

OLD HEATH COMMUNITY CENTRE

Charity Number: 1135547

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH APRIL 2022



*Community
Accounts Service*

OLD HEATH COMMUNITY CENTRE

CONTENTS FOR THE YEAR ENDED 30 APRIL 2022

	Page
Trustees Annual Report	1-5
Independent Examiner's Report	6
Receipts and Payments Account	7
Statement of Assets & Liabilities	8
Notes to the financial statements	9

OLD HEATH COMMUNITY CENTRE

TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 30 APRIL 2022

The trustees are pleased to present their report together with the accounts of the charity for the year ended 30th April 2022.

Legal and Administrative information

Governing document

Constitution of the OLD HEATH COMMUNITY CENTRE adopted on 1st February 2010.

Objects of the Charity

The objects of the Charity are:

PROMOTE THE BENEFIT OF THE INHABITANTS OF OLD HEATH, COLCHESTER, ESSEX AND OTHERS IN THE IMMEDIATE NEIGHBOURHOOD. (HEREINAFTER CALLED THE AREA OF BENEFIT) WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION AND BY SUPPORTING OTHER COMMUNITY GROUPS WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;
(B) TO MAINTAIN AND MANAGE THE ESTABLISHMENT OF THE COMMUNITY CENTRE IN FURTHERANCE OF THESE OBJECTS

Specific investment powers

In furtherance of the said objects, but not otherwise, the charity shall have power to invest money not immediately required for its objects in or upon such investments, securities or property as the charity may think fit, subject nevertheless to such conditions (if any) as may for the time being be imposed by law.

OLD HEATH COMMUNITY CENTRE

TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 30 APRIL 2022

Registered Office

Old Heath Community Centre, D'Arcy Road, Colchester, C02 8BB

Contact Office: Father Richard Tillbrook, C/O Community Halls in Partnership, 1 Ventura Drive, Colchester, CO1 2FG

Charity number

1135547

Professional advisers

Bankers:

HSBC, North Station Road, Colchester

Accountancy services:

Community360, Winsley's House, High Street, Colchester.

Independent examiner:

Community360, Winsley's House, High Street, Colchester.

Trustees and Governance

The Trustees during the year were as follows:

Fr. Richard Tillbrook

Mary Blandon

Justin Knight

Name of person entitled to appoint any charity trustee:

All trustees

Trustee selection method

Recommendation

Interview

Discuss & vote

Statement & declaration

Induction

Chairs Report

1. Chairs Report

It has not been an easy twelve months but the efforts of our Community Halls in partnership and our Caretaker have ensured that the hall has been both well looked after and usage increased.

OLD HEATH COMMUNITY CENTRE

TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 30 APRIL 2022

We had the kitchen fitting completed and also work on the heating pump. The new heating pump was covered by a grant through the locality budget (£3000) and we purchased a new fridge with section 106 money and still have enough left over to buy the hot water urn.

As always, we endeavour to keep the hall available on Saturday evenings and Sunday afternoons for local people to use it for parties and celebrations.

The hall is protected by an alarm system and a Fire Alarm system both of which are regularly checked and serviced. Maintenance of a general nature is carried out by our Care taker and cleaning etc takes place once or twice a week. Toilet, heating and kitchen facilities are in good order.

Regular activities have included:-

A community church meeting on Fridays and Sundays. Education sessions, Exercise classes, Dance Groups and Martial Arts

The Hall is Managed by Trustees and administered by the Community Halls in Partnership. All income from the use of the hall is used for the maintenance of the hall and for charitable community projects.

As can be seen from the accounts, like everyone else we have seen limited activity in our Community Hall this past year. We have been supported by grants and some hiring has continued. Despite the worries of the year we have maintained a good financial base.

The hall kitchen has been updated and redecorated and the main hall was painted last financial year.

We anticipate a restoration of hiring in the coming months and look forward to a better year ahead.

We are content that the hall is an essential facility of great benefit to the community.



Father Richard Tillbrook,
Chairman of Trustees.

OLD HEATH COMMUNITY CENTRE

TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 30 APRIL 2022

2. Activities and Achievements

Public Benefit

In planning and organising our activities for the year, we kept in mind the Charity Commission's guidelines for public benefit. Our focus remains to provide low cost or free recreational, healthy and educational activities for our community.

We offer low cost hiring space to all of our residents, volunteers and to local charities, whilst at the same time, ensuring the future financial sustainability of the Community Centre.

3. Financial information

Income

Income is from room hire, events and projects. Restricted funding for the year was from income from the Thursday Friendship club and Locality budget funding.

4. Reserves Policy

The Charity holds reserves so that it can maintain services to its beneficiaries during periods of economic uncertainty and unforeseen expenditure. It is custom and practice for the Charity to ensure a surplus from its operating activities to fund future improvements and renovations to the community centre to ensure that the Charity has a robust financial future.

The Reserves Policy for the Charity should be equal to at least 6 months of the general charitable expenditure. This would continue to provide the Charity with working capital should a serious threat to the economy affect the Charity's income flow.

Old Heath Community Centre requires an adequate level of reserves to:

1. Meet all legal, financial, health and safety requirements and obligations of the Association.
2. Enable the centre to implement its short and long term objectives and outcomes.
3. To cover annual inflationary costs, salary increments and pensions.

OLD HEATH COMMUNITY CENTRE

TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 30 APRIL 2022

Meet the Charities Commission recommended good practice of having a minimum of 3 months and a maximum of 3 years running costs as financial reserves.

5. Plans for Future Periods

Our plans going forward are to:

- Maintain good standards in the Community Centre
- Investigate new options for correcting the acoustics in the building.
- Boost bookings in the hall with fresh advertising and use of social media.

6. Risk Management

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to manage those risks. These risks include:

- a) Operational Risk
- b) Financial Risk
- c) Governance Risk
- d) External factors such as public opinion or relationship with funders
- e) Compliance with law or regulation

Declaration

I declare, in my capacity of charity trustee, that:
- the trustees have approved the report above; and
- have authorised me to sign it on their behalf.



Father Richard Tillbrook
Chairman

3rd November 2022

OLD HEATH COMMUNITY CENTRE

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 30 APRIL 2022

I report on the accounts of Old Heath Community Centre Ltd for the year ended 30 April 2022 which are set out on pages seven to nine.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex



Date

3rd November 22

OLD HEATH COMMUNITY CENTRE

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 APRIL 2022

	Unrestricted Fund £	Restricted Fund £	2022 Total £	2021 Total £
Receipts				
Hall hire	13,336	-	13,336	5,819
Grants received	751	3,772	4,523	22,914
Friendship Club funds	315	-	315	-
Bank interest	1	-	1	4
Total receipts	14,403	3,772	18,175	28,737
Payments				
Fixtures & fittings	-	3,164	3,164	2,412
Management Fees	3,573	-	3,573	1,350
Repairs and maintenance	5,672	-	5,672	62
Licences	459	-	459	-
Cleaning	2,202	-	2,202	1,708
Insurance	1,448	-	1,448	354
Legal and professional	734	-	734	228
Publicity	-	-	-	580
Electricity	3,244	-	3,244	2,200
Rates/water	1,224	-	1,224	465
Miscellaneous	82	-	82	180
Caretaker	2,516	-	2,516	1,970
Total payments	21,154	3,164	24,318	11,509
Net of receipts/(payments)	(6,751)	608	(6,143)	17,228
 Cash funds as at 1 May 2021	 87,505	 -	 87,505	 70,277
Cash funds as at 30 April 2022	80,754	608	81,362	87,505

Notes on page 8 form part of these accounts

OLD HEATH COMMUNITY CENTRE

STATEMENT OF ASSETS AND LIABILITIES AS AT 30 APRIL 2022

	2022 £	2021 £
<u>Monetary assets</u>		
Cash at bank and in hand:	81,362	87,505
Total monetary assets	81,362	87,505
<u>Represented by funds</u>		
General fund	80,754	87,505
Restricted fund	608	-
Total funds	81,362	87,505
<u>Non monetary assets and liabilities</u>		
Debtors due within one year	2,324	1,982
Creditors due within one year:		
Professional fees	211	160
	211	160

These accounts were approved by the trustees and signed on their behalf by :

Signed: 

Date: 3rd November 2022

Father Richard Tillbrook

OLD HEATH COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 APRIL 2022

1. The financial statements have been prepared in accordance with Accounting and Reporting by Charities on a receipts and payments basis: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.
2. No remuneration was paid to any Trustee, or any person known to be connected with them.
3. Due to the coronavirus pandemic, the centre received a £20,622 grant from Colchester Borough Council and £2,291 as part of the Coronavirus Job Retention Scheme for furloughed staff in the financial year to 30 April 2021.

4. There were two restricted funds in the year.	Total
	£
Essex County Council Locality Budget	3,000
Essex County Council Section 106	772

There were no restricted funds in the previous financial year to 30 April 2021.

5. In the financial year, the charity had nil (2021: nil) employees during the period.
6. **Going Concern**
These accounts have been prepared on a going concern basis, and the reserves are deemed to be sufficient to continue operating.