

# Trustees' Annual Report for the period

Period start date

Period end date

From

To

1 September 2021

31 August 2022

## Section A

## Reference and administration details

Charity name

Tiverton and Wellington Methodist Circuit

Other names charity is known by

Registered charity number (if any)

1135514

Charity's principal address

Tiverton United Church

St. Peter St

Tiverton

Postcode

EX16 6NU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev P Booth	Chair	Until July 2022	
2	Clive Williams	Treasurer		
3	Sandra Richardson	Circuit Steward		
4	Kath Cooper	Circuit Steward		
5	Hazel Parsons	Circuit Steward		
6	Joyce Blackwell	Circuit Safeguarding		
7	Eric Richardson	Property Secretary		
8	Rev Z Hendzel			
9	Janet Connolly			
10	Catherine Stirzaker			
11	Terry Stirzaker			
12	Doreen Chilcott			
13	Gillian Atkinson			
14	Anthony Butler			
15	Keith Chapple			
17	Peter Clist		Until August 2022	
18	Sue Sutton			
19	Rowena Marrow			
20	Hilary Wright			
21	Lynda Rolle			
22	Margaret Anderson			
23	Prue Chard			
24	Pat Johnson			
25	Janet Hutchings			
26	Anne Browse			
27	Ken Browse			

28	John Lepper			
29	Joan Greet			
30	Margaret Dummett			
31	Glenys Smith			
32	Maureen Roberts			
33	Margaret Dinnage			
34	Cheryl Arthur			
35	Sarah Dummett			
36	Dawn Nadim			
37	Jane Varley			
38	Sandra Spalding			
39	Judy Bolton			
40	Michael Phillips			

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Independent Examiner	Mr J Anderson	

**Name of chief executive or names of senior staff members (Optional Information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document	Deed Of Union (1932) and Methodist Church Act (1976) Act of Parliament.
How the charity is constituted	All ministers in Circuit, Secretary of the meeting, persons as appointed by the meeting as will suit the proper running of the Circuit, one church Steward and the church Treasurer from each church. Also proposed one further representative from churches with a membership under 30, a further two reps from church with a membership 30-100, a further one rep from churches with a membership of over 100.
Trustee selection methods	Appointed by local churches and existing trustees following the constitution as above. Ministers are automatically trustees. Supernumeraries have to indicate if they wish to stand

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Tiverton and Wellington Circuit encompasses 9 Churches; Culm Valley Methodist Church, Dunkeswell Methodist Church, Halberton Methodist Church, Sampford Peverell Methodist Church, Tiverton United Church, Milverton Methodist Church, Petton Methodist Church, Upham Methodist Church, and Wellington Methodist Church.

They are all part of the Plymouth and Exeter District and accountable to the Methodist Conference.

All risks are considered by the Circuit Leadership Team. Where necessary professional advice is taken as required. The Circuit has its own Treasurer and accounting process, as does each individual Church. The Circuit also has regular meetings of all trustees, these are minuted and at each meeting financial, property, and mission are discussed.

The Circuit has a named Safeguarding Officer; each church has adopted a Safeguarding Policy and has a named person for Safeguarding. CRB checks are undertaken and a Safeguarding Foundation Course is completed by in house training across all churches; this is an ongoing process. All required members have attended the Foundation Course.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Circuit produces a quarterly preaching plan to ensure regular acts of Worship take place at each of the 9 Methodist Churches. These are open to all people, all ages, without charge.

We confirm the trustees have had regard to the Charity Commission's Guidance on public benefit, policy on grant making; policy programme related investment; contribution made by volunteers.

Each Church has its own programme of worship. Within the Circuit Churches undertake many outreach Initiatives these include Brunch and Lunch Activities, Charity Fund Raising Events (Action for Children, Overseas Mission, Operation Christmas Child, Methodist Women In Britain, Mission in Britain, Christian Aid), Messy Church, Soup Lunches, Shoppers Lunch, craft nights, Prospects Group and Fairtrade Cafes. In addition youth work is undertaken at Sunday School, youth clubs, toddler groups and a pre-school.

Our commitment is to work with the Community to help reduce isolation, include all people from all strands of society as well as sharing the Love of God.

We employ 1 Outreach Community Worker, funded by rental on Manse property in Tiverton and from grants received from the Plymouth and Exeter Methodist District. The role is subject to funding and is on a fixed term for three years.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

A ) Circuit policy – the Circuit Leadership team regularly review the circuits use of its resources, in order to focus them to the areas where they will have the greatest effect.

B) The Churches continue to re-evaluate their achievements and look at different ways of working within the community, for the community. The new initiatives which have been started continue to grow and be modified to build on their achievements

D) Mapping a Way Forward –we continue to be part of conversations with adjacent Circuits and share resources where it is practical to do so. This helps us to match available human and financial resources, whilst delivering a more effective service.

## Section E Financial review

Brief statement of the charity's policy on reserves

We aim to retain balances equating to six months expenditure.

Details of any funds materially in deficit

None known

### Further financial review details (Optional Information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

£98,467 received from monthly payments by 9 churches that form Tiverton & Wellington Circuit. Almost all this money was donated by church members through their weekly offerings to the various churches. A further £10,478 from manse rental income plus £6,000 grant contribution from the local Methodist District were received specifically to fund the cost of employing two part time Outreach workers.

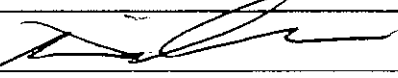
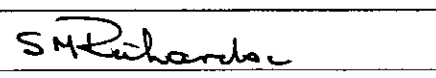
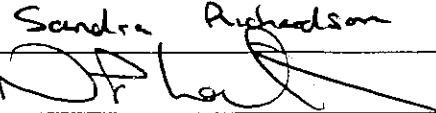
This year, approx. £87,850 was used to employ two full time Ministers and one part time Administrator who oversee worship and other activities throughout the circuit.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Clive Williams	Sandra Richardson
Position (eg Secretary, Chair, etc)	Superintendent Minister CHAIR	
Date	22/03/23	

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Tiverton & Wellington	Circuit
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**FOR THE YEAR ENDED  
31 AUGUST 2022**

Plymouth & Exeter	District	Circuit no	<del>26</del> 26/14
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Registered Charity - Charity Registration number

1135514
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If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Rev. Paul Booth	
Rev. Zdzislaw Hendzel	

Circuit Stewards:

Hazel	Parsons
Sandra	Richardson
Kath	Cooper

Treasurer:

Clive Williams
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SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Assessment/Share		98,467		98,467	96,444
a3	Capital receipts				0	0
a4	Bank and CFB interest and Investment income		332	309	641	470
a5	Grants		6,000		6,000	6,500
a6	Other receipts		22,754		22,754	21,160
a7	<b>TOTAL RECEIPTS</b>		<b>127,553</b>	<b>309</b>	<b>127,862 (a8)</b>	<b>124,574</b>

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
b1	PAYMENTS					
b2	Stipends, salaries, NIC, Pension and travel costs		92,403		92,403	96,612
b3	Manse Costs		18,112		18,112	9,344
b4	Administration etc		3,674		3,674	4,973
b5	District Assessment		24,976		24,976	25,144
b6	Grants & donations				0	0
b7	Contrib to District			1,876	1,876	2,182
b8	Other payments		10,682	10,000	20,682	14,895
b9	<b>TOTAL PAYMENTS</b>		<b>149,847</b>	<b>11,876</b>	<b>161,723 (b9)</b>	<b>153,150</b>

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(22,294)	(11,567)	0	(33,861)	(28,576)
c2	Total funds brought forward from last year		44,454	63,850		108,304 (c6)	136,880
c3	Sub total	(c1+c2)	22,160	52,283	0	74,443	108,304
c4	Transfers and adjustments					0 (c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	22,160	52,283	0	74,443 (c8)	108,304 (c6)

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>						
d	(these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations				442	
d3	Offerings/Gifts - passed to external organisations				442	
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>				<b>0</b>	<b>0</b>



## SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1			0			0
e2			0			0
e3			0			0
e4			0			0
e5			0			0
e6			0			0
e7			0			0
e8 Sub total of Internal Organisations funds	0	0	0	0	0 (e11)	0 (e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	127,862 (a8)	161,723 (b9)	(33,861)	0 (c7)	108,304 (c6)	74,443 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	127,862	161,723	(33,861)	0	108,304 (x)	74,443 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CIRCUIT - CASH FUNDS HELD at 31 August 2022

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	1,130	816
f3 Bank Deposit Account		
f4 Central Finance Board	35,558	13,568
f5 Trustees for Methodist Church Purposes	71,616	60,059
f6 Other funds		
f7 SUB TOTAL	108,304 (c6)	74,443 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	0 (e11)	0 (e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	108,304 (x)	74,443 (y)

## SECTION G

## OTHER ASSETS and LIABILITIES

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)	22721	22593
g2 Land and Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

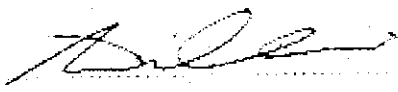
f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other Investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit Tiverton & Wellington... No... 16...

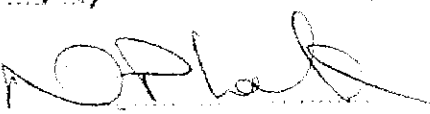
## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer  Date 7/02/23  
Name and address of treasurer Clive Williams  
The Willows, Bickleigh, Tiverton Post Code EX16 8RH

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be presented to the Circuit meeting held on 22/03/23

Signature of the Chair of the meeting   
Name of the Chair of the meeting Rev Nick LAKIN Date 23/02/23

### Independent Examiner's Report to the Trustees of the

...Tiverton & Wellington... Circuit

Charity Number .....


### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Tiverton & Wellington Circuit for the year ended 31 August 2022 set out on pages 2 and 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer  Date 7/02/23

Name and address of treasurer Clive Williams

The Willows, Bickleigh, Tiverton Post Code EX16 8RH

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the Circuit meeting held on 22/03/23

Signature of the Chair of the meeting .....

Name of the Chair of the meeting ..... Date .....

## Independent Examiner's Report to the Trustees of the

...Tiverton & Wellington..... Circuit

Charity Number .....

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Tiverton & Wellington Circuit for the year ended 31 August 2022 set out on pages 2 and 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Circuit .....Tiverton & Wellington..... No ...16....

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

the accounting records were not kept in accordance with section 130 of the Act; or  
the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~ obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....  .....

Name of independent examiner .....John Anderson.....

Relevant professional qualification of independent examiner .....BA CPFA.....

Name of firm (where appropriate) .....N / A.....

Address .....Meadowside, High Street, Halberton.....

.....Tiverton, Devon..... Post Code .....EX16 7AG

Date .....4/2/23.....