

Chawn Hill Church

Report and Accounts

Year ended 31 March 2021

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

Chawn Hill Church

Report of the Trustees for the year ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number: 07215827

Registered Charity number: 1135757

Registered Office

Chawn Hill Church
Chawn Hill
Stourbridge
West Midlands
DY9 7JD

Trustees/Directors

M Titheridge
S Knight
L Tilby
M Swart (retired January 2021)
B Hole
C Anderson

Independent Examiner

Jacob Farley
Stewardship
1 Lambs Passage
London
EC1Y 8AB

Bankers

Co-Operative Bank plc
Delf House
South Way
Skelsmerdale
WN8 6ZX

Aldermore Bank PLC
Apex Plaza
Forbury Road
Reading
RG1 1AX

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by its governing document, its Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined in the Companies Act 2006.

The Board of Trustees

The Trustees are legally responsible for the charity which includes ensuring compliance with statutory obligations, maintenance of the buildings, policies, and financial oversight. The Trustees of the charitable company during this period were:

Mr Max Swart (retired January 2021)
Mr Mark Titheridge
Mr Stephen Knight (Chair)
Miss Brenda Hole
Mrs Lynne Tilby
Mrs Catherine Anderson

The Leadership Team

The Leadership Team consist of trustees and two staff members, the Senior Minister and the Operations Manager. This year we have added the presence of Alex Sutton on a 'Joshua Journey', designed to raise up new leaders, not in an official leadership capacity but present and contributing to our discussions. The Joshua Journey is limited to a two-year period.

The Leadership Team meet in two capacities, four times a year as trustees and twelve times a year as a church leadership.

The Leadership Team provide the spiritual direction and leadership of the church and are responsible for its vision, values and practices. The Leadership Team during this period were:

Mr Greg Ellis (Senior Minister)
Mr Stephen Knight (Chair)
Mrs Lynne Tilby
Mr Mark Titheridge
Miss Brenda Hole
Mr Max Swart (retired January 2021)
Mrs Catherine Anderson
Mrs Sara Sarjeant (Operations Manager)
Mr Alex Sutton (Joshua Journey)

Treasurer

Malcolm Moss has continued to fulfil the post of Treasurer throughout this period.

Public Benefit

The trustees have continued to take due regard of the Charity Commission's guidance related to public benefit, and the specific guidance for charities on the advancement of religion. The benefits arising from the church's activities continue to be related solely to the charity's objectives as confirmed by the review set out in this report.

OBJECTIVES AND VISION

Objectives

To advance the Christian faith in accordance with the statement of beliefs in such ways and in such parts of the United Kingdom or the world as the trustees from time to time may think fit. The trustees must use the income and may use the capital, including the property, of the church in promoting the objects.

Vision

The church's vision is to bring God's Story and Your Story Together.

To be a community of people loved by God who love God and in turn love the world and all who are in it. 1 John 4:11

A community of people in whom God dwells and lives by His Spirit. Eph 2:22

Mission

Our mission as a church is to play our part in making Christ known to all people, through a structure of discovery, discipleship and declaration, enabling everyone to become fully devoted followers of Christ and helping to transform communities.

Bringing God's Story and Your Story Together through Discovery, Discipleship and Declaration.

REVIEW OF ACTIVITIES

1st April 2020 to 31st March 2021, we are very grateful to God for leading us through this unusual period of history and the challenges we faced in the light of Covid 19. The longer we have been in the pandemic the more we are aware that God is with us, has gone before us and is meeting all our needs to accomplish the vision he has given us.

Here is some of what we achieved this year and the challenges that we met;

1. Fellowship

- We ran a number of well-received church events online including a Saturday Night Takeaway and Quiz' night led by one of our youth members.
- We continued to provide ongoing care and support for many through times of change, loss and decision making.
- We continued to deliver pastoral offices this year including wedding vow renewals and funerals.
- We encouraged 'Emmaus' walks - walking one on one to keep connected and encouraging each other.
- We installed an online communications tool called "Slack" and social groups have emerged within that keep us connected even beyond the Church.

Our vision is to continue to structure our year of fellowship to include these and new ways to engage the church in fellowship. We look forward to a different 2021/2 where opportunities open up and our togetherness will promote our community spirit both in the church and in our communities.

Chawn Hill Church
Report of the Trustees for the year ended 31 March 2021

2. Worship

- We continued to deliver our Sunday service. We have been on a steep learning curve to adapt to new ways of delivering, online and in covid safe environments.
- We have a stronger participation in our prayer evenings on Zoom.
- Our worship teams have produced outstanding videos of songs keeping us up to date and on the pulse.
- One new person to our preaching team.
- We have invested in a new sound system to accommodate the church refurbishment in readiness for our re-opening.
- We continue to provide a Messy Church online and in person (when allowed) experience monthly.
- We are delivering a children's service online.

Our challenge going forward will be influenced by the return dates and people's willingness to engage in person.

3. Mission and community engagement

While our mission and community engagement was challenged and many of our regular programs stopped running due to the pandemic it was great to see the church rise to the occasion and seize the opportunity to serve our community.

- In October half term we ran a holiday club for children up to the age of eleven
- In the absence of our usual Christmas performances in partnership with Saltmine Theatre Company at Stourbridge Town hall, we took a lead from a filmed version of one of their productions Hark. We delivered this online opportunity to children in four local primary schools and we delivered 250 single bags containing this production to friends and families in the community.
- We ran the nationally-acclaimed Alpha Course online, ten people booked up.
- We ran a weekly bereavement group for the community that was well attended at 30-40 people. This stopped during the first lockdown but has run since the re-opening providing essential support to the bereaved.
- We continued a mental health group every week that met for mutual support for eight to ten people.
- We have eighteen people from Chawn Hill Church engaged with a local charity, volunteering with Safe Families, many times providing love and support to families in need.
- We continued to work with other churches to deliver community projects across the Stourbridge area:
 - We continued to support financially and with volunteers, Replenish, the Stourbridge distribution point for Black Country Food Bank
 - We continued to support financially and with volunteers, the Stourbridge Life Centre Debt Advice
 - We continued to support financially and with volunteers Street Pastors on Saturday nights to help those involved in the night-time economy.
 - We facilitated and volunteered in a food – needs ministry during the first lockdown getting medicine and other essentials to people in our community.
 - We did a leaflet drop to let everyone in our neighbourhood to say that we were here, that we'd ring and chat to lonely folks and to let us know in what ways we could serve them. This has provided several opportunities to be of help for which we are grateful.

Chawn Hill Church
Report of the Trustees for the year ended 31 March 2021

Our vision is to increase giving in 2021/2 to those activities due to the generous donations of our members.

- We continued our commitment to giving away/invest 10% of our unrestricted income to other organisations and individuals who share our objectives:
 - Local: Replenish/ Black Country Food Bank, Lookout Project, Stourbridge Life Centre Debt Advice, Stourbridge and Street Pastors. The latter having closed in covid meant we have added it to our giving towards the Black Country Food Bank.
 - National: Saltmine Trust, Ben and Faith mission to Gloucester.
 - World Development: The Teso Development Trust's joint work in the Teso district of Uganda which provides fresh water, 'Bless' a mission in France among the displaced people from middle east who gather there.
 - We made a donation to an emergency ministry in Uganda to an Orphanage that was damaged in floods.
 - Short-Term Service & Training: YWAM, Ugandan NGO work, Bella Bennewith in Holland, Lydia Orrell in YWAM
 - Open Doors – a ministry to the persecuted church
 - WTC – a new hub in Birmingham for theological training.

We didn't give away the full 10% this year but have added the money into this year's mission budget. Our Near and Far group are well on the way in its re-establishment and the ministries we give to are more closely aligned with our own missional statements.

4. Discipleship

- Inspired by the Northumbria Community and the 24-7 Prayer Movement, we continued with our rhythm of iPray, comprising Daily Office (Mon-Fri, 6-7am). The challenges of covid have meant a staggered starting and stopping according to Government guidelines.
- Our prayer day on the first Wednesday of every month has become a prayer meeting on Zoom. Numbers have been very encouraging.
- We held a vigil from 12am – 3am in March that spoke into the life of our church.
- Both the number of regular donors, 72 on average, & the amount they gave remained stable throughout the year.
- Our Home Groups have a new look are well attended, we have ten home groups in total, all are open to new comers and we continue to meet three times a year with the leaders for development training and feedback.
- The Senior Minister is co-leading a Bonhoeffer course designed to help us transition as a church into a disciple making church. He has been invited to sit on the leadership of UK Bonhoeffer.
- This year in partnership with Amblecote Christian Centre, Chawn Hill Church has continued to deliver a Theology night for churches throughout the Black Country.
- Early work had begun on a gap year called 'Expand' for young people but has been delayed by a year.
- An 'Hour of Power' is a new ministry intended to teach God's story to our church in an engaging way that can be reproduced to reach out to others in our communities and introduce them to God's story.
- We sent two of our people on the Bonhoeffer course.

5. Young People and Children (Next Generation)

Youth

Probably the biggest hit to our ministry has been in the area of our youth work. We had to make the post of Youth Team Leader redundant this year due to the closure of our youth works and the lack of funding available through the grant system that previously helped to fund the post. However;

- We have continued to serve our youth in the church through a team of volunteers
- Sunday morning meetings included the Alpha course
- Mid-week games nights online
- Youth team members serving the local foodbank
- An online summer international gathering was held

Children

- Mini-Cogs (2-5s) we have developed an online version of Mini-Cogs with George and Dan two puppets that have carried the young children into the wonderful discovery of God.
- Xplosion (6-11s) a similar online ministry age appropriate was developed and moved to Zoom on a Sunday afternoon.
- We ran a Holiday Club for children during October half term
- We set up a Christmas trail from a local park to local church called 'Follow The Star' in conjunction with another local church and primary school teaching the Christmas story
- We ran Messy Church sessions online and in person (when we were allowed), providing children and their parents/ carers with songs, crafts, food & creative Bible stories every month online. We also delivered Messy Church online to Ham Dingle Primary School during Christmas and Easter
- We ran a discipleship group for girls in years 5 and 6 called Love Alive over Zoom looking at the Freedom In Christ course for kids.
- We provided bags of blessing for families during October Half Term and Christmas, for mother's for Mother's Day and kept in touch with all of our known families during the first lockdown with Easter cards.
- We set up an online parents support group via WhatsApp which aids community and support
- In conjunction with St Marys Oldswinford and Oldswinford Primary School we helped to run another trail from St Mary Stevens Park to St Marys Church called 'The Eggstraordinary Trail' teaching the easter story and culminating in a chocolate easter egg at Chawn Hill Church
- 'Story Time' with children under five years old was held during lockdown via Zoom
- The Children's Team Leader also provided 1-1 support to families during the lockdowns too

6. Enabling

Facilities

- We continued to resource other community groups with accessible and affordable meeting spaces. They included: Slimming World, Fiona Hill Interiors, Fitness, Drama Workshop and Drumming Voice
- We have undergone some refurbishments to our main church facility.

Human Resources

- The most significant HR development was making the post of Youth Team Leader redundant and the completion of our contract with Phase Trust to provide youth work in the community.

Chawn Hill Church
Report of the Trustees for the year ended 31 March 2021

- Our staff team consists of 3.2 Full-Time employees (FTE): Greg Ellis (Senior Minister, 1.0 FTE); Sara Sarjeant (Operations Manager 0.8 FTE), Emma Carling (Children's Team Leader, 1.0 FTE); Emily Stancombe (Office Administrator and Finance Officer, 0.4 FTE)

Finance

- See the following detailed accounts.
- We had an increase in giving this year, even with the impact of Covid 19 the trustees are delighted by the level of commitment to the church and its clear vision. God and good governance has kept us very secure financially. We have healthy reserves and our expenditure has only exceeded our income by the investment we have made to renew our sound desk and refurbish our main facility. Church attendees continue to be our single biggest source of income. We also continued to make good use Gift Aid.

FINANCIAL REVIEW

Bank Balances

- The reduction in the bank balances of 23.4% reflects the costs of refurbishment, the winding up of the youth work funded by grants from the Phase Trust & redundancy payments to two members of the youth team.
- We started using designated funds to manage our finances & this explains the shift in money from the unrestricted general fund to our designated funds.

Bank balances by fund type	2019/20	2020/21	Change	%Change
Unrestricted funds	£92,692	£15,224	-£77,468	-83.6%
Designated funds	£666	£56,797	£55,131	8,424.5%
Restricted funds	£10,276	£2,181	-£8,095	-78.8%
Totals	£103,634	£74,204	-£29,430	-28.4%

- We kept the grant funding for the youth work separate from the other funds.

Bank balances by ownership	2019/20	2020/21	Change	%Change
Chawn Hill Church funds	£97,420	£74,204	-£23,216	-23.8%
Grant funded Youth Work funds	£6,214	£0.00	-£6,214	
Totals	£103,634	£74,204	-£29,430	-23.4%

Chawn Hill Church
Report of the Trustees for the year ended 31 March 2021

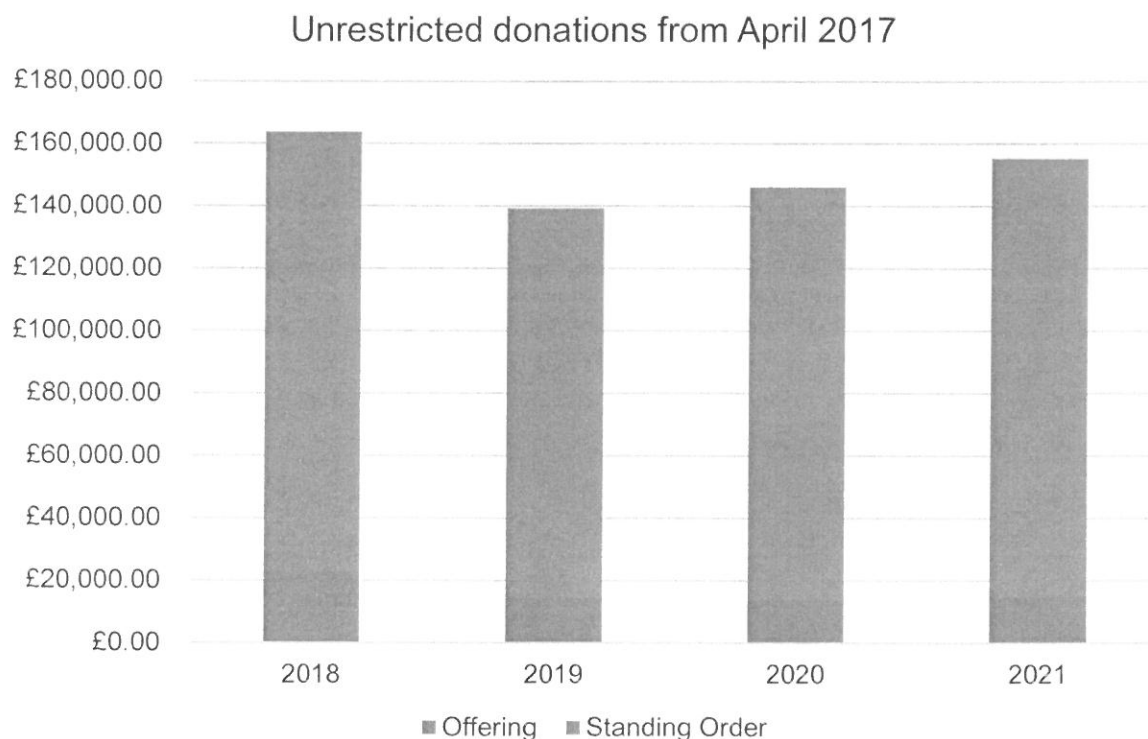
Fund Balances

- This is the full breakdown of the fund balances for the last two years: -

Fund balances	2020	2021
Agency	£0.36	£0.00
Chawn Hill	£97,419.22	£74,203.58
Designated	£666.28	£56,797.31
Church Weekend Away	£666.28	£666.28
Reserves - 90 days requirement		£51,383.46
Mission - Near & Far Giving		£2,812.12
ChurchRefurb2020		£1,935.45
Restricted	£4,061.78	£2,182.58
Mission - Replenish (Stourbridge) Food Bank	£278.76	£0.26
Facilities - Refurbishment Fund	£2,978.60	£704.10
Mercy Fund	£455.00	£250.71
CHC Youth and Children Fund	£349.42	£1,227.51
Unrestricted	£92,692.04	£15,223.69
General fund	£41,692.04	£15,223.69
Reserves - 90 days requirement	£51,000.00	£0.00
Youth Works	£6,214.11	£0.00
Restricted	£6,214.11	£0.00
Youth - St Michaels Youth Club	£139.56	£0.00
Youth Investment Fund	£6,074.55	£0.00
Grand Total	£103,633.69	£74,203.58

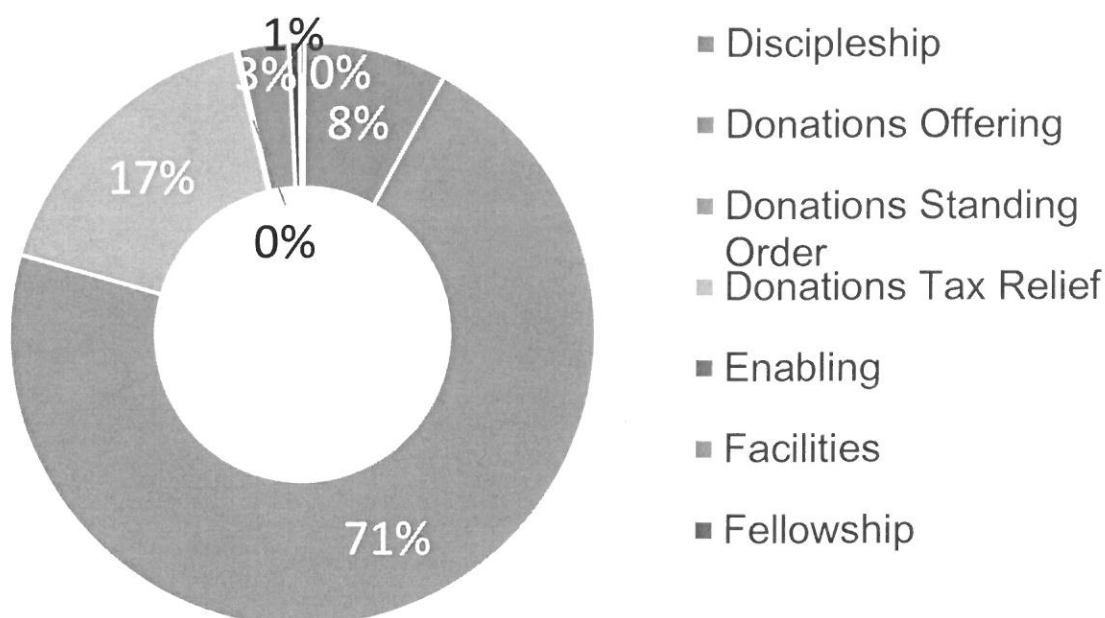
Donations

- Donations increased by 6.3% this year and this is the third year of growth.



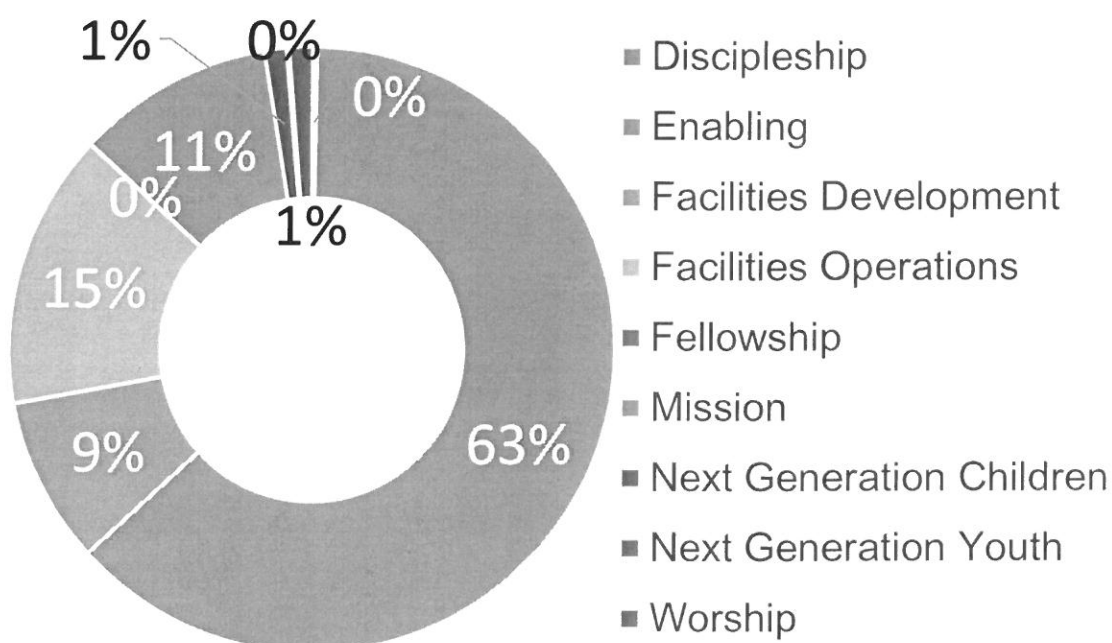
Chawn Hill Church
Report of the Trustees for the year ended 31 March 2021

Income for the Chawn Hill Group of funds



Expenditure for the Chawn Hill Group of funds

- o The payroll costs were higher than normal this year at 57% of total expenditure.



Reserves

The amount set-aside for reserves is estimated as three months of our running costs and this amounts to £51,000 in line with our Reserves Policy.

Chawn Hill Church
Report of the Trustees for the year ended 31 March 2021

Finance Governance

The Finance Group, consisting of Senior Minister, Treasurer and Operations Manager, meet to review the church's finances, including the drafting of the annual budget for review and approval by the Board. The Board receives an update on the church's financial position at each of its meetings.

POLICIES

The trustees keep the key church policies under review and update them where appropriate and to ensure they reflect current legislation.

In this period, we have reviewed our Safeguarding Policy, created a Health and Safety Handbook to complement our Health and Safety Policy and have reviewed all of our Financial Policies. We have also created a Social Media Policy.

Responsibilities of trustees under company law

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

CONCLUSION

I conclude my seventh report as Chair of Trustees wanting to give thanks to God for all the lives that have been touched by God's love at and through Chawn Hill Church and the growing acts of love and service that take place throughout the year. ***'There are so many other things Jesus did. If they were all written down, each of them, one by one, I can't imagine a world big enough to hold such a library of books.'*** John 21:25

Approval

This report, which has been prepared in accordance with the provisions of the Companies Act 2006 relating to small companies, was approved by the trustees and signed on their behalf by:


.....
S. Knight - Chair of Trustees

Date: 14th December 2021

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
CHAWN HILL CHURCH
('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021 on pages 12 to 21 following, which have been prepared on the basis of the accounting policies set out on pages 14 to 15.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

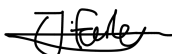
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jacob Farley ACA

Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 15 December 2021

CHAWN HILL CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
INCOME AND ENDOWMENTS FROM:					
Donations	3	190,005	1,241	191,247	236,931
Charitable activities	4	4,389	-	4,389	26,761
Investments		355	-	355	509
Other income		120	-	120	150
Total income and endowments		194,870	1,241	196,111	264,351
EXPENDITURE ON:					
Charitable activities	5	210,748	9,443	220,191	253,592
Total expenditure		210,748	9,443	220,191	253,592
Net income/(expenditure)		(15,878)	(8,201)	(24,080)	10,759
Transfers between funds	13	(108)	108	-	-
Net movement in funds		(15,986)	(8,093)	(24,080)	10,759
Reconciliation of funds:					
Total funds brought forward		915,820	10,276	926,096	915,337
Total funds carried forward	13	899,834	2,183	902,017	926,096

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The statement of financial activities also complies with the requirements for an income and expenditure account required by the Companies Act 2006.

The notes on page 14 - 21 form part of these accounts.

CHAWN HILL CHURCH
BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
FIXED ASSETS					
Tangible assets	8	825,408	-	825,408	825,087
		<u>825,408</u>	<u>-</u>	<u>825,408</u>	<u>825,087</u>
CURRENT ASSETS					
Debtors	9	5,044	-	5,044	4,412
Cash at bank and in hand	10	72,021	2,182	74,204	103,634
		77,065	2,182	79,247	108,045
CREDITORS: Amounts falling due within one year	11	(2,640)	-	(2,640)	(7,038)
Net current assets / (liabilities)		<u>74,425</u>	<u>2,182</u>	<u>76,607</u>	<u>101,008</u>
Total assets less current liabilities		<u>899,833</u>	<u>2,182</u>	<u>902,015</u>	<u>926,095</u>
TOTAL NET ASSETS		<u>899,833</u>	<u>2,182</u>	<u>902,015</u>	<u>926,095</u>
FUND BALANCES	13				
Unrestricted Funds					
General funds		843,036	-	843,036	915,153
Designated funds		56,797	-	56,797	666
		<u>899,833</u>	<u>-</u>	<u>899,833</u>	<u>915,819</u>
Restricted Funds		<u>-</u>	<u>2,182</u>	<u>2,182</u>	<u>10,276</u>
		<u>899,833</u>	<u>2,182</u>	<u>902,015</u>	<u>926,095</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

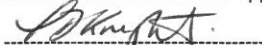
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006 however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an independent examiner and their report has been included in these financial statements.

The directors (who are the charitable company's trustees for the purposes of charity law) acknowledge their responsibilities

- (a) ensuring that the charitable company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its net income or expenditure for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors and were signed on its behalf by:


S Knight - Chair of Trustees

Date: 14th December 2021

Company number: 07215827

Charity number: 1135757

The notes on page 14 - 21 form part of these accounts.

CHAWN HILL CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1 Statutory Information

The charity is a charitable company limited by guarantee and is incorporated in the United Kingdom. The company's registered number and registered office address can be found on the Company Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP")", with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), with the Companies Act 2006 and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees (who are the charitable company's directors for the purposes of company law) have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements. In making this assessment the trustees have considered how Covid-19 might affect projections.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from youth, children's and other events and courses as well as rent of the church premises.

Investment income represents income generated by the charity's assets and includes income from bank interest.

Other income comprises gains arising from the disposal of tangible fixed assets.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

CHAWN HILL CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

2 Accounting Policies (continued)

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £1,000 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land	Is not depreciated (because it is not consumed by use)
Freehold buildings	Over 50 years after taking account of the building's residual value
Equipment	Over 3 to 7 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

g) Taxation

The company is a registered charity; it has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

h) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive).

i) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

j) Critical accounting estimates and areas of judgement

In preparing financial statements certain judgements, estimates and assumptions have to be made that affect the amounts recognised in the financial statements. The trustees consider the following to be significant:

- i) The annual depreciation charge for property, plant and equipment is sensitive to changes in the estimates for useful economic life and residual value. These estimates are reassessed annually and, when necessary, adjusted to reflect current circumstances.

3 Donations

	2021	2020
	£	£
Donations of cash and similar	157,461	161,788
Other grants receivable	-	36,649
Income tax recoverable	33,786	38,494
	<u>191,247</u>	<u>236,931</u>

4 Income from charitable activities

	2021	2020
	£	£
Church retreats and events	520	11,440
Rental income	3,870	15,321
	<u>4,389</u>	<u>26,761</u>

5 Charitable expenditure

	2021	2020
	£	£
a Costs incurred directly on specific activities		
Staff	129,653	143,559
Fellowship	81	1,908
Discipleship	462	794
Next Generation	2,995	9,723
Worship	2,792	4,804
Enabling	1,481	2,298
Mission we do	3,229	7,862
Grants payable: Mission we fund (note 5c)	20,253	16,764
	<u>160,946</u>	<u>187,712</u>

CHAWN HILL CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

5 Charitable expenditure (continued)	2021	2020
b Costs incurred on support & administration	£	£
Governance costs		
Independent examiner's fee	2,640	2,640
Other	877	665
	<u>3,517</u>	<u>3,305</u>
Facilities	37,974	44,749
Office	6,931	9,231
Depreciation of tangible fixed assets	10,824	8,595
	<u>59,245</u>	<u>65,879</u>
Total expenditure	<u>220,191</u>	<u>253,592</u>

The fee payable to the independent examiner for preparing and examining the accounts was £2,640 (2020: £2,640); in addition the charity received no other services and paid £nil (2020: £nil) to Stewardship for other services.

c Grants payable	Institutions	Individuals	2021
	£	£	£
Mercy Fund	100	939	1,039
Training and Short-Term Service	3,619	300	3,919
UK Mission	2,500	720	3,220
World Mission	4,140	1,120	5,260
World Development	3,486	-	3,486
Local Mission	3,330	-	3,330
	<u>17,175</u>	<u>3,079</u>	<u>20,253</u>

The comparatives for the previous year are as follows:

	Institutions	Individuals	2020
	£	£	£
Mercy Fund	-	1,000	1,000
Training and Short-Term Service	-	850	850
UK Mission	5,000	720	5,720
World Mission	-	638	638
World Development	3,720	-	3,720
Local Mission	4,836	-	4,836
	<u>13,556</u>	<u>3,208</u>	<u>16,764</u>

The charity's principal grants to institutions comprised:

	2021	2020
	£	£
Tear fund	-	2,400
Teso	2,800	600
Saltmine	2,500	2,500
Youth for Christ	-	2,500
Riverside	150	1,650
Black Country Foodbank	1,320	600
Operation Mobilisation	2,400	-
Amblecote Christian Centre	3,500	-
Grants to institutions for less than £1,000 each	4,505	3,306
	<u>17,175</u>	<u>13,556</u>

6 Analysis of staff costs, the cost of key management personnel and trustee remuneration and expenses

The average monthly number of employees during the year was 7 (2020: 7). Most of the charity's activities are carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

The charity's key management comprise the trustees and the key staff outlined in the Trustees' Annual Report. During the year key management received employment benefits totalling £63,854 (2020: £61,399).

No trustees received employment benefits in either the current or preceding year.

CHAWN HILL CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

7 Acting as agent

On occasion the charity receives money on behalf of other charities, which it banks and then pays out to these charities. This income is received as agent for these other charities and the income, and the related payments, are excluded from the Statement of Financial Activities; any money that has not been distributed by the year end is recognised as a creditor.

During the year the charity acted as agent for one (2020: five) other charities and, in that capacity:

- a) received £150 (2020: £898) and paid £150 (2020: £1,488)
- b) at the year end the charity owed £nil (2020: £nil) in agency balances

8 Tangible fixed assets

	Freehold Property £	Fixtures, fittings and equipment £	Total 2021 £
Cost			
At 1 April 2020	859,466	32,610	892,076
Additions	-	11,144	11,144
Disposals	-	(1,000)	(1,000)
At 31 March 2021	<u>859,466</u>	<u>42,754</u>	<u>902,220</u>
Accumulated depreciation			
At 1 April 2020	34,379	32,610	66,989
Charge for the year	8,595	2,229	10,824
Eliminated on disposal	-	(1,000)	(1,000)
At 31 March 2021	<u>42,973</u>	<u>33,839</u>	<u>76,812</u>
Net book value			
At 31 March 2021	<u>816,493</u>	<u>8,915</u>	<u>825,408</u>
At 1 April 2020	<u>825,087</u>	<u>-</u>	<u>825,087</u>

9 Debtors: Falling due within one year

	2021 £	2020 £
Tax recoverable	3,481	2,853
Prepayments and accrued income	<u>1,563</u>	<u>1,558</u>
	<u>5,044</u>	<u>4,412</u>

10 Cash at Bank and in Hand

	2021 £	2020 £
Cash at bank with immediate access	22,820	52,595
Notice deposits (with a term of three months or less)	<u>51,383</u>	<u>51,039</u>
	<u>74,204</u>	<u>103,634</u>

11 Creditors: liabilities falling due within one year

	2021 £	2020 £
Taxation and social security	-	2,472
Accruals	<u>2,640</u>	<u>4,566</u>
	<u>2,640</u>	<u>7,038</u>

12 Pension commitments

During the year employer's pension contributions totalling £8,142 (2020: £8,898) were payable to defined contribution personal pension schemes. No pension contributions were owing at the balance sheet date (2020: £nil).

CHAWN HILL CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

13 Funds

During the year the movements in the charity's funds were as follows:

	Opening balance 2021 £	Incoming resources 2021 £	Outgoing resources 2021 £	Transfers in the year 2021 £	Gains and losses 2021 £	Closing balance 2021 £
<i>Designated Funds</i>						
a) Church weekend away	666	-	-	-	-	666
b) Reserve requirement	-	344	-	51,039	-	51,383
c) Church refurbishment	-	-	(18,065)	20,000	-	1,935
d) Near and Far mission giving	-	-	(19,065)	21,877	-	2,812
	666	344	(37,129)	92,916	-	56,797
<i>General Unrestricted Funds</i>	915,154	194,526	(173,619)	(93,024.0)		843,037
Total Unrestricted Funds	915,820	194,870	(210,748)	(108)	-	899,834
<i>Restricted Funds</i>						
a) St Johns Youth Community	-	-	-	-	-	-
b) St Michaels Youth Community	140	-	(140)	-	-	-
c) Youth & Children's Fund	349	250	-	628	-	1,228
d) Food Bank - Stourbridge (Replenish)	279	3	(281)	-	-	-
e) Food Bank - Black Country	-	-	-	-	-	-
f) Hark Schools	-	363	(363)	-	-	-
g) Centre Refurbishment Fund	2,979	-	(2,275)	-	-	704
h) The Loft lottery grant	-	-	-	-	-	-
i) Youth Investment Fund	6,075	-	(5,446)	(628)	-	-
j) Mercy	455	626	(939)	108	-	251
	10,276	1,241	(9,443)	108	-	2,182
Aggregate of funds	926,096	196,111	(220,191)	-	-	902,016

Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			
	General funds £	Designated funds £	Restricted funds £	2021 £
Tangible fixed assets	825,408	-	-	825,408
Debtors	5,044	-	-	5,044
Cash at bank and in hand	15,224	56,797	2,182	74,204
Creditors falling due within one year	(2,640)	-	-	(2,640)
	843,036	56,797	2,182	902,015

CHAWN HILL CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

13 Funds (continued)

In the previous year the movements in the charity's funds were as follows:

	Opening balance 2020 £	Incoming resources 2020 £	Outgoing resources 2020 £	Transfers in the year 2020 £	Gains and losses 2020 £	Closing balance 2020 £
<i>Designated Funds</i>						
a) Church weekend away	-	17,458	(16,741)	(51)	-	666
b) Reserve requirement	-	-	-	-	-	-
c) Church refurbishment	-	-	-	-	-	-
d) Near and Far mission giving	-	-	-	-	-	-
	-	17,458	(16,741)	(51)	-	666
<i>General Unrestricted Funds</i>	905,230	208,357	(198,611)	177		915,154
Total Unrestricted Funds	905,230	225,814	(215,351)	127	-	915,820
<i>Restricted Funds</i>						
a) St Johns Youth Community	319	-	(319)	-	-	-
b) St Michaels Youth Community	140	-	-	-	-	140
c) Youth & Children's Fund	425	-	(75)	-	-	349
d) Food Bank - Stourbridge (Replenish)	210	138	(69)	-	-	279
e) Food Bank - Black Country	(10)	-	-	10	-	-
f) Hark Schools	-	-	-	-	-	-
g) Centre Refurbishment Fund	2,979	-	-	-	-	2,979
h) The Loft lottery grant	270	-	(270)	-	-	-
i) Youth Investment Fund	5,774	36,649	(36,211)	(137)	-	6,075
j) Mercy	-	1,750	(1,295)	-	-	455
	10,106	38,537	(38,240)	(127)	-	10,276
Aggregate of funds	915,337	264,351	(253,592)	-	-	926,096

Analysis of net assets by fund

In the previous year, the assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			
	General funds £	Designated funds £	Restricted funds £	2020 £
Tangible fixed assets	825,087	-	-	825,087
Debtors	4,412	-	-	4,412
Cash at bank and in hand	92,692	666	10,276	103,634
Creditors falling due within one year	(7,038)	-	-	(7,038)
	915,153	666	10,276	926,095

CHAWN HILL CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

13 Funds (continued)

Designated funds

- a) The balance refers to a money donated to and spent on the church weekend away.
- b) The balance retained within general funds to meet the reserve policy
- c) Money set aside for planned church refurbishment work.
- d) Money set aside for planned giving to other organisations in support of achieving our aims.

Restricted funds

- a) Income and expenditure for the St Johns Youth Community.
- b) Income and expenditure for the St Michaels Youth Community.
- c) Funds given and expended for Youth and Children's work.
- d) Monies collected and donated to Our Ladies and All Saints church in Stourbridge in support of the foodbank.
- e) Monies collected and donated to Black Country in support of the foodbank.
- f) A restricted fund specifically for work serving Hark Schools.
- g) A restricted fund specifically for the refurbishment of the church centre.
- h) A restricted fund specifically for the development of a day-time drop-in centre for 6th-form college students in Stourbridge.
- i) A restricted fund specifically for the development & running of 4 youth clubs in the borough. This has been incorporated into the youth and children fund for ongoing work in this category.
- j) Money given and paid to meet an individuals specific needs.

14 Transactions with related parties

During the year the charity:

- a) received donations totalling £11,400 (2020: £11,474) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).
- b) Lynne Tilby, who is a trustee, was paid £793 (2020: £469) for providing cleaning services to the charity.
- c) No expenses (2020: £nil) were paid to, or for, the trustees; reimbursements for expenses incurred when acting as agent for the charity or incurred when undertaking employment duties not connected with serving as a trustee are not included in this disclosure.

During the year the charity also made the following payments to, or for, related parties:

- a) Millie Tilby, who is closely related to Lynne Tilby (a trustee), received grants totalling £nil (2020: £190) for UK mission activities.
- d) paid £2,048 (2020: £1,079) to Visual Advance for websites & publicity media services. Mark Titheridge, who is a trustee is a director Visual Advance.

No amounts were owed (2020: £nil) by the charity at the balance sheet date.

Except as disclosed in note 5 'Analysis of staff costs', there have been no other transactions with related parties during the year.

15 Members

Each member of the company commits to contribute if the charity is wound up an amount of £10.

CHAWN HILL CHURCH

DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES

FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted funds					Unrestricted funds				
		General 2021 £	Designated 2021 £	Restricted 2021 £	Total 2021 £		General 2020 £	Designated 2020 £	Restricted 2020 £	Total 2020 £	
INCOME AND ENDOWMENTS FROM:											
Donations	3	190,005	-	1,241	191,247		180,937	17,458	38,537	236,931	
Charitable activities	4	4,389	-	-	4,389		26,761	-	-	26,761	
Investments		11	344	-	355		509	-	-	509	
Other income		120	-	-	120		150	-	-	150	
Total income and endowments		194,526	344	1,241	196,111		208,357	17,458	38,537	264,351	
EXPENDITURE ON:											
Charitable activities:	5	173,619	37,129	9,443	220,191		198,611	16,741	38,240	253,592	
Total Expenditure		173,619	37,129	9,443	220,191		198,611	16,741	38,240	253,592	
Net income/(expenditure)		20,907	(36,785)	(8,201)	(24,080)		9,746	717	296	10,759	
Transfers between funds	13	(93,024)	92,916	108	-		177	(51)	(127)	-	
Net movement in funds		(72,117)	56,131	(8,093)	(24,080)		9,924	666	169	10,759	
Reconciliation of funds:											
Total funds brought forward		915,154	666	10,276	926,096		905,230	-	10,106	915,337	
Total funds carried forward	13	843,037	56,797	2,183	902,017		915,154	666	10,276	926,096	