

## ELY & DISTRICT u3a TREASURER'S REPORT

PERIOD 01/04/2021 TO 31/03/2022

For those new members amongst you, we have 2 bank accounts, the MAIN account & the SOCIAL account.

Summaries of both accounts accompany this report.

The main account is funded by your subscriptions & gift aid, & pays for hall hire, speaker's fees, refreshments, committee expenses, etc.

The social account is used by individual groups to fund their day to day running (hall hire, speakers, trips, etc).

As a registered charity we should not make a profit. We try to reduce the balance each year so that we hold a reasonable amount but not too much. In 2020/21 we increased the balance by £1,173 and last year we made a tiny deficit of £130. I expect the trend of £500 reductions per year will resume from this year, so in about 10 years we may have it down to a reasonable level, i.e. enough to sustain us for a few months.

The social fund balance is very variable as most of it has been advance payments for trips.

I would like to thank all group co-ordinators/treasurers for forwarding their accounts where necessary.

Tony Grzybek  
Treasurer

U3A 2021/22  
MAIN ACCOUNTS

INCOME

EXPENDITURE

| Date   | Description            | Subs     | Visitors | Misc   | Amount   | Hall<br>Hire | Speaker<br>Fee | News<br>Letter | Station<br>ary | Catering |
|--------|------------------------|----------|----------|--------|----------|--------------|----------------|----------------|----------------|----------|
| Totals | Year totals            | 4,976.00 | 0.00     | 822.77 | 5,798.77 | 660.00       | 480.00         | 0.00           | 121.50         | 45.65    |
|        | 1/4/21 Opening Balance |          |          |        |          |              |                |                |                |          |
|        | 4/5/21 MAGAZINE        |          |          |        | 0.00     |              |                |                |                |          |
|        | 4/5/21 BEACON          |          |          |        | 0.00     |              |                |                |                |          |
|        | 13/5/21 SUBS           | 4,259.00 |          |        | 4,259.00 |              |                |                |                |          |
|        | 9/6/21 HEARTBEAT       |          |          |        | 0.00     |              |                |                |                |          |
|        | 17/6/21 PRINTING       |          |          |        | 0.00     |              |                |                |                |          |
|        | 27/7/21 MEMBERSHIP     |          |          |        | 0.00     |              |                |                |                |          |
|        | 9/8/21 SUBS            | 243.00   |          |        | 243.00   |              |                |                |                |          |
|        | 9/8/21 JANE W          |          |          |        | 0.00     |              |                |                | 55.00          |          |
|        | 9/8/21 U3A LICENCE     |          |          |        | 0.00     |              |                |                |                |          |
|        | 28/9/21 ELY MUSEUM     |          |          |        | 0.00     |              |                |                |                |          |
|        | 19/10/21 ELY PRINT     |          |          |        | 0.00     |              |                |                |                |          |
|        | 29/10/21 SUBS          | 224.00   |          |        | 224.00   |              |                |                |                |          |
|        | 8/11/21 WALL           |          |          |        | 0.00     |              | 260.00         |                |                |          |
|        | 9/11/21 COUNTESS       |          |          |        | 0.00     | 135.00       |                |                |                |          |
|        | 22/11/22 SUBS          | 130.00   |          |        | 130.00   |              |                |                |                |          |
|        | 1/12/21 GIFT AID       |          |          | 822.77 | 822.77   |              |                |                |                |          |
|        | 1/12/21 LIGHTHOUSE     |          |          |        | 0.00     | 120.00       |                |                |                |          |
|        | 29/12/21 FOOD MEETINGS |          |          |        | 0.00     |              |                |                |                | 39.60    |
|        | 9/1/22 COUNTESS        |          |          |        | 0.00     | 135.00       |                |                |                |          |
|        | 19/1/22 BANK CHARGES   |          |          |        | 0.00     |              |                |                |                |          |
|        | 20/1/22 PRINTING       |          |          |        | 0.00     |              |                |                | 66.50          |          |

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| Ctte   | U3A      | Misc     | Total<br>Amount | Cheque<br>Number | BALANCE   |     |
|--------|----------|----------|-----------------|------------------|-----------|-----|
| 138.38 | 3,238.44 | 1,245.44 | 5,929.41        |                  | 13,806.33 |     |
|        |          |          |                 |                  | 13,936.97 |     |
|        | 1,061.44 |          | 1,061.44        | BANK             | 12,875.53 |     |
|        |          | 618.00   | 618.00          | BANK             | 12,257.53 |     |
|        |          |          | 0.00            |                  | 16,516.53 | 170 |
|        |          | 162.00   | 162.00          | BANK             | 16,354.53 |     |
|        |          | 81.00    | 81.00           | 200434           | 16,273.53 | 172 |
|        | 2,177.00 |          | 2,177.00        | BANK             | 14,096.53 | 173 |
|        |          |          | 0.00            |                  | 14,339.53 |     |
|        |          |          | 55.00           | 200435           | 14,284.53 |     |
|        |          | 60.00    | 60.00           | BANK             | 14,224.53 | 174 |
| 27.00  |          |          | 27.00           | BANK             | 14,197.53 | 175 |
|        |          | 28.80    | 28.80           | BANK             | 14,168.73 |     |
|        |          |          | 0.00            |                  | 14,392.73 | 176 |
|        |          | 71.95    | 331.95          | 200436           | 14,060.78 |     |
|        |          |          | 135.00          | BANK             | 13,925.78 |     |
|        |          |          | 0.00            |                  | 14,055.78 | 177 |
|        |          |          | 0.00            |                  | 14,878.55 |     |
|        |          |          | 120.00          | BANK             | 14,758.55 |     |
|        |          |          | 39.60           | 200437           | 14,718.95 | 178 |
|        |          |          | 135.00          | BANK             | 14,583.95 |     |
|        |          | 5.40     | 5.40            | BANK             | 14,578.55 |     |
|        |          |          | 66.50           | BANK             | 14,512.05 |     |

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INCOME[illegible]



U3A      2021/22  
GROUP ACCOUNTS

EXPENDITURE

| Date | Description             | Misc | Trips     | Amount    | Garden<br>ing | Photo  | Birdwatching | History  | Stage &<br>Screen | Arts<br>Apprcn | Transport |
|------|-------------------------|------|-----------|-----------|---------------|--------|--------------|----------|-------------------|----------------|-----------|
|      | 1/4/21 Opening Balance  | 0.00 | 1,303.63  | 3,787.07  |               |        |              |          |                   |                |           |
|      | Total Inc/Exp           | 0.00 | 21,809.94 | 24,481.79 | 1,007.35      | 300.00 | 0.00         | 1,301.50 | -42.00            | 0.00           | 264.00    |
|      | 31/3/22 Closing Balance | 0.00 | 5,889.61  | 8,175.95  |               |        |              |          |                   |                |           |
|      | 6/9/21 Hamerton refund  |      |           | 250.00    |               |        |              |          |                   |                |           |
|      | 3/9/21 goodge book      |      |           | 0.00      |               |        |              |          |                   |                |           |
|      | 28/9/21 photo refunds   |      |           | 0.00      |               | 300.00 |              |          |                   |                |           |
|      | 19/10/21 petty cash     |      |           | 0.00      | 100.00        |        |              |          |                   |                |           |
|      | 11/11/22 TRIPS          |      | 1,300.00  | 1,300.00  |               |        |              |          |                   |                |           |
|      | 7/12/21 HALL HIRE       |      |           | 0.00      |               |        |              | 132.00   |                   |                |           |
|      | 1/12/21 HALL HIRE       |      |           | 0.00      |               |        |              |          |                   |                | 132.00    |
|      | 7/12/21 DINNER          |      |           | 0.00      |               |        |              | 1,037.50 |                   |                |           |
|      | 6/12/21 TRIPS           |      | 900.00    | 900.00    |               |        |              |          |                   |                |           |
|      | 3/1/22 DINNER           |      |           | 0.00      | 744.35        |        |              |          |                   |                |           |
|      | 4/1/22 HALL HIRE        |      |           | 0.00      | 63.00         |        |              |          |                   |                |           |
|      | 4/1/22 w/b              |      |           | 0.00      |               |        |              |          | -42.00            |                |           |
|      | 4/1/22 w/b              |      |           | 0.00      |               |        |              |          |                   |                |           |
|      | 11/1/22 DINNER          |      |           | 1,781.85  |               |        |              |          |                   |                |           |
|      | 11/1/22 HISTORY         |      |           | 140.00    |               |        |              |          |                   |                |           |
|      | 19/1/22 BANK CHARGES    |      |           | 0.00      |               |        |              |          |                   |                |           |
|      | 4/2/22 TRIPS            |      | 2,814.00  | 2,814.00  |               |        |              |          |                   |                |           |
|      | 19/2/22 BANK CHARGES    |      |           | 0.00      |               |        |              |          |                   |                |           |
|      | 1/3/22 GARDEN1 CASH     |      |           | 0.00      | 100.00        |        |              |          |                   |                |           |
|      | 16/3/22 HALL TRANSPORT  |      |           | 0.00      |               |        |              |          |                   |                | 132.00    |

U3A                      2021/22  
GROUP ACCOUNTS

EXPENDITURE[illegible]

U3A      2021/22  
GROUP ACCOUNTS

EXPENDITURE

| Date | Description | Misc | Trips | Amount | Garden<br>ing | Photo | Birdwatching | History | Stage &<br>Screen | Arts<br>Apprcn | Transport |
|------|-------------|------|-------|--------|---------------|-------|--------------|---------|-------------------|----------------|-----------|
|      |             |      |       | 0.00   |               |       |              |         |                   |                |           |

U3A      2021/22  
GROUP ACCOUNTS

| Date     | Description     | Guitar | Exercise<br>to Music | Misc | Trips     | Amount    |
|----------|-----------------|--------|----------------------|------|-----------|-----------|
| 1/4/21   | Opening Balance |        |                      | 0.00 |           |           |
|          | Total Inc/Exp   | 38.10  | 0.00                 | 0.00 | 17,223.96 | 20,092.91 |
| 31/3/22  | Closing Balance |        |                      |      |           |           |
| 6/9/21   | Hamerton refund |        |                      |      |           | 0.00      |
| 3/9/21   | goodge book     | 38.10  |                      |      |           | 38.10     |
| 28/9/21  | photo refunds   |        |                      |      |           | 300.00    |
| 19/10/21 | petty cash      |        |                      |      |           | 100.00    |
| 11/11/22 | TRIPS           |        |                      |      |           | 0.00      |
| 7/12/21  | HALL HIRE       |        |                      |      |           | 132.00    |
| 1/12/21  | HALL HIRE       |        |                      |      |           | 132.00    |
| 7/12/21  | DINNER          |        |                      |      |           | 1,037.50  |
| 6/12/21  | TRIPS           |        |                      |      |           | 0.00      |
| 3/1/22   | DINNER          |        |                      |      |           | 744.35    |
| 4/1/22   | HALL HIRE       |        |                      |      |           | 63.00     |
| 4/1/22   | w/b             |        |                      |      |           | -42.00    |
| 4/1/22   | w/b             |        |                      |      | -186.00   | -186.00   |
| 11/1/22  | DINNER          |        |                      |      |           | 0.00      |
| 11/1/22  | HISTORY         |        |                      |      |           | 0.00      |
| 19/1/22  | BANK CHARGES    |        |                      |      | 11.00     | 11.00     |
| 4/2/22   | TRIPS           |        |                      |      |           | 0.00      |
| 19/2/22  | BANK CHARGES    |        |                      |      | 35.16     | 35.16     |
| 1/3/22   | GARDEN1 CASH    |        |                      |      |           | 100.00    |
| 16/3/22  | HALL TRANSPORT  |        |                      |      |           | 132.00    |

U3A                      2021/22  
GROUP ACCOUNTS

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U3A

2021/22

GROUP ACCOUNTS

| Date | Description | Guitar | Exercise<br>to Music | Misc | Trips | Amount |
|------|-------------|--------|----------------------|------|-------|--------|
|      |             |        |                      |      |       | 0.00   |

## Ely & District U3A Accounts Summary for year ended 31 March 2022

| Main Fund                                  |                  |                  |
|--|------------------|------------------|
|  | £                | £                |
| <b>Income</b>                              |                  |                  |
| Subscriptions                              | 4,976.00         |                  |
| Visitors                                   | 0.00             |                  |
| Ceilidh                                    | 0.00             |                  |
| Gift Aid                                   | 822.77           |                  |
| TOTAL                                      |                  | 5,798.77         |
| <b>Expenditure</b>                         |                  |                  |
| U3a Capitation                             | 2,177.00         |                  |
| Postage of 'U3A Matters'                   | 1,061.44         |                  |
| Hall Hire                                  | 660.00           |                  |
| Printing of newsletter                     | 0.00             |                  |
| Speakers Fees                              | 480.00           |                  |
| Stationery, stamps etc                     | 121.50           |                  |
| Committee expenses etc                     | 138.38           |                  |
| Ceilidh                                    | 0.00             |                  |
| Equipment                                  | 0.00             |                  |
| Miscellaneous                              | 1,291.09         |                  |
| TOTAL                                      |                  | 5,929.41         |
| <b>Net surplus</b>                         |                  | <b>-130.64</b>   |
|  | £                | £                |
| <b>Bank Balance @ 31/03/2021</b>           |                  | 13,936.97        |
| Income                                     | 5,798.77         |                  |
| Less Expenditure                           | <b>-5,929.41</b> |                  |
| Surplus for the year                       |                  | <b>-130.64</b>   |
| <b>Main Fund Bank Balance @ 31/03/2022</b> |                  | <b>13,806.33</b> |

| Social Fund                                   |          |                   |                 |                |
|---|----------|-------------------|-----------------|----------------|
|   | £        | £                 | £               | £              |
| <b>Money held in bank</b>                     | B/F      | Receipts          | Payments        | C/F            |
| Gardening                                     | 784.50   | 744.35            | 1,007.35        | 521.50         |
| Photography                                   | 150.00   | 250.00            | 300.00          | 100.00         |
| History                                       | 70.00    | 1,477.50          | 1,301.50        | 246.00         |
| Music of Stage & Screen                       | 27.00    | 0.00              | <b>-42.00</b>   | 69.00          |
| Arts Appreciation                             | 457.82   | 0.00              | 0.00            | 457.82         |
| Transport                                     | 291.67   | 200.00            | 264.00          | 227.67         |
| Guitar  | 631.90   | 0.00              | 38.10           | 593.80         |
| Family History                                | 70.50    | 0.00              | 0.00            | 70.50          |
| Trips   | 1,303.68 | 21,809.94         | 17,223.96       | 5,889.66       |
| TOTALS IN BANK                                | 3,787.07 | 24,481.79         | 20,092.91       | 8,175.95       |
| <b>Cash held by Groups</b>                    |          |                   |                 |                |
| Badminton/Table Tennis                        | 120.77   | 976.00            | 1,237.20        | <b>-140.43</b> |
| Transport                                     | 145.49   | 493.00            | 526.64          | 111.85         |
| Photography                                   | 155.80   | 130.00            | 167.18          | 118.62         |
| History                                       | 279.45   | 704.00            | 771.63          | 211.82         |
| Other Groups                                  | 1,178.84 | 2,194.25          | 1,881.56        | 1,491.53       |
| CASH TOTALS                                   | 1,880.35 | 4,497.25          | 4,584.21        | 1,793.39       |
| GROUP TOTALS                                  | 5,667.42 | 28,979.04         | 24,677.12       | 9,969.34       |
|   |          | £                 | £               |                |
| <b>Bank Balance @ 31/03/2021</b>              |          |                   | 3,787.07        |                |
| Receipts                                      |          | 24,481.79         |                 |                |
| Less payments                                 |          | <b>-20,092.91</b> |                 |                |
| Net movement for the year                     |          |                   | 4,388.88        |                |
| <b>Social Fund Bank Balance @ 31/03/2022</b>  |          |                   | 8,175.95        |                |
| <b>Social Fund Cash Balance @ 31/03/2022</b>  |          |                   | 1,793.39        |                |
| <b>Social Fund Total Balance @ 31/03/2022</b> |          |                   | <b>9,969.34</b> |                |

## Ely & District U3A Bank Reconciliation as at 31 March 2022

|  | £ | £                       |
|--|---|-------------------------|
| <b>Bank Reconciliation</b>                 |   |                         |
| <b>Bank Statement Balance @ 31/03/2022</b> |   | 13,806.33               |
| Less unpresented cheques                   |   | 0.00                    |
| Plus bankings in transit                   |   | <u>0.00</u>             |
| <b>Cash Book Balance @ 31/03/2022</b>      |   | <u><u>13,806.33</u></u> |

|  | £ | £                      |
|--|---|------------------------|
| <b>Bank Reconciliation</b>                 |   |                        |
| <b>Bank Statement Balance @ 31/03/2022</b> |   | 8,295.95               |
| Less unpresented cheques                   |   | -120.00                |
| Plus bankings in transit                   |   | <u>0.00</u>            |
| <b>Cash Book Balance @ 31/03/2022</b>      |   | <u><u>8,175.95</u></u> |

## Group cash balances 31/03/2022

|                         | £        | £        | £        | £        | Updated |
|-------------------------|----------|----------|----------|----------|---------|
| Cash held by Groups     | B/F      | Receipts | Payments | C/F      |         |
| Writing                 | 24.60    | 104.35   | 90.00    | 38.95    | *       |
| Opera                   | 12.10    | 0.00     | 0.00     | 12.10    | *       |
| Bridge                  | 39.42    | 0.00     | 0.00     | 39.42    |         |
| Cardcraft               | 12.00    | 70.00    | 60.00    | 22.00    | *       |
| Golf                    | 0.00     | 0.00     | 0.00     | 0.00     |         |
| Exercise to Music       | 222.00   | 0.00     | 0.00     | 222.00   |         |
| Mah Jong (2 groups)     | 95.00    | 750.50   | 740.00   | 105.50   | *       |
| Scrabble                | 37.27    | 0.00     | 0.00     | 37.27    | *       |
| Music of Stage & Screen | 0.00     | 0.00     | 0.00     | 0.00     |         |
| Patchwork               | 4.10     | 0.00     | 0.00     | 4.10     |         |
| Booklovers              | 18.88    | 134.00   | 119.00   | 33.88    | *       |
| Family History          | 25.10    | 77.00    | 0.00     | 102.10   | *       |
| Walking 4 mie           | 17.15    | 0.00     | 0.00     | 17.15    | *       |
| Jazz                    | 168.25   | 0.00     | 0.00     | 168.25   |         |
| Birdwatching            | 90.51    | 0.00     | 0.00     | 90.51    | *       |
| Botany                  | 88.61    | 17.54    | 34.38    | 71.77    | *       |
| Canasta                 | 16.15    | 0.00     | 0.00     | 16.15    | *       |
| Gardening 2             | 307.70   | 836.00   | 675.80   | 467.90   | *       |
| Quilt                   | 0.00     | 111.00   | 84.10    | 26.90    | *       |
| Living well & Hearing   | 0.00     | 72.00    | 78.28    | -6.28    | *       |
| Guitar                  | 0.00     | 21.86    | 0.00     | 21.86    | *       |
|                         |          |          |          | 0.00     |         |
| Total other             | 1,178.84 | 2,194.25 | 1,881.56 | 1,491.53 |         |
| Badminton/Table Tennis  | 120.77   | 976.00   | 1,237.20 | -140.43  | *       |
| Transport               | 145.49   | 493.00   | 526.64   | 111.85   | *       |
| Photography             | 155.80   | 130.00   | 167.18   | 118.62   | *       |
|                         | 0.00     | 0.00     | 0.00     | 0.00     |         |
| History                 | 279.45   | 704.00   | 771.63   | 211.82   | *       |
| CASH TOTALS             | 1,880.35 | 4,497.25 | 4,584.21 | 1,793.39 |         |

|             |   |
|-------------|---|
| Nil         |   |
| Solo        |   |
| Poetry      | 0 |
| Lunch       | 0 |
| French      | 0 |
| Cribbage    | 0 |
| Spanish     | 0 |
| Needlework  | 0 |
| Crosswords  | 0 |
| Music & Lit | 0 |
| Recorder    | 0 |
| 12mile      | 0 |
| Book        | 0 |
| Writing     | 0 |

# Independent Examination of Accounts

Organisation:

Ely and District University of the Third Age

Treasurer: Mr T Grzybek

16 Mayfield Close

Ely

Cambs

CB6 3AB

April 2022

I have examined all documents relating to both the Main and Social Accounts of the above organisation relating to the period 1st April 2021 to 31<sup>st</sup> March 2022. I am satisfied that the receipts and payments records are a complete and accurate record of the transactions which took place in that period.

April 2022

Signed

Lynne Cuthbert