



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month June	Year 2022		Day 31	Month May	Year 2023

### Section A Reference and administration details

Charity name Bournville Musical Theatre Company

Other names charity is known by BMTC

Registered charity number (if any) 1135465

Charity's principal address 7 Warren Road

Rugby

Postcode

CV22 5LQ

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kris Evans	Chairperson		
2	Sarah Ellis	Treasurer		
3	Lily Moore	Secretary		
4	Adam Slack	Vice-Chairperson		
5	Lottie Flynn			
6	Stuart McDiarmid			
7	Sophie Wood			
8	Rachel Fox			
9	Yvonne Snowe			

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year		

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership at the Annual General Meeting

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objective of the charity as defined in the constitution is "to educate the public in the dramatic and operatic arts, and to further the development of public appreciation and taste in the said arts."

The charity aims to achieve this objective by:

1. Providing opportunities for performers of all ages and abilities to develop their skills and to experience the benefits of rehearsing and performing musical theatre together.
2. Performing and promoting plays, drama, comedies, operas, operettas and other dramatic and operatic works of educative value to the public.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity continued to recruit new members, publicise its activities and provide weekly musical theatre rehearsals for its acting members at The Quaker Meeting House, Cotteridge. The musical theatre web-site ([www.bmtcweb.co.uk](http://www.bmtcweb.co.uk)) was maintained as a key communication channel, as well as accounts held on social media sites and press articles appeared in the local media and on local radio. Additional promotional material was distributed at performances. The charity continued to provide and identify new opportunities for the acting members to perform to the public and the company performed a varied selection of music.

All trustees have acquainted themselves with the Charity Commission's guidance on public benefit and confirm that appropriate consideration has been given to it. The company's activities throughout 2022-2023 have been for the benefit of the public.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year****1. Operational Performance**

The charity recruited a number of new acting members replacing those that has been lost. Membership now stands around 42 acting members and 3 non-acting members. The recruitment of new members was done in a structured way to ensure an even distribution of males and females with appropriate vocal range.

This year BMTC celebrated its 100 year anniversary. Centenary celebrations commenced at the end of last year with the planting of a commemorative tree in a local park. We started this financial year with a Ball, inviting members old and new to celebrate our milestone.

For the concert this year the company performed a larger centenary concert at the Crescent Theatre, where they usually hold their main productions, again inviting past performers to join them on stage in celebration. This was well received by audiences and reviews alike and won BMTC the Best Concert award with NODA for 2022.

The main production in May 2023 was Crazy For You, held at the Crescent Theatre. The company enjoyed the challenge of the change of pace with this show compared to the previous few years, with lots of dance and high energy numbers. Unfortunately, the ticket sales were lower than we would have expected, at 63%, and we will be looking into why this was the case and if there is anything we can learn from this for future years.

We believe we have managed our funds well over the last few years, and have been building up our funds in anticipation of spending more in our centenary year, and so we are in a good position to cover the losses from this show without any impact on future years.

**2. Fundraising Performance**

Funds were raised during the year from subscriptions and donations and by giving performances as shown in the attached financial statement.

Additional funds were raised by hiring out BMTC's microphones to other local companies therefore supporting other societies and local charities by supplying reasonably priced equipment.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The executive committee has resolved to hold reserves to meet the following commitment:

- a. To ensure the charity's continued operation in terms of regular rehearsals and performances for a period of one year without income.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F



## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kris Evans	Sarah Ellis
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	29/06/2023	



Charity Name	No (if any)
Bournville Musical Theatre Company	1135465

## Receipts and payments accounts

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For the period from	Period start date	To	Period end date
	01/06/2022		31/05/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Aftershow Party Income	345.00	-	-	345	147
Bank interest	76.68	-	-	77	3
DVD & Photo sales	997.00	-	-	997	276
Centenary Ball Income	2,500.00	-	-	2,500	3,500
Charity Fundraising Income	-	-	-	-	6
Christmas Party Income	1,290.00	-	-	1,290	-
Equipment Hire	150.00	-	-	150	160
Fundraising	605.07	-	-	605	647
Gift Aid	2,348.87	-	-	2,349	-
Membership fees	7,509.50	-	-	7,510	4,196
Programme sales	674.43	-	-	674	435
Raffle Income	734.30	-	-	734	1,013
Refreshment Income	-	-	-	-	69
Sponsorship	210.00	-	-	210	150
T-Shirt Income	882.00	-	-	882	504
Ticket sales	28,012.00	-	-	28,012	15,360
<b>Sub total</b>	<b>46,334.85</b>	<b>-</b>	<b>-</b>	<b>46,335</b>	<b>26,466</b>
<b>A2 Asset and investment sales, etc.</b>					
	-	-	-	-	-
<b>Total receipts</b>	<b>46,334.85</b>	<b>-</b>	<b>-</b>	<b>46,335</b>	<b>26,466</b>



<b>A3 Payments</b>					
Band	6,400.00	-	-	6,400	4,500
Centenary Ball Expense	6,781.55	-	-	6,782	1,119
Charitable Donations	5.70	-	-	6	-
Christmas Party Expense	1,265.00	-	-	1,265	-
Costumes	711.84	-	-	712	812
DVD & Photo Production	634.00	-	-	634	-
Equipment Hire / Purchase	966.40	-	-	966	135
Insurance	785.47	-	-	785	787
Marketing	177.86	-	-	178	-
Miscellaneous	813.87	-	-	814	55
NODA membership	215.00	-	-	215	72
Printing	675.00	-	-	675	582
Production team	3,900.00	-	-	3,900	3,800
Room Hire	3,995.00	-	-	3,995	3,289
Royalties & Lib Hire	4,480.15	-	-	4,480	2,622
Scenery	5,167.80	-	-	5,168	2,000
Social Events		-	-	-	60
T-Shirt Expense	819.00	-	-	819	504
Theatre Hire	7,755.40	-	-	7,755	2,014
<b>Sub total</b>	<b>45,549.04</b>	<b>-</b>	<b>-</b>	<b>45,549</b>	<b>22,353</b>

A4 Asset and investment purchases, etc.	-	-	-	-	-
<b>Total payments</b>	<b>45,549.04</b>	<b>-</b>	<b>-</b>	<b>45,549</b>	<b>22,353</b>
<b>Net of receipts/(payments)</b>	<b>785.81</b>	<b>-</b>	<b>-</b>	<b>786</b>	<b>4,113</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	38,088.15	-	-	38,088	33,975
<b>Cash funds this year end</b>	<b>38,873.96</b>	<b>-</b>	<b>-</b>	<b>38,874</b>	<b>38,088</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Community Account	-	-	-
	Barclays Community Account (2)	-	-	-
	Barclays Business Saver	38,873.96	-	-
		-	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>38,873.96</b> OK	<b>-</b> OK	<b>-</b> OK
<b>B2 Other monetary assets</b>	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	Details	Fund to which	Amount due	When due
		-	-	
		-	-	
		-	-	
		-	-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of
	SARAH ELLIS	27/06/2023
	KRIS EVANS	27/06/2023



# independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Bournville Musical Theatre Company

On accounts for the year  
ended

31 May 2023

Charity no  
(if any)

1135465

Set out on pages

1-3

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

A. McCarrick

Date:

10/10/2023

Name:

Ailsa McCarrick

Relevant professional  
qualification(s) or body  
(if any):

ACA (ICAEW membership number 1585903)



**Address:** | 4 Swanshurst Lane  
| Moseley  
| Birmingham, B13 0AJ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problem

**Give here brief details of any items that the examiner wishes to disclose.**

No material issues noted during review.