

REGISTERED CHARITY NUMBER: 1135449

Parochial Church Council of St Alban, Wickersley

Annual Report and Financial Statements

Year Ended 31 December 2022

Parochial Church Council of St Alban, Wickersley

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The Parochial Church Council of St. Alban, Wickersley

Annual Report 2022

The Parochial Church Council (the Trustees), are pleased to present the annual report, together with the accounts for the year ended 31 December 2022 examined under the requirements of Regulation 3(3) of the Church Accounting Regulations 2006 and s.43 of the Charities Act 1993.

Administrative Information

St Alban's Church is situated in Wickersley, in the Deanery of Rotherham in the Diocese of Sheffield.

St Alban's PCC, Wickersley became a registered charity with the Charity Commission on 12 April 2010 with the official title "The Parochial Church Council of the Ecclesiastical Parish of St Alban, Wickersley" and registered number 1135449.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served from 1 January 2022 until the date this report was approved are;

Mr L Tomlinson
Mr M Jacques
Mr J Barber
Mr J Dodds
Mr C Lovell

Mrs C Henry
Miss J Gascoigne
Mrs S Rose
Mrs D Buck
Mrs K Waite
Mrs K Carver
Mrs J Watson

Gentlemen 5

Ladies 7

PCC Secretary - Mrs K Evans

Churchwardens
Mr A Rose
Mr M Carver

Rector
Rev. P J Hughes

Readers

Pastoral Workers
Mrs J Broxham

Deanery Synod Reps
Mr A Rose

Staff Team

The Church employed a maximum of 4 staff during the year. These part-time posts include the Musical Director Mr C Lovell, Parish Secretary Mrs K Evans, Verger Mrs S Rose, and Barn Cleaner Mrs M Wood.

The Staff Team consisted of:-

Rector
Pastoral worker

Rev. P J Hughes
Mrs J Broxham

Independent Examiner

M A Garrison
Kingswood Allotts Limited
Sidings Court
Lakeside
Doncaster
DN4 5NU

Bankers

The Royal Bank of Scotland plc.
208 Bawtry Road
Wickersley
Rotherham

The Parochial Church Council of St. Alban, Wickersley

Annual Report 2022

Investments

CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Insurance

The Ecclesiastical Insurance Company plc.
Beaufort House
Brunswick Road
Gloucester

Structure, Governance and Management

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

The affairs of the Parish are managed by the Parochial Church Council, which meets on alternate months, six times a year, and, in emergencies, on other occasions, to deal with business between normal meetings of the Parochial Church Council. The minutes of these, and other PCC committees, were received by the PCC and discussed where necessary.

Mission Statement

St. Alban's Church Wickersley is part of the Church of England within the Diocese of Sheffield and the Deanery of Rotherham. It is a community of faith that seeks to base life on the love of God, revealed in Jesus Christ, to be open to the Spirit of God and to serve the Kingdom of God.

Objectives and Activities

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. In particular, we aim to enable ordinary people to live out their faith as part of our parish community by:

- Creating a strong centre for worship.
- Fostering a caring and open fellowship.
- Maintaining long-term service to the local community and the wider world.

We are committed to:

- Valuing every member of St. Alban's Church as part of the body of Christ and enabling each person to play their part in our shared mission.
- Helping people of all ages to discover and respond to the saving love of God, revealed in his Son, Jesus Christ, and to do this within the fellowship of Christ's Church.
- Supporting a priest for this parish and Mission Partnership and encouraging lay leadership which should find its focus within the Parochial Church Council to help this Church fulfil its mission.

The primary focus of our work is within the ecclesiastical parish of Wickersley, but we are also committed to working as closely as possible with other churches in evangelism and social concern.

The Parochial Church Council is required, as stated in the Parochial Church Councils (Powers) Measure 1956 to co-operate with the rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Achievements and Performance

St Albans offers the community a variety of services, three on Sunday, two of which offer communion, and also a communion service on Thursdays.

For those wishing to increase their knowledge of our faith then we offer a 'Lent Course', 'Christianity Explored' and 'Discipleship Explored'. For those who prefer it there are 'House Groups' which meet regularly throughout the year. During this year we have maintained our connection to the parish by live streaming services on YouTube.

Church Attendance

There are 200 parishioners on the Church Electoral Roll. In the course of the year the average attendance on Sundays has been 91. Average attendance on Thursdays is 12. The live streaming some of our services begun during the pandemic has continued, and these are being viewed by a number of people.

During the year there were 20 Baptisms, 3 Weddings and 13 Funerals in church. In addition, there were 9 Funerals at the Crematorium, and 13 Committal or Burial of Ashes only.

The Parochial Church Council of St. Alban, Wickersley

Annual Report 2022

Financial Results

The surplus on all activities of the Church for the year amounted to £8,068 (2021: £15,750), details of which are set out in the PCC's Statement of Financial Activities found on page 5 and following.

The results of the year can be summarised as follows:

- Gross income £99,178 (2021: £97,460) increased by 1.7%
- Unrestricted income £91,927 (2021: £90,274), increased by 1.8% and unrestricted expenditure £81,142 (2021: £80,624) increased by 0.6%
- Restricted income £7,251 (2021: £7,186) increased by 0.9% and expenditure £5,287 (2021: £6,063) decreased by 14.6%
- Gift Aided Income £56,772 (2021: £51,207) increased by 10.8%
- Overall expenditure £86,429 (2021: £86,687) decreased by 0.3%

Fabric Report

Work in preparation for repair of the crack between the Vestry and the Nave has been carried out during the year however actual work on the building has not yet commenced. It is hoped that this will be carried out in the early part of 2023.

During the year investigation of electrical problems in the church resulted in a conclusion that the entire building needs rewiring. Development of a faculty application for this work is now in progress. As a result of these problems, we are now unable to use the floodlights in the churchyard.

It has also been agreed that the church's sound system should be upgraded, to improve the sound quality in church, improve the facilities for live streaming of services, and bring together the control points for sound and projector.

An area of staining has appeared on the ceiling of the Nave near the front of the church, caused by slipped tiles in this area. This has now been repaired.

Reserves Policy

The PCC aims to maintain sufficient available unrestricted funds to cover emergency situations that may arise from time to time. However, the PCC reserves the right to re-designate funds to meet demand from the general fund if the need arises.

The balance on the restricted fabric fund is held to contribute towards future repairs.

STATEMENT OF THE PAROCHIAL CHURCH COUNCIL'S (TRUSTEES') RESPONSIBILITIES

The Council members are responsible for preparing the Report of the Council and the Annual Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Council members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Council and of the incoming resources and application of resources of the Council for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Council will continue in operation.

The members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Council and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charities (Accounts and reports) regulations 2008, and the provisions of the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Parochial Church Council on 27/04/2023 and signed on their behalf by

L N Tomlinson
Treasurer

**Independent Examiner's Report
to the Parochial Church Council of St Alban, Wickersley**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 5 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act: or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M A Garrison BCom FCA DChA
Kingswood Allotts Limited
Sidings Court
Lakeside
Doncaster
DN4 5NU

Date: 03/05/2023

The Parochial Church Council of St. Alban, Wickersley

Statement of Financial Activities
For the year ended 31 December 2022

						Total
	See	Unrestricted	Restricted	Endowment	Total	Funds
	Note	Funds	Funds	Funds	Funds 2022	2021
		£	£	£	£	£
Income and Endowments						
Voluntary Income	2(a)	63,588	3,402	-	66,990	65,763
Activities for generating funds	2(b)	1,011	1,615	-	2,626	-
Income from investments	2(c)	321	2,234	-	2,555	1,032
Church activities	2(d)	27,007	-	-	27,007	30,665
Total Income		91,927	7,251	-	99,178	97,460
Expenditure						
Church activities	3(a)	81,142	5,287	-	86,429	86,687
Raising funds	3(b)	-	-	-	-	-
Total Expenditure		81,142	5,287	-	86,429	86,687
NET INCOME BEFORE INVESTMENT GAINS		10,785	1,964	-	12,749	10,773
Net gain/(loss) on investments	6	-	-	(4,681)	(4,681)	4,977
NET INCOME		10,785	1,964	(4,681)	8,068	15,750
Transfers between funds	14	(25)	25	-	-	-
NET MOVEMENT IN FUNDS		10,760	1,989	(4,681)	8,068	15,750
TOTAL FUNDS BROUGHT FORWARD 1 January 2022						
		141,093	110,862	39,764	291,719	
Net movement in funds		10,760	1,989	(4,681)	8,068	
TOTAL FUNDS CARRIED FORWARD 31 December 2022		151,853	112,851	35,083	299,787	

The Parochial Church Council of St. Alban, Wickersley

**Balance Sheet
as at 31 December 2022**

	Note	2022		2021	
Fixed Assets		£	£	£	£
Tangible fixed assets	5		-		-
Investments	6		<u>35,083</u>		<u>39,764</u>
			35,083		39,764
Current Assets					
Debtors	7	11,935		7,866	
Current Account	8	14,229		10,463	
Deposit Account	9	153,727		149,597	
CBF Account	10	89,763		88,082	
Cash in Hand	11	<u>140</u>		<u>300</u>	
		269,794		256,308	
Creditors: Amounts falling due within One year	12	<u>5,090</u>		<u>4,353</u>	
Net Current Assets			264,704		251,955
NET ASSETS			<u>299,787</u>		<u>291,719</u>
PARISH FUNDS	13 & 14				
Unrestricted			151,853		141,093
Restricted			112,851		110,862
Endowment			35,083		39,764
			<u>299,787</u>		<u>291,719</u>

Approved by the PCC on 27/04/2023 and signed on their behalf by

L N Tomlinson
Treasurer

The Parochial Church Council of St. Alban, Wickersley

Notes to Financial Statements For the year ended 31 December 2022

1 Accounting Policies

Basis of the Accounts

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS 102 1A as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS 102)).

The financial statements have been prepared under the historical cost convention, except for investment assets, which are shown at fair value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The PCC has taken advantage of the exemption in the Financial Reporting Standards from the requirement to produce a cash flow statement on the grounds that it is a small charity.

There is no material uncertainty surrounding the going concern of the PCC.

Funds

Restricted funds represent income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Endowment funds are funds, the capital of which must be maintained; income may only be spent on those restricted objects provided in the terms of the trust.

Incoming Resources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and ultimate receipt by the PCC is probable. Funds raised from events and trading activities (e.g. fetes, sale of books or magazines) are accounted for gross (i.e. before any retail costs that may have been deducted from the gross proceeds). Rental income from letting Church premises is recognised when the rental is due. Interest is accounted for when receivable.

The Parochial Church Council of St. Alban, Wickersley

**Notes to Financial Statements
For the year ended 31 December 2022**

1 Accounting Policies (Cont.)

Resources Expended and Liabilities

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

The Common Fund donation to the Diocese is accounted for when payable.

Fixed Assets and Benefice Property

Consecrated and moveable church furnishings

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. No value is placed on moveable Church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable Church furnishings, whether maintenance or improvement is written off in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment use within Church premises is depreciated on a straight line basis over four years. Individual items costing less than £1,000 are written off when the asset is acquired unless replacing an existing asset.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for the amounts that may prove uncollectable.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them (CIFs, etc) are valued at fair value at the year end.

Insurance

The PCC has no policy of insurance against loss arising from neglect or default of PCC members nor is any indemnity provided for PCC members in respect of the consequences of any loss.

Contingencies

There are no contingent liabilities.

Grants

The PCC is required to disclose any grants made by the PCC to another institution in excess of £1,000. No such grants were made in the year.

Parochial Church Council of St Alban, Wickersley

Notes to the Financial Statements for the Year Ended 31 December 2022

2 Income and Endowments

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	Total Funds 2021 £
a) Voluntary income					
Planned giving - donations	46,423	-	-	46,423	43,208
- tax recoverable	9,768	-	-	9,768	10,981
- other	-	-	-	-	-
Other giving - donations	6,947	3,402	-	10,349	7,999
- tax recoverable	-	-	-	-	78
Legacies	450	-	-	450	3,497
Total	63,588	3,402	-	66,990	65,763
b) Activity from generating funds					
Social and Fund Raising Events	1,011	1,615	-	2,626	-
Total	1,011	1,615	-	2,626	-
c) Income from Investments					
Interest	321	1,190	-	1,511	23
Dividends	-	1,044	-	1,044	1,009
Total	321	2,234	-	2,555	1,032
d) Church Activities					
Barn Lettings	8,056	-	-	8,056	3,923
Fees for Weddings and Funerals	18,951	-	-	18,951	26,742
Total	27,007	-	-	27,007	30,665
Total Income and Endowments	91,927	7,251	-	99,178	97,460

Parochial Church Council of St Alban, Wickersley

Notes to the Financial Statements for the Year Ended 31 December 2022

3 Expenditure

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	Total Funds 2021 £
a) Church Activities					
Donations from Fundraising Events	-	219	-	219	-
Ministry - Common Fund Donation	37,000	-	-	37,000	37,000
Ministry - Diocesan Parish Fees	7,098	-	-	7,098	9,332
Ministry - Other Costs	2,245	-	-	2,245	1,757
Organist, Choir and Verger	5,247	-	-	5,247	4,460
Church Running Expense	14,422	-	-	14,422	20,898
Upkeep of Services	2,469	-	-	2,469	-
Purchase of Bibles / Hymn Books	-	1,782	-	1,782	-
Upkeep of Churchyard	1,945	2,580	-	4,525	3,848
Barn Running Costs	6,220	-	-	6,220	4,435
Postage and Stationery	238	-	-	238	157
Professional Fees	-	706	-	706	1,800
Independent Examination Fee	4,258	-	-	4,258	3,000
Total	81,142	5,287	-	86,429	86,687
b) Raising Funds					
Social and Fundraising Events	-	-	-	-	-
Total	-	-	-	-	-
Total	81,142	5,287	-	86,429	86,687

Parochial Church Council of St Alban, Wickersley

Notes to the Financial Statements for the Year Ended 31 December 2022

4 Staff Costs

During the year the PCC employed four part time members of staff, a director of music, a secretary, a vergers and a cleaner. Two of the employees are also members of the PCC.

Cory Lovell is the music director and received remuneration of £4,150 (2021: £4,050).

Stella Rose was the vergers and received remuneration of £1,235 (2021: £1,495).

The Rector's salary, social security and pension costs are met by the Sheffield Diocesan Board of Finance.

The average head count of staff employed was 4 (2021: 4).

No employees received benefits totalling more than £60,000.

The key management personnel of the PCC comprise the trustees (as listed on page 1).

The amount of employee benefits received by management personnel for their services was £4,570 (2021: £5,545).

5 Fixed Assets for use by the PCC

All tangible fixed assets have been fully depreciated and therefore the assessed value of fixed assets is now nil.

6 Fixed Assets: Investments

	2022	2021
	£	£
Fair Value at 1 January	39,764	34,787
Revaluation (Loss)/Gain	(4,681)	4,977
Fair Value at 31 December	35,083	39,764

7 Debtors

	2022	2021
	£	£
Gift aid receivable	9,807	6,088
Small donations scheme	1,200	-
Barn rent	928	1,778
Total	11,935	7,866

8 Current Account

	2022	2021
	£	£
RBS Current Account - Churchyard	521	51
RBS Current Account - Barn	13,708	10,412
Total	14,229	10,463

9 Deposit Account

	2022	2021
	£	£
RBS Deposit Account - Refurbishment	12,634	12,107
RBS Deposit Account - General	141,093	137,490
Total	153,727	149,597

10 Central Board of Finance Accounts

	2022	2021
	£	£
Deposit Fund - Fabric	27,183	26,830
Deposit Fund - Churchyard	9,693	9,567
Deposit Fund - Barn	4,070	4,017
Deposit Fund - General	3,319	3,276
Deposit Fund - Heath Trust	45,498	44,392
Total	89,763	88,082

Parochial Church Council of St Alban, Wickersley

Notes to the Financial Statements for the Year Ended 31 December 2022

11 Cash in Hand

	2022	2021
	£	£
Churchwardens Fund	<u>140</u>	<u>300</u>

12 Creditors - Amounts Falling Due Within 12 Months

	2022	2021
	£	£
Accruals of Utility and other costs	626	709
Other Creditors	4,464	3,644
Total	<u>5,090</u>	<u>4,353</u>

13 Analysis of Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
Investments	-	-	35,083	35,083	39,764
Current Assets	156,943	112,851	-	269,794	256,308
Current Liabilities	(5,090)	-	-	(5,090)	(4,353)
Total	<u>151,853</u>	<u>112,851</u>	<u>35,083</u>	<u>299,787</u>	<u>291,719</u>

14 Reconciliation of Funds

	Balance at 1-1-2022	Incoming Resources	Resources Expended	Fund Transfers	Balance at 31-12-22
	£	£	£	£	£
Restricted Funds					
Special Collections and Donations	1,015	47	68	-	994
Heath Trust Income	44,880	1,629	-	-	46,509
Fabric Fund	54,555	687	-	-	55,242
Bell Fund	3,516	70	-	25	3,611
Organ Fund	1,501	220	-	-	1,721
Restoration Fund	2,622	26	706	-	1,942
SAM Mission Fund	46	-	-	-	46
Pew Bibles	465	-	-	-	465
Churchyard Fund	-	2,706	2,580	-	126
Hymn Books	-	1,615	1,782	-	(167)
JM Memorial	114	-	-	-	114
Children and Youth Work	646	-	-	-	646
Music Fund	1,351	120	84	-	1,387
Barn Fund	26	53	-	-	79
Flower Festival Fund	125	78	67	-	136
Total	<u>110,862</u>	<u>7,251</u>	<u>5,287</u>	<u>25</u>	<u>112,851</u>

Unrestricted Funds

Churchyard Funds - Designated	15,999	-	-	-	15,999
Barn Fund - Designated	14,997	-	-	-	14,997
Organ Fund - Designated	6,029	-	-	-	6,029
Fabric Fund - Designated	6,206	-	-	-	6,206
Restoration Fund - Designated	11,068	-	-	-	11,068
General Fund	86,794	91,927	81,142	(25)	97,554
Total	<u>141,093</u>	<u>91,927</u>	<u>81,142</u>	<u>(25)</u>	<u>151,853</u>

Endowment Funds					
Heath Trust Fund	39,764	(4,681)	-	-	35,083
Total	<u>291,719</u>	<u>94,497</u>	<u>86,429</u>	<u>-</u>	<u>299,787</u>

15 Related Party Transactions

Other than through employment contracts, no member of the PCC received remuneration or other benefits from the funds of the PCC during the year.