

Charity No: 1135778

Company No: 6956009

The Community Association for West Hampstead Ltd (CAWH)
(A Registered Charity & Company Limited by Guarantee)

Trustee/Directors' Report & Financial Statements

For the year ended: 31st March 2021

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

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THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

LEGAL AND ADMINISTRATIVE INFORMATION For the year ended 31 March 2021

TRUSTEES

Pauline Cheeseman, re-elected Chair 10 November 2020
Virginia Berridge, Vice-Chair
Miles Seaman, re-elected Treasurer 10 November 2020
Sally Bowman, re-elected 10 November 2020
Barbie Drillsma-Milgram, resigned 10 November 2020
Sharon Hardwick
Pranay Hariharan, elected 10 November 2020
Jonathan Kester, re-elected 10 November 2020
Jon Kirkwood, resigned 26 April 2021
Philip Manktelow, resigned 10 November 2020
Fatimeh Pooya, elected 10 November 2020 resigned 13 September 2021
Cllr Nazma Rahman elected 10 November 2020, (maternity leave from December 2020)
Flick Rea re-elected 10 November 2020
David Richards
Shiva Tiwari, resigned September 2020

CHARITY NUMBER

1135778

COMPANY NUMBER

6956009

DATE OF REGISTRATION

4 May 2010

REGISTERED OFFICE & PRINCIPAL OPERATIONAL ADDRESS

17 Dornfell Street
London
NW6 1QN

CHIEF EXECUTIVE/MANAGER

Anna Clancey, Manager from April 2020

INDEPENDENT EXAMINER

Kathleen Moss ACMA, CGMA
48 Lawn Terrace
London
SE3 9LP

BANKERS

Co-operative Bank	Scottish Widows
PO Box 250	PO Box 12757
Skelmersdale	67 Morrison Street
WN8 6WT	Edinburgh
	EH3 8YJ

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

TRUSTEES/DIRECTORS' REPORT For the year ended 31 March 2021

STRUCTURE, GOVERNANCE & MANAGEMENT

The Trustees present their report with the financial statements of the charity for the period ended 31 March 2021. This is a directors' report required by s417 of the Companies Act 2006. The financial statements comply with current statutory requirements and the requirements of the Articles of Association.

CAWH Organisational Structure & Board of Trustees

The managing body is the Board of Trustees which is elected annually at the Annual General Meeting. They oversee the vision and direction of the Association for public benefit. The managing document is the Articles of Association. The Board of Trustees consists of up to twelve members including the Chair, Vice-Chair and Treasurer. The Board is able to make three co-options. At the end of the year, a strong and complete Board of Trustees was in place with skills including finance, human resources, marketing, governance, and community development.

The Board of Trustees has met ten times during this financial year. A Finance & General Purposes Committee (F&GP) oversees in closer detail aspects of the organisation including finance and fundraising. A Funding Strategy Group was established in September 2020, and trustees have been active in helping staff with funding applications and setting up and running up local fundraising initiatives.

By the end of March 2020, CAWH had a reduced staff structure. The ending of the Keeping Active Together project resulted in the redundancy of the KAT Project Manager. We were fortunate that the postholder took over the vacant post of CAWH Manager, and she has ably steered CAWH through a year of unprecedented difficulty. Other staff include the Administrator, Men's Engagement Worker and CANDY (Children's and Young People's Project) Coordinator. All are part-time.

The Trustees delegate the effective day to day running of the Association and resources to the Manager. She supervises the staff, sessional workers, self-employed contractors and volunteers to develop and deliver activities and services.

There is a comprehensive range of policies and procedures which ensure the effective running of the Association and that legal and statutory requirements are met. During the year, Organisational Procedures have been reviewed and strengthened, Human Resources and Safeguarding Policies reviewed, the web-site overhauled, and new logos designed.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Risk is assessed on all aspects of the Association from human resources, financial management, health and safety as well as other areas of governance.

The Covid19 pandemic resulted in a severe loss of income from hall hire and charges for activities. Trustees and staff sought ways to keep the organisation viable, by furloughing staff who were not able to run their projects, applying for grants, and seeking new local income sources through running events. The Reserves Policy was adjusted: in view of the fact that CAWH has no regular income, it was agreed to maintain £50,000 of unrestricted funds.

All bank accounts are in the name of the Association and the Association continues to adhere to good financial practice and compliance with associated Charity and Company Law. In the event of the Association closing, any unspent funds shall be returned to the Associations or individuals from whom they were initially given or donated to another Association with similar purposes as approved in consultation with the Charity Commission.

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

OVERVIEW

The Covid-19 pandemic had a major impact on the work of the Community Association and its services. Because of lockdowns, the Community Centre was effectively closed apart from September and October 2020. Project staff were furloughed for the first lockdown, and returned to work in July on reduced hours.

On 23 March, the Covid19 crisis brought lockdown to the Community Centre, and the cessation of all activities. The Manager and Administrator continued to work, based at home, and explored how the services of the Association could be provided through alternative means. CAWH classes were delivered through Zoom, and Project staff developed different means of providing their services. New activities aimed at informing, entertaining and maintaining contact with the community, were developed.

Trustees and staff sought alternative funding, and at the end of the year, CAWH broke even financially.

OBJECTIVES & ACTIVITIES

The Association's purposes as set out in the objects contained in the Association's Articles of Association are to:

- promote the benefit of the inhabitants without distinction of sex, sexual orientation, age, disability, nationality, race, political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and well-being and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects;
- promote such other charitable purposes as may from time to time be determined.

The Charity shall be non-party in politics and non-sectarian in religion. The area of benefit shall be West Hampstead and the neighbourhood.

To further the purposes of the organisation, the Association is committed to building a thriving and vigorous community programme and community centre to benefit the people of West Hampstead; to improve the life and health of all the community in the area by drawing on the resources of local residents and organisations; and to work in partnership to develop voluntary activity in the community.

CAWH has objectives that ensure we meet our aims and these are reported on under the Review Section. The Trustees review the aims, objectives and activities of the Association annually, taking into account the Charity Commission's guidance on public benefit.

PREMISES

CAWH occupies premises on the upper floors of 17 Dornfell Street, West Hampstead, known as the West Hampstead Community Centre. The Association has a 20-year lease, granted by Camden Council in January 2017, to occupy and use the Centre, and pays rent of £5,500 a year. The Council continues to maintain and service the property and a quarterly service charge is paid, which includes gas and electricity. During 2020-21, Covid support from Camden Council included a reduction in rent, and freezing of business tax.

CAWH is restricted in its available physical space: the Community Centre Hall has a capacity of 40 people seated. This has knock-on effects for the range and amount of activity provision that can be offered, and consequently CAWH makes use of venues around the area of benefit for its classes.

Conforming to the government's Covid restrictions, during 2020-21 very few activities were able to run, and those only for a few weeks, namely children's ballet classes, meetings of a church group and yoga classes.

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

FUNDING AND FUNDRAISING

CAWH has been diversifying its funding profile since Camden Council ceased funding the charity in 2012. CAWH's income comes from a range of sources: trusts and foundations, hall hire, charges for activities, donations from other groups and individuals, fundraising events from our social events arm GoWestHampstead, sales of promotional materials, and from individual tutors and volunteers who run activities year in, year out to benefit the local community. The generation of income from hall hire to third party tutors and groups offering classes for the community has consistently been at a level of up to £25K for the past few years. Due to the pandemic, in 2020-21 this was reduced to a little over £1,300.

Thanks to support from Camden Council who froze business tax and part of the rent, Community Infrastructure Levy funding from our local councillors, grants from the National Lottery Covid Response fund and Hampstead Wells and Campden Charitable Trust, donations from supporters, and local fundraising online events, CAWH ended the year in the black.

Re project funding, it has been difficult to raise funds for our work with older people, as many charitable funds have been directed to the Covid response. Four-year funding from the Big Lottery Fund Reaching Communities for our Keeping Active Together project for over 60's finished in March 2019: the project continued to be funded from reserves until March 2020 when it ended. A 3-year grant from John Lyon's Charity for activities for children and young people amounting to £55,000 in total was due to end in April 2021, but has been carried over to August 2021. A grant from Age UK Camden (Ageing Better in Camden) of £10,000/year over 2 years to develop our work with older men, has been extended until December 2021.

In March 2020, Garfield Weston Trust granted £8,000 for our charitable work on condition of match funding. This has been carried forward to 2021. At the end of the year, therefore, CAWH is in need of substantial funds to support our core work of supporting an increasingly ageing population, providing free and low-cost activities, provision for children and young people, and targeting those most at disadvantage through poverty or other physical, social or emotional challenges. Further fundraising will be essential with a focus on grants over three or four years to provide stability and sustainability.

PUBLIC BENEFIT

In setting our objectives and planning our activities, the Board of Trustees gives careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit.

REVIEW OF ACTIVITIES & ACHIEVEMENTS

CAWH is guided by the following objectives:

1. Reduce isolation; promote local inclusion, cohesion and a sense of community.
2. Enhance people's access to self-development opportunities and therefore improve people's employment opportunities.
3. Improve access to advice, support and advocacy.
4. Provide meeting space for voluntary and community groups.
5. Facilitate and support leisure, recreation, education, social welfare and healthy living services and activities.
6. Promote and support community led activity, and act as a community anchor
7. Respond to the desires and needs of local people and seek to provide such services as may be required.
8. Establish, manage and continually develop a community centre in furtherance of these objectives.
9. Ensure the centre becomes more environmentally sustainable and works to reduce the carbon footprint both of its premises, activities and those of the wider community which it serves.
10. Raise funding in furtherance of these activities.

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

Staff and trustees have been mindful of these objectives while coping with the difficulties of the last year, and in particular wanted to inform and support individuals and groups, and enhance community spirit and sense of belonging.

Community Involvement

We issued fortnightly editions of our Newsletter, which were circulated by email to our 850-supporter base. Feedback showed they were well-received. The Newsletter gave information about CAWH activities, services in the borough provided by other community groups, eg library etc, online entertainment from a variety of sources including art galleries and opera houses, and government facts about Covid, the NHS and how to get help when needed.

Community Activities

We put our weekly classes on Zoom, which involved training ourselves and our users in its use. Dance for Fitness for the over 50s (which expanded to twice a week), Art, Photography, Pilates, Yoga and Men's Fitness all met through Zoom throughout the year. Our Platform One Community Garden volunteers continued, when possible, to look after the planted boxes at the Thameslink Station. We started a weekly Coffee morning on Zoom to provide a platform where residents could meet and talk about issues of the day.

GoWestHampstead Community Engagement

The trustees and staff, during the heart of lockdown, instigated a series of Zoom talks on local topics eg History of West Hampstead, and very popular Quizzes, all run by volunteers. These were all attended by up to 100 people, and as well as bringing the community together, raised much needed funds from the small charge.

Older People

CAWH's Men's Engagement Worker was furloughed until July 2020, but then proceeded to engage by telephone and Whatsapp with 45 men over 60, many isolated, to chat, reassure, and signpost them to activities and other agencies where necessary. Men's Exercise classes resumed on Zoom. As restrictions eased, bench to bench walks were reinstated, and coffee mornings in the open air.

CANDY Children's Activities

The After School Playscheme at Beckford, a local Primary school was closed at the request of the school for the whole year, but after the initial lockdown, a wide range of activities were provided for children. These were of three types: online activities, 1:1 outdoor sessions and Nature Home Kits. Initially activities were on Zoom, and focussed on art, food and creative activities such as birdhouse making, flowerpot painting, and basket weaving. Later, there was a demand for outside activities, and football training and cycle training were very popular. Home kits were developed to encourage children into the open air, eg feed the birds, make wildflower seedballs, and grow your own veg.

Providing a Centre for Community Use

We made the necessary safeguards to our building to enable people to use it as safely as possible, and arranged extra cleaning. Some groups were able to return to use our facilities, namely children's ballet, a church group, and yoga, but generally our tutors and residents were too cautious to return to their usual face to face classes.

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Consultation

Early in 2021, a survey was run asking supporters to say which activities they would be interested in the centre putting on, and an online Spring Programme was developed including Gardening Tips and Photography. Future activities will include Line Dancing and Use of Smartphones.

Partnership

CAWH has been in close contact with local organisations, especially those providing food and help to local residents through collection and distribution of food, sharing ideas, and has distributed information through their channels.

We have formed ties with local residents' Mutual Aid Whatsapp groups.

We have greatly benefitted from online sources of information and training, especially Charity Excellence, Small Charities Coalition, and the Voluntary Action Camden Newsletter.

FUTURE DEVELOPMENTS & PRIORITIES

Building on progress made last year, tasks identified under each key objective heading for the next twelve months are:

Key Objective 1 Reduce Isolation:

To support our more elderly residents, especially those who are housebound or isolated. In view of the coronavirus outbreak, where normal activities are not possible, to provide as wide a range as possible of online activities. To set up a befriending service for isolated and housebound older people, particularly those who do not use electronic communication.

Key Objective 2 Promote Access to Self-Development Opportunities: Continue the themes of promotion of health and well-being throughout for public benefit and continue to signpost people to a wider range of services.

Key Objective 3 Improve Access to Advice Services: Be a source of information of advice services, engage with Age UK Camden to provide advice surgeries

Key Objective 4 Provide Meeting Space: Support activities which bring the multi-ethnic community together and celebrate the diversity of the community.

Key Objective 5 Facilitate Educational and Recreational Services: Ensure the maintenance of activities in community venues and partnerships. CAWH to run a minimum of 10 activities at any one time across venues and age ranges.

Key Objective 6 Promote Community Led Activity: To recruit new volunteers, taking advantage of the huge volunteer response to the Covid19 crisis, particularly of younger people. To increase the involvement of volunteers in all stages of design and delivery, Expand the range and breath of volunteering roles within CAWH.

Key Objective 7 Respond to Need: Maintain systems and structures to support the work in the community by continuously improving monitoring, evaluation and recording of outcomes. The foundation for any continued service would be the continuation of consultation with the community to influence the range of services offered for public benefit.

Key Objective 8 Maintain a Community Centre: To adhere strictly to safeguarding rules and good practice in the centre to avoid the spread of Covid19.

Support the involvement of all staff and tutors in the maintenance of the community centre through training or development opportunities and reminders of good Health & Safety practice

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

Key Objective 9 Ensure Environmental Sustainability: To review all policies and procedures to ensure CAWH continues to offer high quality, safe services. Continue to identify ways of demonstrating our commitment to reducing our carbon footprint.

Key Objective 10 Fundraising: To secure funding over 3 or 4 years to support our core work, and to enable CAWH to continue the work with our growing population of 65+ people who may be at risk of isolation, and secure future funding for children and young people's services. Continue to diversify our funding streams with Trusts and Foundations and implement the Fundraising strategy.

FINANCIAL REVIEW

At the beginning of the year, CAWH was faced with needing to raise funds for our work with older and more isolated and housebound people, which had been sustained from reserves in 2019-20, and core costs. Fundraising had been only partly successful. Our grant for our work with children and young people from John Lyons was also coming to a close at the end of the year. In 2020-21 the charity was therefore faced with raising funds in the more difficult economic environment resulting from Covid, and when lockdowns meant our usual source of funds through hall hire and charges for activities had evaporated.

CAWH has been fortunate obtaining funds from donors who have supported the charity, and kept it afloat in this very unusual year. The charity is particularly grateful to Hampstead Wells and Campden Trust, Camden Council and Ward Councillors, the National Lottery Covid Response Fund and the national furlough scheme. During the year, we also initiated several local activities which raised funds, including talks and quizzes, and a CAWH 101 Club.

Our total income was £76,022, and expenditure £71,521, leaving a surplus of £4,501. However, £12,702 is restricted income devoted to children's work which is to be carried forward to next year.

CAWH has been able to maintain its unrestricted funding at nearly the same level as the previous year, and holds £60,634 unrestricted reserves at the end of the financial year. 2021-22 will be a critical year, as it is essential we secure 3 to 4 year project funding, with associated core costs, in order to keep the organisation open and to continue to provide our services.

RESERVES POLICY

At the end of the financial year 2020-2021, CAWH held £60,634 unrestricted reserves.

CAWH aims to maintain a minimum of £50,000 reserves of unrestricted funds. This is reviewed annually based on changing circumstances.

CAWH receives no regular council funding and is reliant on local fundraising, hall hire and grants from trusts and charities for its income. Due to uncertainty over future income, unrestricted reserves have been set at £50,000 (approx. 6 months 'normal' expenditure) to give the organisation a cushion in the event that fundraising falls short of need. Reaching £50,000 will be a trigger to put extra effort into raising funds.

CAWH's fundraising priority is to obtain 3-to-4-year trust funding for our key work with older people and children, and associated core costs. In addition, it is aimed to maximise hall hire income, charges for activities, and local fundraising activities.

Reserves will be used in the event of a shortfall of income to cover core costs and if necessary, redundancies.

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INVESTMENT POLICY AND PERFORMANCE

The organisation aims to invest monies not immediately required for its own purposes in or upon such investments, securities or property as may be fit. At the present time the trustees' policy is to maintain all monies on deposits earning a market rate of interest which were very low over this period.

ACKNOWLEDGEMENTS

We would like to thank the following organisations and groups for their support and assistance:

Ageing Better in Camden (Age UK Camden)
West Hampstead Primary School
National Lottery Covid Response Fund
Camden Council
Camden Council Archives Department
Camden Councillors for Fortune Green and West Hampstead Wards
Emmanuel Church
Govia Thameslink
John Lyons Charity
Kilburn Older Voices Exchange
Mill Lane Garden Centre
Sington Nursery (Camden Community Nurseries)
The Hampstead Wells and Campden Trust
Voluntary Action Camden
WHEART Group
WH Community Help

We would like to thank each and every single volunteer who contributed to the community and helped CAWH in the past year. The following people have made a significant contribution: Sally Bowman, Ian Bury, Gail Brackett, Judy Groves, Catherine Horwood-Barwise, Simon Hoten, Janet Grauberg, Ian Long, Geoff Berridge, Sue Richards, Babs Sargeant, David and Mary Tucker, Ashwin Malhorta and Stephen Fowler. Thank you also to the Sunshine Garden volunteers, particularly Celine Castelino, Gillian Edwards, Tracey Shackle, Sherry Coenan, Jill Hendry and Jodie Graham.

We thank all our Tutors who run a fantastic range of fun and valuable activities to a high standard for the community and for always giving 110%, including; Sabrina Henry, Tom Leslie, Fitim Hetemi, Tyan Archer, Peter Coles, Barbara Beyer, Simon Hoten, Andrea Morreau, Mark Sanders and Maria Sarcina.

A big thank you to the fantastic CAWH team, Trustees and everyone else who has been involved, participated in activities and supported us during the year!

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

TRUSTEES/DIRECTORS' REPORT For the year ended 31 March 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Company and Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Association and of the incoming resources and application of resources, including the income and expenditure, of the Association for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Association and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Association's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

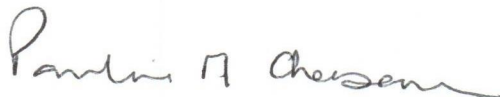
Provision of information to independent examiners.

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:


- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's independent examiners are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the Association's independent examiners in connection with preparing their report and to establish that the Association's independent examiners are aware of that information.

APPROVAL

This report was approved by the Board of Trustees on 14.09.2021 and signed on its behalf by:



Pauline Cheeseman - Chair



Miles Seaman - Treasurer

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

INDEPENDENT EXAMINERS REPORT

To the Trustees of The Community Association for West Hampstead Ltd

I report on the accounts of The Community Association for West Hampstead Ltd for the year ended 31st March 2021, Independent Examiner's Report

To the Trustees of The Community Association for West Hampstead Ltd

I report on the accounts of The Community Association for West Hampstead Ltd for the year ended 31st March 2021, which are set out on pages .

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
the accounts do not accord with those records; or
the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date 14/9/2021.

Kathleen Moss ACMA, CGMA
Kathleen Moss Ltd
48 Lawn Terrace
London
SE3 9LP

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

Statement of Financial Activities
(including Income and Expenditure Account)
For the year ended 31 March 2021

		Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Income from:	Notes						
Donations and legacies	2	£ 1,429	-	£ 1,429	2,960	-	2,960
Charitable activities	3	£ 36,113	£ 38,480	£ 74,593	37,316	41,300	78,616
Interest received	4	-	-	-	-	-	-
Other							
Total income		£ 37,542	£ 38,480	£ 76,022	40,276	41,300	81,576
Expenditure on:	5						
Raising funds		£ 6,060		£ 6,060	10,089		10,089
Charitable activities		£ 33,408	£ 32,053	£ 65,461	36,841	67,034	103,875
Other expenditure				-			-
Total expenditure		£ 39,468	£ 32,053	£ 71,521	46,930	67,034	113,964
Net income for the year	6	(£ 1,926)	£ 6,427	£ 4,501	(6,654)	(25,734)	(32,388)
Reconciliation of funds							
Total funds brought forward		£ 62,560	£ 6,275	£ 68,835	81,497	19,726	101,223
Transfer between funds		-	-	-	(12,283)	12,283	-
Total funds carried forward		£ 60,634	£ 12,702	£ 73,336	£ 62,560	£ 6,275	£ 68,835

The above is derived from continuing activities. There were no other recognised gains or losses, other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.

The notes on pages 13-20 form part of these financial accounts.

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

Balance Sheet
as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible Assets	8	107	323
Current assets			
Debtors	9	480	4,563
Cash at bank and in hand		77,708	68,632
		<hr/>	<hr/>
		78,188	73,195
Creditors: Amount falling due within one year	10	4,959	4,683
		<hr/>	<hr/>
Net current assets		73,229	68,512
		<hr/>	<hr/>
Total assets less current liabilities		73,336	68,835
		<hr/>	<hr/>
Net assets	11	73,336	68,835
		<hr/>	<hr/>
The funds of the charity:	11		
Restricted Funds	12	12,702	6,275
Unrestricted Funds	12	60,634	62,560
		<hr/>	<hr/>
Total charity funds		73,336	68,835
		<hr/>	<hr/>

The charity is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021. No member of the charity has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with sections 386 and 387 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The accounts were approved by the Trustees on 14.09.2021 and signed on their behalf by:



..... Miles Seaman, Treasurer

Director and Trustee

Charity Registration No. 1135778

Company Registration No. 06956009

The notes on pages 13-20 form part of these financial accounts.

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

Notes to the financial statements for the year ended 31 March 2020

1 Accounting Policies Statutory information

The Community Association for West Hampstead is a charitable company limited by guarantee and is registered in England and Wales. The registered office address, and principal place of business, is West Hampstead Community Centre, 17 Dornfell St, London, NW6 1QN. The functional currency of the charitable company is sterling.

Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (September 2015) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

Going Concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The charitable company can comfortably operate based on confirmed funding with sufficient unrestricted reserves at 31st March 2020 of £60634.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

Income

Income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charitable company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charitable company that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charitable company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charitable company, or the charitable company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

Gifts/intangible income

Donated professional services and donated facilities are recognised as income when the charitable company has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charitable company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charitable company which is the amount the charitable company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

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Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose.

Expenditure on charitable activities includes the costs of delivering services and other activities undertaken to further the purposes of the charitable company and their associated support costs.

Other expenditure represents those items not falling into any other heading

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Fixed Assets

Tangible fixed assets are stated at cost less depreciation.

All tangible assets with a purchase price of greater than £250 are capitalised.

Depreciation

Depreciation is provided at rates calculated to write off the cost, less residual value, over their expected useful life as follows:

Fixtures & fittings	33% straight line
Office equipment	33% straight line

Operating lease agreements

Rental charges are charged on a straight line basis over the term of the lease.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

Creditors and provisions

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Pensions

The charitable company recognises its liabilities under auto enrolment. The staging date was Oct 2016 and the charitable company has enrolled in the government backed NEST pension scheme.

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	Unrestricted	Restricted	Total	
	£	£	2021 £	2019 £
2 Donations and legacies				
Donations	1,429	-	1,429	2,960
<i>Donations and legacies - prior year comparative</i>			2020	
	£	£	£	
Donations	2,960	-	2,454	
	<u>£2,960</u>	<u>-</u>	<u>£2,454</u>	
3 Income from charitable activities			2021	2020
Services to benefit inhabitants	£	£	£	£
Grant income				
BIG lottery Keeping Active	-	-	-	9,619
BIG lottery Covid Response	-	9,980	9,980	-
Hampstead Wells and Campden Trust	5,000	-	5,000	-
John Lyons Charity	-	18,500	18,500	18,500
London Borough of Camden	15,000	-	15,000	2,681
London Borough of Camden (in kind)	-	-	-	-
Age Concern	-	10,000	10,000	10,000
Covid Job Retention Scheme Grant	8,895	-	8,895	-
Magic Little Grant	-	-	-	500
	<u>£28,895</u>	<u>£38,480</u>	<u>£67,375</u>	<u>£41,300</u>
Activites for generating funds				
Hall hire	1,330	-	1,330	22,810
Income from fundraising	1,829	-	1,829	3,531
Charges for activities	4,059	-	4,059	10,975
	<u>£7,218</u>	<u>£0</u>	<u>£7,218</u>	<u>£37,316</u>
Total income from charitable activities	<u>£36,113</u>	<u>£38,480</u>	<u>£74,593</u>	<u>£78,616</u>
3 Income from charitable activities - prior year comparative			2020	
Services to benefit inhabitants	£	£	£	
Grant income				
BIG lottery Keeping Active	-	9,619	9,619	
Hampstead Wells and Campden Trust	-	-	-	
John Lyons Charity	-	18,500	18,500	
London Borough of Camden	-	2,681	2,681	
London Borough of Camden (in kind)	-	-	-	
Co-Op Community Fund	0	-	-	
Tesco Bags of Help	-	-	-	
London Community Foundation	-	-	-	
Age Concern	-	10,000	10,000	
One Family Foundation	-	-	-	
Govia Thameslink	-	-	-	
Magic Little Grant	-	500	500	
	<u>-</u>	<u>41300</u>	<u>41300</u>	
Activites for generating funds				
Hall hire	22,810	-	22,810	
Income from fundraising	3,531	-	3,531	
Charges for activities	10,975	-	10,975	
	<u>37,316</u>	<u>-</u>	<u>37,316</u>	
Total income from charitable activities	<u>37,316</u>	<u>41,300</u>	<u>78,616</u>	
4 Investment income	£	£	2020 £	2020 £
Bank Interest	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

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5 Analysis of expenditure

Expenditure represents the following direct and apportioned costs

	Costs of generating voluntary income	Charitable activities	Govern- ance costs	2021 Total	2020 Total
	£	£	£	£	£
Project/Activity costs	-	8,164	-	8,164	20,297
Staff costs	5,154	43,809	2,577	51,540	57,541
Freelance staff	-	-	-	-	18,548
Other staff costs	265	2,116	265	2,644	787
Premises costs	-	325	-	325	2,248
Rent /rates	346	2,944	173	3,463	5,042
Insurance	-	623	-	623	605
Office costs	173	1,475	87	1,735	3,304
Independent Exam	-	-	1,000	1,000	1,000
Bookkeeping	-	-	-	-	851
Support costs	58	1,031	58	1,146	1,015
Fundraising	65	-	-	65	2,174
Volunteer expenses	-	-	-	-	283
Governance	-	-	-	-	13
Trustee training/expenses	-	-	-	-	40
Depreciation	-	216	-	216	216
Bad debt	-	600	-	600	-
	6,060	61,303	4,159	71,521	113,964
Of the total expenditure:	Unrestricted	Restricted	Total		
2020	39,468	32,053	71,521		
2020	46,930	67,034	113,964		

Analysis of expenditure - prior year comparative

Expenditure represents the following direct and apportioned costs

	£	£	£	2020 Total
	£	£	£	£
Project/Activity costs	-	20,297	-	20,297
Staff costs	5,754	48,910	2,877	57,541
Freelance staff	1,276	14,704	2,568	18,548
Other staff costs	-	787	-	787
Premises costs	-	2,248	-	2,248
Rent /rates	504	4,286	252	5,042
Insurance	-	605	-	605
Office costs	330	2,809	165	3,304
Independent Exam	-	-	1,000	1,000
Bookkeeping	-	-	851	851
Support costs	51	913	51	1,015
Fundraising	2,174	-	-	2,174
Volunteer expenses	-	283	-	283
Governance	-	-	13	13
Trustee training/expenses	-	-	40	40
Depreciation	-	216	-	216
Bad debt	-	-	-	-
	10,089	96,058	7,817	113,964

6 Net income for the year

The net income for the year is stated after charging:

	2021 £	2020 £
Depreciation of tangible fixed assets owned by the Charity	216	216
Independent Examination of year ending 31st March 2021	1,000	1,000

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7 Staff costs

Staff costs during the year were:	2021	2020
	£	£
Salaries and wages	50,737	56,775
Social Security costs	-	-
Pension costs	803	766
	<hr/>	<hr/>
	£51,540	£57,541
	<hr/>	<hr/>

The average number of employees during the year was as follows:

	2021	2020
	No.	No.
Charitable activities	3.5	4.5
Support activities	1.0	0.5
	<hr/>	<hr/>
	4.5	5.00
	<hr/>	<hr/>

No employee received remuneration amounting to more than £60,000 in 2021 (2020 - nil).

No remuneration was paid to trustees in the year (2020 - £ nil).

No expenses were reimbursed to trustees in the year (2020- £nil).

The key management personnel of the charitable company included the Trustees and the Manager. The total employee benefits including employer's national insurance and pension contributions paid to key management personnel were £22,002 (2020 £nil the Manager until March 2020 was an interim freelance consultant).

8 Tangible fixed assets

	Fixtures & Fittings	Office Equipment	Total
	£	£	£
Cost	6,409	5,078	11,487
Additions at cost	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March 2021	6,409	5,078	11,487
	<hr/>	<hr/>	<hr/>
Depreciation:			
Accumulated Depreciation			
at 1 April 2020	6,409	4,755	11,164
Charge for year		216	216
	<hr/>	<hr/>	<hr/>
At 31 March 2021	6,409	4,971	11,380
	<hr/>	<hr/>	<hr/>
Written Down Values:			
At 31 March 2021	-	107	107
	<hr/>	<hr/>	<hr/>
At 31 March 2020	-	323	323
	<hr/>	<hr/>	<hr/>

THE COMMUNITY ASSOCIATION FOR WEST HAMPSTEAD LTD.

9	Debtors		2021	2020
	Due within one year:		£	£
	Prepayments		480	480
	Accrued income		-	-
	Other debtors		-	4083
			£480	£4,563
10	Creditors		2021	2020
	Amounts falling due within one year:		£	£
	Accruals		4,757	4,059
	Deferred income		-	-
	Creditors		202	624
	Social security and other taxes		-	-
			£4,959	£4,683
11	Analysis of net assets between funds	Unrestricted Funds	Restricted Funds	Total Funds
		£	£	£
	Fund Balances at 31 March 2021 are represented by:			
	Tangible Fixed Assets	107	-	107
	Current Assets	65,486	12,702	78,188
	Creditors: Amounts falling due within one year	(4,959)	-	(4,959)
	Total net assets	£60,634	£12,702	£73,336
	Analysis of net assets between funds - prior year comparative	Unrestricted Funds	Restricted Funds	Total Funds
		£	£	£
	Fund Balances at 31 March 2020 are represented by:			
	Tangible Fixed Assets	323	-	323
	Current Assets	80,371	(7,176)	73,195
	Creditors: Amounts falling due within one year	(4,683)	-	(4,683)
	Total net assets	£76,011	(£7,176)	£68,835

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12 Funds

Fund movements were as follows:	At 01-Apr 2020 £	Incoming £	Outgoing £	Transfers between funds	At 31-Mar 2021 £
Restricted Funds					
Children's projects	6,275	18,500	(12,073)	-	12,702
Age UK work with older men	-	10,000	(10,000)	-	-
Covid Response	-	9,980	(9,980)	-	-
Total Restricted Funds	6,275	38,480	(32,053)	0	12,702
Unrestricted funds:					
General funds	62,560	37,542	(39,468)	0	60,634
Designated funds					
Total funds	£68,835	£76,022	(£71,521)	-	£73,336

Funds - description

Children's projects

Children's Projects - provision of a range of activities at the community centre, after school clubs at Beckford Primary School and holiday workshops. All activities take place in the John Lyon's Charity area of benefit.

Age UK work with older men

Provision of activities for older men funded by Age Concern through Ageing Better in Camden (ABC).

Covid Response

Funding to enable a swift response to the pandemic lockdowns providing online activities and ensuring the short term future of the Association.

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Funds - prior year comparative

Fund movements were as follows:

	At 01-Apr 2019 £	Incoming £	Outgoing £	Transfers between funds £	At 31-Mar 2020 £
Restricted Funds					
Children's projects	9,857	18,500	(22,082)		6,275
London Borough of Camden	-	2,681	(2,681)		-
Keeping Active	9,869	19,619	(41,763)	12,275	-
Magic Little Grant	-	500	(508)	8	-
Total Restricted Funds	19,726	41,300	(67,034)	12,283	6,275
Unrestricted funds:					
General funds	81,497	40,276	(46,930)	(12,283)	62,560
Designated funds					
Total funds	£101,223	£81,576	(£113,964)	-	£68,835

13 Taxation

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity

14 Related parties

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

15 Capital commitments

At 31 March 21 the charitable company had no capital commitments (2020: nil)

16 Other commitments

At 31 March 21 the charitable company had no annual commitments under non-cancellable operating leases for office equipment.

The charitable company has renegotiated the renewal of the lease on the building with London Borough of Camden. A transitional funding arrangement is no longer in operation. The Borough did grace a 2 month rent free period due to the Covid19 lockdown.

Lease expiring:	2021	2020
Within 1 year	5,500	5,500
2 to 5 years	22,000	22,000
More than 5 years	60,500	66,000

17 Contingent assets or liabilities

Nil

18 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

19 Ultimate controlling party

The charitable company was under the control of the Trustees during the period under review. There is no single ultimate controlling party.