



ANNUAL REPORT AND ACCOUNTS

FOR THE ECCLESIASTICAL PARISH OF ST. ANDREW,
GORLESTON-ON-SEA

FOR THE YEAR ENDED 31ST DECEMBER 2021

REGISTERED CHARITY NO: 1135444

Ecclesiastical Parish of St Andrew, Gorleston-on-Sea

Annual Report and Accounts for the year ended 31st December 2021

Aim and Purposes

St. Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Rev'd Brian Hall, in promoting in the ecclesiastical parish the pastoral, evangelistic, social and ecumenical mission of the Church. In conjunction with the Gorleston Baptist Church, it set up in 1999 a church plant, Cliff Park Community Church, which is situated to the south of the parish based upon the Cliff Park area, and which meets in the Ormiston Cliff Park Primary Academy. The Associate Minister, Rev'd Mike Simm led the church until his departure in April 2021. St. Andrew's PCC also has maintenance responsibility for the Church and Chapter House in Church Road, Gorleston.

Structure, Governance and Management

The Parish of St. Andrew is part of the Diocese of Norwich within the Church of England. The PCC is a body corporate established by the Church of England and is Governed by the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules 2006. The PCC is a Registered Charity, Registration Number 1135444. The administrative addresses are: St. Andrew's Church - Church Road, Gorleston, Great Yarmouth NR31 6LR; Cliff Park Community Church - 283 Lowestoft Road, Gorleston, Great Yarmouth NR31 6JW.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Churchwardens, other officers and all other members are elected by the Annual Parochial Church Meeting. Members so elected hold office for three years or the balance of the term if elected to fill a casual vacancy. The PCC also has the authority to co-opt church members to serve on the PCC.

The PCC appoints sub committees for certain aspects of church life. The Standing Committee has the authority to transact the business of the PCC between its meetings. Proposals, reports and minutes of its meetings are circulated and approved by the PCC.

The PCC receives regular reports from the Deanery Synod members. This provides the PCC with an important link between the parish and wider structures of the church.

The PCC has approved policies for the safeguarding of children and vulnerable adults and has appointed two specific people to handle any such concerns.

St. Andrew's Parochial Church Council Membership 2021

Clergy - Incumbent	The Rev'd Brian Hall - Chair of Council
Lay Minister (Reader)	Wendy Bircham (Ex officio – resigned March 2021)
Churchwardens	Mike Cassidy - Vice Chair of Council (from 2017)
	Brian Bircham (from 2017)
Deanery Synod Members	Brian Humphrey (from 2017); Janet Bowden (from 2020);
	Derek Bryant (from 2020 - resigned); John Stephens (from 2020 CPCC)
PCC Secretary	Beverley Brown (from 2018)
Treasurer	Jeremy Bowden (from 2017)
PCC Elected Members	Stephanie Gostick (from 2019)
	Jeff Leak (from 2019)

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Anthony Jaye (from 2020)
Sally McBride (from 2020)
Hilary Buckle (from 2020)
Carole Morris (from 2020)
Terry Kelsey (from 2020 – resigned)
Ann Humphrey (from 2017)

PCC Casual Vacancy	Jill McIntyre (from May 2019)
Standing Committee Members	Rev'd Brian Hall, Hilary Buckle, Jeremy Bowden, Brian Bircham, Mike Cassidy, Carole Morris, Stephanie Gostick

In January 2022, the Vicar, Rev'd Brian Hall announced his retirement with effect from June 2022.

Cliff Park Community Church Leadership Team 2021

Minister	Rev'd Mike Simm (until April 2021)
Leadership Team	Martin Wilkes, Anthony Eka, George Wilding, Melody Stephens, and ex officio: John Stephens (Deanery Synod), Myra Tabora (Treasurer), Tracy Mayne (Administrator)

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our community in the parish. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can best serve the needs of our community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and Chapter House of St. Andrew's.

Achievements and Performance

Strategic direction

A principal aim of the Vicar has been to put a significant emphasis and personal investment on strategic leadership. In response to that a document was produced on "Building a Strategic Church". It was introduced to both the Ministry Team (Churchwardens, Readers and Authorised Worship Assistants) and the Parochial Church Council. It led to a wider consultation with the whole church and

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led to a new “Growth Plan” for St. Andrew’s in 2018. This Plan identifies specific undertakings intended to lead a growth in discipleship, service and numbers.

Coronavirus pandemic

As in 2020, church life was significantly affected by the Coronavirus pandemic in 2021. The church was closed following the national lockdown in January 2021 in compliance with Government instructions. It reopened for services at the end of May, observing social distancing and other restrictions, but it was only in July that services resumed anything like their pre-pandemic pattern. The Chapter House was closed to lettings throughout the period until October, and upon reopening, several groups declined to return. The Church Office was also closed until October. The church made use of the technology installed in 2020 to maintain connections with the congregation, to allow communal worship to continue and to make our operations safer. In particular we continued to use live streaming technology to allow the broadcast of services and daily devotions on Zoom and YouTube. We also promoted on-line giving and contactless giving in the church.

Discipleship & House Groups

House Groups play an important role in the life of CPCC, with a high proportion of the congregation belonging to one of the seven active groups, which continued to meet on-line or in person throughout the year.

The St Andrew’s discipleship group continued to meet during the year on Zoom, resuming in person later in the year, looking in depth at a large part of Acts and the nature of the Holy Spirit.

Worship and prayer

St Andrew’s continued to offer a joint Sunday service of worship at 10.00 live on Zoom and YouTube throughout the year, with services in person also from 23 May. From June the 8.00 Sunday BCP Holy Communion service was resumed, together with the Thursday mid-week Communion service. From October to December an alternative informal “Jigsaw Church” service was also introduced at 10.00 in the Chapter House.

Throughout lockdown, the Vicar published Daily Devotions on Facebook and YouTube. In June, July and August he embarked on an 8-part sermon series entitled “Love your church”.

At CPCC, services were also available on Zoom, with the Worship Team gathering in the school when permitted to broadcast the service. Services resumed in person at Ormiston Cliff Park Primary Academy from 25th April, with numbers increasing over time from a cautious start.

Saturday and midweek prayer meetings have continued at CPCC. The Prayer Ministry Team continued their work, and started by offer prayer in September and October during communion. Telephone prayer has continued throughout, with regular prayer ministry after the Sunday service.

There are 119 members on the St Andrew’s electoral roll, 5 having died or moved away and 2 joining since the last APCM.

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Children and youth

The St. Andrew's Messy Church met three times during 2021, in July, October and December, using a pre-booked system for Covid safety. In addition, Messy Easter in a Bag was distributed to 25 families during Holy Week.

Little Stars is a baby and toddler group that meets on Monday mornings during term time in St Andrew's Chapter House. It restarted in June 2021. There are about 25 families registered.

The CPCC Q3 group has continued to be a part of the Identity programme and, since services restarted takes place every Sunday with up to 6 students in years 7 to 9 attending.

At CPCC Kidzchurch has been able to restart, looking at parables, Bible heroes and discovering how God loves us. Average numbers are now up to eight, with an age group from 4 -10 years.

After 8s is a CPCC group for students in their teenage years, meeting on Sunday evenings. It started again on 28 November and has up to 5 attenders at present.

The Identity Youth Project is supported by both churches in the Parish, in partnership with several other local churches in Gorleston. In 2021 the project has been able to provide youth work in a more unrestricted fashion (being mainly on-line in 2020). The main programmes are: Central (inter-church fellowship), Zip (Bible study) and LYN (Love your neighbour). 20 young people engaged in a Youth Alpha programme, and plans are in place for a youth event "Night Life" at St. Mary Magdalene church in March. The Youth Work leader is Matt Ashpole.

Outreach and pastoral

St Andrew's Open Church reopened on 23 May. It provides a safe and welcoming place for all, including vulnerable people in Gorleston. Starting outside in the Summer on a Sunday, numbers have grown. It changed to a Saturday later in the year (when the Baptist Church foodbank reopened on a Sunday) and from October moved into the Chapter House.

The Mary Magdalene branch of the Foodbank was supported by members of both congregations. Winter 2020/21 saw increased numbers seeking help. Numbers are rising again because of the cost of living crisis. Plans were in place to join up with the Trussell Trust, which completed on 10 March 2022.

Open the Book is a project that offers school children an opportunity to hear stories from the Bible. Access to schools was severely curtailed this year, but a Christmas assembly took place at Wroughton School in December and seasonal story books were distributed at Easter and Christmas.

Rafiki Creative Ministry offers Christian puppet shows, storytelling and fun at community fetes, "fundays" and school events.

There are ladies' groups at both churches. CPCC runs Kitchen Table, meeting at first on Zoom, and now in person on the first Monday of the month, with up to 20 attenders. The St. Andrew's Ladies Club started meeting again from August in the afternoons and has attracted new members. CPCC runs a

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monthly Men's Breakfast every 4th Saturday at Wetherspoons. The plan is to invite other churches to join. St Andrew's coffee mornings restarted in December.

Community

The Gorleston Community Magazine was launched in 2018 by members of the congregation at St Andrew's and goes from strength to strength. This is a very attractive and high-quality glossy magazine, delivered in Gorleston free of charge. This continued to be published throughout 2021 and has increased its print run to 4,000. The magazine won two awards in 2021.

Major repairs

2021 saw the completion of the works in the Chapter House, with flooring and wall insulation installed. Plans are in place to refurbish the lavatories in 2022. A fixed wire test with its remedial works were completed in the church as well as improvements to the lightning conductor.

Financial Review

For the second year, consolidated accounts for both churches in the Parish have been produced. In accordance with Diocesan advice, CPCC activities have been recorded under Restricted Funds. Accruals accounting was adopted in 2021, because the combined income of the churches exceeded £250,000, and 2020 comparative figures were restated.

The first thing to mention is the extraordinary effect the Coronavirus pandemic has continued to have on the operations of the churches. Even after the doors opened again in the Spring, social distancing and other restrictions had to be observed. The Chapter House was closed to groups for most of the year and there were restrictions on weddings and funerals. This had a significant effect on income and expenditure, as in 2020.

Income was up by 15% compared with 2020 from £226.5k to £266.2k. This is mainly attributed to the receipt of a legacy of £44.6k at St. Andrew's. Both churches were protected by a large degree from the worst effects of the pandemic by the generosity of our congregations who continued to give regularly despite the effects of the lockdowns. Nevertheless, planned giving fell during the year by 4.8% from £136.8k in 2020 to £130.2k in 2021. Collections and other donations also fell by £2.9k (16.4%).

At St. Andrews, magazine advertising income increased by £8.1k (51%), a great achievement coming out of the pandemic. Weddings and funerals income showed an increase of £1.9k (18.5%) as restrictions lifted. This was still well down on 2019 levels. St. Andrew's also benefitted from Coronavirus retention grants of £3.6k (2020 £7.2k).

Expenditure rose by £7.1k from £249.1k in 2020 to £256.1k in 2021. Although significant savings were made in clergy and staffing costs (£10.3k or 29.2%), there were increases in magazine costs of £7.5k (paper and wider circulation) and mission and pastoral costs (£4.4k) at CPCC. Works completing the Chapter House amounted to £33.7k (2020 £23.5k), funded by a legacy received in a previous year. The combined Parish Share paid to the Diocese amounted to £101.6k, the same as 2020, but less than the full requested amount.

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The final result for the Parish was a deficit on unrestricted funds of £7.3k, which was drawn from St Andrew's reserves. This is a reflection on the day to day income and expenditure of the church, and is not sustainable at this level in the future. However, the result for all funds was a surplus of £14.5k, which includes the legacy of £44.6k, an increase in value of the CPCC investment property of £4.4k and an operating surplus at CPCC of £4.0k.

CPCC own an investment property, purchased by a legacy, to house members of CPCC who are in financial difficulties. Its value at 31 December stood at £200.2k, (2020 £195.7k). Parish cash resources increased by £12.4k from £174.3k to £186.7k. Restricted funds increased by £8.3k from £286.3k to £294.5k, Designated funds increased by £13.2k from £54.6k to £67.8k but unrestricted funds decreased by £7.3k from £30.9k to £23.6k. The net value of assets at 31 December 2021 stood at £387.1k (2020 £372.6k).

Reserves Policy

The PCC aims to maintain a balance on unrestricted funds that equates to at least three months of unrestricted payments to cover cash commitments and to meet emergencies. In our current operations this approximates to £30k.

At the end of 2021 the balance on unrestricted funds had been reduced to £23.6k. The PCC will consider designating any surplus free funds to provide matched funding for any future funding applications. Following the receipt of a major legacy in 2015, a Development Fund was designated to fund refurbishment works to the Chapter House. This fund stood at £17.6k on 31 December 2021 (2020 £49.4k).

Independent Examiner's Report to the trustees of The Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

I report to the trustees on my examination of the accounts of the above for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Parish's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

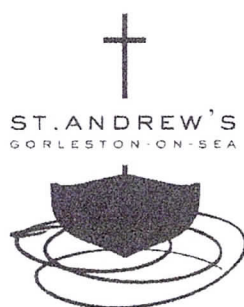
- accounting records were not kept in accordance with section 130 of the Act
- or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Matthew Charles Waters FCCA
Lovewell Blake LLP Chartered Accountants
Excelsior House
9 Quay View Business Park
Barnards Way
Lowestoft
Suffolk NR32 2HD

10 June 2022



THE ECCLESIASTICAL PARISH
OF ST. ANDREW, GORLESTON-ON-SEA

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

REGISTERED CHARITY NO: 1135444

Ecclesiastical Parish of St. Andrew's Gorleston

Statement of Financial Activities

Year ended 31 December 2021

	Note	Unrestric- ted Funds £	Designa- ted Funds £	Restric- ted Funds £	Endow- ment Funds £	Total £	Total 2020 (re- stated) £
Incoming resources							
Voluntary income	4a	55,563	48,733	116,902	-	221,198	186,426
Activities for generating funds	4b	237	23,821	303	-	24,361	16,235
Investment income	4c	11	-	5,219	250	5,480	5,419
Church activities	4d	15,165	-	-	-	15,165	18,410
Total receipts		70,976	72,554	122,424	250	266,204	226,490
Resources expended							
Church activities							
Church running expenses	5a	26,522	23,406	21,678	-	71,606	57,075
Other church activities	5b	51,579	35,465	96,115	-	183,159	191,054
		78,101	58,871	117,793	-	254,765	248,129
Cost of generating funds		144	456	762	-	1,362	923
Total payments		78,245	59,327	118,555	-	256,127	249,052
Net incoming/(outgoing) resources		(7,269)	13,227	3,869	250	10,077	(22,562)
Revaluation gains on investments	8	-	-	4,416	-	4,416	-
Net movement in funds		(7,269)	13,227	8,285	250	14,493	(22,562)
Funds at 31.12.2020		30,874	54,594	286,258	915	372,641	395,203
Funds at 31.12.2021		23,605	67,821	294,543	1,165	387,134	372,641

Ecclesiastical Parish of St. Andrew's Gorleston

Balance Sheet

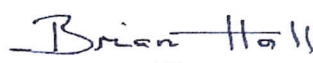
31 December 2021

	Note	2021		2020	
		£	£	£	£
Fixed Assets					
Investment property	8		200,156		195,739
Current Assets					
Debtors & prepayments	9	5,414		5,152	
Cash at bank and in hand	10	186,657		174,256	
		<u>192,071</u>		<u>179,408</u>	
Current liabilities					
Creditors	11	<u>(5,093)</u>		<u>(2,506)</u>	
Net current assets			186,978		176,902
Total assets less current liabilities			<u>387,134</u>		<u>372,641</u>
Funds of the charity	12				
Endowment Funds			1,165		915
Restricted Funds			294,543		286,258
Designated Funds			67,821		54,594
Unrestricted Funds			23,605		30,874
Total charity funds			<u>387,134</u>		<u>372,641</u>

These financial statements were approved by the Board of Trustees and authorised for issue on 30 May 2022, and are signed on behalf of the Board by:



Jeremy Bowden
Trustee



The Rev'd Brian Hall
Vicar and Trustee

Notes to the financial statements

Year ended 31 December 2021

1 General information

The charity is a registered charity in England and Wales and is unincorporated.

The address of the administrative office is St. Andrew's Church, Church Road, Gorleston, Great Yarmouth, NR31 6LR. The Parish includes the Church of St Andrew and Cliff Park Community Church.

The Charity is involved in the following activities: regular worship, pastoral work, prayer and the teaching of Christianity.

2 Statement of compliance

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

3 Accounting policies

(a) Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

(b) Going concern

The financial statements have been prepared on a going concern basis, as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(c) Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Notes to the financial statements

Year ended 31 December 2021

(d) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Endowment Funds are capital funds and may be either permanent or expendable (in which case the PCC can convert the capital to be used as income funds). The nature of each such fund is described in the accounts notes.

(e) Income

All income is included in the statement of financial activities. When entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity are accounted for when earned.
- Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- Income tax recovered on covenants and gift aid donations is recognised as income and is dealt with on an accrual basis.
- Legacies are included in the Statement of Financial Activities when the PCC becomes aware of its entitlement to the gift and the amount involved can be quantified.

(f) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non- charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Notes to the financial statements**Year ended 31 December 2021****(g) Tangible assets**

Tangible assets over £1,000 in value are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

(h) Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Church equipment - 25% straight line

(i) Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

(j) Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

(k) Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

4 Incoming resources	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2021	TOTAL 2020
	£	£	£	£	£	£
(a) Voluntary income						
Planned giving	41,720	-	88,471	-	130,191	136,784
Collections at services	4,399	-	-	-	4,399	5,946
Other donations	286	3,320	6,842	-	10,448	11,814
Legacies	-	44,583	-	-	44,583	-
Grants	-	-	-	-	-	267
Gift Aid recovered	9,158	830	21,589	-	31,577	31,615
	<u>55,563</u>	<u>48,733</u>	<u>116,902</u>	<u>-</u>	<u>221,198</u>	<u>186,426</u>
(b) Activities for generating funds				-		
Fundraising events	230	-	303	-	533	476
Magazine advertising	-	23,821	-	-	23,821	15,754
Other	7	-	-	-	7	5
	<u>237</u>	<u>23,821</u>	<u>303</u>	<u>-</u>	<u>24,361</u>	<u>16,235</u>

Notes to the financial statements

Year ended 31 December 2021

4 Incoming resources (cont'd)	Unrestric- ted funds £	Designated funds £	Restricted funds £	Endowment funds £	TOTAL 2021 £	TOTAL 2020 £
(c) Investment income						
Bank interest	11	-	40	-	51	343
Rental income	-	-	5,179	-	5,179	5,076
Chancel repair contributions	-	-	-	250	250	-
	<u>11</u>	<u>-</u>	<u>5,219</u>	<u>250</u>	<u>5,480</u>	<u>5,419</u>
(d) Church activities						
Fees for weddings and funerals	11,897	-	-	-	11,897	10,037
Chapter House lettings	(410)	-	-	-	(410)	826
Coronavirus Job Ret'n Sch Grants	3,628	-	-	-	3,628	7,199
Other	50	-	-	-	50	348
	<u>15,165</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,165</u>	<u>18,410</u>
5 Expenditure						
Church activities						
(a) Church running expenses						
Church building costs	9,436	-	-	-	9,436	11,815
School hire	-	-	3,995	-	3,995	2,147
Weddings and funerals	2,500	-	-	-	2,500	1,000
Parochial fees	6,897	-	-	-	6,897	6,661
Worship and services	2,777	-	250	-	3,027	1,627
Music and organ	137	-	1,935	-	2,072	1,391
Mission and pastoral	178	125	9,359	-	9,662	5,280
Training	-	-	231	-	231	1,420
Magazine costs	-	23,144	-	-	23,144	15,610
Administrative costs	4,267	137	5,578	-	9,982	10,124
Independent examination	330	-	330	-	660	-
	<u>26,522</u>	<u>23,406</u>	<u>21,678</u>	<u>-</u>	<u>71,606</u>	<u>57,075</u>
(b) Other church activities						
Parish share	36,000	-	65,629	-	101,629	101,629
Clergy and staffing costs	9,240	-	15,680	-	24,920	35,216
Chapter House running costs	2,153	-	-	-	2,153	2,545
Church repairs & maintenance	4,156	1,740	-	-	5,896	10,893
Major works - Chapter House	-	33,725	-	-	33,725	23,540
Mission giving and donations	30	-	14,806	-	14,836	17,231
	<u>51,579</u>	<u>35,465</u>	<u>96,115</u>	<u>-</u>	<u>183,159</u>	<u>191,054</u>

6 Staff costs

The total staff costs and employees benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	21,149	33,107

The average number of employees during the year was 4 (2020: 5)

No employee received employee benefits of more than £60,000 during the year (2020: 0)

Notes to the financial statements

Year ended 31 December 2021

7 Trustee remuneration and expenses

A total of £3,623 (2020: £0) was paid to Mrs S McBride as Church Administrator during her term as Trustee. In addition, Mrs W Bircham was paid £2,465 (2020: £2,965) for her post as cleaner. Mr A Jaye was paid £408 (2020: £0) for the post of organist during his term as Trustee.

Only directly attributable expenses are reimbursed to Trustees and no amounts were paid or waived during the period.

8 Investments

Investment assets comprise an investment property purchased by a legacy to house members of Cliff Park Community Church who are in financial difficulties.

	£
At 1 January 2021	195,739
Additions	-
Fair value movements	4,417
Impairment	-
At 31 December 2021	<u>200,156</u>

The above investment is held in Restricted Funds

9 Debtors and prepayments

	Unrestric- ted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2021	TOTAL 2020
	£	£	£	£	£	£
Gift Aid recoverable	5,257	-	-	-	5,257	5,012
Other debtors	157	-	-	-	157	140
	<u>5,414</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,414</u>	<u>5,152</u>

10 Cash at bank and in hand

	£	£	£	£	£	£
Cash	100	-	-	-	100	100
Bank current accounts	14,135	3,774	35,387	-	53,296	41,729
Bank deposit accounts	8,721	64,046	59,579	915	133,261	132,427
	<u>22,956</u>	<u>67,820</u>	<u>94,966</u>	<u>915</u>	<u>186,657</u>	<u>174,256</u>

11 Creditors

Sundry creditors	4,095	-	66	-	4,161	2,441
Accruals	602	-	330	-	932	65
	<u>4,697</u>	<u>-</u>	<u>396</u>	<u>-</u>	<u>5,093</u>	<u>2,506</u>

Notes to the financial statements

Year ended 31 December 2021

12 Analysis of charitable funds

	Balance b/fwd	Receipts	Payments	Transfers	Balance c/fwd
	£	£	£	£	£
Endowment fund	915	250	-	-	1,165

The endowment fund's origin was in the Gorleston St Andrew Chancel Trust, and arose from compensation paid by owners of former rectorial land to extinguish them from any liability to meet the cost of repairing the church chancel.

	Balance 01.01.2021	Receipts	Payments	Transfers	Balance 31.12.2021
	£	£	£	£	£
Restricted funds					
Fabric	465	125	-	-	590
Children and Family Worker	5,314	10	(444)	-	4,880
Organ	7,263	18	-	-	7,281
Week-end Away	604	-	-	-	604
Special Appeals	-	378	(378)	-	-
Hospitality Fund	670	-	-	-	670
Open Church Fund	582	1,293	(1,117)	-	758
Cliff Park Community Church	271,360	120,600	(116,616)	-	275,344
CPCC revaluation reserve	-	4,416	-	-	4,416
	<u>286,258</u>	<u>126,840</u>	<u>(118,555)</u>	<u>-</u>	<u>294,543</u>

The funds are comprised of accumulated donations and fundraising income to be spent on the following purposes:

Fabric	for expenditure on the church fabric
Children and Family Worker	for expenditure on children and youth services and activities
Organ	for expenditure on the organ
Week-end Away	for the parish week-end away
Special Appeals	for charitable appeals, collections and donations
Hospitality Fund	for creating a hospitality area within the church
Open Church Fund	for supporting the work of Open Church
Cliff Park Community Church	for supporting the work of Cliff Park Community Church
CPCC revaluation reserve	for valuation increases in the CPCC property investment

	Balance 01.01.2021	Receipts	Payments	Transfers	Balance 31.12.2021
	£	£	£	£	£
Designated funds					
Development	49,358	4,150	(35,921)	-	17,587
Piano	2,000	-	-	-	2,000
Community Magazine	3,236	23,821	(23,281)	-	3,776
Harbord Fund	-	44,583	(125)	-	44,458
	<u>54,594</u>	<u>72,554</u>	<u>(59,327)</u>	<u>-</u>	<u>67,821</u>

Notes to the financial statements

Year ended 31 December 2021

12 Analysis of charitable funds (cont'd)

The purposes of the designated funds are:

Development	for the reconstruction and development of the Chapter House
Piano	for the purchase of a new piano - 2019 Gift Day
Community Magazine	for the production of the Gorleston Community Magazine
Harbord Fund	for charitable purposes at the discretion of the PCC.

	Balance				Balance
	01.01.2021	Receipts	Payments	Transfers	31.12.2021
	£	£	£	£	£
Unrestricted fund	30,874	70,976	(78,245)	-	23,605