

**Report of the Trustees
and unaudited financial statements
for the year ended 31st December 2023**

**for the Parochial Church Council of the
Ecclesiastical Parish of Holmer with
Huntington**



Holmer with Huntington & St Mary's, Hereford

Annual Report for the year ending 31st December 2023

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005

Reference and Administration Details

The parish has three churches St Bartholomew's, St Mary's and St Mary Magdalene. There is also Holmer Church Centre. The Parochial Church Council of the Ecclesiastical Parish of Holmer with Huntington is a Registered Charity No 1135577

Parish Contact Address is

Holmer PCC

The New Vicarage

Holmer

Hereford

Herefordshire

HR4 9RG

Independent Examiner:

David Owen ACIB

Roewen

13 Lugg View Close

Hereford

HR1 1JF

Parish Website: <http://www.holmerchurch.org.uk>

Members of the PCC are either ex-officio or elected by the annual Parochial Church Meeting in accordance with the Church representation rules. During the year the following served as members of the PCC from May 2023 onwards:

Curate	Rev Erin Butler
Churchwardens	Mrs Christine Price and Mr Peter Maxwell
Chapel Wardens	Mrs Margaret Hampshire (Huntington), Mrs Sheila Tolson (Huntington) & Mrs Cynthia Hartland (St. Mary's)
Deanery Synod Members	Mrs Barbara Hartland, Mr Peter Maxwell, Mrs Maggie Love & Mrs Gill Waring-Jenkins
Secretary	Mrs Jane Tate
Treasurer	Mr Gerald Ridley

Elected Members (In theory three are appointed each year for a 3 year period)

1 year ending April 2024 Mrs Janis Gough, Mrs Wendy Burge, Mrs Jean King

2 years ending April 2025 Mr Mike Jefferis

3 years ending April 2026 Rose Vodden, Mike Beardall, Elizabeth Harris, Judith Topping

Non -Members but regular attenders at PCC meetings Mrs Jane Tate (Children and Families' Worker, Correspondence secretary), Wendy Rochard (Minutes Secretary)

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. It is registered with the Charity Commission.

There are currently no policies and procedures for the recruitment, induction and training of PCC members. Copies of the Archbishops' Council and Charity Commission's booklet "*Trusteeship – An Introduction for PCC Members*" are made available to new PCC members.

Apart from the Standing Committee of the PCC, the Church has no official sub-committees. There are often however a number of sub groups which meet as required.

Ministry Group	Mission Support	Finance
Parish Church Maintenance	Huntington Maintenance	Compliance Groups
St Mary's Maintenance	Church Centre	

Objectives and activities

Our Mission Statement is 'Showing Jesus Christ to those around us.'

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity.

The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Holmer with Huntington it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in so doing it provides a benefit to the public by:-

Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers: and
Promoting Christian values, and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Church Attendance. There are 131 names on the Church Electoral Roll.

The average Sunday attendances during 2023 were up and down because of interregnum, however we were still at are normal average of 70 adults and 10 children on a normal Sunday. At Huntington, however, a number of deaths and illness have lowered the numbers attending. Christmas and Easter attendances are gradually increasing after covid. Church 'n' Chips is doing well with numbers back up to pre-covid levels. Our Sunday services have continued to be recorded for YouTube and these recordings are appreciated.

During 2023 there were 16 baptisms, 3 weddings, 8 funerals at our Churches. In addition, there were 10 funerals at the Hereford Crematorium.

Christian Giving: Our Churches support Scripture Union (SU), Church Pastoral Aid Society (CPAS), Children's Society, Bible Society, Tearfund, Serving Africa Mission, and CMS on a regular basis. In addition, we support Christian Aid Week and the Samaritan's Purse Christmas Shoebox appeal. Any disaster appeals are channelled through Tearfund. We have also started a discretionary fund within the church.

Rev Erin Butler (Curate)

The Parochial Church Council of the Ecclesiastical Parish of Holmer with Huntington
Report of the Trustees for the Year Ended 31 December 2023

Financial Review 2023

Firstly, let's us give thanks to our heavenly Father who by his grace meets all our financial needs. We are a busy church with many activities and four buildings to care for, this means that we need to ensure our money is used wisely after careful consideration by our PCC. It is important that we fund adequately our activities such as chip and chips, Sunday Clubs, training and outreach into the community. We also need to ensure that our buildings are maintained to a high standard and make improvements when necessary.

This year the lighting in the parish church was completely replaced at a cost of £10,316, the vast majority of the money needed coming from generous donations from church members. It was necessary to complete quinquennial work at St Marys; this included major repairs to the roof, at a cost of £9,196. We also incurred large costs at the parish church in order to carry out vital repairs. These expenditures and other running costs mean that our year end cash balance is greatly reduced compared with that of 2022. However, we have no outstanding debits and our £20,000 reserves are still available.

I would to take this opportunity to thank everyone most sincerely for their generous giving during the year, through the Parish Giving Scheme, by cash or cheque. The great thing about the PGS is that the money given and the Gift Aid are both paid directly into our cash account as regular monthly payments, which helps our cash flow.

The main funds for the charity are held in two accounts, a CAF (Charities Aid Foundation) account and a CIOF deposit account, which both hold restricted and unrestricted funds. In addition there are two designated funds held in separate bank accounts, Junior Church and Busy Bees. Throughout 2023, all these funds have had credit balances.

The PCC are pleased to report that the Parish Share was paid in full for 2023

As in previous years, the work of the three churches continued with the church centre and St Mary's being used well to support community groups and church outreach and at the same time generate substantial revenue.

Reserves' Policy

The PCC has agreed to keep at least £20,000 in reserve to cover at least three months of general operating expenditure in case of an emergency interruption to our regular income cash flow. If our reserves fall below £20,000 then we would need to have an emergency meeting of the PCC to consider a suitable course of action and response. This policy will be reviewed annually by the PCC.

Gerald Ridley
(Hon Treasurer)

**Independent Examiner's Report to the Trustees of Holmer with Huntington
Parochial Church Council.**

I report on the accounts for the year ended 31st December 2023 which are set out on pages 5 to 9

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met;
- or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Owen ACIB

Roewen

13 Lugg View Close

Hereford

HR1 1JF

Date 20th March 2024

The PCC of the Ecclesiastical Parish of Holmer with Huntington - 1135577

Balance Sheet detailed

	As at 31/12/2023	As at 31/12/2022
Current assets		
6510: CCLA Deposit Account	14,557.68	13,946.47
6520: CAF Cash Account	11,819.92	25,611.71
6521: CAF Gold Account	1,018.59	1,003.93
6590: Bell Tower Bank Account	—	1,590.35
6591: Busy Bees Bank Account	2,562.14	2,705.83
6593: Junior Church Bank Account	40.24	67.80
Total Current assets	29,998.57	44,926.09
Liabilities		
6699: Agency collections	240.00	321.59
Z04: Accounts Payable	—	—
Total Liabilities	240.00	321.59
Net Asset surplus (deficit)	29,758.57	44,604.50
Reserves		
Excess / (deficit) to date	(14,845.93)	3,209.54
Z01: Starting balances	44,604.50	41,394.96
Total Reserves	29,758.57	44,604.50

Represented by Funds		
Unrestricted	24,365.49	34,069.35
Designated	4,726.83	4,363.98
Restricted	666.25	6,171.17
Endowment	—	—
Total	29,758.57	44,604.50

The PCC of the Ecclesiastical Parish of Holmer with Huntington - 1135577

Statement of Assets and Liabilities (by code)

As at: 31 December 2023

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Current assets - Cash at bank and in hand						
6510 : CCLA Deposit Account	14,557.68	—	—	—	14,557.68	13,946.47
6520 : CAF Cash Account	8,789.22	2,124.45	906.25	—	11,819.92	25,611.71
6521 : CAF Gold Account	1,018.59	—	—	—	1,018.59	1,003.93
6590 : Bell Tower Bank Account	—	—	—	—	—	1,590.35
6591 : Busy Bees Bank Account	—	2,562.14	—	—	2,562.14	2,705.83
6593 : Junior Church Bank Account	—	40.24	—	—	40.24	67.80
Total	24,365.49	4,726.83	906.25	—	29,998.57	44,926.09
Liabilities - Agency accounts						
6699 : Agency collections	—	—	240.00	—	240.00	321.59
Total	—	—	240.00	—	240.00	321.59
Net total assets	24,365.49	4,726.83	666.25	—	29,758.57	44,604.50
Represented by						
Unrestricted - General	24,365.49	—	—	—	24,365.49	34,069.35
Designated - BellTower	—	2,124.45	—	—	2,124.45	1,590.35
Designated - BusyBees	—	2,562.14	—	—	2,562.14	2,705.83
Designated - JunChurch	—	40.24	—	—	40.24	67.80
Restricted - CFamWork	—	—	125.89	—	125.89	5,541.80
Restricted - HolmerFlow	—	—	481.24	—	481.24	570.25
Restricted - HuntFlower	—	—	59.12	—	59.12	59.12
Total	24,365.49	4,726.83	666.25	—	29,758.57	44,604.50

The PCC of the Ecclesiastical Parish of Holmer with Huntington - 1135577

Analysis of income and expenditure
Selected period: 01 January 2023 to 31 December 2023

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
0101 - Standing Orders	3,400	—	—	—	3,400	3,764
0130 - St Mary's Envelopes	—	—	—	—	—	331
0140 - Parish Giving - Gift Aided	41,587	—	—	—	41,587	39,375
0141 - Parish Giving - Gift Aid Income	8,994	—	—	—	8,994	8,656
0301 - Holmer Plate	5,026	—	—	—	5,026	5,638
0302 - Huntington Plate	2,601	—	—	—	2,601	3,100
0303 - St Mary's Plate	2,719	—	—	—	2,719	3,139
0304 - Baptism, Wedding and Funeral Service Col	712	—	—	—	712	903
0401 - Donations	6,762	—	5,706	—	12,468	19,845
0402 - Special Appeals	6,485	—	—	—	6,485	3,220
0404 - Bell Tower Donations	—	2,304	—	—	2,304	205
0405 - Donations for Wedding Flowers	—	—	100	—	100	—
0406 - Donations for Discretionary Fund	250	—	—	—	250	—
0601 - Gift Aid Recovered	4,780	—	2,370	—	7,150	5,657
0701 - Legacies Received	—	—	—	—	—	150
0802 - Hereford Diocese	—	—	—	—	—	2,090
0803 - Other Grants	—	—	—	—	—	2,667
<i>Donations and legacies Totals</i>	83,320	2,304	8,176	—	93,800	98,743
<i>Income from charitable activities</i>						
0901 - Fundraising Income	1,880	—	—	—	1,880	—
1101 - Funeral Fees	3,120	—	—	—	3,120	1,950
1110 - Wedding Fees	1,287	—	—	—	1,287	536
<i>Income from charitable activities Totals</i>	6,287	—	—	—	6,287	2,486
<i>Other trading activities</i>						
1201 - Magazine Adverts & Sales	1,240	—	—	—	1,240	1,439
1210 - Parish Centre Lettings	11,234	—	—	—	11,234	9,298
1211 - St Mary's Lettings	4,581	—	—	—	4,581	4,700
1220 - Activity / Training Days	370	—	—	—	370	1,162
1221 - Social Events Income	228	—	—	—	228	780
1222 - Plaque Income	162	—	—	—	162	—
1223 - Holmer Hub	2,589	—	—	—	2,589	1,500
1230 - Junior Church	—	173	—	—	173	261
1232 - Busy Bees	—	1,643	—	—	1,643	1,306
<i>Other trading activities Totals</i>	20,408	1,817	—	—	22,225	20,449
<i>Investments</i>						
1020 - Bank Interest	676	—	—	—	676	157
<i>Investments Totals</i>	676	—	—	—	676	157

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Other income</i>						
1302 - Other Incoming Resources	6,738	—	—	—	6,738	72
<i>Other income Totals</i>	6,738	—	—	—	6,738	72
Income and endowments	117,432	4,121	8,176	—	129,729	121,910
Grand totals						

Expenditure

Raising funds

1701 - Fundraising Expenses	35	—	—	—	35	9
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<i>Raising funds Totals</i>	35	—	—	—	35	9
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Expenditure on charitable activities

1801 - PCC Mission Giving	2,638	—	—	—	2,638	3,040
1901 - Parish Share	58,720	—	—	—	58,720	58,720
2001 - Salaries	9,332	—	10,879	—	20,211	20,078
2002 - HMRC Costs	1,462	—	1,316	—	2,779	1,147
2003 - Pension Costs	496	—	807	—	1,304	759
2005 - Honoraria - Organists	—	—	—	—	—	765
2101 - Clergy Expenses	698	—	—	—	698	555
2102 - Staff Expenses	964	—	488	—	1,452	675
2103 - Staff Training	—	—	—	—	—	17
2300 - Worship Materials	468	—	—	—	468	504
2301 - Grounds Maintenance	2,148	—	—	—	2,148	709
2302 - Property Maintenance	279	—	—	—	279	6,532
2303 - Bell Tower Running Costs	—	1,770	—	—	1,770	72
2304 - Annual Service Contracts	932	—	—	—	932	1,265
2305 - Annual Subscriptions	1,045	—	—	—	1,045	780
2306 - Stationery & Equipment	600	—	—	—	600	218
2307 - Cleaning Supplies	505	—	—	—	505	177
2308 - Telephone	712	—	—	—	712	642
2309 - Postage	31	—	—	—	31	107
2310 - Printing Costs	944	—	—	—	944	919
2311 - Insurance	3,666	—	—	—	3,666	3,319
2312 - Flowers	—	—	189	—	189	242
2402 - Parish Centre Utility Bills	2,677	—	—	—	2,677	2,632
2403 - Holmer Utility Bills	1,912	—	—	—	1,912	2,351
2404 - Huntington Utility Bills	971	—	—	—	971	2,112
2405 - St Mary's Utility Bills	2,687	—	—	—	2,687	2,190
2406 - Parish Office Utility Bills	707	—	—	—	707	671
2505 - Social Events Expenses	448	—	—	—	448	677
2506 - Magazine Expenses	49	—	—	—	49	47
2601 - Governance Costs	298	—	—	—	298	200
2701 - Holmer Repairs	13,217	—	—	—	13,217	85
2702 - Huntington Repairs	3,076	—	—	—	3,076	—
2703 - St Mary's Repairs	8,015	—	—	—	8,015	—
2801 - Parish Centre Repairs	383	—	—	—	383	187

<i>Expenditure on charitable activities Totals</i>	120,095	1,770	13,680	—	135,546	112,408
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There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Other expenditure</i>						
2314 - Sundries	364	—	—	—	364	100
2501 - Junior Church	4	200	—	—	204	285
2503 - Busy Bees	—	1,787	—	—	1,787	1,903
2504 - Activity/Training Days	1,529	—	—	—	1,529	2,825
2507 - Plaques	162	—	—	—	162	85
2508 - Holmer Hub	340	—	—	—	340	804
2600 - Bank Account Fees	2,252	—	—	—	2,252	102
2603 - Parish Hire Refund	995	—	—	—	995	176
2900 - Car Park	1,355	—	—	—	1,355	—
<i>Other expenditure Totals</i>	7,004	1,988	—	—	8,993	6,282
Expenditure Grand totals	127,135	3,758	13,680	—	144,575	118,700

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