

**Charity No: 1135778**

**Company No: 6956009**

---

**The Community Association for West Hampstead Ltd (CAWH)  
(A Registered Charity & Company Limited by Guarantee)**

---

**Trustee/Directors' Report & Financial Statements**

**For the year ended: 31<sup>st</sup> March 2023**

**TRUSTEES/DIRECTORS' REPORT**  
**For the year ended 31 March 2023**

---

**CONTENTS**

Legal and Administrative Information	3
Trustees' Report	4 -15
Independent Examiners Report	16
Statement of Financial Activities	17
Balance Sheet	18
Notes to the Accounts	19 - 26

**TRUSTEES/DIRECTORS' REPORT**  
**For the year ended 31 March 2023**

---

**LEGAL AND ADMINISTRATIVE INFORMATION**  
**For the year ended 31 March 2023**

---

**TRUSTEES**

Pauline Cheeseman, Chair  
Virginia Berridge, Vice-Chair  
Pranay Hariharan, Treasurer  
Sharon Hardwick, Secretary  
Kushal Bhimjiani co-opted 13.12.22  
Sally Bowman  
Stephen Fowler co-opted 13.12.22  
Lorna Greenwood  
Philip Healey elected 24.11.22  
Rev Jonathan Kester resigned 11.08.22  
Cllr Nazma Rahman  
Flick Rea resigned 24.11.22  
David Richards  
Miles Seaman

**CHARITY NUMBER**

1135778

**COMPANY NUMBER**

6956009

**DATE OF REGISTRATION**

4 May 2010

**REGISTERED OFFICE & PRINCIPAL OPERATIONAL ADDRESS**

17 Dornfell Street  
London  
NW6 1QN

**CHIEF EXECUTIVE/MANAGER**

Karen Fraser, Manager

**INDEPENDENT EXAMINER**

Kathleen Moss ACMA, CGMA  
48 Lawn Terrace  
London  
SE3 9LP

**BANKERS**

Co-operative Bank	Scottish Widows
PO Box 250	PO Box 12757
Skelmersdale	67 Morrison Street
WN8 6WT	Edinburgh
	EH3 8YJ

## **TRUSTEES/DIRECTORS' REPORT**

### **For the year ended 31 March 2023**

---

#### **STRUCTURE, GOVERNANCE & MANAGEMENT**

The Trustees present their report with the financial statements of the charity for the period ended 31 March 2023. This is a Directors' Report required by s417 of the Companies Act 2006. The financial statements comply with current statutory requirements and the requirements of the Articles of Association.

#### **CAWH Organisational Structure & Board of Trustees**

The managing body is the Board of Trustees which is elected annually at the Annual General Meeting. They oversee the vision and direction of the Association for public benefit. The managing document is the Articles of Association. The Board of Trustees consists of up to twelve members including the Chair, Vice-Chair and Treasurer. The Board is able to make three co-options. At the end of the year, a strong team of 10 Trustees and 2 co-optees was in place with skills including charity management, law, finance, human resources, marketing, governance, and community development.

The Board of Trustees met 7 times during this financial year. A Finance & General Purposes Committee (F&GP) oversees in closer detail aspects of the organisation including finance and fundraising. A Funding Strategy Group has met monthly, and trustees have been active in helping staff with funding applications, marketing, and setting up and running local fundraising initiatives.

At the beginning of the year, we had in post a new Manager and Administrator. Together with a Children and Young People's Coordinator, and a team of sessional workers, they ran all the organisation's services and activities. As a result of successful fundraising, CAWH was able to recruit a new member of staff in February 2023 to set up and develop a new Keeping Well Together project for older people. All staff are part-time.

The Trustees delegate the effective day to day running of the Association and resources to the Manager. She supervises the staff, sessional workers, self-employed contractors and volunteers to develop and deliver activities and services.

There is a comprehensive range of policies and procedures which ensure the effective running of the Association and that legal and statutory requirements are met. During the year, Organisational Procedures have been reviewed and strengthened, and Human Resources, Health and Safety and Safeguarding Policies reviewed.

#### **Risk Management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Risk is assessed on all aspects of the Association from human resources, financial management, health and safety as well as other areas of governance.

A key risk is lack of sufficient finance to run the organisation. During the year CAWH continued its recovery after the Covid pandemic and consequent lockdowns, and gradually sessional workers and hirers returned to run activities. This improved our income from hall hire. CAWH actively fundraised to provide sufficient resources for core and project costs, and set up new local fundraising initiatives, notably a monthly lottery the 101 Club, which aims to raise £5,000 a year. In view of the fact that CAWH receives no annual grant, trustees set Reserves at £50,000.

All banking accounts are in the name of the Association and the Association continues to adhere to good financial practice and compliance with associated Charity and Company Law. In the event of the Association closing, any unspent funds shall be returned to the Associations or individuals from whom they were initially given or donated to another Association with similar purposes as approved in consultation with the Charity Commission.

## **TRUSTEES/DIRECTORS' REPORT**

### **For the year ended 31 March 2023**

---

#### **OVERVIEW**

2022-23 saw the continuation of CAWH's recovery from the Covid pandemic. Although some CAWH classes and community events have continued on Zoom, most are now conducted in person, or a mix of face to face and Zoom. Our key aims for the year were met: thanks to successful fundraising, CAWH was able to recruit a new Organiser to run and develop the Keeping Well Together programme for older people. She took up the post in February 2023, and has made an excellent start, forging useful partnerships, setting up new activities, and making good contacts in the community. We were able to continue to run our popular CANDY (Children and Young People) children's project, providing low cost after school club and holiday playschemes, and these are even more popular with waiting lists.

A successful Art Trail with a greater number of participants was organised in October, new volunteers were recruited, a Drama project for children transitioning from primary to secondary school was set up, the Queen's Jubilee was fully celebrated with a Tea Party, a Children's Art Trail and a Jubilee Collage project. The Restart repair project ran well attended sessions at the Centre. Our Manager established a very helpful and valued partnership with the Camden team that supports the voluntary sector.

Fundraising was a key activity, and CAWH was successful in raising different sources of income for our core costs and projects. We were successful in obtaining part-funding over three years for the KWT project, and are now in the process of finding match funding. Similarly, we will be working to raise multi-year income for the children's programme.

CAWH set up new initiatives with its own local fundraising efforts, in particular a monthly lottery with the potential to raise £5,000 a year. Longer term, CAWH continues to require sources of multi-year funding to provide stability and sustainability to the organisation.

#### **OBJECTIVES & ACTIVITIES**

The Association's purposes as set out in the objects contained in the Association's Articles of Association are to:

- promote the benefit of the inhabitants without distinction of sex, sexual orientation, age, disability, nationality, race, political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and well-being and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects;
- promote such other charitable purposes as may from time to time be determined.

The Charity shall be non-party in politics and non-sectarian in religion. The area of benefit shall be West Hampstead and the neighbourhood.

To further the purposes of the organisation, the Association is committed to building a thriving and vigorous community programme and community centre to benefit the people of West Hampstead; to improve the life and health of all the community in the area by drawing on the resources of local residents and organisations; and to work in partnership to develop voluntary activity in the community.

CAWH has objectives that ensure we meet our aims and these are reported on under the Review Section. The Trustees review the aims, objectives and activities of the Association annually, taking into account the Charity Commission's guidance on public benefit.

## **TRUSTEES/DIRECTORS' REPORT**

### **For the year ended 31 March 2023**

---

#### **PREMISES**

CAWH occupies premises on the upper floors of 17 Dornfell Street, West Hampstead, known as the West Hampstead Community Centre. The Association has a 20-year lease, granted by Camden Council in January 2017, to occupy and use the Centre, and pays rent of £5,500 a year. The Council continues to maintain and service the property and a quarterly service charge is paid, which includes gas and electricity. During 2022-23, Camden Council reduced business tax.

CAWH is restricted in its available physical space. This has knock-on effects for the range and amount of activity provision that can be offered. The Community Centre Hall has a capacity of 40 people seated, and is normally heavily used by a wide range of beneficiaries and third parties from toddlers to elderly, for social events, educational and recreational classes, workshops and parties. Space is hired from other organisations to run larger classes and events, and more spacious premises are sought.

#### **FUNDING and FUNDRAISING**

CAWH has been diversifying its funding profile since the Council ceased funding the charity in 2012. CAWH's income comes from a range of sources: trusts and foundations, hall hire, charges for activities, donations; fees for our community events, sales of promotional materials. We benefit from the input of volunteers who help run activities year in, year out to benefit the local community. The generation of hall hire income from third party tutors and groups offering classes for the community had been at a level of up to 25K for the years pre-Covid. During the pandemic, this dropped to £1,330, but in 2022-23, recovered to a little under £22,000.

Thanks to funding from Camden Council and a number of trusts, CAWH ended the year with a surplus, and carries forward reserves to 2023-24 for the Warm Hub, Keeping Well Together and Drama projects. Our key aim is to acquire multi-year funding, both for core and project costs, to continue our work of supporting an increasingly ageing population, providing free and low-cost activities, and targeting those most at disadvantage through poverty or other physical, social or emotional challenges.

The results of fundraising applications are awaited, and later in the year we will be applying for a grant from Camden's new Partner Fund to receive more regular support for core costs in the future.

#### **PUBLIC BENEFIT**

In setting our objectives and planning our activities, the Board of Trustees gives careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit.

## **REVIEW OF ACTIVITIES & ACHIEVEMENTS**

This year has seen the delivery for public benefit of activities and achievements against the 10 key objectives in our business plan.

### **Objective 1. Reduce isolation: promote local inclusion, cohesion and a sense of community for public benefit.**

CAWH aims to create a warm, welcoming environment for the whole community with opportunities for friendship by engaging with others, learning new skills, and demonstrating and celebrating achievements. Our key target groups are older people, particularly those isolated or housebound, and children and young people, but CAWH exists for the benefit of the whole community.

#### **Keeping Well Together for Over 60s**

Although the project had no dedicated staff until February 2023, the Manager and trustees provided a regular and varied programme of classes for the over 60s. Zoom activities such as Dance 4 Fitness, Art and Men's Exercise were gradually replaced by in person sessions. A volunteer led French Conversation class continued with 8 keen members. A popular weekly in person Line Dancing class ran until July, but was unfortunately closed as the teacher was not able to continue to run it and a replacement could not be found.

Our new enthusiastic project organiser has been busy making contacts with other organisations in the area, and many new activities have been initiated including a bi-monthly Coffee Morning and a monthly Memory Clinic for those suffering from memory loss and their carers, in partnership with the agency Right at Home. Surveys and face to face discussions have informed future activities, and visits and talks eg to the British Museum, Film afternoons, and new classes are under development. The other part of the project is encouraging volunteers, particularly older volunteers, to share their knowledge and skills for the benefit of others, and a recruitment drive is currently under way.

#### **Picture Windows Art Trail**

Artists in West Hampstead were celebrated in October at our second Art Trail organised by a trustee and his wife. Their work was displayed in windows of their homes and in shop windows throughout the area. 50 artists took part and the event was filmed by a local film maker who gave her time voluntarily. Many viewers walked the streets to see the art, and expressed their feelings that it brought a sense of community and belonging.

#### **The Platform 1 Sunshine Garden**

A group of volunteers has ably maintained the Sunshine Garden at West Hampstead Thameslink station throughout the Covid pandemic. There are now four large planters on Platform One, designed by a team of volunteers, and supported by Thameslink, Veolia, and the Mill Lane Garden Centre for people with learning difficulties. The planters are valued by commuters and station staff, and there has been a request for further planters.

#### **Film Club**

Covid constraints led to a cessation of the Film Club for a time, but it resumed in the autumn. CAWH is looking for a new volunteer to run the Club, which focuses on films with a local interest.

#### **CANDY – Children and Young People Project**

The CANDY project has had a busy year. The After School Club continued to run during term time on 4 days a week at West Hampstead Primary School, offering low-cost classes in art, crafts and dance. Holiday playschemes were provided free of charge 4 days a week during every holiday except Christmas. As a result of feedback from parents we ran longer sessions of 3 to 3.5 hours, sometimes with two activities a session, and a lunch break. These have been extremely popular, with waiting lists

## TRUSTEES/DIRECTORS' REPORT

### For the year ended 31 March 2023

---

for most sessions. Activities have included jewellery making, healthy eating and kitchen gardening, model making and storytelling. Up to 60 children a week have benefitted.

We acquired funding for the Queen's Jubilee celebrations. We ran a free two-day Jubilee Collage Children's Workshop over the May half-term, and organised our first Children's Art Trail with the support of local schools. Children's work was displayed in local shop windows, schools and the community centre, and a film was made of the preparation and art work and circulated to all involved.

A new Drama project was started in September 2022 with the support of the Central School of Speech and Drama, and West Hampstead Primary and Hampstead Comprehensive Schools. The main aim was to help primary school children with the move to secondary school by exploring a range of drama techniques, developing confidence and making new friends, and involved children of 10 to 12 years. 12 different children attended each term, and produced well received performances for their families and friends.

#### **Objective 2. Enhance people's access to self-development opportunities and therefore improve people's employment opportunities.**

CAWH benefitted from the help of more than 26 volunteers who generously gave their help with a wide range of services: running classes, helping with marketing and publicity, supporting the Platform One garden project, running social events, which enhance their confidence and skills. We were able to offer work experience to young teenagers during the children's summer scheme which they enjoyed immensely and said it gave them a sense of achievement.

#### **Objective 3. Improve access to advice, support and advocacy.**

People continued to be signposted to a wide range of services depending on their particular need. Services this year have included; One Step for financial management advice, Citizens Advice Bureau, Age UK Camden, and our neighbouring Community Centres and organisations. The main areas where people have needed advice have been finance, help with their property, caring for their aging parents and health related issues.

#### **Objective 4. Provide meeting space and support for voluntary and community groups.**

The Community Centre continues to be a well-loved community resource offering space to, and in partnership with local community organisations including WHeart support group, Residents' Associations, and religious groups. This is in addition to regular hall hire to groups and individuals.

#### **Objective 5. Facilitate and support leisure, recreation, education, social welfare and healthy living services and activities for public benefit.**

The themes of healthy living, exercise, and promotion of wellbeing underpin all CAWH's programmes and activities.

#### **Classes and Activities**

CAWH provides a wide variety of activities for all the community, both directly and by providing a base for independent tutors to run classes. These have ranged from Aikido, Art, Drama, Pilates, Watercolour Painting, Yoga, Photography, Zumba classes, Keep Fit to Chi Gong and many more. This year, CAWH directly ran 10 low cost/free activities each week for public benefit, including the Keeping Well Together project activities, of which well over a hundred places for adults have been offered.

New activities this year included a Gadget Clinic, run by Age UK Camden, which offered free advice on technology such as mobile phones and computers.

#### **Community Events**

The Community Events initiative was initiated by trustees and is run by trustees with the help of volunteers. It has continued to provide well-attended fun and social opportunities to adults and children across the multi-ethnic community through its monthly programme. This has included talks of



## **TRUSTEES/DIRECTORS' REPORT**

### **For the year ended 31 March 2023**

---

local interest on Bird Watching, Keeping Bees, Camden's Black History, a Reintroduction of Hedgehogs Project, West Hampstead Streets, and the life story of a former head of the local primary school who was Camden's first Black Headteacher. These were all attended by 50 to 100 people. We ran in-person walks around Hampstead Cemetery and West Hampstead for 20 to 30 people a time, two popular Quizzes (for 100 people each), and a Barn Dance attended by 50 dancers of a range of ages and ethnicities. These low-priced inclusive events bring in a small but valuable income to the organisation.

In addition, staff and trustees ran stalls at the local July and Christmas Fairs with activities for children, promoted CAWH at Jubilee Street Parties, advertised our activities at school fairs, and set up stall at the local Farmers' Market at the beginning of each 'term's' programmes.

CAWH was delighted to be invited to take part in the new English National Opera Engage scheme, which offered free tickets to its operas to community groups to encourage newcomers to opera and those who may not normally be able to afford tickets. The Drama project enjoyed the Yeoman of the Guard, and twelve CAWH supporters appreciated Tosca and The Rhinegold.

#### **Warm Hub**

As a result of increased energy costs and the rise in the cost of living, we opened a Warm Hub in January 2023, offering a warm welcome and a healthy soup and bread lunch 4 days a week in the Community Centre kitchen. Over 400 visits were made to the Warm Hub over a 4-month period.

#### **Publicity and Marketing**

CAWH aims to reach out to as many people as possible and has continued to improve its publicity. CAWH's fortnightly on-line Newsletter, which was initiated and well received in lockdown, continues to inform over 1200 households of activities run by CAWH and other local groups, and gives information on matters of interest

Our marketing was greatly improved. Local estate agent Dutch and Dutch sponsored new banners and hard copy programmes which were produced and distributed three times a year, and we promoted CAWH at stalls at the local Farmers Market. This all greatly improved our public face. Flyers of individual events were put up in local shops and lampposts etc by a team of volunteers.

The web-site has had a lot of attention, and we are seeking a volunteer who can help keep it up to date. Trustees help to distribute our programme and posters about individual events through Facebook, WhatsApp and Nextdoor.com.

We have ordered and sell T-shirts, mugs and tote bags with a We Love West Hampstead design and the CAWH logo, both for publicity and to raise funds.

#### **Objective 6. Promote and support community led activity and act as a community anchor.**

This year the Community Association has supported local volunteers to develop new classes and activities that are offered free or at low cost to the community for public benefit, eg French Conversation.

CAWH offers support to other voluntary groups that regularly use its centre eg WHeart support group.

Resources such as access to tables and equipment continue to be available to local community groups and individuals.

CAWH values and has benefitted from the contribution of partner organisations. We have strengthened partnerships with other local organisations such as Kilburn Older Voices Exchange, Age UK Camden, Mill Lane Garden Centre, Emmanuel Church, Sidings Community Centre, Thameslink, O2 Centre, schools, estate agents, the statutory sector and local enterprise for public benefit.

Dutch and Dutch estate agents funded our new publicity campaign, helping it get off the ground and paving the way for better communication with our residents in future.

## TRUSTEES/DIRECTORS' REPORT

### For the year ended 31 March 2023

---

#### **Objective 7. Respond to the desires and needs of local people and seek to provide such services as may be required.**

We continue to regularly gather the views of people using the services through questionnaires, one to one feedback, interviews and collation of comments. Feedback forms are distributed after every activity and provide useful information which we act on. Volunteers have undertaken consultation exercises.

#### **Objective 8. Establish, manage and continually develop a community centre in furtherance of these objectives.**

We continue to make our amenities as safe and available to the community as possible. Our hall and kitchen continue to deliver our charitable activities for the community and generate income through hall hire. New equipment eg urn, cookers and fridge in the kitchen are available to hirers.

There have been a number of improvements in the Community Centre thanks to the persistent efforts of our staff. Longstanding problems with the central heating system have been attended to by our landlord Camden Council, and repairs to guttering which resulted in leaks into our kitchen have been made. Sadly, our outdoor lift has been condemned and we await a replacement as it is vital for the access of people with mobility problems.

CAWH has a new logo, and new signage now looks modern and attractive. The video, TV and film equipment has been overhauled and improved for the benefit of our users. We have introduced a card reader to help people make payments more easily.

Because of limited space in the Community Centre, CAWH runs its activities throughout West Hampstead. Larger venues in West Hampstead are hired to run activities such as Zumba.

#### **Objective 9. Ensure the centre becomes more environmentally sustainable and works to reduce the carbon footprint both of its premises, activities and those of the wider community which it serves.**

This theme continues to underpin our work as we seek ways to reduce our footprint and impact on the environment: e.g. by purchasing recycled paper goods, actively recycling, using environmentally friendly cleaning products for the centre and drawing on local providers and suppliers where possible.

Restart parties are held every few months, where customers can bring broken electrical goods to have them repaired by volunteers under the eye of trained volunteers, to avoid unnecessary waste.

#### **Objective 10. Fundraising in furtherance of these activities.**

Staff and trustees have been very active fundraising this year, and thanks to the support of funders and supporters, have been able not only to continue to run ongoing activities which are welcomed by the community, but also initiate new schemes. Funding for the future however, remains a concern, and we will continue to need to raise multi-year funding for core costs and our two key projects to give the organisation stability and sustainability.

Camden Council have provided significant streams of funding: at the beginning of the year, we received funding from the Resilience Fund which helped us over the loss of income from hall hire as a result of the centre closures from Covid; a grant from the Community Infrastructure Fund via our councillors enabled us to set up the Drama Project; and at the end of the year funding from Section 106 supported core costs and the Keeping Well Together Project.

Camden also provided funding for the Warm Hub, as did Hampstead Wells and Campden Trust, some of which will carry forward into the winter of 2023.

John Lyons Trust funding enabled us to run the holiday playschemes.

## TRUSTEES/DIRECTORS' REPORT

### For the year ended 31 March 2023

---

City Bridge Trust provided 3-year funding towards the Keeping Well Together project, and awarded an unexpected and very welcome £985 for the rise in the cost of living. We drew down funding from Hampstead Wells and Campden Trust and the two streams of funding enabled us to recruit an Organiser in February 2023 to develop the project.

CAWH has also been very active in local fundraising. A new monthly lottery, the 101 Club, was set up in August 2022 with the target of recruiting 101 members and raising £5,000 profit a year. For a stake of £5 a month, members have a chance of winning £100 a month. Thanks to a very generous donation from a trustee, we have been able to promote the lottery widely, raise prize money and now have nearly 70 members. The lottery is run by a volunteer.

Our low-cost community events programme of talks, walks, quizzes and dances raises funds for the organisation, as do our marketing materials, and we are promoting ways of giving through local giving.com, easyfundraising.com, as well as cash donations.

### FUTURE DEVELOPMENTS & PRIORITIES

Building on progress made last year, tasks identified under each key objective heading for the next twelve months are:

#### **Key Objective 1 Reduce Isolation and Build Community Spirit:**

- Maintain and develop the Keeping Well Together project programme, research and start new engaging ventures to reduce isolation and provide means of meeting others. ie Carpentry Course, Mindfulness Sessions, Community Gardening, Book Club, Games Clubs. To run trips to places of interest eg Kew Gardens. To expand the Memory Café.
- Research needs of families and young people and respond accordingly. Provide specific sessions for young teenagers.
- Support activities which bring the multi-ethnic community together and celebrate the diversity and talents of the community.
- Run a Warm Hub or Community Café at least one day a week, to ensure a warm welcome to members of the community.
- Coronation Volunteer Recruitment Day

#### **Key Objective 2 Promote Access to Self-Development Opportunities:**

- Continue the themes of promotion of health and well-being throughout for public benefit and continue to offer opportunities for people to develop their skills and pursue their interests.
- To offer a work experience programme to the local secondary school.
- To run work coaching sessions including CV writing and interview techniques, and initiate an English as a Second Language class.

**Key Objective 3 Improve Access to Advice Services:** Continue to liaise with Camden Council, CAB and Age UK Camden to provide advice locally as needs arise

**Key Objective 4 Provide Meeting Space:** Actively promote the availability of CAWH's hall for hire, and continue to seek premises for activities as required eg West Hampstead Primary School facilities.

**Key Objective 5 Facilitate Educational and Recreational Services:** CAWH to run a minimum of 10 activities directly at any one time across age ranges, and organise a wide range of community events such as talks, quizzes, dances, concerts for the enjoyment of the whole community.

#### **Key Objective 6 Promote Community Led Activity:**

- To continue to recruit new volunteers, and liaise with volunteering organisations.
- To increase the involvement of volunteers in all stages of design and delivery, expand the range and breadth of volunteering roles within CAWH including the recruitment of a wider age range of Trustees to join the Board.

## TRUSTEES/DIRECTORS' REPORT

### For the year ended 31 March 2023

---

- Build partnerships with other organisations for mutual benefit of the community

**Key Objective 7 Respond to Need:** Maintain systems and structures to support the work in the community by continuously improving consultation, monitoring and evaluation procedures, and recording of outcomes

**Key Objective 8 Maintain a Community Centre:**

- Continue to seek more spacious premises; pursue possibility of a move by Sington Nursery to allow the use of the ground floor of 17 Dornfell St, and link with Landsec and a potential new centre in the 02 development.
- To maximise use of the Community Centre
- Support the involvement of all staff and tutors in the maintenance of the community centre through training or development opportunities and reminders of good Health & Safety practice
- To review all policies and procedures to ensure CAWH continue to offer high quality, safe services. To adhere strictly to safeguarding rules and good practice in the centre.

**Key Objective 9 Ensure Environmental Sustainability:**

- Continue to identify ways of demonstrating our commitment to reducing our carbon footprint.
- To continue the Restart electrical repair 'parties' to save appliances from waste, and encourage recycling.

**Key Objective 10 Fundraising:**

- To write funding applications to secure funding to continue the work with our growing population of 60+ people who may be at risk of isolation, for children and young people's services and to support our core work.
- Continue to diversify our funding streams with Trusts and Foundations and implement the Fundraising Strategy.
- Pursue future funding opportunities with Camden Council.
- To vigorously pursue our local fundraising programme, in particular to grow the 101 Club lottery to its target of 101 members plus.
- To hold a Fundraising Concert of local acts with the aim of celebrating the talent in our community.
- To encourage sponsorship from local shops and estate agents.

## FINANCIAL REVIEW

CAWH's total income in 2022-23 was £143,025 and total expenditure £96,381, giving a positive balance of £46,644. With funds of £70,291 brought forward from the previous year this provided total funds to carry forward of £116,935.

Of this, £24,217 are restricted funds for project activities. £10,000 of the £91,318 unrestricted funds carried forward, has been designated to support this project work, leaving £81,318 unrestricted funds. There will be a shortfall of income in 2023-24 against expected expenditure, and it is essential we continue to work to raise multiyear funds for core costs and our key projects ie CANDY and Keeping Well Together projects.

CAWH worked hard to raise funds during 2022-23. Our income from hall hire was £21,855, almost reaching pre-Covid levels. Funding applications were successful, and we are very grateful to all our funders. Camden Council provided several sources of funding, which enabled us to continue to provide services for the Over 60's, set up a Drama Project for young teenagers, organise our second Adults' Art Trail, and provide a Warm Hub offering hot lunches to local residents during the winter. Funding from City Bridge Foundation and reserve funding from Hampstead Wells and Campden Trust (HWCT) enabled us to recruit an Organiser to develop the Keeping Well Together project. HWCT also gave funding towards the Warm Hub. Funding from John Lyons Trust enabled us to provide free holiday playschemes to local children aged 5 to 12 years. The Arts Council gave money to help celebrate the Queen's Jubilee with a Children's Art Trail and Collage project.

Our own local fundraising efforts continued with the setting up of a small lottery, the CAWH 101 Club. It raised £2,420 and has the potential to raise £5,000 a year when the target of 101 members is

## **TRUSTEES/DIRECTORS' REPORT**

### **For the year ended 31 March 2023**

---

reached. Publicity and prize money was sponsored by a local benefactor. Our community events programme raised almost £3,000. We sold I Love West Hampstead T-shirts, mugs, and tote bags at festivals.

However, without regular core funding CAWH will always struggle to keep afloat, and spend too much of its time fundraising instead of doing what we want to do: provide services for the benefit of our community. We are heartened by a change in Camden Council funding for the charity sector, which makes us eligible to apply for a core grant over 7 years, and we are very hopeful that the future may be easier as a result. We will continue to fundraise for our project work, and our energetic staff team have some exciting new ventures planned for the year ahead.

#### **Reserves Policy**

In view of the fact that CAWH has no regular source of grant income, CAWH aims to maintain a reserve in excess of £50,000 unrestricted funds.

The policy is reviewed regularly based on changing circumstances. The Reserves Policy outlines how any Reserve will be used, invested or allocated by the Trustees. The policy is due to be reviewed in 2024.

#### **Investment policy and performance**

The organisation aims to invest monies not immediately required for its own purposes in or upon such investments, securities or property as may be fit. At the present as interest rates rise, CAWH is looking to invest available monies in safe short-term investments with good rates of interest.

**TRUSTEES/DIRECTORS' REPORT**  
**For the year ended 31 March 2023**

---

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

Company and Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Association and of the incoming resources and application of resources, including the income and expenditure, of the Association for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Association and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Association's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

Provision of information to independent examiners.

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's independent examiners are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the Association's independent examiners in connection with preparing their report and to establish that the Association's independent examiners are aware of that information.

**APPROVAL**

This report was approved by the Board of Trustees on ..... and signed on its behalf by:

**Pauline Cheeseman - Chair**

**Pranay Hariharan - Treasurer**

## TRUSTEES/DIRECTORS' REPORT

### For the year ended 31 March 2023

---

#### ACKNOWLEDGEMENTS

We would like to thank the following funders, organisations, groups and individuals for their support and assistance:

Age UK Camden	Of Butterflies and Bees community gardening project
Awards for All	Peter Coles
British Museum	Philip Healey
Camden Council and Ward Councillors	Right at Home
Central School for Speech and Drama	Sidings Community Centre
City Bridge Trust	Sington Nursery (Camden Community Nurseries)
Dutch and Dutch estate agents	Thameslink Station (West Hampstead)
Emmanuel Church	The Hampstead Wells and Campden Trust
Emmanuel Primary School	The London Community Foundation
English National Opera	The Restart Project
Garfield Weston Foundation	Veolia
Govia Thameslink	Voluntary Action Camden
Hampstead School	West Euston Partnership
Hampstead Wells and Campden Trust	West Hampstead Primary School
John Lyons Charity	West Hampstead School of Dance
Kilburn Older Voices Exchange	WHeart Group
Landsec 02 Centre	
Michael Simkins	
Mill Lane Garden Centre	

And all the many donors who have supported CAWH generously this year.

We would like to thank each and every single volunteer who contributed to the community in the past year. The following people have made a significant contribution: Geoff Berridge (CAWH 101 Club), Anna Bowman (films of Art Trails), Sally Bowman (WHeart), Laurel Campbell (Publicity), Maite Dehlinger (French Conversation), Ginny Ejee, Janet Grauberg (Publicity), Simon Hoten (Yoga), Teresa Lines, Vera and Fraser Kennedy Goossens (Community Events), Alan Johnson (Entertainment), Ian Long (Film Club), Shirley Macleod (Events), Sue Richards (Art Trail), Babs Sargeant (Quiz), and Di Spiro (Publicity), as well as trustees who all give their time freely in many different capacities. Thank you also to our work experience volunteers, Jessica Fowdar and Alex Tyrell, and the Sunshine Garden volunteers, particularly Gillian Edwards and Celine Castelino.

Our volunteer speakers and guides have been invaluable:

David Scott (Beekeeping), Richard Burdett (Bird Watching), Mary Tucker (Walks around West Hampstead), Dick Weindling and Marianne Colloms (talk on the Streets of West Hampstead), Emily Momoh (Camden's Black History), Darla Gilroy (on Beryl Gilroy, first black Headteacher), Stephen Barabas (Re-Introduction of Hedgehogs), Rhona Levene (Hampstead Cemetery Walk)

We thank all the CAWH Tutors who run a fantastic range of fun and valuable activities to a high standard for the community and for always giving 110%, including Holly Engel (Warm Hub), Sabrina Henry, Simon Hoten, Andrea Morreau, Mark Sanders, Maria Sarcina, Emma Weir, Spencer Stage School, also to all the independent tutors who run popular and much appreciated classes from the Community Centre.

A big thank you to the fantastic CAWH staff team, and everyone else who has been involved, participated in activities and supported us during the year!

## **INDEPENDENT EXAMINER'S REPORT**

### **To the Trustees of The Community Association for West Hampstead Ltd**

I report on the accounts of The Community Association for West Hampstead Ltd for the year ended 31st March 2023 which are set out on pages 17 – 26.

#### **Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date

Kathleen Moss ACMA, CGMA  
Kathleen Moss Ltd  
48 Lawn Terrace  
London  
SE3 9LP



THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

Statement of Financial Activities  
(including Income and Expenditure Account)  
For the year ended 31 March 2023

		Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Income from:</b>	<b>Notes</b>						
Donations and legacies	2	£ 5,878	-	£ 5,878	2,375	-	2,375
Charitable activities	3	£ 102,209	£ 34,938	£ 137,147	37,259	35,992	73,251
Interest received	4	-	-	-	634	-	634
Other							
<b>Total income</b>		<b>£ 108,087</b>	<b>£ 34,938</b>	<b>£ 143,025</b>	<b>40,268</b>	<b>35,992</b>	<b>76,260</b>
<b>Expenditure on:</b>	<b>5</b>						
Raising funds		£ 8,016		£ 8,016	6,330		6,330
Charitable activities		£ 60,150	£ 28,215	£ 88,365	41,775	31,200	72,975
Other expenditure				-			-
<b>Total expenditure</b>		<b>£ 68,166</b>	<b>£ 28,215</b>	<b>£ 96,381</b>	<b>48,105</b>	<b>31,200</b>	<b>79,305</b>
<b>Net income for the year</b>	<b>6</b>	<b>£ 39,921</b>	<b>£ 6,723</b>	<b>£ 46,644</b>	<b>(7,837)</b>	<b>4,792</b>	<b>( 3,045)</b>
<b>Reconciliation of funds</b>							
Total funds brought forward		£ 52,797	£ 17,494	£ 70,291	60,634	12,702	73,336
<b>Total funds carried forward</b>		<b>£ 92,718</b>	<b>£ 24,217</b>	<b>£ 116,935</b>	<b>£ 52,797</b>	<b>£ 17,494</b>	<b>£ 70,291</b>

The above is derived from continuing activities . There were no other recognised gains or losses, other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.

The notes on pages 19-26 form part of these financial accounts.

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

Balance Sheet  
as at 31 March 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible Assets	8	1,629	-
<b>Current assets</b>			
Debtors	9	4,035	1,717
Cash at bank and in hand		121,899	73,385
		<b>125,934</b>	<b>75,102</b>
<b>Creditors:</b> Amount falling due within one year	10	10,628	4,811
<b>Net current assets</b>		<b>115,306</b>	<b>70,291</b>
<b>Total assets less current liabilities</b>		<b>116,935</b>	<b>70,291</b>
<b>Net assets</b>	11	<b>116,935</b>	<b>70,291</b>
<b>The funds of the charity:</b>	11		
Restricted Funds	12	24,217	17,494
Unrestricted Funds	12		
Designated funds		10,000	
General funds		82,718	52,797
<b>Total charity funds</b>		<b>116,935</b>	<b>70,291</b>

The charity is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the charity has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with sections 386 and 387 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The accounts were approved by the Trustees on \_\_\_\_\_

and signed on their behalf by:

.....  
Pranay Hariharan, Treasurer

Director and Trustee  
Charity Registration No. 1135778  
Company Registration No. 06956009

The notes on pages 19-26 form part of these financial accounts.

# THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

## Notes to the financial statements for the year ended 31 March 2023

### 1 Accounting Policies

#### Statutory information

The Community Association for West Hampstead is a charitable company limited by guarantee and is registered in England and Wales. The registered office address, and principal place of business, is West Hampstead Community Centre, 17 Dornfell St, London, NW6 1QN. The functional currency of the charitable company is sterling.

#### Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), (Charities SORP FRS 102) and the Companies Act 2006.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'.

#### Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

#### Going Concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The charitable company can operate based on confirmed funding with sufficient unrestricted reserves at 31st March 2023 of £92718

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

#### Income

Income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charitable company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charitable company that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charitable company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charitable company, or the charitable company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

#### Gifts/intangible income

Donated professional services and donated facilities are recognised as income when the charitable company has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charitable company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

# THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

## Notes to the financial statements for the year ended 31 March 2023 - continued

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charitable company which is the amount the charitable company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

### Fund Accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

### Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose.

Expenditure on charitable activities includes the costs of delivering services and other activities undertaken to further the purposes of the charitable company and their associated support costs.

Other expenditure represents those items not falling into any other heading

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### Fixed Assets

Tangible fixed assets are stated at cost less depreciation.

All tangible assets with a purchase price of greater than £250 are capitalised.

### Depreciation

Depreciation is provided at rates calculated to write off the cost, less residual value, over their expected useful life as follows:

Fixtures & fittings	33% straight line
Office equipment	33% straight line

### Operating lease agreements

Rental charges are charged on a straight line basis over the term of the lease.

### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

### Creditors and provisions

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

### Pensions

The charitable company recognises its liabilities under auto enrolment. The staging date was Oct 2016 and the charitable company has enrolled in the government backed NEST pension scheme.

**THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.**

**Notes to the financial statements  
for the year ended 31 March 2023 - continued**

	Unrestricted	Restricted	Total	
	£	£	£	2023 £
<b>2 Donations and legacies</b>				<b>2022 £</b>
Donations	5,878	-	5,878	2,375
<b>Donations and legacies - prior year comparative</b>				<b>2022 £</b>
	£	£	£	
Donations	2,375	-	2,375	
	<b>£2,375</b>	<b>-</b>	<b>£2,375</b>	
<b>3 Income from charitable activities</b>				<b>2023 £</b>
Services to benefit inhabitants	£	£	£	<b>2022 £</b>
<b>Grant income</b>				
The National Lottery Community Fund	-	-	-	9,992
Hampstead Wells and Campden Trust	-	5,290	5,290	10,000
John Lyons Charity	-	4,000	4,000	-
London Borough of Camden	15,000	11,768	26,768	13,000
London Borough of Camden S106	42,000	-	42,000	-
City Bridge Trust	985	10,000	10,985	-
Let's Create Jubilee Fund	-	3,880	3,880	-
Age UK Camden	-	-	-	7,500
Covid Job Retention Scheme Grant	-	-	-	1,490
Garfield Weston Foundation	-	-	-	8,000
Magic Little Grant	-	-	-	500
	<b>£57,985</b>	<b>£34,938</b>	<b>£92,923</b>	<b>£50,482</b>
<b>Activites for generating funds</b>				
Hall hire	21,855	-	21,855	11,552
Income from fundraising	5,401	-	5,401	4,121
Charges for activities	16,968	-	16,968	7,096
	<b>£44,224</b>	<b>-</b>	<b>£44,224</b>	<b>£22,769</b>
<b>Total income from charitable activities</b>	<b>£102,209</b>	<b>£34,938</b>	<b>£137,147</b>	<b>£73,251</b>
<b>3 Income from charitable activities - prior year comparative</b>				<b>2022 £</b>
Services to benefit inhabitants	£	£	£	
<b>Grant income</b>				
The National Lottery Community Fund	-	9,992	9,992	
Hampstead Wells and Campden Trust	-	10,000	10,000	
London Borough of Camden	13,000	-	13,000	
Age UK Camden	-	7,500	7,500	
Covid Job Retention Scheme Grant	1,490	-	1,490	
Garfield Weston Foundation	-	8,000	8,000	
Magic Little Grant	-	500	500	
	<b>14,490</b>	<b>35,992</b>	<b>50,482</b>	
<b>Activites for generating funds</b>				
Hall hire	11,552	-	11,552	
Income from fundraising	4,121	-	4,121	
Charges for activities	7,096	-	7,096	
	<b>22,769</b>	<b>-</b>	<b>22,769</b>	
<b>Total income from charitable activities</b>	<b>37,259</b>	<b>35,992</b>	<b>73,251</b>	
<b>4 Investment income</b>	£	£	£	<b>2022 £</b>
Bank Interest	-	-	-	634

# THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

## Notes to the financial statements for the year ended 31 March 2023 - continued

### 5 Analysis of expenditure

Expenditure represents the following direct and apportioned costs

	Costs of generating voluntary income	Charitable activities	Govern- ance costs	2023 Total	2022 Total
	£	£	£	£	£
Project/Activity costs	-	12,788	-	12,788	6,457
Staff costs	4,906	41,704	2,453	49,063	46,341
Freelance management	-	-	-	-	1,463
Freelance activity staff	-	14,209	-	14,209	10,079
Other staff costs	186	1,484	186	1,855	1,063
Premises costs	-	1,301	-	1,301	533
Rent /rates	723	6,148	362	7,233	7,605
Insurance	-	647	-	647	673
Office costs	577	4,903	288	5,768	3,140
Independent Exam	-	-	1,537	1,537	1,000
Support costs	6	103	6	114	357
Fundraising	1,618	-	-	1,618	352
Governance	-	-	152	152	-
Depreciation	-	96	-	96	107
Bad debt	-	-	-	-	135
	<b>8,016</b>	<b>83,382</b>	<b>4,983</b>	<b>96,381</b>	<b>79,305</b>
Of the total expenditure:					
2023	Unrestricted	Restricted	Total		
2022	68,166	28,215	96,381		
	48,105	31,200	79,305		

### Analysis of expenditure - prior year comparative

Expenditure represents the following direct and apportioned costs

	£	£	£	2022 Total £
Project/Activity costs	-	6,457	-	6,457
Staff costs	4,634	39,390	2,317	46,341
Freelance management	146	1,243	74	1,463
Freelance activity staff	-	10,079	-	10,079
Other staff costs	106	850	106	1,063
Premises costs	-	533	-	533
Rent /rates	760	6,465	380	7,605
Insurance	-	673	-	673
Office costs	314	2,670	157	3,140
Independent Exam	-	-	1,000	1,000
Support costs	18	321	18	357
Fundraising	352	-	-	352
Depreciation	-	107	-	107
Bad debt	-	135	-	135
	<b>6,330</b>	<b>68,922</b>	<b>4,052</b>	<b>79,305</b>

### 6 Net income for the year

The net income for the year is stated after charging:

	2023 £	2022 £
Depreciation of tangible fixed assets owned by the Charity	96	107
Independent Examination of year ending 31st March 2023	1,537	1,000

# THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

## Notes to the financial statements for the year ended 31 March 2023 - continued

### 7 Staff costs

Staff costs during the year were:	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Salaries and wages	46,834	45,533
Social Security costs	-	-
Pension costs	2,229	808
	<hr/>	<hr/>
	<b>£49,063</b>	<b>£46,341</b>
	<hr/>	<hr/>

The average number of employees during the year was as follows, all staff are part time:

	<b>2023</b>	<b>2022</b>
	<b>No.</b>	<b>No.</b>
Charitable activities	2.5	3.3
Support activities	1.0	1.0
	<hr/>	<hr/>
	<b>3.5</b>	<b>4.3</b>
	<hr/>	<hr/>

No employee received remuneration amounting to more than £60,000 in 2023 (2022 - nil).

No remuneration was paid to trustees in the year (2022 - £ nil).

No expenses were reimbursed to trustees in the year (2022- £nil).

The key management personnel of the charitable company included the Trustees and the Manager. The total employee benefits including employer's national insurance and pension contributions paid to key management personnel were £26,405 (2022 £23,176)

### 8 Tangible fixed assets

	<b>Fixtures &amp; Fittings</b>	<b>Office Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Cost	6,409	5,078	11,487
Disposals	-	(647)	(647)
Additions at cost	-	1,725	1,725
	<hr/>	<hr/>	<hr/>
<b>At 31 March 2023</b>	<b>6,409</b>	<b>6,156</b>	<b>12,565</b>
	<hr/>	<hr/>	<hr/>
Depreciation:			
Accumulated Depreciation at 1 April 2022	6,409	5,078	11,487
Eliminated on disposal	-	(647)	(647)
Charge for year	-	96	96
	<hr/>	<hr/>	<hr/>
At 31 March 2023	6,409	4,527	10,936
	<hr/>	<hr/>	<hr/>
Written Down Values:			
At 31 March 2023	-	1,629	1,629
	<hr/>	<hr/>	<hr/>
At 31 March 2022	-	-	-
	<hr/>	<hr/>	<hr/>

# THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

## Notes to the financial statements for the year ended 31 March 2023 - continued

<b>9</b>	<b>Debtors</b>		<b>2023</b>	<b>2022</b>
	<b>Due within one year:</b>		<b>£</b>	<b>£</b>
	Prepayments		769	577
	Accrued income		-	-
	Other debtors		3,266	1,140
			<hr/>	<hr/>
			<b>£4,035</b>	<b>£1,717</b>
			<hr/>	<hr/>
<b>10</b>	<b>Creditors</b>		<b>2023</b>	<b>2022</b>
	<b>Amounts falling due within one year:</b>		<b>£</b>	<b>£</b>
	Accruals		10,285	4,811
	Deferred income		343	-
	Creditors		-	0
			<hr/>	<hr/>
			<b>£10,628</b>	<b>£4,811</b>
			<hr/>	<hr/>
<b>11</b>	<b>Analysis of net assets between funds</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
		<b>£</b>	<b>£</b>	<b>£</b>
	Fund Balances at 31 March 2023 are represented by:			
	Tangible Fixed Assets	-	-	-
	Current Assets	101,374	24,560	125,934
	Creditors: Amounts falling due within one year	(10,285) -	343	(10,628)
		<hr/>	<hr/>	<hr/>
	<b>Total net assets</b>	<b>£91,089</b>	<b>£24,217</b>	<b>£115,306</b>
		<hr/>	<hr/>	<hr/>
	<b>Analysis of net assets between funds - prior year comparative</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
		<b>£</b>	<b>£</b>	<b>£</b>
	Fund Balances at 31 March 2022 are represented by:			
	Tangible Fixed Assets	-	-	-
	Current Assets	57,608	17,494	75,102
	Creditors: Amounts falling due within one year	(4,811)	-	(4,811)
		<hr/>	<hr/>	<hr/>
	<b>Total net assets</b>	<b>£52,797</b>	<b>£17,494</b>	<b>£70,291</b>
		<hr/>	<hr/>	<hr/>



# THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

## Notes to the financial statements for the year ended 31 March 2023 - continued

12

Funds	At	Incoming	Outgoing	Transfers	At
Fund movements were as follows:	01 April 2022			between funds	31 March 2023
	£	£	£	£	£
Restricted Funds					
Children's projects	7,494	11,000	(14,717)	-	3,777
Keeping Well Together for Over 60s	10,000	10,000	(5,400)	-	14,600
Let's Create Jubilee	-	3,880	(3,880)	-	-
Warm Hub	-	9,258	(3,418)	-	5,840
Adult Art Trail	-	800	(800)	-	-
Total Restricted Funds	17,494	34,938	(28,215)	-	24,217
Unrestricted funds:					
General funds	52,797	108,087	(68,166)	(10,000)	82,718
Designated funds	-	-	-	10,000	10,000
Total funds	£70,291	£143,025	(£96,381)	£0	£116,935

### Funds - description

#### Children's projects

Children's Projects - provision of a range of activities at the community centre, after school clubs at Beckford Primary School and holiday workshops. All activities take place in the John Lyon's Charity area of benefit.

#### Keeping Well Together for Over 60s

Regular and varied programme of activities for the over 60s

#### Let's Create Jubilee

A Jubilee art trail created by local school children on the theme of the Queen/Jubilee displayed in local shops. The project received Arts Council funding distributed by the London Community Foundation.

#### Warm Hub

The Warm Hub offers a nutritious meal four days a week during colder weather to local residents, and a warm welcome in a pleasant environment.

#### Adult Art Trail

The bi-annual autumn Art Trail showcases the talent of local artists who display their art in local windows around West Hampstead.

#### Age UK work with older men

Provision of activities for older men funded by Age UK through Ageing Better in Camden (ABC).

#### Platform One gardening project

Funding to enable gardening on Platform 1.

### Transfers between funds

The funds received from the Camden S106 planning obligations developer contributions are unrestricted. The trustees have agreed that some of this funding should be designated to ensure that projects can continue to be supported when restricted funding does not fully cover the project costs.

# THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

## Notes to the financial statements for the year ended 31 March 2023 - continued

### Funds - prior year comparative

Fund movements were as follows:

	At 01 April 2021 £	Incoming £	Outgoing £	At 31 March 2022 £
<b>Restricted Funds</b>				
Children's projects	12,702	9,992	(15,200)	7,494
Age UK Camden work with older men	-	7,500	(7,500)	-
Keeping Well Together for Over 60s	-	18,000	(8,000)	10,000
Platform One gardening project	-	500	(500)	-
<b>Total Restricted Funds</b>	<b>12,702</b>	<b>35,992</b>	<b>(31,200)</b>	<b>17,494</b>
<b>Unrestricted funds:</b>				
<b>General funds</b>	<b>60,634</b>	<b>40,268</b>	<b>(48,105)</b>	<b>52,797</b>
<b>Designated funds</b>				
<b>Total funds</b>	<b>£73,336</b>	<b>£76,260</b>	<b>(£79,305)</b>	<b>£70,291</b>

### 13 Taxation

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

### 14 Related parties

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

### 15 Capital commitments

At 31 March 23 the charitable company had no capital commitments (2022: nil)

### 16 Other commitments

At 31 March 23 the charitable company had no annual commitments under non-cancellable operating leases for office equipment.

The charitable company has renegotiated the renewal of the lease on the building with London Borough of Camden. A transitional funding arrangement is no longer in operation.

Lease expiring:	<b>2023</b>	<b>2022</b>
Within 1 year	5,500	5,500
2 to 5 years	22,000	22,000
More than 5 years	49,500	55,000

### 17 Contingent assets or liabilities

Nil

### 18 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

### 19 Ultimate controlling party

The charitable company was under the control of the Trustees during the period under review. There is no single ultimate controlling party.