

Camrowers

Chairman's Report 2021

Report of the Trustees 2021

Accounts year ended 30 September 2021

Chair's Report 2021

This year's activities have been largely dictated by government covid restrictions.

We maintained restricted rowing until the lockdown beginning 5 November 2020, and were able to begin rowing again on 29th March in line with the government's roadmap out of lockdown. The restrictions meant that six boats only were able to go out on four mornings, with a booking system in place and Responsible Persons (RPs) supervising the arrangements. We returned to pre-covid arrangements (with some minor restrictions still in place) on 13 July 2021.

At the AGM in January the Chair, Paul Ray, stood down and I would like to thank him for his tremendous contribution to all aspects of the club, from putting in place new policies to checking the boathouse when flooding threatened. His will be a hard act to follow.

I welcome two new Trustees, Kate Belger and Margaret Ely, and say farewell to Janice Marlton, who has been a Trustee since 2017.

The lockdowns and restrictions have inevitably created extra planning and work for several members. I would like to thank, as Paul did last year, our Safety Officer Karen Goldpalm for her outstanding ability to stay abreast of not only government guidelines but also those published by British Rowing, and interpreting them to suit the club. I would also like to thank Colin Fox, the Captain, for organising an email booking system to ensure members were able to row regularly and in appropriate boats; this extra workload was done efficiently and cheerfully. We are lucky to have such an effective Captain.

In the past year Colin has also strengthened our fleet of boats, to both modernise it and adapt it to our particular needs.

The covid restrictions have had some positive effects on the club: we have a clearer idea of the responsibilities and role of the RPs, which will further enhance safety; and we have had time to begin renewing the website, as an online presence has become even more important in recent times.

The Captain arranged for a British Rowing coaching course to be delivered to a group of members interested in extending their coaching expertise. This challenging course comprised online and classroom sessions followed by an assessment, and includes a further external assessment of practical coaching over time. When all the group have completed the external assessments the club will have a further 10 trained coaches. This means the club will be really well equipped with rowing expertise - a further safety enhancement but also a great help in allowing members to progress in competence and enjoy their rowing.

The financial position of the club remains healthy, and once again thanks go to those members who maintained their subscriptions during periods when they were not able to row. Our Treasurer, Janice Marlton, has done a sterling job on the accounts for the past four years and we will miss her input. She hands over the Treasurer's job to Maureen O'Donnell. Welcome back to the role, Maureen!

Finally, I would like to thank the Trustees and Officers for their flexible and pragmatic approach during the periods of uncertainty.

Helen Eccles

05 January 2022

Report of the Trustees of Camrowers for the year ended 30 September 2021

Camrowers was founded as an unincorporated club in 2001. Camrowers, a company limited by guarantee (no. 01720907), was incorporated 9 January 2010 and granted charitable status on 16 April 2010 (registered no.1135567).

Following an EGM of the club, the assets and undertaking of the club were transferred to the company on 6 September 2010.

The principal office of the charity is at 14 Earl Street, Cambridge CB1 1JR.

This Report is also the Director's Report required by the Companies Act 2006.

Trustees have complied with their duty in section 4 of the 2006 Act to have regard to guidance on public benefit published by the Charity Commission (PB1)

Trustees

Helen Eccles	- appointed 16 January 2018 and reelected 27 January 2021
Colin Fox	- co-opted 15 November 2015 and re-elected 29 January 2019
Janice Marlton	- co-opted 21 February 2017 and re-elected 16 January 2018 and 27 January 2021
Paul Ray	- co-opted 15 November 2015; re-elected 16 January 2018 and 28 January 2020
Anne Sales	- appointed 8 December 2016; re-elected 28 January 2020
Derek Smith	- appointed 28 January 2020
Trish Steen	- appointed 29 January 2019
Margaret Ely	- co-opted 16 February 2021
Kate Belger	- co-opted 16 February 2021

Day to day management of the charity is delegated to a committee, elected at the AGM.

Appointment of Trustees

Annually at the AGM, one third of Trustees retire by rotation but are eligible for re-election. Trustees are normally drawn from the membership and can be appointed by a General Meeting or by Trustees; in the latter case the trustee must retire at the next AGM but is eligible for re-election.

Governing Document and Objects

The organisation's objects are defined in its Memorandum and Articles of Association. They are:

The promotion of community participation in healthy recreation for the benefit of the inhabitants of Cambridge and environs by the provision of facilities for rowing.

Activities of Camrowers

The club rows when University students are not normally on the river, from 09:30 - 12:30, on three mornings a week. The rowing is non-competitive. There are two rowing sessions on each morning. New members complete a course of sessions with one of the team of British Rowing accredited coaches to become safe and effective scullers. Members can progress to more challenging boats, if desired, through a defined competency system which supports safe rowing. All aspects of the club are managed by volunteer members.

The Camrowers boathouse, operational from May 2017, has its own changing and disabled facilities, emergency shower, kitchenette and four rowing machines for exercise or warming up.

In restarting rowing after the lockdown, Trustees have followed detailed guidance published by British Rowing. The RPs have played an important role in the safe return to rowing. The club now has a team of 18 RPs (and four in reserve) who have been trained and have ensured that recommended safety measures have been effectively implemented.

On 30 September there were 117 members (2020:125, 2019:129, 2018:131) . Members were able to suspend payment of their membership fees for any covid-related reason. The Trustees are very grateful to the many members who continued to pay their subscription. The membership numbers do not take account of those who suspended their membership fees and may not return.

On 30 September 2021 there were 9 fully qualified coaches (2020:4, 2019:7) with British Rowing accreditation and 6 who will complete their qualification in the next few months. This is a significant investment in the expertise and safety of club activities.

The fleet of boats has been updated. One Mondego coxed single scull and two Virus training boats have been sold. The club has acquired two recreational single uncoxed sculls ('Moorhen' and 'Colin'). We now have

uncoxed boats:

4 Virus training boats (one is used for capsizing training only)

3 fine singles

2 fine doubles

3 recreational double (2 Explorers, 1 Swift)

7 recreational singles (2 Explorers, 5 Swifts)

coxed boats:

1 double

1 quad

1 Mondego single.

We also have a kayak, and fittings to make two recreational uncoxed singles suitable for disabled use.

The changes have significantly improved the fleet, reflecting the most popular types of boat.

Trustees have reviewed and updated the Camrowers Policies and Procedures during this year, and have in place a systematic review schedule including a new complaints procedure.

The development of a renewed website has been initiated; a working group led by Lesley Noblett is working on this. As part of a wider initiative to attract members of a wide age range, we will not include the statement that members are usually over 50 years of age.

The reserves policy has been updated. Last year we reported that some of the excess funds would be used to advance the club generally and we have done this by training first aiders and increasing the team of coaches. We retain some reserve for further advancements, such as encouraging disabled rowers and replacing boats, which we were not able to do during various lockdowns. We retain a fund to be kept in reserve until we know the full effect of covid and the level of recruitment in the next few years. The Trustees have decided to set aside £30,000 for any future major refurbishment of the boathouse.

Cash in current and savings accounts at 30 September was £92,353 (£83,758 in 2020).

By order of the Trustees

Kate Merrington

Company Secretary

05 January 2022

Independent Examiner's report to the trustees of Camrowers ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2021

Responsibilities and basis of the report

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Company's Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Roger Salmon
34 Trafalgar Road
Cambridge
CB4 1EU

09 January 2022

Camrowers Company Number 7120907
Camrowers End of Year Accounts

Balance Sheet as at 30 September 2021

	Note	Total Funds 2021	Total Funds 2020
		£	£
Assets and Liabilities			
Boathouse	4	276,025	278,988
Other fixed assets	4	43,627	42,013
Bank deposits		92,353	83,758
Payments in advance		1,488	1,528
Gift Aid receivable		364	364
Uncashed Cheques		37	0
<i>Total assets</i>		<u><u>413,895</u></u>	<u><u>406,651</u></u>
Creditors		0	0
Accruals		0	190
<i>Total liabilities</i>		<u><u>0</u></u>	<u><u>190</u></u>
Net assets		<u><u>413,895</u></u>	<u><u>406,461</u></u>
Reconciliation with SOFA			
Net assets at start of accounting year		406,461	398,329
Net increase of assets for year ended 30 September		7,434	8,132
Net assets at end of year		<u><u>413,895</u></u>	<u><u>406,461</u></u>

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Helen Eccles
Chairman

05 January 2022

Statement of Financial Activities
Year Ended 30th September 2021

	Note	Total Funds 2021	Total Funds 2020
		£	£
Incoming Resources			
Membership & Session Fees (including capsizes fees)		10,226	13,703
Interest		98	388
Grants and donations		18,708	10,061
Sale of Assets		500	
Social Activities		0	1,208
Gift Aid		0	364
Total Incoming Resources		29,532	25,724
Outgoing Resources			
British Rowing Membership		912	919
Cam Conservators boat registration		1,343	1,362
Insurance - Boats - Lovat/Towergate		1,091	1,091
Insurance - Buildings		839	786
Insurance - Coaches		227	193
CRA membership		25	25
Affiliated memberships		30	30
Boat Repairs		41	996
Training		6,310	0
Expenses for capsizes drills		0	72
General maintenance		307	0
Admin - Office supplies, Companies House, web		278	369
Social activities/refreshments		33	1,145
Bank Charges		87	60
Ground Rent		1,600	1,600
Electricity		114	254
Rates		59	244
Depreciation of fixed assets exc. Boathouse	4	5,839	5,477
Depreciation of Boathouse	4	2,962	2,970
Total outgoing resources		22,098	17,592
Net increase of assets over year (net income)		7,434	8,132

Camrowers
Notes to the Accounts

General

1.1 Reference in these accounts to the Club is reference to Camrowers, a company limited by guarantee and a registered charity. Reference to the Trustees is to the Directors of the Company.

1.2 The Club has no employees.

1.3 The Club has not entered into any contracts with related parties.

2. Accounting policies

2.1. These accounts are prepared on an accrual basis in accordance with the Charities SORP (FRS102) (the "SORP") and company and charity law in England. Income and expenditure are only accrued where the annual payments are over £500; where an annual payment was over £500 and then falls under £500 but the trustees expect it to be over £500 in future years, the accrual basis is maintained.

2.2 In accordance with the SORP, liabilities and related expenditure are recognised when the following criteria are met:

- Obligation – a present legal or constructive obligation exists at the reporting date as a result of a past event.
- Probable – it is more likely than not that a transfer of economic benefits, often cash, will be required in settlement.
- Measurement – the amount of the obligation can be measured or estimated reliably.

2.3 Leasehold land and buildings for use by the Club are depreciated evenly over their expected lives from the date when use becomes possible; in the case of the Boathouse, use was considered possible on certification of Practical Completion, which was 14 March 2017. Boats, oars (the only material assets of the Club prior to 2017) and rowing machines are depreciated over their estimated useful lives, taking into account that the Club has many novice members: this was taken as 4 years up until 1 October 2013 when, in the light of experience, it was extended to 10 years. Racking in the Boathouse is depreciated over 20 years. Refurbished boats are depreciated over 7 years. The River frontage has been Capitalised and is being depreciated over 20 years.

2.4 No Trustee has been reimbursed for personal expenditure.

3. Governance, fundraising and other costs

3.1 Total governance costs (administration and Companies House registration) were £13.

3.2 There were £nil fundraising costs (£nil).

3.3 CRA has an insurance policy that covers all its member clubs (including Camrowers) for third party liability. Accordingly Camrowers did not renew its liability policy when it expired on 27 July 2016.

4. Fixed Assets including New Boathouse

4.1 The Boathouse is held on a 99 year lease ending on 22 November 2114. The Club may not dispose of the Boathouse before 8 July 2026 without the consent of The English Sports Council (Sport England). The cost of the Boathouse includes relevant professional fees incurred in the building contract and the reimbursement of certain costs incurred by CRA as our landlord.

Analysis of opening and closing carrying amounts

	Leasehold land and buildings	Fixtures, fittings and equipment	Total
	£	£	£
Cost or valuation			
Cost or valuation	287,822	84,570	372,391
Additions	1,754	7,453	9,207
Total at 30 September 2021	289,576	92,022	381,598
Depreciation			
At 30 September 2020	10,589	42,557	53,146
Depreciation during the year	2,962	5,839	8,801
Total depreciation at 30 September 2021	13,551	48,395	61,946
Net book value			
Net book value at 30 September 2020	278,988	42,013	321,000
Net book value at 30 September 2021	276,025	43,627	319,652

5. Volunteers

The Club has no employees: all rowing activities are managed and supervised by volunteers, as are fund raising, coaching, the preparation and examination of accounts, and the settling of legal arrangements for the Boathouse. No imputed cost is made in the accounts for these services.