

Christ Church (URC)

Henley-on-Thames

Financial Statements

- for the year ended -

31 December 2020

Christ Church (URC)
Henley-on-Thames

Financial Statements

- for the year ended -

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Independent Auditors' Report to

The Elders of Christ Church (URC) Henley-on-Thames

Opinion

We have audited the financial statements of Christ Church (URC), Henley-on-Thames (the 'Charity') for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charity's Elders as a body, in accordance with section 145 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's Elders those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's Elders as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2020 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relating to which the ISAs (UK) require us to report to you where:

- the Elders use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Elders have not disclosed in the financial statements any identified material uncertainties that may cause significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Elders are responsible for any other information. Our opinion on the financial statements does not cover any other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read any other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of any other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditors' Report to

The Elders of Christ Church (URC)

Henley-on-Thames (continued)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the Elders

The Elders are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Elders are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Elders either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Nicholas Smith ACA, CTA

Nicholas Smith ACA, CTA (Senior Statutory Auditor)
Villars Hayward LLP
Chartered Accountants, Registered Auditors
and Chartered Tax Advisers
Boston House
Henley-on-Thames
RG9 1DY

Date: 14 June 2021

Christ Church (URC)
Henley-on-Thames
Statement of Financial Activities
(Including Income and Expenditure Account)
for the year ended 31 December 2020

	<u>Note</u>	Unrestricted Funds <u>31.12.20</u> £	Total Funds <u>31.12.19</u> £
Income and endowments from:			
<i>Donations, Legacies and similar resources</i>	2	92,690	83,537
<i>Charitable activities</i>			
Letting and Cafeteria income	3	50,850	122,309
Gift Day, Autumn Fayre, Events etc	4	13,707	15,972
<i>Investments</i>		129	238
Total		<u>157,376</u>	<u>222,056</u>
Expenditure on:			
<i>Charitable activities</i>			
Cafeteria running costs	5	1,757	8,836
Other charitable activities	6	149,327	202,756
Governance costs	7	2,100	2,100
Total		<u>153,184</u>	<u>213,692</u>
Net (expenditure)/income		4,192	8,364
Transfer to provisions	10	-	-
Transfer from unrestricted to restricted funds		-	-
		<u>4,192</u>	<u>8,364</u>
Reconciliation of funds:			
Total funds brought forward		69,760	61,396
Total funds carried forward		<u>73,952</u>	<u>69,760</u>

Christ Church (URC)
Henley-on-Thames

Balance Sheet

as at 31 December 2020

	<u>Note</u>	<u>31.12.20</u>		<u>31.12.19</u>	
		£	£	£	£
Current Assets:					
Debtors	8	19,839		26,100	
Cash at Bank and in Hand		90,866		86,706	
<i>Total current assets</i>			110,705		112,806
Liabilities:					
Creditors: Amounts falling due within one year	9		(36,753)		(43,046)
Total net assets			<u>73,952</u>		<u>69,760</u>
The funds of the charity:					
Unrestricted Funds	13		(42,104)		(46,296)
Unrestricted but Designated Funds	10		116,056		116,056
Total charity funds			<u>73,952</u>		<u>69,760</u>

Approved by the Elders on 14-06-21 2021 and signed on their behalf by:

Heather M Clark

Notes to the Financial Statements

For the year ended 31 December 2020

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation for uncertainty in the preparation of the financial statements are as follows:

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Christ Church (URC) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable, and
- the amount can be measured reliably.

(c) Taxation

The Charity is exempt from tax on its charitable activities.

(d) Expenditure and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on Charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with the constitutional and statutory requirements of the charity and include the independent auditor's fees and costs linked to the strategic management of the charity.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(e) Tangible Fixed Assets

- i) The policy of the Centre is not to capitalise any qualifying expenditure in respect of Fixed Assets for which the Centre is solely and directly responsible.
- ii) The properties comprising the Christ Church Centre are actually owned by the United Reformed Church (Wessex) Trust Limited.

(f) Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Elders.

(g) Pension costs

The charity contributes to the National Employment Savings Trust (NEST) which is a defined contribution scheme.

Notes to the Financial Statements (continued)

for the year ended 31 December 2020

2. Donations, Legacies and similar resources

	<u>Church</u>	<u>Centre</u>	<u>Total Funds 31.12.20</u>	<u>Total Funds 31.12.19</u>
	£	£	£	£
Offertory	48,167	-	48,167	51,206
Donations and Legacies	7,000	23,601	30,601	18,090
Tax Recovered on Donations	13,922	-	13,922	14,241
	<u>69,089</u>	<u>23,601</u>	<u>92,690</u>	<u>83,537</u>

3. Income from charitable activities

	<u>Church</u>	<u>Centre</u>	<u>Total Funds 31.12.20</u>	<u>Total Funds 31.12.19</u>
	£	£	£	£
Letting Income	-	46,448	46,448	94,801
Cafeteria Income	-	4,402	4,402	27,508
	<u>-</u>	<u>50,850</u>	<u>50,850</u>	<u>122,309</u>

4. Income from charitable activities

	<u>Church</u>	<u>Centre</u>	<u>Total Funds 31.12.20</u>	<u>Total Funds 31.12.19</u>
	£	£	£	£
Gift Day	12,785	-	12,785	9,295
Autumn Fayre	-	-	-	1,911
Events	500	-	500	-
Other	-	422	422	4,766
	<u>13,285</u>	<u>422</u>	<u>13,707</u>	<u>15,972</u>

5. Expenditure on charitable activities

	<u>Church</u>	<u>Centre</u>	<u>Total Funds 31.12.20</u>	<u>Total Funds 31.12.19</u>
	£	£	£	£
Cafeteria Running Costs	-	1,757	1,757	8,836

Notes to the Financial Statements (continued)

for the year ended 31 December 2020

6. Other charitable activities

	<u>Church</u>	<u>Centre</u>	<u>Total Funds 31.12.20</u>	<u>Total Funds 31.12.19</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
(a) <u>Day- to- Day Activities</u>				
Ministry and Mission	46,905	-	46,905	45,300
Minister's Expenses	1,667	-	1,667	3,459
Junior Church and Pilots	-	-	-	111
Organ Tuning	264	-	264	175
Visiting Ministers	95	-	95	225
Community worker	-	-	-	30
Memory Café	-	(296)	(296)	9,221
	<u>48,931</u>	<u>(296)</u>	<u>48,635</u>	<u>58,521</u>
(b) <u>Other costs</u>				
Salaries and Employer's National Insurance (see note 12)	-	39,508	39,508	60,165
Repairs and Renewals	772	7,100	7,872	9,347
Light, Heat and Water	-	11,747	11,747	20,814
Caretaking	-	10,698	10,698	16,746
Estate and Gardening	98	440	538	3,069
Insurance	3,250	3,250	6,500	6,500
Postage and Telephone	-	2,054	2,054	2,915
Sundry	213	5,173	5,386	7,384
Accountancy and Audit	-	5,645	5,645	5,734
Manse - Costs	4,298	-	4,298	4,052
Advertising and Promotion	1,118	45	1,163	1,597
Professional Fees	-	1,206	1,206	1,713
Printing, Stationery and Publications	40	4,037	4,077	4,199
Overhead Allocation	12,000	(12,000)	-	-
	<u>21,789</u>	<u>78,903</u>	<u>100,692</u>	<u>144,235</u>
	=====	=====	=====	=====
Total	<u>70,720</u>	<u>78,607</u>	<u>149,327</u>	<u>202,756</u>

7. Governance costs

	<u>Church</u>	<u>Centre</u>	<u>Total Funds 31.12.20</u>	<u>Total Funds 31.12.19</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Independent Auditor's Remuneration	-	2,100	2,100	2,100

8. Debtors

	<u>31.12.20</u>	<u>31.12.19</u>
	<u>£</u>	<u>£</u>
Other Debtors	19,839	26,100

Notes to the Financial Statements (continued)

for the year ended 31 December 2020

9. Creditors	<u>31.12.20</u>	<u>31.12.19</u>
Amounts falling due within one year	£	£
Other Creditors, Deferred Income and Accruals	<u>36,753</u>	<u>43,046</u>

10. Unrestricted but designated Funds

<u>Future Maintenance</u>	£
Balance at 1 January 2020	116,056
Amount charged to Income and Expenditure Account	-
Balance at 31 December 2020	<u>116,056</u>

This represents a fund relating to future maintenance.

The Elders keep under review the adequacy and the purpose of this fund.

11. Related Parties

(i) The Christ Church Centre is part of Christ Church (URC). The properties are all actually owned by the United Reformed Church (Wessex) Trust Limited.

(ii) No remuneration was paid to the Elders during the year (2019 : £Nil).

12. Staff Costs

The total staff costs in the year were as follows:

	<u>31.12.20</u>	<u>31.12.19</u>
	£	£
Salaries and Employer's National Insurance Contributions	67,677	59,951
Employer's Pension Contributions	214	214
Covid furlough claims	<u>(28,382)</u>	<u>-</u>
	<u>39,509</u>	<u>60,165</u>

The average weekly number of staff employed calculated as full time equivalent during the year was as follows:

	<u>31.12.20</u>	<u>31.12.19</u>
Administrative	3	3
	—	—

No employee received remuneration of more than £60,000 in the current or previous year.

Notes to the Financial Statements (continued)

for the year ended 31 December 2020

13. Unrestricted Funds	<u>Church</u>	<u>Centre</u>	<u>Total Funds</u>
	£	£	£
Balance at 1 January 2020	(71,381)	25,085	(46,296)
Income	82,436	74,940	157,376
Expenditure	(70,720)	(82,464)	(153,184)
Fund transfer	-	-	-
	-----	-----	-----
Balance at 31 December 2020	(59,665)	17,561	(42,104)
	-----	-----	-----
Represented by:			
Cash at Bank and in Hand	61,648	9,466	71,114
Building Society Deposits	13,443	6,309	19,752
Debtors	6,415	13,424	19,839
Creditors	(15,578)	(20,913)	(36,491)
Internal Indebtedness	(125,331)	125,331	-
Pilots & Youth	(262)	-	(262)
Provisions - Future Maintenance	-	(116,056)	(116,056)
	-----	-----	-----
	(59,665)	17,561	(42,104)
	-----	-----	-----

14. Going concern

While it is accepted that the financial situation for the next two or three years may be somewhat weaker than at present due to the Coronavirus pandemic, it is the opinion of the Trustees that Christ Church (URC) Henley-on-Thames may, subject to any unforeseeable and exceptional circumstance, prove to be a financially viable charitable Institution in the medium term.