

Registered Company number: 06560853 (England and Wales)
Charity Registration Number: 1135522

Kingston Race and Equalities Council
(A Company limited by guarantee)

Report of the Trustees and Unaudited Financial Statements
for the year ended 31 March 2024

Kingston Race and Equalities Council

Company limited by guarantee

Company number: 06560853

Charity Registration Number: 1135522

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Kingston Race and Equalities Council
(A Company limited by guarantee)

**Reference and Administrative details
for the year ended 31 March 2024**

TRUSTEES

Javed Rafiq (Chair)
John Farmer (Vice-Chair)
David Skelton (Treasurer)
Prabha Shetty
Heather Buchanan
Dr Victor Olisa
Fleur Standring
Prof Evanthia Lyons
Andrew Bessant
Kanagasabai Ilankovan
Macille To
Ben Rowe

REGISTERED OFFICE

Neville House
55 Eden Street
Kingston Upon Thames
KT1 1BW

REGISTERED COMPANY NUMBER

06560853 (England and Wales)

REGISTERED CHARITY NUMBER

1135522

INDEPENDENT EXAMINER

Masood Shahid ACA FCCA
Chartered Accountant
Falcon House
257 Burlington Road,
New Malden
KT3 4NE

BANKERS

Metro Bank
64-66 Clarence Street
Kingston
London KT1 1NP

Virgin Money

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Report of the Trustees Year Ended 31 March 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

KREC Objectives and activities

To work towards the elimination of racial discrimination and associated inequalities

To promote equality of opportunity and good relations between persons of different racial groups.

To address the Human Rights and needs of all communities

In order to achieve these aims KREC carries out the following main areas of work in furtherance of its public benefit duties:

- Undertakes case work specific to race and associated inequalities;
- Supports local stakeholders in developing and monitoring equality policies;
- Raising public awareness through educational and cultural events;
- Helps to develop and support local ethnic community organisations.

During the year KREC has held one General Council meeting, an Annual General Meeting and a number of consultations and has publicised its activities as widely as possible through conference participation, on its own web site and in the media.

The Trustees consider that the activities undertaken, offered at no or minimal cost, provide benefit to the public and confirm that in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission and have complied with their duties under Section 17 of the Charities Act 2011.

Achievements and performance

In addition to providing a comprehensive casework service to our clients within the region, a number of events and projects have been undertaken. During the year KREC:

- has undertaken a total of 349 cases and enquiries which are at various stages of development;
- worked with Kingston Safer Neighbourhood Board, Met Police SW BCU/Kingston Police, South Thames College Group/Kingston College, Kingston University and several Secondary Schools including Tolworth Girls, Southborough High School, Coombe Girls and Coombe Boys Schools, Richard Challoner School, Holy Cross School and the Kingston Academy to raise awareness on Hate Crime, knife and violent crime among young people; a Member of the Tolworth Girls School and Southborough High School Governors Board
- seen by RBK and the Voluntary and Community Sector as the local Strategic Partner Lead for Black, Asian and Minoritised Communities and Refugees in Kingston and continued to work as a member of the Kingston Partnership Board, the Inclusive Kingston Borough Alliance, the Kingston Hospital's Equalities Diversity and Inclusion Committee and the South West London NHS ICB Inequalities Board;
- continues to be a Champion for Safeguarding Children's and Adult's issues within the Black, Asian and Minoritised Communities, Faith and Refugee communities; support the Kingston Faith and Belief Forum
- collaborated with the Royal Borough of Kingston to promote the Black Lives Matter campaign; maintained the Black Asian Minoritised and Refugee (BAMER) Voice to give these communities a forum to campaign
- worked with RBK on Black History Month, Lesbian Gay Bisexual and Transgender History Month and International Day of Disabled People's and Holocaust Memorial Day events;
- on a renewed and extended funding contract to March 2026 as a strategic organisation to deliver agreed outcomes with the Royal Borough of Kingston; has provided performance monitoring and evaluation reports to our funders.
- preparation for and successful delivery of Kingston Carnival/Small Festival 2024 with an increase in audience participation;
- working with the Home Office and the Ministry of Justice through the Crown Prosecution Service (CPS) for grant funding for a Race Hate Crime project and seeking funding for a National Race Equality Alliance project
- A fuller account of KREC's activities and opening hours can be found on the KREC website:
www.kingstonrec.org.

Kingston Race and Equalities Council

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Report of the Trustees Year Ended 31 March 2024

IMPORTANT EVENTS DURING 2023/24

The annual Kingston Carnival was held again in 2023.

The annual Bike Across Cultures 2023 organised in Partnership with MultiCultural Richmond at Richmond Park Kingston Gate was positively supported by attendees and other Agencies such as RBK and SW BCU Police.

KREC Chief Executive John Azah continues to be a member of the Home Office and the Ministry of Justice and Crown Prosecution Service Hate Crime Independent Advisory Group which advises the Government, National Police Chiefs Council and Association of Police and Crime Commissioners on Hate Crime.

KREC Chief Executive John Azah continues to be an Adviser to the Home Office and the Metropolitan Police Service Outreach Team in discussions with the Home Office on trust and confidence issues and the recruitment retention and progression of Black and Minoritised people into the Metropolitan Police Service.

KREC Chief Executive John Azah continues to be a member of the Metropolitan Police Service Race Independent Advisory Group and to advise Police on how to engage Black Asian and Minoritised communities and provide a community perspective on crimes.

KREC Chief Executive John Azah continues to be a member of the London Race Action Plan Board of the Metropolitan Police Service.

KREC Chief Executive John Azah continues to be a member of the National Police Chiefs Council Race Religion and Belief Strategic Group.

KREC Chief Executive John Azah continues to be a member of the Kingston Safer Neighbourhood Board (KSNB). This Board holds local Police Officers to account and pursues local Policing priorities.

KREC Chief Executive John Azah continues as a Governor of the South Thames College Group/Kingston College

KREC continues to collaborate with the Royal Borough of Kingston and support Kingston Black Network events on Let's Talk About Race Equality. KREC works with RBK to promote Kingston Black Network and fly the BLM Flag on the Guildhall.

KREC collaborated with the Crown Prosecution Service, Kingston Police and eight Secondary Schools to hold a Five-a-Side Football Tournament to raise awareness on Race Equality as part of Race Equality Week 2023 and Hate Crimes as part of National Hate Crime Awareness Week 2023.

Black History Month 2023 activities and events held in selected Secondary Schools; Community Outreach talks given in the Kingston Academy School

Financial review

FINANCIAL RESULTS FOR THE YEAR

The results for the year are as shown in the Accounts. During the year grant funding was received from the Royal Borough of Kingston upon Thames. KREC also received the South West London NHS Integrated Care Board as part of a partnership to develop an anti-racist health and care system. This work started in 2023/24 however, it has proved difficult to recruit appropriately skilled staff and the project will now complete in 2024/25. KREC has also been generously supported by donations.

As reported in the 2022/23 accounts, whilst KREC delivered a successful Kingston Carnival in September 2022, it reported a significant loss of around £18,000 arising from the event. At the time of preparing the accounts it was unclear whether a financial commitment of up to £20,000 made by RBK before the Carnival could be honoured. We are pleased to report that following further discussions with the Council this payment was received during 2023/24.

Overall KREC made a surplus from its unrestricted activities of **£17,233** in 2023/24 although as described above this reflects the receipt of the additional financial support for the 2022 Kingston Carnival and offsets the reported deficit of £18,535 from 2022/23.

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Report of the Trustees Year Ended 31 March 2024

RESERVES POLICY

The aim of the Trustees is to ensure that KREC holds adequate reserves for working capital purposes and has sufficient funds should it be forced to create redundancies. Overall, this is now estimated to be the equivalent of some £40,000. As at 31 March 2024, unrestricted reserves had increased to £47,175, and is considered adequate for these purposes.

Structure, governance and management

CONSTITUTION

The Kingston Race and Equalities Council (KREC) was incorporated on 9 April 2008 as a company limited by guarantee with its governing document being its Memorandum and Articles.

INDUCTION AND TRAINING OF TRUSTEES

All Trustees of the Limited Company (KREC) are also Trustees of the Charity Kingston Race and Equalities Council. The Council has a programme of training and induction for Trustees. A major feature of keeping Trustees up to date with the work of KREC is covered by regular updates against the work programme and the RBK Performance Monitoring Report.

ORGANISATION STRUCTURE OF KREC AND DECISION MAKING PROCESS

The operational responsibilities of KREC are delegated to the Chief Executive Officer who in turn delegates various duties to staff. As of 31st March 2024, KREC directly employed one member of staff based at its offices in Kingston, Surrey, with one vacancy unfilled at the time.

Chief Executive Officer: John Azah

Office Manager: Vacant

RISKS AND INTERNAL CONTROL

The Trustees have overall responsibility for ensuring that KREC has appropriate systems of control, both financial and operational. These systems are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. During the year, the Trustees continued to review the major financial and operational risks facing KREC and continue to monitor on a regular basis the implementation of any changes necessary to ensure that, as far as is reasonable, controls are in place to protect KREC, its members, its staff, the general public and other stakeholders.

STRATEGIC DEVELOPMENT

In order to meet these objectives KREC operates within a business plan and a strategic framework, which was approved in 2021 and reviewed in 2023 by the Trustees. The five areas covered by the business plan are Policy Development and Implementation, Casework and Support for Victims of Hate Crime and discrimination, Community Development, Engagement and Cohesion, Public Education and Awareness raising and Capacity Building, Consultancy, Training, Research and Development. To achieve these aims KREC engages with a wide range of stakeholders, promotes good management and good governance and supports KREC members.

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Report of the Trustees Year Ended 31 March 2024

Statement as to disclosure of information to Independent Examiner

In so far as the Trustees are aware:

- there is no relevant audit information of which the company's Independent Examiner is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Independent Examiner is aware of that information.

Statement of Trustees' responsibilities


The Trustees are responsible for preparing the report and accounts in accordance with applicable law and regulations. Company law requires the Trustees to prepare accounts for each financial year. Under that law the Trustees have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board


J Rafiq
Trustee


D Skelton
Trustee

Kingston Race and Equalities Council

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REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF KINGSTON RACE AND EQUALITIES COUNCIL

I report on the accounts of the charity for the year ended 31st March 2024, which are set out on pages 9 - 15

Respective responsibilities of trustees and examiner

The trustees (who are also directors of Kingston Race and Equalities Council for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the 2011 Act and follow procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. The examination includes a review of the account records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report so limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Masood Shahid ACA FCCA
KAMP Chartered Accountants
Falcon House
257 Burlington Road
New Malden
KT3 4NE

Date:

Kingston Race and Equalities Council

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Statement of financial activities for the year ended 31 March 2024

	Notes	2023/24 Total £ Restricted	2023/24 Total £ Unrestricted	2023/24 Total £	2022/23 Total £
Income from					
Donations		-	20	20	1,000
Charitable activities	2	35,000	49,237	84,237	69,952
Other activities	3	-	50,426	50,426	15,770
Bank interest receivable	4	-	44	44	44
Total incoming resources		35,000	99,727	134,727	86,766
Expenditure on:					
Charitable activities	5	16,586	42,775	59,361	46,620
Other Activities	6	-	39,719	39,719	33,823
Total resources expended		16,586	82,494	99,080	80,443
Gross incoming / (outgoing resources)		18,414	17,233	35,647	(8,678)
Total funds brought forward		40,196	29,942	70,138	63,815
Total funds carried forward		58,610	47,175	105,785	70,138

The notes on pages 11 to 14 form an integral part of these financial statements.

Kingston Race and Equalities Council

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Balance sheet as at 31 March 2024

	Notes	£	2024 £	£	2023 £
Current assets					
Debtors	11	-		3,500	
Cash at bank and in hand		<u>143,583</u>		<u>78,581</u>	
		143,583		82,081	
Creditors: amounts falling due within one year	12	<u>37,798</u>		<u>11,943</u>	
Net Current Assets			<u>105,785</u>		<u>70,138</u>
Net Assets			<u>105,785</u>		<u>70,138</u>
Funds					
Unrestricted funds					
General Fund	13		40,701		23,468
Publication Fund	13		6,474		6,474
Restricted funds	14		<u>58,610</u>		<u>40,196</u>
Total funds			<u>105,785</u>		<u>70,138</u>

For the year ended 31 March 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on 23 December 2024 and signed on its behalf by


J Rafiq
Trustee


D Skelton
Trustee

The notes on pages 11 to 14 form an integral part of these financial statements.

Kingston Race and Equalities Council

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Notes to financial statements for the year ended 31 March 2024

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small charitable company.

Kingston Race and Equalities Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the company is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the company are recognised when the company becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the company where this can be quantified. The value of services provided by volunteers has not been included. Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable. Income from investments is included in the year in which it is receivable.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Equipment costs are considered to be minimal and therefore are charged to the year in which they are purchased.

1.4. Leasing

Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

1.5. Defined contribution pension scheme

Payments were made to the defined contribution pension scheme of ~~one~~ member of staff during the year (one in 2022/23).

1.6 Going Concern

After making enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

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Notes to financial statements for the year ended 31 March 2024

2. Income from Charitable Activities	2023/24	2023/24	2023/24	2022/23
	Total	Total	Total	Total
	£	£	£	£
	Restricted	Unrestricted		
Grant from R B Kingston	-	39,000	39,000	39,000
Other grants	35,000	-	35,000	30,000
Other charitable income		10,237	10,237	952
	<u>35,000</u>	<u>49,237</u>	<u>84,237</u>	<u>69,952</u>

3. Income from Other Activities	2023/24	2023/24	2023/24	2022/23
	Total	Total	Total	Total
	£	£	£	£
	Restricted	Unrestricted		
Income from publications (e.g. calendar)	-	-	-	-
Miscellaneous income	-	-	-	-
Carnival	-	50,426	50,426	15,770
	<u>-</u>	<u>50,426</u>	<u>50,426</u>	<u>15,770</u>

4. Bank interest receivable	2023/24	2023/24	2023/24	2022/23
	Total	Total	Total	Total
	£	£	£	£
	Restricted	Unrestricted		
Deposit account interest	-	44	44	44
	<u>-</u>	<u>44</u>	<u>44</u>	<u>44</u>

5. Expenditure on Charitable Activities	Notes	2023/24	2023/24	2023/24	2022/23
		Total	Total	Total	Total
		£	£	£	£
		Restricted	Unrestricted		
Staff Costs	7	11,446	28,389	39,835	38,203
Project workers		-	-	-	-
Accommodation Costs		1,500	6,000	7,500	7,500
Travelling and Subsistence expenses		-	-	-	(4,500)
Governance costs		-	720	720	660
Legal and professional fees		88	770	858	806
Communication and IT		552	2,896	3,448	2,906
Other office expenses		-	1,762	1,762	45
Miscellaneous		3,000	2,238	5,238	1,000
Bank charges		-	-	-	-
Total resources expended		<u>16,586</u>	<u>42,775</u>	<u>59,361</u>	<u>46,620</u>

Kingston Race and Equalities Council

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Notes to financial statements for the year ended 31 March 2024

6. Expenditure on Other Activities	2023/24 Total Restricted £	2023/24 Total Unrestricted £	2023/24 Total £	2022/23 Total £
Calendar – Production costs	-	-	-	-
Kingston Carnival	-	39,602	39,602	33,753
Bike Across Cultures	-	117	117	70
Total resources expended	-	39,719	39,719	33,823

7. Employees	Notes	2023/24 Total £	2022/23 Total £
Wages, salaries and NI		38,632	34,298
Pension costs	8	3,905	3,905
		42,537	38,203

8. Pension Scheme and Contingent Liability

Kingston Race and Equalities Council participates in The Pensions Trust's Growth Plan, a multi-employer scheme where the share of the assets and liabilities applicable to each employer is not identifiable in respect of defined benefit schemes. Kingston Race and Equalities Council's contributions made to the Plan in the year were £3,905 (2022/23 £3,905) on a defined contribution basis only.

9. Trustees Expenses

Trustees: No Trustees received any payments for services or for expenses during the year (2022/23: nil).

10. Related Party Transactions

Related Party Transactions: Related party transactions were £747 covering catering for several events in 2023/24, (2022/23: £50).

11. Debtors	2023/24 Total £	2022/23 Total £
Debtors	0	3,500
	0	3,500

12. Creditors

	2023/24 Total £	2022/23 Total £
Accruals	37,789	11,943
	37,789	11,943

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Notes to financial statements for the year ended 31 March 2024

13. Unrestricted funds	At April 2023	Transfer 2023/24	Incoming resources	Outgoing resources	At March 2024
General Fund	41,451	-	49,301	(42,775)	47,977
Publications Fund	6,474	-			6,474
Kingston Carnival	(17,983)		50,426	(39,719)	(7,726)
	<u>29,942</u>	<u>-</u>	<u>99,727</u>	<u>(82,494)</u>	<u>47,175</u>

Purposes of unrestricted funds

The General Fund is established to further the objectives of the Company and provide funding to cover the management and administration costs should income be insufficient.

The Publications fund is a designated reserve to support the funding of the printing and distribution of a multi-faith calendar of festivals and important dates.

A designated fund for the running of Kingston Carnival has been established. Over the past two years, KREC has incurred a deficit of £7,726 in the running of Kingston Carnival and it will aim to deliver the Carnival in a cost neutral way over the longer term.

14. Restricted funds	At April 2023	Transfer 2023/24	Incoming resources	Outgoing resources	At March 2024
MHCLG Grant	7,726	-	-	-	7,726
MOPAC Grant	7,612	-	-	-	7,612
violence reduction					
MOPAC Community	24,858	-	-	(12,940)	11,917
engagement grant					
NHS SW London			35,000	(3,645)	31,355
grant					
	<u>40,196</u>	<u>-</u>	<u>35,000</u>	<u>(16,585)</u>	<u>58,610</u>

Purposes of restricted funds

The grant from the Ministry of Housing, Communities and Local Government was for a project being delivered during 2019/20 and 2020/21. The remaining amount of outstanding grant is shown as a restricted fund.

A grant from MOPAC was received in 2020/21 for the delivery of a violence reduction projects, funds unspent at the end of 2020/21 are shown as a restricted funding line.

A grant of £30,000 was received from MOPAC in 2022/23 to deliver a 12 month community engagement project from October 2022 and subsequently extended to March 2024. Funds currently unspent are shown as a restricted funding line.

A grant of £70,000 was received from the South West London NHS Integrated Care Board for a two year project that will conclude in 2023/24. Half of the income has been attributed to 2024/25. The amount unspent so far against this grant has also been placed in restricted reserves.