

REGISTERED CHARITY NUMBER: 1135449

Parochial Church Council of St Alban, Wickersley

Annual Report and Financial Statements

Year Ended 31 December 2021

Parochial Church Council of St Alban, Wickersley

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The Parochial Church Council of St. Alban, Wickersley

Annual Report 2021

The Parochial Church Council (the Trustees), are pleased to present the annual report, together with the accounts for the year ended 31 December 2021 examined under the requirements of Regulation 3(3) of the Church Accounting Regulations 2006 and s.43 of the Charities Act 1993.

Administrative Information

St Alban's Church is situated in Wickersley, in the Deanery of Rotherham in the Diocese of Sheffield.

St Alban's PCC, Wickersley became a registered charity with the Charity Commission on 12 April 2010 with the official title "The Parochial Church Council of the Ecclesiastical Parish of St Alban, Wickersley" and registered number 1135449.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served from 1 January 2021 until the date this report was approved are;

Mr L Tomlinson
Mr M Jacques
Mr J Barber
Mr J Dodds
Mr C Lovell

Mrs L Lewis
Mrs C Henry
Mrs K Booth
Mrs S Rose
Mrs D Buck
Mrs K Waite
Mrs K Carver

Gentlemen 5

Ladies 7

PCC Secretary - Mrs K Evans

Churchwardens
Mr A Rose
Mr M Carver

Rector
Rev. P J Hughes

Readers

Pastoral Workers
Mrs J Broxham

Deanery Synod Reps
Mr A Rose

Staff Team

The Church employed a maximum of 4 staff during the year. These part-time posts include the Musical Director Mr C Lovell, Parish Secretary Mrs K Evans, Verger Mrs S Rose, and Barn Cleaner Mrs M Wood.

The Staff Team consisted of:-

Rector
Pastoral worker

Rev. P J Hughes
Mrs J Broxham

Independent Examiner

M A Garrison
Allotts Chartered Accountants
Kingswood Allotts Limited
The Old Grammar School
13 Moorgate Road
Rotherham
S60 2EN

Bankers

The Royal Bank of Scotland plc.
208 Bawtry Road
Wickersley
Rotherham

The Parochial Church Council of St. Alban, Wickersley

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Investments

CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Insurance

The Ecclesiastical Insurance Company plc.
Beaufort House
Brunswick Road
Gloucester

Structure, Governance and Management

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

The affairs of the Parish are managed by the Parochial Church Council, which meets on alternate months, six times a year, and, in emergencies, on other occasions, to deal with business between normal meetings of the Parochial Church Council. The minutes of these, and other PCC committees, were received by the PCC and discussed where necessary.

Mission Statement

St. Alban's Church Wickersley is part of the Church of England within the Diocese of Sheffield and the Deanery of Rotherham. It is a community of faith that seeks to base life on the love of God, revealed in Jesus Christ, to be open to the Spirit of God and to serve the Kingdom of God.

Objectives and Activities

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. In particular, we aim to enable ordinary people to live out their faith as part of our parish community by:

- Creating a strong centre for worship.
- Fostering a caring and open fellowship.
- Maintaining long-term service to the local community and the wider world.

We are committed to:

- Valuing every member of St. Alban's Church as part of the body of Christ and enabling each person to play their part in our shared mission.
- Helping people of all ages to discover and respond to the saving love of God, revealed in his Son, Jesus Christ, and to do this within the fellowship of Christ's Church.
- Supporting a priest for this parish and Mission Partnership and encouraging lay leadership which should find its focus within the Parochial Church Council to help this Church fulfil its mission.

The primary focus of our work is within the ecclesiastical parish of Wickersley, but we are also committed to working as closely as possible with other churches in evangelism and social concern.

The Parochial Church Council is required, as stated in the Parochial Church Councils (Powers) Measure 1956 to co-operate with the rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Achievements and Performance

St Albans offers the community a variety of services, three on Sunday, two of which offer communion, and also a communion service on Thursdays.

For those wishing to increase their knowledge of our faith then we offer a 'Lent Course', 'Christianity Explored' and 'Discipleship Explored'. For those who prefer it there are 'House Groups' which meet regularly throughout the year. During the period of the pandemic we have maintained our connection to the parish via zoom initially and then by live streaming services on YouTube.

Church Attendance

There are 200 parishioners on the Church Electoral Roll. In the first half of the year church services continued to be affected by restrictions relating to the pandemic, but the holding of three Sunday services was resumed at the beginning of August, with some changes in the times and nature of the services relative to the previous pattern. Since the beginning of August, the average attendance on Sundays has been 98 (2020 pre-pandemic 141, end of year 43). Average attendance on Thursdays is now 12 (previously 18). There is some reason to believe that numbers are continuing to increase slowly. During the pandemic the church also began live streaming some of our services, and these are being viewed by a number of people.

During the year there were 21 Baptisms, 6 Weddings and 17 Funerals in church. In addition there were 15 Funerals at the Crematorium, and 28 Committal or Burial of Ashes only.

The Parochial Church Council of St. Alban, Wickersley

Annual Report 2021

Financial Results

The surplus on all activities of the Church for the year amounted to £15,750 (2020: £4,082 deficit), details of which are set out in the PCC's Statement of Financial Activities found on page 5 and following.

The results of the year can be summarised as follows:

- Gross income £97,460 (2020 : £91,498) increased by 6.5%
- Unrestricted income £90,274 (2020 : £84,020), increased by 7.4% and unrestricted expenditure £80,624 (2020 : £73,528) increased by 9.7%.
- Restricted income £7,186 (2020 : £7,478) decreased by 3.9% and expenditure £6,063 (2020 : £24,290) decreased by 75.0%.
- Gift Aided Income £51,207 (2020 : £46,436) increased by 10.3%.
- Overall expenditure £86,687 (2020 : £97,818) decreased by 11.4%.

Fabric Report

In April a new Church Architect, Andrew Wiles, was appointed to replace Stephen Young.

There has been no further deterioration in the flaking paintwork on the repair near the south west window. Repair of the paintwork is still to be carried out.

The crack between the Vestry and the Nave, which has been noted in past Quinquennial Inspections, is now being addressed. A faculty application to improve drainage around the building, believed to be the underlying cause, and to repair the crack itself, is now in progress.

Reserves Policy

The PCC aims to maintain sufficient available unrestricted funds to cover emergency situations that may arise from time to time. However, the PCC reserves the right to re-designate funds to meet demand from the general fund if the need arises.

The balance on the restricted fabric fund is held to contribute towards future repairs.

STATEMENT OF THE PAROCHIAL CHURCH COUNCIL'S (TRUSTEES') RESPONSIBILITIES

The Council members are responsible for preparing the Report of the Council and the Annual Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Council members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Council and of the incoming resources and application of resources of the Council for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Council will continue in operation.

The members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Council and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charities (Accounts and reports) regulations 2008, and the provisions of the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Parochial Church Council on 10 March 2022 and signed on their behalf by

L N Tomlinson

**Independent Examiner's Report
to the Parochial Church Council of St Alban, Wickersley**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 5 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Garrison BCom FCA DChA
Allotts Chartered Accountants
Kingswood Allotts Limited
The Old Grammar School
13 Moorgate Road
Rotherham
S60 2EN

Date: 21 March 2022

Parochial Church Council of St Alban Wickersley
Statement of Financial Activities
For the Year Ended 31 December 2021

	See Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021	Total Funds 2020
		£	£	£	£	£
Income and Endowments						
Voluntary Income	2a	63958	1805	0	65763	65392
Activities for Generating Funds	2b	0	0	0	0	1257
Income from Investments	2c	0	1032		1032	1460
Church Activities	2d	26316	4349	0	30665	23389
 Total Income		 90274	 7186	 0	 97460	 91498
<hr/>						
Expenditure						
Church Activities	3a	80624	6063	0	86687	96933
Raising Funds	3b	0	0	0	0	885
 Total Expenditure		 80624	 6063	 0	 86687	 97818
<hr/>						
Net Income Before Investment Gains		9650	1123	0	10773	-6320
 Net Gain on Investments	6	 0	 0	 4977	 4977	 2238
Transfers Between Funds	14	-25	25	0	0	0
Net Movement In Funds		9625	1148	4977	15750	-4082
<hr/>						
 Total Funds Brought Forward		 131468	 109714	 34787	 275969	
Net Movement In Funds		9625	1148	4977	15750	
Total Funds Carried Forward At 31-12-2021		141093	110862	39764	291719	

Parochial Church Council of St Alban Wickersley

Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
Fixed Assets	5	0	0
Investments	6	39764	34787
Current Assets			
Debtors	7	7866	6811
Current Account	8	10463	14194
Deposit Account	9	149597	137647
GBF Account	10	88082	87028
Cash In Hand	11	300	139
less Creditors	12	4353	4637
Net Current Assets		251955	241182
Net Assets		291719	275969
Represented By Parish Funds	13/14		
Unrestricted		141093	131468
Restricted		110862	109714
Endowment		39764	34787
Total Funds		291719	275969

Parochial Church Council of St Alban, Wickersley

Notes to Financial Statements For the year ended 31 December 2021

1 Accounting Policies

Basis of the Accounts

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention, except for investment assets, which are shown at fair value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The PCC has taken advantage of the exemption in the Financial Reporting Standards from the requirement to produce a cash flow statement on the grounds that it is a small charity.

There is no material uncertainty surround the going concern of the PCC.

Funds

Restricted funds represent income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Endowment funds are funds, the capital of which must be maintained; income may only be spent on those restricted objects provided in the terms of the trust.

Incoming Resources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and ultimate receipt by the PCC is probable. Funds raised from events and trading activities (e.g. Fetes, sales of books or magazines) are accounted for gross (i.e. before any related costs that may have been deducted from the gross proceeds). Rental income from letting Church premises is recognised when the rental is due. Interest is accounted for when receivable.

Parochial Church Council of St Alban, Wickersley

**Notes to Financial Statements
For the year ended 31 December 2021**

1 Accounting Policies (Cont.)

Resources Expended and Liabilities

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Fixed Assets and Benefice Property

Consecrated and moveable church furnishings

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. No value is placed on moveable Church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable Church furnishings, whether maintenance or improvement is written off in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within Church premises is depreciated on a straight line basis over four years. Individual items costing less than £1,000 are written off when the asset is acquired unless replacing an existing asset.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for the amounts that may prove uncollectable.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them (CIFs, etc.) are valued at fair value at the year end.

Insurance

The PCC has no policy of insurance against loss arising from neglect or default of PCC members nor is any indemnity provided for PCC members in respect of the consequences of any loss.

Contingencies

There are no contingent liabilities.

Grants

The PCC is required to disclose any grants made by the PCC to another institution in excess of £1,000. No such grants were made in the year.

Parochial Church Council of St Alban Wickersley

Notes to the Financial Statements for the Year Ended 31 December 2021

2 Income and Endowments

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
a) Voluntary income					
Planned giving-donations	43208	0	0	43208	41275
-tax recoverable	10981	0	0	10981	9991
-other	0	0	0	0	8266
Other giving -donations	6272	1727	0	7999	5161
-tax recoverable	0	78	0	78	699
-other	0	0	0	0	
Legacies	3497	0	0	3497	
Total	63958	1805	0	65763	65392
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
b) Activity from generating funds					
Social and Fund Raising Events	0	0	0	0	0
Magazines	0	0	0	0	1257
Total	0	0	0	0	1257
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
c) Income from Investments					
Interest	0	23	0	23	486
Dividends	0	1009	0	1009	974
Total	0	1032	0	1032	1460
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
d) Church Activities					
Barn Lettings	3923	0	0	3923	2046
Fees for Weddings and Funerals	22393	4349	0	26742	21343
Total	26316	4349	0	30665	23389
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Income and Endowments	90274	7186	0	97460	91498

Parochial Church Council of St Alban Wickersley

Notes to the Financial Statements for the Year Ended 31 December 2021

3 Expenditure

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
a) Church Activities					
Donations from Fundraising Events	0	0	0	0	251
Ministry -Common Fund Donation	37000	0	0	37000	36612
Ministry-Diocesan Parish Fees	9332	0	0	9332	9752
Ministry-Other Costs	1757	0	0	1757	276
Organist,Choir and Verger	4460	0	0	4460	4710
Church Running Expense	16635	4263	0	20898	22153
Upkeep of Services	0	0	0	0	996
Purchase of Bibles / Prayer Books	0	0	0	0	0
Upkeep of Churchyard	3848	0	0	3848	5018
Barn Running Costs	4435	0	0	4435	3736
Postage and Stationery	157	0	0	157	833
Professional Fees	0	1800	0	1800	9536
Independent Examination Fee	3000	0	0	3000	3060
Total	80624	6063	0	86687	96933
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
b) Raising Funds					
Parish Magazine	0	0	0	0	885
Social and Fundraising Events	0	0	0	0	0
Total	0	0	0	0	885
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	80624	6063	0	86687	97818
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Parochial Church Council of St Alban Wickersley
Notes to the Financial Statements for the Year Ended 31 December 2021

4 Staff Costs

During the year the PCC employed four part time members of staff: a Director of Music,a secretary,a verger and a cleaner. Two of the employees are also members of the PCC. Cory Lovell is the Music Director and received remuneration of £4050 Stella Rose was the Verger and received remuneration of £1495
The Rector's salary,social security and pension costs are met by the Sheffield Diocesan Board of Finance
The average head count of staff employed was 4 (2020 :4)
No employees received benefits totalling more than £60,000
The key management personnel of the PCC comprise the trustees (as listed on page 1).The amount of employee benefits received by key management personnel for their services was £ 5545 (2020: £4895)

5 Fixed Assets for use by the PCC

All tangible fixed assets have been fully depreciated and therefore the assessed value of fixed assets is now nil.

6 Fixed Assets: Investments

	2021 £	2020 £
Fair Value at 1 January	34787	32549
Revaluation Gain	4977	2238
Fair Value at 31 December	39764	34787

7 Debtors

	2021 £	2020 £
Gift aid receivable	6088	6411
Accrued Income	0	400
Barn rent	1778	0
Total	7866	6811

8 Current Account

	2021 £	2020 £
RBS Current Account-Churchyard	51	1128
RBS Current Account-Barn	10412	13066
Total	10463	14194

9 Deposit Account

	2021 £	2020 £
RBS Deposit Account-Refurbishment	12107	12885
RBS Deposit Account-General	137490	124762
Total	149597	137647

10 Central Board of Finance Accounts

	2021 £	2020 £
Deposit Fund -Fabric	26830	26816
Deposit Fund-Churchyard	9567	9562
Deposit Fund-Barn	4017	4015
Deposit Fund -General	3276	3274
Deposit Fund -Heath Trust	44392	43361
Total	88082	87028

11 Cash in Hand

	2021 £	2020 £
Churchwardens Fund	300	139

Parochial Church Council of St Alban Wickersley
Notes to the Financial Statements for the Year Ended 31 December 2021

12 Creditors-Amounts Falling Due Within 12 Months

	2021 £	2020 £
Accruals of Utility and other costs	709	1011
Other Creditors	3644	3626
Total	4353	4637

13 Analysis of Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021 £	Total Funds 2020 £
Investments	0	0	39764	39764	34787
Current Assets	145446	110862	0	256308	245819
Current Liabilities	-4353	0	0	-4353	-4637
Total	141093	110862	39764	291719	275969

14 Reconciliation of Funds

	Balance at 1-1-2021 £	Incoming Resources £	Resources Expended £	Fund Transfers £	Balance at 31-12-21 £
Restricted Funds					
Special Collections and Donations	431	1366	782	0	1015
Heath Trust Income	43848	1032	0	0	44880
Fabric Fund	55081	374	900	0	54555
Bell Fund	3316	175	0	25	3516
Organ Fund	1501	0	0	0	1501
Restoration Fund	2901	621	900	0	2622
SAM Mission Fund	46	0	0	0	46
Pew Bibles	465	0	0	0	465
Churchyard Fund	0	3481	3481	0	0
JM Memorial	114	0	0	0	114
Children and Youth Work	646	0	0	0	646
Music Fund	1214	137	0	0	1351
Barn Fund	26	0	0	0	26
Flower Festival Fund	125	0	0	0	125
Total	109714	7186	6063	25	110862
Unrestricted Funds					
Churchyard Funds-Designated	19647	0	3648	0	15999
Barn Fund-Designated	14997	0	0	0	14997
Organ Fund-Designated	6029	0	0	0	6029
Fabric Fund-Designated	6206	0	0	0	6206
Restoration Fund -Designated	11068	0	0	0	11068
General Fund	73521	90274	76976	-25	86794
Total	131468	90274	80624	-25	141093
Endowment Funds					
Heath Trust Fund	34787	4977	0	0	39764
Total	275969	102437	86687	0	291719

15 Related Party Transactions

Other than through employment contracts, no member of the PCC received remuneration or other benefits from the funds of the PCC during the year