

Charity Registration Number: 1135474

Company Registration Number: 07010772 (England and Wales)

The Franciscan Missionaries of St. Joseph

Accounts

For the Year Ended 31 December 2021

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Charity Information

For the Year Ended 31 December 2021

Trustees	Sister Maureen Murphy Sister Anne Moore Sister Margaret Nyabongoye Sister Brenda Makokha Sister Joan Kerley
Congregation Leader	Sister Maureen Murphy
Congregational Bursar	Sister Anne Moore
Secretary General	Sister Brenda Makokha
Registered Office	St Joseph's Convent 150 Greenleach Lane Worsley, Manchester M28 2TS
Registered Charity Number	1135474
Registered Company Number	07010772
Accountants	John A. Porter & Co. 74 Dickenson Road Manchester M14 5HF
Auditors	Azets Audit Services Alpha House, 4 Greek Street Stockport SK3 8AB
Bankers	Royal Bank of Scotland plc St Ann's Street, St Ann's Square Manchester M60 2SS
Investment Brokers	Earnshaw Consultants Ltd Cadman House 2 Wharf Road Sale M33 2AF
Solicitors	Stone King LLP 13 Queen Square Bath BA1 2HJ

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2021

Report of the Trustees

The Trustees present the report and audited accounts for the Congregation of the Franciscan Missionaries of St Joseph for the year ended 31 December 2021.

Introduction

The Congregation of the Franciscan Missionaries of St Joseph of the Third Order Regular of St Francis of Assisi (the Order) was founded in 1883 and is regulated by a Trust Deed dated 27th December 1963.

The Order was incorporated by order of the Charity Commissioners sealed on the 2nd day of June 1983 in the matter of a Charity for Roman Catholic purposes administered in connection with the Congregation of the Franciscan Missionary Sisters of St. Joseph of the Third Order Regular of St Francis of Assisi (hereinafter called "the Congregation") which Charity is regulated by a Trust Deed dated the 27th day of December 1963 as varied or affected by Schemes of the Charity Commissioners of the 14th day of December 1982 and the 29th day of August 1996.

The Order is registered with the Charity Commission under Charity Registration Number 1135474 and with Companies House as a Charitable Company Limited by Guarantee with no Share Capital (Registered Company Number 07010772 (England and Wales)). The Company was incorporated on 7 September 2009 and the functions and assets of The Order were transferred to the Company on 1 January 2011 by a Transfer Deed dated 18 February 2011.

The Congregation is an international Roman Catholic religious congregation supporting 97 Sisters worldwide and it is divided into five distinct regions or administrative areas across the world.

Mission

The Congregation of the Franciscan Missionaries of St Joseph aims to support the religious and other charitable works carried on by the members of the Congregation and to care for those members throughout their lives within the Congregation.

The charitable work of the Congregation is authorised in England and Wales or elsewhere under the direction of the Congregation as the Trustees and this is currently undertaken in England, Ireland, United States of America, Kenya, Uganda, Ecuador, The Netherlands and Germany.

The ministries of the Sisters of the Congregation are built on and supported by a ministry of prayer and benefit large numbers of the general public. Our ministries fall into the following main areas:

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- Social and Pastoral Work

Many Sisters of the Congregation are involved in various forms of social or pastoral work, including care of the elderly, the sick and under privileged and chaplaincy in hospitals and universities.

- Operation of Residential Care Establishments

During the year the Sisters provided care and assistance to the elderly at two establishments operated by the Charity; Franciscan Convent, Blackburn which provides care for Sisters of the Congregation and some members of the general public and Franciscan Convent, Burnley which provides care for Sisters of the Congregation in need of care.

- Overseas Missionary Work

The Sisters are engaged in missionary activity in and beyond our own country or culture. The Charity helps to support Sisters working in healthcare, education, social and pastoral ministries in Kenya, Uganda and Ecuador.

Governance, Structure and Management

In terms of Canon Law, the Congregation is governed at an international level by the Congregational Leader and her General Councillors in Manchester, UK. They are elected every six years at a meeting of representatives of all the regions of the Congregation. The Congregational Leader and her Council govern the whole Congregation and historically have particular responsibility for the UK, The Netherlands and The United States. Ireland, Ecuador and Kenya are governed by a Regional Leader and her Council but are responsible to the Congregational Leadership Team who are the Trustees of the Charity. Uganda is governed by the Regional Leader and Council in Kenya. The Trustees are elected for their personal qualities, their understanding and experience of the ministries of the Sisters and to secure a good skills mix among them.

Each community is governed by a local Leader appointed by the Regional or Congregational Leader. Four communities without a resident local leader are now responsible to one appointed local leader. There is a system of accountability operational throughout the Congregation to ensure that the Congregational Leader and her Councillors are aware of the progress and development of the ministries carried out by the Sisters of the Congregation. The Congregational Leader visits every community at least once every three years and visits are also made by the Sisters in the Leadership Team at regular intervals.

In terms of Civil Law the Charity is governed by a Trust Deed dated 27 December 1963 and is a Registered Charity. The Trustees of the Charity are the Congregational Leader, her four Councillors and the Congregational Bursar. At the present time the Congregational Bursar is also a Councillor and this means there are five instead of the normal six Trustees. As all the Trustees are members of the Congregation they have a detailed knowledge of the work of the Charity and its structure. On being appointed there is a handover period of up to six months during which time the old and new teams work together to ensure continuity and a

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For the Year Ended 31 December 2021

full understanding of responsibilities. Trustees are required to take part in on-going training to ensure they are kept up to date with changes in legal, accountancy and investment regulations.

The names of the Trustees who served during the year are set out as part of the reference and administrative details which follow, together with brief biographical details on each of the Trustees.

From 1 January 2021 to 31 December 2021

Congregation Leader	Sister Maureen Murphy
Congregational Councillors	Sister Anne Moore (Assistant Congregational Leader) Sister Margaret Nyabongoye Sister Brenda Makokha Sister Joan Kerley
Congregational Bursar	Sister Anne Moore

The Trustees were appointed at the General Chapter on 18 June 2017 for a six year term until the next General Chapter in June 2023.

The Secretary General's appointment expired at the 2017 General Chapter and Sister Brenda Makokha was appointed for a period of three years. Sister Brenda Makokha was re-appointed for a further period of three years in June 2020.

The Congregational Bursar's appointment expired at the 2017 General Chapter and Sister Anne Moore was reappointed for a three year period. Sister Anne Moore was re-appointed for a further period of three years in June 2020.

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Sister Maureen Murphy – Congregational Leader

Having had a career in hospital administration, Sister Maureen entered the Congregation at the age of 31. After initial training she completed a Certificate in Pastoral Studies at the Missionary Institute in London and was then appointed to Ecuador where she worked in catechetics, parish ministry and the initiation of Base Ecclesial Communities. After four years, sickness necessitated Sister Maureen's return to the UK where she was asked to work in congregational finance. In 1993 Sister Maureen was appointed Congregational Bursar, a position she held until the 2011 General Chapter. In 1999 she was elected a General Councillor and she was re-elected for a second term in 2005. Sister Maureen served for six years as Chair of the Association of Provincial Bursars. She is also Treasurer to the Christian Council on Ageing.

Sister Maureen's interest in theology led her to study by distance learning for a Bachelor of Theology Degree and she later obtained an MA in Theology, writing her dissertation on the subject of Spirituality and Ageing. Using her research she has been able to help members of our own Congregation who are ageing and has been invited to speak to other Congregations needing help in this area. She has also been able to train lay staff both in our own homes and those of other congregations.

Sister Maureen's experience in Ecuador means that she is a fluent Spanish speaker and therefore able to communicate with our young Sisters in Ecuador who are not yet fluent in English.

We live in a time of great change in every area of life and Sister Maureen has completed study at the Craighead Institute in Glasgow following a diploma course in Organisational consultancy and facilitation to help enable our Congregation to move forward, change and develop with the needs of our time. She has also trained as a spiritual director.

Sister Maureen was re-elected as Congregational Leader at the 2017 General Chapter for a six year term.

Sister Anne Moore – Assistant Congregational Leader and Congregational Bursar

Sister Anne entered the Congregation at the age of 17. After initial formation she trained as a teacher in Sedgley Park College of Education and then taught for one year in St Hilda's Comprehensive Secondary School in Burnley. She then did a diploma in Missiology at the Missionary Institute in London before going to Kenya in October 1976.

Sister Anne taught in a Secondary School in Kisii, Kenya, for eight years. From January 1985 till 2011 Sister Anne was the Religious Education Adviser for Kisumu diocese. This involved working with primary school teachers and catechists in the diocese. From 1993 to 2011 she was on the staff of the Mill Hill Missionaries Basic Formation Centre in western Kenya on a part time basis teaching some classes and helping with spiritual direction.

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In 1987 she was appointed Regional Superior for Kenya for six years and at the end of this term was reappointed for another six years until 1999. In 1999 she went to the Jesuit Milltown Institute in Dublin for 2 years where she did an MA in Spirituality. She went back to Kenya in 2001 and was appointed Regional Bursar, a position she held until the General Chapter of 2011. Sister Anne was also the Juniorate Directress and Chairperson of the Formation Team. She was elected onto the Regional Council as the Assistant Regional Leader.

At the 2011 General Chapter Sister Anne was elected as a member of the General Council and also as the Assistant Congregational Leader for a period of 6 years. After being elected to the General Council Sister Anne returned to the UK. Sister Anne was re-elected as Assistant Congregational Leader at the 2017 General Chapter for a further six year term.

Following the 2011 General Chapter Sister Anne was appointed as the Congregational Bursar for a 3 year term and has been reappointed to this position for further 3 year terms in June 2014, June 2017 and June 2020.

Sister Margaret Nyabongoye

Sister Margaret joined the Congregation after working for over a year as a qualified Nurse and Midwife. She finished her initial formation at the age of 27 years and was then appointed to the Holy Family Convent, Kisumu, Kenya, where she did a one year certificate course in Public Health, and later worked in Community Based Health Care and Child Survival programmes in the Archdiocese of Kisumu. After some years she was appointed to Marigat Mobile Clinic, a clinic run by the Franciscan Missionaries of St Joseph in a semi-arid area of the Rift Valley, Kenya.

In 1998/1999, Sister Margaret did a one year certificate course in Franciscan Formation and Spiritual Direction at the Franciscan Study Centre, Canterbury, UK. After completion, in 2000, Sister Margaret was appointed to the Nairobi Novitiate as the Assistant Novice Mistress. While in the novitiate, she also did some more selected studies on Formation in Tangaza College in Nairobi and after two years of assisting in the Novitiate, she was appointed Novice Mistress, a position she held for six years and at the end of 2008 went for a 3 months sabbatical course.

Sister Margaret was part of the African Regional Leadership Team for three terms (9 years) and as Formator to the Temporary Professed Sisters in the African Region for 6 years. Sister Margaret was also involved (between 2009 and 2011) in Pastoral Work in the Parish of Luanda in western Kenya and at the same time assisted in the Mill Hill Missionaries/FMSJ Joint Formation Programme, mainly in the area of Pastoral Outreach and Spiritual direction.

In 2011, Sister Margaret was part of a team of four sisters commissioned in the foundation of a new FMSJ community in Panyangara, Kotido Diocese, Karamoja, which is a

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marginalized region in the northern part of Uganda. In Panyangara, Sister Margaret engaged in Pastoral work with the local community. During this time Sister also attended a course organised by the Association of Religious of Uganda on basic Financial Management. At the end of 2016, after 5 years in Uganda, Sister Margaret was appointed back to Kenya to assist in the finance office at a Diocesan Secondary School in Mpektoni, Malindi Diocese.

At the 2017 General Chapter, Sister Margaret was elected as a member of the General Council for a six year term and was subsequently appointed as Novice Mistress in the UK for a period of three years. Sister Margaret was re-appointed to this position for a further period of three years in June 2020.

Sister Brenda Makokha – Secretary General

Sister Brenda entered the Congregation in 1997 at the age of 24. After her initial formation in Kenya, Sister Brenda was appointed to St. Theresa's community in Marigat, in the Kenyan Rift Valley and here she was involved in parish work from December 1999 to 2002, working with internally displaced people at St. Francis Centre.

From 2002 to 2005, Sister Brenda trained as a social worker at Kobujoi Development Training Institute, obtaining a Diploma in Social Development work. Upon completion of her studies, Sister Brenda was appointed to Witu Parish in Malindi diocese to open a new FMSJ community. In Witu Sister Brenda was involved in working with other denominations in interreligious dialogue on issues of security. She was also involved in working with people living with HIV/AIDS and women's groups. Due to the social dynamic of the ministry, Sister Brenda did a certificate course in Pastoral Counseling from December 2005 to August 2006 at Amani Counseling Centre in Nairobi.

From August 2007 to June 2008 the Congregation asked Sister Brenda to do a course in Formation and Administration at Loreto House/IMU in Dublin. She was then appointed pre-Novitiate director for the Congregation for a three year term. During this time Sister Brenda was part of the staff of the FMSJ and Mill Hill Missionaries Joint Basic Formation programme in Luanda.

In 2011, Sister Brenda was appointed Regional Superior for Africa covering Kenya and Uganda, for a six year period. During her term as Regional Superior, Sister Brenda also served as a member of the Executive Committee of the Sisterhoods of Kenya (AOSK) for six years, being responsible for formation. From 2013 to 2018 Sister Brenda was on the staff of the Mill Hill Missionaries formation programme in Nairobi accompanying students on their formation journey. In 2013 Sister Brenda also did an online certificate course in Child Protection in Development Practice through the Kimmage Development Studies Centre in Ireland. From 2016- 2018, Sister Brenda served on the Board of Trustees of Tangaza University College in Nairobi.

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At the 2017 General Chapter, Sister Brenda was elected as a member of the General Council for a six year term. Following the General Chapter she was appointed as the Secretary General for a term of three years. Sister Brenda was re-appointed to this position for a further period of three years in June 2020.

Sister Joan Kerley

Sister Joan Kerley entered the Congregation in Albany, N.Y. in 1973 at the age of 26, having already completed a Bachelor of Science cum laude degree from the College of St. Rose and a Master of Science degree from the State University of New York at Albany. When she entered, she was a primary school teacher in Rensselaer, N.Y. and received tenure there shortly before resigning to enter the novitiate in June 1974. Sister Joan has worked in the United States in several parishes as a director of religious education and as a missionary in Kenya from 1980 to 1984 where she taught in a secondary girls' school in Nyabururu and then was the Director of Religious Education for the Diocese of Kisumu.

On her return to the U.S. Sister Joan attended the Institute of Religious Formation program in St. Louis, Mo., a post graduate program to prepare people for formation work. After 6 years as the Vocation Director in the U.S. and doing parish work in Middletown, Ct., Sister Joan attended Fordham University and completed a Master of Arts degree in Religious Education, specialising in spiritual direction and pastoral counselling. She has also completed a 3 year residency program in family systems therapy at Onondaga Pastoral Counseling Center to qualify as a fellow in the American Association of Pastoral Counseling. For the past 17 years, Sister Joan worked at Le Moyne College in Syracuse, N.Y. first in Campus Ministry and then as the first Director of the award winning Office of Service-learning. She also worked as a spiritual director for over 15 years at the Spiritual Renewal Center in Syracuse, where she did individual spiritual direction as well as being part of a team which directed the Spiritual Exercises of St. Ignatius in daily life.

After being elected to the General Council in June 2011, Sister Joan moved to Manchester in December 2011. Currently she is formation coordinator for the Congregation and ongoing formation coordinator for the FMSJ Associate programme.

At the 2017 General Chapter Sister Joan was re-elected as a General Councillor for a six year term.

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Trustees Responsibilities

The Trustees, who are also the Directors of The Franciscan Missionaries of St. Joseph for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including income and expenditure, of the Charitable Company for that year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Structure and Management Reporting

The Trustees are ultimately responsible for the policies, activities and assets of the Charity. They meet regularly to review developments with regard to the Charity and to make any important decisions in conjunction with advice from our Professional Advisers.

Sisters live in the UK in 10 communities. The majority of houses are in Salford Diocese where the Congregation was founded, one house is in Leyland and one in Freshfield, Liverpool. From these various locations the Sisters minister to the poor and marginalised in society. Local leaders, in charge of these communities, liaise regularly with the Trustees.

The day to day responsibility for Franciscan Convent, Blackburn, a registered residential care home, rests with the Manager, Mrs Cheryl Weall. Similarly, day to day responsibility for Franciscan Convent, Burnley, rests with the Manager, Mrs Janet Crawford. Both Managers meet regularly with the Congregational Bursar who reports back to the Trustees.

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Overseas Houses

There are overseas houses located in Ireland, the United States of America, Kenya, Uganda and Ecuador. In addition there are two Sisters located in The Netherlands. The Dutch Sisters reside in a state run retirement home and their Dutch Pensions are used to pay the retirement home fees. Any surplus personal allowance is periodically remitted to the UK Central Fund. No bank account is maintained in The Netherlands.

Internal transactions of overseas houses are not incorporated in the financial statements set out on pages 42 to 68.

Unaudited accounts for each overseas region and notes thereon, are set out on pages 70A to 119A.

There is now only one Sister in the United States and an accountant is employed part-time to prepare the accounts. There is no longer a US Region, the remaining Sister living in America is now part of the UK area.

A program to strengthen financial management overseas is ongoing. This program includes regular visits to each Region by the Bursar General and a re-affirmation of the financial guidelines under which each Region operates with particular regard to the requirement to communicate financial changes and planned financial changes to the Bursar General.

Where appropriate, the appointment of external Regional accountants will be considered and this has already been actioned in the United States of America Area. The Africa Region have appointed external auditors who assist with the preparation of the Africa Region accounts which are set out on pages 88A – 114A.

Working with Other Organisations

The Charity works closely with a number of other charities in the field of providing care to the vulnerable and elderly. In some instances Sisters are employed by these organisations, whilst in other circumstances the relationships are more informal. In all cases, working together with other charities enhances communication and understanding, thus enabling services to the elderly to be provided more effectively and avoiding duplication of effort. Examples of the organisations for which members have worked and with which the charity has co-operated during the year are as follows:

- Roman Catholic Archdiocese of Liverpool
- Roman Catholic Diocese of Salford
- Caritas, Diocese of Salford
- Rainbow Family Trust, Salford
- Mill Hill Missionaries
- The Medaille Trust
- L'Arche, Manchester
- The DePaul Charity "Nightstop"

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• Risk Management

In line with the requirement for Trustees to undertake a risk assessment, the Trustees have identified and reviewed the major risks to which the Charity is exposed and systems have been established to mitigate those risks. The Trustees have identified the following areas where risks may occur.

Risk Register - Governance Risks				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Organisation lacks direction & forward planning	<ul style="list-style-type: none"> The organisation has no clear objectives, priorities or plans Issues are addressed piecemeal with no strategic reference Needs of beneficiaries not fully addressed Financial management difficulties Loss of reputation 	<ul style="list-style-type: none"> ✓ A 6 year plan is established by 'The Chapter' and is subject to regular review and evaluation ✓ On-going reviews and considerations cover a range of aspects related to the operations of the organisation. ✓ An evaluation and planning meeting is scheduled for June 2023 when a new congregational leader will be elected ✓ The Bursar provides a financial report to trustee meetings on a regular basis and there are regular meetings with external accountants and an investment committee is in position which reviews the organisation investment portfolio 	Low	Monitor & Maintain existing controls
Trustee body lacks relevant skills or commitment	<ul style="list-style-type: none"> Organisation fails to achieve its purpose Trustees are bypassed in the decision making process Resentment or apathy amongst staff & volunteers Poor decision making reflected in poor service delivery 	<ul style="list-style-type: none"> ✓ Trustees and senior leadership team are elected to their positions and serve for a set period ✓ Personnel within the organisation are consulted in respect of aspects arising and this can be via 'What's App' or e-mail or via Zoom meetings etc. ✓ Service delivery is reviewed on a regular basis through discussions and 1-1 meetings via Zoom in recent years due to Covid pandemic ✓ The organisations' constitution is being reviewed in preparation for the Chapter and changes communicated to the whole congregation 	Low	Monitor & Maintain existing controls

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Risk Register - Governance Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Trustees dominated by one or two individuals (or connected individuals)	<ul style="list-style-type: none"> • Trustees body cannot operate effectively as a strategic body • Decisions made outside the Trustee body • Conflicts of interest • Pursuit of personal agenda • Culture of secrecy • Arbitrary overriding of control mechanisms 	<ul style="list-style-type: none"> ✓ Organisation promotes an 'open culture' – able to undertake global communication through technology mechanisms to ensure this is evidenced ✓ Regional decision making can take place – for example – Kenya but would be subject to review and dialogue being conducted prior to decision being taken ✓ The structure & culture of the organisation would constrain any individual actions and the organisation actively encourages individuals to 'air their views' 	Low	Monitor & Maintain existing controls
Trustees are benefiting from the organisation	<ul style="list-style-type: none"> • Poor reputation, morale & ethos • Adverse impact on overall environment • Conflicts of interest • Possible regulatory action 	<ul style="list-style-type: none"> ✓ No personal visits to Kenya have been possible due to Covid 19 pandemic since 2019 but 1 – 1 Zoom meetings held with all personnel ✓ Representations made from regions – Ecuador, Kenya and Ireland are addressed by the planning committee and information relayed back to the areas ✓ Whistleblowing policy & ethos of organisation would identify any conflicts of interest 	Low	Monitor & Maintain existing controls
Conflicts of interest	<ul style="list-style-type: none"> • Organisation unable to pursue its own interests & agenda • Decisions may not be based on relevant considerations • Impact on reputation • Private benefit 	<ul style="list-style-type: none"> ✓ All aspects of the organisation are considered by the elected chapter – it determines actions and requirements based on discussion and consultation ✓ Revised constitution due to be implemented from June 2023 with a revised structure ✓ Reputational risk would be addressed through involvement of legal support as and when required 	Low	Monitor & Maintain existing controls

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Risk Register - Governance Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Ineffective organisational structure	<ul style="list-style-type: none"> • Remoteness from operational activities • Uncertainty as to roles & duties • Decisions made at inappropriate level to excessive bureaucracy 	<ul style="list-style-type: none"> ✓ The Chapter is provided with a 'mandate' to put into effect over a six-year period. Last mandate was established in 2017 and is due for review in 2023 ✓ Use of Zoom meetings enabling discussion and consideration of relevant aspects across the organisation ✓ Current leadership team will provide 'a snapshot' of the progress made since 2017 prior to the June 2023 meeting when a new mandate will be established 	Low	Monitor & Maintain existing controls
Loss of key staff	<ul style="list-style-type: none"> • Experience / skills are lost • Operational impacts on key projects & priorities • Loss of contact base & corporate knowledge 	<ul style="list-style-type: none"> ✓ Facilitator reviewing constitution recently communicated information related to the 'strengths and qualities' required by a Congregational leader as a new one will need to be elected in June 2023 ✓ Other senior appointments can just be 'renewed' – for example – Bursar role ✓ Impact on operations will be minimised due to possibility of some personnel remaining on the Leadership team 	Low	Monitor & Maintain existing controls
Reporting to Trustees	<ul style="list-style-type: none"> • Inadequate information resulting in poor quality decision making • Failure of Trustees to fulfil their control functions • Trustee body becomes remote & ill informed 	<ul style="list-style-type: none"> ✓ Formal monthly meeting with minutes documented ✓ Trustees are also the individuals on the senior leadership team ✓ Decision-making is via consultation and communication with feedback mechanisms enabled to ensure information is provided to all relevant parties 	Low	Monitor & Maintain existing controls

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Risk Register - Operational Risks				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Contract Risk	<ul style="list-style-type: none"> Contract has onerous terms and conditions Contract has penalties for non performance Contract does not comply with the organisations objectives 	<ul style="list-style-type: none"> ✓ The organisation sets its own mandate with regular reviews conducted and monitoring via the senior leadership team ✓ The mandate is subject to a 'mid-term' review to ensure that the issues identified originally are relevant & realistic ✓ Level of contracts felt to be minimal with review of any large building projects at sites outsourced and reviewed by a surveyor prior to commencement 	Low	Monitor & Maintain existing controls
Customer / client dissatisfaction	<ul style="list-style-type: none"> Complaints are made by beneficiaries Income is lost Loss of significant contracts Claims for negligence Damage to reputation 	<ul style="list-style-type: none"> ✓ Staff complaints procedure in place for raising of issues ✓ Legal processes followed if necessary – example provided in respect of an individual in one of the Care Homes ✓ No claims in recent years linked to negligence ✓ Diocese would deal with any concerns in respect of reputational risk – involvement in the organisation established via the – R.L.S.S. if any assistance required 	Low	Monitor & Maintain existing controls
Lack of project or service development	<ul style="list-style-type: none"> Lack of compatibility with objectives and strategies Loss of financial support Loss of relevant skills required for the project or service 	<ul style="list-style-type: none"> ✓ Responsibility of caring for members established internally ✓ External accountants appointed and provide feedback and guidance related to organisation financial affairs ✓ On-going reviews across all operational areas to ensure awareness of situation and any action required 	Low	Monitor & Maintain existing controls

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Risk Register - Operational Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Dependency on key supplier	<ul style="list-style-type: none"> • Loss of objectives if key supplier is not there • Lack of buying power by the organisation 	<ul style="list-style-type: none"> ✓ Organisation does not have one key supplier ✓ Use of an energy broker to obtain best deal in conjunction with other organisations in the diocese ✓ Organisation is financially independent and obtains on-going financial advice to enable operational activities to be maintained 	Low	Monitor & Maintain existing controls
Building & resource capacity unused	<ul style="list-style-type: none"> • Underutilised or lack of building space • Mismatch of staff allocations 	<ul style="list-style-type: none"> ✓ Head Office is a residential premises but space available within for meetings and office work as required ✓ Hybrid working undertaken by Bursar during Covid & continued ✓ 2 care home buildings – 1 is rented the other is owned ✓ Portfolio of residential premises ✓ Roles and responsibilities are designated with contracts of employment issued and a probationary period in position for all appointments to determine suitability 	Low	Monitor & Maintain existing controls
Security of assets / information	<ul style="list-style-type: none"> • Assets are lost or damaged • Assets are stolen 	<ul style="list-style-type: none"> ✓ Asset Register in position ✓ Insurance policy and coverage of relevant aspects established ✓ Mobile assets would be password protected ✓ GDPR policy and procedures in position and communicated ✓ Use of external organisation in relation to information storage in 'the cloud' 	Low	Monitor & Maintain existing controls
Employment Issues	<ul style="list-style-type: none"> • Disputes amongst staff • Non-compliance with employment law / health & safety law • Claims for unfair dismissal etc. • Perceived lack of equal opportunities • Lack of staff awareness & training • Low morale 	<ul style="list-style-type: none"> ✓ External consultancies used for both HR & Health & Safety ✓ Legal support provision also available via insurance company used by the organisation ✓ Equal Opportunities Policy in position and reviewed on a regular basis ✓ Care staff – mandatory training organised by the Care Home Managers ✓ Regular communication across the organisation via Zoom, telephone, or e-mail mechanisms 	Low	Monitor & Maintain existing controls

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Risk Register - Operational Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
High turnover of staff	<ul style="list-style-type: none"> • Loss of specialist skills & experience • Increase in recruitment costs • Increase in training costs • Decrease in morale 	<ul style="list-style-type: none"> ✓ Staff recruitment is undertaken by Managers of the Care Homes using a variety of mechanisms ✓ Recent turnover of staff in kitchens but now addressed ✓ Training organised across the organisation by senior personnel ✓ No significant increase in level of recruitment costs identified in recent times 	Low	Monitor & Maintain existing controls
Health and safety compliance	<ul style="list-style-type: none"> • Injuries to staff, volunteers & members of the public • Damage to reputation • Increased insurance premiums • Loss of services through lack of personnel • Loss of services through enforcement action 	<ul style="list-style-type: none"> ✓ Use of external consultancy to provide support and guidance ✓ No incidents or accidents in recent years ✓ Use of Agency personnel during Covid 19 pandemic but issues managed by the senior personnel at the premises ✓ Visits during Covid 19 by CQC in respect of infection control with no issues identified ✓ Service maintained throughout pandemic and on-going development of systems and procedures 	Low	Monitor & Maintain existing controls
Business continuity	<ul style="list-style-type: none"> • Lack of access to the premises • Loss of information & communication systems • Loss of personnel in a key job role 	<ul style="list-style-type: none"> ✓ Organisational business continuity plan reviewed in 2021 and subject to annual consideration ✓ Both Care homes have a business continuity plan ✓ Back-up of information via 'the cloud' ✓ Key personnel considered both internally & externally 	Medium	<p>Consider conducting a 'test' of IT systems to ensure relevant information can be restored as required</p> <p>Key personnel – external accountants & bursar role – succession planning to be reviewed</p>

The Franciscan Missionaries of St. Joseph

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Risk Register - Operational Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Procedures & systems	<ul style="list-style-type: none"> • Lack of awareness of procedures & systems • Authority not sought for major decisions • Poor information technology systems 	<ul style="list-style-type: none"> ✓ Congregational Leader and support to the Bursar would be aware of the systems and procedures to be followed ✓ Any major decisions are required to be ratified by senior leadership team ✓ Information technology felt to be 'fit for purpose' ✓ Hardware and Software requirements addressed on a 'as and when' replacement required basis ✓ Microsoft software used includes updates to protect information security ✓ Bursar and her support attend annual IT awareness re security incorporating aspects such as 'phishing' 	Low	Insurance policy etc. to be reviewed in terms of 'cyber risk' coverage

Risk Register - Financial Risks				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Control of budgets	<ul style="list-style-type: none"> • Budget does not match organisational objectives • Poor credit control 	<ul style="list-style-type: none"> ✓ Regular financial report provided at Trustees meetings ✓ Identification of any financial issues raised & discussed ✓ Annual budget established and monitored ✓ Involvement of external accountancy organisation to assist with financial planning & reviews ✓ Investment committee with senior personnel involvement 	Low	Monitor & Maintain existing controls
Cash flow	<ul style="list-style-type: none"> • Inability to meet commitments • Impact on operational activities 	<ul style="list-style-type: none"> ✓ Projected income established and regularly reviewed ✓ Production of quarterly accounts in conjunction with external accountancy organisation ✓ Quarterly accounts review budget established and variance and determines any action required 	Low	Monitor & Maintain existing controls

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Risk Register - Financial Risks - Continued				
This is the risk area / topic	These are the potential impacts on the organisation	This is how we are currently reducing the risk	Priority	This is what we need to do to further reduce the risk
Dependencies on income sources	<ul style="list-style-type: none"> • Loss of income 	<ul style="list-style-type: none"> ✓ Investment committee with involvement of an external fund manager – to review financial portfolio ✓ Long-standing relationship and regular reviews of performance of investments undertaken through investment committee 	Low	Monitor & Maintain existing controls
Investment	<ul style="list-style-type: none"> • Financial loss through inappropriate investment • Unforeseen investment conditions • Cash flow difficulties 	<ul style="list-style-type: none"> ✓ Monthly investment committee meeting ✓ Investments and financial guidance audited annually by independent auditors ✓ Investment committee aims to maximise income & ensure maintenance of operations across the organisation 	Low	Monitor & Maintain existing controls
Financial guidelines	<ul style="list-style-type: none"> • Enforcement action • Reputational damage 	<ul style="list-style-type: none"> ✓ Accounts are submitted to the charity commission ✓ Accounts submitted to Companies House ✓ Processes in position – i.e. investment committee and external accountancy involvement ensure management of risk from a reputational and enforcement action perspective 	Low	Monitor & Maintain existing controls
Fraud or error	<ul style="list-style-type: none"> • Enforcement action • Reputational damage 	<ul style="list-style-type: none"> ✓ Procedures in position to ensure fraud or error cannot occur ✓ Checking of information by personnel involved and any issues would be raised ✓ Independent assessment conducted of the accounts of the organisation ✓ Double signature requirement in position related to withdrawal of funds ✓ Limit established on debit cards issued to individuals 	Low	Monitor & Maintain existing controls

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Conflict of Interest

In order to follow best practice, the Charity requires a register of interests to be compiled and maintained by the Trustees on an ongoing basis. The table below records the potential conflicts of interest where one of the Trustees of The Franciscan Missionaries of St. Joseph is also a Trustee of other Charities.

Sister Maureen Murphy

Date of Entry on Register	Description of Potential Conflict of Interest
January 2014	Trustee of Christian Council on Ageing

Public Benefit

The Charity Commission now requires charities to make a statement in their Trustees Report about the benefit they provide to the public. We welcome this opportunity to highlight our work because all our ministries are people centred and this applies both at home and overseas.

A detailed list of our ministries is given under the section heading Social and Pastoral Work on page 21. In addition to these various works our Sisters strive in their daily living and contact with people to provide a listening ear, kindness and practical help in the form of food and clothing to the many people who come knocking on our doors, a situation which is becoming more frequent as government help decreases and more people need support.

We welcome into our homes those who wish to join our communities for prayer and who seek spiritual help and guidance. Many such people are unable to afford to pay for professional help and they welcome the opportunity to share problems and seek solutions through counselling or spiritual direction given by our Sisters.

Whilst much of our charitable work is highly visible there are also immeasurable benefits to the public which derive from our ministry of prayer. We receive prayer requests from all over the world through our website and people greatly value this service.

Our elderly and infirm Sisters remain fully engaged in this ministry long after they become frail and physically disabled and they therefore continue to contribute to the well being of those around them.

The Franciscan Missionaries of St. Joseph

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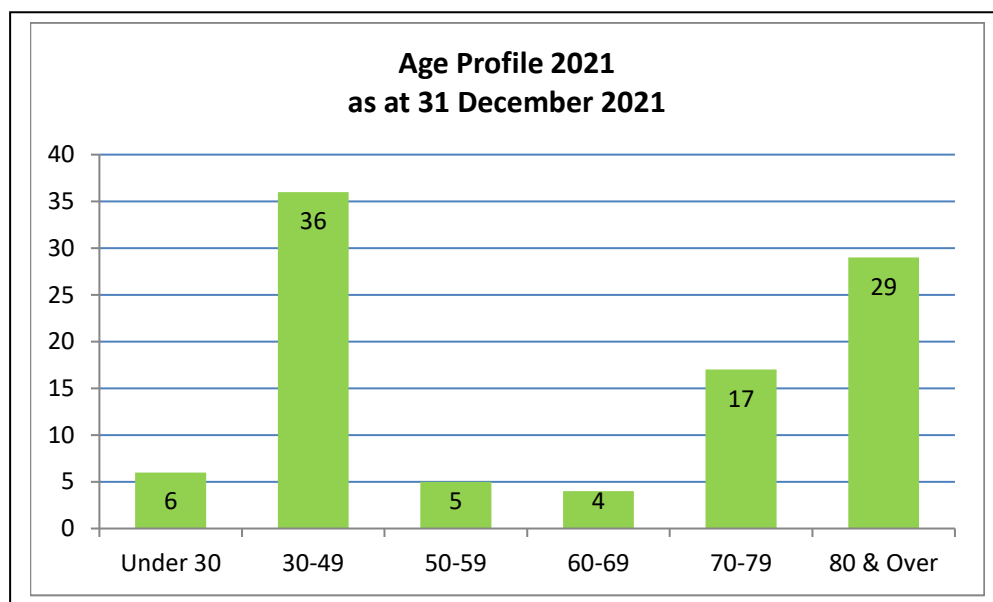
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Activities and specific objectives

As stated above under 'Mission' the activities of the Charity can be divided into four principal areas:-

1. Caring for Members of the Congregation

In common with many other religious congregations, the age profile of the Sisters in the Congregation is increasing as existing members grow older and there are fewer religious vocations except in our Kenya Region. The age profile is shown below.



The Congregation has an obligation, both legal and moral, to care for its members, none of whom have resources of their own and all of whom have devoted many years of their lives to the care of the elderly, poor and marginalized of our society. As the age profile of the Congregation increases so too does the need to provide increasing and increasingly expensive care to the Sisters. At the year end date, 13 Sisters were cared for in our two Care Homes. It remains the aim of the Trustees to:

- ensure all members of the Congregation are well cared for
- maintain our existing Care Homes and ensure that the properties continue to provide suitable accommodation
- enable all members of the Congregation to continue with their individual ministries for as long as possible
- ensure that funds are available for the training of the young Sisters, particularly in Africa, and that sufficient properties are available for accommodation. Training must include the transition of key roles from older European Sisters to younger local Sisters

The Franciscan Missionaries of St. Joseph

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2. Social and Pastoral Work

The following are examples of social and pastoral work undertaken by individual Sisters who play an important role in local communities.

- nursing and hospice care
- parish Sisters visiting, running catechetical programmes, prayer groups and parish based organisations
- teaching and lecturing in paid and/or volunteer roles
- administrative duties within the Congregation
- chaplaincy work in hospitals, hospices, care homes, and universities
- work with the homeless
- spiritual direction and retreat work
- preventative healthcare work especially with AIDS sufferers
- teaching English to asylum seekers and pastoral care of asylum seekers and refugees
- bereavement counselling
- missionary awareness through public speaking and Mission Appeals
- chaplaincy work Philippino community

The aims of Trustees in this area include:

- enabling the Sisters of the Congregation to continue to carry out meaningful social and pastoral care in the local area, responding to local need. The Sisters who work in these apostolates strive to enhance the dignity and personal self esteem of each person, irrespective of creed, race, age, sex or religion, believing each human person to be equal in the eyes of God and with the same right to benefit from the services we offer
- expanding our ministries in response to local needs wherever we are able
- wherever possible ensuring that the Sisters are remunerated for such work by way of salary or stipend. Their income is donated to the Charity and helps to ensure that the work is continued

3. Care Homes

The Charity operates two registered Care Homes for the elderly. The philosophy of care in both homes aims to provide the residents with a secure, relaxed and homely environment in which their care, well being and comfort are of prime importance.

The mission of the Franciscan Missionaries of St Joseph flows from our belief in the sanctity of life and the dignity of the human person. We believe every person is created in the image of God and has an equal right to our respect, care and love.

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Our Franciscan ethos is the value base of our holistic care expressed in meeting the physical, spiritual, social and psychological needs of our older, sick and infirm Sisters. We provide this care in collaboration with our co-workers, sharing in the mission of Christ. "I have come that you may have life and have it abundantly" (John 10:10)

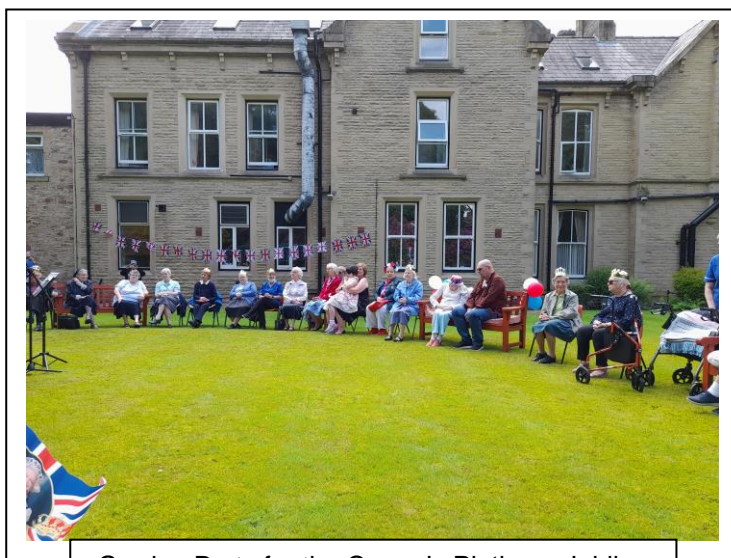
Franciscan Convent, Blackburn

There are thirteen registered rooms, several of which have en-suite facilities. There is also another floor which is not registered and which is used for the Sisters living in the convent but not requiring care. The Home provides care for both our own Sisters and for female members of the general public. The Home has its own chapel, which is open to visitors, and large grounds. The last Care Quality Commission Inspection which took place in January 2020 stated that the residents "told us they felt very safe and well cared for in the home and the staff were always kind, caring and respectful of their dignity and privacy

On the 9th June the Home organised a Garden Party to celebrate the Queen's Platinum Jubilee and they invited friends and family of the Sisters and residents. Many of those who came for the Party wrote to say how much they enjoyed it. Two of those who sent letters of gratitude said:

"Dear Sister Nuala & Sisters,
Just a short note to say a big thank you for inviting us to yesterday's Jubilee Garden Party. It was lovely to see everyone again after such a long time and we really enjoyed the whole afternoon".

"Dear Sister Nuala,
I feel I must write to thank you again for the wonderful Jubilee Garden Party. It was all so beautiful – the garden, the marquee, the decorations, the entertainment and of course the pleasure of seeing again old friends and acquaintances. It must have meant so much work by yourself, the Sisters and the staff and volunteers – all much appreciated by me.
It was such an unexpected pleasure to be involved in celebrating our wonderful Queen's jubilee".



Garden Party for the Queen's Platinum Jubilee

HEALTHWATCH Blackburn with Darwen, conducted an announced Enter and View visit on 3rd May 2022. This was undertaken by authorised representatives from Healthwatch Blackburn with Darwen who have the authority to enter health and social care premises, announced or unannounced, to observe and assess the nature and quality of services and obtain the view of those people using the services.

The Franciscan Missionaries of St. Joseph

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In the Summary of their report the following observations were made:

The Franciscan Convent represents a true community environment with members of the order and the wider community living together in a very caring environment.

The grounds and the building are spacious, well maintained and homely with opportunities for faith-based activity if chosen. Both staff and residents (who were not Sisters) told us that they felt comfortable in the environment “I am not religious at all, but this does not matter, there is no pressure to be involved.”

The staff to resident ratio is very favourable and staff were generally long serving, facilitating a high level of person-centred provision. This was perhaps captured best by a relative who told us. “The best thing is staff spend time with her even if no actual care needs at the time, I don’t think she would get that anywhere else no matter how much you pay.”

Franciscan Convent, Burnley

The Home has sixteen registered beds including three which are registered specifically for those suffering from dementia. Care is provided only for Sisters of the Congregation at the present time but can also be extended to Sisters of other Congregations. The Home has its own chapel, spacious lounges, a library and conservatory. Its town centre location means that it is easily accessible and ensures that the Residents can avail themselves of local facilities and amenities.

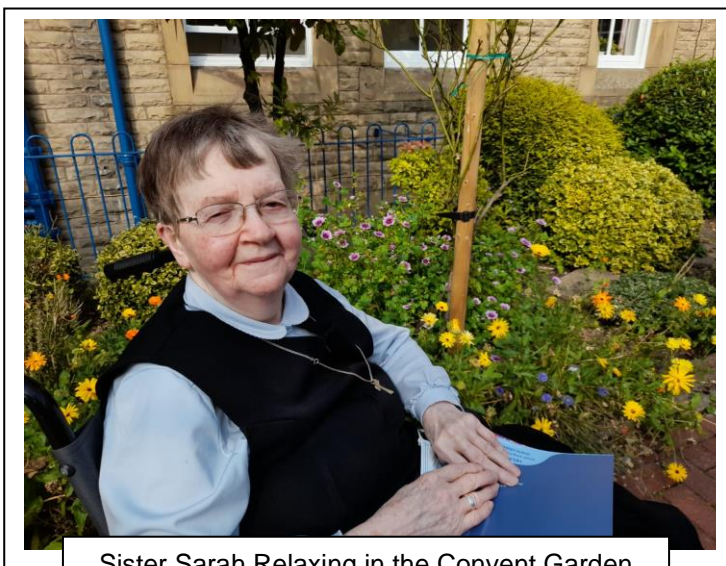
On the 23rd March 2022 the Manager carried out a Quality Assurance Questionnaire for the Sisters.

When asked if they felt the staff in the Home treated them with respect all the Sisters replied positively with one saying “with the upmost respect and always ready to oblige”.

When asked if they found the Manager approachable replies were all affirmative for example, “Most certainly couldn’t ask for a better Manager – simply the best”. They said “all their needs were met

by the staff, over and above, always so concerned and helpful”.

Another response was “we have a perfect team of staff and especially the Manager – always ready to help and meet our requirements and they are always so kind and cheerful”.



Sister Sarah Relaxing in the Convent Garden

An Infection Control Inspection was carried out by the Care Quality Commission in August 2020 and the report stated: “The registered manager had completed robust environmental audits and risk assessments and identified how to use available funding

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to improve the environment and minimise infection risks. This included buying a powerful carpet cleaner, ordering new chairs which were easier to clean, foot operated soap/hand gel dispensers and bins.

In running these two Homes the Trustees aim to provide excellent residential care, ensuring that Residents needs are fully met and that they enjoy as high a quality of life as possible. Both homes are regularly inspected and any indication of failure to comply with Care Quality Commission standards is immediately addressed and corrected.

4. Overseas Missionary Work

The Congregation has Sisters working overseas in Kenya, Uganda, Ecuador and Ireland. The one Sister in the USA is now retired though engages in voluntary work. There are two Sisters living in retirement in The Netherlands. A tremendous need continues for ministry overseas and the Sisters are engaged in many medical, pastoral, education, social work and catechetical apostolates particularly among the poor.

We closed Santa Clara house in Quito, Ecuador at the end of December 2018 and the Sister who lived there moved to our community in Puerto Quito in the coastal region of Ecuador where she is engaged in parish and catechetical work.

The increased number of Sisters in Kenya has enabled our work there to expand and to respond to further unmet local needs. In promoting Christian values in their mission of evangelisation the Sisters endeavour to encourage confidence in the local people in order to help them to become self sufficient and to undertake leadership roles. We aim to continue to expand our work as needs arise.

In 2011 our Kenyan Sisters fulfilled their wish to become missionaries outside of Kenya when four sisters founded our new mission in Panyangara, Uganda.

At the beginning of May 2013 we closed our house in Nyabururu, in Kisii diocese, and opened a new house in Nyamira which is in a more remote and needy area of Kisii diocese.

A second house in Nairobi, Rochdale House, was opened in 2015 to support our Sisters' ongoing work in Kenya. We now have two houses in Nairobi, namely Ingham House and Rochdale House.

In late 2016 our Kenyan Sisters were pleased to open a new house in Mpeketoni, Lamu County which makes it our third house in Malindi Diocese.

In December 2020 our Kenyan Sisters took over the management of St Vincent de Paul Mission hospital from the Sisters of Mercy. The hospital is in Muhoroni which is an outlying, rural area, of Kisumu diocese. The Sisters of Mercy asked our Sisters to take over the running of the hospital as they no longer had the personnel. The hospital offers

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a much needed service to the local community, comprising inpatient and outpatient care, maternity services, a mortuary, an x-ray department and a pathology laboratory.

The novitiate in Nairobi continues to thrive and £14,000 per year is transferred each year from the UK to fund Kenya formation programmes. It is the aim of the Trustees to continue this funding for as long as possible.

Protection of Children and Vulnerable Adults

The Trustees recognise the need to ensure the protection and safety of all those the Charity serves. This means that all Sisters who are in any kind of ministry in Great Britain have to obtain clearance from the Disclosure and Barring Service (DBS). The same applies to all staff and volunteers. The Trustees are committed to the implementation of all policies and procedures of the Catholic Safeguarding Standards Agency.

Investment Policy

The Trust Deed dated 27th December 1963 does not specify investment powers and the 1961 Trustee Investment Act therefore applied.

Under a scheme of the Charity Commissioners dated 29th August 1996 the Trustees were granted wider powers of investment with an 85%:15% split between wider and narrower range investments.

The Trustee Act 2000 superseded this scheme and investments are now regulated by the Trustee Act 2000.

The Charity's Investments are managed by Earnshaw Consultants Ltd of Sale, Cheshire. The investment strategy is set by the Trustees and takes into account income requirements in the short, medium and long term. An investment committee comprising of two Trustees, two Sisters of the Congregation and professional advisers meets monthly to review our investments. The aim is to provide income and capital growth to fund existing and future apostolates of the Congregation, both in the UK and overseas. Funds are also required for initial and on-going training programmes and for the costs of caring for our sick, elderly and incapacitated Sisters.

The policy is to maximise total return through a diversified portfolio and a level of income determined by the Trustees. We also endeavour to invest in socially responsible funds consistent with a Roman Catholic ethos in order to avoid investing in organisations or areas which have policies inconsistent with social justice.

Our ethical considerations will always take into account the requirement for security and the need to provide an acceptable investment performance but we are mindful of Christian teaching and endeavour to avoid investment in activities contrary to our beliefs.

Achievements and Performance – Review of activities

We now describe the main achievements during the year in each of our principal activities.

1. Care of the Members of the Congregation

Throughout the year the Charity continued to assist the Sisters of the Congregation in their charitable and religious work. Thirteen Sisters were cared for in the Charity's own care homes and the Charity enabled other Sisters to work and volunteer in their chosen ministries.

The 2017 General Chapter enabled a total review and evaluation of the Congregations work at home and overseas and formulated plans for future development.

The congregation is currently working on a revision and restructuring of our Constitutions and Directives. The final proposals will be submitted to the Chapter in 2023 for formal approval and subsequently the new Constitutions will be sent to Rome for approval.

2. Social and Pastoral Work

Throughout the year Sisters continued to carry out various social and pastoral ministries and to play an invaluable role in local communities through their work. We continue to expand our ministries in response to local need and large numbers of people benefit from our work both in the UK and in all overseas missions. We describe the work of two of our sisters to illustrate some of our charitable activities.

a) Sister Joan O’Gorman

For the past 53 years Sister Joan O’Gorman’s ministry has been within Caritas, previously Catholic Children’ Rescue Society, in the Catholic Diocese of Salford. Sister Joan says, “This time has been exciting, creative and enjoyable and at times emotional and it has been a privilege to walk alongside so many people who have also been my teachers”.



Sister Joan (coloured scarf)

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After her Social Work Training Sister Joan joined the Rochdale Community where she established a Day Centre for families as well as a Therapeutic Day Centre which included older children excluded from school. Sister Joan says she also enjoyed really valuable times away together with the families.

After Rochdale Sister Joan worked on the Family Placement Team in Didsbury which involved one to one work with some very traumatised children - preparing them for Foster and Adoptive Placements. Sister Joan says, "It was wonderful to witness a child, sometimes after a few years, being able to begin to trust enough to believe that they were not going to be let down again"

During the time when Sister Joan was the congregational leader of the Franciscan Missionaries of St Joseph from 1999 till 2011 she kept informal contact with those who wished to do so – children and families, children, now adults, who had been in Residential Care, Foster Care, Birth Families and Adoptive Families.

Since 2012 Sister Joan's ministry has taken her to Bury where she opened a new Caritas Centre "with the help of wonderful, totally committed volunteers". The work was community based including working with all age groups and circumstances. Sister Joan relates that they also made their first foray into Food Banks, establishing two and then handing them over to the local communities. A 'Drop In' for the Homeless and for those with no sense of belonging was welcomed into the Bury Centre. It is this work that is today being developed and extended by a newly formed team of enthusiastic, compassionate, skilful, mainly young people, and in which Sister Joan has been asked to play a part.



Sister Joan with homeless friends and volunteers

The Impact of COVID-19

About a year before Covid, Sister Joan in her role with Caritas established a small Food Bank in Radcliffe in a corner of a Community Centre. They did this, Sister Joan says, because there was evidence of a need and there was no Food Bank in the town.

When Covid struck most of Sister Joan's Caritas Food Bank volunteers had to shield due to age and/or health issues. Immediately, Sister Joan continues, the local Baptist Church and a very active Community Group from the estate offered to help and they joined forces and she says the needs around us just spiralled. From there on in the

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work grew - with many other Project Workers joining when they were unable to carry on with their work during Covid and to this day Sister Joan relates they have maintained strong links and Town Councillors came on board too. Sister Joan is so grateful for the generous support from the local authorities and from many pots of funding, businesses and local people who also make a valuable contribution. In addition a Consortium of Food Banks has been established and they work together - ensuring appropriate and nutritious food for all races and cultures.

From working together as the need around us grew Sister Joan says - 'Radcliffe Growing Together' was born and is still developing - ably led by the Chair of the Community Group from the estate from which we work. They have regular meetings and a WhatsApp Group used on a daily basis. Sister Joan is happy to see how the work has developed in that they are offering far more than food, furniture and clothing to the people they serve - local people, the homeless, those challenged by addiction, asylum seekers, refugees, those in debt and those with mental health issues. Sister Joan says, "we endeavour to leave no-one behind, to do all we can to improve general health and well-being and to help people move on when we can. It is so true that 'together we are stronger'".

Sister Joan has been given a recent appointment within Caritas which is that of Co-ordinator of Pastoral Care - a role she is exploring with colleagues at the moment.

b) Sister Nuala McGarvey

Sister Nuala McGarvey has been the community leader of our registered Care Home, Franciscan Convent, Blackburn for the last 6 years, after she returned from South America.

In 1995, after completing nursing and midwifery training, Sister Nuala was appointed to Ecuador to help with administration and nursing in a medical Dispensary in El Guasmo, a major port city in Ecuador. The medical facility had been established by the Sisters in this poverty stricken area of Ecuador in 1986. Sister Nuala says these were formative years living and working among people for whom it was a daily struggle to get by. The peoples general optimism, their faith and wilfulness not to be overpowered by the challenges they faced made a deep impression on Sister Nuala.



Sister Nuala (right)

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Over 15 years, conditions improved for the people in El Guasmo and in 2011 Sister Nuala joined some of our Sisters who had gone to a new mission in Puerto Quito, in the north of Ecuador. For the following years until 2016 Sister Nuala was involved in a project with young adults who had physical and mental disabilities.

In 2016 Sister Nuala returned to the UK to take up her present position in Franciscan Convent, Blackburn, after the death of the previous, highly regarded, Community Leader. Franciscan Convent is a registered Care Home for both Sisters of the congregation as well as female members of the public. At present the Convent is home to five of our Sisters and four lady residents. There are also 20 Care Staff employed.

Sister Nuala describes this new ministry as a considerable change in both pace and place. She feels that perhaps the principal role of the community leader is one of presence, trying to be aware of what is central to the life of the community and building around that while recognising the individuality of each person and their own particular needs at this stage in their life.

The Impact of COVID-19

Sister Nuala says that Covid-19 had a profound effect on the community at Franciscan Convent. In common with most people the national lockdown with its attendant restrictions on visitors and movement was difficult. For the Sisters the Mass, liturgy and prayer are central points of the day but during the lockdown the priest could not come into the convent for the celebration of Mass nor could other friends from the local area come in. Also Sister Nuala says: "Last year was a particularly difficult year as we had the deaths of five Sisters within two months". Although the Sisters deaths were not as a direct result of Covid it was a very sad and lonely time for the community with so many restrictions in place.

In pre Covid times, the daily community Mass at the convent was frequently well attended by other parishioners who afterwards would be invited to tea in the dining room. This was a good opportunity to socialise and keep in touch with the lives and concerns of friends and families. Sister Nuala has seen that this has been a means of friendships forming which have endured for many years and have been a source of mutual benefit. She says that post Covid, "we hope things can resume once again".

On the general and practical side of things, Sister Nuala



Sister Nuala (left)

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says her responsibilities include spending time with the community and residents to keep them up to date with any changes to daily programmes and upcoming events. Providing transport to medical appointments or for shopping trips is also essential. Sister Nuala also coordinates with the Care Home management in many areas pertaining to the life of the Home as well as ensuring the Congregational Leader is kept informed of the well-being of the Sisters and residents.

Sister Nuala and the Care Home management and staff organised a very successful garden party in honour of the Queen's Platinum Jubilee. This was a fun-filled, very joyful occasion with friends, neighbours and Sisters from other communities coming together to celebrate.

Sister Nuala recounts that at present, as a community, they are hoping to provide a home for a Ukrainian family through the UK government's Homes for Ukraine sponsorship scheme as there is an annexe building in the convent grounds which has recently become unoccupied. This process is still ongoing but Sister Nuala is liaising with the relevant bodies in preparation for this.

Sister Nuala says it has been a privilege for her to have been able to serve the community here in Blackburn over the past few years. She also says that she is learning so much from the life experience of an older and wiser generation.

"Blessed be God, how wonderful are His ways"

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3. Care Homes

Franciscan Convent, Blackburn

The quality of care provided in the Home is constantly monitored by the Trustees and the Home receives good reports from the Care Quality Commission. The care was recognised by Blackburn with Darwen Social Services and the Home was invited to be part of its Quality Assurance Scheme. All staff have recognised NVQ qualifications and many are now working to attain higher grades.

Franciscan Convent, Burnley

This home is also constantly monitored by the Trustees and inspected by the Care Quality Commission. It is well staffed by dedicated and qualified workers and an internal quality assurance scheme monitors the standard of care achieved

The home is used by the Congregation for UK gatherings of the Sisters so that the more frail Sisters who live there, and would otherwise be unable to travel, can still attend.

4. Overseas Missionary Work

A tremendous need continues for ministry overseas and the Sisters are engaged in many medical, pastoral, educational, social work and catechetical apostolates particularly among the poor. We have been able to expand our ministries in Kenya and particularly working with Street Children, widows and orphans of AIDS victims as well as AIDS patients in our clinics and home-based care programmes. The Sisters manage a home for physically disabled children who are stigmatised and ostracised in the society and culture.

Our numbers continue to expand in Kenya and Uganda and we are now in ten different areas of Kenya and one area in northern Uganda. Our houses are mostly in remote areas where our work includes health care, educational services, children's services, pastoral and social work with people who live in the poorest of circumstances.

In 2011 four of our Sisters opened a new mission in northern Uganda, among the Karamojong people. This is a very remote and neglected area of the country where access to maternal and child health care as well as to education is very limited. Our Sisters are making a difference to the quality of lives of the people. One Sister who is a qualified nursery school teacher runs the nursery school, another is working pastorally among the people and a third is running a bakery project jointly with the Mill Hill Missionaries.

The mission in Witu located in Malindi Diocese has established a school for children who would otherwise not be educated. At the beginning of May 2013 we closed our house in Nyabururu, in Kisii diocese, and opened a new house in Nyamira which is in a more remote and needy area of Kisii diocese.

A second house in Nairobi, Rochdale House, was opened in 2015 to support our Sisters' ongoing work in Kenya. We now have two houses in Nairobi, namely Ingham House and Rochdale House. In late 2016 our Kenyan Sisters were pleased to open a new house in Mpeketoni, Lamu County which makes it our third house in Malindi Diocese.

At the end of November 2020 the Africa Region took on the management of St. Vincent's Mission Hospital in Muhoroni which is in a rural area of Kisumu diocese in western Kenya. This will be our second house in Kisumu diocese. The hospital was started and developed by the Sisters of the Institute of Our Lady of Mercy who approached our congregation to take over the management of the hospital as they no longer have the personnel. This hospital offers a much needed service to the local community comprising inpatient and outpatient care, maternity services, a mortuary, an x-ray department and pathology laboratory. We are very grateful for this opportunity to expand our work for the benefit of the people in this area.

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Report of the Trustees

For the Year Ended 31 December 2021

In Quito, Ecuador, one of our Sisters who started a counselling service for priests and religious in the city in 2008 is now working full time and providing a much needed service which also includes an increasing number of lay people among the clients. She also responds to requests from Religious Communities for workshops with a psycho-spiritual focus and also helps to run courses on Safeguarding. Santa Clara house in Quito closed in late December 2018. Santa Clara was one of our two houses in Quito. Apart from the one remaining house in Quito we also have a house in Puerto Quito in the coastal region of Ecuador where the Sisters are engaged in parish work, catechetics and healthcare for the disabled.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2021

Investment Performance

The Mill Hill Pension Fund investments suffered significant reductions in value in the Spring following the Covid-19 outbreak. Valuations more than recovered in the second half of the year, so producing a positive return for the year as a whole. Investments were made in accordance with the Trustees Investment Policy referred to earlier in this report and in compliance with ethical guidelines.

Financial Review

Results for the Year

During 2021 total incoming resources amounted to £849,244 (2020 £1,129,554). Of the incoming resources, a total of £45,125 (2020 £25,119) related to fees receivable and other income of the Charity's two care homes. £779,871 (2020 £1,044,757) was received by way of donations and legacies. This figure includes salaries and pensions of the Sisters amounting to £591,525 (2020 £767,001) covenanted to the Charity. Investment income and interest receivable totalled £7,369 (2020 £27,203) of which £7,247 (2020 £24,843) relates to designated funds.

Resources expended totalled £1,490,846 (2020 £1,333,091). The total expenditure on the Charity's two care homes amounted to £1,054,580 (2020 £1,003,446). Total staff costs represent a very significant proportion of expenditure and amounted to £759,491 (2020 £721,170).

Expenditure incurred on maintaining the members of the Congregation and supporting them in their pastoral work and ministry amounted to £167,211 (2020 £141,038). Expenditure on governance costs and the fees paid to the Charity's investment managers including fees paid to investment platforms during the year amounted to £75,675 (2020 £59,009).

Net outgoing resources for the year, were then £641,602 (2020 £203,537). Investment gains of £567,176 (2020 £260,905) resulted in a net outflow (2020 inflow) of funds for the year of £74,426 (2020 £57,368).

Reserves Policy and Financial Position

Reserves Policy

The reader will discern from the foregoing that the Charity carries out a diverse range of activities and is responsible for care and support of Sisters whose average age is increasing and whose needs are changing. The Trustees have examined the need for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed and endeavour to balance the need for such free reserves with the desire to more fully fund the reserves needed to support Sisters in their retirement.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2021

Such free reserves are needed to support the work of the Sisters in the future, in particular the support of the Congregation's missionary and healthcare work overseas. There has been a release from the Maintenance of Retired Sisters Reserve in the year of £150,000 (2020 £300,000) to maintain the level of such free reserves.

Financial Position

The balance sheet shows total reserves of £6,879,261 (2020 £6,953,687). Of this, £1,404,491 (2020 £1,430,443) is represented by properties and other tangible fixed assets essential for the support and work of the Sisters.

The funds set aside to provide for the Sisters in their retirement, none of whom have resources of their own, have been reassessed during the year. The calculation, based on actuarial methods, indicated that £6.89M (2020 £6.85M) is needed to be set aside in order to provide a minimum pension. A minimum pension was set at £5,000 in 2003 and is rebased for inflation thereafter. In these accounts £1.30M (2020 £1.45M) has been set aside for this purpose. These funds embrace and are supplemented by the Mill Hill Pension Fund, a designated fund for the maintenance of retired Sisters created from donations by the Mill Hill Society primarily for that purpose and amounting to £5,384,240 (2020 £5,302,480) at the year end date. In addition, there are investments and monies in bank deposit accounts held within the United States of America and Ireland Regions totalling £919,536 (2020 £852,083) and £594,394 (2020 £567,733) respectively which are held for the future maintenance of retired Sisters.

Monies held in the United States of America included monies previously lodged in a deposit account which was regarded as constituting the Ecuadorian Sisters Retirement Fund. The account was closed towards the end of 2018 due to poor investment performance and the monies were transferred to the Albany House Investments Portfolio managed by Wells Fargo. In 2019, the monies were transferred to a new dedicated account managed by Wells Fargo and were substantially invested in fixed interest quoted securities and other cash equivalents. In March 2020, the monies were transferred to the UK and are presently held in a deposit account. It is intended that these monies will be set aside in their own dedicated bank deposit account, once interest rates return to normal. The monies representing the Ecuadorian Retirement Fund amounted to £88,188 (2020 £88,188)

The Covid-19 (coronavirus) pandemic significantly impacted our Mill Hill pension fund investments, and this was in line with stock markets worldwide. Investment valuations initially fell significantly but had fully recovered by the end of the year. Whilst we were pleased with this recovery in equity markets, it is clear that Covid-19 will continue to be a significant factor, with regard to equity markets, for many months to come. The investment committee continued to meet, initially through technological means and more recently in person so as to manage the designated investments that comprise the Mill Hill Pension Fund.

The Trustees hope that, in the medium to long term, investment markets will continue to improve and that they will be able to designate more funds to the Sisters' retirement fund. The calculations show clearly that this is a prudent and sensible policy.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2021

Future Plans

The Trustees do not anticipate any significant change to the Charity or its activities in the coming year. It is our intention to continue to meet the following objectives:

- To continue to care for the Sisters and enable them to continue their various ministries among the poor and marginalized of society.
- To continue to run two Care Homes for the elderly and those suffering from dementia.
- To meet the requirements of the Care Standards Act 2000 and inspections conducted by the Care Quality Commission.
- To continue to provide training to all our staff.
- To continue to expand our work in Kenya and Uganda and to continue the transition of responsibilities to our Kenyan Sisters.
- To continue to fund the formation training of our Sisters in Kenya.
- On the advice of our Solicitors to facilitate having Sisters living overseas as Trustees we have registered as a Company and a new Charity (a Charitable Company Limited by Guarantee with no Share Capital (Registered Company Number 07010772 (England and Wales)) (Registered Charity Number 1135474)). The transition of the functions and assets of The Order to the new Company and Charity was implemented on 1 January 2011 by a Transfer Deed dated 18 February 2011. The transfer of the Irish properties (see Note 3 on Page 74A) to the new Charity required a separate legal process and the Trustees are pleased to report that the transfer was successfully completed in April 2019.

It is not thought that at this stage of the Covid-19 (coronavirus) pandemic, there will be any marked structural impact on our operating income and expenditure. However, this is premised on the continued avoidance of infection amongst the Congregation. If this position was to change in a material way then it would not be realistic to supply future guidance, beyond saying that we remain confident that the financial consequences of such a crisis could be weathered. The Trustees are of the opinion that the financial position is such that we will be able to continue to meet our future planned objectives with no significant change in our operations or activities for the next two years and indeed for the foreseeable future notwithstanding the adverse impact of the Covid-19 (coronavirus) pandemic on our financial investments.

The Franciscan Missionaries of St. Joseph

Report of the Trustees

For the Year Ended 31 December 2021

The Covid-19 (coronavirus) pandemic is having a significant impact on The Order as our Sisters have not been able to perform their social and pastoral ministries through attending groups and individuals. We have consequently embraced technological means including 'Zoom' so that our Sisters can keep in touch with their ministries and to continue the invaluable role that they provide in their communities.

At the present time the whole congregation is engaged in a process of consultation with regard to reorganising and restructuring the governance of the congregation to make it more relevant for our present reality. Our final proposals will require the approval of Vatican authority and should be implemented following our next General Chapter in 2023.

Employees, Advisors and Members of the Congregation

The Trustees wish to record their recognition and gratitude to all their staff, professional advisors and individual Sisters of the Congregation for their dedication and commitment to the works of the Congregation throughout the year.

Approved by the Trustees on 31st August 2022 and signed on their behalf by:

.....

Sister Maureen Murphy
Trustee and Congregational Leader

.....

Sister Anne Moore
Trustee and Congregational Bursar

Registered Charity Number 1135474

Independent Auditor's Report to the Members of
The Franciscan Missionaries of St. Joseph
For the Year Ended 31 December 2021

Opinion

We have audited the financial statements of The Franciscan Missionaries of St. Joseph (the 'Charity') for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Independent Auditor's Report to the Members of
The Franciscan Missionaries of St. Joseph
For the Year Ended 31 December 2021 - Continued

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees, who are also the directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Independent Auditor's Report to the Members of
The Franciscan Missionaries of St. Joseph
For the Year Ended 31 December 2021 - Continued

Auditor's responsibilities for the audit of the financial statements - Continued

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Independent Auditor's Report to the Members of
The Franciscan Missionaries of St. Joseph
For the Year Ended 31 December 2021 - Continued

Extent to which the audit was considered capable of detecting irregularities, including fraud - Continued

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulation 2008. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Don Bancroft (Senior Statutory Auditor)
for and on behalf of Azets Audit Services
Chartered Accountants
Statutory Auditors

Alpha House
4 Greek Street
Stockport, SK3 8AB

Azets is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

The Franciscan Missionaries of St. Joseph

Statement of Financial Activities

For the Year Ended 31 December 2021

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
Incoming Resources		£	£	£	£	£
Voluntary Income	2	779871	-	-	779871	1044757
Activities for Generating Funds	3	-	-	-	-	330
Investment Income	4	122	7247	-	7369	27203
Incoming Resources from Charitable Activities	5	45468	-	-	45468	25626
Other Incoming Resources	6	16536	-	-	16536	31638
Total Incoming Resources		841997	7247	-	849244	1129554

The Franciscan Missionaries of St. Joseph

Statement of Financial Activities - Continued

For the Year Ended 31 December 2021

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
Resources Expended		£	£	£	£	£
Costs of Generating Funds						
Fundraising trading: cost of goods sold and other costs	7	-	-	-	-	-
Investment Management Costs	8	-	29137	-	29137	24040
Charitable Activities						
Charitable Activities	9	1415171	-	-	1415171	1274082
Governance Costs	10	46538	-	-	46538	34969
Total Resources Expended		1461709	29137	-	1490846	1333091
Net Outgoing Resources before Gains/(Losses) on investments		(619712)	(21890)	-	(641602)	(203537)

The Franciscan Missionaries of St. Joseph

Statement of Financial Activities - Continued

For the Year Ended 31 December 2021

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
Gains/(Losses) on Investments		£	£	£	£	£
Profit/(Loss) on Sale of Investment Assets		-	95835	-	95835	270647
Movement in Value of Investment Assets		-	471341	-	471341	(97930)
Transfer of Ecuadorian Retirement Funds		-	-	-	-	88188
Transfer Between Funds		463526	(463526)	-	-	-
Net Movement in Funds		(156186)	81760	-	(74426)	57368
Reconciliation of Funds						
Total Funds Brought Forward		1563019	5390668	-	6953687	6896319
Total Funds Carried Forward		<u>1406833</u>	<u>5472428</u>	<u>-</u>	<u>6879261</u>	<u>6953687</u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The Franciscan Missionaries of St. Joseph

Balance Sheet as at 31 December 2021

	Note	£	2021 £	£	2020 £
Fixed Assets					
Freehold & Leasehold Property		1392440		1421358	
Other Tangible Assets		<u>12051</u>		<u>9085</u>	
Total Tangible Fixed Assets	14		1404491		1430443
Designated Funds Investments	15		5384240		5302480
Investments					
Quoted Investments	16	-	-	-	-
Unquoted Investments at Cost		<u>280</u>		<u>280</u>	
			280		280
Total Fixed Assets			<u>6789011</u>		<u>6733203</u>
Current Assets					
Sundry Debtors	20	6974		9099	
Cash at Bank - Deposit Accounts		135403		276958	
Cash at Bank - Current Accounts		3259		15170	
Cash in Hand		<u>2630</u>		<u>2423</u>	
		148266		303650	
Liabilities					
Creditors: due within one year	21	<u>58016</u>		<u>83166</u>	
Net Current Assets			90250		220484
Total Net Assets			<u><u>6879261</u></u>		<u><u>6953687</u></u>
The Funds of the Charity:					
Restricted Funds					
			-		-
Designated Funds			5472428		5390668
Unrestricted Funds					
Maintenance Reserve	17	1300000		1450000	
General Fund		<u>106833</u>		<u>113019</u>	
			1406833		1563019
Total Charity Funds	24		<u><u>6879261</u></u>		<u><u>6953687</u></u>

..... Sister Maureen Murphy

Directors

..... Sister Anne Moore

Approved by the Directors on 31 August 2022

Registered Charity Number 1135474

The Franciscan Missionaries of St. Joseph

Consolidated Statement of Cash Flows

For the Year Ended 31 December 2021

		2021 £	2020 £
Cash flows from operating activities			
Net cash (outflow) in respect of operating activities	A	(639100)	(7533)
Cash flows from investing activities			
Investment income and interest received		7369	27203
Proceeds from the disposal of tangible fixed assets		-	650
Write back of provision for professional fees in relation to Blackrock Cork.		-	6513
Purchase of tangible fixed assets		(6944)	(4374)
Proceeds from the disposal of investments		423258	510245
Purchase of investments		-	(420000)
Net cash provided by investing activities		<u>423683</u>	<u>120237</u>
Increase/(decrease) in cash and cash equivalents		(215417)	112704
Cash and cash equivalents as at 1 January 2021	B	836094	723390
Cash and cash equivalents as at 31 December 2021	B	<u><u>620677</u></u>	<u><u>836094</u></u>

The Franciscan Missionaries of St. Joseph

Consolidated Statement of Cash Flows - Continued

For the Year Ended 31 December 2021

A Reconciliation of net movement in funds to net cash used in operating activities

	2021	2020
	£	£
Net movement in funds (as per the Statement of Financial Activities)	(74426)	57368
Adjustments for:		
Depreciation charge	32642	34267
(Gain) on sale of investment assets	(95835)	(270647)
(Gain)/Loss on movement in value of investment assets	(471341)	97930
Movement in Value of MHP Fund *	463526	19719
Investment income and interest receivable	(7369)	(27203)
Loss/(Surplus) on disposal of tangible fixed assets	254	(650)
Decrease/(increase) in debtors	2125	89457
(Decrease)/increase in creditors	(25150)	11945
Movement in Designated Fund	(463526)	(19719)
Net cash (outflow) in respect of operating activities	<u>(639100)</u>	<u>(7533)</u>

* see note 15a

B Analysis of cash and cash equivalents

	2021	2020
	£	£
MHP Bank Account *	463450	523402
MHP Monies held on Investment Platforms *	15935	18141
Cash at Bank - Deposit Accounts	135403	276958
Cash at Bank - Current Accounts	3259	15170
Cash in Hand	2630	2423
	<u>620677</u>	<u>836094</u>

* see note 15b

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

a) Company Information:

The Franciscan Missionaries of St. Joseph is a Private Company Limited by Guarantee incorporated in England and Wales. The registered office is St. Joseph's Convent, 150 Greenleach Lane, Worsley, Manchester, M28 2TS.

b) Basis of Preparation:

The accounts have been prepared in accordance with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102. The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £. The accounts have been prepared under the historical cost convention except as disclosed in the accounting policies certain items are shown at fair value. The principal accounting policies adopted are set out below.

c) Critical accounting estimates and areas of judgement:

Preparation of the accounts requires the Trustees to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- estimating the useful economic life of tangible fixed assets

1 Accounting Policies - Continued

d) Assessment of going concern:

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the Charity continue to think that the Covid-19 (coronavirus) pandemic, will have no marked structural impact on our operating income and expenditure. However, this is premised on the continued avoidance of infection amongst the Congregation. If this position was to change in a material way then it would not be realistic to supply future guidance, beyond saying that we remain confident that the financial consequences of such a crisis could be weathered.

The Trustees have therefore concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due.

The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ended 31 December 2022, the most significant areas that affect the carrying value of the assets held by the Charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management section of the Trustees' Report for more information).

e) Income Recognition:

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Sisters' salaries and pensions are received under deeds of covenant and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes if relevant.

Donations are recognised on a remittance basis. Receipts of property, investments or other gifts in kind are included at market value.

Government coronavirus (Covid-19) grants are recognised in an appropriate manner that matches them with the expenditure towards which they are intended to contribute.

In accordance with the Charities SORP and FRS102, volunteer time is not recognised.

1 Accounting Policies - Continued

e) Income Recognition - Continued:

Dividends are recognised once the dividend has been declared as becoming payable and notification received of the dividend due. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

f) Expenditure Recognition:

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds includes all expenditure associated with raising funds for the Charity. This includes investment management fees.
- Expenditure on charitable activities includes the costs of running the Charity's convents as well as all other costs associated with furthering the charitable purposes of the Charity through the provisions of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is a real need following a review of the details of each particular case. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but not paid over at the year end date.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Support and Governance Costs:

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity, it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Governance costs comprise the costs involving the public accountability of the Charity (including audit costs) and costs in respect to its compliance with regulation and good practice.

h) Tangible Fixed Assets:

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided in equal amounts each year in order to write off the cost of fixed assets over their useful lives i.e.

Buildings and Alterations	2 %
Fixtures, Fittings and Furniture	15 %
Office Equipment	15 %
Motor Vehicles	25 %

Buildings are in constant use in furtherance of the Order's charitable objectives and are properly maintained to standards that ensure that their residual value is not less than their book value. Notwithstanding this, the Trustees have decided to depreciate buildings and alterations at the rate of 2% per annum.

- i) Quoted investments are stated at mid-market value at the balance sheet date. Unrealised investment gains and losses are calculated as the difference between the valuation at the balance sheet date and their valuation at the last balance sheet date or purchase price, if acquired during the year and are reflected in the statement of financial activities.

j) Debtors:

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

k) Cash at Bank and in Hand:

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

l) Creditors and Provisions:

Creditors and provisions are recognised where the Charity has an obligation at the balance sheet date as a result of a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts that may be due.

1 Accounting Policies - Continued

m) Services provided by Members of the Congregation:

For the purposes of these accounts, no value has been placed on administrative and other services provided by Members of the Congregation.

n) Pension Contributions:

Contributions in respect of the Charity's defined contribution pension scheme are charged to the statement of financial activities as they become payable in accordance with the rules of the scheme. The Charity has no liability beyond making its contributions and paying across the deductions for the employees' contributions.

o) United Kingdom Sister Houses:

Transactions of United Kingdom Sister Houses are incorporated in the financial statements.

p) Overseas Houses:

The unaudited overseas accounts are set out on pages 70A - 119A and are not incorporated in the main accounts.

There are overseas houses located in Ireland, the United States of America, Kenya, Uganda and Ecuador.

There are two Sisters located in The Netherlands. The one Sister located in Munich, Germany transferred to the United Kingdom in Autumn 2020. The Dutch Sisters reside in a state run retirement home and their Dutch Pensions are used to pay the retirement home fees. Any surplus personal allowance is periodically remitted to the UK Central Fund. No bank account is maintained in The Netherlands.

The program to strengthen financial management, reporting and communication of all overseas regions is continuing.

As part of this program the Bursar General makes regular visits to each Region to re-affirm the financial guidelines under which each Region operates with particular regard to the requirement to communicate financial changes and planned financial changes to the Bursar General.

Where appropriate, the appointment of external Regional accountants will be considered and this has already been actioned in the United States and Africa Regions.

2 Voluntary Income

	2021 £	2020 £
Donations and Other Voluntary Contributions	12905	7379
Other Donations:		
Salaries and Remuneration	201136	208824
State Benefits	24430	31336
Pensions (Great Britain) *	265331	444293
Pensions (Missions and Houses overseas) *	100628	82548
Coronavirus (Covid-19) Grant Income	62971	55143
Legacies	6410	26747
Voluntary Contributions for Missions **	103202	71117
Mission Appeals **	2858	17370
	<u>779871</u>	<u>944757</u>
Voluntary Contributions for Designated Funds	-	100000
	<u><u>779871</u></u>	<u><u>1044757</u></u>
	£	£
Restricted Funds	-	-
Designated Funds	-	100000
Unrestricted Funds	779871	944757
	<u><u>779871</u></u>	<u><u>1044757</u></u>

* includes overseas pensions relating to Sisters now located in Great Britain.

** see note 13

3 Activities for Generating Funds

	2021 £	2020 £
Book and Calendar Receipts	-	330
Other Fund Raising Activities	-	-
	<u>-</u>	<u>330</u>

4 Investment Income

	2021 £	2020 £
Dividends and Interest Received on Quoted Investments	7247	24488
Interest Received on Unquoted Investments	-	-
Bank Interest Received	122	2715
	<u>7369</u>	<u>27203</u>

Dividends and Interest Received on Quoted Investments and Bank Interest Received include income from designated funds of £7,247 (2020 £24,843) - see note 15.

5 Incoming Resources from Charitable Activities

	2021 £	2020 £
Fees and Remuneration - Residential Care Homes	45125	25119
Other Miscellaneous Income	343	507
	<u>45468</u>	<u>25626</u>

6 Other Incoming Resources

	2021 £	2020 £
Insurance Payout for Medical Expenses	16536	-
Surplus on Sale of Motor Cars & Property	-	650
Transfers from Regions - see note 13	-	30988
	<u>16536</u>	<u>31638</u>

7 Fundraising Trading: cost of goods sold and other costs

	2021 £	2020 £
Cost of Book Expenses	-	-
Other Fund Raising Costs	-	-
	<u>-</u>	<u>-</u>

8 Investment Management Costs

	2021 £	2020 £
Investment Advice Fees	25118	20724
Investment Platform Fees - see note 15	4019	3316
	<u>29137</u>	<u>24040</u>

	£	£
Restricted Funds	-	-
Designated Funds	29137	24040
Unrestricted Funds	-	-
	<u>29137</u>	<u>24040</u>

9 Charitable Activities

	2021	2020
	£	£
Education and Tuition	4670	2910
Sister House Expenses *	167211	141038
Cont. to Missions External Programs - see note 13	76642	23394
Residential Care Home Expenses	1054580	1003446
Formation	26595	14000
Support Costs - see note 11	85473	89294
	<u>1415171</u>	<u>1274082</u>
	£	£
Restricted Funds	-	-
Designated Funds	-	-
Unrestricted Funds	1415171	1274082
	<u>1415171</u>	<u>1274082</u>

10 Governance Costs

	2021	2020
	£	£
Audit Fee	9050	9006
Legal and Other Professional Charges	37488	25963
	<u>46538</u>	<u>34969</u>

11 Support Costs

	2021 £	2020 £
Office Expenses	13061	9688
Administration Salaries	15271	14396
Insurance	6667	6784
Travel	15924	22454
Bank Charges	1569	1464
Upkeep of Buildings	-	-
Depreciation - Vehicles and Fixtures & Fittings	3724	5350
Depreciation - Buildings & Alterations	28918	28918
Deficit on Sale of Motor Cars & Property	254	-
General Chapter Expenses	-	-
Other Expenses	85	240
	<u>85473</u>	<u>89294</u>

12 Wages & National Insurance

	2021 £	2020 £
a) Gross Wages	709157	681847
Employers National Insurance	38406	28395
Employers Pension Contributions - NEST	11928	10928
	<u>759491</u>	<u>721170</u>
	£	£
b) Residential Care Home Employees	726457	689649
Sister House Employees	17735	17125
Central Fund Employees	15299	14396
	<u>759491</u>	<u>721170</u>
c) Average number of full time equivalent employees:		
Residential Care Home Employees	34	36
Sister House Employees	1	1
Central Fund Employees	1	1
	<u>36</u>	<u>38</u>
d) No employees had emoluments in excess of £60,000 in either year.		

12 Wages & National Insurance - Continued

- e) There are no key management salaries. All key managers are Trustees of the Charity and receive no remuneration.

13 MISSIONS

This note brings together the UK income and expenditure for sisters based overseas. The overseas accounts are not audited.

a) Income for Missions and Other Houses Overseas

<u>Region</u>	Ireland £	USA £	Africa £	Ecuador £	2021 Total £	2020 Total £
Srs. Pensions *	85811	-	9184	5633	100628	85181
Vol. Contbs. *	-	-	63124	40078	103202	71117
	85811	-	72308	45711	203830	156298
Transfers from Regions to Central Fund **	-	-	-	-	-	30988
	85811	-	72308	45711	203830	187286
Mission Appeals *					2858	17370
					206688	204656

* see note 2

** see note 6

- b) Pensions remitted from The Netherlands amounted to £Nil (2020 £9,432).

c) Expenditure relating to Mission and Other Houses Overseas

	Ireland £	USA £	Africa £	Ecuador £	2021 Total £	2020 Total £
N.I. Contributions	-	-	-	-	-	-
Other Srs. Exps.	-	-	14197	200	14397	15
	-	-	14197	200	14397	15
Transfer from Central Fund for External Pgrms.	-	-	56623	20019	76642	23394
	-	-	70820	20219	91039	23409

13 MISSIONS - Continued

- d) In addition to the above there are transfers from the Central Fund to the Africa Region totalling £26,595 (2020 £14,000). These monies are to be used for formation.
- e) Income and Expenditure for the African Region comprise 11 Houses located in Kenya and Panyangara House which is located in Uganda.

14 Tangible Fixed Assets

	Freehold Land and Buildings £	Motor Cars £	Office Equipment £	Fixtures & Fittings £	Total £
a) Cost or Valuation:					
As at 1 January 2021	1652702	118242	33655	1032093	2836692
Additions at Cost	-	-	-	6944	6944
Impairment	-	-	-	-	-
Disposals	-	-	(641)	(3004)	(3645)
At 31 December 2021	<u>1652702</u>	<u>118242</u>	<u>33014</u>	<u>1036033</u>	<u>2839991</u>
b) Depreciation:					
As at 1 January 2021	231344	114341	31114	1029450	1406249
Charge for the Year	28918	2776	572	376	32642
Disposals	-	-	(577)	(2814)	(3391)
At 31 December 2021	<u>260262</u>	<u>117117</u>	<u>31109</u>	<u>1027012</u>	<u>1435500</u>
c) Net Book Value:					
As at 31 December 2021	<u>1392440</u>	<u>1125</u>	<u>1905</u>	<u>9021</u>	<u>1404491</u>
As at 31 December 2020	<u>1421358</u>	<u>3901</u>	<u>2541</u>	<u>2643</u>	<u>1430443</u>

14 Tangible Fixed Assets - Continued

d)	Freehold Land and Buildings include alterations and are stated:	£
	At 1 January 2021	
	At 1987 Valuation	310000
	At Cost	1342702
	Cost or Valuation at 1 January 2021	<u>1652702</u>
	At 31 December 2021	
	At 1987 Valuation	310000
	At Cost	1342702
	Cost or Valuation at 31 December 2021	<u>1652702</u>
e)	Fixtures and Fittings are stated:	
	At 1 January 2021	
	At 1998 Valuation	908750
	At Cost	123343
	Cost or Valuation at 1 January 2021	<u>1032093</u>
	At 31 December 2021	
	At 1998 Valuation	908750
	At Cost	127283
	Cost or Valuation at 31 December 2021	<u>1036033</u>
f)	Motor Cars and Office Equipment are stated at cost.	
g)	Other capital expenditure authorised or contracted for before the year end date for which no provision has been made in the accounts is £Nil.	

15A Designated Fund: MHP

In 1994 The Congregation created a pension fund for the maintenance of retired Sisters from donations made by the Mill Hill Society primarily for that purpose.

- a) The Mill Hill Pension Fund account for the year is as follows:

	2021	2020
	£	£
Balance as at 1 January 2021	5302480	5048679
Mill Hill Donation	-	100000
Net Transfers (to)/from Central Fund	(463526)	(19719)
Movement on Value of Investments Held	471341	(97930)
Bank Interest Received	59	405
Investment Income	7188	24438
Profit on Sale of Investments	95835	270647
Investment Advice Fees	(25118)	(20724)
Investment Platform Fees	(4019)	(3316)
	<u>5384240</u>	<u>5302480</u>
Balance as at 31 December 2021	<u>5384240</u>	<u>5302480</u>

- b) Funds are invested as follows:

	2021	2020
	£	£
Quoted Investments	4904855	4760937
Cash at Bank - Deposit Account	463450	523402
Monies Held on Investment Platform	15935	18141
Net Sundry Debtors	-	-
	<u>5384240</u>	<u>5302480</u>

- c) Quoted Investments are incorporated at Market Value i.e.

	2021	2020
	£	£
Cost	2405949	2733371
Surplus on Valuation	2498906	2027566
Market Value	<u>4904855</u>	<u>4760937</u>

15A Designated Fund: MHP - Continued

d)		2021	2020
	The movement in quoted investments during the year is as follows:	£	£
	Cost as at 1 January 2021	2733371	2552969
	Disposals	(327422)	(239598)
	Additions	-	420000
	Cost as at 31 December 2021	<u>2405949</u>	<u>2733371</u>

- e) The Mill Hill pension fund includes the following investments which represent more than 5% of the value of the portfolio at the start of the year or/and at the end of the year.

	2021	2020
	£	£
ASI UK Ethical Equity	414257	360009
Fidelity Sustainable European Equity	322407	291620
Aegon Ethical Equity	302787	260413
Royal London Sustainable Leaders Trust	269954	220864
	<u>1309405</u>	<u>1132906</u>

15B Designated Fund - Ecuadorian Sisters Retirement Fund

Monies constituting the Ecuadorian Sisters Retirement Fund, previously located and managed in the United States, were transferred to the Central Fund in March 2020.

	2021	2020
	£	£
Balance as at 1 January 2021	88188	-
Funds transferred from United States	-	88188
Add Annual Supplement	-	-
Balance as at 31 December 2021	<u>88188</u>	<u>88188</u>

It is intended that these monies will be set aside in their own dedicated bank deposit account, once interest rates return to normal.

Meanwhile, it has been agreed that an annual addition will be made to the fund calculated in line with deposit account interest rates available to The Order.

The first such addition will be made in 2022 following the increase in interest rates now available to The Order. There were no additions in 2021 as a consequence of the very low interest rates which prevailed at that time.

16 Investments

There have been no investments held in the year or in the previous year.

17 Maintenance Of Retired Sisters

There is a substantial liability for the future costs of maintenance of Sisters in their retirement.

To provide for this Reserves have in the past been created by transfers from the Capital Fund of the Order. It is now necessary to supplement the operating funds by transfers from these reserves i.e.

Maintenance Reserve	2021 £	2020 £
Balance as at 1 January 2021	1450000	1750000
Less Transfer to Capital Account this Year	150000	300000
Balance as at 31 December 2021	<u>1300000</u>	<u>1450000</u>

The Mill Hill Pension Funds support the Retired Sisters Maintenance Fund and total £5,384,240 (2020 £5,302,480).

Monies transferred to the Capital Fund of the Order from the Mill Hill Pension Fund in the year totalled £463,526 (2020 £19,719) and is in addition to the monies transferred from the Maintenance Reserve.

A full report on the Mill Hill Pension Fund is provided in Note 15.

17 Maintenance Of Retired Sisters - Continued

The maintenance of retired Sisters has, as in previous years, been charged as an expense when the cost was incurred.

It has been possible in previous years to meet these costs from current income without recourse to the Pension Funds. This practice has not been sustainable since 2011 and the release of reserves to supplement current income will continue for the foreseeable future.

A pension of £8,657 (2020 £8,100) per Sister is regarded as the minimum target but is significantly less than the current need.

The effects of inflation are recognised and the annual pension target is now being indexed accordingly from a base figure of £5,000 in 2003.

The Trustees estimate that the funds needed to provide an annual inflation indexed pension of £8,657 (2020 £8,100) per sister from the date of retirement exceeds £6.89 million (2020 £6.85 million) of which £3.25 million (2020 £3.74 million) relates to Sisters over the age of 65.

The calculations continue the policy adopted in 2010 which incorporates different Regional life expectancy rates.

It is intended that further additions, whenever possible, will be made to the Pension Funds towards ensuring that future costs can be met.

18 United Kingdom Sister Houses

Transactions of United Kingdom Sister Houses are fully incorporated in the financial statements.

19 Taxation

Due to the charitable status of the Company, its activities are not liable to Corporation Tax.

20 Debtors

	2021	2020
	£	£
Salaries Receivable	6974	6974
Legacies Receivable	-	-
Income Tax Repayable	-	2125
Prepayments	-	-
Other Debtors	-	-
Settlement of Investments Sold	-	-
	<u>6974</u>	<u>9099</u>

21 Creditors : Amounts Due Within One Year

	2021	2020
	£	£
Pension Contributions, Social Security and Other Taxes	15227	13693
Accruals	34107	46453
Dowries Reserve	561	561
Settlement of Investments Purchased	-	-
Other Creditors	8121	8121
Africa Regional Fund	-	14338
	<u>58016</u>	<u>83166</u>

22 Lease Commitments

At the year end date the Company had outstanding commitments for future minimum lease payments under non-cancellable operating leases as follows

	2021 £	2020 £
Rental Property	<u>5000</u>	<u>3115</u>

23 Contingent Liability

A liability exists for the repayment of legacies inherited by individual Sisters and is contingent on their departure

	2021 £	2020 £
The total of such legacies were	<u>57479</u>	<u>57479</u>

24 Funds Analysis

	As at 1 Jan 2021 £	Received £	Expended £	Transfer £	As at 31 Dec 2021 £
Restricted Fund	-	-	-	-	-
Designated Fund					
Mill Hill Pension Fund	5302480	574423	(29137)	(463526)	5384240
Ecuador R'ment Fund	88188	-	-	-	88188
Unrestricted Funds					
Maintenance Reserve	1450000	-	-	(150000)	1300000
General Fund	113019	841997	(1461709)	613526	106833
	<u>6953687</u>	<u>1416420</u>	<u>(1490846)</u>	<u>-</u>	<u>6879261</u>

Designated Fund

A pension fund for the maintenance of retired Sisters has been created from donations made by the Mill Hill Society. See notes 15 and 17 for a full report.

25 Analysis of Net Assets between Funds

	Unrestricted £	Designated £	Restricted £	Total £
Fund balances at 31 December 2021 are represented by:				
Tangible Fixed Assets	1404491	-	-	1404491
Designated Fund Investments	-	5384240	-	5384240
Investments	280	-	-	280
Net Current Assets	2062	88188	-	90250
	<u>1406833</u>	<u>5472428</u>	<u>-</u>	<u>6879261</u>

26 Additional Information

The Company is a Charitable Company Limited by Guarantee with no Share Capital and registered in England & Wales.

The Registered Number is 07010772

The registered office is located at St Joseph's Convent, 150 Greenleach Lane, Worsley, Manchester, M28 2TS.

The Trustees were not re-imbursed for any expenses. There are no other related party transactions to report.

Contingent liabilities are reported in Note 23. There are no other contingent liabilities to report.

There are no post balance sheet events to report.

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70A	Accounts for the Ireland Region
79A	Accounts for the United States of America Area
88A	Accounts for the Africa Region
115A	Accounts for the Ecuador Region

The Franciscan Missionaries of St. Joseph

Income for the Year Ended 31 December 2021

Ireland Region

2020 £		£	£
	Salaries and Pensions		
34519	Salaries	32874	
131984	Pensions	129861	
-	Benefits	-	
<u>166503</u>			162735
1382	Voluntary Contributions		1340
	Financial Receipts		
-	Bank and Building Society Interest Received		
6	and Other Similar Income	6	
2551	Investment Income	-	
<u>2557</u>			6
288693	Mission Income		337172
	Other Income		
-	Profit on Sale of Motor Car	-	
-	Herald Magazine	-	
93	Sister House Income	83	
<u>93</u>			83
<u>459228</u>	Total Income for the Year		<u>501336</u>

The Franciscan Missionaries of St. Joseph

Expenditure for the Year Ended 31 December 2021

Ireland Region

2020			
£		£	£
-	Education and Tuition		-
	Sister House Expenses		
-	Upkeep of Buildings	183	
123701	Other Sister House Expenses	165051	
<u>123701</u>			165234
	Establishment Expenses		
1983	Office Expenses	2053	
807	Travel	754	
236	Donations	567	
<u>3026</u>			3374
	Financial Expenses		
78	Bank Charges	79	
(49739)	Exchange Adjustments	53382	
2284	Investment Management Fees	8391	
-	Interest	1	
-	Professional Fees	-	
207	Depreciation	207	
<u>(47170)</u>			62060
335965	Mission and Other Houses Overseas		317173
-	Formation		-
<u>687770</u>	Total Expenditure For The Year		<u>547841</u>
43706	Surplus/(Deficit) for the Year		(46505)
<u>459228</u>			<u>501336</u>

The Franciscan Missionaries of St. Joseph**Balance Sheet as at 31 December 2021****Ireland Region****2020**

£

£

Capital Account

768409	Capital as at 1st January 2021	717723
(74192)	Movement in Value of Investments	77245
(20200)	Profit/(Loss) on Sale of Investments	-
43706	Surplus/(Deficit) for the Year	(46505)
<hr/> 717723	Capital Fund	<hr/> 748463

Current Liabilities

-	Sundry Creditors	-
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717723

748463

The Franciscan Missionaries of St. Joseph

Balance Sheet as at 31 December 2021

Ireland Region

2020			
£		£	£
	Fixed Assets		
13580	Freehold Property		12428
902	Fixtures and Fittings		839
3	Motor Cars		3
<hr/> 14485	Total Tangible Fixed Assets		<hr/> 13270
505770	Investments		536772
<hr/> 520255	Total Fixed Assets		<hr/> 550042
	Current Assets		
-	Sundry Debtors	-	
61963	Cash at Bank - Deposit Accounts	57622	
132871	Cash at Bank - Current Accounts	116326	
81	Cash at Bank - Mísean Cara Current Account	19348	
2553	Cash in Hand	<hr/> 5125	
<hr/> 197468			198421
<hr/> <hr/> 717723	Total Assets		<hr/> <hr/> 748463

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2021

Ireland Region

1 Transactions with other Regions

Income and expenses of the Region which have been transacted through the United Kingdom Central Fund and which are not therefore included in the Regional account were as follows:-

	2021 £	2020 £
Pensions Received	85811	70538
Expenses	-	15

2 Foreign Currencies

Transactions conducted in Euros are converted into Sterling at the average rate of exchange during the year. Assets and liabilities are converted at rates of exchange ruling at the balance sheet date.

3 Tangible Fixed Assets

	Freehold land and building £	Motor Cars £	Fixtures and Fittings £	Total £
a) Cost or Valuation				
At 1 January 2021	15292	29860	158077	203229
Additions at cost	-	-	-	-
Disposals	-	-	-	-
Exchange Adjustments	(1072)	(2094)	(11084)	(14250)
At 31 December 2021	14220	27766	146993	188979
b) Depreciation				
At 1 January 2021	1712	29857	157175	188744
Charge for the Year	207	-	-	207
On Disposals	-	-	-	-
Exchange Adjustments	(127)	(2094)	(11021)	(13242)
At 31 December 2021	1792	27763	146154	175709

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2021

Ireland Region

	Freehold land and building £	Motor Cars £	Fixtures and Fittings £	Total £
c) Net Book Value				
At 31 December 2021	<u>12428</u>	<u>3</u>	<u>839</u>	<u>13270</u>
At 31 December 2020	<u>13580</u>	<u>3</u>	<u>902</u>	<u>14485</u>

d) Basis of Valuation

Freehold land and building and motor cars are stated at cost.

e) Property located in Dublin and Cork totalling £416,116 was paid for by the United Kingdom Central Fund and is accordingly excluded from the Ireland Region Accounts.

f) A grant of £7,295 towards the cost of the extension located at the Blackrock, Cork and received in 1997, has been treated as income of the United Kingdom Central Fund.

g) The status of property included in these accounts and property reported in note (e) is reported in Note 14 of the main accounts.

h) Depreciation

Depreciation is provided in equal amounts each year in order to write off the cost of fixed assets over their useful lives i.e.:

Buildings and Alterations	2%
Fixtures and Fittings	15%
Motor Vehicles	25%

Buildings are in constant use in furtherance of the Order's charitable objectives and are properly maintained to standards that ensure that their residual value is not less than their book value. Notwithstanding this, the Trustees have decided to depreciate buildings and alterations from 1 January 2013 at the rate of 2% per annum and as such this was a change of accounting policy in 2013.

The Franciscan Missionaries of St. Joseph**Notes to the Accounts for the Year Ended 31 December 2021****Ireland Region****4 Investments**

Davy Group stockbrokers manage a portfolio of equity and bond funds.

The Davy Portfolio account for the year is as follows:

	2021 £	2020 £
Value as at 1 January 2021	506036	563614
Movement in Value this year	77245	(71942)
Investment Income	-	2551
Interest Paid	1	-
Profit on Sale of Investments	-	(20200)
Investment Management Fees	8275	(2167)
Exchange Adjustment	(54539)	34180
Balance as at 31 December 2021	<u>537018</u>	<u>506036</u>

Funds are invested as follows:

	2021 £	2020 £
Quoted Investments	536772	505770
Cash at Bank	246	266
Sundry Creditors	-	-
	<u>537018</u>	<u>506036</u>

Quoted Investments are incorporated
at Market Value i.e.

	2021 £	2020 £
Cost	444538	478058
Surplus on Valuation	92234	27712
Market Value	<u>536772</u>	<u>505770</u>

4 Investments - Continued

The Davy portfolio include the following investments which represent more than 5% of the value of the portfolio at the start of the year or/and at the end of the year.

	2021 £	2020 £
Davy Funds PLC GPS Moderate Growth B EUR ACC	536772	505770
	<u>536772</u>	<u>505770</u>

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2021

Ireland Region

5 Missions

Expenditure relates to transfers for missions in Kenya and Ecuador and to donations to missions of other congregations and contributions to external mission programmes.

6 Miseen Cara

Funds totalling €386,444 (2020 €329,364) were received from Miseen Cara Ireland and were banked in a separate Mission bank account together with other private mission donations. The Mission bank transactions are summarised as follows:

	2021 £	2020 £
Balance brought forward	81	45885
Amounts Received from Miseen Cara	336391	287629
Other Donations	780	1063
Bank Refund	1	-
	<u>337253</u>	<u>334577</u>
Remitted to Ecuador	-	-
Remitted to Kenya	317173	332643
Training	-	3323
Exchange Adjustments	732	(1470)
Total Expended	<u>317905</u>	<u>334496</u>
Balance Carried Forward	19348	81
Total	<u>337253</u>	<u>334577</u>

Training relates to a contribution to Maynooth University located in County Kildare Ireland and relates to funding an on line course relating to safeguarding in Kenya/Uganda.

The Congregation is grateful to Miseen Cara for these funds which enabled the Sisters to carry out a number of mission projects and to help many people.

The Franciscan Missionaries of St. Joseph

Income for the Year Ended 31 December 2021

United States of America Area

2020			
£		£	£
	Salaries and Pensions		
-	Salaries	-	
6266	Pensions including Government Covid supplements	6041	
<u>6266</u>			6041
-	Voluntary Contributions		-
	Financial Receipts		
-	Bank Interest Received	-	
95627	Investment Income	92771	
<u>95627</u>			92771
-	Mission Appeals		-
-	Sister House Income		-
	Other Income		
85396	Contribution from Mill Hill Sisters of New York Charitable Trust		20745
<u>187289</u>	Total Income for the Year		<u>119557</u>

The Franciscan Missionaries of St. Joseph

Expenditure for the Year Ended 31 December 2021

United States of America Area

2020			
£		£	£
-	Education and Tuition		-
28936	Sister House Expenses		27477
	Establishment Expenses		
-	Office Expenses	-	
-	Travel	-	
-	Donations	-	
-			-
	Financial Expenses		
-	Bank Charges	59	
21319	Exchange Adjustments	(8880)	
1888	Professional Fees	2398	
2601	Depreciation	1283	
25808			(5140)
-	Missions		-
11882	Contribution to Ecuadorian Retirement Fund		-
-	Formation		-
66626	Total Expenditure for the Year		22337
120663	Surplus For The Year		97220
187289			119557

The Franciscan Missionaries of St. Joseph**Balance Sheet as at 31 December 2021****United States of America Area**

2019		
£		£
	Capital Account	
664365	Capital as at 1 January 2021	748096
120663	Surplus For The Year	97220
(17824)	Transfers to Ecuador Region	(24005)
11882	Transfer from Ecuador Region (for pension contribution)	-
<u>779086</u>		<u>821311</u>
(30988)	Remitted to UK Central Fund	-
<u>748098</u>	Capital Fund	<u>821311</u>
	Designated Fund	
109500	Mill Hill Sisters of New York Charitable Trust	101694
	Current Liabilities	
-	Ecuadorian Retirement Fund	-
<u><u>857598</u></u>		<u><u>923005</u></u>

The Franciscan Missionaries of St. Joseph

Balance Sheet as at 31 December 2021

United States of America Area

2020			
£			£
	Fixed Assets		
-	Freehold Property		-
-	Fixtures and Fittings		-
1283	Motor Cars		8
<hr/>			<hr/>
1283	Total Tangible Fixed Assets		8
	Designated Funds Investments		
109500	Mill Hill Sisters of New York Charitable Trust		101694
	Investments		
742583	Investments		817842
-	Ecuadorian Retirement Fund Dedicated Portfolio		-
	Current Assets		
-	Sundry Debtors	-	
4232	Other Cash and Bank Balances	3461	
<hr/>			<hr/>
4232			3461
<hr/>			<hr/>
857598	Total Assets		923005
<hr/>			<hr/>

The Franciscan Missionaries of St. Joseph**Notes to the Accounts for the Year Ended 31 December 2021****United States of America Area****1 Transactions with other Regions**

Income and expenses of the Area which have been transacted through the United Kingdom Central Fund and which are not therefore included in the Area account were as follows:

	2021	2020
	£	£
Pensions Received	-	-
Expenses	-	-

2 Foreign Currencies

Transactions conducted in US Dollars are converted into Sterling at the average rate of exchange during the year. Assets and liabilities are converted at rates of exchange ruling at the balance sheet date.

3 Tangible Fixed Assets

	Motor Cars £	Fixtures & Fittings £	Total £
a) Cost or Valuation			
At 1 January 2021	10254	1834	12088
Additions at cost	-	-	-
Disposals	-	-	-
Exchange Adjustments	126	23	149
At 31 December 2021	<u>10380</u>	<u>1857</u>	<u>12237</u>
b) Depreciation			
At 1 January 2021	8971	1834	10805
Charge for the Year	1283	-	1283
On Disposals	-	-	-
Exchange Adjustments	118	23	141
At 31 December 2021	<u>10372</u>	<u>1857</u>	<u>12229</u>

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2021

United States of America Area

3 Tangible Fixed Assets - continued

	Motor Cars £	Fixtures Fittings £	Total £
c) Net Book Value			
At 31 December 2021	8	-	8
At 31 December 2020	1283	-	1283

d) Basis of Valuation

Motor cars are stated at cost.

The Trustees revalued the fixtures and fittings on 30 November 1998.

e) Capital Expenditure

Capital Expenditure authorised or contracted for before 31 December 2021 for which no provision has been made in the accounts is £Nil.

The Franciscan Missionaries of St. Joseph**Notes to the Accounts for the Year Ended 31 December 2021****United States of America Area****4 Quoted Investments**

Quoted investments are stated at market value and comprise:

	2021	2020
	£	£
Christian Brothers CUIT Balanced Fund	460742	400471
Albany House Investments managed by Wells Fargo	357100	342112
	<u>817842</u>	<u>742583</u>

The Albany House investments, managed by Wells Fargo, are substantially invested in fixed interest quoted securities and other cash equivalents.

The movement in quoted investments during the year is summarised as follows:

	2021	2020
	£	£
Investments as at 1 January 2021	742583	657910
Transfer from Mill Hill Sisters of New York	-	29335
Missions	(24005)	(17824)
Transfer to UK Central Fund	-	-
Management Expenses	(2456)	(1888)
Investment Surplus/(Deficit)	92205	95627
Exchange Adjustments	9515	(20577)
Investments as at 31 December 2021	<u>817842</u>	<u>742583</u>

Investment income is reinvested.

Investment income comprises dividends and interest received, the surpluses on the sale of investments and the movement arising on the value of unrealised investments.

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2021

United States of America Area

5 Designated Fund

The Mill Hill Sisters of New York Charitable Trust was established in 1999. Its purpose is the care of the elderly sisters of the community (that is, the Mill Hill Sisters of New York/Franciscan Missionaries of St. Joseph), and those who regardless of age become disabled or those who for whatever reason become unemployed.

The Trust Agreement provides for the return of all residual monies to the Albany Diocese once all the Sisters have been cared for.

	2021 £	2020 £
Fund value as at 1 January 2021	109500	180106
Transfer to UK Central Fund	-	(30988)
Transfer to Albany House Investment Funds	-	(29335)
Withdrawal	(20618)	(24507)
Management Expenses	(724)	(1094)
Bank Charges	-	(30)
Movement in value of funds Surplus/(Deficit)	12248	20168
Exchange Adjustment	1288	(4820)
Fund value as at 31 December 2020	<u>101694</u>	<u>109500</u>

Income is reinvested. There have been no other additions to the fund in the year. Withdrawals contribute to the maintenance of retired sisters from the United States including those sisters from the United States who now reside in the UK.

The funds are managed by Wells Fargo and are substantially invested in fixed interest quoted securities and other cash equivalents.

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2021

United States of America Area

6 Ecuador Region

The Ecuadorian Retirement Fund investments were held in a dedicated account managed by Wells Fargo. In March 2020 the fund was relocated and is now held in the UK Central Fund. All the unvestments were sold and the resulting cash balance was transferred to the UK on 5 March 2020.

	2021	2020
	£	£
Balance as at 1 January 2021	-	73207
Movement in value of funds Surplus/Deficit	-	1681
Transferred from Ecuador Region	-	11882
Investment Management Charges	-	(75)
Monies Donated by USA Area	-	-
Exchange Adjustment	-	1493
Transfer to UK Central Fund to close	-	(88188)
Balance as at 31 December 2021	<u>-</u>	<u>-</u>

7 Charitable Status

The Region was incorporated on the 21 January 1975 as the Mill Hill Sisters of New York pursuant to section 402 of the Not-For-Profit Corporation Law of the United States of America. In October 2007 the Region was reclassified as an Area. Accounts for the United States of America Area will continue to be reported separately in view of the amount of assets still managed in the United States.

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2021

Africa Region

The accounts for the Africa Region for the year ended 31 December 2021 have been prepared and audited by the Kenyan accountants, Anchinga and Associates Certified Public Accountants and are reproduced on pages 89A - 114A.

**FRANCISCAN MISSIONARIES OF SAINT JOSEPH REGISTERED
TRUSTEES (AFRICA REGION)**

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

31 DECEMBER 2021

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2021

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Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2021

TRUST INFORMATION

TRUSTEES / REGIONAL TEAM

TRUSTEES

Sr. Margaret Bradbury	Regional Bursar
Sr. Margaret Obwoye	Member
Sr. Tecla Chepng'eno	Member
Sr. Benter Atieno	Member
Sr. Margaret Tambasi	Member
Sr. Bernadette Nealon	Member
Sr. Mary Monari	Member

REGIONAL TEAM

Sr. AnnJentrix Murundu	Co-Regional Leader
Sr. Medrine Musundi	Co-Regional Leader
Sr. Prisca Bonareri	Member
Sr. Bernadette Nealon	Member
Sr. Mary Monari	Member

REGISTERED OFFICE

Ingham House
P.O. Box 21032-00505
Nairobi

INDEPENDENT AUDITOR

Anchinga and Associates
Certified Public Accountants
2nd Floor, Adlife Plaza, Chania Drive
P.O. Box 67731 - 00200
Nairobi, Kenya.

BANKERS

NCBA Bank Kenya Plc
Nairobi

Kenya Commercial Bank
Nairobi

Ecobank Limited
Nairobi

African Banking Corporation
Nairobi

Centenary Bank
Kotido, Uganda

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2021

LIST OF COMMUNITIES

<u>Community Name</u>	<u>Location</u>	<u>Sister-in-Charge</u>
1. Regional Office	Nairobi	Sr. Margaret Bradbury
2. Ingham House	Nairobi	Sr. Bibiana Shilwatso
3. Rochdale House	Nairobi	Sr. Medrine Musundi
4. Novitiate Program - Ingham House	Nairobi	Sr. Bibiana Shilwatso
5. Holy Family Convent	Kisumu	Sr. Bernadette Nealon
6. Our Lady of Divine Providence Convent	Nyamira	Sr. Monica Onyado
7. St. Joseph's Convent	Luanda	Sr. Dorcas Moraa
8. St. Francis Convent	Salawa	Sr. Veronica Asiago
9. St. Theresa's Convent	Marigat	Sr. Florence Boyani
10. St. Clare Convent	Malindi	Sr. Margaret Obwoye
11. Amani Convent	Witu	Sr. Praxedes Lumula
12. St. Michael's Convent	Mpeketoni	Sr. Angeline Munyao
13. Maria Toto Ngina Ke'ekisii	Uganda	Sr. Christabel Shistukane
14. St. Bakhita Convent	Muhoroni	Sr. Margaret Tambasi
<u>Office</u>		<u>Manager</u>
15. Development Office	Nairobi	Zacharia Chiliswa

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statement:
For the year ended 31 December 2021

REPORT OF THE TRUSTEES

The Trustees submit their report together with the audited financial statements for the year ended 31 December 2021, which disclose the state of affairs of the organization.

PRINCIPAL ACTIVITY

The principal activity of the organization is to minister to those most in need - the poor, the uneducated, the sick and the dying.

RESULTS

	Actual 2021 KSh	Actual 2021 £	Actual 2020 KSh	Actual 2020 £
Surplus for the year	<u>283,710</u>	<u>1,865</u>	<u>4,480,819</u>	<u>30,203</u>

TRUSTEES / REGIONAL TEAM

The Trustees who held office during the year and to the date of this report are shown on page 1.

INDEPENDENT AUDITORS

The auditors, Anchinga & Associates, Certified Public Accountants (K) were appointed during the year and have expressed their willingness to continue in office.

BY ORDER OF THE TRUSTEES

Sr AnnJentrix Murundu
Co- Regional Leader

Signature.....

Sr Margaret Bradbury
Regional Bursar

Signature.....

STATEMENT OF THE TRUSTEES' RESPONSIBILITY

The Trustees are required to prepare financial statements which give a true and fair view of the state of affairs of the organization as at the end of the financial year and of the results for that year. The Trustees are also required to ensure that the organization maintains proper accounting records which disclose with reasonable accuracy the financial position of the organization. The Trustees are also responsible for safeguarding the assets of the organization.

The Trustees accepts responsibility for the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error. They also accept responsibility for:

- i) Designing, implementing and maintaining such internal controls as they determine is necessary to enable the presentation of the financial statements;
- ii) Selecting and applying appropriate accounting policies; and
- iii) Making accounting estimates and judgements that are reasonable in the circumstances.

The Trustees are of the opinion that the financial statements give a true and fair view of the financial position of the organization as at 31 December 2021 and of its performance and cash flows for the year then ended in accordance with organization's accounting policies set out on 12 and 13.

In preparing these financial statements, the Trustees have assessed the organization's ability to continue as a going concern. Nothing has come to the attention of the Trustees to indicate that the organization will not remain a going concern for at least the next twelve months from the date of this statement.

So far as the Trustees are aware, there is no relevant audit information which the auditor is unaware of, and the Trustees have taken all the steps that ought to have been taken in order to become aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Trustees on.....2022 and signed on its behalf by;

Sr AnnJentrix Murundu
Co- Regional Leader

Signature.....

Sr Margaret Bradbury
Regional Bursar

Signature.....

**REPORT OF THE INDEPENDENT AUDITORS
TO THE MEMBERS OF
FRANCISCAN MISSIONARIES OF SAINT JOSEPH REGISTERED TRUSTEES (AFRICA REGION)**

Opinion

We have audited the accompanying financial statements of Franciscan Missionaries of St. Joseph, set out on pages 8 to 20 which comprise the statement of income and expenditure, statement of financial position as at 31 December 2021, statement of changes in reserves and statement of cashflows for the year ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of Franciscan Missionaries of St. Joseph as at 31 December 2021 and of its financial performance and cashflows for the year then ended in accordance with the accounting policies set out on page 12 and 13.

Other Matter

The financial statements of the organization for the year ended 31 December 2020 were audited by another auditor whose report expressed an unqualified audit opinion on those financial statements.

Basis of Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the organization in accordance with the International Ethics Standards Board for Accountants, Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Kenya, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Restriction on use

This report is made available solely to the Franciscan Missionaries of St. Joseph management team and the Trustees. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the management team and the Trustees of Franciscan Missionaries of St. Joseph as a body, for this report, or for the opinions we have formed.

Other information

The management is responsible for other information. The other information comprises the report of the Trustees, statement of Trustees' responsibilities, schedules of Financial position and incomes and expenditure for Communities and Development office but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS (CONTINUED)
TO THE MEMBERS OF
FRANCISCAN MISSIONARIES OF SAINT JOSEPH REGISTERED TRUSTEES (AFRICA REGION)

The Trustees' responsibilities for the financial statements

The Trustees are responsible for the preparation of financial statements that give a true and fair view in accordance with the accounting policies set out on page 12 and 13 and for such internal control as Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with International Standards on Auditing, we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. We also:

- i) Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ii) Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organisation's internal control.
- iii) Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.

REPORT OF THE INDEPENDENT AUDITORS (CONTINUED)
TO THE MEMBERS OF
FRANCISCAN MISSIONARIES OF SAINT JOSEPH REGISTERED TRUSTEES (AFRICA REGION)

Auditor's responsibilities for the audit of the financial statements (Continued)

iv) Conclude on the appropriateness of Trustees' use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organisation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the society to cease to continue as a going concern.

v) Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other matters

We also report on the following matters;

- i.) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit;
- ii.) In our opinion, proper books of account have been kept by the organization so far as it appears from the examination of those books;
- iii.) The organization's Statement of Financial Position is in agreement with the books of account.

The engagement partner responsible for the audit resulting in this independent auditors' report is CPA Peter N Anchinga- P/No. 1426.

Nairobi - Kenya

Date:2022

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2021

STATEMENT OF INCOME AND EXPENDITURE

	Note	Actual 2021 KSh	Actual 2021 £	Actual 2020 KSh	Actual 2020 £
Income	3	33,279,166	218,864	26,278,429	177,130
Expenditure					
Personnel expenses	4 (a)	5,009,701	32,947	1,775,493	11,968
Physical well being	4 (b)	11,728,398	77,133	9,986,631	67,315
Mental well being	4 (c)	2,942,959	19,355	1,941,931	13,090
Spiritual well being	4 (d)	1,922,760	12,645	1,901,856	12,819
Sustainability expenses	4 (e)	104,812	689	23,000	155
Administration expenses	4 (f)	5,937,830	39,051	2,937,028	19,797
Governance	4 (g)	1,166,359	7,671	246,916	1,664
Cheshire / Lilliane Fonds	4 (h)	272,270	1,791	29,500	199
Luanda widows	4 (i)	83,710	551	-	-
Depreciation	4 (j)	3,826,657	25,166	2,955,255	19,920
Total expenditure		32,995,456	216,999	21,797,610	146,927
Surplus for the year		283,710	1,865	4,480,819	30,203

Notes on pages 12 to 20 form an integral part of these financial statements.

Report of the independent auditor- page 5-7

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2021

STATEMENT OF FINANCIAL POSITION

	Note	2021 KSh	2021 £	2020 KSh	2020 £
RESERVES					
Accumulated fund		81,929,011	538,816	46,175,697	311,226
		<u>81,929,011</u>	<u>538,816</u>	<u>46,175,697</u>	<u>311,226</u>
Non-current liability					
Designated funds	5.	38,890,508	255,768	53,954,504	363,656
		<u>120,819,519</u>	<u>794,584</u>	<u>100,130,201</u>	<u>674,882</u>
REPRESENTED BY					
Non-current assets					
Property and equipment	6.	<u>80,562,251</u>	<u>529,827</u>	<u>41,473,271</u>	<u>279,532</u>
Current assets					
Receivables	7.	239,484	1,575	87,142	587
Cash and cash equivalents	8.	34,741,215	228,480	53,386,847	359,830
Investment	9.	<u>5,795,583</u>	<u>38,115</u>	<u>5,309,713</u>	<u>35,788</u>
		<u>40,776,282</u>	<u>268,170</u>	<u>58,783,702</u>	<u>396,205</u>
Current liabilities					
Payables	10.	519,014	3,413	126,772	855
Net current assets		<u>40,257,268</u>	<u>264,757</u>	<u>58,656,930</u>	<u>395,350</u>
		<u>120,819,519</u>	<u>794,584</u>	<u>100,130,201</u>	<u>674,882</u>

The financial statements on pages 8 to 20 were approved and authorized for issue by the Trustees

on.....2022 and were signed on its behalf by;

Sr AnnJentrix Murundu
Co - Regional Leader

Signature.....

Sr Margaret Bradbury
Regional Bursar

Signature.....

Notes on pages 12 to 20 form an integral part of these financial statements.

Report of the independent auditor- page 5-7

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2021

STATEMENT OF CHANGES IN RESERVES

	Accumulated fund KSh
Year ended 31 December 2021	
At start of year	81,645,301
Surplus for the year	283,710
At end of year	<u>81,929,011</u>
Year ended 31 December 2020	
At start of year	(2,226,356)
Surplus for the year	4,480,819
Prior year adjustment (Note 14 - i)	(13,100)
Prior year adjustment (Note 14 - ii)	905,500
Prior year adjustment (Note 14 - iii)	43,921,234
Prior year adjustment (Note 14 - iv)	28,586
Prior year adjustment (Note 14 - v)	23,419,590
Prior year adjustment (Note 14 - vi)	210,715
Transfer from designated funds	10,918,313
At end of year	<u>81,645,301</u>

a) The transfer above relates to funds initially in the designated funds that were were utilised in the purchase of land.

b) The amount of sh. 23,419,590 above relates to adjustment to recognize the cost of land and buildings purchased in the previous periods that were not captured in the books of account. Broken down as; Land (Sh. 5,799,590) and Buildings (Sh. 17,620,000)

Notes on pages 12 to 20 form an integral part of these financial statements.

Report of the independent auditor- page 5-7

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2021

STATEMENT OF CASHFLOWS	Note	2021 KSh	2021 £	2020 KSh	2020 £
Operating activities					
Cash generated from operations	11.	14,690,204	96,612	59,732,223	402,598
Net cash generated from operating activities		<u>14,690,204</u>	<u>96,612</u>	<u>59,732,223</u>	<u>402,598</u>
Investing activities					
Interest received	3.	785,783	5,168	-	-
Acquisition of fixed assets	6.	(19,404,348)	(127,615)	(44,255,576)	(298,284)
Increase in investment in money market fund	9.	(485,870)	(3,195)	(547,009)	(3,687)
Net cash used in investing activities		<u>(19,104,435)</u>	<u>(125,643)</u>	<u>(44,802,585)</u>	<u>(301,971)</u>
Financing activities					
Decrease in designated funds	5.	(15,063,996)	(99,070)	-	-
Net cash used in financing activities		<u>(15,063,996)</u>	<u>(99,070)</u>	<u>-</u>	<u>-</u>
(Decrease) / increase in cash and cash equivalents		<u>(19,478,227)</u>	<u>(128,101)</u>	<u>14,929,639</u>	<u>100,626</u>
Movement in cash and cash equivalents					
At start of year		53,386,848	359,830	38,457,209	289,282
Fund balance (Development office)		832,594	-	-	-
Retranslation difference		-	(3,249)	-	(30,079)
(Decrease) / increase in cash and cash equivalents		<u>(19,478,227)</u>	<u>(128,101)</u>	<u>14,929,639</u>	<u>100,626</u>
At end year	8.	<u>34,741,215</u>	<u>228,480</u>	<u>53,386,848</u>	<u>359,830</u>

Notes on pages 12 to 20 form an integral part of these financial statements.

Report of the independent auditor- page 5-7

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2021
Notes to The Financial Statements

1. GENERAL INFORMATION

Franciscan Missionaries of Saint Joseph Registered Trustees is incorporated in Kenya under the Trustees (Perpetual Succession) Act chapter 164.

2. BASIS OF PREPARATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the accounting policies as set out below. These accounting policies are in accordance with policies and guidelines of Franciscan Missionaries of Saint Joseph.

a) Income Recognition

Donor income is recognized when the monetary value of the donation can be measured with sufficient reliability, there is reasonable assurance of receipt and conditions for receipt, if any, have been met. Donations in kind whose monetary value cannot be quantified are not recognized as income. Income is mainly received from donations, salaries and stipends earned in the communities where Sisters work as nurses or teachers.

The Congregation also receives funds in form of contributions from the projects that are under their management.

b) Property and Equipment

All Property and equipment are initially recognized at cost and thereafter stated at historical cost less accumulated depreciation. Historical cost comprises expenditure initially incurred to bring the asset to its location and condition ready for its intended use.

Land is not depreciated.

Depreciation on other fixed assets is calculated on a reducing balance method to write down the cost of each asset to its residual value over its estimated useful life using the following annual rates:

	<u>Rate %</u>
Land	Nil
Buildings	5
Motor vehicles	25
Furniture and fittings	12.5
Equipment	12.5
Computers	30

The assets' residual value and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting date.

Gains and losses on disposal of property and equipment are determined by reference to their carrying amount and depreciation are taken into account through the statement of income and expenditure.

c) Translation of foreign currencies

Transactions in foreign currencies during the year are converted into Kenya Shillings at rates ruling at the transaction dates. Assets and liabilities at the date of this report which are expressed in foreign currencies are translated into Kenya Shillings at rates ruling at that date. The resulting differences from conversion are dealt with in the statement of income and expenditure.

The rates used for translation of transactions and conversion of balances in Pound to Kshs were as follows;

	2021	2020
	KSh	KSh
Average exchange rate	<u>152.05</u>	<u>148.36</u>

d) Cash and cash equivalents

For the purposes of the statement of cash flows, cash and cash equivalents comprise cash in hand and deposits held at call with banks.

e) Taxation

No provision has been made for taxation in view of the nature of the organization.

f) Receivable

Receivables comprise prepayments and other receivables and are recorded at net realisable value. No provisions have been made in these financial statements. However, an assessment is made on the recoverability of receivables to determine provisions and write-offs required.

g) Payables

Payables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method.

h) Retirement benefit obligations

The society and its employees contribute to the National Social Security Fund (NSSF), a statutory defined contribution scheme registered under the NSSF Act. The organization's contributions to the defined contribution scheme are charged to the statement of income and expenditure in the year to which they relate.

i) Designated funds

These are funds held for specific purposes and only to be used for that purpose.

j) Comparatives

Where necessary, comparative figures have been adjusted to conform with changes in presentation in the current year.

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Notes to The Financial Statements (Continued)

3. Income

	2021 KSh	2021 £	2020 KSh	2020 £
Grants and donations				
FMSJ - UK (Mother House)	2,031,565	13,361	1,872,851	12,624
Member funding	1,549,813	10,193	-	-
Misean Cara	3,831,746	25,200	-	-
ASEC	52,878	348	-	-
Catholic Scholarship	65,000	427	35,000	236
Lilliane Fonds / Chesire	322,149	2,119	-	-
Persons of Goodwill	2,695,116	17,725	3,562,032	24,010
Sisters' salaries	16,542,051	108,791	15,809,119	106,561
Contribution from FMSJ Projects	2,512,721	16,525	3,107,973	20,949
Interest income	201,061	1,322	350,137	2,360
Investment income	584,722	3,845	484,936	3,269
Sustainability income	710,961	4,676	793,308	5,347
Garden income	110,340	726	125,605	847
Other income	1,764,668	11,606	137,468	927
Donations in kind	304,375	2,002	-	-
Total income	33,279,166	218,866	26,278,429	177,130

4. Expenditure

a.) Personnel				
Staff capacity building	229,911	1,512	157,500	1,062
Staff welfare	22,418	147	20,060	135
Salaries and wages	4,658,454	30,637	1,516,747	10,224
NSSF employer contribution	98,918	651	81,186	547
Total personnel	5,009,701	32,947	1,775,493	11,968
b.) Physical well being				
Food	3,208,656	21,102	3,025,463	20,393
Household	615,605	4,049	-	-
Garden / farm expenses	249,511	1,641	255,361	1,721
Power and fuel	991,465	6,520	695,390	4,687
Security	350,854	2,307	921,441	6,211
Maintenance	865,541	5,692	315,720	2,128
Insurance	135,715	893	544,691	3,671
Sisters' expenses	342,686	2,254	40,188	271
Medical expenses	2,490,258	16,377	305,035	2,056
Personal allowance	1,155,200	7,597	1,449,329	9,769
Medical insurance	1,292,955	8,503	1,202,923	8,108
Water	2,225	15	-	-
Physical well being - Other	27,727	182	1,231,090	8,298
Total Physical well being	11,728,398	77,132	9,986,631	67,315
c.) Mental well being				
Recreation expenses	41,332	272	28,995	195
Books / periodicals / Subscriptions	337,398	2,219	232,440	1,567
Holiday	284,248	1,869	242,532	1,635
Education				
Pre-Novitiate	36,250	238	33,500	226
Novitiate	310,700	2,043	35,390	239
Juniorate	146,792	965	219,065	1,477
Ongoing formation	365,655	2,405	256,723	1,730
Other	274,692	1,807	20,520	138
Celebrations / events				
Professions	398,056	2,618	609,084	4,106
Jubilee	177,140	1,165	-	-
Sisters' celebrations	178,612	1,175	263,682	1,777
Others	99,470	654	-	-
Funeral expenses	292,614	1,924	-	-
Total Mental well being	2,942,959	19,354	1,941,931	13,090

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)

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For the year ended 31 December 2021

Notes to The Financial Statements (Continued)

	2021 KSh	2021 £	2020 KSh	2020 £
d.) Spiritual well being				
Chapel	73,401	483	88,210	595
Pastoral expenses	361,930	2,380	237,951	1,604
Donation	463,656	3,049	163,454	1,102
Retreat and recollection	960,623	6,318	1,297,241	8,744
Spiritual direction	5,550	37	10,000	67
Sisters' welfare	57,197	376	105,000	708
Spiritual well being - other	403	3	-	-
Total Spiritual well being	1,922,760	12,646	1,901,856	12,820
e.) Sustainability expenses				
Vocations promotion	104,812	689	23,000	155
f.) Administration				
Transport	1,846,381	12,143	823,799	5,553
Motor vehicle running expenses	1,176,327	7,736	1,050,263	7,079
Stationery / postage / printing	100,455	661	132,694	894
Telephone and internet	389,514	2,562	282,698	1,906
Professional / consultancy	231,200	1,521	-	-
Government documents	59,820	393	106,445	717
Bank charges	169,264	1,113	168,583	1,136
Dues and subscriptions	72,558	477	38,903	262
Other expenses	389,195	2,560	500	4
Office supplies	40,265	265	-	-
Withholding tax	29,904	197	-	-
Contribution to FMSJ	1,332,042	8,760	-	-
Foreign exchange loss	63,905	420	333,143	2,246
Domain registration and maintenance	37,000	243	-	-
Total Administration	5,937,830	39,051	2,937,028	19,797
g.) Governance				
Audit	284,200	1,869	124,079	836
Meetings - Stakeholder hospitality	49,870	328	36,558	246
Planning and evaluation	618,314	4,066	47,702	322
Monitoring and evaluation	-	-	38,577	260
Seminars and workshop	213,975	1,407	-	-
Total governance	1,166,359	7,670	246,916	1,664
h.) Chesire / Lilliane Fonds				
School fees	272,270	1,791	29,500	199
i.) Luanda widows	83,710	551	-	-
j.) Depreciation				
Buildings	2,794,789	18,380	2,014,514	13,579
Motor vehicles	506,250	3,329	675,000	4,550
Furniture, fittings and fixtures	84,517	556	90,905	613
Computers	378,959	2,492	147,360	993
Equipment	62,142	409	27,476	185
Total depreciation	3,826,657	25,166	2,955,255	19,920
Total expenditure	32,995,456	216,997	21,797,611	146,928

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	2021 KSh	2021 £	2020 KSh	2020 £
5. Designated funds				
This relates to balances of funds received from donors for a specific purpose.				
i.) Convents				
St. Francis	-	-	14,000	94
Our Lady of Divine Providence	366,610	2,411	-	-
Sub-total	<u>366,610</u>	<u>2,411</u>	<u>14,000</u>	<u>94</u>
ii.) FMSJ Projects				
Cardinal Voughan Hope Centre	1,341,895	8,825	2,720,904	18,340
Marigat Catholic Mission Health Centre	566,183	3,724	2,326,761	15,684
Salawa Catholic Mission Dispensary	3,693,057	24,288	3,831,332	25,825
St. Francis Rehabilitation Centre	276,977	1,822	5,884,680	39,666
St. Joseph Rehabilitation Centre	7,410,697	48,737	3,992,051	26,908
St. Vincent De Paul Charity Program	467,338	3,074	6,541,883	44,096
Tuvumiliane HIV and AIDS Support	(100,986)	(664)	2,456,616	16,559
Development Office	(113,444)	(746)	4,216,256	28,420
Designated for the Poor	-	-	1,648,024	11,109
Sub-total	<u>13,541,717</u>	<u>89,060</u>	<u>33,618,507</u>	<u>226,607</u>
iii.) Individuals				
Fr. Jim O'Connell	1,795,594	11,809	1,139,399	7,680
John Mary	130,118	856	173,918	1,172
Sub-total	<u>1,925,712</u>	<u>12,665</u>	<u>1,313,317</u>	<u>8,852</u>
iv.) Regional Office	<u>2,904,201</u>	<u>19,100</u>	<u>(12,226)</u>	<u>(82)</u>
v.) Non - FMSJ Projects				
Cheshire Disabilities	(27,592)	(181)	5,289	36
Ebukuya	13,253	87	107,653	726
EMP Feeding Program	406,829	2,676	99,031	668
EMP Kotido Nursery	7,296	48	1	0
EMP Luanda widows	684,913	4,504	647,230	4,363
EMP Misan Cara Kisumu / KUAP services	3,149,874	20,716	4,574,739	30,836
EMP Nyamira School	408,291	2,685	8,633	58
EMP Amani Nursery	63,058	415	-	-
Kotido Project	1,387,356	9,124	1,576,849	10,629
EMP Amani Catholic Academy	1,321,877	8,693	25,000	169
ECD Score	(156)	(1)	-	-
AOSK and CRS	1,733	11	-	-
Misan Cara Kisumu / KUAP - Other	3,933,940	25,872	-	-
St. Clare Nursery School - Kaile	402,205	2,645	-	-
Sub-total	<u>11,752,877</u>	<u>77,295</u>	<u>7,044,425</u>	<u>47,485</u>

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Notes to The Financial Statements (Continued)

	2021 KSh	2021 £	2020 KSh	2020 £
5. Designated funds (continued)				
vi.) Regional Misesan Cara Indirect Fund	382,990	2,519	2,745,590	18,507
vii.) Sisters				
Sr. Medrine Musundi	-	-	107,145	722
Sr. Ann Moore	1,011,654	6,653	615,286	4,147
Sr. Bernadette Nealon	345,674	2,273	1,117,874	7,535
Sr. Margaret Bradbury	31,446	207	50,591	341
Sr. Margaret K. Obwogi	(1)	(0)	(1)	(0)
Sub-total	<u>1,388,773</u>	<u>9,133</u>	<u>1,890,895</u>	<u>12,745</u>
viii.) FMSJ Restricted Funds				
Development Fund	-	-	2,429,281	16,375
Retirement Fund	-	-	4,700,000	31,680
Land Project	17,545,941	115,393	-	-
(Transfer to accumulated funds)	(10,918,313)	(71,806)	-	-
Sub-total	<u>6,627,628</u>	<u>43,587</u>	<u>7,129,281</u>	<u>48,055</u>
ix.) Other Designated Funds				
St. Joseph's Convent - Luanda	-	-	98,075	661
St. Francis Convent - Salawa	-	-	112,640	759
Sub-total	<u>-</u>	<u>-</u>	<u>210,715</u>	<u>1,420</u>
TOTAL	<u>38,890,508</u>	<u>255,769</u>	<u>53,954,504</u>	<u>363,684</u>

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
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Notes to The Financial Statements (Continued)

6. Property and equipment

Year ended 31 December 2021

		Land	Buildings	Equipment	Motor vehicles	Furniture and fittings	Computers	Total	Total
		KSh	KSh	KSh	KSh	KSh	KSh	KSh	£
		NIL	5%	12.50%	25%	12.50%	30%		
Cost									
At start of year		-	40,290,290	219,800	2,700,000	727,240	491,196	44,428,526	299,470
Prior year adjustment	Note 14	5,799,590	17,620,000	104,798	-	-	-	23,524,388	158,566
Retranslation difference		-	-	-	-	-	-	-	(11,136)
Additions (Note i)		18,232,078	-	213,110	-	39,800	919,360	19,404,348	127,615
At end of year		<u>24,031,668</u>	<u>57,910,290</u>	<u>537,708</u>	<u>2,700,000</u>	<u>767,040</u>	<u>1,410,556</u>	<u>87,357,262</u>	<u>574,515</u>
Depreciation									
At start of year		-	2,014,514	27,476	675,000	90,905	147,360	2,955,255	19,920
Prior year adjustment	Note 14	-	-	13,100	-	-	-	13,100	88
Retranslation difference		-	-	-	-	-	-	-	(486)
Charge for the year		-	2,794,789	62,141	506,250	84,517	378,959	3,826,656	25,166
At end of year		<u>-</u>	<u>4,809,303</u>	<u>102,717</u>	<u>1,181,250</u>	<u>175,422</u>	<u>526,319</u>	<u>6,795,011</u>	<u>44,688</u>
Net book value		<u>24,031,668</u>	<u>53,100,987</u>	<u>434,990</u>	<u>1,518,750</u>	<u>591,618</u>	<u>884,237</u>	<u>80,562,251</u>	<u>529,827</u>

Note i

The addition of land relates to part payment for land purchased in Mau Summit, Molo during the year.

Note ii

The prior year adjustment for buildings above relate to costs of building acquired in the previous periods that were not capitalized. Since the dates of acquisition could not be ascertained, management opted to depreciate them from year 2021.

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
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Notes to The Financial Statements (Continued)

6. Property and equipment (Continued)

Year ended 31 December 2020						
	Buildings	Equipment	Motor vehicles	Furniture and fittings	Computers	Total
	KSh	KSh	KSh	KSh	KSh	KSh
Cost						
At start of year	-	31,450	-	-	141,500	172,950
Retranslation difference	-	-	-	-	-	-
Additions	40,290,290	188,350	2,700,000	727,240	349,696	44,255,576
At end of year	40,290,290	219,800	2,700,000	727,240	491,196	44,428,526
Depreciation						
At start of year	-	-	-	-	-	-
Charge for the year	2,014,514	27,476	675,000	90,905	147,360	2,955,255
At end of year	2,014,514	27,476	675,000	90,905	147,360	2,955,256
Net book value	38,275,776	192,324	2,025,000	636,335	343,836	41,473,270
						279,550

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)

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Notes to The Financial Statements (Continued)

7. Receivables	2021 KSh	2021 £	2020 KSh	2020 £
Staff debtors	194,394	1,278	1,700	11
Prepayments	45,090	297	84,442	569
Undeposited funds	-	-	1,000	7
	<u>239,484</u>	<u>1,575</u>	<u>87,142</u>	<u>587</u>
8. Cash and cash equivalents				
Cash at bank	34,526,960	227,071	52,895,271	356,540
Cash in hand	152,664	1,004	419,648	2,829
Card	8,648	57	53,617	361
M-Pesa	52,943	348	18,311	123
	<u>34,741,215</u>	<u>228,480</u>	<u>53,386,847</u>	<u>359,853</u>
For the purposes of the statement of cash flows, the year-end cash and cash equivalents comprise the above;				
9. Investment				
Money market fund	<u>5,795,583</u>	<u>38,115</u>	<u>5,309,713</u>	<u>35,790</u>
This relates to investment in Britam Wealth Management Fund at a rate of 9% p.a.				
10. Payables				
Accounts payables	-	-	970	7
Accrued audit fees	284,200	1,869	-	-
Accrued expenses	-	-	125,802	848
PAYE	175,554	1,155	-	-
NHIF	8,040	53	-	-
NSSF	15,120	99	-	-
Feeding program fund	36,100	237	-	-
	<u>519,014</u>	<u>3,413</u>	<u>126,772</u>	<u>855</u>
11. Cash generated from operations				
Reconciliation of surplus to cash generated from operations:				
Surplus for the year	283,710	1,866	4,480,819	30,203
Adjustments for:				
Interest received	(785,783)	(5,168)	-	-
Depreciation	3,826,656	25,166	2,955,255	19,920
Prior year adjustment	207,408	1,364	43,921,234	296,051
Transfer from designated funds	10,918,313	71,806	-	-
Changes in working capital				
Other receivables	(152,342)	(1,002)	(50,682)	(342)
Other payables	392,242	2,580	8,425,597	56,793
Cash generated from operations	<u>14,690,204</u>	<u>96,611</u>	<u>59,732,223</u>	<u>402,625</u>
12. Country of registration				
Franciscan Missionaries of Saint Joseph is registered in Kenya under the Trustees (Perpetual Succession) Act chapter 164 and is domiciled in Kenya.				
13. Presentation currency				
These financial statements are presented in Kenya Shilling (KSh) and Pound.				
14. Prior year adjustment				
i.) Relates to accumulated depreciation for the Development Office for the period ended 31 December 2020.				
ii.) Relates to accumulated fund balance for the Development office for the period ended 31 December 2020.				
iii.) Relates to fund balance adjustment passed in the 2020 audit.				
iv.) Relates to correction of misstated 2020 accrued audit fees .				
v.) Relates to recognition of costs for land and buildings purchased in the previous periods.				
vi.) Being write - back of unsupported balances for Joseph (Sh. 98,075) and St. Francis (Sh. 112,640) convents.				

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
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Schedules of Financial Statements for the Regional office and Communities

	Regional Office	Development Office	Ingham House	Novitiate	Rochdale House	Holy Family Convent	St. Joseph Convent	St. Francis Convent	St. Theresa Convent	St. Clare Convent	Amani Convent	St. Michael Convent	Our Lady of Divine Providence Convent	Maria Toto Ngina Ke'ekisi	St. Bakhita Muhoroni	Total 2021	Total 2020
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Statement of Income and Expenditure																	
Income																	
Donations and Grants - FWSJ - UK	1,026,509	-	-	-	-	-	-	1,005,056	-	-	-	-	-	-	-	2,031,565	1,872,851
Member funding	-	1,549,813	-	-	-	-	-	-	-	-	-	-	-	-	-	1,549,813	-
Misearn Cara	-	3,831,746	-	-	-	-	-	-	-	-	-	-	-	-	-	3,831,746	-
ASEC	52,878	-	-	-	-	-	-	-	-	-	-	-	-	-	-	52,878	36,000
Catholic Scholarship	65,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	65,000	-
Lilliane Fonds	-	-	-	-	-	-	170,970	151,179	-	-	-	-	-	-	-	322,149	-
Persons of Goodwill	2,601,466	-	-	-	-	-	-	3,500	5,000	-	-	85,150	-	-	-	2,695,116	3,562,032
Donations in kind	38,800	265,575	-	-	-	-	-	-	-	-	-	-	-	-	-	304,375	-
Sisters' salaries	4,272,514	-	2,154,682	300,000	471,150	1,145,601	1,425,826	1,089,925	1,477,258	1,047,118	853,164	765,796	749,642	522,384	266,991	16,542,051	15,809,119
Other income	1,637,455	47,499	15,470	45,204	-	-	-	-	7,000	12,000	40	-	-	-	-	1,764,668	137,468
Sustainability income	710,961	-	-	-	-	-	-	-	-	-	-	-	-	-	-	710,961	793,308
Contribution from Projects	2,512,721	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,512,721	3,107,973
Garden / farm income	-	-	10,000	-	9,500	-	-	85,510	2,630	-	-	2,700	-	-	-	110,340	125,605
Interest on investment	584,722	-	-	-	-	-	-	-	-	-	-	-	-	-	-	584,722	484,936
Bank interest	200,861	-	-	-	-	-	-	-	-	-	200	-	-	-	-	201,061	350,137
Gain on foreign exchange	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(333,143)
Total Income	13,703,887	5,694,633	2,180,152	345,204	480,650	1,145,601	1,596,796	2,335,170	1,491,888	1,059,118	853,404	853,646	749,642	522,384	266,991	33,279,166	25,945,286
Expenditure																	
Personnel																	
Salaries and wages	323,236	2,996,747	358,663	-	-	168,864	175,657	110,160	89,124	156,444	97,350	87,840	90,510	3,859	-	4,658,454	1,516,747
Staff welfare	7,452	2,966	-	-	-	-	-	-	-	-	-	12,000	-	-	-	22,418	20,060
Staff capacity building	229,911	-	-	-	-	-	-	-	-	-	-	-	-	-	-	229,911	157,500
NSSF Employer contribution	76,238	22,680	-	-	-	-	-	-	-	-	-	-	-	-	-	98,918	81,186
Total	636,837	3,022,393	358,663	-	-	168,864	175,657	110,160	89,124	156,444	97,350	99,840	90,510	3,859	-	5,009,701	1,775,493
Physical well being																	
Food	2,878	-	761,463	9,457	160,052	235,320	257,516	185,118	328,831	280,597	264,844	206,738	171,392	220,459	123,991	3,208,656	3,025,463
Garden / farm expense	-	-	40,195	-	16,940	17,750	16,630	91,550	29,340	14,401	300	9,830	2,785	9,790	-	249,511	255,361
Household	10,746	-	140,012	3,630	23,464	32,304	39,228	23,173	82,193	55,861	49,160	33,645	44,386	57,865	19,938	615,605	695,390
Fuel, power and water	6,818	-	261,827	-	9,600	77,759	117,033	86,960	110,104	93,045	95,508	7,650	74,105	43,856	9,425	993,690	921,441
Security	-	-	180,700	-	-	100	57,640	-	112,414	-	-	-	-	-	-	350,854	315,720
Maintenance	391,776	-	1,670	-	1,000	10,300	65,220	289,110	23,077	13,090	52,210	3,150	6,280	8,658	-	865,541	544,691
Insurance	128,665	-	-	-	-	-	-	-	-	-	7,050	-	-	-	-	135,715	40,188
Sisters' expenses	33,139	-	28,100	25,814	1,899	9,454	37,085	30,150	73,605	34,400	-	58,472	10,310	-	258	342,686	305,035
Medical	2,214,988	-	4,490	51,929	2,099	25,329	24,310	6,950	96,735	34,220	2,880	100	17,280	4,662	4,286	2,490,258	1,449,329
Personal allowances	38,028	-	174,900	-	72,000	86,000	97,000	63,000	135,500	99,700	111,000	76,000	72,000	78,072	52,000	1,155,200	1,202,923
Medical insurance	1,292,955	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,292,955	1,231,090
Physical well being - Other	6,494	-	5,485	-	160	-	-	-	2,150	-	-	-	8,000	4,359	1,080	27,727	-
Total	4,126,487	-	1,598,842	90,830	287,214	494,316	711,662	776,011	993,949	625,314	552,952	395,585	406,538	427,721	210,978	11,728,398	9,986,631

Franciscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
Annual report and financial statements
For the year ended 31 December 2021

Schedules of Financial Statements for the Regional office and Communities (Continued)

	Regional Office	Development Office	Ingham House	Novitiate	Rochdale House	Holy Family Convent	St. Joseph Convent	St. Francis Convent	St. Theresa Convent	St. Clare Convent	Amani Convent	St. Michael Convent	Our Lady of Divine Providence Convent	Maria Toto Ngina Ke ekisi	St. Bakhita Muhoroni	Total 2021	Total 2020
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Statement of Income and Expenditure (Continued)																	
Mental well being																	
Recreation expenses	-	-	-	37,269	-	-	-	-	-	-	-	-	-	4,063	-	41,332	28,995
Books / periodicals / Subscriptions	47,240	-	6,500	1,020	680	1,930	24,096	10,985	28,766	5,000	54,607	62,291	88,975	5,308	-	337,398	232,440
Holiday	142,156	-	12,000	-	12,800	20,000	8,000	12,000	12,000	26,000	11,000	8,000	13,630	4,662	2,000	284,248	242,532
Education - Pre-Novitiate	33,750	-	-	-	-	-	2,500	-	-	-	-	-	-	-	-	36,250	33,500
Novitiate	300,000	-	-	10,700	-	-	-	-	-	-	-	-	-	-	-	310,700	35,390
Junioriate	97,522	-	-	-	43,000	4,070	2,200	-	-	-	-	-	-	-	-	146,792	219,065
Ongoing	355,655	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	365,655	256,723
Other	-	-	7,960	20,342	-	208,890	-	-	2,500	-	-	35,000	-	-	-	274,692	20,520
Celebrations / events - Professions	377,412	-	-	-	-	2,500	4,562	-	-	5,032	-	3,550	-	-	5,000	398,056	609,084
Jubilee	146,990	-	-	-	-	-	-	-	-	29,150	-	-	-	-	1,000	177,140	-
Sisters' celebrations	51,402	-	-	-	8,733	6,000	43,270	-	-	1,575	7,600	3,500	22,574	33,958	-	178,612	263,682
Other	-	-	68,890	5,880	-	24,000	-	-	-	700	-	-	-	-	-	99,470	-
Funeral expenses	292,614	-	-	-	-	-	-	-	-	-	-	-	-	-	-	292,614	-
Mental well being - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	1,844,741	-	95,550	75,211	75,213	267,390	84,628	22,985	43,266	67,457	73,207	112,341	125,179	47,990	8,000	2,942,559	1,941,931
Spiritual well being																	
Chapel	2,250	-	7,370	1,000	1,456	5,050	15,950	6,084	16,161	3,700	4,260	5,105	4,607	408	-	73,401	88,210
Pastoral expenses	93,140	-	-	-	-	87,940	-	-	25,950	64,000	-	45,900	45,000	-	-	361,930	237,951
Donations	30,841	-	15,205	5,921	8,000	5,500	10,650	247,696	26,328	6,544	-	89,650	5,500	11,822	-	463,656	163,454
Retreat and recollection	863,023	-	-	77,400	-	8,000	10,000	2,200	-	-	-	-	-	-	-	960,623	1,297,241
Spiritual direction	2,050	-	-	-	-	-	-	-	2,500	-	-	1,000	-	-	-	5,550	10,000
Sisters' welfare	25,000	-	-	-	-	1,000	2,500	23,000	-	1,000	-	-	1,200	3,497	-	57,197	105,000
Spiritual well being - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	403	-	403	-
Total	1,016,304	-	22,575	84,321	9,456	107,490	39,100	278,980	70,939	75,244	4,260	141,655	56,307	16,129	-	1,922,760	1,901,856

Schedules of Financial Statements for the Regional office and Communities (Continued)

	Regional Office	Development Office	Ingham House	Novitiate	Rochdale House	Holy Family Convent	St. Joseph Convent	St. Francis Convent	St. Theresa Convent	St. Clare Convent	Amani Convent	St. Michael Convent	Our Lady of Divine Providence Convent	Maria Toto Ngina Kerekisi	St. Bakhta Muhoroni	Total 2021	Total 2020
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Statement of Income and Expenditure (Continued)																	
Sustainability expenses																	
Vocation promotion	104,812	-	-	-	-	-	-	-	-	-	-	-	-	-	-	104,812	23,000
Total	104,812	-	-	-	-	-	-	-	-	-	-	-	-	-	-	104,812	23,000
Administration																	
Transport	1,066,295	100	25,596	52,282	750	79,402	127,910	46,610	169,390	69,730	82,430	64,750	36,900	733	23,500	1,846,378	823,799
Motor vehicle running	800,319	2,060	17,520	-	42,420	60,354	78,080	20,430	54,900	24,000	-	30,650	22,950	22,644	-	1,176,327	1,050,263
Stationery / printing / postage	34,338	-	1,712	9,536	1,871	16,326	-	15,600	16,329	-	1,350	-	1,560	1,394	440	100,456	132,694
Telephone and internet	108,613	37,458	917	16,700	50,974	50	-	45,984	46,887	43,791	11,300	-	-	3,830	24,000	389,514	282,698
Professional / consultancy	30,050	200,000	-	150	-	1,000	-	-	-	-	-	-	-	-	-	231,200	-
Government document	45,585	-	-	4,956	-	3,500	-	-	-	4,079	-	1,500	200	-	-	59,820	106,445
Bank charges	99,572	13,960	6,565	6,587	3,258	742	5,302	1,880	5,882	7,366	4,477	9,179	4,494	-	-	169,264	168,583
Office supplies	-	40,265	-	-	-	-	-	-	-	-	-	-	-	-	-	40,265	-
Dues and subscriptions	20,494	-	-	-	-	-	45,720	1,396	4,050	-	898	-	-	-	-	72,558	38,903
Other expenses	1,575	208,203	-	4,600	-	10,960	-	163,308	550	-	-	-	-	-	-	389,196	500
Withholding tax	29,994	-	-	-	-	-	-	-	-	-	-	-	-	-	-	29,904	-
Contribution to Regional office	-	1,332,042	-	-	-	-	-	-	-	-	-	-	-	-	-	1,332,042	-
Domain registration and maintenance	-	37,000	-	-	-	-	-	-	-	-	-	-	-	-	-	37,000	-
Foreign exchange loss	63,905	-	-	-	-	-	-	-	-	-	-	-	-	-	-	63,905	333,143
Total	2,300,650	1,871,088	52,310	94,811	94,273	172,334	257,012	295,208	296,998	148,966	100,455	106,079	66,104	28,601	47,940	5,937,830	2,937,028
Governance																	
Audit	284,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	284,200	124,079
Meetings - Stakeholders	49,870	-	-	-	-	-	-	-	-	-	-	-	-	-	-	49,870	36,558
Planning and evaluation	159,009	-	-	-	-	-	-	-	-	-	-	-	-	-	-	159,009	47,702
Monitoring and evaluation	-	459,305	-	-	-	-	-	-	-	-	-	-	-	-	-	459,305	38,577
Seminars and workshop	-	213,975	-	-	-	-	-	-	-	-	-	-	-	-	-	213,975	-
Total	493,079	673,280	-	-	-	-	-	-	-	-	-	-	-	-	-	1,166,359	246,916
Chesire / Lilliane Fonds																	
Feeding Programme	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
School fees	-	-	-	-	-	-	272,270	-	-	-	-	-	-	-	-	272,270	29,500
Total	-	-	-	-	-	-	272,270	-	-	-	-	-	-	-	-	272,270	29,500
Luanda Widows																	
Depreciation																	
Building	2,401,000	-	-	-	-	-	393,441	-	-	-	-	-	-	348	-	2,794,789	2,014,514
Motor vehicle	506,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	506,250	675,000
Furniture and fittings	82,704	-	-	1,488	-	-	-	-	-	-	325	-	-	-	-	84,517	90,905
Computers	374,051	-	-	-	-	-	3,464	-	-	-	-	-	1,444	-	-	378,959	147,360
Office equipment	43,836	11,462	-	1,075	-	-	-	-	-	1,027	388	-	4,354	-	-	62,142	27,476
Total	3,407,841	11,462	-	2,563	-	-	396,905	-	-	1,027	713	-	5,797	348	-	3,826,657	2,955,255
Total Expenditure	13,930,750	5,578,223	2,127,740	347,736	471,156	1,210,394	2,020,944	1,485,344	1,494,276	1,074,452	858,937	855,500	750,435	524,648	266,918	32,995,456	21,797,611

Franiscan Missionaries of Saint Joseph Registered Trustees (Africa Region)
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Schedules of Financial Statements for the Regional office and Communities (Continued)

	Regional Office	Development Office	Ingham House	Novitiate	Rochdale House	Holy Family Convent	St. Joseph Convent	St. Francis Convent	St. Theresa Convent	St. Clare Convent	Anani Convent	St. Michael Convent	Our Lady of Divine Providence Convent	Maria Toto Ngina Keekisii	St. Bakhita (Muhoroni)	Total 2021	Total 2020
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Statement of Financial Position																	
Non - current assets																	
Property and Equipment																	
Land	24,031,668	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,031,668	-
Buildings	45,619,000	-	-	-	-	-	7,475,375	-	-	-	-	-	-	6,612	-	53,100,987	38,275,776
Furniture and Fittings	580,530	-	-	10,413	-	-	-	-	-	-	675	-	-	-	-	591,618	636,335
Equipment	306,849	80,236	-	-	7,526	-	-	-	-	7,189	2,713	-	30,477	-	-	434,990	192,324
Motor vehicle	1,518,750	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,518,750	2,025,000
Computers	866,048	-	-	-	-	-	8,084	-	-	-	-	-	10,105	-	-	884,237	343,836
Total non-current assets	72,922,845	80,236	-	10,413	7,526	-	7,483,459	-	-	7,189	3,388	-	40,582	6,612	-	80,562,250	41,473,271
Current assets																	
Staff debtors	194,394	-	-	-	-	-	-	-	-	-	-	-	-	-	-	194,394	1,700
Cash at bank	32,159,276	1,126,029	49,294	46,665	12,966	31,772	65,125	1,023,794	1,884	3,263	2,474	300	4,119	-	-	34,526,961	52,895,271
Cash in hand	65,736	1,260	8,378	32,383	4,447	5,596	521	18,358	103	6,515	138	9	1,134	8,012	73	152,663	419,648
Card	8,648	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,648	53,617
M-Pesa	52,686	-	-	-	-	-	-	-	-	-	-	-	-	-	-	52,943	18,311
Prepaid insurance	45,090	-	-	-	-	-	-	-	-	-	-	-	-	-	-	45,090	84,442
Undeposited funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Investment	5,795,583	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,795,583	5,309,713
Total current assets	38,321,413	1,127,289	57,672	79,048	17,413	37,368	65,646	1,042,152	1,987	9,778	2,869	309	5,253	8,012	73	40,776,282	58,783,702
Total assets	111,244,258	1,207,525	57,672	89,461	24,939	37,368	7,549,105	1,042,152	1,987	16,967	6,257	309	45,835	14,624	73	121,338,532	100,256,973
Fund Balance and Liabilities																	
Accumulated Fund	72,069,550	1,008,811	57,672	89,461	24,939	37,368	7,533,005	1,042,152	1,987	(3,033)	6,257	309	45,835	14,624	73	81,929,010	46,175,697
Designated Funds	38,890,508	-	-	-	-	-	-	-	-	-	-	-	-	-	-	38,890,508	53,954,504
Current Liabilities																	
Accounts payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	970
Feeding Program Fund	-	-	-	-	-	-	16,100	-	-	20,000	-	-	-	-	-	36,100	-
Net Pay payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PAYE payable	-	175,554	-	-	-	-	-	-	-	-	-	-	-	-	-	175,554	-
NSSF payable	-	15,120	-	-	-	-	-	-	-	-	-	-	-	-	-	15,120	12,946
NHIF payable	-	8,040	-	-	-	-	-	-	-	-	-	-	-	-	-	8,040	-
Accrued Audit fee	284,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	284,200	112,856
Total current liabilities	284,200	198,714	-	-	-	-	16,100	-	-	20,000	-	-	-	-	-	519,014	126,772
Total Fund and liabilities	111,244,258	1,207,525	57,672	89,461	24,939	37,368	7,549,105	1,042,152	1,987	16,967	6,257	309	45,835	14,624	73	121,338,532	100,256,973

The Franciscan Missionaries of St. Joseph
Income for the Year Ended 31 December 2021
Ecuador Region

2020		
£		£
	Salaries and Pensions	
1926	Salaries	2117
9675	Voluntary Contributions	18866
	Financial Receipts	
4459	Bank Interest Received	3793
-	Sister House Income	-
-	Sale Proceeds from Santa Clara House	-
<u>16060</u>	Total Income for the Year	<u>24776</u>

The Franciscan Missionaries of St. Joseph

Expenditure for the Year Ended 31 December 2021

Ecuador Region

2020			
£		£	£
-	Education and Tuition		-
50132	Sister House Expenses		42091
	Establishment Expenses		
261	Office Expenses	280	
1423	Travel	3028	
3196	Donations	4210	
<u>4880</u>		<u></u>	7518
	Financial Expenses		
690	Bank Charges	552	
1299	Professional Fees	1303	
3166	Exchange Adjustments	(1073)	
<u>5155</u>		<u></u>	782
19	Formation		75
-	Contribution to External Programs		-
<u>60186</u>	Total Expenditure for the Year		<u>50466</u>
(44126)	Surplus/(Deficit) for the Year		(25690)
<u>16060</u>			<u>24776</u>

The Franciscan Missionaries of St. Joseph

Balance Sheet as at 31 December 2021

Ecuador Region

2020

£

£

Capital Account

126780	Capital as at 1 January 2021	88596
17824	Add Transfers from U.S.A.	24005
<u>144604</u>		<u>112601</u>
11882	Less Transfer to Maintenance Reserve	-
<u>132722</u>		<u>112601</u>
(44126)	Surplus/(Deficit) for the Year	(25690)
<u>88596</u>	General Funds	<u>86911</u>
88188	Maintenance Reserve	88188
<u><u>176784</u></u>	Total Funds	<u><u>175099</u></u>

Represented By

88596	Cash and Bank Balances	86911
88188	Monies Held in UK	88188
<u><u>176784</u></u>		<u><u>175099</u></u>

1 Transactions with other Regions

Income and expenses of the Region which have been transacted through the United Kingdom Central Fund and which are not therefore included in the Regional account were as follows: -

	2021	2020
	£	£
Pensions Received	5633	5633
Voluntary Contributions	40078	51888
Expenses	-	-

Voluntary Contributions include monies raised for external programmes.

2 Foreign Currencies

Transactions conducted in American Dollars are converted into Sterling at the average rate of exchange during the year. Assets and liabilities are converted at rates of exchange ruling at the balance sheet date.

3 Tangible Fixed Assets

The cost of property and other tangible fixed assets purchased by the Region is written off to expenditure in the year in which it is incurred .

This policy is considered appropriate given the political instability of the region.

The Franciscan Missionaries of St. Joseph

Notes to the Accounts for the Year Ended 31 December 2021

Ecuador Region

4 Maintenance Reserve

The Ecuadorian Retirement Fund investments were held in a dedicated account managed by Wells Fargo in the USA. In March 2020 the fund was relocated and is now held in the UK Central Fund. All the investments were sold and the resulting cash balance was transferred to the UK on 5 March 2020.

	2021	2020
	£	£
Balance as at 1 January 2021	88188	73207
Movement in value of funds Surplus/Deficit	-	1681
Transferred from Ecuador Region	-	11882
Investment Management Charges	-	(75)
Monies Donated by USA Area	-	-
Exchange Adjustment	-	1493
Balance as at 31 December 2021	<u>88188</u>	<u>88188</u>