

## Trustees' Annual Report for the period

		Period start date					Period end date		
		Day	Month	Year			Day	Month	Year
From		01	09	2022	To		31	08	2023

### Section A Reference and administration details

**Charity name** Evesham Methodist Church

**Other names charity is known by**

**Registered charity number (if any)** 1135486

**Charity's principal address**

71 Bridge Street

Evesham

**Postcode**

WR11 4SF

**Names of the charity trustees who manage the charity at the 6<sup>th</sup> February 2024. Names with "dates acted" shown for the period of the report have since resigned from Church Council and hence are no longer trustees. Members elected at the 2023 General Church Meeting are shown with an asterisk\***

Trustee name	Office	Dates acted	Name of body entitled to appoint trustee
MR STUART ALLERTON			Church Council
MISS CRISTINE BAILEY	Pastoral Committee Secretary		Church Council
MR ANDREW CAPEL	Society Treasurer		Church Council
MRS DIANE CAPEL	Rep. to C. Council		General Church Meeting
MRS RACHEL CARE	Church Steward		General Church Meeting
MRS JOYCE DAVEY	Rep. to C. Council		General Church Meeting
MRS JOANNA DAVIS*	Rep. to C. Council		General Church Meeting
MR DIRK DOORDUYN*	Church Steward		General Church Meeting
MISS MARGARET FULLER			Church Council
MR PAUL GEAREY			Church Council
MRS PAULINE GEAREY			Church Council
MR MICHAEL HARDSTAFFE	Rep. to C. Council		General Church Meeting
REV. DAVID HASLAM			Church Council
MRS SHEILA HIMSWORTH			Church Council
MR ERIC JONES			Church Council
MRS VIV JONES	Rep. to C. Council		General Church Meeting
MRS ROS KANE	Church Steward		General Church Meeting

REV SAM McBRATNEY	Chair of Trustees		Circuit
REV. GARY MOLVER	Additional Minister		Circuit
REV BRENDA MORTON*	Rep. to C. Council		General Church Meeting
MRS CHRISTINE PARKER	Circuit Steward	01/09/22 - 31/08/23	Circuit Stewards
REV. KATHERINE PICKERING	Acting Superintendent Minister		Circuit
MRS BRENDA POWNEY	Rep. to C. Council		General Church Meeting
MR JOHN POWNEY			Church Council
MRS JEAN PRITCHARD			Church Council
MRS LINDA RICHARDSON	Property Treasurer		Church Council
MRS MARGARET SAUNDERS	Circuit Steward		Circuit Stewards
Rev AUDREY SIMPSON			Church Council
MR JOHN TEARE			Church Council
MRS MARGARET VOYIAGIS	Church Steward		General Church Meeting
MRS KATH WADAMS*	Church Steward		General Church Meeting
MRS SHEILA WEARY	Church Council Sec.		Church Council
MRS ANNE YELLAND			Church Council

**Names of the trustees for the charity, if any, (custodian trustees)**

Name	Dates acted if not for whole year
The Trustees for Methodist Church Purposes	-

**Names and addresses of advisers**

Type of adviser	Name	Address
Independent Examiner	Mr. Simon Willmott FCCA	Evesham, Worcestershire

**Name of chief executive or names of senior staff members**

Rev SAM Mc BRATNEY – Minister and chair of trustees



## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Act of Parliament
How the charity is constituted	Trust
Trustee selection methods	Appointed by Church Council / General Church Meeting/Circuit

### Additional governance issues

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

#### Induction / Training

Range of guidance produced by Methodist Conference  
Leaflet "The Role of a Trustee" given to each trustee.

#### Structure

Part of Birmingham District.  
Accountable to the Methodist Conference.

#### Risks

Discussed by Church Council.  
Take professional advice as required.  
Regular review process  
Safeguarding Policy

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

1. The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church.
2. Any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church.
3. Any charitable purpose for the time being of any society or institution being a society or institution subsidiary or ancillary to the Methodist church.
4. Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist church.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

1. The provision of regular public acts of worship open to members of the Church and non-members alike.
2. The provision of a sacred space (a building) for prayer and contemplation.
3. The teaching of Christianity through sermons, courses and small Groups.
4. Pastoral work, including visiting the sick and the bereaved.

#### **Additional details of objectives and activities**

- policy on grantmaking;
- policy programme related to investment;
- contribution made by volunteers.

Local Churches are not defined as external grant making bodies.

Our funds invested with the Trustees for Methodist Church Purposes are allocated to the Church roof refurbishment, organ refurbishment and development of members mission skills.

The main part of our church activities are undertaken by volunteers.

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

Regular services and meeting have been performed in person throughout the year.

## Section E Financial review

### Brief statement of the charity's policy on reserves

Maintain reserves equal to 6 months of general expenditure.  
Model trust bequest to fund possible Church roof refurbishment, and development of members mission skills.

Management team meets once a month and reports to the Church Council.

### Details of any funds materially in deficit

None

### Further financial review details

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

#### Sources of Funds:

Weekly offerings, tax recoveries, donations, fund raising events, grants from local and Methodist sources.

#### Expenditure on Objectives:

Charitable giving - £7,462

#### Investment Policy:

We have no long term investments.



**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	A E SIMPSON	Mrs. Sheila. Weary

Position (eg Secretary, Chair, etc)	Chair	Church Council Secretary
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Date 6<sup>th</sup> February 2024



## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

**EVESHAM**

Church

FOR THE YEAR ENDED

31 August 2023

**South Worcestershire**

**Circuit no**

**5/16**

**Registered Charity - Charity Registration number**

**1135486**

**If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 of No.242)

**Minister:**

Rev. Gary Molver

**Church Stewards:**

Mrs. Margaret Voyiagis

Mrs. Anne Yelland

Mrs. Rachel Care

Mrs. Ros Kane

**Treasurer:**

Andrew Capel

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£
a2	Offerings and Tax recovered		60,051	1,425	61,476
a3	Bank and CFB interest and Investment income		1,896	65	1,961
a4	Lettings		16,455		16,455
a5	Other receipts		3,494	100	3,594
a6	<b>TOTAL RECEIPTS</b>		<b>81,896</b>	<b>1,590</b>	<b>83,486 (a7)</b>
					<b>80,815</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
b1	PAYMENTS				
b2	Circuit Assessment or Share		49,892		49,892
b3	Donations		595		595
b4	Repairs and Maintenance		8,558	8,747	17,305
b5	Utilities (Insurances, water charges, heating, lighting)		9,889		9,889
b6					
b7	Other payments		9,224		9,224
b8	<b>TOTAL PAYMENTS</b>		<b>78,158</b>	<b>8,747</b>	<b>86,905 (b9)</b>
					<b>81,460</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	3,738	(7,158)	(3,419)
c2	Total funds brought forward from last year		78,156	3,208	81,364 (c6)
c3	<b>Sub total</b>	<b>(c1+c2)</b>	81,894	(3,950)	77,944
c4	Tran. TMCP to BDF, decrease in TMCP capital & fees		(13,442)	13,000	(442) (c7)
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>68,452</b>	<b>9,050</b>	<b>77,502 (c8)</b>
					<b>81,363 (c6)</b>

SECTION D		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	<b>(these amounts are not to be included in total receipts/payments figures above)</b>				
d1	Balance brought forward from last year			3,128	2,788
d2	Offerings/Gifts - received for external organisations			6,279	7,185
d3	Offerings/Gifts - passed to external organisations (incl. £5,903 don. from inter. orgs.)			6,767	6,844
d4	<b>BALANCE STILL TO BE PAID (Disaster Fund balance)</b>		<b>(d1+d2-d3)</b>	<b>2,641</b>	<b>3,128</b>



## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Toddlers						
e2							
e3	Kitchen Fund & Oasis	2,149	2,170	(21)		89	68
e4	Womens Fellowship		74	(74)		74	
e5							
e6	Choir & Banner Group		16	(16)		16	
e7							
e8	Sub total of Internal Organisations funds	2,149	2,260	(111)		179 (e11)	68
e9	Church accounts (totals brought forward from page 2 - totals column)	83,486 (a7)	86,905 (b9)	(3,419)	(442) (c7)	81,363 (c6)	77,502
e10	TOTAL CASH FUNDS HELD BY CHURCH	85,635	89,165	(3,531)	(442)	81,542 (x)	77,570
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2023

	OPENING BALANCES	CLOSING BALANCES
f1		
f2	5858	1302
f3	54	3329
f4	39069	49929
f5	36382	22941
f6		
f7	81363 (c6)	77502
f8	179 (e11)	68
f9	81542 (x)	77570

## SECTION G

## OTHER ASSETS and LIABILITIES

	At 31 August 2022	At 31 August 2023
g1		
g2	3,800,433	4,184,325
g3	-	
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

*A. Capel*

Date

01/10/2023

Name

Andrew Capel

Address

7A, Old Post Office Lane,  
Evesham, Worc. WR117XF

### Presentation to the \*Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on  
and were approved.

Signature of the Chair of the  
meeting

*A. E. Simpson*

Name of the Chair of the meeting

A. E. Simpson

Date

6/12/24

### Independent Examiner's Report to the Trustees of the

#### Evesham Methodist Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August

2023

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

## Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

- (1) which gives me reasonable cause to believe that in any material respect the
- to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply appropriate*

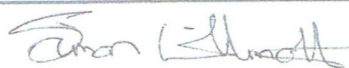
(3) I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes.

*\*Please circle as appropriate*

Name

SIMON WILLMOTT

Signature



Relevant Professional qualification or body

FCCA

Address

TREDINNOCK  
TWO FORD BANK  
EUSHAM WRII LTP

Date

22.12.23