

Charity Registration Number: 1135474

Company Registration Number: 07010772 (England and Wales)

The Franciscan Missionaries of St. Joseph

Accounts

For the Year Ended 31 December 2022

Index

1	Charity Information
2	Report of the Trustees
35	Auditor's Report
39	Statement of Financial Activities
42	Balance Sheet
43	Consolidated Statement of Cash Flows
45	Notes to the Accounts

The Franciscan Missionaries of St. Joseph

Charity Information

For the Year Ended 31 December 2022

Trustees	Sister Maureen Murphy Sister Anne Moore Sister Margaret Nyabongoye Sister Brenda Makokha Sister Joan Kerley
Congregation Leader	Sister Maureen Murphy
Congregational Bursar	Sister Anne Moore
Secretary General	Sister Brenda Makokha
Registered Office	St Joseph's Convent 150 Greenleach Lane Worsley, Manchester M28 2TS
Registered Charity Number	1135474
Registered Company Number	07010772
Accountants	John A. Porter & Co. 74 Dickenson Road Manchester M14 5HF
Auditors	Azets Audit Services Alpha House, 4 Greek Street Stockport SK3 8AB
Bankers	Royal Bank of Scotland plc 1 Hardman Boulevard Manchester M3 3AQ
Investment Brokers	True Bearing Assurance House Chorley Business & Technology Centre Euxton Lancashire PR7 6TE
Solicitors	Stone King LLP 13 Queen Square Bath BA1 2HJ

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Report of the Trustees

The Trustees present the report and audited accounts for the Congregation of the Franciscan Missionaries of St Joseph for the year ended 31 December 2022.

Introduction

The Congregation of the Franciscan Missionaries of St Joseph of the Third Order Regular of St Francis of Assisi (the Order) was founded in 1883 and is regulated by a Trust Deed dated 27th December 1963.

The Order was incorporated by order of the Charity Commissioners sealed on the 2nd day of June 1983 in the matter of a Charity for Roman Catholic purposes administered in connection with the Congregation of the Franciscan Missionary Sisters of St. Joseph of the Third Order Regular of St Francis of Assisi (hereinafter called "the Congregation") which Charity is regulated by a Trust Deed dated the 27th day of December 1963 as varied or affected by Schemes of the Charity Commissioners of the 14th day of December 1982 and the 29th day of August 1996.

The Order is registered with the Charity Commission under Charity Registration Number 1135474 and with Companies House as a Charitable Company Limited by Guarantee with no Share Capital (Registered Company Number 07010772 (England and Wales)). The Company was incorporated on 7 September 2009 and the functions and assets of The Order were transferred to the Company on 1 January 2011 by a Transfer Deed dated 18 February 2011.

The Congregation is an international Roman Catholic religious congregation supporting 95 Sisters worldwide and it is divided into five distinct regions or administrative areas across the world.

Mission

The Congregation of the Franciscan Missionaries of St Joseph aims to support the religious and other charitable works carried on by the members of the Congregation and to care for those members throughout their lives within the Congregation.

The charitable work of the Congregation is authorised in England and Wales or elsewhere under the direction of the Congregation as the Trustees and this is currently undertaken in England, Ireland, United States of America, Kenya, Uganda, Ecuador and The Netherlands.

The ministries of the Sisters of the Congregation are built on and supported by a ministry of prayer and benefit large numbers of the general public. Our ministries fall into the following main areas:

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

- Social and Pastoral Work

Many Sisters of the Congregation are involved in various forms of social or pastoral work, including care of the elderly, the sick and under privileged and chaplaincy in hospitals and universities.

- Operation of Residential Care Establishments

During the year the Sisters provided care and assistance to the elderly at two establishments operated by the Charity; Franciscan Convent, Blackburn which provides care for Sisters of the Congregation and some members of the general public and Franciscan Convent, Burnley which provides care for Sisters of the Congregation who are in need of care.

- Overseas Missionary Work

The Sisters are engaged in missionary activity in and beyond our own country or culture. The Charity helps to support Sisters working in healthcare, education, social and pastoral ministries in Kenya, Uganda and Ecuador.

Governance, Structure and Management

In terms of Canon Law, the Congregation is governed at an international level by the Congregational Leader and her General Councillors in Manchester, UK. They are elected every six years at a meeting of representatives of all the regions of the Congregation. The Congregational Leader and her Council govern the whole Congregation and historically have particular responsibility for the UK, The Netherlands and The United States. Ireland, Ecuador and Kenya are governed by a Regional Leader and her Council but are responsible to the Congregational Leadership Team who are the Trustees of the Charity. Uganda is governed by the Regional Leader and Council in Kenya. The Trustees are elected for their personal qualities, their understanding and experience of the ministries of the Sisters and to secure a good skills mix among them.

Each community is governed by a local Leader appointed by the Regional or Congregational Leader. Four communities without a resident local leader are now responsible to one appointed local leader. There is a system of accountability operational throughout the Congregation to ensure that the Congregational Leader and her Councillors are aware of the progress and development of the ministries carried out by the Sisters of the Congregation. The Congregational Leader visits every community at least once every three years and visits are also made by the Sisters in the Leadership Team at regular intervals.

In terms of Civil Law the Charity is governed by a Trust Deed dated 27 December 1963 and is a Registered Charity. The Trustees of the Charity are the Congregational Leader, her four Councillors and the Congregational Bursar. At the present time the Congregational Bursar is also a Councillor and this means there are five instead of the normal six Trustees. As all the Trustees are members of the Congregation they have a detailed knowledge of the work of the Charity and its structure. On being appointed there is a handover period of up to six months during which time the old and new teams work together to ensure continuity and a full understanding of responsibilities. Trustees are required to take part in on-going training to ensure they are kept up to date with changes in legal, accountancy and investment regulations.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

The names of the Trustees who served during the year are set out as part of the reference and administrative details which follow, together with brief biographical details on each of the Trustees.

From 1 January 2022 to 31 December 2022

Congregation Leader	Sister Maureen Murphy
Congregational Councillors	Sister Anne Moore (Assistant Congregational Leader) Sister Margaret Nyabongoye Sister Brenda Makokha Sister Joan Kerley
Congregational Bursar	Sister Anne Moore

The Trustees were appointed at the General Chapter on 18 June 2017 for a six year term until the next General Chapter in June 2023.

At the General Chapter in June 2023 Sister Anne Moore was elected as the Congregational Leader, Sister Margaret Nyabongoye as the Assistant Congregational Leader, Sister Ann Jentrix Murundu as the Congregational Bursar, Sister Frances Slater as the Secretary General and Sister Brenda Makokha as a Congregational Councillor.

Sister Maureen Murphy, and Sister Joan Kerley's term of office expired at the Chapter.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Sister Maureen Murphy – Congregational Leader

Having had a career in hospital administration, Sister Maureen entered the Congregation at the age of 31. After initial training she completed a Certificate in Pastoral Studies at the Missionary Institute in London and was then appointed to Ecuador where she worked in catechetics, parish ministry and the initiation of Base Ecclesial Communities. After four years, sickness necessitated Sister Maureen's return to the UK where she was asked to work in congregational finance. In 1993 Sister Maureen was appointed Congregational Bursar, a position she held until the 2011 General Chapter. In 1999 she was elected a General Councillor and she was re-elected for a second term in 2005. Sister Maureen served for six years as Chair of the Association of Provincial Bursars. She is also Treasurer to the Christian Council on Ageing.

Sister Maureen's interest in theology led her to study by distance learning for a Bachelor of Theology Degree and she later obtained an MA in Theology, writing her dissertation on the subject of Spirituality and Ageing. Using her research she has been able to help members of our own Congregation who are ageing and has been invited to speak to other Congregations needing help in this area. She has also been able to train lay staff both in our own homes and those of other Congregations.

Sister Maureen's experience in Ecuador means that she is a fluent Spanish speaker and therefore able to communicate with our young Sisters in Ecuador who are not yet fluent in English.

We live in a time of great change in every area of life and Sister Maureen has completed study at the Craighead Institute in Glasgow following a diploma course in Organisational consultancy and facilitation to help enable our Congregation to move forward, change and develop with the needs of our time. She has also trained as a spiritual director.

Sister Maureen was re-elected as Congregational Leader at the 2017 General Chapter for a six year term. Sister Maureen's term of office as Congregational Leader expired at the General Chapter in June 2023.

Sister Anne Moore – Assistant Congregational Leader and Congregational Bursar

Sister Anne entered the Congregation at the age of 17. After initial formation she trained as a teacher in Sedgley Park College of Education and then taught for one year in St Hilda's Comprehensive Secondary School in Burnley. She then did a diploma in Missiology at the Missionary Institute in London before going to Kenya in October 1976.

Sister Anne taught in a Secondary School in Kisii, Kenya, for eight years. From January 1985 till 2011 Sister Anne was the Religious Education Adviser for Kisumu diocese. This involved working with primary school teachers and catechists in the diocese. From 1993 to 2011 she was on the staff of the Mill Hill Missionaries Basic Formation Centre in western Kenya on a part time basis teaching some classes and helping with spiritual direction.

In 1987 she was appointed Regional Superior for Kenya for six years and at the end of this term was reappointed for another six years until 1999. In 1999 she went to the Jesuit Milltown Institute in Dublin for 2 years where she did an MA in Spirituality.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

She went back to Kenya in 2001 and was appointed Regional Bursar, a position she held until the General Chapter of 2011. Sister Anne was also the Juniorate Directress and Chairperson of the Formation Team. She was elected onto the Regional Council as the Assistant Regional Leader.

At the 2011 General Chapter Sister Anne was elected as a member of the General Council and also as the Assistant Congregational Leader for a period of 6 years. After being elected to the General Council Sister Anne returned to the UK. Sister Anne was re-elected as Assistant Congregational Leader at the 2017 General Chapter for a further six year term.

Following the 2011 General Chapter Sister Anne was appointed as the Congregational Bursar for a 3 year term and has been reappointed to this position for further 3 year terms in June 2014, June 2017 and June 2020.

At the General Chapter in June 2023 Sister Anne was elected as the Congregational Leader for a six year term.

Sister Margaret Nyabongoye

Sister Margaret joined the Congregation after working for over a year as a qualified Nurse and Midwife. She finished her initial formation at the age of 27 years and was then appointed to the Holy Family Convent, Kisumu, Kenya, where she did a one year certificate course in Public Health, and later worked in Community Based Health Care and Child Survival programmes in the Archdiocese of Kisumu. After some years she was appointed to Marigat Mobile Clinic, a clinic run by the Franciscan Missionaries of St Joseph in a semi-arid area of the Rift Valley, Kenya.

In 1998/1999, Sister Margaret did a one year certificate course in Franciscan Formation and Spiritual Direction at the Franciscan Study Centre, Canterbury, UK. After completion, in 2000, Sister Margaret was appointed to the Nairobi Novitiate as the Assistant Novice Mistress. While in the novitiate, she also did some more selected studies on Formation in Tangaza College in Nairobi and after two years of assisting in the Novitiate, she was appointed Novice Mistress, a position she held for six years and at the end of 2008 went for a 3 months sabbatical course.

Sister Margaret was part of the African Regional Leadership Team for three terms (9 years) and as Formator to the Temporary Professed Sisters in the African Region for 6 years. Sister Margaret was also involved (between 2009 and 2011) in Pastoral Work in the Parish of Luanda in western Kenya and at the same time assisted in the Mill Hill Missionaries/FMSJ Joint Formation Programme, mainly in the area of Pastoral Outreach and Spiritual direction.

In 2011, Sister Margaret was part of a team of four sisters commissioned in the foundation of a new FMSJ community in Panyangara, Kotido Diocese, Karamoja, which is a marginalized region in the northern part of Uganda. In Panyangara, Sister Margaret engaged in Pastoral work with the local community. During this time Sister also attended a course organised by the Association of Religious of Uganda on basic Financial Management. At the end of 2016, after 5 years in Uganda, Sister Margaret was appointed back to Kenya to assist in the finance office at a Diocesan Secondary School in Mpeketoni, Malindi Diocese.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

At the 2017 General Chapter, Sister Margaret was elected as a member of the General Council for a six year term and was subsequently appointed as Novice Mistress in the UK for a period of three years. Sister Margaret was re-appointed to this position for a further period of three years in June 2020.

At the General Chapter in June 2023 Sister Margaret was elected as the Assistant Congregational Leader for a six year term.

Sister Brenda Makokha – Secretary General

Sister Brenda entered the Congregation in 1997 at the age of 24. After her initial formation in Kenya, Sister Brenda was appointed to St. Theresa's community in Marigat, in the Kenyan Rift Valley and here she was involved in parish work from December 1999 to 2002, working with internally displaced people at St. Francis Centre.

From 2002 to 2005, Sister Brenda trained as a social worker at Kobujoi Development Training Institute, obtaining a Diploma in Social Development work. Upon completion of her studies, Sister Brenda was appointed to Witu Parish in Malindi diocese to open a new FMSJ community. In Witu Sister Brenda was involved in working with other denominations in interreligious dialogue on issues of security. She was also involved in working with people living with HIV/AIDS and women's groups. Due to the social dynamic of the ministry, Sister Brenda did a certificate course in Pastoral Counseling from December 2005 to August 2006 at Amani Counseling Centre in Nairobi.

From August 2007 to June 2008 the Congregation asked Sister Brenda to do a course in Formation and Administration at Loreto House/IMU in Dublin. She was then appointed pre-Novitiate director for the Congregation for a three year term. During this time Sister Brenda was part of the staff of the FMSJ and Mill Hill Missionaries Joint Basic Formation programme in Luanda.

In 2011, Sister Brenda was appointed Regional Superior for Africa covering Kenya and Uganda, for a six year period. During her term as Regional Superior, Sister Brenda also served as a member of the Executive Committee of the Sisterhoods of Kenya (AOSK) for six years, being responsible for formation. From 2013 to 2018 Sister Brenda was on the staff of the Mill Hill Missionaries formation programme in Nairobi accompanying students on their formation journey. In 2013 Sister Brenda also did an online certificate course in Child Protection in Development Practice through the Kimmage Development Studies Centre in Ireland. From 2016- 2018, Sister Brenda served on the Board of Trustees of Tangaza University College in Nairobi.

At the 2017 General Chapter, Sister Brenda was elected as a member of the General Council for a six year term. Following the General Chapter she was appointed as the Secretary General for a term of three years. Sister Brenda was re-appointed to this position for a further period of three years in June 2020.

At the General Chapter in June 2023 Sister Brenda was elected as a member of the General Council for a six year term. Sister Brenda's term of office as the Secretary General expired at the 2023 Chapter.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Sister Joan Kerley

Sister Joan Kerley entered the Congregation in Albany, N.Y. in 1973 at the age of 26, having already completed a Bachelor of Science cum laude degree from the College of St. Rose and a Master of Science degree from the State University of New York at Albany. When she entered, she was a primary school teacher in Rensselaer, N.Y. and received tenure there shortly before resigning to enter the novitiate in June 1974. Sister Joan has worked in the United States in several parishes as a director of religious education and as a missionary in Kenya from 1980 to 1984 where she taught in a secondary girls' school in Nyabururu and then was the Director of Religious Education for the Diocese of Kisumu.

On her return to the U.S. Sister Joan attended the Institute of Religious Formation program in St. Louis, Mo., a post graduate program to prepare people for formation work. After 6 years as the Vocation Director in the U.S. and doing parish work in Middletown, Ct., Sister Joan attended Fordham University and completed a Master of Arts degree in Religious Education, specialising in spiritual direction and pastoral counselling. She has also completed a 3 year residency program in family systems therapy at Onondaga Pastoral Counseling Center to qualify as a fellow in the American Association of Pastoral Counseling. For the past 17 years, Sister Joan worked at Le Moyne College in Syracuse, N.Y. first in Campus Ministry and then as the first Director of the award winning Office of Service-learning. She also worked as a spiritual director for over 15 years at the Spiritual Renewal Center in Syracuse, where she did individual spiritual direction as well as being part of a team which directed the Spiritual Exercises of St. Ignatius in daily life.

After being elected to the General Council in June 2011, Sister Joan moved to Manchester in December 2011. Currently she is formation coordinator for the Congregation and ongoing formation coordinator for the FMSJ Associate programme.

At the 2017 General Chapter Sister Joan was re-elected as a General Councillor for a six year term.

Sister Joan's term of office as a General Councillor expired at the General Chapter in June 2023.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Trustees Responsibilities

The Trustees, who are also the Directors of The Franciscan Missionaries of St. Joseph for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including income and expenditure, of the Charitable Company for that year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the information on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Structure and Management Reporting

The Trustees are ultimately responsible for the policies, activities and assets of the Charity. They meet regularly to review developments with regard to the Charity and to make any important decisions in conjunction with advice from our Professional Advisers.

Sisters live in the UK in 9 communities. The majority of houses are in Salford Diocese where the Congregation was founded and one house is in Freshfield, Liverpool. From these various locations the Sisters minister to the poor and marginalised in society. Local leaders, in charge of these communities, liaise regularly with the Trustees.

The day to day responsibility for Franciscan Convent, Blackburn, a registered residential care home, rests with the Manager, Mrs Cheryl Weall. Similarly, day to day responsibility for Franciscan Convent, Burnley, rests with the Manager, Mrs Janet Crawford. Both Managers meet regularly with the Congregational Bursar who reports back to the Trustees.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Overseas Houses

There are overseas houses located in Ireland, the United States of America, Kenya, Uganda and Ecuador. In addition there are two Sisters located in The Netherlands. The Dutch Sisters reside in a state run retirement home and their Dutch Pensions are used to pay the retirement home fees. Any surplus personal allowance is periodically remitted to the UK Central Fund. No bank account is maintained in The Netherlands.

Internal transactions of overseas houses are not incorporated in the financial statements set out on pages 35 to 64.

Unaudited accounts for each overseas region and notes thereon, are set out on pages 66A to 114A.

There is now only one Sister in the United States and an accountant is employed part-time to prepare the accounts. There is no longer a US Region, the remaining Sister living in America is now part of the UK area.

A program to strengthen financial management overseas is ongoing. This program includes regular visits to each Region by the Bursar General and a re-affirmation of the financial guidelines under which each Region operates with particular regard to the requirement to communicate financial changes and planned financial changes to the Bursar General.

Where appropriate, the appointment of external Regional accountants will be considered and this has already been actioned in the United States of America Area. The Africa Region have appointed external auditors who assist with the preparation of the Africa Region accounts which are set out on pages 84A – 109A.

Working with Other Organisations

The Charity works closely with a number of other charities in the field of providing care to the vulnerable and elderly. In some instances Sisters are employed by these organisations, whilst in other circumstances the relationships are more informal. In all cases, working together with other charities enhances communication and understanding, thus enabling services to the elderly to be provided more effectively and avoiding duplication of effort. Examples of the organisations for which members have worked and with which the charity has co-operated during the year are as follows:

- Roman Catholic Archdiocese of Liverpool
- Roman Catholic Diocese of Salford
- Caritas, Diocese of Salford
- Rainbow Family Trust, Salford
- Mill Hill Missionaries
- The Medaille Trust
- L'Arche, Manchester

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

• Risk Management

In line with the requirement for Trustees to undertake a risk assessment, the Trustees have identified and reviewed the major risks to which the Charity is exposed and systems have been established to mitigate those risks. The Trustees have identified the following areas where risks may occur.

Risk Register - Governance Risks				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Organisation lacks direction & forward planning	<ul style="list-style-type: none"> The organisation has no clear objectives, priorities or plans Issues are addressed piecemeal with no strategic reference Needs of beneficiaries not fully addressed Financial management difficulties Loss of reputation 	<ul style="list-style-type: none"> ✓ New 6 year plan has been established by 'The Chapter' and details the strategy going forward ✓ On-going reviews are undertaken by the Trustees and Leadership Team several times per annum ✓ New structure and developments within the organisation are communicated to members for agreement ✓ Trustee and Leadership Team meetings held on a regular basis where issues related to direction are discussed ✓ Regular communication with all members of personnel via mechanisms such as 'What's App', 'Zoom' etc. 	Low	Monitor & Maintain existing controls
Trustee body lacks relevant skills or commitment	<ul style="list-style-type: none"> Organisation fails to achieve its purpose Trustees are bypassed in the decision-making process Resentment or apathy amongst staff & volunteers Poor decision making reflected in poor service delivery 	<ul style="list-style-type: none"> ✓ Trustees and senior leadership team have been elected following the Chapter meeting in June 2023 ✓ New Trustees and members of the Leadership Team are to be provided with training in relation to their roles and personnel who have held the roles previously are available for support ✓ Organisation operates through consultation and communication across all areas to ensure service delivery is maintained at required levels 	Medium	New Trustees and Leadership Team members to be provided with training and a period of guidance and coaching to ensure maintenance of operations

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Risk Register - Governance Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Trustees dominated by one or two individuals (or connected individuals)	<ul style="list-style-type: none"> Trustees body cannot operate effectively as a strategic body Decisions made outside the Trustee body Conflicts of interest Pursuit of personal agenda Culture of secrecy Arbitrary overriding of control mechanisms 	<ul style="list-style-type: none"> ✓ Elected representatives and suitability of personnel for the roles assigned ✓ Changes to structure and constitution of the organisation leading to establishment of 2 Zonal teams covering global operations – 1) Africa and 2) U.K. & other operational areas ✓ Feedback to be obtained from zonal team members going forward who will act as a 'focal point' for liaison with Trustees and Leadership Team ✓ Control mechanisms in position and adhered to by all relevant personnel 	Medium	On-going review of structure changes within the organisation and evaluation of effectiveness in respect of global operations moving forward
Trustees are benefiting from the organisation	<ul style="list-style-type: none"> Poor reputation, morale & ethos Adverse impact on overall environment Conflicts of interest Possible regulatory action 	<ul style="list-style-type: none"> ✓ Individual trustees committed to the ethos of the organisation – all are members of the organisation ✓ Profile of trustees and organisation raised through personal visits being conducted to areas of operation ✓ Review of operations via external auditors would identify any issues in respect of personal benefit by a Trustee ✓ Whistleblowing policy & ethos of organisation would identify any conflicts of interest 	Low	Monitor & Maintain existing controls
Conflicts of interest	<ul style="list-style-type: none"> Organisation unable to pursue its own interests & agenda Decisions may not be based on relevant considerations Impact on reputation Private benefit 	<ul style="list-style-type: none"> ✓ All aspects of the organisation are considered by the elected Leadership Team – it determines actions and requirements based on discussion and consultation ✓ Strategic plan established and subject to review through Trustee and Leadership Team meetings ✓ Reputational risk would be addressed through involvement of legal support as and when required plus involvement of the Diocese 	Low	Monitor & Maintain existing controls

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Risk Register - Governance Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Ineffective organisational structure	<ul style="list-style-type: none"> • Remoteness from operational activities • Uncertainty as to roles & duties • Decisions made at inappropriate level to excessive bureaucracy 	<ul style="list-style-type: none"> ✓ The recent Chapter established a new 6-year strategic plan ✓ The Chapter agreed the 6-year plan for the new leadership team to implement (via consultation and agreement) ✓ New Trustee and Leadership personnel have been involved with operational activities for a period ✓ Report covering previous 6-year period provided to demonstrate effectiveness of activities/operations and to inform the new strategy moving forward 	Low	Monitor & Maintain existing controls
Loss of key staff	<ul style="list-style-type: none"> • Experience / skills are lost • Operational impacts on key projects & priorities • Loss of contact base & corporate knowledge 	<ul style="list-style-type: none"> ✓ Impact on operations has been minimised due to some personnel remaining on the Leadership Team ✓ A handover period has been put into effect to enable personnel new to the roles to obtain coaching and mentoring from previous holder of the role ✓ Succession Planning in position to an extent in relation to the management of the care homes in Blackburn and Burnley 	Low	Monitor & Maintain existing controls
Reporting to Trustees	<ul style="list-style-type: none"> • Inadequate information resulting in poor quality decision making • Failure of Trustees to fulfil their control functions • Trustee body becomes remote & ill informed 	<ul style="list-style-type: none"> ✓ Trustees are also the individuals on the Leadership team ✓ Decision-making is via consultation and communication with feedback mechanisms enabled to ensure information is provided to all relevant parties ✓ Establishment of 'Zonal' teams who will provide minutes for consideration at Leadership Team meetings 	Low	Monitor & Maintain existing controls
Contract Risk	<ul style="list-style-type: none"> • Contract has onerous terms and conditions • Contract has penalties for non-performance • Contract does not comply with the organisations objectives 	<ul style="list-style-type: none"> ✓ The organisation has limited contracts in position ✓ The new 6-year strategic plan will be subject to a 'mid-term' review to ensure that the issues identified originally are relevant & realistic ✓ Level of contracts felt to be minimal with review of any large building projects at sites outsourced and reviewed by a surveyor prior to commencement 	Low	Monitor & Maintain existing controls

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Risk Register - Operational Risks				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Customer / client dissatisfaction	<ul style="list-style-type: none"> Complaints are made by beneficiaries Income is lost Loss of significant contracts Claims for negligence Damage to reputation 	<ul style="list-style-type: none"> ✓ Staff complaints procedure in place for raising of issues ✓ If required legal assistance would be obtained to address any disputes ✓ No liability claims in recent years ✓ Diocese would deal with any concerns in respect of reputational risk – Safeguarding issues addressed via internal policy plus membership of 2 bodies – Catholic Safeguarding Standards Agency (C.S.S.A.) and Religious Life Safeguarding Service (R.L.S.S) 	Low	Monitor & Maintain existing controls
Lack of project or service development	<ul style="list-style-type: none"> Lack of compatibility with objectives & strategies Loss of financial support Loss of relevant skills required for the project or service 	<ul style="list-style-type: none"> ✓ Projects in Kenya receive percentage of funding from Irish Aid (Overseas Development Fund) through Misesan Cara ✓ New 6-year strategic plan with new structure and constitution to be implemented to maintain & develop projects and services with delivery by personnel with relevant skills and abilities ✓ On-going reviews with provision of feedback across all operational areas to ensure awareness of situation and any action required 	Low	Monitor & Maintain existing controls
Dependency on key supplier	<ul style="list-style-type: none"> Loss of objectives if key supplier is not there Lack of buying power by the organisation 	<ul style="list-style-type: none"> ✓ Use of surveyor for projects with established supplier relationships ✓ Organisation does not have one key supplier ✓ Use of an energy broker to obtain best deal in conjunction with other organisations in Catholic dioceses in England ✓ Organisation is financially independent and obtains on-going financial advice to enable operational activities to be maintained 	Low	Monitor & Maintain existing controls

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Risk Register - Operational Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Building & resource capacity unused	<ul style="list-style-type: none"> Underutilised or lack of building space Mismatch of staff allocations 	<ul style="list-style-type: none"> ✓ Head Office is a residential premises but space available within for meetings and office work as required ✓ Hybrid working able to be undertaken by personnel who operate at Head Office ✓ 2 care home buildings – 1 is rented, the other is owned ✓ Head Office premises are owned by the organisation ✓ Roles and responsibilities are designated with contracts of employment issued and a probationary period in position for all appointments to determine suitability with appraisals and supervisions undertaken on an on-going basis 	Low	Monitor & Maintain existing controls
Security of assets / information	<ul style="list-style-type: none"> Assets are lost or damaged Assets are stolen 	<ul style="list-style-type: none"> ✓ Asset Register in position via insurance policy details ✓ Insurance policy with coverage of relevant aspects reviewed annually ✓ Organisation registered with Information Commissioners Office (I.C.O.) ✓ GDPR policy and procedures in position and communicated ✓ Use of external organisation in relation to information storage in 'the cloud' ✓ Retrieval of information from in 'the cloud' achieved successfully 	Low	<p>GDPR policy to be subject to review</p> <p>Updated Data Protection training to be considered for personnel at the care homes</p>
Employment Issues	<ul style="list-style-type: none"> Disputes amongst staff Non-compliance with employment law / health & safety law Claims for unfair dismissal etc Perceived lack of equal opportunities Lack of staff awareness & training Low morale 	<ul style="list-style-type: none"> ✓ External consultancy support used for Health & Safety ✓ Legal support provision available via the insurance company used by the organisation ✓ Equal Opportunities Policy in position and subject to review ✓ Care staff – mandatory training organised by the Care Home Managers ✓ Regular visits to operational care facilities undertaken by Congregational Leader ✓ Regular supervision and appraisals conducted by Care Home Managers 	Low	Conduct review of Equal Opportunities Policy

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Risk Register - Operational Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
High turnover of staff	<ul style="list-style-type: none"> • Loss of specialist skills & experience • Increase in recruitment costs. • Increase in training costs • Decrease in morale 	<ul style="list-style-type: none"> ✓ Staff recruitment is the responsibility of the Care Home Managers in Blackburn and Burnley respectively ✓ Staffing needs are identified to the Bursar for authorisation of recruitment ✓ Use of agency personnel on occasions to address requirements ✓ Training needs reviewed and addressed across the organisation by leadership team through consultation with relevant personnel 	Low	Monitor & Maintain existing controls
Health and safety compliance	<ul style="list-style-type: none"> • Injuries to staff, volunteers & members of the public • Damage to reputation • Increased insurance premiums • Loss of services through lack of personnel • Loss of services through enforcement action 	<ul style="list-style-type: none"> ✓ Use of external consultancy to provide support and guidance ✓ No incidents or accidents in recent years ✓ Fire risk assessments conducted at each care home on an annual basis with recommendations ✓ Policy and procedures subject to regular review and update ✓ Mandatory training requirements established and monitored by the Care Home Manager – training matrices in position 	Low	Monitor & Maintain existing controls
Business continuity	<ul style="list-style-type: none"> • Lack of access to the premises • Loss of information & communication systems • Loss of personnel in a key job role 	<ul style="list-style-type: none"> ✓ Organisational business continuity plan in position ✓ Each care home has a business continuity plan related to their specific operations and activities ✓ Back-up of information via 'the cloud' ✓ Key personnel considered both internally & externally ✓ Recent establishment of leadership team positions for next period 	Medium	Review Business Continuity Plans across the organisation covering Head Office and the two care homes
Procedures & systems	<ul style="list-style-type: none"> • Lack of awareness of procedures & systems • Authority not sought for major decisions • Poor information technology systems 	<ul style="list-style-type: none"> ✓ Detailed 'handover process' document in position in relation to Congregational Bursar role ✓ Any major decision would be subject to the obtaining of agreement and authority from leadership team before it could proceed ✓ Procedures and systems reviewed by external auditors annually ✓ Bursar and her support assistant attend IT awareness re security annually ✓ Support provided from external source in respect of IT systems ✓ Zonal Bursar(s) once appointed will maintain systems from projects and services 	Low	<p>'Handover process' details for Congregational Leader to be provided.</p> <p>Service Level Agreement from external IT support to be obtained detailing timescale for restoration of systems</p>

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Risk Register - Financial Risks				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Control of budgets	<ul style="list-style-type: none"> Budget does not match organisational objectives Poor credit control 	<ul style="list-style-type: none"> ✓ Regular financial report provided at Trustees meetings ✓ Identification of any financial issues raised & discussed ✓ Annual budget established and monitored ✓ Involvement of external accountancy organisation to assist with financial planning & reviews ✓ Quarterly review of projected income and expenditure against 'actual' 	Low	Monitor & Maintain existing controls
Cash flow	<ul style="list-style-type: none"> Inability to meet commitments Impact on operational activities 	<ul style="list-style-type: none"> ✓ Income and expenditure subject to regular review both internally and with external accountants ✓ Production of quarterly accounts in conjunction with external accountancy organisation ✓ Quarterly accounts review budget established and variance and determines any action required. 	Low	Monitor & Maintain existing controls
Dependencies on income sources	<ul style="list-style-type: none"> Loss of income 	<ul style="list-style-type: none"> ✓ Investment committee with involvement of an external fund manager who provides advice and guidance ✓ Spread of investments and ethical investing policy followed with aim of minimising risk 	Low	Monitor & Maintain existing controls
Investment	<ul style="list-style-type: none"> Investment committee with involvement of an external fund manager who provides advice and guidance Spread of investments and ethical investing policy followed with aim of minimising risk 	<ul style="list-style-type: none"> ✓ Monthly investment committee meeting ✓ Investments and financial guidance audited annually by independent auditors ✓ Investment committee aims to maximise income & ensure maintenance of operations across the organisation ✓ New members of personnel who will be on the investment committee will be provided with advice and guidance by external fund manager 	Low	Monitor & Maintain existing controls
Financial guidelines	<ul style="list-style-type: none"> Enforcement action Reputational damage 	<ul style="list-style-type: none"> ✓ Accounts are submitted to the charity commission. ✓ Accounts submitted to Companies House ✓ Processes in position – i.e., investment committee and external accountancy involvement ensure management of risk from a reputational and enforcement action perspective ✓ Accounts of organisation subject to independent audit annually 	Low	Monitor & Maintain existing controls

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Risk Register - Financial Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Fraud or error	<ul style="list-style-type: none">• Enforcement action• Reputational damage	<ul style="list-style-type: none">✓ Procedures in position to ensure fraud or error cannot occur✓ Checking of information by personnel involved and any issues would be raised✓ Independent assessment conducted of the accounts of the organisation✓ Double signature requirement in position related to withdrawal of funds✓ Limit established on debit cards issued to individuals.✓ Limit established of £1000 per cheque	Low	Monitor & Maintain existing controls

Conflict of Interest

In order to follow best practice, the Charity requires a register of interests to be compiled and maintained by the Trustees on an ongoing basis. The table below records the potential conflicts of interest where one of the Trustees of The Franciscan Missionaries of St. Joseph is also a Trustee of other Charities.

Sister Maureen Murphy

Date of Entry on Register	Description of Potential Conflict of Interest
January 2014	Trustee of Christian Council on Ageing

Public Benefit

The Charity Commission now requires charities to make a statement in their Trustees Report about the benefit they provide to the public. We welcome this opportunity to highlight our work because all our ministries are people centred and this applies both at home and overseas.

A detailed list of our ministries is given under the section heading Social and Pastoral Work on page 20. In addition to these various works our Sisters strive in their daily living and contact with people to provide a listening ear, kindness and practical help in the form of food and clothing to the many people who come knocking on our doors, a situation which is becoming more frequent as government help decreases and more people need support.

We welcome into our homes those who wish to join our communities for prayer and who seek spiritual help and guidance. Many such people are unable to afford to pay for professional help and they welcome the opportunity to share problems and seek solutions through counselling or spiritual direction given by our Sisters.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Whilst much of our charitable work is highly visible there are also immeasurable benefits to the public which derive from our ministry of prayer. We receive prayer requests from all over the world through our website and people greatly value this service.

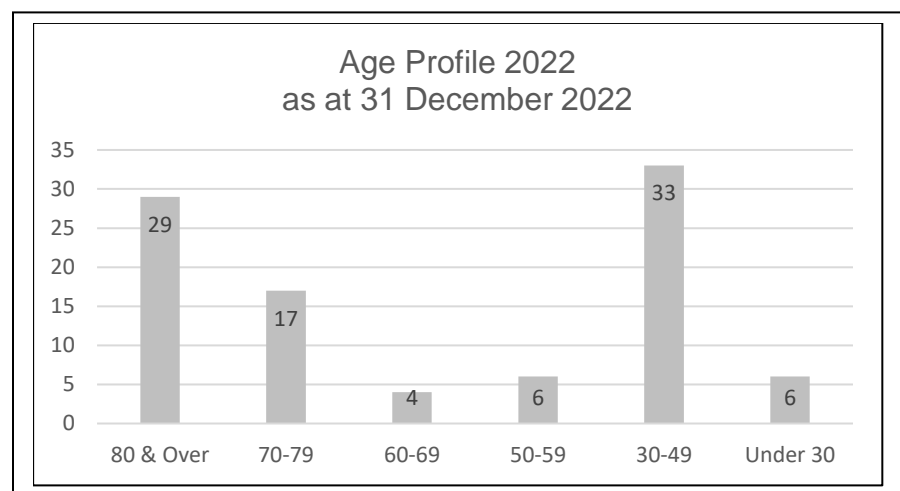
Our elderly and infirm Sisters remain fully engaged in this ministry long after they become frail and physically disabled and they therefore continue to contribute to the well being of those around them.

Activities and specific objectives

As stated above under 'Mission' the activities of the Charity can be divided into 4 principal areas:-

1. Caring for Members of the Congregation

In common with many other religious congregations, the age profile of the Sisters in the Congregation is increasing as existing members grow older and there are fewer religious vocations except in our Kenya Region. The age profile is shown below.



The Congregation has an obligation, both legal and moral, to care for its members, none of whom have resources of their own and all of whom have devoted many years of their lives to the care of the elderly, poor and marginalized of our society. As the age profile of the Congregation increases so too does the need to provide increasing and increasingly expensive care to the Sisters. At the year end date, 11 Sisters were cared for in our two Care Homes. It remains the aim of the Trustees to:

- ensure all members of the Congregation are well cared for
- maintain our existing Care Homes and ensure that the properties continue to provide suitable accommodation
- enable all members of the Congregation to continue with their individual ministries for as long as possible
- ensure that funds are available for the training of the young Sisters, particularly in Africa, and that sufficient properties are available for accommodation. Training must include the transition of key roles from older European Sisters to younger African Sisters

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

2. Social and Pastoral Work

The following are examples of social and pastoral work undertaken by individual Sisters who play an important role in local communities.

- nursing and hospice care
- parish Sisters visiting, running catechetical programmes, prayer groups and parish based organisations
- teaching and lecturing in paid and/or volunteer roles
- administrative duties within the Congregation
- chaplaincy work in hospitals, hospices, care homes, and universities
- work with the homeless
- spiritual direction and retreat work
- preventative healthcare work especially with AIDS sufferers
- Rehabilitation and Care of Street Children
- Rehabilitation, advocacy and Care of disabled children and youths
- bereavement counselling
- missionary awareness through public speaking and Mission Appeals
- chaplaincy work Philippino community

The aims of Trustees in this area include:

- enabling the Sisters of the Congregation to continue to carry out meaningful social and pastoral care in the local area, responding to local need. The Sisters who work in these apostolates strive to enhance the dignity and personal self esteem of each person, irrespective of creed, race, age, sex or religion, believing each human person to be equal in the eyes of God and with the same right to benefit from the services we offer
- expanding our ministries in response to local needs wherever we are able
- wherever possible ensuring that the Sisters are remunerated for such work by way of salary or stipend. Their income is donated to the Charity and helps to ensure that the work is continued

3. Care Homes

The Charity operates two registered Care Homes for the elderly. The philosophy of care in both homes aims to provide the residents with a secure, relaxed and homely environment in which their care, well being and comfort are of prime importance.

The mission of the Franciscan Missionaries of St Joseph flows from our belief in the sanctity of life and the dignity of the human person. We believe every person is created in the image of God and has an equal right to our respect, care and love.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Our Franciscan ethos is the value base of our holistic care expressed in meeting the physical, spiritual, social and psychological needs of our older, sick and infirm Sisters. We provide this care in collaboration with our co-workers, sharing in the mission of Christ. "I have come that you may have life and have it abundantly" (John 10:10)

Franciscan Convent, Blackburn

There are thirteen registered rooms, several of which have en-suite facilities. There is also another floor that is not registered and which is used for the Sisters living in the convent but not requiring care. The Home provides care for both our own Sisters and for female members of the general public. The Home has its own chapel, which is open to visitors, and large grounds. The last Care Quality Commission Inspection which took place in January 2020 stated that the residents told us "they felt very safe and well cared for in the home and the staff were always kind, caring and respectful of their dignity and privacy".

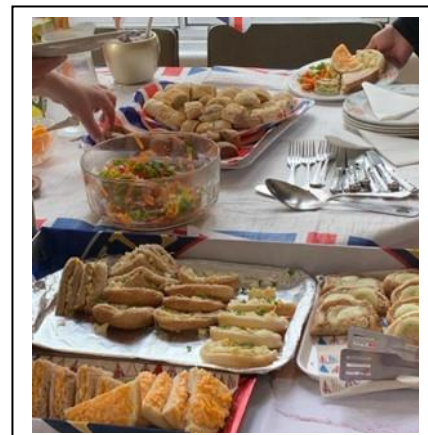
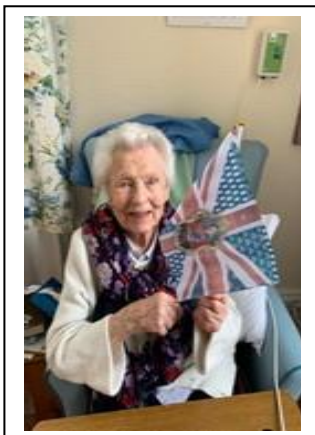
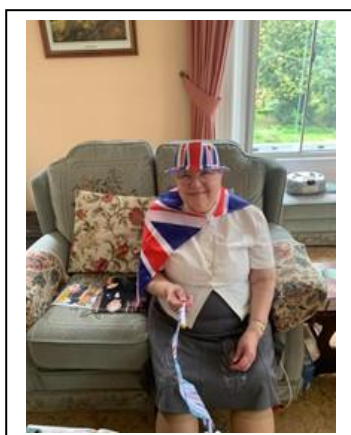
In February 2021 The Care Quality Commission undertook a targeted inspection looking at the infection control and prevention measures in place. Their findings stated, among other points, were that "we were assured the provider was promoting safety through the layout and hygiene practices of the premises" and "we were assured the provider was making sure infection outbreaks could be effectively prevented or managed".

The residents are taken out for leisure pursuits. Sister Rosina and Maggie are photographed at Banny's fish and chip restaurant whilst out on a trip.

To celebrate the coronation of King Charles III a buffet lunch was held at the Home on 6 May 2023 and some photos from the day are shown below.



Sister Rosina and Maggie



The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

HEALTHWATCH Blackburn with Darwen, conducted an announced Enter and View visit on 3 May 2022. This was undertaken by authorised representatives from Healthwatch Blackburn with Darwen who have the authority to enter health and social care premises, announced or unannounced, to observe and assess the nature and quality of services and obtain the view of those people using the services.

In the Summary of their report the following observations were made:

The Franciscan Convent represents a true community environment with members of the order and the wider community living together in a very caring environment.

The grounds and the building are spacious, well maintained and homely with opportunities for faith-based activities if chosen. Both staff and residents (who were not Sisters) told us that they felt comfortable in the environment “I am not religious at all, but this does not matter, there is no pressure to be involved.”

The staff to resident ratio is very favourable and staff were generally long serving, facilitating a high level of person-centred provision. This was perhaps captured best by a relative who told us. “The best thing is staff spend time with her even if there are no actual care needs at the time, I don’t think she would get that anywhere else no matter how much you pay.”

Franciscan Convent, Burnley

The Home has sixteen registered beds including three which are registered specifically for those suffering from dementia. Care is provided only for Sisters of the Congregation at the present time but can also be extended to Sisters of other Congregations. The Home has its own chapel, spacious lounges and a library. Its town centre location means that it is easily accessible and ensures that the Residents can avail themselves of local facilities and amenities.

In February 2023 the Manager carried out a Quality Assurance Questionnaire for the Sisters.

Sister Maria who was on respite care following knee surgery responded as follows:

“The staff seem to have the ability to discern my needs and supported my efforts to get back on my feet. With great support, encouragement and challenge I was making steady progress which I certainly could not have done without their invaluable help, kindness and compassion.”

A Note of Appreciation from one of the Sisters:

“Some weeks ago, six of the sisters and some members of staff came down with the Covid virus. I would like it recorded the remaining staff looked after us extremely well. As we were



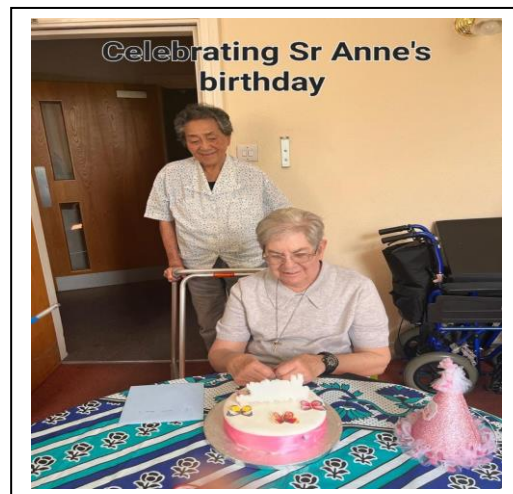
The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

isolated, meals were brought to our rooms, hot, nutritious, and beautifully presented, and all done with a smile. So, I think a big "Thank You" is due to all staff, cooks and carers for their care, kindness and courtesy. Nothing was too much trouble." Sister Kilday

In running these two Homes the Trustees aim to provide excellent residential care, ensuring that Residents needs are fully met and that they enjoy as high a quality of life as possible. Both homes are regularly inspected and any indication of failure to comply with Care Quality Commission standards is immediately addressed and corrected.



4. Overseas Missionary Work

The Congregation has Sisters working overseas in Kenya, Uganda, Ecuador and Ireland. The one Sister in the USA is has now retired but still engages in voluntary work. There are also two Sisters living in retirement in The Netherlands. A tremendous need continues for ministry overseas and the Sisters are engaged in many medical, pastoral, education, social work and catechetical apostolates particularly among the poor.

The increased number of Sisters in Kenya has enabled our work there to expand and to respond to further unmet local needs. In promoting Christian values in their mission of evangelisation the Sisters endeavour to encourage confidence in the local people in order to help them to become self sufficient and to undertake leadership roles. We aim to continue to expand our work as needs arise.

In December 2020 our Kenyan Sisters took over the management of St Vincent de Paul Mission hospital from the Sisters of Mercy. The hospital is in Muhoroni which is an outlying, rural area, of Kisumu diocese. The Sisters of Mercy asked our Sisters to take over the running of the hospital as they no longer had the personnel. The hospital offers a much needed service to the local community, comprising inpatient and outpatient care, maternity services, a mortuary, an x-ray department and a pathology laboratory.

The novitiate in Nairobi continues to thrive and £14,000 per year is transferred each year from the UK to fund Kenya formation programmes. It is the aim of the Trustees to continue this funding for as long as possible.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Protection of Children and Vulnerable Adults

The Trustees recognise the need to ensure the protection and safety of all those the Charity serves. This means that all Sisters who are in any kind of ministry in Great Britain have to obtain clearance from the Disclosure and Barring Service (DBS). The same applies to all staff and volunteers. The Trustees are committed to the implementation of all policies and procedures of the Catholic Safeguarding Standards Agency.

Investment Policy

The Trust Deed dated 27th December 1963 does not specify investment powers and the 1961 Trustee Investment Act therefore applied.

Under a scheme of the Charity Commissioners dated 29th August 1996 the Trustees were granted wider powers of investment with an 85%:15% split between wider and narrower range investments.

The Trustee Act 2000 superseded this scheme and investments are now regulated by the Trustee Act 2000.

The Charity's Investments are managed by True Bearing of Euxton, Lancashire. The investment strategy is set by the Trustees and takes into account income requirements in the short, medium and long term. An investment committee comprising of two Trustees, two Sisters of the Congregation and professional advisers meets monthly to review our investments. The aim is to provide income and capital growth to fund existing and future apostolates of the Congregation, both in the UK and overseas. Funds are also required for initial and on-going training programmes and for the costs of caring for our sick, elderly and incapacitated Sisters.

The policy is to maximise total return through a diversified portfolio and a level of income determined by the Trustees. We also endeavour to invest in socially responsible funds consistent with a Roman Catholic ethos in order to avoid investing in organisations or areas which have policies inconsistent with social justice.

Our ethical considerations will always take into account the requirement for security and the need to provide an acceptable investment performance but we are mindful of Christian teaching and endeavour to avoid investment in activities contrary to our beliefs.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Achievements and Performance – Review of activities

We now describe the main achievements during the year in each of our principal activities.

1. Care of the Members of the Congregation

Throughout the year the Charity continued to assist the Sisters of the Congregation in their charitable and religious work. Eleven Sisters were cared for in the Charity's own care homes and the Charity enabled other Sisters to work and volunteer in their chosen ministries.

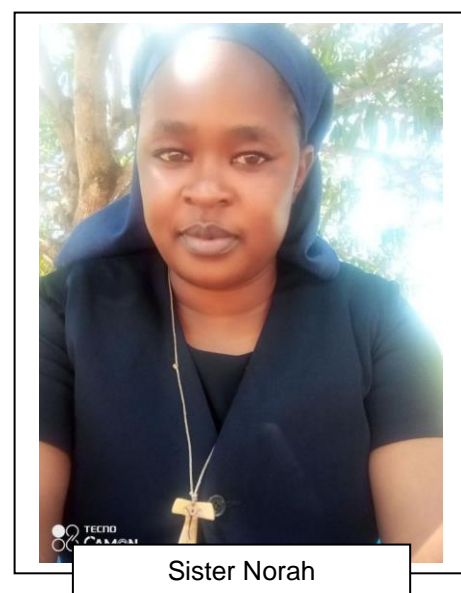
The 2023 General Chapter finalised the review and evaluation of the Congregation which was started at the 2017 General Chapter and will result in a restructuring including changes to our constitutions. The new constitutions will only be implemented when we receive approval from Rome.

2. Social and Pastoral Work

Throughout the year Sisters continued to carry out various social and pastoral ministries and to play an invaluable role in local communities through their work. We continue to expand our ministries in response to local need and large numbers of people benefit from our work both in the UK and in all overseas missions. We describe the work of two of our sisters to illustrate some of our charitable activities.

a) Sister Norah Nyausi

Sister Norah, whose area of specialization, in her degree qualification, is Leadership and Management with a focus on International Relations, has been managing St Francis Rehabilitation project for children with special physical needs in Malindi Diocese, Kenya, for the last three years. She says she has gained helpful skills, knowledge, and competence in inclusive disability activities over the years. Working with groups of families who are either affected directly or indirectly has made her address some key areas that parents/caregivers face while taking care of their children. Sister Norah says: "I have come to love working with those on the margins of the society."



The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Background and Purpose

St. Francis Rehabilitation project was established in 2007 to holistically attend to physically handicapped children between the ages of 5 and 18 years for the purpose of improving their health conditions through rehabilitation services such as physiotherapy, occupational therapy and treatment, imparting skills to Children with Disabilities so that they may achieve some level of autonomy in carrying out activities of daily living, and be able to participate in formal education. The project seeks to build a conducive environment for people living with disabilities in Malindi and Kilifi County as a whole through action that reduces stigma associated with disability and supports community structures to be more responsive to the needs of people living with a disability. The project contributes to the 4th UN Sustainable Development Goal to ensure inclusive and equitable quality education and promote life-long learning opportunities for all.



St Francis Rehabilitation Centre

Services

The project has been faithful in providing rehabilitative services to Children living with disabilities in this catchment area where there is a gap in such services. Currently, there are 32 children resident at the Centre, 10 children who come each day and 42 in the outreach programmes.

Some of the achievements in the area of interventions include:

- Supporting Children with Disabilities to achieve independence/autonomy in activities of daily living both in the residential programme at St Francis Centre as well as in outreach services in four locations. These services include physiotherapy and occupational therapy. Young people who have left the Centre upon reaching 18 years are also supported and referrals are made for some children who need specialized services such as corrective surgery. Sister Norah says they also provide training to caregiver/parents on how to manage children with disabilities.
- Helping vulnerable Children with Disabilities to make the transition into school. Sister Norah says "We do this by initiating the children into informal learning first, carrying out school placements in the nearby school, providing a residential place to children studying in the nearby school, and supporting some with educational materials.

Advocacy

Over a long period of time St Francis Centre has been engaging the people in the area on sensitization of the rights and care for children with special needs. Sister Norah

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

explains that they do this by carrying out advocacy activities every year such as on “The Day of the African Child” and “World Disability Day”. With these activities, she continues, we have helped the community to understand that Children with Disabilities have rights that need to be safeguarded. Finally, Sister Norah emphasizes “we have been able to lobby the National Council of Persons with Disabilities to formally recognize and register our children and the majority of the children now have NCPD identification cards. Registration with the National Council of People with Disabilities (NCPWD) is critical in assisting children or any people with disabilities to access statutory support”.



Sister Norah with some children at St Francis

Sister Norah says: “We hope to continue bringing positive change through the services we offer in St Francis Centre and in the four villages where we have been extending our psycho-social support. We are grateful to all the people of goodwill who have made the development milestones a reality”.

Sister Mary Monari

Sister Mary Monari was the first Kenyan Sister to become a Franciscan Missionary of St Joseph and she has now celebrated over 25 years in the Congregation.

Sister Mary is a registered nurse and midwife and since 1991 has worked as a nurse mainly in Kenya, apart from 10 years spent in our mission in Ecuador serving the local people especially by supporting those of African origin who were marginalised in Ecuador.



Sister Mary (4th from right) with some co-workers

Sister Mary manages a Health Centre in Marigat, Baringo County, under the auspices of the Catholic diocese of Nakuru. As a Congregation, in Kenya, the Sisters work in support of the government health system and go where the government cannot reach.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Mobile Clinics

Mary says there is a great need for health care services, namely maternal care, and child welfare clinics, as well as health education in remote, interior places. Because of this the Health Centre has outreach services in the form of mobile clinics treating people in far to reach areas to improve their health. Sister Mary says: “Most of these places are in war zones where the communities fight and do raiding of animals and end up killing one another. The mobile clinics are the best way to care for the people’s health because they are always on the move – internally displaced – and our health facility follows them with health services”.



Sister Mary (centre) with some mothers

Health Education

The facility also addresses health in children and youth in schools by teaching on communicable and non-communicable diseases as a way of prevention of diseases in the society and in the young population. In the school health programme examination, treatment of minor illness and referral of complicated conditions is done.

Maternity Services

The Health Centre facility in Marigat assists in the referred clients from the mobile clinics especially the antenatal mothers who come in to have a skilled, qualified and professional delivery. Sister Mary says: “mothers who come from a far distance prefer to come to our facility for they are sure of getting good service, as we are under government supervision and are not a business facility of which there are a good number”.

Sister Mary points out that reporting to the government in all the health activities carried out by the Franciscan Missionaries of St Joseph is important because this contributes to the data in health systems to reduce mortality and morbidity at all levels. Regular reports are always made and this accountability to the government also allows for support to come from the government in the form of drugs and other medical supplies when they are available.

Advocacy is another one of the services offered to the local people by the Franciscan Missionaries of St Joseph. In Baringo, in the Health sector, this covers education on the Rights and Protection of children, youths and mothers.



Sister Mary (right) advocacy services

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Sister Mary says that it also includes protection of the mothers from gender based violence (GBV), which often happens, and that creating awareness on what are the people's human rights is greatly needed and this improves their lives.

To improve services the Franciscan Missionaries of St Joseph work in partnership with other organizations such as the Red Cross, World Vision, USAID Safaricom Foundation and others, to be able to succeed in our mission of reaching out with Health services to those who are left the furthest behind in our world.

3. Care Homes

Franciscan Convent, Blackburn

The quality of care provided in the Home is constantly monitored by the Trustees and the Home receives good reports from the Care Quality Commission. The care was recognised by Blackburn with Darwen Social Services and the Home was invited to be part of its Quality Assurance Scheme. All staff have recognised NVQ qualifications and many are now working to attain higher grades.

Franciscan Convent, Burnley

This home is also constantly monitored by the Trustees and inspected by the Care Quality Commission. It is well staffed by dedicated and qualified workers and an internal quality assurance scheme monitors the standard of care achieved

The home is used by the Congregation for UK gatherings of the Sisters so that the more frail Sisters who live there, and would otherwise be unable to travel, can still attend.

4. Overseas Missionary Work

A tremendous need continues for ministry overseas and the Sisters are engaged in many medical, pastoral, educational, social work and catechetical apostolates particularly among the poor. We have been able to expand our ministries in Kenya and particularly working with Street Children, widows and orphans of AIDS victims as well as AIDS patients in our clinics and home-based care programmes. The Sisters also manage a home for physically disabled children who are stigmatised and ostracised in the society and culture.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Our numbers continue to expand in Kenya and Uganda and we are now in eleven different areas of Kenya and one area in northern Uganda. Our houses are mostly in remote areas where our work includes health care, educational services, children's services, pastoral and social work with people who live in the poorest of circumstances.

In 2011 four of our Sisters opened a new mission in northern Uganda, among the Karamojong people. This is a very remote and neglected area of the country where access to maternal and child health care as well as to education is very limited. Our Sisters are making a difference to the quality of lives of the people. One Sister who is a qualified nursery school teacher runs the nursery school, another is working pastorally among the people and a third is running a bakery project jointly with the Mill Hill Missionaries.

The mission in Witu located in Malindi Diocese has established a school for children who would otherwise not be educated. At the beginning of May 2013 we closed our house in Nyabururu, in Kisii diocese, and opened a new house in Nyamira which is in a more remote and needy area of Kisii diocese.

At the end of November 2020 the Africa Region took on the management of St. Vincent's Mission Hospital in Muhoroni which is in a rural area of Kisumu diocese in western Kenya. This will be our second house in Kisumu diocese. The hospital was started and developed by the Sisters of the Institute of Our Lady of Mercy who approached our Congregation to take over the management of the hospital as they no longer have the personnel. This hospital offers a much needed service to the local community comprising inpatient and outpatient care, maternity services, a mortuary, an x-ray department and pathology laboratory. We are very grateful for this opportunity to expand our work for the benefit of the people in this area.

In Quito, Ecuador, one of our Sisters who started a counselling service for priests and religious in the city in 2008 is now working full time and providing a much needed service which also includes an increasing number of lay people among the clients. She also responds to requests from Religious Communities for workshops with a psycho-spiritual focus and also helps to run courses on Safeguarding. Santa Clara house in Quito closed in late December 2018. Santa Clara was one of our two houses in Quito. Apart from the one remaining house in Quito we also have a house in Puerto Quito in the coastal region of Ecuador where the Sisters are engaged in parish work, catechetics and healthcare for the disabled.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Investment Performance

The conflict in Ukraine has brought both poor performance for our Mill Hill investments and inflation at rates not seen for more than 40 years. This high level of inflation impacts all areas and in particular has made the operation of our care homes very much more expensive. Investments were made in accordance with the Trustees Investment Policy referred to earlier in this report and in compliance with ethical guidelines.

Financial Review

Results for the Year

During 2022 total incoming resources amounted to £723,571 (2021 £849,244). Of the incoming resources, a total of £100,918 (2021 £45,125) related to fees receivable and other income of the Charity's two care homes. £580,533 (2021 £779,871) was received by way of donations and legacies. This figure includes salaries and pensions of the Sisters amounting to £457,864 (2021 £591,525) covenanted to the Charity. Investment income and interest receivable totalled £6,953 (2021 £7,369) of which £6,689 (2021 £7,247) relates to designated funds.

Resources expended totalled £1,483,940 (2021 £1,490,846). The total expenditure on the Charity's two care homes amounted to £1,086,305 (2021 £1,054,580). Total staff costs represent a very significant proportion of expenditure and amounted to £805,249 (2021 £759,491).

Expenditure incurred on maintaining the members of the Congregation and supporting them in their pastoral work and ministry amounted to £149,567 (2021 £167,211). Expenditure on governance costs and the fees paid to the Charity's investment managers including fees paid to investment platforms during the year amounted to £56,449 (2021 £75,675).

Net outgoing resources for the year, were then £760,369 (2021 £641,602). Investment losses (2021 gains) of £903,733 (2021 £567,176) resulted in a net outflow of funds for the year of £1,664,102 (2021 £74,426).

Reserves Policy and Financial Position

Reserves Policy

The reader will discern from the foregoing that the Charity carries out a diverse range of activities and is responsible for care and support of Sisters whose average age is increasing and whose needs are changing. The Trustees have examined the need for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed and endeavour to balance the need for such free reserves with the desire to more fully fund the reserves needed to support Sisters in their retirement.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Such free reserves are needed to support the work of the Sisters in the future, in particular the support of the Congregation's missionary and healthcare work overseas. There has been a release from the Maintenance of Retired Sisters Reserve in the year of £20,000 (2021 £150,000) to maintain the level of such free reserves.

Financial Position

The balance sheet shows total reserves of £5,215,159 (2021 £6,879,261). Of this, £1,373,060 (2021 £1,404,491) is represented by properties and other tangible fixed assets essential for the support and work of the Sisters.

The funds set aside to provide for the Sisters in their retirement, none of whom have resources of their own, have been reassessed during the year. The calculation, based on actuarial methods, indicated that £7.56M (2021 £6.89M) is needed to be set aside in order to provide a minimum pension. A minimum pension was set at £5,000 in 2003 and is rebased for inflation thereafter. In these accounts £1.28M (2021 £1.30M) has been set aside for this purpose. These funds embrace and are supplemented by the Mill Hill Pension Fund, a designated fund for the maintenance of retired Sisters created from donations by the Mill Hill Society primarily for that purpose and amounting to £3,766,946 (2021 £5,384,240) at the year end date. In addition, there are investments and monies in bank deposit accounts held within the United States of America and Ireland Regions totalling £804,189 (2021 £919,536) and £570,338 (2021 £594,394) respectively which are held for the future maintenance of retired Sisters.

The Ecuadorian Retirement Fund is held in a UK deposit account. It is intended that these monies will be set aside in their own dedicated bank deposit account, once interest rates return to normal. The monies representing the Ecuadorian Retirement Fund amounted to £88,312 (2021 £88,188).

Many of the difficulties relating to the Coronavirus (Covid-19) pandemic have now eased and The Order has not suffered any marked structural impact from the Coronavirus (Covid-19) pandemic. While the impact of the Coronavirus (Covid-19) pandemic has abated, the conflict in Ukraine has raised new and challenging problems. The conflict has brought both poor performance for our Mill Hill investments and inflation at rates not seen for more than 40 years. This high level of inflation impacts all areas and in particular has made the operation of our care homes very much more expensive. We are confident that the financial pressures stemming from the conflict can be weathered, however, we remain vigilant both in measuring these inflationary costs and planning for the future accordingly.

The Trustees hope that, in the medium to long term, investment markets will continue to improve and that they will be able to designate more funds to the Sisters' retirement fund. The calculations show clearly that this is a prudent and sensible policy.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

Future Plans

The Trustees do not anticipate any significant change to the Charity or its activities in the coming year. It is our intention to continue to meet the following objectives:

- To continue to care for the Sisters and enable them to continue their various ministries among the poor and marginalized of society.
- To continue to run two Care Homes for the elderly and those suffering from dementia.
- To meet the requirements of the Care Standards Act 2000 and inspections conducted by the Care Quality Commission.
- To continue to provide training to all our staff.
- To continue to expand our work in Kenya and Uganda and to continue the transition of responsibilities to our Kenyan Sisters.
- To continue to fund the formation training of our Sisters in Kenya.
- On the advice of our Solicitors to facilitate having Sisters living overseas as Trustees we have registered as a Company and a new Charity (a Charitable Company Limited by Guarantee with no Share Capital (Registered Company Number 07010772 (England and Wales)) (Registered Charity Number 1135474)). The transition of the functions and assets of The Order to the new Company and Charity was implemented on 1 January 2011 by a Transfer Deed dated 18 February 2011.

Many of the difficulties experienced by The Order relating to the Coronavirus (Covid-19) pandemic have now eased. The Order has not suffered any marked structural impact from the Coronavirus (Covid-19) pandemic and we are pleased to report that our Sisters have been able to resume their in person ministries. While the impact of the Coronavirus (Covid-19) pandemic has abated, the conflict in Ukraine has raised new and challenging problems.

The conflict in Ukraine has brought both poor performance for our Mill Hill investments and inflation at rates not seen for more than 40 years. This high level of inflation impacts all areas and in particular has made the operation of our care homes very much more expensive. We are confident that the financial pressures stemming from the conflict can be weathered however we remain vigilant both in measuring these inflationary costs and planning for the future accordingly.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2022

The Trustees are of the opinion that the financial position is such that we will be able to continue to meet our future planned objectives with no significant change in our operations or activities for the next two years and indeed for the foreseeable future notwithstanding the adverse impact of the conflict in Ukraine on both inflation and on our financial investments.

At our General Chapter in June 2023 the Congregation completed a process of restructuring including changes to our constitutions to make them more relevant to our present reality. Our final proposals will only be implemented when we receive approval from Vatican authority.

Employees, Advisors and Members of the Congregation

The Trustees wish to record their recognition and gratitude to all their staff, professional advisors and individual Sisters of the Congregation for their dedication and commitment to the works of the Congregation throughout the year.

Approved by the Trustees on 21st September 2023 and signed on their behalf by:

..... **Sister Anne Moore**
Trustee and Congregational Leader

..... **Sister Margaret Nyabongoye**
Trustee and Assistant Congregational Leader

Registered Charity Number 1135474

Independent Auditor's Report to the Members of
The Franciscan Missionaries of St. Joseph
For the Year Ended 31 December 2022

Opinion

We have audited the accounts of Franciscan Missionaries of St Joseph for the year ended 31 December 2022 set out on pages 1 to 64. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Independent Auditor's Report to the Members of
The Franciscan Missionaries of St. Joseph
For the Year Ended 31 December 2021 - Continued

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees' are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control, as the trustees determine is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Independent Auditor's Report to the Members of
The Franciscan Missionaries of St. Joseph
For the Year Ended 31 December 2022 - Continued

Auditor's responsibilities for the audit of the financial statements - Continued

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Independent Auditor's Report to the Members of
The Franciscan Missionaries of St. Joseph
For the Year Ended 31 December 2022 - Continued

Extent to which the audit was considered capable of detecting irregularities, including fraud
- Continued

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Jonathan Ward (Senior Statutory Auditor)
for and on behalf of Azets Audit Services
Chartered Accountants
Statutory Auditors

Alpha House
4 Greek Street
Stockport, SK3 8AB

Azets is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

The Franciscan Missionaries of St. Joseph

Statement of Financial Activities

For the Year Ended 31 December 2022

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
Incoming Resources		£	£	£	£	£
Voluntary Income	2	580533	-	-	580533	779871
Activities for Generating Funds	3	95	-	-	95	-
Investment Income	4	264	6689	-	6953	7369
Incoming Resources from Charitable Activities	5	101123	-	-	101123	45468
Other Incoming Resources	6	34867	-	-	34867	16536
Total Incoming Resources		716882	6689	-	723571	849244

The Franciscan Missionaries of St. Joseph

Statement of Financial Activities - Continued

For the Year Ended 31 December 2022

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
Resources Expended		£	£	£	£	£
Costs of Generating Funds						
Fundraising trading: cost of goods sold and other costs	7	-	-	-	-	-
Investment Management Costs	8	-	23221	-	23221	29137
Charitable Activities						
Charitable Activities	9	1427491	-	-	1427491	1415171
Governance Costs	10	33228	-	-	33228	46538
Total Resources Expended		1460719	23221	-	1483940	1490846
Net Outgoing Resources before Gains/(Losses) on investments		(743837)	(16532)	-	(760369)	(641602)

The Franciscan Missionaries of St. Joseph

Statement of Financial Activities - Continued

For the Year Ended 31 December 2022

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
Gains/(Losses) on Investments		£	£	£	£	£
Profit/(Loss) on Sale of Investment Assets		-	63089	-	63089	95835
Movement in Value of Investment Assets		-	(966822)	-	(966822)	471341
Transfer Between Funds		696905	(696905)	-	-	-
Net Movement in Funds		(46932)	(1617170)	-	(1664102)	(74426)
Reconciliation of Funds						
Total Funds Brought Forward		1406833	5472428	-	6879261	6953687
Total Funds Carried Forward		<u>1359901</u>	<u>3855258</u>	<u>-</u>	<u>5215159</u>	<u>6879261</u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The Franciscan Missionaries of St. Joseph

Balance Sheet as at 31 December 2022

	Note	£	2022 £	£	2021 £
Fixed Assets					
Freehold & Leasehold Property		1363522		1392440	
Other Tangible Assets		<u>9538</u>		<u>12051</u>	
Total Tangible Fixed Assets	14		1373060		1404491
Designated Funds Investments	15		3766946		5384240
Investments					
Quoted Investments	16	-	-	-	-
Unquoted Investments at Cost		<u>280</u>		<u>280</u>	
			280		280
Total Fixed Assets			<u>5140286</u>		<u>6789011</u>
Current Assets					
Sundry Debtors	20	2885		6974	
Cash at Bank - Deposit Accounts		126300		135403	
Cash at Bank - Current Accounts		18304		3259	
Cash in Hand		<u>3551</u>		<u>2630</u>	
		151040		148266	
Liabilities					
Creditors: due within one year	21	<u>76167</u>		<u>58016</u>	
Net Current Assets			74873		90250
Total Net Assets			<u><u>5215159</u></u>		<u><u>6879261</u></u>
The Funds of the Charity:					
Restricted Funds					-
Designated Funds			3855258		5472428
Unrestricted Funds					
Maintenance Reserve	17	1280000		1300000	
General Fund		<u>79901</u>		<u>106833</u>	
			1359901		1406833
Total Charity Funds	24		<u><u>5215159</u></u>		<u><u>6879261</u></u>

Sister Anne Moore

Directors

Sister Margaret Nyabongoye

Approved by the Directors on 21 September 2023

Registered Charity Number 1135474

The Franciscan Missionaries of St. Joseph

Consolidated Statement of Cash Flows

For the Year Ended 31 December 2022

		2022 £	2021 £
Cash flows from operating activities			
Net cash (outflow) in respect of operating activities	A	(713421)	(639100)
Cash flows from investing activities			
Investment income and interest received		6953	7369
Proceeds from the disposal of tangible fixed assets		250	-
Write back of provision for professional fees in relation to Blackrock Cork.		-	-
Purchase of tangible fixed assets		(480)	(6944)
Proceeds from the disposal of investments		712693	423258
Purchase of investments		(80000)	-
Net cash provided by investing activities		<u>639416</u>	<u>423683</u>
Increase/(decrease) in cash and cash equivalents		(74005)	(215417)
Cash and cash equivalents as at 1 January 2022	B	620677	836094
Cash and cash equivalents as at 31 December 2022	B	<u><u>546672</u></u>	<u><u>620677</u></u>

The Franciscan Missionaries of St. Joseph

Consolidated Statement of Cash Flows - Continued

For the Year Ended 31 December 2022

A Reconciliation of net movement in funds to net cash used in operating activities

	2022	2021
	£	£
Net movement in funds (as per the Statement of Financial Activities)	(1664102)	(74426)
Adjustments for:		
Depreciation charge	31911	32642
(Profit)/Loss on sale of fixed assets	(250)	-
(Gain) on sale of investment assets	(63089)	(95835)
(Gain)/Loss on movement in value of investment assets	966822	(471341)
Movement in Value of MHP Fund *	697029	463526
Movement in Value of Ecuadorian R'ment Fund	(124)	-
Investment income and interest receivable	(6953)	(7369)
Decrease in balance due to MHP *	-	-
Loss/(Surplus) on disposal of tangible fixed assets	-	254
Decrease/(increase) in debtors	4089	2125
(Decrease)/increase in creditors	18151	(25150)
Movement in Designated Fund	(696905)	(463526)
Net cash (outflow) in respect of operating activities	<u>(713421)</u>	<u>(639100)</u>

* see note 15a

B Analysis of cash and cash equivalents

	2022	2021
	£	£
MHP Bank Account *	391007	463450
MHP Monies held on Investment Platforms *	7510	15935
Cash at Bank - Deposit Accounts	126300	135403
Cash at Bank - Current Accounts	18304	3259
Cash in Hand	3551	2630
	<u>546672</u>	<u>620677</u>

* see note 15b

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

a) Company Information:

The Franciscan Missionaries of St. Joseph is a Private Company Limited by Guarantee incorporated in England and Wales. The registered office is St. Joseph's Convent, 150 Greenleach Lane, Worsley, Manchester, M28 2TS.

b) Basis of Preparation:

The accounts have been prepared in accordance with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102. The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £. The accounts have been prepared under the historical cost convention except as disclosed in the accounting policies certain items are shown at fair value. The principal accounting policies adopted are set out below.

c) Critical accounting estimates and areas of judgement:

Preparation of the accounts requires the Trustees to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- estimating the useful economic life of tangible fixed assets

1 Accounting Policies - Continued

d) Assessment of going concern:

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the Charity continue to think that the Covid-19 (coronavirus) pandemic, will have no marked structural impact on our operating income and expenditure. However, this is premised on the continued avoidance of infection amongst the Congregation. If this position was to change in a material way then it would not be realistic to supply future guidance, beyond saying that we remain confident that the financial consequences of such a crisis could be weathered.

The Trustees have therefore concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due.

The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ended 31 December 2023, the most significant areas that affect the carrying value of the assets held by the Charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management section of the Trustees' Report for more information).

e) Income Recognition:

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Sisters' salaries and pensions are received under deeds of covenant and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes if relevant.

Donations are recognised on a remittance basis. Receipts of property, investments or other gifts in kind are included at market value.

Government coronavirus (Covid-19) grants are recognised in an appropriate manner that matches them with the expenditure towards which they are intended to contribute.

In accordance with the Charities SORP and FRS102, volunteer time is not recognised.

1 Accounting Policies - Continued

e) Income Recognition - Continued:

Dividends are recognised once the dividend has been declared as becoming payable and notification received of the dividend due. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

f) Expenditure Recognition:

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds includes all expenditure associated with raising funds for the Charity. This includes investment management fees.
- Expenditure on charitable activities includes the costs of running the Charity's convents as well as all other costs associated with furthering the charitable purposes of the Charity through the provisions of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is a real need following a review of the details of each particular case. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but not paid over at the year end date.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Support and Governance Costs:

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity, it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Governance costs comprise the costs involving the public accountability of the Charity (including audit costs) and costs in respect to its compliance with regulation and good practice.

h) Tangible Fixed Assets:

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided in equal amounts each year in order to write off the cost of fixed assets over their useful lives i.e.

Buildings and Alterations	2 %
Fixtures, Fittings and Furniture	15 %
Office Equipment	15 %
Motor Vehicles	25 %

Buildings are in constant use in furtherance of the Order's charitable objectives and are properly maintained to standards that ensure that their residual value is not less than their book value. Notwithstanding this, the Trustees have decided to depreciate buildings and alterations at the rate of 2% per annum.

- i) Quoted investments are stated at mid-market value at the balance sheet date. Unrealised investment gains and losses are calculated as the difference between the valuation at the balance sheet date and their valuation at the last balance sheet date or purchase price, if acquired during the year and are reflected in the statement of financial activities.

j) Debtors:

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

k) Cash at Bank and in Hand:

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

l) Creditors and Provisions:

Creditors and provisions are recognised where the Charity has an obligation at the balance sheet date as a result of a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts that may be due.

1 Accounting Policies - Continued

m) Services provided by Members of the Congregation:

For the purposes of these accounts, no value has been placed on administrative and other services provided by Members of the Congregation.

n) Pension Contributions:

Contributions in respect of the Charity's defined contribution pension scheme are charged to the statement of financial activities as they become payable in accordance with the rules of the scheme. The Charity has no liability beyond making its contributions and paying across the deductions for the employees' contributions.

o) United Kingdom Sister Houses:

Transactions of United Kingdom Sister Houses are incorporated in the financial statements.

p) Overseas Houses:

The unaudited overseas accounts are set out on pages 66A - 114A and are not incorporated in the main accounts.

There are overseas houses located in Ireland, the United States of America, Kenya, Uganda and Ecuador.

There are two Sisters located in The Netherlands. The Dutch Sisters reside in a state run retirement home and their Dutch Pensions are used to pay the retirement home fees. Any surplus personal allowance is periodically remitted to the UK Central Fund. No bank account is maintained in The Netherlands.

The program to strengthen financial management, reporting and communication of all overseas regions is continuing.

As part of this program the Bursar General makes regular visits to each Region to re-affirm the financial guidelines under which each Region operates with particular regard to the requirement to communicate financial changes and planned financial changes to the Bursar General.

Where appropriate, the appointment of external Regional accountants will be considered and this has already been actioned in the United States and Africa Regions.

2 Voluntary Income

	2022 £	2021 £
Donations and Other Voluntary Contributions	13124	12905
Other Donations:		
Salaries and Remuneration	177208	201136
State Benefits	8403	24430
Pensions (Great Britain) *	185723	265331
Pensions (Missions and Houses overseas) *	86530	100628
Coronavirus (Covid-19) Grant Income	15945	62971
Council Hardship Grant	7799	-
Legacies	15416	6410
Voluntary Contributions for Missions **	66643	103202
Mission Appeals **	3742	2858
	<u>580533</u>	<u>779871</u>
Voluntary Contributions for Designated Funds	-	-
	<u>580533</u>	<u>779871</u>
	£	£
Restricted Funds	-	-
Designated Funds	-	-
Unrestricted Funds	580533	779871
	<u>580533</u>	<u>779871</u>

* includes overseas pensions relating to Sisters now located in Great Britain.

** see note 13

3 Activities for Generating Funds

	2022	2021
	£	£
Book and Calendar Receipts	-	-
Other Fund Raising Activities	95	-
	<u>95</u>	<u>-</u>

4 Investment Income

	2022	2021
	£	£
Dividends and Interest Received on Quoted Investments	6689	7247
Interest Received on Unquoted Investments	-	-
Bank Interest Received	264	122
	<u>6953</u>	<u>7369</u>

Dividends and Interest Received on Quoted Investments and Bank Interest Received include income from designated funds of £6,689 (2021 £7,247) - see note 15.

5 Incoming Resources from Charitable Activities

	2022	2021
	£	£
Fees and Remuneration - Residential Care Homes	100918	45125
Other Miscellaneous Income	205	343
	<u>101123</u>	<u>45468</u>

6 Other Incoming Resources

	2022	2021
	£	£
Insurance Payout for Medical Expenses	18629	16536
Surplus on Sale of Motor Cars & Property	250	-
Bank Charges Managers Refund	-	-
Transfers from Regions - see note 13	15988	-
	<u>34867</u>	<u>16536</u>

Bank Charges Managers Refund include income from designated funds of £Nil (2019 £35) - see note 15.

7 Fundraising Trading: cost of goods sold and other costs

	2022	2021
	£	£
Cost of Book Expenses	-	-
Other Fund Raising Costs	-	-
	<u>-</u>	<u>-</u>

8 Investment Management Costs

	2022	2021
	£	£
Investment Advice Fees	20018	25118
Investment Platform Fees - see note 15	3203	4019
	<u>23221</u>	<u>29137</u>
	£	£
Restricted Funds	-	-
Designated Funds	23221	29137
Unrestricted Funds	-	-
	<u>23221</u>	<u>29137</u>

9 Charitable Activities

	2022	2021
	£	£
Education and Tuition	8513	4670
Sister House Expenses *	149567	167211
Cont. to Missions External Programs - see note 13	76236	76642
Residential Care Home Expenses	1086305	1054580
Formation	7000	26595
Support Costs - see note 11	99870	85473
	<u>1427491</u>	<u>1415171</u>
	£	£
Restricted Funds	-	-
Designated Funds	-	-
Unrestricted Funds	1427491	1415171
	<u>1427491</u>	<u>1415171</u>

10 Governance Costs

	2022	2021
	£	£
Audit Fee	10200	9050
Legal and Other Professional Charges	23028	37488
	<u>33228</u>	<u>46538</u>

11 Support Costs

	2022	2021
	£	£
Office Expenses	14300	13061
Administration Salaries	15350	15271
Insurance	8883	6667
Travel	25981	15924
Bank Charges	1404	1569
Upkeep of Buildings	-	-
Depreciation - Vehicles and Fixtures & Fittings	2993	3724
Depreciation - Buildings & Alterations	28918	28918
Deficit on Sale of Motor Cars & Property	-	254
General Chapter Expenses	1783	-
Other Expenses	258	85
	<u>99870</u>	<u>85473</u>

12 Wages & National Insurance

	2022	2021
	£	£
a) Gross Wages	748197	709157
Employers National Insurance	44129	38406
Employers Pension Contributions - NEST	12923	11928
	<u>805249</u>	<u>759491</u>
	£	£
b) Residential Care Home Employees	769514	726457
Sister House Employees	18780	17735
Central Fund Employees	16955	15299
	<u>805249</u>	<u>759491</u>
c) Average number of full time equivalent employees:		
Residential Care Home Employees	34	34
Sister House Employees	1	1
Central Fund Employees	1	1
	<u>36</u>	<u>36</u>

d) No employees had emoluments in excess of £60,000 in either year.

12 Wages & National Insurance - Continued

- e) There are no key management salaries. All key managers are Trustees of the Charity and receive no remuneration.

13 MISSIONS

This note brings together the UK income and expenditure for sisters based overseas. The overseas accounts are not audited.

a) Income for Missions and Other Houses Overseas

<u>Region</u>	Ireland £	USA £	Africa £	Ecuador £	2022 Total £	2021 Total £
Srs. Pensions *	71381	-	9516	5633	86530	100628
Vol. Contbs. *	-	-	33892	32751	66643	103202
	<u>71381</u>	<u>-</u>	<u>43408</u>	<u>38384</u>	<u>153173</u>	<u>203830</u>
Transfers from Regions to Central Fund **	-	15998	-	-	15998	-
	<u>71381</u>	<u>15998</u>	<u>43408</u>	<u>38384</u>	<u>169171</u>	<u>203830</u>
Mission Appeals *					3742	2858
					<u>172913</u>	<u>206688</u>

* see note 2

** see note 6

b) Pensions remitted from The Netherlands amounted to £Nil (2021 £Nil).

c) Expenditure relating to Mission and Other Houses Overseas

	Ireland £	USA £	Africa £	Ecuador £	2022 Total £	2021 Total £
N.I. Contributions	-	-	-	-	-	-
Other Srs. Exps.	73	-	83	425	581	14397
	<u>73</u>	<u>-</u>	<u>83</u>	<u>425</u>	<u>581</u>	<u>14397</u>
Transfer from Central Fund for External Pgrms.	-	-	31958	44278	76236	76642
	<u>73</u>	<u>-</u>	<u>32041</u>	<u>44703</u>	<u>76817</u>	<u>91039</u>

13 MISSIONS - Continued

- d) In addition to the above there are transfers from the Central Fund to the Africa Region totalling £7,000 (2021 £26,535). These monies are to be used for formation.
- e) Income and Expenditure for the African Region comprise 11 Houses located in Kenya and Panyangara House which is located in Uganda.

14 Tangible Fixed Assets

	Freehold Land and Buildings £	Motor Cars £	Office Equipment £	Fixtures & Fittings £	Total £
a) Cost or Valuation:					
As at 1 January 2022	1652702	118242	33014	1036033	2839991
Additions at Cost	-	-	-	480	480
Impairment	-	-	-	-	-
Disposals	-	(7295)	-	-	(7295)
At 31 December 2022	<u>1652702</u>	<u>110947</u>	<u>33014</u>	<u>1036513</u>	<u>2833176</u>
b) Depreciation:					
As at 1 January 2022	260262	117117	30867	1027254	1435500
Charge for the Year	28918	1125	449	1419	31911
Disposals	-	(7295)	-	-	(7295)
At 31 December 2022	<u>289180</u>	<u>110947</u>	<u>31316</u>	<u>1028673</u>	<u>1460116</u>
c) Net Book Value:					
As at 31 December 2022	<u>1363522</u>	<u>-</u>	<u>1698</u>	<u>7840</u>	<u>1373060</u>
As at 31 December 2021	<u>1392440</u>	<u>1125</u>	<u>2147</u>	<u>8779</u>	<u>1404491</u>

14 Tangible Fixed Assets - Continued

d)	Freehold Land and Buildings include alterations and are stated:	£
	At 1 January 2022	
	At 1987 Valuation	310000
	At Cost	1342702
	Cost or Valuation at 1 January 2022	<u>1652702</u>
	At 31 December 2022	
	At 1987 Valuation	310000
	At Cost	1342702
	Cost or Valuation at 31 December 2022	<u>1652702</u>
e)	Fixtures and Fittings are stated:	
	At 1 January 2022	
	At 1998 Valuation	908750
	At Cost	127283
	Cost or Valuation at 1 January 2022	<u>1036033</u>
	At 31 December 2022	
	At 1998 Valuation	908750
	At Cost	127763
	Cost or Valuation at 31 December 2022	<u>1036513</u>
f)	Motor Cars and Office Equipment are stated at cost.	
g)	Other capital expenditure authorised or contracted for before the year end date for which no provision has been made in the accounts is £Nil.	

15A Designated Fund: MHP

In 1994 The Congregation created a pension fund for the maintenance of retired Sisters from donations made by the Mill Hill Society primarily for that purpose.

a) The Mill Hill Pension Fund account for the year is as follows:

	2022	2021
	£	£
Balance as at 1 January 2022	5384240	5302480
Mill Hill Donation	-	-
Net Transfers (to)/from Central Fund	(697029)	(463526)
Movement on Value of Investments Held	(966822)	471341
Bank Interest Received	680	59
Investment Income	6009	7188
Profit on Sale of Investments	63089	95835
Investment Advice Fees	(20018)	(25118)
Investment Platform Fees	(3203)	(4019)
Balance as at 31 December 2022	<u>3766946</u>	<u>5384240</u>

b) Funds are invested as follows:

	2022	2021
	£	£
Quoted Investments	3368429	4904855
Cash at Bank - Deposit Accounts	391007	463450
Monies Held on Investment Platform	7510	15935
Net Sundry Debtors	-	-
	<u>3766946</u>	<u>5384240</u>

c) Quoted Investments are incorporated at Market Value i.e.

	2022	2021
	£	£
Cost	1836345	2405949
Surplus on Valuation	1532084	2498906
Market Value	<u>3368429</u>	<u>4904855</u>

15A Designated Fund: MHP - Continued

d)		2022	2021
	The movement in quoted investments during the year is as follows:	£	£
	Cost as at 1 January 2022	2405949	2733371
	Disposals	(649605)	(327422)
	Additions	80000	-
	Cost as at 31 December 2022	<u>1836344</u>	<u>2405949</u>

- e) The Mill Hill pension fund includes the following investments which represent more than 5% of the value of the portfolio at the start of the year or/and at the end of the year.

	2022	2021
	£	£
abrdn UK Ethical Equity	237481	414257
Fidelity Sustainable European Equity	289142	322407
Aegon Ethical Equity	234922	302787
Royal London Sustainable Leaders Trust	240942	269954
Rathbone Ethical Bond Fund	197929	239074
Royal Bank of Scotland 12 Month Fixed Bond	200000	-
	<u>1400416</u>	<u>1548479</u>

15B Designated Fund - Ecuadorian Sisters Retirement Fund

Monies constituting the Ecuadorian Sisters Retirement Fund, previously located and managed in the United States, were transferred to the Central Fund in March 2020.

	2022	2021
	£	£
Balance as at 1 January 2022	88188	88188
Add Annual Supplement	124	-
Balance as at 31 December 2022	<u>88312</u>	<u>88188</u>

It is intended that these monies will be set aside in their own dedicated bank deposit account, now that interest rates have returned to normal.

Following the rise in interest rates in 2022 a credit has been calculated in line with interest rates available to the Order.

There were no additions in 2021 as a consequence of the very low interest rates which prevailed at that time.

16 Investments

There have been no quoted investments held in the year or in the previous year.

Unquoted investments totalling £280 (2021 £280) relating to premium bonds.

17 Maintenance Of Retired Sisters

There is a substantial liability for the future costs of maintenance of Sisters in their retirement.

To provide for this Reserves have in the past been created by transfers from the Capital Fund of the Order. It is now necessary to supplement the operating funds by transfers from these reserves i.e.

Maintenance Reserve	2022 £	2021 £
Balance as at 1 January 2022	1300000	1450000
Less Transfer to Capital Account this Year	20000	150000
Balance as at 31 December 2022	<u>1280000</u>	<u>1300000</u>

The Mill Hill Pension Funds support the Retired Sisters Maintenance Fund and total £3,766,946 (2021 £5,384,240).

Monies transferred to the Capital Fund of the Order from the Mill Hill Pension Fund in the year totalled £697,030 (2021 £463,526) and is in addition to the monies transferred from the Maintenance Reserve.

A full report on the Mill Hill Pension Fund is provided in Note 15.

The maintenance of retired Sisters has, as in previous years, been charged as an expense when the cost was incurred.

It has been possible in previous years to meet these costs from current income without recourse to the Pension Funds. This practice has not been sustainable since 2011 and the release of reserves to supplement current income will continue for the foreseeable future.

A pension of £9,820 (2021 £8,657) per Sister is regarded as the minimum target but is significantly less than the current need. The effects of inflation are recognised and the annual pension target is now being indexed accordingly from a base figure of £5,000 in 2003.

The Trustees estimate that the funds needed to provide an annual inflation indexed pension of £9,820 (2021 £8,657) per sister from the date of retirement exceeds £7.56 million (2021 £6.89 million) of which £3.44 million (2021 £3.25 million) relates to Sisters over the age of 65.

The calculations continue the policy adopted in 2010 which incorporates different Regional life expectancy rates.

It is intended that further additions, whenever possible, will be made to the Pension Funds towards ensuring that future costs can be met.

18 United Kingdom Sister Houses

Transactions of United Kingdom Sister Houses are fully incorporated in the financial statements.

19 Taxation

Due to the charitable status of the Company, they are not subject to Corporation Tax.

20 Debtors

	2022	2021
	£	£
Salaries Receivable	2474	6974
Legacies Receivable	-	-
Income Tax Repayable	411	-
Prepayments	-	-
Other Debtors	-	-
Settlement of Investments Sold	-	-
	<u>2885</u>	<u>6974</u>

21 Creditors : Amounts Due Within One Year

	2022	2021
	£	£
Pension Contributions, Social Security and Other Taxes	14240	15227
Accruals	31615	34107
Dowries Reserve	561	561
Settlement of Investments Purchased	-	-
Other Creditors	29746	8121
Africa Regional Fund	5	-
	<u>76167</u>	<u>58016</u>

22 Lease Commitments

At the year end date the Company had outstanding commitments for future minimum lease payments under non-cancellable operating leases as follows

	2022 £	2021 £
Rental Property	<u>5000</u>	<u>5000</u>

23 Contingent Liability

A liability exists for the repayment of legacies inherited by individual Sisters and is contingent on their departure

	2022 £	2021 £
The total of such legacies were	<u>57479</u>	<u>57479</u>

24 Funds Analysis

	As at 1 Jan 2022 £	Received £	Expended £	Transfer £	As at 31 Dec 2022 £
Restricted Fund	-	-	-	-	-
Designated Fund					
Mill Hill Pension Fund	5384240	(897044)	(23221)	(697029)	3766946
Ecuador R'ment Fund	88188	-	-	124	88312
Unrestricted Funds					
Maintenance Reserve	1300000	-	-	(20000)	1280000
General Fund	106833	716882	(1460719)	716905	79901
	<u>6879261</u>	<u>(180162)</u>	<u>(1483940)</u>	<u>-</u>	<u>5215159</u>

Designated Fund

A pension fund for the maintenance of retired Sisters has been created from donations made by the Mill Hill Society. See notes 15 and 17 for a full report.

25 Analysis of Net Assets between Funds

	Unrestricted £	Designated £	Restricted £	Total £
Fund balances at 31 December 2022 are represented by:				
Tangible Fixed Assets	1373060	-	-	1373060
Designated Fund Investments	-	3766946	-	3766946
Investments	280	-	-	280
Net Current Assets/(Liabilities)	(13439)	88312	-	74873
	<u>1359901</u>	<u>3855258</u>	<u>-</u>	<u>5215159</u>

26 Additional Information

The Company is a Charitable Company Limited by Guarantee with no Share Capital and registered in England & Wales.

The Registered Number is 07010772

The registered office is located at St Joseph's Convent, 150 Greenleach Lane, Worsley, Manchester, M28 2TS.

The Trustees were not re-imbursed for any expenses. There are no other related party transactions to report.

Contingent liabilities are reported in Note 23. There are no other contingent liabilities to report.

At the General Chapter in June 2023 Sister Anne Moore was elected as the Congregational Leader, Sister Margaret Nyabongoye as the Assistant Congregational Leader, Sister Ann Jentrix Murundu as the Congregational Bursar, Sister Francis Slater as the Secretary General and Sister Brenda Makokha as a Congregational Councillor.

Sister Maureen Murphy, and Sister Joan Kerley's term of office expired at the Chapter

There are no other post balance sheet events to report.

Index

66A	Accounts for the Ireland Region
74A	Accounts for the United States of America Area
84A	Accounts for the Africa Region
109A	Accounts for the Ecuador Region

The Franciscan Missionaries of St. Joseph

Income for the Year Ended 31 December 2022

Ireland Region

2021			
£		£	£
	Salaries and Pensions		
32874	Salaries	29766	
129861	Pensions	133707	
-	Benefits	-	
<u>162735</u>			163473
1340	Voluntary Contributions		4253
	Financial Receipts		
6	Bank and Building Society Interest Received	6	
-	and Other Similar Income	-	
<u>6</u>	Investment Income		6
337172	Mission Income		480421
	Other Income		
-	Housing Adaption Grant	10204	
-	Herald Magazine	-	
83	Sister House Income	-	
<u>83</u>			10204
<u>501336</u>	Total Income for the Year		<u>658357</u>

The Franciscan Missionaries of St. Joseph

Expenditure for the Year Ended 31 December 2022

Ireland Region

2021			
£		£	£
-	Education and Tuition		-
	Sister House Expenses		
183	Upkeep of Buildings	-	
165051	Other Sister House Expenses	176676	
<u>165234</u>			176676
	Establishment Expenses		
2053	Office Expenses	2096	
754	Travel	1668	
567	Donations	459	
<u>3374</u>			4223
	Financial Expenses		
79	Bank Charges	92	
53382	Exchange Adjustments	(39546)	
8391	Investment Management Fees	8175	
1	Interest	1	
-	Professional Fees	-	
207	Depreciation	292	
<u>62060</u>			(30986)
317173	Mission and Other Houses Overseas		499991
-	Formation		-
<u>687770</u>	Total Expenditure For The Year		<u>649904</u>
(46505)	Surplus/(Deficit) for the Year		8453
<u>501336</u>			<u>658357</u>

The Franciscan Missionaries of St. Joseph

Balance Sheet as at 31 December 2022

Ireland Region

2021

£

£

Capital Account

717723	Capital as at 1st January 2022	748463
77245	Movement in Value of Investments	(56505)
-	Profit/(Loss) on Sale of Investments	9131
(46505)	Surplus/(Deficit) for the Year	8453
<hr/> 748463	Capital Fund	<hr/> 709542
Current Liabilities		
-	Sundry Creditors	-
<hr/> <hr/> 748463		<hr/> <hr/> 709542

The Franciscan Missionaries of St. Joseph

Balance Sheet as at 31 December 2022

Ireland Region

2021			
£		£	£
	Fixed Assets		
12428	Freehold Property		12929
839	Fixtures and Fittings		1977
3	Motor Cars		3
<hr/> 13270	Total Tangible Fixed Assets		<hr/> 14909
536772	Investments		509412
<hr/> 550042	Total Fixed Assets		<hr/> 524321
	Current Assets		
-	Sundry Debtors	-	
57622	Cash at Bank - Deposit Accounts	60926	
116326	Cash at Bank - Current Accounts	118694	
19348	Cash at Bank - Misean Cara Current Account	342	
5125	Cash in Hand	5259	
<hr/> 198421		<hr/>	185221
<hr/> <hr/> 748463	Total Assets		<hr/> <hr/> 709542

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

Ireland Region

1 Transactions with other Regions

Income and expenses of the Region which have been transacted through the United Kingdom Central Fund and which are not therefore included in the Regional account were as follows:-

	2022 £	2021 £
Pensions Received	71381	88456
Expenses	57	-

2 Foreign Currencies

Transactions conducted in Euros are converted into Sterling at the average rate of exchange during the year. Assets and liabilities are converted at rates of exchange ruling at the balance sheet date.

3 Tangible Fixed Assets

	Freehold land and building £	Motor Cars £	Fixtures and Fittings £	Total £
a) Cost or Valuation				
At 1 January 2022	14220	27766	146993	188979
Additions at cost	-	-	1148	1148
Disposals	-	-	-	-
Exchange Adjustments	814	1589	8443	10846
At 31 December 2022	15034	29355	156584	200973
b) Depreciation				
At 1 January 2022	1792	27763	146154	175709
Charge for the Year	205	-	87	292
On Disposals	-	-	-	-
Exchange Adjustments	108	1589	8366	10063
At 31 December 2022	2105	29352	154607	186064

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

Ireland Region

	Freehold land and building £	Motor Cars £	Fixtures and Fittings £	Total £
c) Net Book Value				
At 31 December 2022	12929	3	1977	14909
At 31 December 2021	12428	3	839	13270

d) Basis of Valuation

Freehold land and building and motor cars are stated at cost.

e) Property located in Dublin and Cork totalling £416,116 was paid for by the United Kingdom Central Fund and is accordingly excluded from the Ireland Region Accounts.

f) A grant of £7,295 towards the cost of the extension located at the Blackrock, Cork and received in 1997, has been treated as income of the United Kingdom Central Fund.

g) The status of property included in these accounts and property reported in note (e) is reported in Note 14 of the main accounts.

h) Depreciation

Depreciation is provided in equal amounts each year in order to write off the cost of fixed assets over their useful lives i.e.:

Buildings and Alterations	2%
Fixtures and Fittings	15%
Motor Vehicles	25%

Buildings are in constant use in furtherance of the Order's charitable objectives and are properly maintained to standards that ensure that their residual value is not less than their book value. Notwithstanding this, the Trustees have decided to depreciate buildings and alterations from 1 January 2013 at the rate of 2% per annum and as such this was a change of accounting policy in 2013.

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

Ireland Region

4 Investments

Davy Group stockbrokers manage a portfolio of equity and bond funds.

The Davy Portfolio account for the year is as follows:	2022	2021
	£	£
Value as at 1 January 2022	537018	506036
Movement in Value this year	(56505)	77245
Investment Income	-	-
Interest	(1)	(1)
Profit on Sale of Investments	-	-
Investment Management Fees	(8058)	(8275)
Exchange Adjustment	37214	(37987)
Balance as at 31 December 2022	<u>509668</u>	<u>537018</u>

Funds are invested as follows:	2022	2021
	£	£
Quoted Investments	509412	536772
Cash at Bank	256	266
Sundry Creditors	-	-
	<u>509668</u>	<u>537038</u>

Quoted Investments are incorporated at Market Value i.e.	2022	2021
	£	£
Cost	469974	444538
Surplus on Valuation	39438	92234
Market Value	<u>509412</u>	<u>536772</u>

The Davy portfolio include the following investments which represent more than 5% of the value of the portfolio at the start of the year or/and at the end of the year.

	2022	2021
	£	£
Davy Funds PLC GPS Moderate Growth B EUR ACC	<u>509412</u>	<u>536772</u>

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

Ireland Region

5 Missions

Expenditure relates to transfers for missions in Kenya and Ecuador and to donations to missions of other congregations and contributions to external mission programmes.

6 Misean Cara

Funds totalling €556,752 (2021 €386,444) were received from Misean Cara Ireland and were banked in a separate Mission bank account together with other private mission donations. The Mission bank transactions are summarised as follows:

	2022	2021
	£	£
Balance brought forward	19348	81
Amounts Received from Misean Cara	477160	336391
Other Donations	3260	780
Bank Refund	-	1
	<u>499768</u>	<u>337253</u>
Remitted to Ecuador	-	-
Remitted to Kenya	499991	317173
Training	-	-
Exchange Adjustments	(565)	732
Total Expended	<u>499426</u>	<u>317905</u>
Balance Carried Forward	342	19348
Total	<u>499768</u>	<u>337253</u>

The Congregation is grateful to Misean Cara for these funds which enabled the Sisters to carry out a number of mission projects and to help many people.

The Franciscan Missionaries of St. Joseph
Income for the Year Ended 31 December 2022
United States of America Area

2021			
£		£	£
	Salaries and Pensions		
-	Salaries	-	
6041	Pensions including Government Covid supplements	5020	
<u>6041</u>			5020
-	Voluntary Contributions		-
	Financial Receipts		
-	Bank Interest Received	-	
92771	Investment Income	(138340)	
<u>92771</u>			(138340)
-	Mission Appeals		-
-	Sister House Income		-
	Other Income		
20745	Contribution from Mill Hill Sisters of New York Charitable Trust		28149
<u>119557</u>	Total Income for the Year		<u>(105171)</u>

The Franciscan Missionaries of St. Joseph

Expenditure for the Year Ended 31 December 2022

United States of America Area

2021			
£		£	£
-	Education and Tuition		-
27477	Sister House Expenses		32508
	Establishment Expenses		
-	Office Expenses	-	
-	Travel	-	
-	Donations	-	
-			-
	Financial Expenses		
59	Bank Charges	-	
(8880)	Exchange Adjustments	(87374)	
2398	Professional Fees	2255	
1283	Depreciation	-	
(5140)			(85119)
-	Missions		-
-	Contribution to Ecuadorian Retirement Fund		-
-	Formation		-
22337	Total Expenditure for the Year		(52611)
97220	Surplus/(Deficit) For The Year		(52560)
119557			(105171)

The Franciscan Missionaries of St. Joseph

Balance Sheet as at 31 December 2022

United States of America Area

2021		
£		£
	Capital Account	
748096	Capital as at 1 January 2022	821311
97220	Surplus/(Deficit) For The Year	(52560)
(24005)	Transfers to Ecuador Region	(12511)
<u>821311</u>		<u>756240</u>
-	Remitted to UK Central Fund	-
<u>821311</u>	Capital Fund	<u>756240</u>
	Designated Fund	
101694	Mill Hill Sisters of New York Charitable Trust	52524
	Current Liabilities	
-	Ecuadorian Retirement Fund	-
<u><u>923005</u></u>		<u><u>808764</u></u>

The Franciscan Missionaries of St. Joseph

Balance Sheet as at 31 December 2022

United States of America Area

2021			
£			£
	Fixed Assets		
-	Freehold Property		-
-	Fixtures and Fittings		-
8	Motor Cars		8
<hr/>			<hr/>
8	Total Tangible Fixed Assets		8
	Designated Funds Investments		
101694	Mill Hill Sisters of New York Charitable Trust		52524
	Investments		
817842	Investments		751665
	Current Assets		
-	Sundry Debtors	-	
3461	Other Cash and Bank Balances	4567	
<hr/>		<hr/>	
3461			4567
<hr/>			<hr/>
923005	Total Assets		808764
<hr/>			<hr/>

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

United States of America Area

1 Transactions with other Regions

Income and expenses of the Area which have been transacted through the United Kingdom Central Fund and which are not therefore included in the Area account were as follows:

	2022 £	2021 £
Pensions Received	-	-
Expenses	-	-

2 Foreign Currencies

Transactions conducted in US Dollars are converted into Sterling at the average rate of exchange during the year. Assets and liabilities are converted at rates of exchange ruling at the balance sheet date.

3 Tangible Fixed Assets

	Motor Cars £	Fixtures & Fittings £	Total £
a) Cost or Valuation			
At 1 January 2022	10380	1857	12237
Additions at cost	-	-	-
Disposals	-	-	-
Exchange Adjustments	1217	217	1434
At 31 December 2022	11597	2074	13671
b) Depreciation			
At 1 January 2022	10372	1857	12229
Charge for the Year	-	-	-
On Disposals	-	-	-
Exchange Adjustments	1217	217	1434
At 31 December 2022	11589	2074	13663

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

United States of America Area

3 Tangible Fixed Assets

	Motor Cars £	Fixtures & Fittings £	Total £
a) Cost or Valuation			
At 1 January 2022	10380	1857	12237
Additions at cost	-	-	-
Disposals	-	-	-
Exchange Adjustments	1217	217	1434
At 31 December 2022	<u>11597</u>	<u>2074</u>	<u>13671</u>
b) Depreciation			
At 1 January 2022	10372	1857	12229
Charge for the Year	-	-	-
On Disposals	-	-	-
Exchange Adjustments	1217	217	1434
At 31 December 2022	<u>11589</u>	<u>2074</u>	<u>13663</u>
c) Net Book Value			
At 31 December 2022	<u>8</u>	<u>-</u>	<u>8</u>
At 31 December 2021	<u>8</u>	<u>-</u>	<u>8</u>

d) Basis of Valuation

Motor cars are stated at cost.

The Trustees revalued the fixtures and fittings on 30 November 1998.

e) Capital Expenditure

Capital Expenditure authorised or contracted for before 31 December 2022 for which no provision has been made in the accounts is £Nil.

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

United States of America Area

4 Quoted Investments

Quoted investments are stated at market value and comprise:

	2022 £	2021 £
Christian Brothers CRI Magnus 60/40 Alpha Plus Fund	430552	460742
Albany House Investments managed by Wells Fargo	321113	357100
	<u>751665</u>	<u>817842</u>

The Albany House investments, managed by Wells Fargo, are substantially invested in fixed interest quoted securities and other cash equivalents.

Funds managed by Christian Brothers are invested in a prescribed mix of passively managed equities and fixed interest quoted securities and other cash equivalents.

The movement in quoted investments during the year is summarised as follows:

	2022 £	2021 £
Investments as at 1 January 2022	817842	742583
Transfer from Mill Hill Sisters of New York Missions	-	-
Transfer to UK Central Fund	(12511)	(24005)
Management Expenses	-	-
Investment Surplus/(Deficit)	(2255)	(2456)
Exchange Adjustments	(144674)	92205
	93263	9515
Investments as at 31 December 2022	<u>751665</u>	<u>817842</u>

Investment income is reinvested.

Investment income comprises dividends and interest received, the surpluses on the sale of investments and the movement arising on the value of unrealised investments.

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

United States of America Area

5 Designated Fund

The Mill Hill Sisters of New York Charitable Trust was established in 1999. Its purpose is the care of the elderly sisters of the community (that is, the Mill Hill Sisters of New York/Franciscan Missionaries of St. Joseph), and those who regardless of age become disabled or those who for whatever reason become unemployed.

The Trust Agreement provides for the return of all residual monies to the Albany Diocese once all the Sisters have been cared for.

	2022 £	2021 £
Fund value as at 1 January 2022	101694	109500
Transfer to UK Central Fund	(15998)	-
Transfer to Albany House Investment Funds	-	-
Withdrawal	(28149)	(20618)
Management Expenses	(536)	(724)
Bank Charges	(31)	-
Movement in value of funds Surplus/(Deficit)	(11675)	12248
Exchange Adjustment	7219	1288
Fund value as at 31 December 2022	<u>52524</u>	<u>101694</u>

Income is reinvested. There have been no other additions to the fund in the year. Withdrawals contribute to the maintenance of retired sisters from the United States including those sisters from the United States who now reside in the UK.

The funds are managed by Wells Fargo and are substantially invested in fixed interest quoted securities and other cash equivalents.

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

United States of America Area

6 Ecuador Region

The Ecuadorian Retirement Fund investments were held in a dedicated account managed by Wells Fargo. In March 2020 the fund was relocated and is now held in the UK Central Fund. All the investments were sold and the resulting cash balance was transferred to the UK on 5 March 2020.

7 Charitable Status

The Region was incorporated on the 21 January 1975 as the Mill Hill Sisters of New York pursuant to section 402 of the Not-For-Profit Corporation Law of the United States of America. In October 2007 the Region was reclassified as an Area. Accounts for the United States of America Area will continue to be reported separately in view of the amount of assets still managed in the United States.

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2021

Africa Region

The accounts for the Africa Region for the year ended 31 December 2021 have been prepared and audited by the Kenyan accountants, Anchinga and Associates Certified Public Accountants and are reproduced on pages 84A - 109A.

**FRANCISCAN MISSIONARIES OF SAINT JOSEPH REGISTERED
TRUSTEES (AFRICA REGION)**

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

31 DECEMBER 2022

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

CONTENTS

	PAGE
Trust Information	1
List of Communities	2
Report of the Trustees	3
Statement of the Trustees' Responsibilities	4
Report of the Independent Auditor	5 - 7
Financial Statements:	
Statement of Income and Expenditure	8
Statement of Financial Position	9
Statement of Changes in Fund Balances	10
Statement of Cash Flows	11
Notes	12 - 20
The following pages do not form an integral part of these financial statements:	
Schedule of Income and Expenditure	21 - 24

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)

Annual report and financial statements

For the year ended 31 December 2022

TRUST INFORMATION

TRUSTEES / REGIONAL TEAM

TRUSTEES

Sr. Margaret Bradbury	Regional Bursar
Sr. Ann Jentrix Murundu	Member
Sr. Medrine Musundi	Member
Sr. Prisca Bonareri	Member
Sr. Bernadette Nealon	Member
Sr. Mary Monari	Member

REGIONAL TEAM

Sr. Ann Jentrix Murundu	Co-Regional Leader
Sr. Medrine Musundi	Co-Regional Leader
Sr. Prisca Bonareri	Member
Sr. Bernadette Nealon	Member
Sr. Mary Monari	Member

REGISTERED OFFICE

Ingham House
P.O. Box 21032-00505
Nairobi

INDEPENDENT AUDITOR

Anchinga and Associates
Certified Public Accountants
2nd Floor, Adlife Plaza, Chania Drive
P.O. Box 67731 - 00200
Nairobi, Kenya.

BANKERS

NCBA Bank Kenya Plc
Nairobi

Kenya Commercial Bank
Nairobi

Ecobank Limited
Nairobi

African Banking Corporation
Nairobi

Centenary Bank
Kotido, Uganda

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

LIST OF COMMUNITIES

<u>Community Name</u>	<u>Location</u>	<u>Sister-in-Charge</u>
1. Regional Office	Nairobi	Sr. Margaret Bradbury
2. Ingham House	Nairobi	Sr. Bibiana Shilwatso
3. Rochdale House	Nairobi	Sr. Medrine Musundi
4. Novitiate Program - Ingham House	Nairobi	Sr. Bibiana Shilwatso
5. Holy Family Convent	Kisumu	Sr. Bernadette Nealon
6. Our Lady of Divine Providence Convent	Nyamira	Sr. Monica Onyando
7. St. Joseph's Convent	Luanda	Sr. Dorcas Moraa
8. St. Francis Convent	Salawa	Sr. Jacqueline Ngoge
9. St. Theresa's Convent	Marigat	Sr. Florence Boyani
10. St. Clare Convent	Malindi	Sr. Margaret Obwoye
11. Amani Convent	Witu	Sr. Nancy Omete
12. St. Michael's Convent	Mpeketoni	Sr. Angeline Munyao
13. Maria Toto Ngina Ke'ekisii	Uganda	Sr. Benter Atieno
14. St. Bakhita Convent	Muhoroni	Sr. Margaret Tambasi
<u>Office</u>		<u>Manager</u>
15. Development Office	Nairobi	Zacharia Chiliswo

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

REPORT OF THE TRUSTEES

The Trustees submit their report together with the audited financial statements for the year ended 31 December 2022, which disclose the state of affairs of the organization.

PRINCIPAL ACTIVITY

The principal activity of the organization is to minister to those most in need - the poor, the uneducated, the sick and the dying.

RESULTS

	Actual 2022 KSh	Actual 2022 £	Actual 2021 KSh	Actual 2021 £
(Deficit) / surplus for the year	<u>(1,472,907)</u>	<u>(9,921)</u>	<u>283,710</u>	<u>1,865</u>

TRUSTEES / REGIONAL TEAM

The Trustees who held office during the year and to the date of this report are shown on page 1.

INDEPENDENT AUDITORS

The auditors, Anchinga & Associates, Certified Public Accountants (K) have expressed their willingness to continue in office.

BY ORDER OF THE TRUSTEES

Sr Ann Jentrix Murundu
Co- Regional Leader

Signature.....

Sr Margaret Bradbury
Regional Bursar

Signature.....

STATEMENT OF THE TRUSTEES' RESPONSIBILITY

The Trustees are required to prepare financial statements which give a true and fair view of the state of affairs of the organization as at the end of the financial year and of the results for that year. The Trustees are also required to ensure that the organization maintains proper accounting records which disclose with reasonable accuracy the financial position of the organization. The Trustees are also responsible for safeguarding the assets of the organization.

The Trustees accept responsibility for the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error. They also accept responsibility for:

- i) Designing, implementing and maintaining such internal controls as they determine is necessary to enable the presentation of the financial statements;
- ii) Selecting and applying appropriate accounting policies; and
- iii) Making accounting estimates and judgements that are reasonable in the circumstances.

The Trustees are of the opinion that the financial statements give a true and fair view of the financial position of the organization as at 31 December 2022 and of its performance and cash flows for the year then ended in accordance with organization's accounting policies set out on 12 and 13.

In preparing these financial statements, the Trustees have assessed the organization's ability to continue as a going concern. Nothing has come to the attention of the Trustees to indicate that the organization will not remain a going concern for at least the next twelve months from the date of this statement.

So far as the Trustees are aware, there is no relevant audit information which the auditor is unaware of, and the Trustees have taken all the steps that ought to have been taken in order to become aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Trustees on.....2023 and signed on its behalf by;

Sr Ann Jentrix Murundu
Co- Regional Leader

Signature.....

Sr Margaret Bradbury
Regional Bursar

Signature.....

**REPORT OF THE INDEPENDENT AUDITORS
TO THE MEMBERS OF
FRANCISCAN MISSIONARIES OF SAINT JOSEPH REGISTERED TRUSTEES (AFRICA REGION)**

Opinion

We have audited the accompanying financial statements of Franciscan Missionaries of St. Joseph, set out on pages 8 to 20 which comprise the statement of income and expenditure, statement of financial position as at 31 December 2022, statement of changes in reserves and statement of cashflows for the year ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of Franciscan Missionaries of St. Joseph as at 31 December 2022 and of its financial performance and cashflows for the year then ended in accordance with the accounting policies set out on page 12 and 13.

Basis of Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the organization in accordance with the International Ethics Standards Board for Accountants, Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Kenya, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Restriction on use

This report is made available solely to the Franciscan Missionaries of St. Joseph management team and the Trustees. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the management team and the Trustees of Franciscan Missionaries of St. Joseph as a body, for this report, or for the opinions we have formed.

Other information

The management is responsible for other information. The other information comprises the report of the Trustees, statement of Trustees' responsibilities, schedules of Financial position and incomes and expenditure for Communities and Development office but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS (CONTINUED)
TO THE MEMBERS OF
FRANCISCAN MISSIONARIES OF SAINT JOSEPH REGISTERED TRUSTEES (AFRICA REGION)

The Trustees' responsibilities for the financial statements

The Trustees are responsible for the preparation of financial statements that give a true and fair view in accordance with the accounting policies set out on page 12 and 13 and for such internal control as Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with International Standards on Auditing, we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. We also:

- i) Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ii) Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organisation's internal control.
- iii) Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.

REPORT OF THE INDEPENDENT AUDITORS (CONTINUED)
TO THE MEMBERS OF
FRANCISCAN MISSIONARIES OF SAINT JOSEPH REGISTERED TRUSTEES (AFRICA REGION)

Auditor's responsibilities for the audit of the financial statements (Continued)

iv) Conclude on the appropriateness of Trustees' use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organisation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the society to cease to continue as a going concern.

v) Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other matters

We also report on the following matters;

- i.) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit;
- ii.) In our opinion, proper books of account have been kept by the organization so far as it appears from the examination of those books;
- iii.) The organization's Statement of Financial Position is in agreement with the books of account.

The engagement partner responsible for the audit resulting in this independent auditors' report is CPA Peter N Anchinga- P/No. 1426.

Nairobi - Kenya

Date:2023

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

STATEMENT OF INCOME AND EXPENDITURE

	Note	Actual 2022 KSh	Actual 2022 £	Actual 2021 KSh	Actual 2021 £
Income	3	31,563,135	212,593	33,279,166	218,864
Expenditure					
Personnel expenses	4 (a)	4,815,969	32,438	5,009,701	32,947
Physical well being	4 (b)	11,194,645	75,402	11,728,398	77,133
Mental well being	4 (c)	1,873,095	12,616	2,942,959	19,355
Spiritual well being	4 (d)	2,024,542	13,636	1,922,760	12,645
Sustainability expenses	4 (e)	422,050	2,843	104,812	689
Administration expenses	4 (f)	7,253,375	48,855	5,937,830	39,051
Governance	4 (g)	5,407,060	36,419	1,166,359	7,671
Cheshire / Lilliane Fonds	4 (h)	45,306	305	272,270	1,791
Luanda widows	4 (i)	-	-	83,710	551
Depreciation	4 (j)	-	-	3,826,657	25,166
Total expenditure		33,036,042	222,514	32,995,456	216,999
(Deficit) / surplus for the year		(1,472,907)	(9,921)	283,710	1,865

Notes on pages 12 to 20 form an integral part of these financial statements.

Report of the independent auditor- page 5-7

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

STATEMENT OF FINANCIAL POSITION

	Note	2022 KSh	2022 £	2021 KSh	2021 £
RESERVES					
Accumulated fund		(308,091)	(2,076)	81,929,011	538,816
Capital fund		92,545,200	623,338	-	-
		<u>92,237,109</u>	<u>621,262</u>	<u>81,929,011</u>	<u>538,816</u>
Non-current liability					
Designated funds	5.	22,658,001	152,613	38,890,508	255,768
		<u>114,895,110</u>	<u>773,875</u>	<u>120,819,519</u>	<u>794,584</u>
REPRESENTED BY					
Non-current assets					
Property and equipment	7.	92,545,200	623,338	80,562,251	529,827
Current assets					
Receivables	8.	62,351	420	239,484	1,575
Cash and cash equivalents	9.	20,490,896	138,016	34,741,215	228,480
Investment	10.	2,524,276	17,002	5,795,583	38,115
		<u>23,077,523</u>	<u>155,438</u>	<u>40,776,282</u>	<u>268,170</u>
Current liabilities					
Payables	11.	727,613	4,901	519,014	3,413
Net current assets		<u>22,349,910</u>	<u>150,537</u>	<u>40,257,268</u>	<u>264,757</u>
		<u>114,895,110</u>	<u>773,875</u>	<u>120,819,519</u>	<u>794,584</u>

The financial statements on pages 8 to 20 were approved and authorized for issue by the Trustees

on.....2023 and were signed on its behalf by;

Sr Ann Jentrix Murundu
Co - Regional Leader

Signature.....

Sr Margaret Bradbury
Regional Bursar

Signature.....

Notes on pages 12 to 20 form an integral part of these financial statements.

Report of the independent auditor- page 5-7

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

STATEMENT OF CHANGES IN FUND BALANCES

	Accumulated Fund KSh	Capital Fund KSh	Total KSh
Year ended 31 December 2022			
At 1 January 2022	81,929,011	-	81,929,011
Transfer (from) / to Capital Fund (Cost) - Note 6	(87,357,262)	87,357,262	-
Transfer from / (to) Capital Fund (Accumulated depreciation) - Note 6	6,795,011	(6,795,011)	-
Transfer from Accumulated Fund	(201,944)	-	(201,944)
Deficit for the year	(1,472,907)	-	(1,472,907)
Fixed asset additions during the year	-	15,438,784	15,438,784
Depreciation charge for the year	-	(3,455,835)	(3,455,835)
At 31 December 2022	<u>(308,091)</u>	<u>92,545,200</u>	<u>92,237,109</u>
Year ended 31 December 2021			
At 1 January 2021	81,645,301	-	81,645,301
Surplus for the year	283,710	-	283,710
At 31 December 2021	<u>81,929,011</u>	<u>-</u>	<u>81,929,011</u>

Transfer from accumulated fund relate to movement of capital funds reported in accumulated funds for the purchase of fixed assets. This is to reconcile the capital fund to property and equipment.

Notes on pages 12 to 20 form an integral part of these financial statements.

Report of the independent auditor- page 5-7

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

STATEMENT OF CASHFLOWS	Note	2022 KSh	2022 £	2021 KSh	2021 £
Operating activities					
Cash used in operations	12.	(2,047,189)	(13,789)	14,690,204	96,612
Net cash used in operating activities		<u>(2,047,189)</u>	<u>(13,789)</u>	<u>14,690,204</u>	<u>96,612</u>
Investing activities					
Interest received	3.	758,071	5,106	785,783	5,168
Acquisition of fixed assets	7.	(15,438,784)	(103,988)	(19,404,348)	(127,615)
Increase in investment in money market fund	10.	3,271,306	22,034	(485,870)	(3,195)
Net cash used in investing activities		<u>(11,409,407)</u>	<u>(76,848)</u>	<u>(19,104,434)</u>	<u>(125,643)</u>
Financing activities					
Decrease in designated funds	5.	(16,232,507)	(109,334)	(15,063,996)	(99,070)
Increase in capital funds	6.	15,438,784	103,988	-	-
Net cash used in financing activities		<u>(793,723)</u>	<u>(5,346)</u>	<u>(15,063,996)</u>	<u>(99,070)</u>
Decrease in cash and cash equivalents		<u>(14,250,319)</u>	<u>(95,983)</u>	<u>(19,478,225)</u>	<u>(128,101)</u>
Movement in cash and cash equivalents					
At start of year		34,741,215	228,485	53,386,848	359,830
Fund balance (Development office)		-	-	832,594	5,476
Retranslation difference		-	5,514	-	(8,719)
Decrease in cash and cash equivalents		<u>(14,250,319)</u>	<u>(95,983)</u>	<u>(19,478,227)</u>	<u>(128,101)</u>
At end year	9.	<u>20,490,896</u>	<u>138,016</u>	<u>34,741,215</u>	<u>228,485</u>

Notes on pages 12 to 20 form an integral part of these financial statements.

Report of the independent auditor- page 5-7

1. GENERAL INFORMATION

Franciscan Missionaries of Saint Joseph Registered Trustees is incorporated in Kenya under the Trustees (Perpetual Succession) Act chapter 164.

2. BASIS OF PREPARATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the accounting policies as set out below. These accounting policies are in accordance with policies and guidelines of Franciscan Missionaries of Saint Joseph.

a) Income Recognition

Donor income is recognized when the monetary value of the donation can be measured with sufficient reliability, there is reasonable assurance of receipt and conditions for receipt, if any, have been met. Donations in kind whose monetary value cannot be quantified are not recognized as income. Income is mainly received from donations, salaries and stipends earned in the communities where Sisters work as nurses or teachers.

The Congregation also receives funds in form of contributions from the projects that are under their management.

b) Property and Equipment

All Property and equipment are initially recognized at cost and thereafter stated at historical cost less accumulated depreciation. Historical cost comprises expenditure initially incurred to bring the asset to its location and condition ready for its intended use.

Land is not depreciated.

Depreciation on other fixed assets is calculated on a reducing balance method to write down the cost of each asset to its residual value over its estimated useful life using the following annual rates:

	<u>Rate %</u>
Land	Nil
Buildings	5
Motor vehicles	25
Furniture and fittings	12.5
Equipment	12.5
Computers	30

The assets' residual value and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting date.

Gains and losses on disposal of property and equipment are determined by reference to their carrying amount and depreciation are taken into account through the statement of income and expenditure.

c) Translation of foreign currencies

Transactions in foreign currencies during the year are converted into Kenya Shillings at rates ruling at the transaction dates. Assets and liabilities at the date of this report which are expressed in foreign currencies are translated into Kenya Shillings at rates ruling at that date. The resulting differences from conversion are dealt with in the statement of income and expenditure.

The rates used for translation of transactions and conversion of balances in Pound to Kshs were as follows;

	2022	2021
	KSh	KSh
Average exchange rate	<u>148.47</u>	<u>152.05</u>

d) Cash and cash equivalents

For the purposes of the statement of cash flows, cash and cash equivalents comprise cash in hand and deposits held at call with banks.

e) Taxation

No provision has been made for taxation in view of the nature of the organization.

f) Receivables

Receivables comprise prepayments and other receivables and are recorded at net realisable value. No provisions have been made in these financial statements. However, an assessment is made on the recoverability of receivables to determine provisions and write-offs required.

g) Payables

Payables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method.

h) Retirement benefit obligations

The society and its employees contribute to the National Social Security Fund (NSSF), a statutory defined contribution scheme registered under the NSSF Act. The organization's contributions to the defined contribution scheme are charged to the statement of income and expenditure in the year to which they relate.

i) Designated funds

These are funds held for specific purposes and only to be used for that purpose.

j) Comparatives

Where necessary, comparative figures have been adjusted to conform with changes in presentation in the current year.

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022
Notes to The Financial Statements (Continued)

3. Income

	2022 KSh	2022 £	2021 KSh	2021 £
Grants and donations				
FMSJ - UK (Mother House)	157,563	1,061	2,031,565	13,361
Member funding	2,062,993	13,895	1,549,813	10,193
Misean Cara	3,537,630	23,828	3,831,746	25,200
ASEC	-	-	52,878	348
Catholic Scholarship	30,000	202	65,000	427
Lilliane Fonds / Chesire	175,698	1,183	322,149	2,119
Persons of Goodwill	48,914	329	2,695,116	17,725
Sisters' salaries	17,288,530	116,447	16,542,051	108,791
Contribution from FMSJ Projects	5,145,164	34,655	2,512,721	16,525
Interest income	62,835	423	201,061	1,322
Investment income	695,236	4,683	584,722	3,845
Sustainability income	-	-	710,961	4,676
Garden income	180,480	1,216	110,340	726
Other income	1,692,022	11,397	1,764,668	11,606
Donations in kind	486,070	3,274	304,375	2,002
Total income	31,563,135	212,593	33,279,165	218,866

4. Expenditure

a.) Personnel

Staff capacity building	192,960	1,300	229,911	1,512
Staff welfare	219,201	1,476	22,418	147
Salaries and wages	4,261,255	28,702	4,658,454	30,637
NSSF employer contribution	117,993	795	98,918	651
NITA	6,000	40	-	-
Staff insurance	18,560	125	-	-
Total personnel	4,815,969	32,438	5,009,701	32,947

b.) Physical well being

Food	3,620,913	24,389	3,208,656	21,102
Household	805,905	5,428	615,605	4,049
Garden / farm expenses	1,191,338	8,024	249,511	1,641
Power and fuel	989,568	6,665	991,465	6,520
Security	427,275	2,878	350,854	2,307
Maintenance	421,895	2,842	865,541	5,692
Insurance	26,462	178	135,715	893
Sisters' expenses	473,433	3,189	342,686	2,254
Medical expenses	1,652,083	11,128	2,490,258	16,377
Personal allowance	1,400,851	9,435	1,155,200	7,597
Medical insurance	154,506	1,041	1,292,955	8,503
Water	-	-	2,225	15
Physical well being - Other	30,416	205	27,727	182
Total Physical well being	11,194,645	75,402	11,728,400	77,133

c.) Mental well being

Recreation expenses	28,856	194	41,332	272
Books / periodicals / Subscriptions	79,211	534	337,398	2,219
Holiday	245,903	1,656	284,248	1,869
Education				
Pre-Novitiate	31,800	214	36,250	238
Novitiate	34,193	230	310,700	2,043
Juniorate	381,415	2,569	146,792	965
Ongoing formation	89,594	603	365,655	2,405
Other	99,330	669	274,692	1,807
Celebrations / events				
Professions	70,150	472	398,056	2,618
Jubilee	510,726	3,440	177,140	1,165
Sisters' celebrations	186,246	1,254	178,612	1,175
Others	115,671	779	99,470	654
Funeral expenses	-	-	292,614	1,924
Total Mental well being	1,873,095	12,616	2,942,959	19,354

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022
Notes to The Financial Statements (Continued)

	2022 KSh	2022 £	2021 KSh	2021 £
d.) Spiritual well being				
Chapel	45,519	307	73,401	483
Pastoral expenses	372,120	2,506	361,930	2,380
Donation	296,364	1,996	463,656	3,049
Retreat and recollection	1,187,502	7,998	960,623	6,318
Spiritual direction	59,000	397	5,550	37
Sisters' welfare	64,037	431	57,197	376
Spiritual well being - other	-	-	403	3
Total Spiritual well being	2,024,542	13,636	1,922,760	12,646
e.) Sustainability expenses				
Retirement expenses	330,480	2,226	-	-
Vocations promotion	91,570	617	104,812	689
	422,050	2,843	104,812	689
f.) Administration				
Transport	1,757,288	11,836	1,846,381	12,143
Motor vehicle running expenses	1,252,281	8,435	1,135,222	7,736
Motor vehicle insurance	45,090	304	41,105	7,736
Stationery / postage / printing	95,924	646	100,455	661
Telephone and internet	708,254	4,770	389,514	2,562
Professional / consultancy	1,167,596	7,864	231,200	1,521
Government documents	87,084	587	59,820	393
Bank charges	186,400	1,255	169,264	1,113
Dues and subscriptions	133,589	900	72,558	477
Other expenses	1,111,209	7,485	389,195	2,560
Office supplies	239,015	1,610	40,265	265
Withholding tax	1,538	10	29,904	197
Contribution to FMSJ	-	-	1,332,042	8,760
Foreign exchange loss	463,107	3,119	63,905	420
Domain registration and maintenance	-	-	37,000	243
Repairs and maintenance	5,000	34	-	-
Total Administration	7,253,375	48,855	5,937,830	46,787
g.) Governance				
Audit	711,510	4,792	284,200	1,869
Meetings - Stakeholder hospitality	26,440	178	49,870	328
Planning and evaluation	551,566	3,715	618,314	4,066
Monitoring and evaluation	1,045,120	7,039	-	-
Seminars and workshop	1,339,897	9,025	213,975	1,407
Member funding	1,732,527	11,669	-	-
Total governance	5,407,060	36,419	1,166,359	7,671
h.) Chesire / Lilliane Fonds				
Administrative expenses	45,306	305	-	-
School fees	-	-	272,270	1,791
	45,306	305	272,270	1,791
i.) Luanda widows	-	-	83,710	551
j.) Depreciation				
Buildings	-	-	2,794,789	18,380
Motor vehicles	-	-	506,250	3,329
Furniture, fittings and fixtures	-	-	84,517	556
Computers	-	-	378,959	2,492
Equipment	-	-	62,142	409
Kitchen equipment	-	-	-	-
Total depreciation	-	-	3,826,657	25,166
Total expenditure	33,036,043	222,514	32,995,456	224,734

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022
Notes to The Financial Statements (Continued)

	2022 KSh	2022 £	2021 KSh	2021 £
5. Designated funds				
This relates to balances of funds received from donors for a specific purpose.				
i.) Convents				
Our Lady of Divine Providence	265,610	1,789	366,610	2,411
Sub-total	<u>265,610</u>	<u>1,789</u>	<u>366,610</u>	<u>2,411</u>
ii.) FMSJ Projects				
Cardinal Voughan Hope Centre	382,704	2,578	1,341,895	8,825
Marigat Catholic Mission Health Centre	374,705	2,524	566,183	3,724
Salawa Catholic Mission Dispensary	2,205,083	14,852	3,693,057	24,288
St. Francis Rehabilitation Centre	3,922	26	276,977	1,822
St. Joseph Rehabilitation Centre	564,914	3,805	7,410,697	48,737
St. Vincent De Paul Charity Program	293,100	1,974	467,338	3,074
Tuvumiliane HIV and AIDS Support	(291)	(2)	(100,986)	(664)
Development Office	(113,939)	(767)	(113,444)	(746)
Sub-total	<u>3,710,198</u>	<u>24,990</u>	<u>13,541,717</u>	<u>89,060</u>
iii.) Individuals				
Fr. Jim O'Connell	1,269,766	8,553	1,795,594	11,809
John Mary	92,618	624	130,118	856
Sub-total	<u>1,362,384</u>	<u>9,176</u>	<u>1,925,712</u>	<u>12,665</u>
iv.) Regional Office	<u>-</u>	<u>-</u>	<u>2,904,201</u>	<u>19,100</u>
v.) Non - FMSJ Projects				
Cheshire Disabilities	(120)	(1)	(27,592)	(181)
Ebukuya	756,947	5,098	13,253	87
EMP Feeding Program	311,816	2,100	406,829	2,676
EMP Kotido Nursery	76,520	515	7,296	48
EMP Luanda widows	497,286	3,349	684,913	4,504
EMP Misan Cara Kisumu / KUAP services	960	6	3,149,874	20,716
EMP Nyamira School	389,382	2,623	408,291	2,685
EMP Amani Nursery	63,058	425	63,058	415
Kotido Project	7,644	51	1,387,356	9,124
EMP Amani Catholic Academy	1,353,367	9,116	1,321,877	8,693
ECD Score	(156)	(1)	(156)	(1)
AOSK and CRS	971	7	1,733	11
Misan Cara Kisumu / KUAP - Other	3,658,652	24,643	3,933,940	25,872
St. Clare Nursery School - Kaile	622,355	4,192	402,205	2,645
Sub-total	<u>7,738,682</u>	<u>52,124</u>	<u>11,752,877</u>	<u>77,295</u>

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022
Notes to The Financial Statements (Continued)

	2022 KSh	2022 £	2021 KSh	2021 £
5. Designated funds (continued)				
vi.) Regional Misesan Cara Indirect Fund	62,040	418	382,990	2,519
vii.) Sisters				
Sr. Ann Moore	894,851	6,027	1,011,654	6,653
Sr. Bernadette Nealon	704,833	4,747	345,674	2,273
Sr. Margaret Bradbury	198,643	1,338	31,446	207
Sr. Margaret K. Obwogi	-	-	(1)	(0)
Sub-total	<u>1,798,327</u>	<u>12,113</u>	<u>1,388,773</u>	<u>9,133</u>
viii.) FMSJ Restricted Funds				
Development Fund	3,700,062	24,922	-	-
Retirement Fund	3,822,738	25,748	-	-
Staff Severance	197,961	1,333	-	-
Land Project	-	-	17,545,941	115,393
(Transfer to accumulated funds)	-	-	(10,918,313)	(71,806)
Sub-total	<u>7,720,761</u>	<u>52,003</u>	<u>6,627,628</u>	<u>43,587</u>
TOTAL	<u>22,658,001</u>	<u>152,613</u>	<u>38,890,508</u>	<u>255,769</u>

6. Capital Fund

Transfer from Accumulated fund (Cost)	87,357,262	-
Transfer from Accumulated fund (Accumulated depreciation)	(6,795,011)	-
Fixed asset additions during the year	15,438,784	-
Depreciation charge for the year	(3,455,835)	-
As at 31 December	<u>92,545,200</u>	<u>-</u>

This fund represent the purchase and depreciation of property and equipment.

The transfer from accumulated fund relates to the movement of capital fund balances previously reported under accumulated fund.

This has no effect on the financial statements.

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022
Notes to The Financial Statements (Continued)

7. Property and equipment

Year ended 31 December 2022

	Land	Buildings	Office equipment	Kitchen equipment	Motor vehicles	Furniture and fittings	Computers	Total	Total
	KSh NIL	KSh 5%	KSh 12.50%	KSh 12.50%	KSh 25%	KSh 12.50%	KSh 30%	KSh	£
Cost									
At start of year	24,031,668	57,910,290	537,708	-	2,700,000	767,040	1,410,556	87,357,262	574,515
Retranslation difference	-	-	-	-	-	-	-	-	13,880
Additions	5,700,000	-	-	99,995	9,574,199	25,000	39,590	15,438,784	103,988
At end of year	29,731,668	57,910,290	537,708	99,995	12,274,199	792,040	1,450,146	102,796,046	692,383
Depreciation									
At start of year	-	4,809,303	102,717	-	1,181,250	175,422	526,319	6,795,011	44,688
Retranslation difference	-	-	-	-	-	-	-	-	1,080
Charge for the year	-	2,655,049	54,374	12,499	379,688	77,077	277,148	3,455,835	23,277
At end of year	-	7,464,352	157,091	12,499	1,560,938	252,499	803,467	10,250,846	69,045
Net book value	29,731,668	50,445,938	380,616	87,496	10,713,262	539,541	646,679	92,545,200	623,338

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022
Notes to The Financial Statements (Continued)

7. Property and equipment (Continued)

Year ended 31 December 2021

Cost	Land KSh NIL	Buildings KSh 5%	Equipment KSh 12.50%	Motor vehicles KSh 25%	Furniture and fittings KSh 12.50%	Computers KSh 30%	Total KSh	Total £
At start of year	-	40,290,290	219,800	2,700,000	727,240	491,196	44,428,526	299,470
Prior year adjustment	Note 14	5,799,590	104,798	-	-	-	23,524,388	158,566
Retranslation difference	-	-	-	-	-	-	-	(11,136)
Additions (Note i)	18,232,078	-	213,110	-	39,800	919,360	19,404,348	127,615
At end of year	24,031,668	57,910,290	537,708	2,700,000	767,040	1,410,556	87,357,262	574,515
Depreciation								
At start of year	-	2,014,514	27,476	675,000	90,905	147,360	2,955,255	19,920
Prior year adjustment	Note 14	-	13,100	-	-	-	13,100	88
Retranslation difference	-	-	-	-	-	-	-	(486)
Charge for the year	-	2,794,789	62,141	506,250	84,517	378,959	3,826,656	25,166
At end of year	-	4,809,303	102,717	1,181,250	175,422	526,319	6,795,011	44,688
Net book value	24,031,668	53,100,987	434,990	1,518,750	591,618	884,237	80,562,250	529,827

Note i

The addition of land relates to part payment for land purchased in Mau Summit, Molo during the year.

Note ii

The prior year adjustment for buildings above relate to costs of building acquired in the previous periods that were not capitalized. Since the dates of acquisition could not be ascertained, management opted to depreciate them from year 2021.

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022
Notes to The Financial Statements (Continued)

8. Receivables	2022 KSh	2022 £	2021 KSh	2021 £
Staff debtors	1,995	13	194,394	1,278
Prepayments	60,356	407	45,090	297
	<u>62,351</u>	<u>420</u>	<u>239,484</u>	<u>1,575</u>
9. Cash and cash equivalents				
Cash at bank	20,214,540	136,155	34,526,960	227,071
Cash in hand	256,416	1,727	152,664	1,004
Card	1,793	12	8,648	57
M-Pesa	18,147	122	52,943	348
	<u>20,490,896</u>	<u>138,016</u>	<u>34,741,215</u>	<u>228,480</u>
For the purposes of the statement of cash flows, the year-end cash and cash equivalents comprise the above;				
10. Investment				
Money market fund	<u>2,524,276</u>	<u>17,002</u>	<u>5,795,583</u>	<u>38,115</u>
This relates to investment in Madison Money Market Fund.				
11. Payables				
Accrued audit fees	609,000	4,102	284,200	1,869
PAYE	-	-	175,554	1,155
NHIF	-	-	8,040	53
NSSF	-	-	15,120	99
Feeding program fund	118,613	799	36,100	237
	<u>727,613</u>	<u>4,901</u>	<u>519,014</u>	<u>3,413</u>
12. Cash used in operations				
Reconciliation of (deficit) / surplus to cash generated from operations:				
(Deficit) / surplus for the year	(1,472,907)	(9,921)	283,710	1,866
Adjustments for:				
Interest received	(758,071)	(5,106)	(785,783)	(5,168)
Depreciation	-	-	3,826,656	25,166
Prior year adjustment	-	-	207,408	1,364
Transfer from designated funds	-	-	10,918,313	71,806
Transfer from accumulated funds	(201,944)	(1,360)	-	-
Changes in working capital				
Other receivables	177,135	1,193	(152,342)	(1,002)
Other payables	208,599	1,405	392,242	2,580
Cash used in operations	<u>(2,047,189)</u>	<u>(13,789)</u>	<u>14,690,204</u>	<u>96,612</u>
13. Country of registration				
Franciscan Missionaries of Saint Joseph is registered in Kenya under the Trustees (Perpetual Succession) Act chapter 164 and is domiciled in Kenya.				
14. Presentation currency				
These financial statements are presented in Kenya Shilling (KSh) and Pound.				

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

Schedules of Financial Statements for the Regional office and Communities

	Regional Office	Development Office	Ingham House	Novitiate	Rochdale House	Holy Family Convent	St. Joseph Convent	St. Francis Convent	St. Theresa Convent	St. Clare Convent	Anani Convent	St. Michael Convent	Our Lady of Divine Providence Convent	Maria Toto Ngina Ke'ekisii	St. Bakhita Muhoroni	Total 2022	Total 2021
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Statement of Income and Expenditure																	
Income																	
Donations and Grants - FMSJ - UK	157,563	-	-	300,000	-	-	-	-	-	-	-	-	-	-	-	457,563	2,031,565
Member funding	-	2,062,993	-	-	-	-	-	-	-	-	-	-	-	-	-	2,062,993	1,549,813
Miscellaneous	-	3,537,630	-	-	-	-	-	-	-	-	-	-	-	-	-	3,537,630	3,831,746
Mill Hill Missionaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	52,878
Austria MIVA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	65,000
ASEC	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	322,149
Catholic Scholarship	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	-
Lilliane Fonds	-	50,698	-	-	-	-	-	125,000	-	-	-	-	-	-	-	175,698	2,695,116
Persons of Goodwill	31,714	-	-	-	-	-	-	-	8,000	5,870	-	-	-	3,330	-	48,914	16,542,051
Donations in kind	-	486,070	-	-	-	-	-	-	-	-	-	-	-	-	-	486,070	1,764,668
Sisters' salaries	4,431,219	-	2,085,860	-	435,000	1,146,144	1,529,603	1,097,161	1,456,321	1,113,626	841,836	1,112,386	685,640	495,685	558,050	16,988,531	710,361
Other income	1,389,516	18,889	43,600	12,200	-	-	-	-	21,900	54,888	-	-	145,292	5,728	-	1,692,023	2,512,721
Sustainability income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	110,340
Contribution from Projects	5,145,164	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,145,164	584,722
Garden / farm income	119,280	-	-	-	-	-	-	48,700	12,500	-	-	-	-	-	-	180,480	201,061
Interest on investment	695,236	-	-	-	-	-	-	-	-	-	-	-	-	-	-	695,236	-
Bank interest	62,835	-	-	-	-	-	-	-	-	-	-	-	-	-	-	62,835	-
Total Income	12,062,327	6,156,280	2,129,460	312,200	435,000	1,146,144	1,529,603	1,270,861	1,498,721	1,174,394	841,836	1,112,386	830,932	504,743	558,050	31,583,137	33,279,166
Expenditure																	
Personnel																	
Salaries and wages	265,737	2,611,999	371,554	-	-	194,018	96,636	161,368	96,936	198,643	101,386	96,636	66,142	-	200	4,261,255	4,658,454
Staff welfare	-	216,801	-	-	-	-	-	2,400	-	-	-	-	-	-	-	219,201	22,418
Staff capacity building	-	192,960	-	-	-	-	-	-	-	-	-	-	-	-	-	192,960	229,911
NSSF Employer contribution	95,313	22,680	-	-	-	-	-	-	-	-	-	-	-	-	-	117,993	98,918
NITA	5,250	750	-	-	-	-	-	-	-	-	-	-	-	-	-	6,000	-
Staff insurance	18,560	-	-	-	-	-	-	-	-	-	-	-	-	-	-	18,560	-
Total	384,860	3,045,190	371,554	-	-	194,018	96,636	163,768	96,936	198,643	101,386	96,636	66,142	-	200	4,815,969	5,009,701
Physical well being																	
Food	8,625	-	767,748	9,756	143,668	252,278	394,878	237,825	388,765	237,658	227,159	267,840	193,565	266,746	224,402	3,620,913	3,208,656
Garden / farm expense	10,000	-	15,445	1,160	21,780	6,000	2,150	1,068,510	22,400	27,582	-	8,840	1,860	5,611	-	1,191,338	249,511
Household	1,164	-	179,023	15,494	20,652	35,200	65,629	46,777	105,759	49,162	90,568	50,132	39,887	68,441	38,017	805,905	615,805
Fuel, power and water	24,852	-	272,741	-	18,000	88,727	139,134	70,400	101,007	102,539	53,534	10,400	71,698	22,146	14,390	989,568	993,690
Security	-	-	180,000	-	-	-	125,280	-	121,995	-	-	-	-	-	-	427,275	350,854
Maintenance	147,206	-	800	460	1,260	29,102	48,290	20,000	14,030	14,765	9,490	10,350	103,400	8,442	14,300	421,895	865,541
Insurance	19,462	-	-	-	-	-	7,000	-	-	-	-	-	-	-	-	26,462	135,715
Sisters' expenses	44,937	-	11,200	38,948	2,633	12,500	27,405	134,202	60,250	33,200	26,700	36,020	13,320	-	32,118	473,433	342,886
Medical	1,394,751	-	3,130	14,990	360	12,478	13,805	33,291	53,095	65,482	10,090	39,430	8,400	2,781	-	1,652,083	2,490,258
Personal allowances	53,028	-	210,500	-	58,000	101,300	133,600	92,900	163,700	103,000	90,500	116,000	110,000	76,923	91,400	1,400,851	1,155,200
Medical insurance	154,506	-	-	-	-	-	-	-	-	-	-	-	-	-	-	154,506	1,292,955
Physical well being - Other	-	-	18,207	-	-	-	-	-	-	3,351	-	-	-	-	-	30,416	27,727
Total	1,858,331	-	1,658,794	80,808	266,353	537,585	957,171	1,703,905	1,031,001	636,739	508,041	539,012	542,130	459,948	414,627	11,194,645	11,728,398

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

Schedules of Financial Statements for the Regional Office and Communities (Continued)

	Regional Office	Development Office	Ingham House	Novitiate	Rochdale House	Holy Family Convent	St. Joseph Convent	St. Francis Convent	St. Theresa Convent	St. Clare Convent	Anani Convent	St. Michael Convent	Our Lady of Divine Providence Convent	Maria Toto Ngina Ke ekisii	St. Bakhita Muhoroni	Total 2022	Total 2021
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Statement of Income and Expenditure (Continued)																	
Mental well being																	
Recreation expenses	-	-	-	12,105	-	-	14,751	-	-	-	2,000	-	-	-	-	28,856	41,332
Books / periodicals / Subscriptions	58,362	-	-	-	-	4,065	9,200	60	30	1,500	-	5,994	-	-	-	79,211	337,398
Holiday	59,675	-	6,000	2,000	10,000	11,000	15,700	2,000	34,300	14,000	21,000	44,000	12,000	5,828	8,400	245,903	284,248
Education - Pre-Novitiate	300	-	-	-	-	-	31,500	-	-	-	-	-	-	-	-	31,800	36,250
Novitiate	-	-	-	34,193	-	-	-	-	-	-	-	-	-	-	-	34,193	310,700
Junioriate	374,415	-	-	-	-	-	-	-	-	-	-	7,000	-	-	-	381,415	146,792
Ongoing	45,594	-	-	-	44,000	-	-	-	-	-	-	-	-	-	-	89,594	365,655
Other	-	-	1,860	6,570	-	1,500	-	71,400	-	-	-	15,000	3,000	-	-	99,330	274,692
Celebrations / events - Professions	68,050	-	100	-	-	-	-	-	-	-	2,000	-	-	-	-	70,150	398,056
Jubilee	504,566	-	-	-	-	-	-	-	-	6,160	-	-	-	-	-	510,726	177,140
Sisters' celebrations	22,970	-	500	-	16,000	25,000	64,150	-	-	5,231	4,200	8,105	6,545	4,745	28,800	186,246	178,612
Other	5,108	-	63,930	-	9,633	5,000	-	-	-	28,000	4,000	-	-	-	-	115,671	99,470
Funeral expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	292,614
Total	1,139,040	-	72,390	54,868	79,633	46,565	135,301	73,460	34,330	54,891	33,200	80,099	21,545	10,573	37,200	1,873,095	2,942,959
Spiritual well being																	
Chapel	600	-	2,259	5,080	1,374	4,100	3,615	8,594	11,570	340	360	1,700	4,147	999	791	45,519	73,401
Pastoral expenses	51,040	-	-	-	-	149,410	-	-	500	27,500	-	107,670	36,000	-	-	372,120	361,930
Donations	93,000	-	10,917	5,432	4,000	2,500	-	123,865	17,359	8,500	1,000	3,500	1,000	25,291	-	296,364	463,656
Retreat and recollection	932,102	-	-	104,500	-	-	74,000	22,400	-	6,000	-	42,500	-	-	6,000	1,187,502	960,623
Spiritual direction	-	-	-	16,000	-	-	-	10,000	-	-	-	20,000	13,000	-	-	59,000	5,550
Sisters welfare	15,067	-	-	-	-	-	1,000	45,370	-	-	2,000	-	600	-	-	64,037	57,197
Spiritual well being - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	403
Total	1,091,809	-	13,176	131,012	5,374	156,010	78,615	210,229	29,429	42,340	3,350	175,370	54,747	26,290	6,791	2,024,542	1,922,760

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

Schedules of Financial Statements for the Regional office and Communities (Continued)

	Regional Office	Development Office	Ingham House	Novitiate	Rochdale House	Holy Family Convent	St. Joseph Convent	St. Francis Convent	St. Theresa Convent	St. Clare Convent	Amari Convent	St. Michael Convent	Our Lady of Divine Providence Convent	Maria Toto Ngina Keksii	St. Bakhita Muhoroni	Total 2022	Total 2021
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Statement of Income and Expenditure (Continued)																	
Sustainability expenses																	
Vocation promotion	80,238	-	-	-	-	-	-	-	-	-	-	-	-	1,332	10,000	91,570	104,812
Retirement expenses	330,480	-	-	-	-	-	-	-	-	-	-	-	-	-	-	330,480	-
Total	410,718	-	-	-	-	-	-	-	-	-	-	-	-	1,332	10,000	422,050	104,812
Administration																	
Transport	874,711	7,740	41,228	45,439	13,180	33,200	158,930	45,410	160,289	156,856	110,300	85,320	14,020	933	9,730	1,757,288	1,846,378
Motor vehicle running	873,766	72,482	17,350	9,115	38,430	121,153	-	51,320	31,273	-	-	4,360	31,700	1,332	-	1,252,281	1,176,327
Motor vehicle insurance	45,090	-	-	-	-	-	-	-	-	-	-	-	-	-	-	45,090	100,456
Stationery / printing / postage	57,807	-	2,555	3,439	-	20,375	1,680	1,560	3,460	700	395	-	1,543	666	1,744	95,924	389,514
Telephone and internet	116,174	38,350	1,620	13,250	34,000	49,000	63,789	30,500	64,948	51,544	75,710	48,000	69,269	-	52,100	708,254	231,200
Professional / consultancy	733,500	433,096	-	-	-	-	-	-	-	-	-	1,000	-	-	-	1,167,596	59,820
Government document	72,650	-	-	-	-	-	-	-	-	2,034	-	12,400	-	-	-	87,084	169,284
Bank charges	120,174	13,805	6,199	1,661	3,707	3,941	4,644	3,692	4,515	5,027	5,617	8,604	4,814	-	-	186,400	40,265
Office supplies	-	239,015	-	-	-	-	-	-	-	-	-	-	-	-	-	239,015	72,568
Dues and subscriptions	53,500	-	-	-	1,500	-	2,361	5,538	21,215	5,791	5,883	14,292	17,079	2,930	3,500	133,589	389,196
Other expenses	730,232	343,178	-	-	-	-	-	19,500	6,880	1,771	-	-	500	8,548	600	1,111,209	29,904
Withholding tax	1,538	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,538	1,332,042
Contribution to Regional office	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	37,000
Domain registration and maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	63,905
Repairs and maintenance	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	-
Foreign exchange loss	463,107	-	-	-	-	-	-	-	-	-	-	-	-	-	-	463,107	-
Total	4,142,249	1,152,666	68,952	72,904	90,817	227,669	231,404	157,520	292,580	223,723	197,905	173,976	138,925	14,409	67,674	7,253,375	5,937,850
Governance																	
Audit	609,000	102,510	-	-	-	-	-	-	-	-	-	-	-	-	-	711,510	284,200
Meetings - Stakeholders	26,440	-	-	-	26,440	-	-	-	-	-	49,870	-	-	-	-	26,440	49,870
Planning and evaluation	536,966	14,600	-	-	-	-	-	-	-	-	-	-	-	-	-	551,566	159,009
Monitoring and evaluation	11,540	1,033,580	-	-	-	-	-	-	-	-	-	-	-	-	-	1,045,120	459,305
Seminars and workshop	2,000	1,337,897	-	-	-	-	-	-	-	-	-	-	-	-	-	1,339,897	213,975
Member funding	1,732,527	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,732,527	-
Total	2,918,473	2,486,587	-	-	-	-	-	-	-	-	-	-	-	-	-	5,407,060	1,166,359
Chesire / Lilliane Fonds																	
Administrative expenses	-	45,306	-	-	-	-	-	-	-	-	-	-	-	-	-	45,306	-
Travel expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	272,270
School fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	-	45,306	-	-	-	-	-	-	-	-	-	-	-	-	-	45,306	272,270
Luanda Widows																	
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	83,710
Building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,794,789
Motor vehicle	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	506,250
Furniture and fittings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	84,517
Computers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	378,569
Office equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	62,142
Kitchen equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,826,657
Total Expenditure	11,945,681	6,731,749	2,184,866	339,592	442,177	1,161,847	1,499,127	2,308,882	1,484,276	1,156,336	843,882	1,085,093	823,489	512,552	536,492	33,066,038	32,995,466

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2022

Schedules of Financial Statements for the Regional Office and Communities (Continued)

	Regional Office	Development Office	Ingham House	Novitate	Rochdale House	Holy Family Convent	St. Joseph Convent	St. Francis Convent	St. Theresa Convent	St. Clare Convent	Amani Convent	St. Michael Convent	Our Lady of Divine Providence Convent	Maria Toto Ngina Keekisii	St. Bakhita Muhoroni	Total 2022	Total 2021
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Statement of Financial Position																	
Non - current assets																	
Property and Equipment																	
Land	29,731,668	-	-	-	-	-	-	-	-	-	-	-	-	-	-	29,731,668	24,031,668
Buildings	43,338,050	-	-	-	-	-	7,101,606	-	-	-	-	-	-	6,282	-	50,445,938	53,100,987
Furniture and Fittings	529,755	-	-	9,111	-	-	-	-	-	-	675	-	-	-	-	539,541	591,618
Office equipment	267,256	70,206	-	-	6,585	-	-	-	-	7,190	2,713	-	26,668	-	-	380,618	434,990
Kitchen equipment	87,496	-	-	-	-	-	-	-	-	-	-	-	-	-	-	87,496	-
Motor vehicle	10,713,261	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,713,261	1,518,750
Computers	630,552	-	-	-	-	-	5,660	-	-	-	-	382	10,467	-	-	646,679	884,237
Total non-current assets	85,298,038	70,206	-	9,111	6,585	-	7,107,266	-	-	7,190	3,388	-	37,135	6,282	-	92,545,201	80,562,250
Current assets																	
Staff debtors	(7,696)	9,691	-	-	-	-	-	-	-	-	-	-	-	-	-	1,995	194,394
Cash at bank	19,727,902	339,437	1,270	32,327	9,759	20,657	74,297	996	1,414	2,123	814	382	3,163	-	-	20,214,541	34,526,961
Cash in hand	9,004	3,979	996	19,329	477	1,008	124,338	3,134	15,018	5,384	9	47,221	4,683	204	21,631	256,415	152,663
Card	1,793	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,793	8,648
M-Pesa	17,818	-	-	-	-	-	-	-	-	329	-	-	-	-	-	18,147	52,943
Prepaid Insurance	60,356	-	-	-	-	-	-	-	-	-	-	-	-	-	-	60,356	45,090
Investment	2,524,276	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,524,276	5,795,583
Total current assets	22,333,453	353,107	2,266	51,656	10,236	21,665	198,635	4,130	16,432	7,836	823	47,603	7,846	204	21,631	23,077,523	40,776,282
Total assets	107,631,491	423,313	2,266	60,767	16,821	21,665	7,305,901	4,130	16,432	15,026	4,211	47,603	44,981	6,486	21,631	115,622,724	121,338,532
Fund Balance and Liabilities																	
Accumulated Fund	(933,545)	353,106	2,266	51,656	10,236	21,665	80,022	4,130	16,432	7,837	824	47,603	7,846	204	21,631	(308,088)	81,929,010
Capital Fund	85,298,038	70,206	-	9,111	6,585	-	7,107,266	-	-	7,190	3,388	-	37,135	6,282	-	92,545,201	-
Designated Funds	22,657,998	-	-	-	-	-	-	-	-	-	-	-	-	-	-	22,657,998	38,890,508
Current Liabilities																	
Feeding Program Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	118,613	36,100
Net Pay payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PAYE payable	-	0	-	-	-	-	-	-	-	-	-	-	-	-	-	0	175,554
NSSF payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,120
NHIF payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,040
Accrued Audit fee	609,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	609,000	284,200
Total current liabilities	609,000	0	-	-	-	0	118,613	-	-	-	-	-	-	-	-	727,613	519,014
Total Fund and liabilities	107,631,490	423,313	2,266	60,767	16,821	21,665	7,305,901	4,130	16,432	15,026	4,212	47,603	44,981	6,486	21,631	115,622,724	121,338,532

The Franciscan Missionaries of St. Joseph
Income for the Year Ended 31 December 2022
Ecuador Region

2021		
£		£
	Salaries and Pensions	
2117	Salaries	1728
18866	Voluntary Contributions	46624
	Financial Receipts	
3793	Bank Interest Received	1367
-	Sister House Income	-
-	Sale Proceeds from Santa Clara House	-
<u>24776</u>	Total Income for the Year	<u>49719</u>

The Franciscan Missionaries of St. Joseph

Expenditure for the Year Ended 31 December 2022

Ecuador Region

2021			
£		£	£
-	Education and Tuition		-
42091	Sister House Expenses		44942
	Establishment Expenses		
280	Office Expenses	-	
3028	Travel	1586	
4210	Donations	3251	
<u>7518</u>		<u>3251</u>	4837
	Financial Expenses		
552	Bank Charges	876	
1303	Professional Fees	1401	
(1073)	Exchange Adjustments	(10780)	
<u>782</u>			(8503)
75	Formation		81
-	Contribution to External Programs		-
<u>50466</u>	Total Expenditure for the Year		<u>41357</u>
(25690)	Surplus/(Deficit) for the Year		8362
<u><u>24776</u></u>			<u><u>49719</u></u>

The Franciscan Missionaries of St. Joseph**Balance Sheet as at 31 December 2022****Ecuador Region****2021**

£

£

Capital Account

88596	Capital as at 1 January 2022	86911
24005	Add Transfers from U.S.A.	12511
<u>112601</u>		<u>99422</u>
-	Less Transfer to Maintenance Reserve	-
<u>112601</u>		<u>99422</u>
(25690)	Surplus/(Deficit) for the Year	8362
<u>86911</u>	General Funds	<u>107784</u>
88188	Maintenance Reserve	88312
<u><u>175099</u></u>	Total Funds	<u><u>196096</u></u>

Represented By

86911	Cash and Bank Balances	107784
88188	Monies Held in UK	88312
<u><u>175099</u></u>		<u><u>196096</u></u>

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

Ecuador Region

1 Transactions with other Regions

Income and expenses of the Region which have been transacted through the United Kingdom Central Fund and which are not therefore included in the Regional account were as follows: -

	2022	2021
	£	£
Pensions Received	5633	5633
Voluntary Contributions	32751	51888
Expenses	-	-

Voluntary Contributions include monies raised for external programmes.

2 Foreign Currencies

Transactions conducted in American Dollars are converted into Sterling at the average rate of exchange during the year. Assets and liabilities are converted at rates of exchange ruling at the balance sheet date.

3 Tangible Fixed Assets

The cost of property and other tangible fixed assets purchased by the Region is written off to expenditure in the year in which it is incurred .

This policy is considered appropriate given the political instability of the region.

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2022

Ecuador Region

4 Maintenance Reserve

The Ecuadorian Retirement Fund investments were held in a dedicated account managed by Wells Fargo in the USA. In March 2020 the fund was relocated and is now held in the UK Central Fund. All the investments were sold and the resulting cash balance was transferred to the UK on 5 March 2020.

	2021	2020
	£	£
Balance as at 1 January 2022	88188	88188
Movement in value of funds Surplus/Deficit	-	-
Add Annual Supplement	124	-
Transferred from Ecuador Region	-	-
Investment Management Charges	-	-
Monies Donated by USA Area	-	-
Exchange Adjustment	-	-
Balance as at 31 December 2022	<u>88312</u>	<u>88188</u>