

REGISTERED CHARITY NUMBER: 1135449

Parochial Church Council of St Alban, Wickersley

Annual Report and Financial Statements

Year Ended 31 December 2020

Parochial Church Council of St Alban, Wickersley

Content of the Financial Statements

Year Ended 31 December 2020

	Page
Trustees Report	1-3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Accounts	7-13

The Parochial Church Council of St. Alban Wickersley

Annual Report 2020

The Parochial Church Council (the Trustees), are pleased to present the annual report, together with the accounts for the year ended 31 December 2020 examined under the requirements of Regulation 3(3) of the Church Accounting Regulations 2006 and s.43 of the Charities Act 1993.

Administrative Information

St Alban's Church is situated in Wickersley, in the Deanery of Rotherham in the Diocese of Sheffield.

St Alban's PCC, Wickersley became a registered charity with the Charity Commission on 12 April 2010 with the official title "The Parochial Church Council of the Ecclesiastical Parish of St Alban, Wickersley" and registered number 1135449.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served from 1 January 2020 until the date this report was approved are;

Mr L Tomlinson
Mr M Jacques
Mr A Rose (to October)
Mr J Barber
Mr J Dodds
Mr C Lovell

Mrs L Lewis
Mrs C Henry
Mrs K Booth
Mrs S Rose (from October)
Mrs D Buck (from October)

Gentlemen 6

Ladies 5

PCC Secretary - Mrs K Evans

Churchwardens
Mrs D Buck (to October)
Mrs S Rose (to October)
Mr A Rose (from October)
Mr M Carver (from October)

Rector
Rev. P J Hughes

Readers

Pastoral Workers
Mrs J Broxham

Deanery Synod Reps
Mr A Rose

Staff Team

The Church employed a maximum of 4 staff during the year. These part-time posts include the Musical Director Mr C Lovell, Parish Secretary Mrs K Evans, Verger Mrs S Rose, and Barn Cleaner Mrs M Wood.

The Staff Team consisted of:-

Rector
Pastoral worker

Rev. P J Hughes
Mrs J Broxham

Independent Examiner

M A Garrison BCom FCA DChA
Allotts Business Services Ltd
The Old Grammar School
13 Moorgate Road
Rotherham
S60 2EN

Bankers

The Royal Bank of Scotland plc.
208 Bawtry Road
Wickersley
Rotherham

The Parochial Church Council of St. Alban Wickersley

Annual Report 2020

Investments

CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Insurance

The Ecclesiastical Insurance Company plc.
Beaufort House
Brunswick Road
Gloucester

Structure, Governance and Management

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

The affairs of the Parish are managed by the Parochial Church Council, which meets on alternate months, six times a year, and, in emergencies, on other occasions, to deal with business between normal meetings of the Parochial Church Council. The minutes of these, and other PCC committees, were received by the PCC and discussed where necessary.

Mission Statement

St. Alban's Church Wickersley is part of the Church of England within the Diocese of Sheffield and the Deanery of Rotherham. It is a community of faith that seeks to base life on the love of God, revealed in Jesus Christ, to be open to the Spirit of God and to serve the Kingdom of God.

Objectives and Activities

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. In particular, we aim to enable ordinary people to live out their faith as part of our parish community by:

- Creating a strong centre for worship.
- Fostering a caring and open fellowship.
- Maintaining long-term service to the local community and the wider world.

We are committed to:

- Valuing every member of St. Alban's Church as part of the body of Christ and enabling each person to play their part in our shared mission.
- Helping people of all ages to discover and respond to the saving love of God, revealed in his Son, Jesus Christ, and to do this within the fellowship of Christ's Church.
- Supporting a priest for this parish and Mission Partnership and encouraging lay leadership which should find its focus within the Parochial Church Council to help this Church fulfil its mission.

The primary focus of our work is within the ecclesiastical parish of Wickersley, but we are also committed to working as closely as possible with other churches in evangelism and social concern.

The Parochial Church Council is required, as stated in the Parochial Church Councils (Powers) Measure 1956 to co-operate with the rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Achievements and Performance

St Albans offers the community a variety of services, three on Sunday, two of which offer communion, and also a communion service on Thursdays. Children of school age are invited to join the Sunday Club.

For those wishing to increase their knowledge of our faith then we offer a 'Lent Course', 'Christianity Explored' and 'Discipleship Explored'. For those who prefer it there are 'House Groups' which meet regularly throughout the year.

During the period of the pandemic we have maintained our connection to the parish via zoom initially and then by live streaming services on YouTube.

Church Attendance

There are 190 parishioners on the Church Electoral Roll. Prior to lockdown, mid-March, the average attendance on Sundays during 2020 was 141 (2019 152). The average attendance on Thursday was 18, 2 less than the previous year.

Since the summer lockdown ended we have only been able to hold two services on Sunday, with restricted numbers allowed. In fact we have never had to refuse entry to anyone. During this period, the average Sunday attendance has been 43. This fall is mainly accounted for by the fact that without family-oriented services, there has been practically no attendance by young families. The average Thursday attendance over this period has been 9.

The Parochial Church Council of St. Alban Wickersley

Annual Report 2020

During the year there were 7 Baptisms, 1 Wedding and 16 Funerals in church. In addition there were 20 Funerals at the Crematorium. There were also 14 Committal or Burial of Ashes only.

Financial Results

The deficit on all activities of the Church for the year amounted to £4,082 (2019: £30,877 surplus), details of which are set out in the PCC's Statement of Financial Activities found on page 5 and following.

The results of the year can be summarised as follows:

- Gross income £91,498 (2019 : £153,188, which included Bequests of £28,864) decreased by 40.3%
- Unrestricted income £84,020 (2019 : £129,007), decreased by 34.9% and unrestricted expenditure £73,528 (2019 : £124,007) decreased by 40.7%.
- Restricted income £7,478 (2019 : £24,181) decreased by 69.1% and expenditure £24,290 (2019 : £3,433) increased by 607.5%.
- Gift Aided Income £46,436 (2019 : £58,744) decreased by 21.0%.
- Overall expenditure £97,818 (2019 : £127,440) decreased by 23.2%.

Fabric Report

The replacement of damaged plaster on the rear wall of the church was completed during the summer and early autumn of 2020. However further repairs are still needed in the vicinity of the south west window, where the paint is still flaking.

The requirements of social distancing and safe running of church when this became possible after the summer lockdown necessitated development of seating layouts and designated directions of movement to cover this, and the introduction of cleaning routines after services.

The installation of solar powered lights on the path through the graveyard was completed in April.

The flagpole, whose upper pulley had failed, was replaced in May.

Reserves Policy

The PCC aims to maintain sufficient available unrestricted funds to cover emergency situations that may arise from time to time. However, the PCC reserves the right to re-designate funds to meet demand from the general fund if the need arises.

The balance on the restricted fabric fund is held to contribute towards future repairs.

STATEMENT OF THE PAROCHIAL CHURCH COUNCIL'S (TRUSTEES') RESPONSIBILITIES

The Council members are responsible for preparing the Report of the Council and the Annual Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Council members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Council and of the incoming resources and application of resources of the Council for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Council will continue in operation.

The members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Council and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charities (Accounts and reports) regulations 2008, and the provisions of the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Parochial Church Council on 18 March 2021 and signed on their behalf by

L N Tomlinson
Treasurer

**Independent Examiner's Report
to the Parochial Church Council of St Alban, Wickersley**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 5 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Garrison BCom FCA DChA
Allotts Business Services Ltd
The Old Grammar School
13 Moorgate Road
Rotherham
S60 2EN

Date: 25 March 2021

Parochial Church Council of St Alban Wickersley
Statement of Financial Activities
For the Year Ended 31 December 2020

	See Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £	Total Funds 2019 £
Income and Endowments						
Voluntary Income	2a	59321	6071	0	65392	110836
Activities for Generating Funds	2b	1257	0	0	1257	6300
Income from Investments	2c	53	1407	0	1460	1837
Church Activities	2d	23389	0	0	23389	34215
Total Income		84020	7478	0	91498	153188
Expenditure						
Church Activities	3a	72643	24290	0	96933	122072
Raising Funds	3b	885	0	0	885	5368
Total Expenditure		73528	24290	0	97818	127440
Net Income Before Investment Gains		10492	-16812	0	-6320	25748
Net Gain on Investments	6	0	0	2238	2238	5129
Transfers Between Funds	14	-25	25	0	0	0
Net Movement In Funds		10467	-16787	2238	-4082	30877
Total Funds Brought Forward		121001	126501	32549	280051	
Net Movement In Funds		10467	-16787	2238	-4082	
Total Funds Carried Forward At 31-12-2020		131468	109714	34787	275969	

Parochial Church Council of St Alban Wickersley

Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Fixed Assets	5	0	0
Investments	6	34787	32549
Current Assets			
Debtors	7	6811	8919
Current Account	8	14194	15054
Deposit Account	9	137647	142066
GBF Account	10	87028	85688
Cash In Hand	11	139	145
less Creditors	12	4637	4370
Net Current Assets		241182	247502
Net Assets		275969	280051
Represented By Parish Funds	13/14		
Unrestricted		131468	121001
Restricted		109714	126501
Endowment		34787	32549
Total Funds		275969	280051

Approved by the PCC on 18 March 2021 and signed on their behalf by

L N Tomlinson
Treasurer

Parochial Church Council of St Alban, Wickersley

Notes to Financial Statements For the year ended 31 December 2020

1 Accounting Policies

Basis of the Accounts

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention, except for investment assets, which are shown at fair value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The PCC has taken advantage of the exemption in the Financial Reporting Standards from the requirement to produce a cash flow statement on the grounds that it is a small charity.

Funds

Restricted funds represent income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Endowment funds are funds, the capital of which must be maintained; income may only be spent on those restricted objects provided in the terms of the trust.

Incoming Resources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and ultimate receipt by the PCC is probable. Funds raised from events and trading activities (e.g. Fetes, sales of books or magazines) are accounted for gross (i.e. before any related costs that may have been deducted from the gross proceeds). Rental income from letting Church premises is recognised when the rental is due. Interest is accounted for when receivable.

Parochial Church Council of St Alban, Wickersley

Notes to Financial Statements For the year ended 31 December 2020

1 Accounting Policies (Cont.)

Resources Expended and Liabilities

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Fixed Assets and Benefice Property

Consecrated and moveable church furnishings

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. No value is placed on moveable Church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable Church furnishings, whether maintenance or improvement is written off in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within Church premises is depreciated on a straight line basis over four years. Individual items costing less than £1,000 are written off when the asset is acquired unless replacing an existing asset.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for the amounts that may prove uncollectable.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them (CIFs, etc.) are valued at fair value at the year end.

Insurance

The PCC has no policy of insurance against loss arising from neglect or default of PCC members nor is any indemnity provided for PCC members in respect of the consequences of any loss.

Contingencies

There are no contingent liabilities.

Grants

The PCC is required to disclose any grants made by the PCC to another institution in excess of £1,000. No such grants were made in the year.

Parochial Church Council of St Alban Wickersley

Notes to the Financial Statements for the Year Ended 31 December 2020

2 Income and Endowments

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£	£
a) Voluntary income					
Planned giving-donations	36390	4885	0	41275	49976
-tax recoverable	9991	0	0	9991	12494
-other	8266	0	0	8266	6619
Other giving -donations	4077	1084	0	5161	8768
-tax recoverable	597	102	0	699	2192
-other	0	0	0	0	1923
Legacies	0	0	0	0	28864
Total	59321	6071	0	65392	110836
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
b) Activity from generating funds					
Social and Fund Raising Events	0	0	0	0	3611
Magazines	1257	0	0	1257	2689
Total	1257	0	0	1257	6300
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
c) Income from Investments					
Interest	53	433	0	486	891
Dividends	0	974	0	974	946
Total	53	1407	0	1460	1837
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
d) Church Activities					
Barn Lettings	2046	0	0	2046	8431
Fees for Weddings and Funerals	21343	0	0	21343	25784
Total	23389	0	0	23389	34215
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Income and Endowments	84020	7478	0	91498	153188

Parochial Church Council of St Alban Wickersley

Notes to the Financial Statements for the Year Ended 31 December 2020

3 Expenditure

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£	£
a) Church Activities					
Donations from Fundraising Events	251	0	0	251	1500
Ministry -Common Fund Donation	36612	0	0	36612	75060
Ministry-Diocesan Parish Fees	9752	0	0	9752	6255
Ministry-Other Costs	276	0	0	276	559
Organist,Choir and Verger	4680	30	0	4710	6512
Church Running Expense	7574	14579	0	22153	13088
Upkeep of Services	851	145	0	996	2244
Purchase of Bibles / Prayer Books	0	0	0	0	805
Upkeep of Churchyard	5018	0	0	5018	4235
Barn Running Costs	3736	0	0	3736	4324
Ordinary Parish Expenses	0	0	0	0	135
Postage and Stationery	833	0	0	833	1193
Professional Fees	0	9536	0	9536	1170
Independent Examination Fee	3060	0	0	3060	4218
Depreciation	0	0	0	0	774
Total	72643	24290	0	96933	122072
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
b) Raising Funds					
Parish Magazine	885	0	0	885	2515
Social and Fundraising Events	0	0	0	0	2853
Total	885	0	0	885	5368
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	73528	24290	0	97818	127440
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Parochial Church Council of St Alban Wickersley
Notes to the Financial Statements for the Year Ended 31 December 2020

4 Staff Costs

During the year the PCC employed four part time members of staff: a Director of Music,a secretary,a vergers and a cleaner. Two of the employees are also members of the PCC. Cory Lovell is the Music Director and received remuneration of £3620 Stella Rose was the Verger and received remuneration of £1275
The Rector's salary,social security and pension costs are met by the Sheffield Diocesan Board of Finance
The average head count of staff employed was 4 (2019 :4)
No employees received benefits totalling more than £60,000
The key management personnel of the PCC comprise the trustees (as listed on page 1).The amount of employee benefits received by key management personnel for their services was £4895 (2019:£5450)

5 Fixed Assets for use by the PCC

All tangible fixed assets have been fully depreciated and therefore the assessed value of fixed assets is now nil.

6 Fixed Assets: Investments

	2020 £	2019 £
Fair Value at 1 January	32549	27420
Revaluation Gain	2238	5129
Fair Value at 31 December	34787	32549

7 Debtors

	2020 £	2019 £
Gift aid receivable	6411	8332
Prepayments and accrued income	400	587
Total	6811	8919

8 Current Account

	2020 £	2019 £
RBS Current Account-Churchyard	1128	7
RBS Current Account-Barn	13066	15047
Total	14194	15054

9 Deposit Account

	2020 £	2019 £
RBS Deposit Account-Refurbishment	12885	22402
RBS Deposit Account-General	124762	119664
Total	137647	142066

10 Central Board of Finance Accounts

	2020 £	2019 £
Deposit Fund -Fabric	26816	26703
Deposit Fund-Churchyard	9562	9522
Deposit Fund-Barn	4015	3998
Deposit Fund -General	3274	3260
Deposit Fund -Heath Trust	43361	42205
Total	87028	85688

Parochial Church Council of St Alban Wickersley
Notes to the Financial Statements for the Year Ended 31 December 2020

11 Cash in Hand

	2020	2019
	£	£
Churchwardens Fund	139	145

12 Creditors-Amounts Falling Due Within 12 Months

	2020	2019
	£	£
Accruals of Utility and other costs	1011	170
Other Creditors	3626	4200
Total	4637	4370

13 Analysis of Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£	£
Investments	0	0	34787	34787	32549
Current Assets	136105	109714	0	245819	251872
Current Liabilities	-4637	0	0	-4637	-4370
Total	131468	109714	34787	275969	280051

14 Reconciliation of Funds

	Balance at 1-1-2020	Incoming Resources	Resources Expended	Fund Transfers	Balance at 31-12-20
	£	£	£	£	£
Restricted Funds					
Special Collections and Donations	561	15	145	0	431
Heath Trust Income	42693	1155	0	0	43848
Fabric Fund	63696	523	9138	0	55081
Bell Fund	3291	0	0	25	3316
Organ Fund	1501	0	0	0	1501
Restoration Fund	12298	139	9536	0	2901
SAM Mission Fund	34	512	500	0	46
Pew Bibles	465	0	0	0	465
Churchyard Fund	0	4885	4885	0	0
JM Memorial	114	0	0	0	114
Children and Youth Work	702	0	56	0	646
Music Fund	995	249	30	0	1214
Barn Fund	26	0	0	0	26
Flower Festival Fund	125	0	0	0	125
Total	126501	7478	24290	25	109714
Unrestricted Funds					
Churchyard Funds-Designated	20173	0	426	0	19647
Barn Fund-Designated	14997	0	0	0	14997
Organ Fund-Designated	6029	0	0	0	6029
Fabric Fund-Designated	6206	0	0	0	6206
Restoration Fund -Designated	11068	0	0	0	11068
General Fund	62528	84020	73002	-25	73521
Total	121001	84020	73528	-25	131468
Endowment Funds					
Heath Trust Fund	32549	2238	0	0	34787
Total	280051	93736	97818	0	275969

Parochial Church Council of St Alban Wickersley
Notes to the Financial Statements for the Year Ended 31 December 2020

14 Reconciliation of Funds (continued)

Transfers include:

From	To	£	Detail
General Fund (unrestricted)	Bell Fund (restricted)	25	The transfer of the Bell Ringers' Retainer.

The restricted funds represent monies which have been donated for a specific purpose. This is denoted by the name of the fund.

Unrestricted funds can be used for any for any purpose. The PCC has designated some of these for particular uses which are denoted by the name of the fund. These remain unrestricted at all times and can be transferred to any fund chosen by the Council.

15 Related Party Transactions

Other than through employment contracts, no member of the PCC received remuneration or other benefits from the funds of the PCC during the year

Donations made by members of the PCC do not materially affect the operation of the PCC and therefore do not require separate disclosure.

16 Comparative for the Statement of Financial Activities

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2019 £
Income and Endowments				
Voluntary Income	88127	22709	0	110836
Activities for Generating Funds	6300	0	0	6300
Income from Investments	365	1472	0	1837
Church Activities	34215	0	0	34215
Total Income	129007	24181	0	153188
Expenditure				
Church Activities	120139	1933	0	122072
Raising Funds	3868	1500	0	5368
Total Expenditure	124007	3433	0	127440
Net Income Before Investment Gains	5000	20748	0	25748
Net Gain on Investments	0	0	5129	5129
Transfers Between Funds	-295	295	0	0
Net Movement In Funds	4705	21043	5129	30877
Total Funds Brought Forward at 1 January 2019	116296	105458	27420	249174
Net Movement In Funds	4705	21043	5129	30877
Total Funds C/ Forward at 31 December 2019	121001	126501	32549	280051