

# **OLD HEATH COMMUNITY CENTRE**

Charity registration number 1135547

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 APRIL 2021**

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## **OLD HEATH COMMUNITY CENTRE**

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## **OLD HEATH COMMUNITY CENTRE**

### **TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 30 APRIL 2021**

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The trustees are pleased to present their report together with the accounts of the charity for the year ended 30th April 2021.

#### **Legal and Administrative information**

##### **Governing document**

Constitution of the OLD HEATH COMMUNITY CENTRE adopted on 1<sup>st</sup> February 2010.

##### **Objects of the Charity**

The objects of the Charity are:

PROMOTE THE BENEFIT OF THE INHABITANTS OF OLD HEATH, COLCHESTER, ESSEX AND OTHERS IN THE IMMEDIATE NEIGHBOURHOOD. (HEREINAFTER CALLED THE AREA OF BENEFIT) WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION AND BY SUPPORTING OTHER COMMUNITY GROUPS WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;  
(B) TO MAINTAIN AND MANAGE THE ESTABLISHMENT OF THE COMMUNITY CENTRE IN FURTHERANCE OF THESE OBJECTS

##### **Specific investment powers**

In furtherance of the said objects, but not otherwise, the charity shall have power to invest money not immediately required for its objects in or upon such investments, securities or property as the charity may think fit, subject nevertheless to such conditions (if any) as may for the time being be imposed by law.

## **OLD HEATH COMMUNITY CENTRE**

### **TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 30 APRIL 2021**

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#### **Registered Office**

Old Heath Community Centre, D'Arcy Road, Colchester, C02 8BB

Contact Office: Father Richard Tillbrook, The Vicarage, 13 Abbots Road, Colchester, C02 8BE

**Charity number**  
1135547

#### **Professional advisers**

##### **Bankers:**

HSBC. North Station Road, Colchester

##### **Accountancy services:**

Community360, Winsley's House, High Street, Colchester.

##### **Independent examiner:**

Community360, Winsley's House, High Street, Colchester.

#### **Trustees and Governance**

The Trustees during the year were as follows:

Fr. Richard Tillbrook

Mary Blandon

Justin Knight

#### **Name of person entitled to appoint any charity trustee:**

All trustees

#### **Trustee selection method**

Recommendation

Interview

Discuss & vote

Statement & declaration

Induction

#### **Chairs Report**

##### **1. Chairs Report**

Our hall was officially opened in 2007 by the Bishop of Colchester. It has been in constant use ever since.

In Old Heath the key community facilities are the Church, the School and our two halls (Church Hall in Abbot's Road and Community Hall in D'Arcy Road).

## **OLD HEATH COMMUNITY CENTRE**

### **TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 30 APRIL 2021**

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We have had a full electrical inspection and Fire Inspection. The hall has been prepared to be 'Covid' safe and the hall has received deep cleans and more regular weekly cleaning. We have full Covid Risk Assessments in place.

As always, we endeavour to keep it available on Saturday evenings and Sunday afternoons for local people to use it for parties and celebrations once restrictions have passed.

The hall is protected by an alarm system and a Fire Alarm system both of which are regularly checked and serviced. Maintenance of a general nature is carried out by our Care taker and cleaning etc takes place once or twice a week. Toilet, heating and kitchen facilities are in good order.

Regular activities have include:-

A community Church Meeting on Friday and Sunday. Exercise classes, Dance Groups, Martial Arts and Friendship Clubs (which have been unable to run this financial year due to restrictions).

The Hall is Managed by Trustees and administered by the Community Halls in Partnership. All income from the use of the hall is used for the maintenance of the hall and for charitable community projects.

As can be seen from the accounts, like everyone else we have seen very little activity in our Community Hall this past year. We have been supported by grants and some hiring has continued. Despite the worries of the year we have maintained a good financial base. The hall kitchen has been updated and redecorated and the main hall has been painted.

We anticipate a restoration of hiring in the coming months and look forward to a better year ahead.

We are content that the hall is an essential facility of great benefit to the community.

Father Richard Tillbrook,  
Chairman of Trustees.

## **OLD HEATH COMMUNITY CENTRE**

### **TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 30 APRIL 2021**

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#### **2. Activities and Achievements**

##### **Public Benefit**

In planning and organising our activities for the year, we kept in mind the Charity Commission's guidelines for public benefit. Our focus remains to provide low cost or free recreational, healthy and educational activities for our community. This included: theme park trip, tea dance and older people's outings  
Our weekly over 50's friendship club is extremely popular.

We offer low cost hiring space to all of our residents, volunteers and to local charities, whilst at the same time, ensuring the future financial sustainability of the Community Centre.

#### **3. Financial information**

##### **Income**

Income is from room hire, events and projects. Restricted funding for the year was from income from the Thursday Friendship Club.

#### **4. Reserves Policy**

The Charity holds reserves so that it can maintain services to its beneficiaries during periods of economic uncertainty and unforeseen expenditure. It is custom and practice for the Charity to ensure a surplus from its operating activities to fund future improvements and renovations to the community centre to ensure that the Charity has a robust financial future.

The Reserves Policy for the Charity should be equal to at least 6 months of the general charitable expenditure. This would continue to provide the Charity with working capital should a serious threat to the economy affect the Charity's income flow.

Old Heath Community Centre requires an adequate level of reserves to:

1. Meet all legal, financial, health and safety requirements and obligations of the Association.

## **OLD HEATH COMMUNITY CENTRE**

### **TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 30 APRIL 2021**

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Meet the Charities Commission recommended good practice of having a minimum of 3 months and a maximum of 3 years running costs as financial reserves.

#### **5. Plans for Future Periods**

Our plans going forward are to:

- Re-launch of the Over 50's club. The club was at full capacity before COVID so we will be concentrating on the return of this successful venture.
- Investigate new options for correcting the acoustics in the building.
- Recover from the impact of Covid-19.

#### **6. Risk Management**

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to manage those risks. These risks include:

- a) Operational Risk
- b) Financial Risk
- c) Governance Risk
- d) External factors such as public opinion or relationship with funders
- e) Compliance with law or regulation

#### **Declaration**

I declare, in my capacity of charity trustee, that:

- the trustees have approved the report above; and
- have authorised me to sign it on their behalf.

## OLD HEATH COMMUNITY CENTRE

### RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 APRIL 2021

	Unrestricted Fund £	2021 Total £	2020 Total £
<b>Receipts</b>			
Hall hire	5,819	5,819	20,482
Grants received	22,914	22,914	10,355
Friendship Club funds	-	-	580
Bank interest	4	4	17
<b>Total receipts</b>	<b>28,737</b>	<b>28,737</b>	<b>31,433</b>
<b>Payments</b>			
Fixtures & fittings	2,412	2,412	306
Management Fees	1,350	1,350	-
Repairs and maintenance	62	62	548
Licences	-	-	230
Cleaning	1,708	1,708	960
Friendship Club	-	-	1,447
Insurance	354	354	1,521
Legal and professional	228	228	3,718
Publicity	580	580	1,405
Electricity	2,200	2,200	2,117
Rates/water	465	465	1,563
Miscellaneous	180	180	-
Caretaker	1,970	1,970	2,687
<b>Total payments</b>	<b>11,509</b>	<b>11,509</b>	<b>16,503</b>
<b>Net of receipts/(payments)</b>	<b>17,228</b>	<b>17,228</b>	<b>14,930</b>
<b>Transfer between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds as at 1 May 2020</b>	<b>70,277</b>	<b>70,277</b>	<b>55,347</b>
<b>Cash funds as at 30 April 2021</b>	<b>87,505</b>	<b>87,505</b>	<b>70,277</b>

Notes on page 8 form part of these accounts



# OLD HEATH COMMUNITY CENTRE

## STATEMENT OF ASSETS AND LIABILITIES AS AT 30 APRIL 2021

	2021 £	2020 £
<b><u>Monetary assets</u></b>		
Cash at bank and in hand:	87,505	70,277
<b>Total monetary assets</b>	<b>87,505</b>	<b>70,277</b>
<b><u>Represented by funds</u></b>		
General fund	87,505	70,277
<b>Total funds</b>	<b>87,505</b>	<b>70,277</b>
<b><u>Non monetary assets and liabilities</u></b>		
Debtors due within one year	1,982	2,850
Creditors due within one year:		
Professional fees	160	160
	<b>160</b>	<b>160</b>

These accounts were approved by the trustees and signed on their behalf by :

Signed: 

Date: 26/10/21

## **OLD HEATH COMMUNITY CENTRE**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 APRIL 2021**

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1. The financial statements have been prepared in accordance with Accounting and Reporting by Charities on a receipts and payments basis: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.
2. No remuneration was paid to any Trustee, or any person known to be connected with them.
3. Due to the coronavirus pandemic, the centre received a £20,622 grant from Colchester Borough Council and £2,291 as part of the Coronavirus Job Retention Scheme for furloughed staff.
4. There were no restricted funds during the year.

# OLD HEATH COMMUNITY CENTRE

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 30 APRIL 2021

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I report on the accounts of Old Heath Community Centre for the year ended 30 April 2021 which are set out on pages six to eight.

### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:  
Community360, Winsley's House  
High Street, Colchester, Essex

Date

05/11/2021

