

**West London
Action for Children**

West London Action for Children
(A company limited by guarantee)

Report and Financial Statements

Year ending 31 March 2021

Charity number: 1135648

Company number: 07181950



West London Action for Children

Report and Accounts for the year ended 31 March 2021

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West London Action for Children

Chair's message

In my second year as Chair, I am delighted to welcome three new Trustees to the Board – Neil Collins, Ruth Caleb and Maggie Kafton – who will provide a range of expertise and skills to benefit the governance of the Charity. Veronica Schroter retired from the Board in March 2021 after many years of invaluable and loyal service for which we are extremely grateful. Two prospective Trustees have also started the induction process for election to the Board. The Board continues to thrive and will benefit greatly from the new members.

As with everyone, the key issue this year has been the Covid 19 pandemic. I reported last year that WLAC had been 'fleet of foot' to respond to the prevailing needs. We have continued to provide remote services to our clients which have proved to be remarkably successful and much appreciated. In some cases, the remote form of working has proved to be more suited to some clients' needs. Whilst not being able to carry out group work in schools during the year, the number of individual clients we have seen has increased and our online family therapy and parent's groups have been well attended. We have carried out face to face sessions when permitted and have recently developed a new strategy to see clients at our premises. Three separate 'bubbles' of staff work from the offices on three separate days of the week. This strategy is under continued review according to changing government guidelines. These are still challenging times for everyone, but feedback from our clients has been extremely encouraging and is testament to the professionalism and dedication of the whole team.

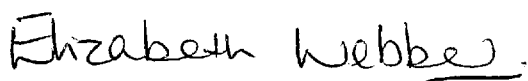
The ongoing - and much publicised - shortage of mental health assistance for young people, means that our work is ever more relevant and sought after. WLAC continues to look for innovative solutions to our clients' concerns, offer a holistic approach to our clients' needs and promote partnerships to seek lasting change for the better for those we help and support. We work closely with our two local authorities - Hammersmith & Fulham and Kensington & Chelsea - and we are grateful to them for acknowledging our professional strength by awarding us contracts to ensure that we reach those in greatest need. Record numbers of children and young people are in care and family poverty in the UK is on the increase. According to the JSNA reports, 30% of children live in poverty in Hammersmith & Fulham and 25% in Kensington & Chelsea.

Inevitably the pandemic has caused financial challenges and over the past year we have had to re-think our strategy regarding fundraising. However, thanks to the crucial support of our funders and the continued generosity of our supporters we have finished the year with a small surplus. I would like to thank our many donors for their invaluable support. Now more than ever, we depend on our supporters to continue with their financial assistance whilst also seeking new contributors.

With mental health issues on the rise WLAC has seen a 23% increase in new referrals. Due to the success of remote working and therefore the potential to reach more people, the Board has unanimously agreed that it is incumbent on the Charity to increase the staff resource to meet the growing need. One full time and two part time members of staff are to join our existing team their costs met by drawing on our reserves.

Throughout this unprecedented year our professional staff have proved to be adaptable, resourceful, and dedicated. I have been hugely impressed by their commitment and would like to thank them wholeheartedly. Our clients have shown great appreciation for the support that they have received which makes a real difference to their lives. I would encourage you to visit our website to learn more about the lives of the young people and their families with whom we work.

Our volunteers are a key component of our service. They help in a multitude of ways from fundraising, administrative jobs, financial and IT advice to helping on expeditions and events and the painting of clients' flats and many other useful tasks. Whilst many of these services have not been possible this year, they continue to engage with the charity to be on hand whenever the need arises. My thanks to them and to all the members of the office staff team for their unstinting contribution to the work of the charity. I am also hugely grateful to our Board of Trustees for their time and diligence in the governance of WLAC and for their support with the challenges that the pandemic has brought.



Elizabeth Webber - Chair

West London Action for Children

Report of the trustees for the year ending 31 March 2021

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Our purposes and activities

The objects of the Charity are to promote the care and emotional wellbeing of children and their families where appropriate, in the London Borough of Hammersmith and Fulham and the Royal Borough of Kensington and Chelsea, who are in need by reason of poverty, poor housing, ill health, abuse, family relationships, developmental challenges or other factors. This is to be achieved primarily through the provision of counselling, individual and group therapy together with the promotion of good practice and improved services for children in need, both at local and national level.

Our activities focus on the wellbeing of children and their families and are undertaken for the public benefit. Our objects limit the services we provide to those resident in the London Borough of Hammersmith and Fulham and the Royal Borough of Kensington and Chelsea. Access to our services is through a referral process. The majority of our clients are referred from local authority children's services. We also receive a significant number of referrals from schools. Our referral process is non-exclusionary and we receive many self-referrals. All our services are provided free to our clients. This ensures that people in poverty are not excluded from benefitting from our services and is in line with our charitable objectives.

The aims of our charity are to provide counselling and therapeutic services to children and families on low incomes in order to promote parenting skills and healthy family relationships. We aim to ensure our services are accessible and capable of making a difference to our clients' lives.

Our main objectives for the year continued to be the promotion of care and emotional wellbeing of children and their families in the London Borough of Hammersmith and Fulham and the Royal Borough of Kensington and Chelsea. The main strategies used to meet these objectives included:

- Providing a range of counselling and therapeutic services to reflect the needs of our clients
- Keeping abreast of Central and Local Government priorities and incorporating these principles into our planning and delivery
- Developing good working relationships and partnerships with other agencies
- Maintaining best practice thorough professional values and standards

We review the range of services we provide each year. This review looks at the achievements and outcomes of our work over the previous 12 months. We carry out needs assessments and monitor client feedback in order to ensure that our aims and objectives are met. We contribute to the needs assessments and the strategic planning which takes place in local government to create local strategic plans. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set, to comply with the duty in section 17 of the Charities Act 2011.

West London Action for Children

Report of the trustees for the year ending 31 March 2021 (Continued)

Achievements and Performance of the Charity

This year we have continued to provide services to promote the care and emotional wellbeing of children and their families in the London Borough of Hammersmith and Fulham and the Royal Borough of Kensington and Chelsea. In doing so, we have:

- Provided individual and family counselling, and group therapy in our office and on-line.
- Attended Local authority fora in both the Royal Borough of Kensington and Chelsea and the London Borough of Hammersmith and Fulham, including the Voluntary Organisation Forum and the London Safeguarding Boards
- Worked with the Chelsea Methodist Church, and many Local schools, charities and businesses
- Continued to train and expand the knowledge base of staff to ensure best practice.

Our volunteers

The Charity is very involved in the community and relies on voluntary help particularly in organising and taking part in fundraising events.

Financial Review

At the year end, the Charity had unrestricted undesignated reserves of £707,690 (2020: £623,226), and unrestricted designated reserves of £1,363,209 (2020: £1,113,290). The Charity's commitments to its objectives are necessarily long term. In view of the uncertain and fluctuating nature of its income and the long term nature of the commitments required in carrying out its activities, the Trustees consider it to be prudent and necessary that unrestricted reserves should not be less than the following year's budgeted level of expenditure. The current unrestricted reserves of £2,070,899 comprise the Ryde Bequest investment of £1,349,209, designated to bring in the salary of a member of the therapeutic team, the fund designated In Memory of Elizabeth Fergusson Fund of £14,000 and undesignated reserves of £707,690 retained to ensure that the next 12 months budgeted expenditure is covered.

This year, our principal funding stream has been from trusts, statutory bodies and fund raising events. The majority of West London Action for Children's expenditure this year has been on salaries of key staff, and the charity has kept overheads to a minimum.

Investment powers and policy

Our investment policy is to hold the Charity's reserves in cash and marketable managed funds and fixed interest securities. The value of the Charity's investments has performed satisfactorily in the context of the overall investment environment during the year.

Reserves policy and going concern

In relation to going concern the trustees have considered a period of 24 months from the balance sheet date and are satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

West London Action for Children

Report of the trustees for the year ending 31 March 2021 (Continued)

Plans for future periods

West London Action for Children aims to improve the lives of children in the local community, support families through our counselling services and our parenting groups, develop our counselling services provided in local schools, build on the success of recent programmes and provide innovative services to address areas of particular need, for example young adolescents, anger management, teenage pregnancy. The charity will liaise with clients and stakeholders in order to develop services in line with local and national priorities.

Response to the Coronavirus pandemic

West London Action for Children continues to offer counselling and therapy and support to vulnerable families. While its mission has not changed as a result of the pandemic, its method of delivery of services has, and the Team have moved to working from home and to successfully offering on-line and telephone communications with clients which has been greatly appreciated by them.

We consider ourselves very fortunate to have been able to build up reserves over the last few years, to cover 12 months trading; and a designated (but not restricted) fund to enable the organisation to continue trading if other income becomes difficult to source for a period of some 24 months.

Reference and administrative details

Charity number:	1135648
Company number:	07181950
Registered office:	15 Gertrude Street, London, SW10 0JN

Our advisors

Auditors	Simmons Gainsford LLP	7/10 Chandos Street, London W1G 9DQ
Bankers	CAF Bank Limited	25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Bankers	National Westminster Bank plc	55 Kensington High Street, PO Box 2341, London W8 5ZG
Honorary solicitor	Mrs Pauline Droop LLB (Bristol)	

West London Action for Children

Report of the trustees for the year ending 31 March 2021 (Continued)

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Trustees and Directors

Mrs Elizabeth Webber
Mrs Susan Ellen
Mr John Alan Habgood
Mrs Basia Evelyn Kapp
Ms Margaret Kaufman
The Revd Elizabeth Russell
Mrs Veronica Schroter
Ms Margaret Kafton
Ms Ruth Rachel Caleb
Mr Neil Adam Collins

Chair of Trustees
Hon. Treasurer

Resigned 16 March 2021
Appointed 24 November 2020
Appointed 24 November 2020
Appointed 24 November 2020

Secretary

Mrs Heather Boxer

Key management personnel

Mrs Heather Boxer

Chief Executive Officer

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee incorporated on 9th March 2010 and registered as a charity on 26th April 2010. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Appointment of trustees

The trustees are appointed by the Board of Trustees and serve for 3 years after which period they may put themselves up for re-appointment. A recruitment procedure is in place for new Trustees as is an induction procedure: a newly appointed Trustee will have an initial meeting with the Chairman, the Chief Executive and a member of the Board when the powers and responsibilities of the trustee board and the sub-committees are outlined. Each new Trustee is asked to sign a confidentiality form, a conflicts of interest form and has a DBS check.

West London Action for Children

Report of the trustees for the year ending 31 March 2021 (Continued)

Trustee induction and training

The new Trustee is given an Induction Pack which includes a brief history of the Charity, a copy of the Constitution, a copy of the Charity Commission's Guidance "The Essential Trustee: What you need to know" and "Charities and public benefit" and is guided to all relevant policies and procedures. He or she will have a mentor appointed. The skills audit of Trustees is regularly updated and there is ongoing training.

Organisation

West London Action For Children has a board of Trustees which meets 4 times per year and agrees the broad strategy and areas of activity for the Charity, including financial management, risk management, policies and performance. There is a sub-committee structure for responsibilities in Finance, Fundraising, Management and Professional Matters. The day-to-day administration of the work of the Charity is delegated to the Chief Executive and the Administrator. The Chief Executive reports to the Chairman of the Trustees and is present at all sub-committee and Trustee Board Meetings. Members of the professional staff are responsible to the Chief Executive.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity with any supplier or contractor must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

Pay policy for senior staff

The directors consist of the board of directors, who are the Trust's trustees, and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year. None of the directors was paid expenses.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings. Details of key management personnel are disclosed in note 10 to the accounts.

Risk management

The trustees have considered the major risks to which the charity is exposed and have reviewed those risks, establishing a risk register, reviewing steps to mitigate and to manage those risks. The trustees consider the ongoing security of voluntary income to constitute the charity's major financial risk, as funders and donors are affected by the ongoing impact of austerity on local and central government funding. A variety of procedures have been employed to address this, including Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis, problem statement worksheets and informed strategic planning. Insolvency risk assessments are carried out periodically as a matter of good governance.

West London Action for Children

Report of the trustees for the year ending 31 March 2021 (Continued)

Statement of Trustees' responsibilities

The trustees (who are also the directors for the purpose of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees must prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and accounting estimates that are reasonable and prudent;
- d) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our auditors

The trustees confirm that so far as they are aware, there is no relevant audit information (as defined by section 418(3) of the Companies Act 2006) of which the charitable company's auditors are unaware. They have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

This report has been prepared in accordance with provisions applicable to companies subject to the small companies' regime.

By order of the board of trustees

Elizabeth Webber - Chair

22nd June 2021

Elizabeth Webber

West London Action for Children

Independent auditor's Report to the members of West London Action For Children

Opinion

We have audited the financial statements of West London Action for Children (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, Balance sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

West London Action for Children

Independent auditor's Report to the members of West London Action For Children

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 9 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

West London Action for Children

Independent auditor's Report to the members of West London Action For Children

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In order to identify and assess the risks of material misstatements, including fraud and non-compliance with laws and regulations that could be expected to have a material impact on the financial statements, we have considered:

- the results of our enquiries of management and those charged with governance of their assessment of the risks of fraud and irregularities;
- the nature of the charity including its management structure and control systems (including the opportunity for management to override such controls);
- management's incentives and opportunities for fraudulent manipulation of the financial statements and
- the environment in which it operates.

We also considered UK tax and pension legislation and laws and regulations relating to employment and the preparation and presentation of the financial statements such as the Companies Act 2006 and the Charities Act 2011.

West London Action for Children

Independent auditor's Report to the members of West London Action For Children

- challenging key assumptions made by management in their assessment of any impairment to the carrying value of the fixed asset investments;
- reviewing the financial statements for compliance with the relevant disclosure requirements;
- performing analytical procedures to identify any unusual or unexpected relationships or unexpected movements in account balances which may be indicative of fraud;
- reviewing the minutes of Board meetings;
- evaluating the underlying business reasons for any unusual transactions; and
- considered the implementation of controls during the year.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. Irregularities that result from fraud might be inherently more difficult to detect than irregularities that result from error. As explained above, there is an unavoidable risk that material misstatements may not be detected, even though the audit has been planned and performed in accordance with ISAs (UK).

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Simmons Gainsford LLP

Chartered Accountants & Statutory Auditors
7/10 Chandos Street
London
W1G 9DQ

22nd June 2021

Simmons Gainsford LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

West London Action for Children

West London Action for Children Statement of Financial Activities for the year ending 31 March 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income:					
Donations and legacies	3	369,132	52,070	421,202	328,372
Activities for generating funds	4	102,025	-	102,025	95,702
Investment income	5	54,189	-	54,189	56,253
Total income		525,346	52,070	577,416	480,327
Expenditure					
<i>Costs of raising funds:</i>					
Costs of generating voluntary income		40,190	-	40,190	64,561
<i>Expenditure on charitable activities:</i>					
Costs of charitable activities		447,741	52,070	499,811	358,733
Total expenditure	6	487,931	52,070	540,001	423,294
Net income/(expenditure)	9	37,415	-	37,415	57,033
Other recognised gains and losses					
(Losses)/gains on investment assets	14	297,891	-	297,891	(74,756)
(Losses)/gains on pension deficit revaluation	17	(923)	-	(923)	867
Net movement in funds		334,383	-	334,383	(16,856)
Reconciliation of funds					
Total funds brought forward		1,736,516	-	1,736,516	1,753,372
Total funds carried forward		2,070,899	-	2,070,899	1,736,516

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 18 to 30 form part of these financial statements.

West London Action for Children

West London Action for Children Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Investments	14	1,825,713	1,527,822
Total Fixed Assets		<u>1,825,713</u>	<u>1,527,822</u>
Current assets			
Debtors	15	20,934	14,908
Cash at bank and in hand		293,874	249,955
Total Current Assets		<u>314,808</u>	<u>264,863</u>
Liabilities			
Creditors falling due within one year	16	(42,646)	(24,206)
Net Current assets		<u>272,162</u>	<u>240,657</u>
Total assets less current liabilities		<u>2,097,875</u>	<u>1,768,479</u>
Provisions for liabilities	17	(26,976)	(31,963)
Net assets		<u>2,070,899</u>	<u>1,736,516</u>
The funds of the charity:			
<i>Unrestricted income funds:</i>			
Unrestricted revenue accumulated funds		707,690	623,226
Designated revenue funds		1,363,209	1,113,290
Total unrestricted funds	18	<u>2,070,899</u>	<u>1,736,516</u>
<i>Restricted income funds:</i>			
Total restricted income funds	18	-	-
Total charity funds		<u>2,070,899</u>	<u>1,736,516</u>

The trustees have prepared accounts in accordance with section 398 of the Companies Act 2006 and section 138 of the Charities Act 2011. These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Elizabeth Webber

Mrs Elizabeth Webber, Chair of trustees on behalf of the trustees

Approved by the trustees on 22nd June 2021

The notes on pages 18 to 30 form part of these financial statements.

West London Action for Children

West London Action for Children Statement of Cash Flows for the year ending 31 March 2021

	Note	2021 £	2020 £
Cash used in operating activities	20	<u>(10,270)</u>	<u>(103,901)</u>
Cash inflows from investing activities			
Dividends and interest from investments		54,189	56,253
Cash provided by (used in) investing activities		<u>54,189</u>	<u>56,253</u>
Increase (decrease) in cash and cash equivalents in the year		<u>43,919</u>	<u>(47,648)</u>
Cash and cash equivalents at the beginning of the year		249,955	297,603
Total cash and cash equivalents at the end of the year		<u>293,874</u>	<u>249,955</u>

The notes on pages 18 to 30 form part of these financial statements.

West London Action for Children

Notes on the accounts

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

West London Action for Children meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

There are no material uncertainties regarding going concern.

b) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

c) Deferred income

In accordance with the FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met, and which are outside the control of the charity or where it is uncertain whether the conditions can or will be met, are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors in the accounts.

d) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

West London Action for Children

Notes on the accounts

e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work or for specific artistic projects being undertaken by the Trust.

f) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise of the apportioned payroll costs and associated costs in relation to fund raising activities.
- Expenditure on charitable activities includes the apportioned payroll costs relating to client services together with associated support costs.
- Other expenditure represents those items not falling into any other heading.

g) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in the notes to the accounts.

West London Action for Children

Notes on the accounts

h) Investments held by the charity

The policy for including investments in the accounts is as follows:-

Listed investments have been included in the balance sheet at their mid-market value at the balance sheet date.

i) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

j) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

k) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

l) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

m) Pensions

Employees of the charity are entitled to join TPT Pension Solutions (formerly The Pensions Trust) pension Scheme which is funded by contributions from employee and employer. New and existing employees who are not in TPT pension Scheme are automatically enrolled into a money purchase scheme unless they have exercised their right to opt out of scheme membership.

n) Key judgments and sources of estimation uncertainty

There are no key judgments or sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the amounts recognised in the accounts.

West London Action for Children

Notes on the accounts

2 Legal Status of the charity

West London Action For Children is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

3 Income from donations and legacies

	2021 £	2020 £
Donations and legacies		
Statutory bodies	149,403	131,255
Individuals	85,054	49,122
Companies	32,527	16,952
Trusts	106,698	92,419
Schools and churches	47,520	38,624
	<u>421,202</u>	<u>328,372</u>

Income from donations and legacies includes £52,070 (2020: £32,535) which was restricted.

Included under Statutory bodies restricted income is £25,000 (2020: £25,000) which is the charity's estimate of a benefit in kind for rent from the Royal Borough of Kensington and Chelsea. An equivalent charge is recognised and included within Support Costs.

Donations from trustees and other related parties during the year amounted to £5,061 (2020: £3,475). No conditions were placed on these donations.

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers most of whom are involved in organising and partaking in fund raising events. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

4 Activities for generating funds

	2021 £	2020 £
Income from fund raising events and activities	<u>102,025</u>	<u>95,702</u>

West London Action for Children

Notes on the accounts

5 Investment income

	2021	2020
	£	£
Bank interest	878	2,223
Income from listed investments	53,311	54,030
	<u>54,189</u>	<u>56,253</u>

6 Analysis of expenditure on charitable activities

	Client services	Client services
	2021	2020
	£	£
Projects and social work payroll costs	311,060	328,826
Sessional workers	8,925	4,279
Childcare	5,010	6,504
Fares	-	1,245
Recruitment	-	1,387
Miscellaneous expenditure	4,464	1,873
Resources	43	364
Translation services	2,084	1,839
Staff training	108	750
Supervision	8,755	7,740
Subscriptions	463	1,759
Costs of generating voluntary income: Fundraising and publicity	40,190	64,561
Governance costs	Note 8 5,373	5,394
Support costs	Note 8 153,526	(3,227)
	<u>540,001</u>	<u>423,294</u>

Expenditure on charitable activities includes restricted expenditure of £52,070 (2020: £32,535).

7 Summary analysis of expenditure and related income for charitable purposes

	Client services	Client services
	2021	2020
	£	£
Costs	(540,001)	(423,294)
Funding by Statutory bodies	149,403	131,255
Net cost funded from other income	<u>(390,598)</u>	<u>(292,039)</u>

West London Action for Children

Notes on the accounts

8 Analysis of governance and support costs

	General support	Governance function	Total	Total	Basis of apportionment
	2021 £	2021 £	2021 £	2020 £	
Administration payroll and related costs	93,330		93,330	62,664	Staff time
Miscellaneous expenses	2,689		2,689	4,848	Usage
* Premises costs	25,000		25,000	(103,886)	Floor area
Repairs and expensed equipment	1,696		1,696	676	Floor area
Telephone	2,414		2,414	2,211	Usage
Printing, postage and stationery	718		718	1,579	Usage
IT	13,026		13,026	14,706	Usage
Bank charges	1,070		1,070	944	Usage
Bookkeeping and accounts	5,055		5,055	4,574	Staff time
Insurance	8,528		8,528	8,457	Usage
Audit fees		5,373	5,373	5,394	Direct
Total	153,526	5,373	158,899	2,167	

* During the previous year, the Trustees reviewed a property related accrual brought forward of £134,682 and have deemed that the likelihood of it falling due is remote and therefore it was written it back to the Statement of Financial Activity in the 31st March 2020 Financial Statements.

9 Net income (expenditure) for the year

	2021 £	2020 £
This is stated after charging:		
Auditors remuneration:		
Audit fees	<u>5,373</u>	<u>5,394</u>

West London Action for Children

Notes on the accounts

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2021	2020
	£	£
Salaries and wages	404,525	395,003
Social security costs	32,655	33,099
Pension costs	9,078	10,308
	<u>446,258</u>	<u>438,410</u>

No employees had employee benefits in excess of £60,000 (2020: none). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

The charity trustees were not paid and did not receive any other benefits from employment with the Charity in the year (2020: £nil) neither were they reimbursed expenses during the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

The key management personnel of the Charity comprise the trustees and the Chief Executive Officer. The total employee benefits of the key management personnel of the Charity were £58,751 (2020: £57,599).

11 Staff numbers

	2021 Number	2020 Number
Engaged in charitable activities	<u>16</u>	<u>16</u>

12 Government grants

	2021 £	2020 £
Revenue funding		
London Borough of Hammersmith	43,000	43,000
Royal Borough of Kensington and Chelsea	63,255	63,255
Royal Borough of Kensington and Chelsea - Rent benefit	25,000	25,000
HMRC - Job Retention Scheme grants	18,148	-
	<u>149,403</u>	<u>131,255</u>

13 Corporation taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

West London Action for Children

Notes on the accounts

14 Fixed asset investments

	2021	2020
	£	£
Movement in fixed asset investments		
Market value brought forward at 1 April 2020	1,527,822	1,602,578
Add/Deduct: net gain (loss) on revaluation	297,891	(74,756)
Market value as at 31 March 2021	<u>1,825,713</u>	<u>1,527,822</u>
Investments at fair value	2021	2020
Comprised:	£	£
UK Listed fixed interest income units	38,535	37,706
UK Listed Unit Trust income units	<u>1,787,178</u>	<u>1,490,116</u>
Market value as at 31 March 2021	<u>1,825,713</u>	<u>1,527,822</u>

Listed investments are carried at mid market value at the balance sheet date. Holdings in common investment funds, unit trusts and open-ended investment companies are at the bid price which equates to market value. Asset sales and purchases are recognised at the date of trade at cost (that is their transaction value).

The Charity manages these investment risks by retaining expert advisors and operating an investment policy that provides for a high degree of diversification of holdings within investment asset classes that are quoted on recognised stock exchanges. The Charity does not make use of derivatives and similar complex financial instruments.

15 Debtors

	2021	2020
	£	£
Other debtors	18,810	10,210
Prepayments	2,124	4,531
Accrued income	-	167
	<u>20,934</u>	<u>14,908</u>

West London Action for Children

Notes on the accounts

16 Creditors: amounts falling due within one year

	2021 £	2020 £
Other creditors and accruals	33,602	14,540
Taxation and social security costs	9,044	9,666
	<u>42,646</u>	<u>24,206</u>

17 Provisions

	Period ending 31 March 2021 £	Period ending 31 March 2020 £
Provision at start of period	31,963	38,774
Unwinding of the discount factor (interest expense)	718	491
Deficit contribution paid	(6,628)	(6,435)
Remeasurements - impact of any change in assumptions	923	(867)
Remeasurements - amendments to the contribution schedule	-	-
Provision at end of period	<u>26,976</u>	<u>31,963</u>

The company participates in the TPT Retirement Solutions - The Growth Plan, a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information for it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a "last-man standing arrangement". Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

West London Action for Children

Notes on the accounts

A full actuarial valuation for the scheme was carried out at 30 September 2017. This valuation showed assets of £794.9m, liabilities of £926.4m and a deficit of £131.5m. To eliminate this funding shortfall, the Trustee has asked participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2019 to 31 January 2025:	£11,243,000 per annum	(payable monthly and increasing 3% each on 1st April)
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Unless a concession has been agreed with the Trustee the term to 31 January 2025 applies.

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2014. This valuation showed assets of £793.4m, liabilities of £969.9m and a deficit of £176.5m. To eliminate this funding shortfall, The Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2016 to 30 September 2025:	£12,945,440 per annum	(payable monthly and increasing 3% each on 1st April)
From 1 April 2016 to 30 September 2028:	£54,560 per annum	(payable monthly and increasing 3% each on 1st April)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using an assumed discount rate. The unwinding of the discount rate is recognised as a financial cost.

West London Action for Children

Notes on the accounts

18 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance 1 April 2020	Income	Transfer between funds	Expenditure	Unrealised gains	Funds 31 March 2021
	£	£	£	£	£	£
Accumulated fund	623,226	537,141	26,275	(540,001)	61,049	707,690
Designated fund "In Memory of Elizabeth Fergusson"	-		14,000			14,000
Designated fund "The Sheila Ryde Legacy Fund"	1,113,290	40,275	(40,275)		235,919	1,349,209
	<u>1,736,516</u>	<u>577,416</u>	<u>-</u>	<u>(540,001)</u>	<u>296,968</u>	<u>2,070,899</u>

Analysis of movements in unrestricted funds - previous year

	Balance 1 April 2019	Income	Transfer between funds	Expenditure	Unrealised gains	Funds 31 March 2020
	£	£	£	£	£	£
Accumulated fund	532,500	440,047	90,280	(423,294)	(16,307)	623,226
Designated services development fund	50,000	-	(50,000)	-	-	-
Designated fund "The Sheila Ryde Legacy Fund"	1,170,872	40,280	(40,280)	-	(57,582)	1,113,290
	<u>1,753,372</u>	<u>480,327</u>	<u>-</u>	<u>(423,294)</u>	<u>(73,889)</u>	<u>1,736,516</u>

Description, nature and purposes of the funds

There is a designated revenue fund of £1,349,209 which has been designated as The Sheila Ryde Legacy Fund. The charity has designated the fund to be invested to produce an annual income to be applied towards the annual costs of ordinary charitable activities.

There is a designated revenue fund of £14,000 which has been designated as The In Memory of Elizabeth Fergusson Fund. The charity has designated the fund to be invested to produce an annual income to be applied towards the annual costs of ordinary charitable activities.

West London Action for Children

Notes on the accounts

Analysis of movements in restricted funds

Name, description, nature and purpose	Balance 1 April 2020	Income	Expenditure	Transfers	Funds 31 March 2021
	£	£	£	£	£
Royal Borough of Kensington and Chelsea - Rent benefit	-	25,000	(25,000)	-	-
West London Zone - Delivery of Mighty Me and Shining Stars Projects.	-	27,070	(27,070)	-	-
	-	52,070	(52,070)	-	-

Analysis of movements in restricted funds - previous year

Name, description, nature and purpose	Balance 1 April 2019	Income	Expenditure	Transfers	Funds 31 March 2020
	£	£	£	£	£
Royal Borough of Kensington and Chelsea - Rent benefit	-	25,000	(25,000)	-	-
West London Zone - Delivery of Mighty Me and Shining Stars Projects.	-	7,535	(7,535)	-	-
	-	32,535	(32,535)	-	-

19 Analysis of net assets between funds

	Accumulated Fund	Designated Funds	Restricted Funds	Funds 31 March 2021
	£	£	£	£
Tangible fixed assets	476,504	1,349,209	-	1,825,713
Cash at bank and in hand	279,874	14,000	-	293,874
Other net current liabilities	(21,712)	-	-	(21,712)
Provisions for liabilities	(26,976)	-	-	(26,976)
	707,690	1,363,209	-	2,070,899

West London Action for Children

Notes on the accounts

Analysis of net assets between funds - previous year

	Accumul- ated Fund	Designated Funds	Restricted Funds	Funds 31 March 2020
	£	£	£	£
Tangible fixed assets	414,532	1,113,290	-	1,527,822
Cash at bank and in hand	249,955		-	249,955
Other net current liabilities	(9,298)	-	-	(9,298)
Provisions for liabilities	(31,963)	-	-	(31,963)
	<u>623,226</u>	<u>1,113,290</u>	<u>-</u>	<u>1,736,516</u>

20 Reconciliation of net movement in funds to net cash flow from operating activities

	2021	2020
	£	£
Net movement of funds	334,383	(16,856)
(Deduct) dividends and interest income shown in investing activities	(54,189)	(56,253)
(Deduct)/add unrealised (Gains) / losses	(297,891)	74,756
Decrease/(increase) in debtors	(6,026)	37,704
Increase/(decrease) in creditors	18,440	(136,441)
Increase/(decrease) in provisions	(4,987)	(6,811)
Net cash used in operating activities	<u>(10,270)</u>	<u>(103,901)</u>