

Parochial Church Council of St Alban, Wickersley

Annual Report and Financial Statements

Year Ended 31 December 2024

Parochial Church Council of St Alban, Wickersley

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The Parochial Church Council of St. Alban, Wickersley

Annual Report 2024

The Parochial Church Council (the Trustees), are pleased to present the annual report, together with the accounts for the year ended 31 December 2024 examined under the requirements of Regulation 3(3) of the Church Accounting Regulations 2006 and s.43 of the Charities Act 1993.

Administrative Information

St Alban's Church is situated in Wickersley, in the Deanery of Rotherham in the Diocese of Sheffield.

St Alban's PCC, Wickersley became a registered charity with the Charity Commission on 12 April 2010 with the official title "The Parochial Church Council of the Ecclesiastical Parish of St Alban, Wickersley" and registered number 1135449.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served from 1 January 2024 until the date this report was approved are;

Mr L Tomlinson
Mr M Jacques
Mr M Carver
Mr J Dodds
Mr C Lovell
Mr S Tanner

Mrs K Waite
Mrs K Carver
Miss J. Gascoigne
Mrs S Rose
Mrs J Watson
Mrs J Broxham
Mrs J Rose
Mrs C Warner

Gentlemen 6

Ladies 8

PCC Secretary - Mrs K Evans

Churchwardens

Mr A Rose
Mr D Crabb

Rector

Vacancy

Readers

Pastoral Workers

Deanery Synod Reps
Mr A Rose

Staff Team

The Church employed a maximum of 4 staff during the year. These part-time posts include the Musical Director Mr C Lovell, Parish Secretary Mrs K Evans, Verger Mrs S Rose, and Barn Cleaner Miss L Nightingale

Independent Examiner

Robert D Parkin FCA
Parkins Chartered Accountants
Moor Park House
Clifford Lister Business Centre
Bawtry Road
Wickersley
Rotherham
S66 2BL

Bankers

The Royal Bank of Scotland plc.
Liverpool Csc
Stephenson Way
Wavertree
Liverpool
L13 1HE

The Parochial Church Council of St. Alban, Wickersley

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Investments

CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Insurance

The Ecclesiastical Insurance Company plc.
Beaufort House
Brunswick Road
Gloucester

Structure, Governance and Management

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

The affairs of the Parish are managed by the Parochial Church Council, which meets on alternate months, six times a year, and, in emergencies, on other occasions, to deal with business between normal meetings of the Parochial Church Council. The minutes of these, and other PCC committees, were received by the PCC and discussed where necessary. The church has been in a state of Interregnum throughout 2024. To help with the day to day running of the church a Standing Committee of seven members of the PCC personnel was formed which met once each month. Disruption to our normal pattern of worship was kept to a minimum.

Mission Statement

St. Alban's Church Wickersley is part of the Church of England within the Diocese of Sheffield and the Deanery of Rotherham. It is a community of faith that seeks to base life on the love of God, revealed in Jesus Christ, to be open to the Spirit of God and to serve the Kingdom of God.

Objectives and Activities

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. In particular, we aim to enable ordinary people to live out their faith as part of our parish community by:

- Creating a strong centre for worship.
- Fostering a caring and open fellowship.
- Maintaining long-term service to the local community and the wider world.

We are committed to:

- Valuing every member of St. Alban's Church as part of the body of Christ and enabling each person to play their part in our shared mission.
- Helping people of all ages to discover and respond to the saving love of God, revealed in his Son, Jesus Christ, and to do this within the fellowship of Christ's Church.
- Supporting a priest for this parish and Mission Partnership and encouraging lay leadership which should find its focus within the Parochial Church Council to help this Church fulfil its mission.

The primary focus of our work is within the ecclesiastical parish of Wickersley, but we are also committed to working as closely as possible with other churches in evangelism and social concern.

The Parochial Church Council is required, as stated in the Parochial Church Councils (Powers) Measure 1956 to co-operate with the rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Achievements and Performance

St Albans offers the community a variety of services, three on Sunday, two of which offer communion, and also a communion service on Thursdays.

For those wishing to increase their knowledge of our faith then we offer a 'Lent Course', 'Christianity Explored' and 'Discipleship Explored'. For those who prefer it there are 'Bible Study Groups' which meet regularly throughout the year. We also run a confirmation course leading to confirmation for those participants wishing to take that step. During this year we have maintained our connection to the parish by live streaming services on YouTube.

Church Attendance

There are 193 parishioners on the Church Electoral Roll. In the course of the year the average attendance on Sundays has been 76. Average attendance on Thursdays is now 10. The live streaming of some of our services begun during the pandemic has continued and these are being viewed by a number of people who are unable to attend in person. During the year there were 10 Baptisms, 8 Weddings and 20 Funerals in church. In addition, there were 3 Funerals at the Crematorium, and 20 Committal or Burial of Ashes only.

The Parochial Church Council of St. Alban, Wickersley

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Financial Results

The deficit on all activities of the Church for the year amounted to (£741); (2023: (£12,858)).

The results of the year can be summarised as follows:

- Gross income £95,957 (2023: £102,853) decreased by 6.71%
- Unrestricted income £79,667 (2023: £95,315), decreased by 16.42% and unrestricted expenditure £91,836 (2023: £101,670) decreased by 10.71%.
- Restricted income £16,290 (2023: £7,538) increased by 116.11% and expenditure £5,740 (2023: £17,342) decreased by 66.90%.
- Gift Aided Income £36,723 (2023: £40,853) decreased by 10.10%.
- Overall expenditure £97,576 (2023: £119,012) decreased by 18.01%.

Fabric Report

The repair work on the electrical installation was carried out in April, involving some repair items and changes to the lighting in the Nave and Chancel.

The church boiler was out of use for the whole of 2024 after failing in late 2023. We have now been able to reactivate it, but still have to be prepared for its replacement in the near future. Work towards replacement of the boiler has involved meeting the Church of England's requirement to aim towards Net Zero carbon emissions, requiring consideration of other forms of heating, and this work is still ongoing.

The PCC has also agreed a decarbonisation action plan involving moves to lower energy lights and other forms of saving.

The Quinquennial Inspection was carried out in 2024. This identified a number of issues, notably an area of weakness of the plasterwork in the ceiling above the entrance door. Work to repair this is now being progressed.

Reserves Policy

The PCC aims to maintain sufficient available unrestricted funds to cover emergency situations that may arise from time to time. However, the PCC reserves the right to re-designate funds to meet demand from the general fund if the need arises.

The balance on the restricted fabric fund is held to contribute towards future repairs.

STATEMENT OF THE PAROCHIAL CHURCH COUNCIL'S (TRUSTEES') RESPONSIBILITIES

The Council members are responsible for preparing the Report of the Council and the Annual Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Council members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Council and of the incoming resources and application of resources of the Council for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Council will continue in operation.

The members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Council and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charities (Accounts and reports) regulations 2008, and the provisions of the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Parochial Church Council on / / and signed on their behalf by

L N Tomlinson

**Independent Examiner's Report
to the Parochial Church Council of St Alban, Wickersley**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024 which are set out on pages 5 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act: or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert D Parkin FCA
Parkins Chartered Accountants
Moor Park House
Clifford Lister Business Centre
Bawtry Road
Wickersley
Rotherham

Date:/...../.....

The Parochial Church Council of St. Alban, Wickersley

Statement of Financial Activities
For the year ended 31 December 2024

	See Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2024	Total Funds 2023
Income and Endowments		£	£	£	£	£
Voluntary Income	2(a)	43,282	6,446	-	49,728	57,269
Activities for generating funds	2(b)	2,304	-	-	2,304	2,380
Income from investments	2(c)	2,805	5,269	-	8,074	5,818
Church activities	2(d)	30,047	4,575	-	34,622	37,386
Other activities	2(e)	1,229	-	-	1,229	-
Total Income		<u>79,667</u>	<u>16,290</u>	<u>-</u>	<u>95,957</u>	<u>102,853</u>
Expenditure						
Church activities	3(a)	90,987	5,740	-	96,727	117,701
Raising funds	3(b)	849	-	-	849	1,311
Total Expenditure		<u>91,836</u>	<u>5,740</u>	<u>-</u>	<u>97,576</u>	<u>119,012</u>
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		(12,169)	10,550	-	(1,619)	(16,159)
Net gain/(loss) on investments	6	-	-	878	878	3,301
NET INCOME/(EXPENDITURE)		<u>(12,169)</u>	<u>10,550</u>	<u>878</u>	<u>(741)</u>	<u>(12,858)</u>
Transfers between funds	14	(25)	25	-	-	-
NET MOVEMENT IN FUNDS		<u>(12,194)</u>	<u>10,575</u>	<u>878</u>	<u>(741)</u>	<u>(12,858)</u>
TOTAL FUNDS BROUGHT FORWARD 1 January 2024		145,473	103,072	38,384	286,929	
Net movement in funds		(12,194)	10,575	878	(741)	
TOTAL FUNDS CARRIED FORWARD 31 December 2024		<u>133,279</u>	<u>113,647</u>	<u>39,262</u>	<u>286,188</u>	

The Parochial Church Council of St. Alban, Wickersley

**Balance Sheet
as at 31 December 2024**

	Note	2024		2023	
Fixed Assets		£	£	£	£
Tangible fixed assets	5		-		-
Investments	6		<u>39,262</u>		<u>38,384</u>
			39,262		38,384
Current Assets					
Debtors	7	4,348		5,639	
Current Account	8	16,149		15,213	
Deposit Account	9	129,382		137,706	
CBF Account	10	99,750		93,700	
Cash in Hand	11	<u>297</u>		<u>364</u>	
		249,926		252,622	
Creditors: Amounts falling due within One year	12	<u>3,000</u>		<u>4,077</u>	
Net Current Assets			246,926		248,545
NET ASSETS			<u>286,188</u>		<u>286,929</u>
PARISH FUNDS					
	13 & 14				
Unrestricted			133,279		145,473
Restricted			113,647		103,072
Endowment			39,262		38,384
			<u>286,188</u>		<u>286,929</u>

Approved by the PCC on/...../..... and signed on their behalf by

L N Tomlinson
Treasurer

The Parochial Church Council of St. Alban, Wickersley

Notes to Financial Statements For the year ended 31 December 2024

1 Accounting Policies

Basis of the Accounts

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS 102 1A as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS 102)).

The financial statements have been prepared under the historical cost convention, except for investment assets, which are shown at fair value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The PCC has taken advantage of the exemption in the Financial Reporting Standards from the requirement to produce a cash flow statement on the grounds that it is a small charity.

Funds

Restricted funds represent income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Endowment funds are funds, the capital of which must be maintained; income may only be spent on those restricted objects provided in the terms of the trust.

Incoming Resources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and ultimate receipt by the PCC is probable. Funds raised from events and trading activities (e.g. Fetes, sale of books or magazines) are accounted for gross (i.e. before any retail costs that may have been deducted from the gross proceeds). Rental income from letting Church premises is recognised when the rental is due. Interest is accounted for when receivable.

The Parochial Church Council of St. Alban, Wickersley

**Notes to Financial Statements
For the year ended 31 December 2024**

1 Accounting Policies (Cont.)

Resources Expended and Liabilities

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

The Common Fund donation to the Diocese is accounted for when payable.

Fixed Assets and Benefice Property

Consecrated and moveable church furnishings

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. No value is placed on moveable Church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable Church furnishings, whether maintenance or improvement is written off in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within Church premises is depreciated on a straight-line basis over four years. Individual items costing less than £1,000 are written off when the asset is acquired unless replacing an existing asset.

Parochial Church Council of St Alban Wickersley

Notes to the Financial Statements
For the year ended 31 December 2024

2 Income and Endowments

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£	£
a) Voluntary income	43,282	6,446	-	49,728	56,269
Legacies	-	-	-	-	1,000
Total	43,282	6,446	-	49,728	57,269
b) Activity from generating funds					
Social and Fund Raising Events	2,304	-	-	2,304	2,380
Total	2,304	-	-	2,304	2,380
c) Income from Investments					
Interest	2,805	5,269	-	8,074	5,818
Total	2,805	5,269	-	8,074	5,818
d) Church activities					
Barn Lettings	6,686	-	-	6,686	7,097
Fees for Weddings and Funerals	23,361	4,575	-	27,936	30,289
Total	30,047	4,575	-	34,622	37,386
d) Other activities	1,229	-	-	1,229	-
Total Income and Endowments	79,667	16,290	-	95,957	102,853

Parochial Church Council of St Alban Wickersley

**Notes to the Financial Statements
For the year ended 31 December 2024**

3 Expenditure

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£	£
a) Church Activities					
Ministry -Common Fund Donation	31,742	-	-	31,742	38,000
Ministry-Diocesan Parish Fees	7,479	-	-	7,479	15,157
Ministry-Other Costs	-	-	-	-	416
Organist,Choir and Verger	7,415	-	-	7,415	4,240
Church Running Expense	33,622	-	-	33,622	37,500
Upkeep of Services	1,938	-	-	1,938	2,101
Purchase of Bibles / Hymn Books	-	-	-	-	96
Upkeep of Churchyard	-	4,540	-	4,540	4,630
Barn Running Costs	4,879	-	-	4,879	10,574
Postage and Stationery	912	-	-	912	475
Professional Fees	-	1,200	-	1,200	1,930
Independent Examination Fee	3,000	-	-	3,000	2,582
Total	90,987	5,740	-	96,727	117,701
b) Raising Funds					
Social and Fundraising Events	849	-	-	849	1,311
Total	849	-	-	849	1,311
Total	91,836	5,740	-	97,576	119,012

Parochial Church Council of St Alban Wickersley

Notes to the Financial Statements For the year ended 31 December 2024

4 Staff Costs

During the year the PCC employed four part time members of staff: a Director of Music, a secretary, a vergers and a cleaner

Two of the employees are also members of the PCC.

Cory Lovell is the Music Director and received remuneration of £4,630 (2023 £4,255)

Stella Rose is the Vergers and received remuneration of £1,750 (2023 £1,550)

The Rector's salary, social security and pension costs are met by the Sheffield Diocesan Board of Finance

The average head count of staff employed was 4 (2023 :4)

No employees received benefits totalling more than £60,000

The key management personnel of the PCC comprise the trustees (as listed on page 1)

The amount of employee benefits received by management personnel for their services was £6,380 (2023 £5,805)

5 Fixed Assets for use by the PCC

All tangible fixed assets have been fully depreciated and therefore the assessed value of fixed assets is now nil.

6 Fixed Assets: Investments

	2024	2023
	£	£
Fair Value at 1 January	38,384	35,083
Revaluation Gain	878	3,301
Fair Value at 31 December	39,262	38,384

7 Debtors

	2024	2023
	£	£
Gift aid receivable	3,348	4,044
Small donations scheme	1,000	1,000
Barn rent	-	595
Total	4,348	5,639

8 Current Account

	2024	2023
	£	£
RBS Current	236	500
RBS Current Account-Churchyard	3,893	4,246
RBS Current Account-Barn	12,020	10,467
Total	16,149	15,213

9 Deposit Account

	2024	2023
	£	£
RBS Deposit Account-Refurbishment	12,972	12,787
RBS Business Reserve	116,410	124,919
Total	129,382	137,706

Parochial Church Council of St Alban Wickersley

**Notes to the Financial Statements
For the year ended 31 December 2024**

10 Central Board of Finance Accounts

	2024	2023
	£	£
Deposit Fund -Fabric	29,543	28,054
Deposit Fund-Churchyard	10,534	10,004
Deposit Fund-Barn	4,423	4,200
Deposit Fund -General	3,607	3,425
Deposit Fund -Heath Trust	51,643	48,017
Total	<u>99,750</u>	<u>93,700</u>

11 Cash in Hand

	2024	2023
	£	£
Churchwardens Fund	297	364

12 Creditors-Amounts Falling Due Within 12 Months

	2024	2023
	£	£
Accruals of Utility and other costs	-	75
Other Creditors	3,000	4,002
Total	<u>3,000</u>	<u>4,077</u>

13 Analysis of Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2023	Total Funds 2023
	£	£	£	£	£
Investments	-	-	39,262	39,262	38,384
Current Assets	136,279	113,647	-	249,926	252,622
Current Liabilities	- 3,000	-	-	3,000 -	4,077
Total	<u>133,279</u>	<u>113,647</u>	<u>39,262</u>	<u>286,188</u>	<u>286,929</u>

Parochial Church Council of St Alban Wickersley

Notes to the Financial Statements
For the year ended 31 December 2024

14 Reconciliation of Funds

	Balance at 01-01-24 £	Incoming Resources £	Resources Expended £	Fund Transfers £	Balance at 31-12-24 £
Restricted Funds					
Special Collections and Donations	1,263	-	-	-	1,263
Heath Trust Income	48,998	3,626	-	-	52,624
Fabric Fund	43,030	2,244	-	-	45,274
Bell Fund	3,686	50	-	25	3,761
Organ Fund	1,721	-	-	-	1,721
Restoration Fund	939	169	1,200	-	92
SAM Mission Fund	46	-	-	-	46
Pew Bibles	465	-	-	-	465
Churchyard Fund	126	4,575	4,540	-	161
Hymn Books	- 167	-	-	-	167
JM Memorial	114	-	-	-	114
Children and Youth Work	646	-	-	-	646
Music Fund	1,979	725	-	-	2,704
Boiler Fund	-	4,846	-	-	4,846
Barn Fund	79	-	-	-	79
Sound System	50	-	-	-	50
Flower Festival Fund	97	55	-	-	152
Total	103,072	16,290	5,740	25	113,647
Unrestricted Funds					
Churchyard Funds-Designated	19,647	-	-	-	19,647
Barn Fund-Designated	14,997	-	-	-	14,997
Organ Fund-Designated	6,029	-	-	-	6,029
Fabric Fund-Designated	6,206	-	-	-	6,206
Restoration Fund -Designated	11,068	-	-	-	11,068
General Fund	87,526	79,667	91,836	- 25	75,332
Total	145,473	79,667	91,836	- 25	133,279
Endowment Funds					
Heath Trust Fund	38,384	878	-	-	39,262
Total	286,929	96,835	97,576	-	286,188

15 Related Party Transactions

Other than through employment contracts, no member of the PCC received remuneration or other benefits from the funds of the PCC during the year