- To provide an effective and accessible Volunteer recruitment and placement service, ensuring Best Practice in the management and support of Volunteers in the VCFS in Central Surrey.
- To develop a volunteering ethos in Central Surrey via liaison work with schools, businesses, public bodies and any other relevant agencies.
- To create an efficient organisational infrastructure; a fair, supportive, and safe working environment; clear and effective financial management.

Public benefit

The Directors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Volunteers

The figures for Total Incoming Resources and Charitable Expenditure in the Financial Statements do not fully reflect the total resources made available to and utilised by CSVA. Very significant resources of valuable time and skills are provided by volunteers who work to support CSVA's Volunteer Centres. Charity accounting protocols do not currently permit the recording of this volunteer time in the Statement of Financial Activities. However, FRS 102 does suggest that some sort of indicative value be put on the value of volunteers' contributions and in the case of CSVA this would be the equivalent of two extra full-time staff members. As stated also elsewhere, the Directors are unpaid; it is considered that their services represent the equivalent of an average of at least one day per week of professional service.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Achievements and performance

Review of the Charitable Activities for Year 2023-24

It has been another very busy year for all the staff and volunteers at CSVA. Facilitation and support services continue to be delivered to the voluntary, community and faith sectors. The following list shows examples of CSVA's activities over the year:

1. Continued delivery of the "Aspire" project, which helps vulnerable people move into voluntary and employed work. We have supported online, via telephone and face to face appointments.
2. Advice and information to local voluntary organisations, including newsletters and webinars, on funding sources and applications as well as on governance, constitutional matters.
3. Collaboration with local Health and Social Care partners providing voluntary support for vulnerable people.
4. Developing voluntary support for social prescribing referrals.
5. Continuing and further developing our Disclosure and Barring Service (DBS) facility for local organisations.
6. Working to improve the online volunteering database offer in conjunction with others, particularly as it affects local organisations.
7. Encouraging Corporate Social Responsibility. Working with corporate organisations to deliver support in their communities
8. Promotion of volunteering opportunities through our website and our social media presence, as well as through local social outlets such as Surrey Libraries in Elmbridge, Epsom and Ewell and Mole Valley.
9. Regular distribution of the CSVA Newsletter —please refer further to the CSVA website. www.centralsurreyvoluntaryaction.co.uk
10. Working with the Mid Surrey Valuing People board.
11. Providing Training for the sector.
12. A funding and sustainability advisor role - with bespoke searches and templates for individual organisations.
14. Friendship and Fishing Group for vulnerable people to build relationships and combat social isolation and loneliness.
15. Delivering Sparks funding to areas of need within the CSVA geography – The Holmwoods, Court, Cobham and Downside and Walton South and Walton North.
16. Deliver the STEPS Ukrainian support project across our geographical area.

The Point in Dorking continues to be a vital resource as office accommodation to our tenants. Computer classes and wellbeing sessions continued. Throughout the winter period we delivered a Warm Hub and offered cheap hot meals and free tea and coffee. The Point continues to be used as a Polling Station by the District Council.

Elmbridge and Epsom Volunteer Centre continued to provide valuable advice and support for volunteers and voluntary organisations in the Boroughs through online and telephone support and booked appointments.

In the year, the Centres have referred on 570 people and have placed 175 volunteers.

Financial review

Results of Operation

The Directors are continually reviewing the possibilities of both increasing core and non-core funding and economising on costs.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2024**

Reserves policy

The Company had previously adopted a reserves policy which aimed to achieve and maintain a level of unrestricted reserves which represents at least twelve months' expenditure and had been making good progress to this objective. It is considered that such reserves are required to: - Cover staff redundancy costs in the event of closure —Bridge the timing difference between the start of each financial year and the receipt of core income. - Provide funds for unexpected contingencies including further unannounced reductions of funding.

Financial Statements

The following Financial Statements are part of the Central Surrey Voluntary Action Annual Report 2023 - 24.

It is the Directors' view that practically all the Company's Expenditure relates to charitable purposes. Time spent by staff on governance and fundraising is too small to measure. Directors are unpaid and provide advice on governance, strategic and operational matters on a voluntary basis.

Except as detailed in the Accounts, CSVA has no deficit on any of its funds and it does not hold assets. There has been no change in accounting policy this year and there is no subsidiary undertaking; there are no investments.

Principal funding sources

The Directors of CSVA would like to take this opportunity to thank Epsom and Ewell Borough Council, Elmbridge Borough Council, Mole Valley District Council, and Surrey County Council for their continued support in their core funding for the organisation. This support is greatly valued by all the Directors, staff and volunteers who carry out the work of CSVA.

Risk Assessment

The Directors make a regular review of the major financial risks to which CSVA may be exposed and the ways in which such risks may be mitigated. CSVA applies prudent policies in its financial operations, with any significant expenditure requiring formal authorisation by the Directors. Appropriate insurance cover for the charity is ensured by the Directors.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Plans for future periods

Future plans

- We work in a hybrid structure which allows for flexibility and efficiency. Our admin volunteers are also offered the same structure. We have a robust telephone and IT system which allows us to work well in this way.
- We have funding to roll out the Fishing and Friendship project again within Mole Valley but accepting referrals from across Surrey
- We will work with Surrey Downs to embed Neighbourhood panels across the geographic area to improve the health outcomes of residents.
- We have been funded to deliver the funding advisor and sustainability role particularly in Elmbridge and will be looking for further funding for this role.
- We will deliver a MHIF project to provide funding to CYP to access support for mental wellbeing.
- We will continue the "Aspire" Project and to develop opportunities that will support this work.
- We will continue the "Warm Hub" project through the winter months.
- We will deliver Sparks funding to the areas of highest need within our geographic area.
- To continue to deliver our STEPS programme and expand with administration support.

As previously indicated, the Charity is actively exploring ways of increasing its incoming resources and will maintain its firm hold on its cost basis while at the same time recognising the expertise of and the valuable work undertaken by its staff.

The staff team and volunteers of CSVA, along with the Directors, will ensure that the services and support for the voluntary sector will continue to be delivered and developed still further for the benefit of the communities of Elmbridge, Epsom, Ewell, Mole Valley and Surrey generally.

Structure, governance and management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 2 March 2010 and registered as a charity on 6 May 2010. The company was established under and is governed by its Memorandum and Articles of Association which established the objects and powers of the charitable company; these Articles have been formally amended subsequently to clarify certain governance matters. In the event of the company being wound up Members are required to contribute an amount not exceeding one pound.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

C Gifford - Chair

M Hicks - Vice Chair

S Hubbard

P Tajasque

(Resigned 2 June 2023)

R Turner

S Lewin

(Resigned 2 February 2024)

H Newton

S Spiteri

(Appointed 1 July 2024)

CENTRAL SURREY VOLUNTARY ACTION LIMITED

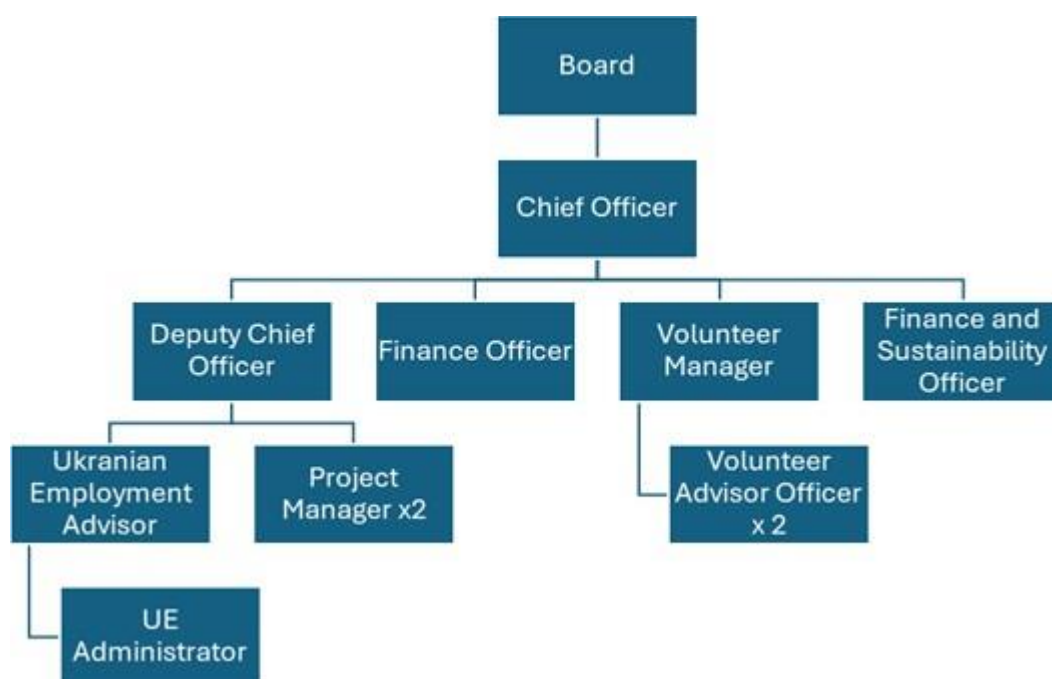
TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Recruitment, appointment, and induction of new Directors

New Directors are recruited by recruiting representatives from organisations in the VCFS sector or for their expertise and this recruitment is carried out by positive action from the Chief Executive, Chairman and current Directors of CSVA. All prospective Directors complete a Skills Audit report. This is also used to help recruit new Directors. New Directors are interviewed by the Chairman and usually one other Director and introduced to the work and methods of CSVA by assistance from other Directors and the Chief Executive.

If Directors are appointed to the Board during the year, they are confirmed in appointment at the next Annual General Meeting. Current Directors are re-elected by a similar process on a rotational basis as laid down in the Company's constitution. The general rule is that Directors must be subject to re- election at least every three years.

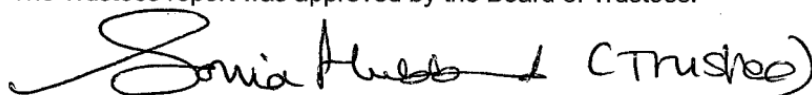
Organisational structure and management



Official support

Regular contact is maintained with Funders by the Chairman and the Chief Officer who report regularly to the Directors accordingly.

The Trustees report was approved by the Board of Trustees.

 (Trustee)

C Gifford - Chair
Trustee

Date: 13-12-2024

CENTRAL SURREY VOLUNTARY ACTION LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CENTRAL SURREY VOLUNTARY ACTION LIMITED

I report to the Trustees on my examination of the financial statements of Central Surrey Voluntary Action Limited (the Charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



F J Wilde FCCA MBA DChA

Warner Wilde
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 18 December 2024

CENTRAL SURREY VOLUNTARY ACTION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and legacies	3	132,030	-	132,030	139,915	500	140,415
Charitable activities	4	18,009	82,071	100,080	17,218	100,740	117,958
Investments	5	7,503	-	7,503	3,482	-	3,482
Total income		<u>157,542</u>	<u>82,071</u>	<u>239,613</u>	<u>160,615</u>	<u>101,240</u>	<u>261,855</u>
Expenditure on:							
Raising funds	6	-	66	66	143	-	143
Charitable activities	7	202,314	113,854	316,168	195,684	86,693	282,377
Total expenditure		<u>202,314</u>	<u>113,920</u>	<u>316,234</u>	<u>195,827</u>	<u>86,693</u>	<u>282,520</u>
Net expenditure		<u>(44,772)</u>	<u>(31,849)</u>	<u>(76,621)</u>	<u>(35,212)</u>	<u>14,547</u>	<u>(20,665)</u>
Transfers between funds		<u>(1,056)</u>	<u>1,056</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds	10	<u>(45,828)</u>	<u>(30,793)</u>	<u>(76,621)</u>	<u>(35,212)</u>	<u>14,547</u>	<u>(20,665)</u>
Reconciliation of funds:							
Fund balances at 1 April 2023		<u>82,748</u>	<u>147,751</u>	<u>230,499</u>	<u>117,960</u>	<u>133,204</u>	<u>251,164</u>
Fund balances at 31 March 2024		<u>36,920</u>	<u>116,958</u>	<u>153,878</u>	<u>82,748</u>	<u>147,751</u>	<u>230,499</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	14		3,116		4,155
Current assets					
Debtors	15	8,037		9,709	
Cash at bank and in hand		262,407		241,093	
		270,444		250,802	
Creditors: amounts falling due within one year	17	(119,412)		(22,814)	
Net current assets			151,032		227,988
Total assets less current liabilities			154,148		232,143
Creditors: amounts falling due after more than one year	18		(270)		(1,644)
Net assets			153,878		230,499
The funds of the Charity					
Restricted income funds	21	116,958		147,751	
Unrestricted funds	22	36,920		82,748	
		153,878		230,499	

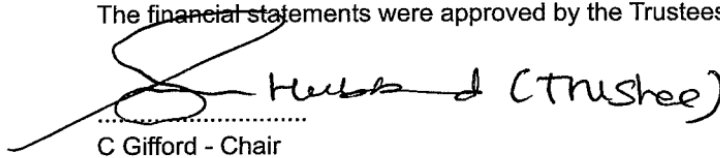
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The director acknowledges her responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 13-12-2024


C Gifford - Chair
Trustee

Company registration number 07174573 (England and Wales)

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Central Surrey Voluntary Action Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Mayflower (The Point), Lyons Court, Dorking, Surrey, RH4 1AB.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is categorised in the same way as the cost it relates to.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	52	-	52	70	500	570
Grants	117,009	-	117,009	124,876	-	124,876
Donated goods and services	14,969	-	14,969	14,969	-	14,969
	<u>132,030</u>	<u>-</u>	<u>132,030</u>	<u>139,915</u>	<u>500</u>	<u>140,415</u>
Grants						
Epsom & Ewell Borough Council	7,989	-	7,989	7,989	-	7,989
Elmbridge Borough Council	11,920	-	11,920	23,840	-	23,840
Surrey County Council	85,100	-	85,100	81,047	-	81,047
Mole Valley District Council	12,000	-	12,000	12,000	-	12,000
	<u>117,009</u>	<u>-</u>	<u>117,009</u>	<u>124,876</u>	<u>-</u>	<u>124,876</u>

4 Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Charitable income						
Performance related grants	-	82,071	82,071	-	100,740	100,740
Charitable rental income	10,614	-	10,614	11,397	-	11,397
Other income	1,145	-	1,145	150	-	150
DBS income						
Other income	6,250	-	6,250	5,671	-	5,671
	<u>18,009</u>	<u>82,071</u>	<u>100,080</u>	<u>17,218</u>	<u>100,740</u>	<u>117,958</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	7,503	3,482

6 Expenditure on raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fundraising and publicity						
Advertising	-	66	66	143	-	143

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

7 Expenditure on charitable activities

	Charitable activities 2024 £	Charitable activities 2023 £
Direct costs		
Staff costs	191,570	206,183
Depreciation and impairment	1,039	1,385
The Point- Rent and Rates	20,803	16,505
Quintet- Rent	3,650	3,100
IT and communications	24,259	15,309
Disclosure and Barring Service costs	4,850	4,436
Epsom Office- Rent	14,969	14,969
Other costs including staff training and travel	2,655	11,365
Community Projects	5,952	-
Cafe expenses	303	-
	<u>270,050</u>	<u>273,252</u>
Grant funding of activities (see note 8)	38,500	2,350
Share of support and governance costs (see note 9)		
Support	5,287	5,382
Governance	2,331	1,393
	<u>316,168</u>	<u>282,377</u>
Analysis by fund		
Unrestricted funds	202,314	195,684
Restricted funds	113,854	86,693
	<u>316,168</u>	<u>282,377</u>

8 Grants payable

	Charitable activities 2024 £	Charitable activities 2023 £
Grants to institutions:		
Other	<u>38,500</u>	<u>2,350</u>

-

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

9 Support costs allocated to activities

	2024 £	2023 £
Subscriptions and Memberships	188	1,739
General Expenditure	3,616	2,424
Bank Charges	270	72
Insurance	1,213	1,147
Governance costs	2,331	1,393
	<u>7,618</u>	<u>6,775</u>
Analysed between:		
Charitable activities	<u>7,618</u>	<u>6,775</u>

Governance costs comprise:

	2024 £	2023 £
Legal and professional	940	13
Audit and Accountancy	1,391	1,380
	<u>2,331</u>	<u>1,393</u>

10 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	<u>1,039</u>	<u>1,385</u>

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

12 Employees

The average number of employees during the year was as follows:

	2024 Number	2023 Number
Management	3	3
Charitable Activities	3	3
Administration	4	5
	<u>10</u>	<u>11</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

12 Employees

(Continued)

Employment costs	2024 £	2023 £
Wages and salaries	179,347	192,023
Social security costs	8,882	9,751
Other pension costs	3,341	4,409
	<u>191,570</u>	<u>206,183</u>

10 (2023: 11) people were employed during the year. 2 of these people (2023: 1) did not work for the whole accounting period.

The total cost of Key Management Personnel for the year was £80,241 (2023: £74,736) including employer's national insurance and pension contributions. Key Management Personnel is defined as the Chief Officer and Deputy Chief Officer roles.

There were no employees whose annual remuneration was more than £60,000.

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

14 Tangible fixed assets

	Fixtures and fittings £	Computers £	Total £
Cost			
At 1 April 2023	28,278	9,762	38,040
At 31 March 2024	<u>28,278</u>	<u>9,762</u>	<u>38,040</u>
Depreciation and impairment			
At 1 April 2023	28,169	5,716	33,885
Depreciation charged in the year	27	1,012	1,039
At 31 March 2024	<u>28,196</u>	<u>6,728</u>	<u>34,924</u>
Carrying amount			
At 31 March 2024	<u>82</u>	<u>3,034</u>	<u>3,116</u>
At 31 March 2023	<u>109</u>	<u>4,046</u>	<u>4,155</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

15 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	666	775
Other debtors	276	-
Prepayments and accrued income	7,095	8,934
	<u>8,037</u>	<u>9,709</u>

16 Finance lease obligations

Future minimum lease payments due under finance leases:

	2024 £	2023 £
Within one year	1,100	960
Within two and five years	270	1,644
	<u>1,370</u>	<u>2,604</u>

The charity has entered into a finance lease arrangement to purchase a photocopier. The lease is over a period of five years, the interest rate is fixed at the contract date, the lease is on a fixed repayment basis.

17 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Obligations under finance leases	16	1,100	960
Other taxation and social security		(1,222)	5,474
Deferred income	19	118,113	15,000
Accruals		1,421	1,380
		<u>119,412</u>	<u>22,814</u>

18 Creditors: amounts falling due after more than one year

	Notes	2024 £	2023 £
Obligations under finance leases	16	270	1,644
		<u>270</u>	<u>1,644</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

19 Deferred income

	2024 £	2023 £
Arising from government grants	103,113	-
Other deferred income	15,000	15,000
	<u>118,113</u>	<u>15,000</u>

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	<u>118,113</u>	<u>15,000</u>
Movements in the year:		
Deferred income at 1 April 2023	15,000	7,989
Released from previous periods	-	(7,989)
Resources deferred in the year	<u>103,113</u>	<u>15,000</u>
Deferred income at 31 March 2024	<u>118,113</u>	<u>15,000</u>

20 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>3,341</u>	<u>4,409</u>

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
	-	-	-	-	-
Winter Pressure	50,741	-	(36,433)	-	14,308
Covid Shopping Vouchers	1,192	-	-	-	1,192
Carers' Support Walton	277	-	(277)	-	-
Ukranian Support	-	40,151	(18,309)	-	21,842
Surrey Downs CCG	1,779	-	-	-	1,779
Fishing and friendship	2,223	-	(1,911)	-	312
Surrey CC - Social Prescribing	24,593	-	-	-	24,593
Surrey CC - Sparks	51,000	-	(31,150)	-	19,850
Walking Buddies	1,530	-	-	-	1,530
Time Bank Fund	1,445	-	-	-	1,445
Surrey CC - Public Health	919	-	(1,800)	881	-
Community Foundation Surrey	2,015	41,920	(20,240)	-	23,695
NAVCA - Ukraine	7,150	-	(1,125)	-	6,025
COVID shopping and DBS	287	-	-	-	287
Dorking & Surrounds	100	-	-	-	100
NAVCA - Cost of living	2,500	-	(2,675)	175	-
	<u>147,751</u>	<u>82,071</u>	<u>(113,920)</u>	<u>1,056</u>	<u>116,958</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

21 Restricted funds

(Continued)

Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
Winter Pressure	50,000	-	(348)	-	49,652
Covid Shopping Vouchers	1,392	-	(50)	(150)	1,192
Carers' Support Walton	277	-	-	-	277
Veterans' Support Association	(1,388)	-	(430)	1,818	-
Surrey Downs CCG	30,086	-	(28,307)	-	1,779
Fishing and friendship	1,723	500	-	-	2,223
Surrey CC - Social Prescribing	15,633	25,740	(16,780)	-	24,593
Surrey CC - Sparks	-	51,000	-	-	51,000
Health Consultation	1,089	-	-	-	1,089
Walking Buddies	3,348	-	-	(1,818)	1,530
Time Bank Fund	1,445	-	-	-	1,445
Surrey CC - Public Health	-	12,000	(6,686)	(4,395)	919
Community Foundation Surrey	19,552	-	(17,537)	-	2,015
NAVCA - Ukraine	-	7,500	(350)	-	7,150
COVID salaries	9,810	-	(14,205)	4,395	-
COVID shopping and DBS	287	-	-	-	287
Dorking & Surrounds	100	-	-	-	100
NAVCA - Cost of living	-	4,500	(2,000)	-	2,500
Tackling Inequalities Fund	(150)	-	-	150	-
	<u>133,204</u>	<u>101,240</u>	<u>86,693</u>	<u>-</u>	<u>147,751</u>

Winter Pressure: Epsom & St Helier winter support.

Surrey Downs CCG: Winter pressures funding to be used for salaries and overheads for projects supporting patients during pressured times.

Carers' Support Walton: Admin support.

Surrey CC - Sparks: To be given as grants to community groups supporting the impact of COVID and the cost of living crisis.

Veterans' Support Association: Funds management.

Fishing & Friendship: Elmbridge Borough Council social support.

Surrey CC - Social Prescribing: Social prescribing support services.

Health Consultation: Improving healthcare.

Walking Buddies: Leatherhead Diabetes walk and talk support.

Time Bank Fund: Walton Charity time banking.

Surrey CC - public health: Community Champion project.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
General funds	82,748	157,542	(202,314)	(1,056)	36,920
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
General funds	117,960	160,615	(195,827)	-	82,748

23 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	3,116	-	3,116
Current assets/(liabilities)	34,074	116,958	151,032
Long term liabilities	(270)	-	(270)
	36,920	116,958	153,878
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:			
Tangible assets	4,155	-	4,155
Current assets/(liabilities)	80,237	147,751	227,988
Long term liabilities	(1,644)	-	(1,644)
	82,748	147,751	230,499

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

24 Operating lease commitments

Lessee

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, including network services under a 7-year lease and hardware under a 5-year lease both commencing March 2023. These commitments fall due as follows:

	2024 £	2023 £
Within one year	10,944	10,944
Between two and five years	43,416	43,416
In over five years	6,072	12,696
	<u>60,432</u>	<u>67,056</u>

25 Related party transactions

Transactions with related parties

During the year the Charity entered into the following transactions with related parties: None

Sonia Hubbard: Sonia Hubbard is the CEO of a charity called Age Concern Mole Valley and this charity was awarded £2,000 restricted grant from the Sparks Fund, held by CSVA in September 2023

CENTRAL SURREY VOLUNTARY ACTION LIMITED

England & Wales - Charity number 1135830

Accounts

Charity registration number 1135830

Company registration number 07174573 (England and Wales)

CENTRAL SURREY VOLUNTARY ACTION LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	C Gifford - Chair	
	M Hicks - Vice Chair	
	S Hubbard	
	R Turner	
	S Lewin	(Appointed 14 December 2022)
	H Newton	(Appointed 14 December 2022)
Charity number	1135830	
Company number	07174573	
Principal address	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB	
Registered office	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB	
Independent examiner	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF	

CENTRAL SURREY VOLUNTARY ACTION LIMITED

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Trustees report	1 - 5
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Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9 - 21

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Central Surrey Voluntary Action ("CSVA") seeks to 'Support the Voluntary, Community and Faith Sector ("VCFS") in Elmbridge, Epsom and Ewell, and Mole Valley'. CSVA has continued to evaluate its work and keep its funders fully informed about the work that they have supported.

The Aims and Objectives, as laid down in the constitution of the Company and further defined and developed by the Directors with the support of the staff and volunteers, are set out below and define clearly the actions by which the charitable and public benefit is achieved:

- To research and prioritise specific needs of voluntary and community organisations in Central Surrey and develop action plans to meet them, contributing to the monitoring of unmet needs, informing funding partnerships by sharing this information with relevant agencies, including the Voluntary Community and Faith Sector ("VCFS"), and then working with all those groups in the VCFS who can make the appropriate response to fulfil these needs.
- To provide services and support to the VCFS and to provide the use of equipment and practical services, information on, and signposting to, appropriate help on organisational issues, information on, and signposting to, appropriate funding streams.
- To provide a liaison service promoting cross sector relationships, with support and encouragement to all in the VCFS.
- To provide an independent voice for the VCFS in Central Surrey, representing the sector to other agencies, statutory and public to ensure that their voice is heard and that a comprehensive response is given.
- To contribute to strategic partnerships and to encourage the local VCFS to have a closer relationship with statutory, public and private partners, ensuring that accurate and comprehensive information is relayed to the rest of the VCFS in Central Surrey.
- To provide an effective and accessible Volunteer recruitment and placement service, ensuring Best Practice in the management and support of Volunteers in the VCFS in Central Surrey.
- To develop a volunteering ethos in Central Surrey via liaison work with schools, businesses, public bodies and any other relevant agencies.
- To create an efficient organisational infrastructure; a fair, supportive, and safe working environment; clear and effective financial management.

The Directors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

The figures for Total Incoming Resources and Charitable Expenditure in the Financial Statements do not fully reflect the total resources made available to and utilised by CSVA. Very significant resources of valuable time and skills are provided by volunteers who work to support CSVA's Volunteer Centres, particularly during 2021/22 due to the ongoing environment caused by the COVID pandemic. We were supported by 10 volunteers to deliver shopping services over 12 months and 5 volunteers to deliver administration and volunteering advice. Charity accounting protocols do not currently permit the recording of this volunteer time in the Statement of Financial Activities. However, FRS 102 does suggest that some sort of indicative value be put on the value of volunteers' contributions and in the case of CSVA this would be the equivalent of one extra full-time staff member. As stated also elsewhere, the Directors are unpaid; it is considered that their services represent the equivalent of an average of at least one day per week of professional service.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

Review of the Charitable Activities for Year 2022-23

It has been another very busy year for all the staff and volunteers at CSVA. Facilitation and support services continue to be delivered to the voluntary, community and faith sectors. The following list shows examples of CSVA's activities over the year.

1. Continued delivery of the "Aspire" project, which helps vulnerable people move into voluntary and employed work. We have supported on-line and via telephone as COVID restrictions have eased we have offered face to face appointments in all three of our offices. This has made delivery of the service easier.
2. Advice and information to local voluntary organisations on funding sources and applications as well as on governance, constitutional matters and public health guidance.
3. Collaboration with local Health and Social Care partners providing voluntary support for vulnerable people. In particular providing volunteers to vaccination hubs, and shopping service.
4. Continuing and further developing our Disclosure and Barring Service (DBS) facility for local organisations.
5. Working to improve the online volunteering database offer in conjunction with others, particularly as it affects local organisations.
6. Encouraging Corporate Social Responsibility. Working with corporate organisations to deliver support in their communities.
7. Promotion of volunteering opportunities through our website and our social media presence, as well as through local social outlets such as Surrey Libraries both in Epsom and Ewell and Mole Valley.
8. Regular distribution of the CSVA Newsletter please refer further to the CSVA website - www.centralsurreyvoluntaryaction.co.uk
9. Working with the Mid Surrey Valuing People board and with the Patient Advisory Network for Surrey Downs Clinical Commissioning Group ("SDCCG").
10. Providing access to training for the sector.
11. A funding and sustainability advisor role with bespoke searches and templates for individual organisations.
11. Public Health Champion Network across Central Surrey.
13. Delivering a Friendship and Fishing Group in Mole Valley. Teaching people angling and reintroducing former anglers to the sport with support to combat loneliness and social isolation.
14. Developing a Warm Hub in the cafe at The Point for people to access a warm environment with low cost hot food and chat.

The Point in Dorking has reopened to the public on Tuesday and Wednesdays it is open for food and drinks as part of the warm hub. Computer classes and wellbeing sessions continue on a regular basis and the space is used in the evenings by a variety of local groups and organisations The Point continues to be used as a Polling Station by the District Council.

Elmbridge and Epsom Volunteer Centre continued to provide valuable advice and support for volunteers and voluntary organisations in the Boroughs through online, telephone and face to face support, through booked appointments.

In the year, the Volunteer Centres have referred on 509 people and have placed 226 volunteers, which is considerably down on last year's results but appears to be a national trend and can somewhat be accounted for by the fatigue felt by many who volunteered throughout COVID and the Cost of Living crisis which has forced many people to look for more paid work as opposed to volunteering.

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Financial review

Results of Operation

The Directors are continually reviewing the possibilities of both increasing core and non-core funding and economising on costs.

Reserves policy

The Company had previously adopted a reserves policy which aimed to achieve and maintain a level of unrestricted reserves which represents at least twelve months' expenditure and had been making good progress to this objective. It is considered that such reserves are required to:

- Cover staff redundancy costs in the event of closure.
- Bridge the timing difference between the start of each financial year and the receipt of core income.
- Provide funds for unexpected contingencies including further unannounced reductions of funding.

Financial Statements

It is the Directors' view that practically all the Company's expenditure relates to charitable purposes. Time spent by staff on governance and fundraising is too small to measure. Directors are unpaid and provide advice on governance, strategic and operational matters on a voluntary basis.

Except as detailed in the Financial Statements, CSVA has no deficit on any of its funds and it does not hold assets. There has been no change in accounting policy this year and there is no subsidiary undertaking; there are no investments.

Principal funding sources

The Directors of CSVA would like to take this opportunity to thank Epsom and Ewell Borough Council, Elmbridge Borough Council, Mole Valley District Council, and Surrey County Council for their continued support in their core funding for the organisation. This support is greatly valued by all the Directors, staff and volunteers who carry out the work of CSVA.

Risk assessment

The Directors make a regular review of the major financial risks to which CSVA may be exposed and the ways in which such risks may be mitigated. CSVA applies prudent policies in its financial operations, with any significant expenditure requiring formal authorisation by the Directors. Appropriate insurance cover for the charity is ensured by the Directors.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Plans for future periods

Future plans

The extended period of the COVID pandemic and the cost of living crisis has greatly changed the voluntary sector landscape, many organisations and groups are having to reassess their priorities.

Our staff team continue to work in a hybrid way which allows for flexibility and efficiency. Our admin volunteers are also offered the same structure. We have a robust telephone and IT system which allows us to work well in this way.

We wish to continue with our highly successful Fishing and Friendship project again within Mole Valley but accepting referrals from across Surrey and are actively seeking funding for this. .

We have been funded to deliver the funding advisor and sustainability role particularly in Elmbridge and will be looking for further funding for this role.

We will continue the "Aspire" Project and to develop opportunities that will support this work.

We will develop our offer to Ukrainian refugees through employment support work in partnership with World Jewish Relief. We will compliment this with work funded by Surrey County Council to help build networks for URs to join and be supported by.

We will expand the use of the kitchen at The Point by developing a DofE project and delivering a six week basic cookery course.

As previously indicated, the Charity is actively exploring ways of increasing its incoming resources and will maintain its firm hold on its cost basis while at the same time recognising the expertise of and the valuable work undertaken by its staff.

The staff team and volunteers of CSVA, along with the Directors, will ensure that the services and support for the voluntary sector will continue to be delivered and developed still further for the benefit of the communities of Elmbridge, Epsom, Ewell, Mole Valley and Surrey generally.

Structure, governance and management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 2 March 2010 and registered as a charity on 6 May 2010. The Company was established under and is governed by its Memorandum and Articles of Association which established the objects and powers of the charitable company; these Articles have been formally amended subsequently to clarify certain governance matters. In the event of the company being wound up Members are required to contribute an amount not exceeding one pound.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

C Gifford - Chair

M Hicks - Vice Chair

S Hubbard

P Tajasque

R Turner

S Lewin

H Newton

(Resigned 2 June 2023)

(Appointed 14 December 2022)

(Appointed 14 December 2022)

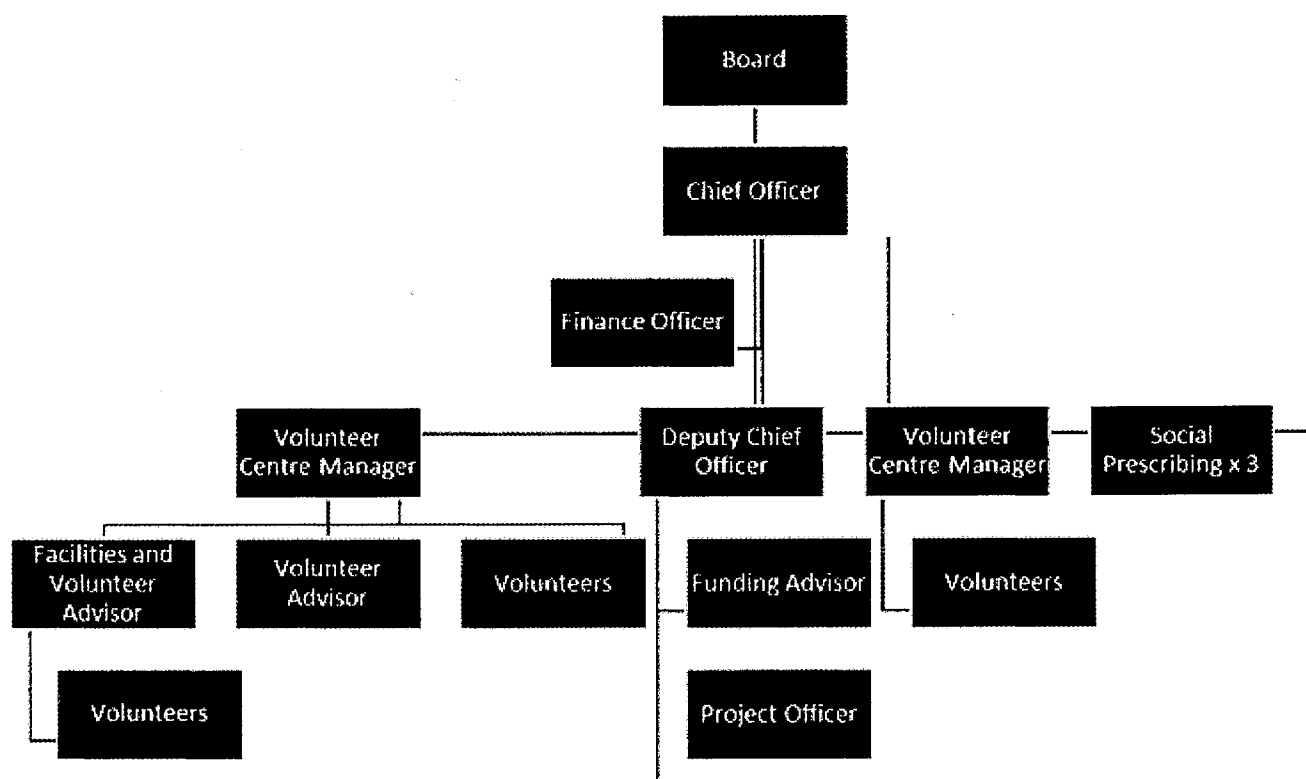
TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

New Directors are recruited by recruiting representatives from organisations in the VCFS sector or for their expertise and this recruitment is carried out by positive action from the Chief Executive, Chairman and current Directors of CSVA. All prospective Directors complete a Skills Audit report. This is also used to help recruit new Directors. New Directors are interviewed by the Chairman and usually one other Director and introduced to the work and methods of CSVA by assistance from other Directors and the Chief Executive.

If Directors are appointed to the Board during the year, they are confirmed in appointment at the next Annual General Meeting. Current Directors are re-elected by a similar process on a rotational basis as laid down in the Company's constitution. The general rule is that Directors must be subject to re- election at least every three years.

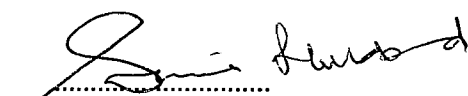
Organisational structure and management



Official support

Regular contact is maintained with Funders by the Chairman and the Chief Officer who report regularly to the Directors accordingly.

The Trustees report was approved by the Board of Trustees.



 C Gifford - Chair
 Trustee

Date: 5-12-23

CENTRAL SURREY VOLUNTARY ACTION LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CENTRAL SURREY VOLUNTARY ACTION LIMITED

I report to the Trustees on my examination of the financial statements of Central Surrey Voluntary Action Limited (the Charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

F J Wilde FCCA MBA DChA

Warner Wilde
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated:

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total Unrestricted funds 2023 £	Restricted funds 2022 £	Total 2022 £
	Notes					
<u>Income from:</u>						
Grants, donations and legacies	3	139,915	500	140,415	139,985	140,415
Charitable activities	4	17,218	100,740	117,958	49,420	306,130
Investments	5	3,482	-	3,482	794	794
Total income		160,615	101,240	261,855	190,199	447,339
<u>Expenditure on:</u>						
Raising funds	6	143	-	143	-	-
Charitable activities	7	195,684	86,693	282,377	192,019	334,356
Total expenditure		195,827	86,693	282,520	192,019	334,356
Gross transfers between funds		-	-	-	631	(631)
Net (expenditure)/income for the year/						
Net movement in funds		(35,212)	14,547	(20,665)	(1,189)	114,172
Fund balances at 1 April 2022		117,960	133,204	251,164	119,149	138,181
Fund balances at 31 March 2023		82,748	147,751	230,499	133,204	251,164

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	12		4,155		5,540
Current assets					
Debtors	13	9,709		36,225	
Cash at bank and in hand		241,093		229,056	
		250,802		265,281	
Creditors: amounts falling due within one year	15	(22,814)		(17,053)	
Net current assets			227,988		248,228
Total assets less current liabilities			232,143		253,768
Creditors: amounts falling due after more than one year	16		(1,644)		(2,604)
Net assets			230,499		251,164
Income funds					
Restricted funds	18		147,751		133,204
Unrestricted funds - general			82,748		117,960
			230,499		251,164

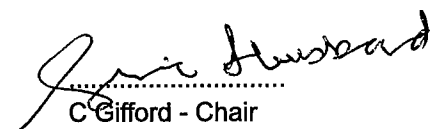
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The director acknowledges her responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 5-12-23


C Gifford - Chair
Trustee

Company Registration No. 07174573

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Central Surrey Voluntary Action Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Mayflower (The Point), Lyons Court, Dorking, Surrey, RH4 1AB.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is categorised in the same way as the cost it relates to.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

3 Grants, donations and legacies

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	70	500	570	2,501	430	2,931
Grants Receivable	124,876	-	124,876	122,515	-	122,515
Donated goods and services	14,969	-	14,969	14,969	-	14,969
	<u>139,915</u>	<u>500</u>	<u>140,415</u>	<u>139,985</u>	<u>430</u>	<u>140,415</u>
Grants receivable for core activities						
Epsom & Ewell Borough Council	7,989	-	7,989	7,989	-	7,989
Elmbridge Borough Council	23,840	-	23,840	23,840	-	23,840
Surrey County Council	81,047	-	81,047	78,686	-	78,686
Mole Valley District Council	12,000	-	12,000	12,000	-	12,000
	<u>124,876</u>	<u>-</u>	<u>124,876</u>	<u>122,515</u>	<u>-</u>	<u>122,515</u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

4 Charitable activities

	Charitable Income 2023 £	DBS Income 2023 £	Total 2023 £	Charitable Income 2022 £	DBS Income 2022 £	Total 2022 £
Services provided under contract	-	-	-	27,718	-	27,718
Restricted Fund Grants	100,740	-	100,740	256,710	-	256,710
Charitable rental income	11,397	-	11,397	14,868	-	14,868
Other income	150	5,671	5,821	1,141	5,693	6,834
	<u>112,287</u>	<u>5,671</u>	<u>117,958</u>	<u>300,437</u>	<u>5,693</u>	<u>306,130</u>
Analysis by fund						
Unrestricted funds - general	11,547	5,671	17,218	43,727	5,693	49,420
Restricted funds	100,740	-	100,740	256,710	-	256,710
	<u>112,287</u>	<u>5,671</u>	<u>117,958</u>	<u>300,437</u>	<u>5,693</u>	<u>306,130</u>

5 Investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Interest receivable	<u>3,482</u>	<u>794</u>

6 Raising funds

	Unrestricted funds general 2023 £	Total 2022 £
<u>Fundraising and publicity</u>		
Advertising	143	-
	<u>143</u>	<u>-</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities

	Charitable Expenditure 2023 £	Charitable Expenditure 2022 £
Staff costs	206,183	234,392
Depreciation and impairment	1,385	1,923
The Point - Rent and Rates	16,505	46,727
Quintet - Rent	3,100	3,100
IT and communications	15,309	17,947
Disclosure and Barring Service costs	4,436	4,056
Epsom Office - Rent	14,969	14,969
Other costs including staff training and travel	11,365	6,221
	<u>273,252</u>	<u>329,335</u>
Grant funding of activities (see note 8)	2,350	-
Share of support costs (see note 9)	5,382	2,953
Share of governance costs (see note 9)	1,393	2,068
	<u>282,377</u>	<u>334,356</u>
Analysis by fund		
Unrestricted funds - general	195,684	192,019
Restricted funds	86,693	142,337
	<u>282,377</u>	<u>334,356</u>

8 Grants payable

	Charitable Expenditure 2023 £	2022 £
Grants to institutions:		
Other	<u>2,350</u>	<u>-</u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

9 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Subscriptions and Memberships	1,739	-	1,739	273	-	273
General Expenditure	2,424	-	2,424	1,705	-	1,705
Bank Charges	72	-	72	60	-	60
Insurance	1,147	-	1,147	915	-	915
Legal and professional	-	13	13	-	648	648
Independent Examiner's Fees	-	1,380	1,380	-	1,290	1,290
Trustees Expenses	-	-	-	-	130	130
	<u>5,382</u>	<u>1,393</u>	<u>6,775</u>	<u>2,953</u>	<u>2,068</u>	<u>5,021</u>
Analysed between Charitable activities	<u>5,382</u>	<u>1,393</u>	<u>6,775</u>	<u>2,953</u>	<u>2,068</u>	<u>5,021</u>

10 Trustees

No trustees (2022: 1) had £nil of reimbursed expenses (2022: £29).

11 Employees

The average number of employees during the year was as follows:

	2023	2022
	Number	Number
Management	3	3
Charitable Activities	3	3
Administration	5	5
Total	<u>11</u>	<u>11</u>

Employment costs

	2023	2022
	£	£
Wages and salaries	192,023	219,927
Social security costs	9,751	12,924
Other pension costs	4,409	1,541
	<u>206,183</u>	<u>234,392</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

11 Employees

(Continued)

11 (2022: 13) people were employed during the year. 1 of these people (2022: 2) did not work for the whole accounting period.

The total cost of Key Management Personnel for the year was £74,736 (2022: £74,175) including employer's national insurance and pension contributions. Key Management Personnel is defined as the Chief Officer and Deputy Chief Officer roles.

There were no employees whose annual remuneration was more than £60,000.

12 Tangible fixed assets

	Fixtures and fittings £	Computers £	Total £
Cost			
At 1 April 2022	28,278	9,762	38,040
At 31 March 2023	28,278	9,762	38,040
Depreciation and impairment			
At 1 April 2022	28,133	4,367	32,500
Depreciation charged in the year	36	1,349	1,385
At 31 March 2023	28,169	5,716	33,885
Carrying amount			
At 31 March 2023	109	4,046	4,155
At 31 March 2022	145	5,395	5,540

13 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	775	25,790
Other debtors	-	450
Prepayments and accrued income	8,934	9,985
	9,709	36,225

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

14 Finance lease commitments

Future minimum lease payments due under finance leases:

	2023	2022
	£	£
Within one year	960	960
Within two and five years	1,644	2,604
	<u>2,604</u>	<u>3,564</u>

The charity has entered into a finance lease arrangement to purchase a photocopier. The lease is over a period of five years, the interest rate is fixed at the contract date, the lease is on a fixed repayment basis.

15 Creditors: amounts falling due within one year

	Notes	2023	2022
		£	£
Obligations under finance leases	14	960	960
Other taxation and social security		5,474	5,176
Deferred income	17	15,000	7,989
Other creditors		-	1,638
Accruals and deferred income		1,380	1,290
		<u>22,814</u>	<u>17,053</u>

16 Creditors: amounts falling due after more than one year

	Notes	2023	2022
		£	£
Obligations under finance leases	14	1,644	2,604
		<u>1,644</u>	<u>2,604</u>

17 Deferred income

	2023	2022
	£	£
Other deferred income	15,000	7,989
	<u>15,000</u>	<u>7,989</u>

Deferred income is included in the financial statements as follows:

	2023	2022
	£	£
Deferred income is included within:		
Current liabilities	15,000	7,989
	<u>15,000</u>	<u>7,989</u>

Movements in the year:

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

17 Deferred income

(Continued)

Deferred income at 1 April 2022	7,989	-
Released from previous periods	(7,989)	-
Resources deferred in the year	15,000	7,989
Deferred income at 31 March 2023	15,000	7,989

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2021 £	Movement in funds			Balance at 1 April 2022 £	Movement in funds			Balance at 31 March 2022 £
		Incoming resources £	Resources expended £	Transfers £		Incoming resources £	Resources expended £	Transfers £	
Winter Pressure	-	50,000	-	-	50,000	-	(348)	-	49,652
Covid Shopping Vouchers	-	1,500	(1,033)	925	1,392	-	(50)	(150)	1,192
Carers' Support Walton	277	-	-	-	277	-	-	-	277
Veterans' Support Association	(1,818)	430	-	-	(1,388)	-	(430)	1,818	-
Surrey Downs CCG	-	45,000	(14,914)	-	30,086	-	(28,307)	-	1,779
Surrey CC - Covid support groups	-	4,500	(4,500)	-	-	-	-	-	-
Fishing and friendship	1,367	500	(144)	-	1,723	500	-	-	2,223
Surrey CC - Social Prescribing	(233)	103,366	(87,500)	-	15,633	25,740	(16,780)	-	24,593
Surrey CC - Sparks	-	-	-	-	-	51,000	-	-	51,000
Health Consultation	1,089	-	-	-	1,089	-	-	-	1,089
Walking Buddies	1,848	1,500	-	-	3,348	-	-	(1,818)	1,530
Time Bank Fund	1,445	-	-	-	1,445	-	-	-	1,445
Surrey CC - Public Health	-	-	-	-	-	12,000	(6,686)	(4,395)	919
Community Foundation Surrey	12,303	27,494	(20,245)	-	19,552	-	(17,537)	-	2,015
NAVCA - Ukraine	-	-	-	-	-	7,500	(350)	-	7,150
COVID salaries	2,464	21,500	(14,154)	-	9,810	-	(14,205)	4,395	-
COVID shopping and DBS	(1,682)	1,350	2,175	(1,556)	287	-	-	-	287
Dorking & Surrounds	284	-	(184)	-	100	-	-	-	100
NAVCA - Cost of living	-	-	-	-	-	4,500	(2,000)	-	2,500
Tackling Inequalities Fund	1,688	-	(1,838)	-	(150)	-	-	150	-
	19,032	257,140	(142,337)	(631)	133,204	101,240	(86,693)	-	147,751

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

18 Restricted funds

(Continued)

Winter Pressure: Epsom & St Helier winter support.

Surrey Downs CCG: Winter pressures funding to be used for salaries and overheads for projects supporting patients during pressured times.

Carers' Support Walton: Admin support.

Surrey CC - Sparks: To be given as grants to community groups supporting the impact of COVID and the cost of living crisis.

Veterans' Support Association: Funds management.

Fishing & Friendship: Elmbridge Borough Council social support.

Surrey CC - Social Prescribing: Social prescribing support services.

Health Consultation: Improving healthcare.

Walking Buddies: Leatherhead Diabetes walk and talk support.

Time Bank Fund: Walton Charity time banking.

Surrey CC - public health: Community Champion project.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

19 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Tangible assets	4,155	-	4,155	5,540	-	5,540
Current assets/ (liabilities)	80,237	147,751	227,988	115,024	133,204	248,228
Long term liabilities	(1,644)	-	(1,644)	(2,604)	-	(2,604)
	<u>82,748</u>	<u>147,751</u>	<u>230,499</u>	<u>117,960</u>	<u>133,204</u>	<u>251,164</u>

20 Operating lease commitments

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, including network services under a 7-year lease and hardware under a 5-year lease both commencing March 2023. These commitments fall due as follows:

	2023 £	2022 £
Within one year	10,944	-
Between two and five years	43,416	-
In over five years	12,696	-
	<u>67,056</u>	<u>-</u>

21 Related party transactions

Transactions with related parties

During the year the Charity entered into the following transactions with related parties: None

CENTRAL SURREY VOLUNTARY ACTION LIMITED

England & Wales - Charity number 1135830

Accounts

Charity registration number 1135830

Company registration number 07174573 (England and Wales)

CENTRAL SURREY VOLUNTARY ACTION LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

CENTRAL SURREY VOLUNTARY ACTION LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	C Gifford - Chair M Hicks - Vice Chair S Hubbard P Tajasque R Turner
Charity number	1135830
Company number	07174573
Principal address	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB
Registered office	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB
Independent examiner	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF

CENTRAL SURREY VOLUNTARY ACTION LIMITED

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CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Central Surrey Voluntary Action ("CSVA") seeks to 'Support the Voluntary, Community and Faith Sector ("VCFS") in Elmbridge, Epsom and Ewell, and Mole Valley'. CSVA has continued to evaluate its work and keep its funders fully informed about the work that they have supported.

The Aims and Objectives, as laid down in the constitution of the Company and further defined and developed by the Directors with the support of the staff and volunteers, are set out below and define clearly the actions by which the charitable and public benefit is achieved:

- To research and prioritise specific needs of voluntary and community organisations in Central Surrey and develop action plans to meet them, contributing to the monitoring of unmet needs, informing funding partnerships by sharing this information with relevant agencies, including the Voluntary Community and Faith Sector ("VCFS"), and then working with all those groups in the VCFS who can make the appropriate response to fulfil these needs.
- To provide services and support to the VCFS and to provide the use of equipment and practical services, information on, and signposting to, appropriate help on organisational issues, information on, and signposting to, appropriate funding streams.
- To provide a liaison service promoting cross sector relationships, with support and encouragement to all in the VCFS.
- To provide an independent voice for the VCFS in Central Surrey, representing the sector to other agencies, statutory and public to ensure that their voice is heard and that a comprehensive response is given.
- To contribute to strategic partnerships and to encourage the local VCFS to have a closer relationship with statutory, public and private partners, ensuring that accurate and comprehensive information is relayed to the rest of the VCFS in Central Surrey.
- To provide an effective and accessible Volunteer recruitment and placement service, ensuring Best Practice in the management and support of Volunteers in the VCFS in Central Surrey.
- To develop a volunteering ethos in Central Surrey via liaison work with schools, businesses, public bodies and any other relevant agencies.
- To create an efficient organisational infrastructure; a fair, supportive, and safe working environment; clear and effective financial management.

The Directors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

The figures for Total Incoming Resources and Charitable Expenditure in the Financial Statements do not fully reflect the total resources made available to and utilised by CSVA. Very significant resources of valuable time and skills are provided by volunteers who work to support CSVA's Volunteer Centres, particularly during 2021/22 due to the ongoing environment caused by the COVID pandemic. We were supported by 40 volunteers to deliver shopping services over 12 months and 6 volunteers to deliver administration and volunteering advice. Charity accounting protocols do not currently permit the recording of this volunteer time in the Statement of Financial Activities. However, FRS 102 does suggest that some sort of indicative value be put on the value of volunteers' contributions and in the case of CSVA this would be the equivalent of two extra full-time staff members. As stated also elsewhere, the Directors are unpaid; it is considered that their services represent the equivalent of an average of at least one day per week of professional service.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

Review of the Charitable Activities for Year 2021-22

It has been another very busy year for all the staff and volunteers at CSVA. Facilitation and support services continue to be delivered to the voluntary, community and faith sectors. The following list shows examples of CSVA's activities over the year taking in to consideration the COVID -19 pandemic:

1. Continued delivery of the "Aspire" project, which helps vulnerable people move into voluntary and employed work. We have supported online and via telephone as COVID restrictions were in place as the restrictions have eased, we have offered face to face appointments. This has made delivery of the service easier.
2. Advice and information to local voluntary organisations on funding sources and applications as well as on governance, constitutional matters and public health COVID guidance.
3. Collaboration with local Health and Social Care partners providing voluntary support for vulnerable people. In particular providing volunteers to vaccination hubs, and shopping service.
4. Developing voluntary support for social prescribing referrals.
5. Continuing and further developing our Disclosure and Barring Service (DBS) facility for local organisations.
6. Working to improve the online volunteering database offer in conjunction with others, particularly as it affects local organisations.
7. Encouraging Corporate Social Responsibility. Working with corporate organisations to deliver support in their communities
8. Promotion of volunteering opportunities through our website and our social media presence, as well as through local social outlets such as Surrey Libraries both in Epsom and Ewell and Mole Valley.
9. Regular distribution of the CSVA Newsletter please refer further to the CSVA website. www.centralsurreyvoluntaryaction.co.uk
10. Working with the Mid Surrey Valuing People board and with the Patient Advisory Network for Surrey Downs Clinical Commissioning Group ("SDCCG").
11. Providing Training for the sector.
12. Undertaking a shopping service for shielding people: 900 shops completed by 40 volunteers
13. A funding and sustainability advisor role - with bespoke searches and templates for individual organisations.
14. Covid Champion networks in Elmbridge, Epsom and Ewell and Mole Valley.
15. Working with Helpforce and Surrey Downs Health and Care Partnership developing a volunteer project for the frailty pathway in Epsom.

The Point in Dorking, in line with COVID restrictions remained closed to the public but continued to be a vital resource as office accommodation to our tenants. Computer classes and wellbeing sessions resumed as soon as restrictions were eased. A new enterprise, The Community Wardrobe, has been operating once a week to offer free clothing to the local community. The Point continues to be used as a Polling Station by the District Council.

Elmbridge and Epsom Volunteer Centre continued to provide valuable advice and support for volunteers and voluntary organisations in the Boroughs through online and telephone support until the buildings were reopened for limited access and we were able to offer booked appointments.

Volunteer Centre Accreditation certificates for both the Volunteer Centres were awarded in July 2016. The accreditation has been extended until March 2023. In the year, the Centres have referred on 787 people and have placed 312 volunteers.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2022**

Financial review

Results of Operation

The Directors are continually reviewing the possibilities of both increasing core and non-core funding and economising on costs.

Reserves policy

The Company had previously adopted a reserves policy which aimed to achieve and maintain a level of unrestricted reserves which represents at least twelve months' expenditure and had been making good progress to this objective. It is considered that such reserves are required to:

- Cover staff redundancy costs in the event of closure.
- Bridge the timing difference between the start of each financial year and the receipt of core income.
- Provide funds for unexpected contingencies including further unannounced reductions of funding.

Financial Statements

It is the Directors' view that practically all the Company's expenditure relates to charitable purposes. Time spent by staff on governance and fundraising is too small to measure. Directors are unpaid and provide advice on governance, strategic and operational matters on a voluntary basis.

Except as detailed in the Financial Statements, CSVA has no deficit on any of its funds and it does not hold assets. There has been no change in accounting policy this year and there is no subsidiary undertaking; there are no investments.

Principal funding sources

The Directors of CSVA would like to take this opportunity to thank Epsom and Ewell Borough Council, Elmbridge Borough Council, Mole Valley District Council, and Surrey County Council for their continued support in their core funding for the organisation. This support is greatly valued by all the Directors, staff and volunteers who carry out the work of CSVA.

Risk assessment

The Directors make a regular review of the major financial risks to which CSVA may be exposed and the ways in which such risks may be mitigated. CSVA applies prudent policies in its financial operations, with any significant expenditure requiring formal authorisation by the Directors. Appropriate insurance cover for the charity is ensured by the Directors.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2022**

Plans for future periods

Future plans

The extended period of the COVID pandemic has greatly changed the voluntary sector landscape, many organisations and groups only just resuming their activities and many trying to re-evaluate their priorities.

- Our staff team worked mainly from home during the restrictions, but we have moved to a hybrid structure which allows for flexibility and efficiency. Our admin volunteers are also offered the same structure. We have a robust telephone and IT system which allows us to work well in this way.
- We have downsized our Social Prescribing project and are now delivering the Better Care Fund contract only. We continue to support organisations taking referrals from Social Prescribing and work with Thriving Communities (NAVCA) to enable feedback to NHSE
- We have funding to roll out the Fishing and Friendship project again within Mole Valley but accepting referrals from across Surrey .
- We will continue to develop a Surrey Downs volunteering project with Helpforce and Surrey Downs Health and Care within the frailty pathway. We will employ a volunteer coordinator on a fixed term contract to support the volunteers.
- We have been funded to deliver the funding advisor and sustainability role particularly in Elmbridge and will be looking for further funding for this role.
- With Surrey Public Health we will continue to develop the Community Champions Network and projects that give opportunity to deliver the messages to more isolated groups.
- We will continue the "Aspire" Project and to develop opportunities that will support this work.

As previously indicated, the Charity is actively exploring ways of increasing its incoming resources and will maintain its firm hold on its cost basis while at the same time recognising the expertise of and the valuable work undertaken by its staff.

The staff team and volunteers of CSVA, along with the Directors, will ensure that the services and support for the voluntary sector will continue to be delivered and developed still further for the benefit of the communities of Elmbridge, Epsom, Ewell, Mole Valley and Surrey generally.

Structure, governance and management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 2 March 2010 and registered as a charity on 6 May 2010. The Company was established under and is governed by its Memorandum and Articles of Association which established the objects and powers of the charitable company; these Articles have been formally amended subsequently to clarify certain governance matters. In the event of the company being wound up Members are required to contribute an amount not exceeding one pound.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

C Gifford - Chair

M Hicks - Vice Chair

S Hubbard

P Tajasque

R Turner

F Stephenson

(Resigned 5 May 2021)

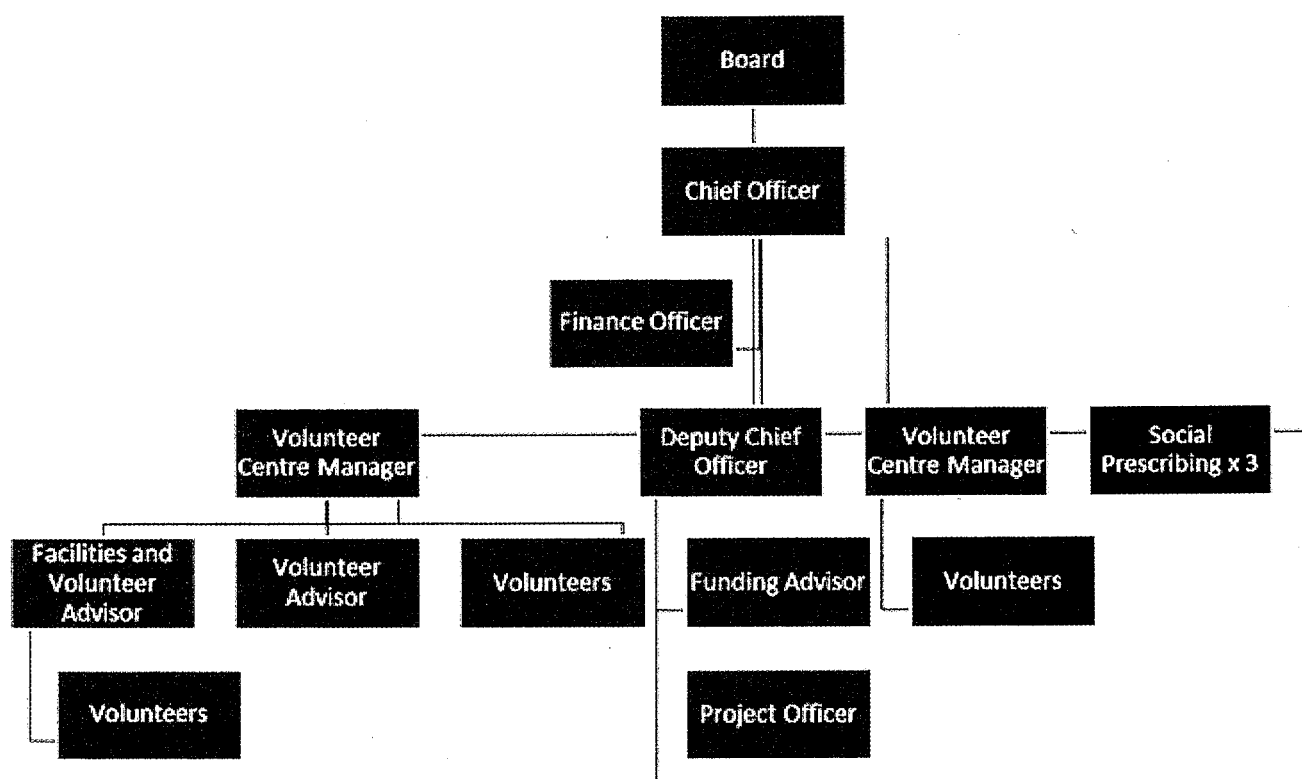
TRUSTEES REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

New Directors are recruited by recruiting representatives from organisations in the VCFS sector or for their expertise and this recruitment is carried out by positive action from the Chief Executive, Chairman and current Directors of CSVA. All prospective Directors complete a Skills Audit report. This is also used to help recruit new Directors. New Directors are interviewed by the Chairman and usually one other Director and introduced to the work and methods of CSVA by assistance from other Directors and the Chief Executive.

If Directors are appointed to the Board during the year, they are confirmed in appointment at the next Annual General Meeting. Current Directors are re-elected by a similar process on a rotational basis as laid down in the Company's constitution. The general rule is that Directors must be subject to re-election at least every three years.

Organisational structure and management



Official support

Regular contact is maintained with Funders by the Chairman and the Chief Officer who report regularly to the Directors accordingly.

The Trustees report was approved by the Board of Trustees.

C Gifford

 C Gifford - Chair
 Trustee

Date: 15-12-22

CENTRAL SURREY VOLUNTARY ACTION LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CENTRAL SURREY VOLUNTARY ACTION LIMITED

I report to the Trustees on my examination of the financial statements of Central Surrey Voluntary Action Limited (the Charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

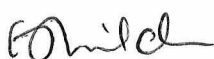
Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



F J Wilde FCCA MBA DChA

Warner Wilde
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 20 December 2022

CENTRAL SURREY VOLUNTARY ACTION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes						
Income from:							
Grants, donations and legacies	3	139,985	430	140,415	131,346	1,000	132,346
Charitable activities	4	49,420	256,710	306,130	63,238	182,569	245,807
Investments	5	794	-	794	60	-	60
Total income		<u>190,199</u>	<u>257,140</u>	<u>447,339</u>	<u>194,644</u>	<u>183,569</u>	<u>378,213</u>
Expenditure on:							
Charitable activities	6	<u>192,019</u>	<u>142,337</u>	<u>334,356</u>	<u>162,044</u>	<u>178,142</u>	<u>340,186</u>
Net (outgoing)/incoming resources before transfers		(1,820)	114,803	112,983	32,600	5,427	38,027
Gross transfers between funds		<u>631</u>	<u>(631)</u>	<u>-</u>	<u>(1,800)</u>	<u>1,800</u>	<u>-</u>
Net (expenditure)/income for the year/							
Net movement in funds		(1,189)	114,172	112,983	30,800	7,227	38,027
Fund balances at 1 April 2021		<u>119,149</u>	<u>19,032</u>	<u>138,181</u>	<u>88,349</u>	<u>11,805</u>	<u>100,154</u>
Fund balances at 31 March 2022		<u><u>117,960</u></u>	<u><u>133,204</u></u>	<u><u>251,164</u></u>	<u><u>119,149</u></u>	<u><u>19,032</u></u>	<u><u>138,181</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	11		5,540		7,463
Current assets					
Debtors	12	36,225		32,443	
Cash at bank and in hand		229,056		105,389	
		<u>265,281</u>		<u>137,832</u>	
Creditors: amounts falling due within one year	14	<u>(17,053)</u>		<u>(3,550)</u>	
Net current assets			248,228		134,282
Total assets less current liabilities			253,768		141,745
Creditors: amounts falling due after more than one year	15		(2,604)		(3,564)
Net assets			<u>251,164</u>		<u>138,181</u>
Income funds					
Restricted funds	17		133,204		19,032
Unrestricted funds - general			117,960		119,149
			<u>251,164</u>		<u>138,181</u>

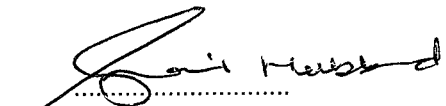
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The director acknowledges her responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

 15-12-22
C Gifford - Chair
Trustee

Company Registration No. 07174573

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Central Surrey Voluntary Action Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Mayflower (The Point), Lyons Court, Dorking, Surrey, RH4 1AB.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is categorised in the same way as the cost it relates to.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3 Grants, donations and legacies

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	2,501	430	2,931	3,333	1,000	4,333
Grants Receivable	122,515	-	122,515	128,013	-	128,013
Donated goods and services	14,969	-	14,969	-	-	-
	<u>139,985</u>	<u>430</u>	<u>140,415</u>	<u>131,346</u>	<u>1,000</u>	<u>132,346</u>
Grants receivable for core activities						
Epsom & Ewell Borough Council	7,989	-	7,989	7,989	-	7,989
Elmbridge Borough Council	23,840	-	23,840	26,338	-	26,338
Surrey County Council	78,686	-	78,686	81,686	-	81,686
Mole Valley District Council	12,000	-	12,000	12,000	-	12,000
	<u>122,515</u>	<u>-</u>	<u>122,515</u>	<u>128,013</u>	<u>-</u>	<u>128,013</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	Charitable Income 2022 £	DBS Income 2022 £	Total 2022 £	Charitable Income 2021 £	DBS Income 2021 £	Total 2021 £
Services provided under contract	27,718	-	27,718	40,166	-	40,166
Restricted Fund Grants	256,710	-	256,710	182,569	-	182,569
Charitable rental income	14,868	-	14,868	14,826	-	14,826
Other income	1,141	5,693	6,834	5,000	3,246	8,246
	<u>300,437</u>	<u>5,693</u>	<u>306,130</u>	<u>242,561</u>	<u>3,246</u>	<u>245,807</u>
Analysis by fund						
Unrestricted funds - general	43,727	5,693	49,420	59,992	3,246	63,238
Restricted funds	256,710	-	256,710	182,569	-	182,569
	<u>300,437</u>	<u>5,693</u>	<u>306,130</u>	<u>242,561</u>	<u>3,246</u>	<u>245,807</u>

5 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	<u>794</u>	<u>60</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

6 Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Staff costs	234,392	187,932
Depreciation and impairment	1,923	1,261
The Point - Rent and Rates	46,727	33,495
Quintet - Rent	3,100	2,375
IT and communications	17,947	14,059
Disclosure and Barring Service costs	4,056	3,434
Epsom Office - Rent	14,969	-
Staff training and travel	6,221	62,002
	<u>329,335</u>	<u>304,558</u>
Grant funding of activities (see note 7)	-	32,500
Share of support costs (see note 8)	2,953	1,282
Share of governance costs (see note 8)	2,068	1,846
	<u>334,356</u>	<u>340,186</u>
Analysis by fund		
Unrestricted funds - general	192,019	162,044
Restricted funds	142,337	178,142
	<u>334,356</u>	<u>340,186</u>

7 Grants payable

	Charitable Expenditure 2021 £
Grants to institutions:	
Active Prospect	5,000
Appeer CIC	5,000
Mid Surrey Mencap	5,000
Cobham Link	2,500
Surrey Coalition Disabled People	5,000
	5,000
Surrey Choices	5,000
	<u>32,500</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

8 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Subscriptions and Memberships	273	-	273	125	-	125
General Expenditure	1,705	-	1,705	305	-	305
Bank Charges	60	-	60	69	-	69
Insurance	915	-	915	783	-	783
Legal and professional	-	648	648	-	-	-
Independent Examiner's Fees	-	1,290	1,290	-	1,591	1,591
Trustees Expenses	-	130	130	-	255	255
	<u>2,953</u>	<u>2,068</u>	<u>5,021</u>	<u>1,282</u>	<u>1,846</u>	<u>3,128</u>
Analysed between Charitable activities	<u>2,953</u>	<u>2,068</u>	<u>5,021</u>	<u>1,282</u>	<u>1,846</u>	<u>3,128</u>

9 Trustees

1 trustee (2021: 1) had £29 of reimbursed expenses (2021: £255).

10 Employees

The average number of employees during the year was as follows:

	2022 Number	2021 Number
Management	3	3
Charitable Activities	3	3
Administration	5	5
Total	<u>11</u>	<u>11</u>

Employment costs

	2022 £	2021 £
Wages and salaries	219,927	178,062
Social security costs	12,924	9,035
Other pension costs	1,541	835
	<u>234,392</u>	<u>187,932</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Employees

(Continued)

13 (2021: 14) people were employed during the year. 2 of these people (2021: 3) did not work for the whole accounting period.

The total cost of Key Management Personnel for the year was £74,175 (2021: £74,471) including employer's national insurance and pension contributions. Key Management Personnel is defined as the Chief Officer and Deputy Chief Officer roles.

There were no employees whose annual remuneration was more than £60,000.

11 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
Cost			
At 1 April 2021	28,278	9,762	38,040
At 31 March 2022	28,278	9,762	38,040
Depreciation and impairment			
At 1 April 2021	28,071	2,506	30,577
Depreciation charged in the year	62	1,861	1,923
At 31 March 2022	28,133	4,367	32,500
Carrying amount			
At 31 March 2022	145	5,395	5,540
At 31 March 2021	207	7,256	7,463

12 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	25,790	20,655
Other debtors	450	682
Prepayments and accrued income	9,985	11,106
	36,225	32,443

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

13 Finance lease commitments

Future minimum lease payments due under finance leases:

	2022 £	2021 £
Within one year	960	960
Within two and five years	2,604	3,564
	<u>3,564</u>	<u>4,524</u>

The charity has entered into a finance lease arrangement to purchase a photocopier. The lease is over a period of five years, the interest rate is fixed at the contract date, the lease is on a fixed repayment basis.

14 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Obligations under finance leases	13	960	960
Other taxation and social security		5,176	-
Deferred income	16	7,989	-
Other creditors		1,638	1,390
Accruals and deferred income		1,290	1,200
		<u>17,053</u>	<u>3,550</u>

15 Creditors: amounts falling due after more than one year

	Notes	2022 £	2021 £
Obligations under finance leases	13	2,604	3,564
		<u>2,604</u>	<u>3,564</u>

16 Deferred income

	2022 £	2021 £
Other deferred income	7,989	-
	<u>7,989</u>	<u>-</u>

Deferred income is included in the financial statements as follows:

	2022 £	2021 £
Deferred income is included within:		
Current liabilities	7,989	-
	<u>7,989</u>	<u>-</u>

Movements in the year:

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16 Deferred income

(Continued)

Deferred income at 1 April 2021	-	-
Resources deferred in the year	7,989	-
	<u> </u>	<u> </u>
Deferred income at 31 March 2022	7,989	-
	<u> </u>	<u> </u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds				
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£	£	£	£	£
Winter Pressure	-	-	-	-	-	50,000	-	-	50,000
Covid Shopping Vouchers	-	-	-	-	-	1,500	(1,033)	925	1,392
Carers' Support Walton	277	-	-	-	277	-	-	-	277
Veterans' Support Association	2,532	300	(4,650)	-	(1,818)	430	-	-	(1,388)
Surrey Downs CCG	-	-	-	-	-	45,000	(14,914)	-	30,086
Surrey CC - Other	2,736	-	(2,736)	-	-	4,500	(4,500)	-	-
Fishing and friendship	867	500	-	-	1,367	500	(144)	-	1,723
Surrey CC - Social Prescribing	-	92,646	(92,879)	-	(233)	103,366	(87,500)	-	15,633
Health Consultation	3,600	-	(2,511)	-	1,089	-	-	-	1,089
Walking Buddies	348	1,500	-	-	1,848	1,500	-	-	3,348
Time Bank Fund	1,445	-	-	-	1,445	-	-	-	1,445
Adult Learning Disabilities	-	40,000	(40,000)	-	-	-	-	-	-
Community Foundation Surrey	-	18,149	(5,846)	-	12,303	27,494	(20,245)	-	19,552
COVID Shopping	-	500	(4,388)	1,800	(2,088)	1,350	2,294	(1,556)	-
COVID salaries	-	22,885	(20,421)	-	2,464	21,500	(14,154)	-	9,810
COVID DBS	-	500	(94)	-	406	-	(119)	-	287
Dorking & Surrounds	-	962	(678)	-	284	-	(184)	-	100
Earthwatch Europe	-	1,000	(1,000)	-	-	-	-	-	-
Tackling Inequalities Fund	-	4,627	(2,939)	-	1,688	-	(1,838)	-	(150)
	<u>11,805</u>	<u>183,569</u>	<u>(178,142)</u>	<u>1,800</u>	<u>19,032</u>	<u>257,140</u>	<u>(142,337)</u>	<u>(631)</u>	<u>133,204</u>

Deficits on specific Restricted Funds are considered to be recoverable from future incoming resources. Accordingly no transfer from the Unrestricted Fund is required at 31/3/2022.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

17 Restricted funds

(Continued)

Winter Pressure: Epsom & St Helier winter support.

Carers' Support Walton: Admin support.

Veterans' Support Association: Funds management.

Surrey CC - Other: 2021 funding for learning disability support and 2022 funding for Covid support groups.

Fishing & Friendship: Elmbridge Borough Council support.

Surrey CC - Social Prescribing: Social prescribing support services.

Health Consultation: Improving healthcare.

Walking Buddies: Leatherhead Diabetes walk and talk support.

Time Bank Fund: Walton Charity time banking.

Earthwatch Europe: fighting plastic pollution.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

18 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	5,540	-	5,540	7,463	-	7,463
Current assets/ (liabilities)	115,024	133,204	248,228	115,250	19,032	134,282
Long term liabilities	(2,604)	-	(2,604)	(3,564)	-	(3,564)
	<u>117,960</u>	<u>133,204</u>	<u>251,164</u>	<u>119,149</u>	<u>19,032</u>	<u>138,181</u>

19 Related party transactions

Transactions with related parties

During the year the Charity entered into the following transactions with related parties:

	Rent Payable			
	2022 £	2021 £		
Walton on Thames Charity	3,825	2,375		
	<u>3,825</u>	<u>2,375</u>		
	Rent and Maintenance Income		Employment	
	2022 £	2021 £	2022 £	2021 £
Age Concern	-	4,725	-	-
Close family relationship with Key Management Personnel	-	-	-	15,921
	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,921</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

England & Wales - Charity number 1135830

Accounts

Charity Registration No. 1135830

Company Registration No. 07174573 (England and Wales)

CENTRAL SURREY VOLUNTARY ACTION LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

CENTRAL SURREY VOLUNTARY ACTION LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	C Gifford - Chair	
	M Hicks - Vice Chair	
	S Hubbard	(Appointed 21 January 2021)
	P Tajasque - Treasurer from 21 January 2021	(Appointed 21 January 2021)
	R Turner	
Charity number	1135830	
Company number	07174573	
Principal address	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB	
Registered office	The Mayflower (The Point) Lyons Court Dorking Surrey RH4 1AB	
Independent examiner	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF	

CENTRAL SURREY VOLUNTARY ACTION LIMITED

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CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Central Surrey Voluntary Action ("CSVA") seeks to 'Support the Voluntary, Community and Faith Sector ("VCFS") in Elmbridge, Epsom and Ewell, and Mole Valley'. CSVA has continued to evaluate its work and keep its funders fully informed about the work that they have supported.

The Aims and Objectives, as laid down in the constitution of the Company and further defined and developed by the Directors with the support of the staff and volunteers, are set out below and define clearly the actions by which the charitable and public benefit is achieved:

- To research and prioritise specific needs of voluntary and community organisations in Central Surrey and develop action plans to meet them, contributing to the monitoring of unmet needs, informing funding partnerships by sharing this information with relevant agencies, including the Voluntary Community and Faith Sector ("VCFS"), and then working with all those groups in the VCFS who can make the appropriate response to fulfil these needs.
- To provide services and support to the VCFS and to provide the use of equipment and practical services, information on, and signposting to, appropriate help on organisational issues, information on, and signposting to, appropriate funding streams.
- To provide a liaison service promoting cross sector relationships, with support and encouragement to all in the VCFS.
- To provide an independent voice for the VCFS in Central Surrey, representing the sector to other agencies, statutory and public to ensure that their voice is heard and that a comprehensive response is given.
- To contribute to strategic partnerships and to encourage the local VCFS to have a closer relationship with statutory, public and private partners, ensuring that accurate and comprehensive information is relayed to the rest of the VCFS in Central Surrey.
- To provide an effective and accessible Volunteer recruitment and placement service, ensuring Best Practice in the management and support of Volunteers in the VCFS in Central Surrey.
- To develop a volunteering ethos in Central Surrey via liaison work with schools, businesses, public bodies and any other relevant agencies.
- To create an efficient organisational infrastructure; a fair, supportive, and safe working environment; clear and effective financial management.

The Directors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

The figures for Total Incoming Resources and Charitable Expenditure in the Financial Statements do not fully reflect the total resources made available to and utilised by CSVA. Very significant resources of valuable time and skills are provided by Volunteers who work to support CSVA's Volunteer Centres, particularly during 2020/21 due to the Covid pandemic. We were supported by 40 volunteers to deliver shopping services and 15 volunteers to pick up prescriptions over 12 months. Charity accounting protocols do not currently permit the recording of this volunteer time in the Statement of Financial Activities. However, FRS 102 does suggest that some sort of indicative value be put on the value of volunteers' contributions and in the case of CSVA this would be the equivalent of two extra full-time staff members. As stated also elsewhere, the Directors are unpaid; it is considered that their services represent the equivalent of an average of at least one day per week of professional service.

Achievements and performance

Review of the Charitable Activities for Year 2020-21

It has been another very busy year for all the staff and volunteers at CSVA. Facilitation and support services continue to be delivered to the voluntary, community and faith sectors. The following list shows examples of CSVA's activities over the year taking in to consideration the COVID -19 pandemic:

1. Continued delivery of the "Aspire" project, which helps vulnerable people move into voluntary and employed work. We have supported on line and via telephone as COVID restrictions have made supported volunteering more difficult to deliver.
2. Advice and information to local voluntary organisations on funding sources and applications as well as on governance, constitutional matters and COVID guidance.
3. Collaboration with local Health and Social Care partners providing voluntary support for vulnerable people. In particular providing volunteers to vaccination hubs, shopping service and medication pick up.
4. Developing voluntary support for social prescribing referrals.
5. Continuing and further developing our Disclosure and Barring Service (DBS) facility for local organisations.
6. Working to improve the online volunteering database offer in conjunction with others, particularly as it affects local organisations.
7. Encouraging Corporate Social Responsibility.
8. Promotion of volunteering opportunities through our website and our social media presence, as well as through local social outlets such as Surrey Libraries both in Epsom and Ewell and Mole Valley.
9. Regular distribution of the CSVA Newsletter please refer further to the CSVA website. www.centralsurreyvoluntaryaction.co.uk
10. Working with the Mid Surrey Valuing People board and with the Patient Advisory Network for Surrey Downs Clinical Commissioning Group ("SDCCG").
11. Providing Training for the sector.
12. Undertaking an environmental survey with Earthwatch Europe.
13. Undertaking a shopping service for shielding people: 900 shops completed by 40 volunteers
14. Undertaking medication pickup: delivering 336 prescriptions
15. Developing a check in and chat service delivering 4,080 telephone calls
16. A funding advisor role - with searches and templates for individual organisations.
17. Covid Champion networks in Elmbridge, Epsom and Ewell and Mole Valley.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The Point in Dorking, in line with COVID restrictions has not been open to the public but continues to be a vital resource as office accommodation to our tenants. The Point continues to be used as a Polling Station by the District Council.

Elmbridge and Epsom Volunteer Centre continue to provide valuable advice and support for volunteers and voluntary organisations in the Boroughs through online and telephone support.

Volunteer Centre Accreditation certificates for both the Volunteer Centres were awarded in July 2016. The accreditation has been extended until March 2022. In the year, the Centres have referred on 1494 people and have placed 615 volunteers.

Financial review

Results of Operation

The Directors are continually reviewing the possibilities of both increasing core and non-core funding and economising on costs.

The Company had previously adopted a reserves policy which aimed to achieve and maintain a level of unrestricted reserves which represents at least twelve months' expenditure and had been making good progress to this objective. It is considered that such reserves are required to:

- Cover staff redundancy costs in the event of closure.
- Bridge the timing difference between the start of each financial year and the receipt of core income.
- Provide funds for unexpected contingencies including further unannounced reductions of funding.

Financial Statements

It is the Directors' view that practically all the Company's expenditure relates to charitable purposes. Time spent by staff on governance and fundraising is too small to measure. Directors are unpaid and provide advice on governance, strategic and operational matters on a voluntary basis.

Except as detailed in the Financial Statements, CSVA has no deficit on any of its funds and it does not hold assets. There has been no change in accounting policy this year and there is no subsidiary undertaking; there are no investments.

Principal funding sources

The Directors of CSVA would like to take this opportunity to thank Epsom and Ewell Borough Council, Elmbridge Borough Council, Mole Valley District Council, and Surrey County Council for their continued support in their core funding for the organisation. This support is greatly valued by all the Directors, staff and volunteers who carry out the work of CSVA.

The Directors make a regular review of the major financial risks to which CSVA may be exposed and the ways in which such risks may be mitigated. CSVA applies prudent policies in its financial operations, with any significant expenditure requiring formal authorisation by the Directors and decides for appropriate insurance cover.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Future plans

The COVID pandemic has changed the environment we have been working within.

- Our staff have worked mainly from home during 2020/21 and looking forward we will be introducing a hybrid system of home working and office base.
- We will be growing our Social Prescribing team to 4 members. The growing referrals to this service reflects the stress and anxiety created in our communities due to the COVID lockdowns.
- We will roll out the Fishing and Friendship project to Mole Valley
- We will develop a Surrey Downs volunteering project with Helpforce and Surrey Downs Health and Care
- We will develop the funding advisor role particularly in Elmbridge
- With Surrey Public Health we will develop the Community Champions Network
- We will continue the "Aspire" Project and to develop opportunities that will support this work.

As previously indicated, the Charity is actively exploring ways of increasing its incoming resources and will maintain its firm hold on its cost basis while at the same time recognising the expertise of and the valuable work undertaken by its staff.

The staff team and volunteers of CSVA, along with the Directors, will ensure that the services and support for the voluntary sector will continue to be delivered and developed still further for the benefit of the communities of Elmbridge, Epsom, Ewell, Mole Valley and Surrey generally.

Structure, governance and management Governing document

The organisation is a charitable company limited by guarantee, incorporated on 2 March 2010 and registered as a charity on 6 May 2010. The Company was established under and is governed by its Memorandum and Articles of Association which established the objects and powers of the charitable company; these Articles have been formally amended subsequently to clarify certain governance matters. In the event of the company being wound up Members are required to contribute an amount not exceeding one pound.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

C Gifford - Chair

M Hicks - Vice Chair

S Hubbard (Appointed 21 January 2021)

P Tajasque - Treasurer from 21 January 2021 (Appointed 21 January 2021)

R Turner

L Beighton (Retired 29 October 2020)

C J F Drage - Treasurer to 14 May 2020 (Retired 14 May 2020)

R Frisby (Retired 29 October 2020)

G Mann (Retired 29 October 2020)

N Mustapha (Retired 14 May 2020)

F Stephenson (Retired 5 May 2021)

B Watts (Deceased 15 December 2020)

CENTRAL SURREY VOLUNTARY ACTION LIMITED

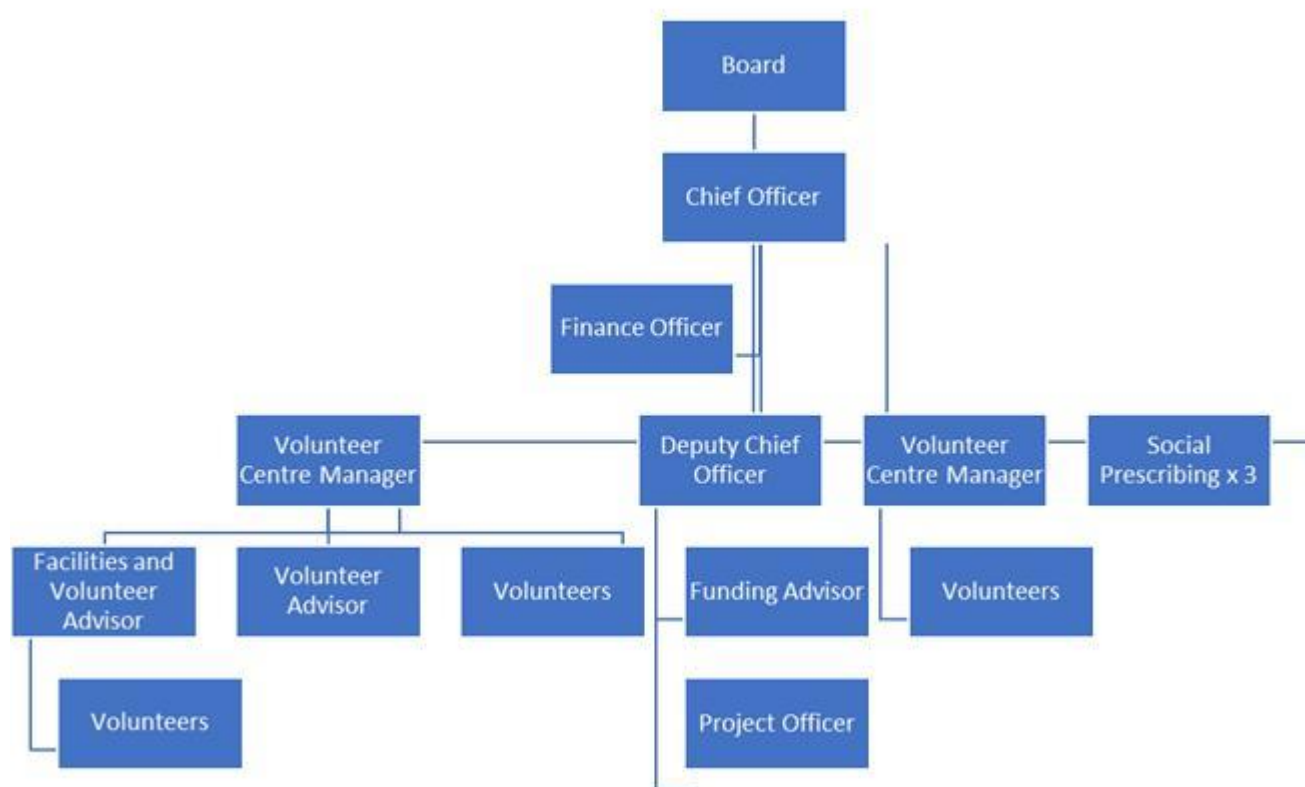
TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

(CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

New Directors are recruited by recruiting representatives from organisations in the VCFS sector or for their expertise and this recruitment is carried out by positive action from the Chief Officer, Chairman and current Directors of CSVA. All prospective Directors complete a Skills Audit report. This is also used to help recruit new Directors. New Directors are interviewed by the Chairman and usually one other Director and introduced to the work and methods of CSVA by assistance from other Directors and the Chief Officer.

If Directors are appointed to the Board during the year, they are confirmed in appointment at the next Annual General Meeting. Current Directors are re-elected by a similar process on a rotational basis as laid down in the Company's constitution. The general rule is that Directors must be subject to re-election at least every three years.

Organisational structure and management



Official support

Regular contact is maintained with Funders by the Chair and the Chief Officer who report regularly to the Directors accordingly.

The Trustees report was approved by the Board of Trustees.

C A Gifford
Chairman

C A Gifford, Chairman

Trustee
Dated: 10th December 2021

CENTRAL SURREY VOLUNTARY ACTION LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CENTRAL SURREY VOLUNTARY ACTION LIMITED

I report to the Trustees on my examination of the financial statements of Central Surrey Voluntary Action Limited (the Charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



F J Wilde FCCA MBA DChA

Warner Wilde
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 1 January 2022

CENTRAL SURREY VOLUNTARY ACTION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:							
Grants, donations and legacies	3	131,346	1,000	132,346	120,516	-	120,516
Charitable activities	4	63,238	182,569	245,807	71,754	67,060	138,814
Investments	5	60	-	60	196	-	196
Total income		194,644	183,569	378,213	192,466	67,060	259,526
Expenditure on:							
Charitable activities	6	162,044	178,142	340,186	189,906	93,613	283,519
Net incoming/ (outgoing) resources before transfers		32,600	5,427	38,027	2,560	(26,553)	(23,993)
Gross transfers between funds		(1,800)	1,800	-	-	-	-
Net income/(expenditure) for the year/ Net movement in funds		30,800	7,227	38,027	2,560	(26,553)	(23,993)
Fund balances at 1 April 2020		88,349	11,805	100,154	85,789	38,358	124,147
Fund balances at 31 March 2021		119,149	19,032	138,181	88,349	11,805	100,154

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	11		7,463		4,218
Current assets					
Debtors	12	32,443		15,746	
Cash at bank and in hand		105,389		93,012	
		<u>137,832</u>		<u>108,758</u>	
Creditors: amounts falling due within one year	14	<u>(3,550)</u>		<u>(12,822)</u>	
Net current assets			134,282		95,936
Total assets less current liabilities			141,745		100,154
Creditors: amounts falling due after more than one year	15		(3,564)		-
Net assets			<u>138,181</u>		<u>100,154</u>
Income funds					
Restricted funds	16		19,032		11,805
Unrestricted funds - general			119,149		88,349
			<u>138,181</u>		<u>100,154</u>

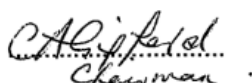
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The Trustees acknowledges her responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 10th December 2021


Chairman

C A Gifford, Chairman

Trustee

Company Registration No. 07174573

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Central Surrey Voluntary Action Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Mayflower (The Point), Lyons Court, Dorking, Surrey, RH4 1AB.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is categorised in the same way as the cost it relates to.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

3 Grants, donations and legacies

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £
Donations and gifts	3,333	1,000	4,333	-
Grants Receivable	128,013	-	128,013	120,516
	<u>131,346</u>	<u>1,000</u>	<u>132,346</u>	<u>120,516</u>
Grants receivable for core activities				
Epsom & Ewell Borough Council	7,989	-	7,989	7,989
Elmbridge Borough Council	26,338	-	26,338	10,000
North West Surrey CCG	-	-	-	23,841
Surrey County Council	81,686	-	81,686	78,686
Mole Valley District Council	12,000	-	12,000	-
	<u>128,013</u>	<u>-</u>	<u>128,013</u>	<u>120,516</u>

4 Charitable activities

	Charitable Income 2021 £	DBS Income 2021 £	Total 2021 £	Charitable Income 2020 £	DBS Income 2020 £	Total 2020 £
Services provided under contract	40,166	-	40,166	47,397	-	47,397
Restricted Fund Grants	182,569	-	182,569	67,060	-	67,060
Charitable rental income	14,826	-	14,826	20,964	-	20,964
Other income	5,000	3,246	8,246	1,390	2,003	3,393
	<u>242,561</u>	<u>3,246</u>	<u>245,807</u>	<u>136,811</u>	<u>2,003</u>	<u>138,814</u>
Analysis by fund						
Unrestricted funds - general	59,992	3,246	63,238	69,751	2,003	71,754
Restricted funds	182,569	-	182,569	67,060	-	67,060
	<u>242,561</u>	<u>3,246</u>	<u>245,807</u>	<u>136,811</u>	<u>2,003</u>	<u>138,814</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

5 Investments

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Interest receivable	60	196

6 Charitable activities

	Charitable Expenditure 2021 £	Charitable Expenditure 2020 £
Staff costs	187,932	147,324
Depreciation and impairment	1,261	1,452
The Point - Rent and Rates	33,495	90,555
Quintet - Rent	2,375	3,825
IT and communications	14,059	27,950
Disclosure and Barring Service costs	3,434	3,184
Staff training and travel	62,002	2,427
Bad debt written off	-	1,054
	304,558	277,771
Grant funding of activities (see note 7)	32,500	-
Share of support costs (see note 8)	1,282	3,320
Share of governance costs (see note 8)	1,846	2,428
	340,186	283,519
Analysis by fund		
Unrestricted funds - general	162,044	189,906
Restricted funds	178,142	93,613
	340,186	283,519

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Grants payable

	Charitable Expenditure 2021 £	2020 £
Grants to institutions:		
Active Prospect	5,000	-
Appeer CIC	5,000	-
Mid Surrey Mencap	5,000	-
Cobham Link	2,500	-
Surrey Coalition Disabled People	5,000	-
The Westway	5,000	-
Surrey Choices	5,000	-
	<u>32,500</u>	<u>-</u>

8 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Subscriptions and Memberships	125	-	125	192	-	192
General Expenditure	305	-	305	2,266	-	2,266
Bank Charges	69	-	69	60	-	60
Insurance	783	-	783	802	-	802
Independent Examiner's Fees	-	1,591	1,591	-	1,750	1,750
Trustees Expenses	-	255	255	-	678	678
	<u>1,282</u>	<u>1,846</u>	<u>3,128</u>	<u>3,320</u>	<u>2,428</u>	<u>5,748</u>
Analysed between Charitable activities	<u>1,282</u>	<u>1,846</u>	<u>3,128</u>	<u>3,320</u>	<u>2,428</u>	<u>5,748</u>

9 Trustees

One (2020: one) trustee had £255 (2020: £678) of reimbursed expenses.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

10 Employees

Number of employees

The average monthly number of employees during the year was:
8 (2020: 7) of these employees were part time.

	2021 Number	2020 Number
Management	3	3
Charitable Activities	3	3
Administration	5	4
	<u>11</u>	<u>10</u>

Employment costs

	2021 £	2020 £
Wages and salaries	178,062	139,370
Social security costs	9,035	7,288
Other pension costs	835	666
	<u>187,932</u>	<u>147,324</u>

14 (2020: 15) people were employed during the year, 3 (2020: 8) of these people did not work for the whole accounting period. 5 part time administrators (2020: 4) equate to 1.5 (2020: 1) Full Time Equivalent. 3 part time and one full time Charitable Activities employees (2020: 3 part time) equate to 2 (2020: 1) Full Time Equivalent.

The total cost of Key Management Personnel for the year was £74,471 (2020: £74,517) including employer's national insurance and pension contributions. Key Management Personnel is defined as the Chief Officer and Deputy Chief Officer roles.

There were no employees whose annual remuneration was £60,000 or more.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

11 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
Cost			
At 1 April 2020	28,278	5,256	33,534
Additions	-	4,962	4,962
Disposals	-	(456)	(456)
At 31 March 2021	28,278	9,762	38,040
Depreciation and impairment			
At 1 April 2020	28,002	1,314	29,316
Depreciation charged in the year	69	1,192	1,261
At 31 March 2021	28,071	2,506	30,577
Carrying amount			
At 31 March 2021	207	7,256	7,463
At 31 March 2020	276	3,942	4,218

12 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	20,655	15,736
Other debtors	682	10
Prepayments and accrued income	11,106	-
	32,443	15,746

13 Finance lease commitments

Future minimum lease payments due under finance leases:

	2021	2020
	£	£
Within one year	960	-
Within two and five years	3,564	-
	4,524	-

The charity has entered into a finance lease arrangement to purchase a photocopier. The lease is over a period of five years, the interest rate is fixed at the contract date, the lease is on a fixed repayment basis.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

14 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Obligations under finance leases	13	960	-
Other creditors		1,390	-
Accruals and deferred income		1,200	12,822
		<u>3,550</u>	<u>12,822</u>

15 Creditors: amounts falling due after more than one year

	Notes	2021 £	2020 £
Obligations under finance leases	13	<u>3,564</u>	<u>-</u>

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 April 2019	Incoming resources	Resources expended	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers
	£	£	£	£	£	£	£
Carers' Support Mole Valley [Training and admin support]	12,940	-	(12,940)	-	-	-	-
Age Concern Mole Valley [Support services]	7	-	(7)	-	-	-	-
Carers' Support Walton [Admin support]	600	-	(323)	277	-	-	277
Veterans' Support Association [Funds management]	2,830	7,123	(7,421)	2,532	300	(4,650)	(1,818)
Musical Memories [Fund holding]	805	115	(920)	-	-	-	-
Surrey County Council [Learning Disabilities - admin support]	2,736	-	-	2,736	-	(2,736)	-
Elmbridge Borough Council [Fishing and friendship]	-	1,007	(140)	867	500	-	1,367
Surrey County Council [Social prescribing - support services]	13,995	48,278	(62,273)	-	92,646	(92,879)	(233)
Elmbridge Borough Council [Love of learning - project work]	3,000	-	(3,000)	-	-	-	-
Health Consultation [Improving healthcare]	-	9,912	(6,312)	3,600	-	(2,511)	1,089
Leatherhead Diabetes [Walk & Talk project]	-	625	(277)	348	1,500	-	1,848
Walton Charity [Time Bank management]	1,445	-	-	1,445	-	-	1,445
Adult Learning Disabilities	-	-	-	-	40,000	(40,000)	-
Community Foundation Surrey Income	-	-	-	-	18,149	(5,846)	12,303
COVID Shopping	-	-	-	-	500	(4,388)	1,800
COVID salaries	-	-	-	-	22,885	(20,421)	2,464
COVID DBS	-	-	-	-	500	(94)	406
Dorking & Surrounds	-	-	-	-	962	(678)	284
Earthwatch Europe [Plastic pollution]	-	-	-	-	1,000	(1,000)	-
Tackling Inequalities Fund	-	-	-	-	4,627	(2,939)	1,688
	38,358	67,060	(93,613)	11,805	183,569	(178,142)	1,800
							19,032

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Restricted funds

(Continued)

Deficits on specific Restricted Funds are considered to be recoverable from future incoming resources. Accordingly no transfer from the Unrestricted Fund is required at 31/3/2021.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

17 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Tangible assets	7,463	-	7,463	4,218	-	4,218
Current assets/ (liabilities)	115,250	19,032	134,282	84,131	11,805	95,936
Long term liabilities	(3,564)	-	(3,564)	-	-	-
	<u>119,149</u>	<u>19,032</u>	<u>138,181</u>	<u>88,349</u>	<u>11,805</u>	<u>100,154</u>

18 Related party transactions

Transactions with related parties

During the year the Charity entered into the following transactions with related parties:

	Rent Payable			
	2021 £	2020 £		
Walton on Thames Chairty	3,825	2,375		
	<u>3,825</u>	<u>2,375</u>		
	Rent and Maintenance Income		Employment	
	2021 £	2020 £	2021 £	2020 £
Age Concern	4,725	9,855	-	-
Close family relationship with Key Management Personnel	-	-	15,921	909
	<u>4,725</u>	<u>9,855</u>	<u>15,921</u>	<u>909</u>