THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW'S, GORLESTON-ON-SEA

England & Wales · Charity number 1135444

Details

Other names	GORLESTON ST. ANDREW'S PCC
Status	Registered
Legal form	Previously excepted
Registered	2010-04-12
Register	View on the Charity Commission register

Contact

Address	St. Andrew's Church Church Road Gorleston Great Yarmouth NR31 6LR
Phone	01493 656 078
Email	st.andrewschurchpcc@btconnect.com
Website	www.standrewsgorleston.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship. Sacred space for personal prayer. Pastoral work, visiting sick, bereaved. Teaching Christianity by sermons, courses, groups, religious assemblies in schools. Youth clubs with Christian ethos. Promoting Christianity through staging events, meetings, literature. Activities for sr. citizens, parents/toddlers & other special need groups. Supporting charities in UK/overseas.

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Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£123,755	£145,482	-	-
2023-12-31	£123,091	£420,745	-	-
2022-12-31	£279,112	£258,612	-	-
2021-12-31	£270,620	£256,127	-	-
2020-12-31	£227,007	£248,230	-	-

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Trustees

Name	Role	Appointed
Shaula Reilly	Chair	2024-02-13
ANTHONY ROBERT JAYE		2025-03-12
Aileen Stone		2024-04-10
Andrew Arthur Rivett		2025-10-08
Brian Morris		2023-04-25
CAROLE ANNE MORRIS		2016-03-07
Caroline Kinchin-Smith		2024-04-10
David John Higton		2025-08-13
Heidi Angela Erika		2026-04-15
Lynda Pauline Mee		2025-04-10
Madeleine Moretta		2026-03-11
Paula Bates		2024-04-10
Simon Roger Cozens-Poll		2025-03-12
Stephen Gostick		2026-04-15
Susan Jane Matthews		2026-03-11

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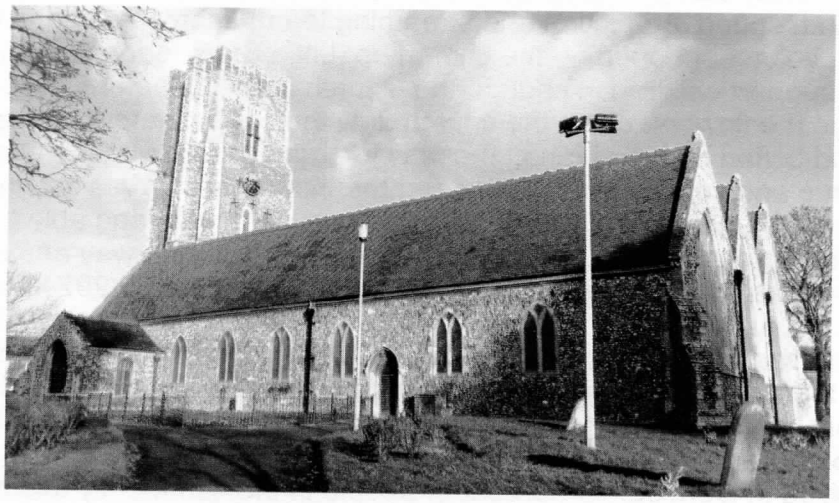
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW'S, GORLEST

England & Wales - Charity number 1135444

Accounts

APCM of The Parish of St. Andrew's Gorleston

Report of 2024 held on 12th March 2025



THE CHURCH OF ENGLAND
Diocese of Norwich

St. Andrew's Church

Church Road
Gorleston
Great Yarmouth
Norfolk
NR31 6LR

Office (01493) 656078

e-mail: st.andrewschurchpcc@btconnect.com

Website: www.standrewsgorleston.org.uk

Find us on Facebook

Vicar's Report

As the reports that make up this annual report show, there are so many people doing so many things here at St. Andrew's, for which I am so grateful. I'm also so grateful to Rev Sue Upton for all that she has done in supporting and leading St. Andrew's, particularly in bringing closer unity in the congregation, until I was installed on 13 February 2024, and for all the useful information that she put together for me. Rev John Kinchin-Smith has also been a huge support to the church, and a valued clergy colleague. Without exception, I have been so grateful for the welcome, support and hard work of everyone in the church including our Parish Administrator, Churchwardens, Parish Clerk, Verger Team, PCC members, PCC Secretary, Treasurer, Parish Safeguarding Officer, preachers and service leaders, organist, choir, worship band, sound, projection and streaming team, intercessors and readers, welcomers, volunteers opening the church up, Little Stars team, Open the Book team, those who support children in church, the Church in the Chapter House team, those who arrange the flowers, clean the church, tidy the church yard, organise social events, catering and coffee making teams, those who organise the Walking Group and the Ladies Group and so many other jobs. But the thing that also really brings me a lot of joy is the way that the church family feels welcoming, united and able to value diversity, as well as being encouraging and flexible as we consider the way ahead.

The reading that I chose for my installation service in February 2024 was John 15: 1-17 where Jesus says, '*I am the vine; you are the branches. If you remain in me and I in you, you will bear much fruit; apart from me you can do nothing.*' And in all that we do, I pray that together we will remain Jesus-focussed, growing in faith and trusting ever more deeply in him, and relying on him for the direction, equipping and resources that we need to share the good news of his love.

When I arrived in Gorleston a number of people in the community told me that they would like the church to be open for people to come in. We opened the church to visitors on Easter Monday and then had a fantastic heritage open week in September 2024 finding all sorts of treasures to show people and John and Sally McBride put together some super information booklets, and now a published book about the history of St. Andrew's. After the open week, we have been opening the church every Monday, Tuesday and Wednesday morning with the help of a new volunteer team and have seen an increasing number of visitors coming in to look at the heritage, chat or use the space to reflect.

A lot of work has been done in the church and Chapter House, including taking down the old boiler chimney which was thought to be letting water into the church and making the ramp damp. However, in August, we unfortunately discovered that all of the wooden flooring in the church is rotten and will need replacing. I am so grateful to everyone for being so accommodating about having to use the church differently and for all the work of the Churchwardens, vergers and the team that is putting together a grant application (in partnership with our architect and project manager, Ruth Brennan). Andrea, in particular, has done a lot of work towards this. Fortunately we have still been able to welcome people into the church for large services, including Remembrance Sunday; the Jary's carols and candles remembrance service; the RNLI carol service; and children from Wroughton and Stradbroke for Christingle and Christmas services. A spin off of having to use the church differently has meant that we have rediscovered the Lady Chapel which has become a lovely space for the 8am communion service on Sunday mornings and the Thursday mid-week communion; have cleared the Memorial Chapel to be used as a space for prayer and reflection for visitors; and used the chancel for the Christmas Eve popup nativity service.

Over Holy Week we had a series of reflective services each evening, in the lead up to our Easter services. In July we held a Sea Sunday service for the first time and it was wonderful to hear stories related to fishing from different members of the congregation. We had some great Christmas services, including some new services this year. There was a Churches Together walk of witness and combined service at Gorleston Baptist Church on Good Friday and a Churches Together sunrise service on the beach on Easter Sunday. As different churches in Gorleston we also had a combined Sunday morning service around the bandstand during the Clifftop Festival in August.
Little Stars, our baby and toddler group, has gone from strength to strength and we consistently hear how much people enjoy bringing their little ones to a welcoming, safe group. It was fantastic that members of the church paid for chocolate Advent calendars with the Christmas message for children who come along to Little Stars. There have been a number of baptisms this year and although everyone is very welcoming to children who come along on a Sunday morning, it isn't always easy for people who are unfamiliar with church to come along (and not always the easiest time slot). In October we started a monthly intergenerational, informal, interactive service on Sunday afternoons in the Chapter House. There have been two services (with a break in December with Christingle and Popup Nativity services instead) which some adults and children who we do not usually see on Sunday mornings coming along.
I'm really grateful to the social committee for some great events, including the Summer Fete, Christian Aid tea dance, Tear Fund quiz, Christmas Fayre – plus the Saturday coffee mornings and G&S concerts. It is always good to spend time together, particularly week after week having coffee after the Sunday morning service together – on a number of occasions accompanied by cake for significant anniversaries and occasions!
There is so much to be thankful to God for in our life together, in the ways that God has provided for us thus far, and in the ways people are loving and serving God both in our church family and in our community.

Rev Shaula Reilly

Electoral Roll Report

At the time of the APCM on the 12th March 2025 the Electoral Roll has 85 members.
We have had to compile a completely new roll this year.
This has to be done every 6th year.
We welcome 10 new people to the roll.

Carole Morris
Electoral Roll Officer

Churchwarden Reports

What did 2024 bring?
A new Vicar in February. Carole, Shaula and I met every month to discuss things in the Church. We also had the Vergers meetings every third month. The Choir Vestry roof; a new channel was made to take away the excess water, so we won't have the water damage that happened before.
Chapter House glass cone; One of the banes I had to deal with in 2024. Alas, after the difficulties getting it fixed, it still leaks. Doh.
The floor; having fallen through the floor to the side of the organ, I checked other parts of the church floor with wood. Under the carpet tiles the wood was soaking wet. I could wring it and the water would pour out.
With an inspection from an architect the floor was condemned. It is an on going procedure to get fixed. Sorry.

Justin Wilson
Churchwarden

I have enjoyed being your Churchwarden, in spite of the obvious difficulties this year has bought to us, and I would like to thank you for all for your help and understanding during a quite difficult year.
I would be very pleased to continue in the role of Churchwarden if I am elected to do so.

Carole Morris
Churchwarden

PCC Secretary's Report

PURPOSE OF THE REPORT
To provide concise information about the activities of the Parochial Church Council of Gorleston St. Andrew (PCC) for the years 2024 – 2025.

PCC MEMBERSHIP 2024 – 25:
Rev. Shaula Reilly (Incumbent and Chair of Council) From 13th February 2024

Churchwardens:
Carole Morris
Justin Wilson

Deanery Synod Members:
Carole Morris
Aileen Stone
Brian Morris

PCC Secretary:
Madeleine Moretta (From June '23)

Treasurer:
Andrea Hellingsworth (Co-opted to PCC)

Elected Members:
Hilary Buckle (resigned)
Sally McBride (completed term)
Tony Jaye (completed term)
Stephanie Gostick
Caroline Kinchin-Smith
Stephen Gostick
Paula Bates
John Tennant
Susan Chapman
Shirley Reed
Rajan Jesudason
Robert Boardley

Members of the Standing Committee:
Rev. Shaula Reilly (from Feb 2024)
Carole Morris
Justin Wilson
Andrea Hellingsworth
Sue Chapman
Stephanie Gostick

MEETINGS OF COUNCIL:
Council met in June, July, September, October and November 2024 and in January and February 2025.

MEETINGS OF STANDING COMMITTEE:
The Standing Committee met before the PCC meetings.

CONDUCT OF MEETING
All meetings were opened with a Bible reading and prayer and were closed with prayer.

A YEAR IN THE LIFE of the Church:
The past year has been a successful one with Rev. Shaula Reilly joining St. Andrew's in February 2024. We give our thanks to God that she has been appointed to our Church.
Several events have taken place throughout the year including the Summer Fete, Christmas Fayre and concerts organised and performed by the G&S Singers.
Andrea Hellingsworth has been an efficient and diligent Treasurer throughout the last year, providing regular updates and reports at each PCC meeting. This year, we were very pleased to be able to pay our whole Parish Share contribution.
Several committees have continued throughout this year including: The Worship Committee, Pastoral Committee, Social/Outreach Committee and Fabric Committee.

Our current services are – 10.30am Holy Communion on Thursday mornings, 8am Holy Communion on Sunday and 10am Worship Together on Sunday which is a blended service of traditional and modern music.
A new Church in the Chapter House service is taking place on the last Sunday of the month and welcomes everybody, making it an informal and intergenerational opportunity to worship and learn more about Jesus.
Maintenance work and refurbishments have continued this year with further works to be completed throughout 2025.
The security within the Church and Chapter House has been greatly improved with new codes, cameras and locks.
The church floor has been a large challenge this last year due to the damp. This has restricted some of the seating area within the church but work is taking place to improve this over the next year.

THANK YOU
Our thanks are due in the first instance to God. Our thanks are also due to all of our PCC members for their commitment throughout the year and for those whose terms have completed. Thank you to our committed Treasurer, Andrea and our Churchwardens, Carole and Justin for keeping the Church running smoothly. Thank you to Cathie Cassidy for her work as the Parish Safeguarding Officer. Thank you to all those who provide music during the services and for additional concerts and events. On behalf of the PCC, I would like to thank Sally our Parish Administrator for her continuous hard work in the office. A huge thank you to Rev. Shaula Reilly, Rev. John Kinchin-Smith and Rev. Sue Upton for the services delivered throughout the year as well as Stephanie Gostick and Melvyn Reid. Lastly, thank you all for attending this meeting – it is good that we can gather together in our Lord's name to do his work and for his glory.

Madeleine Moretto
PCC Secretary

Treasurer's Report and Summary Accounts for 2024

These are at the back of this brochure.
The full accounts are available on request from the Church Office.

Andrea Hellingsworth
Treasurer

Fabric Report

There have been difficulties this year which are still ongoing, the redundant chimney was demolished and this revealed dampness in the church floor. At first it was thought it was only in the north aisle and ramp, which had been close to the chimney, that was affected. Following a visit from Ruth Brennan our Architect it was found the dampness was far more extensive and in fact covered the whole of the wooden floor and Ruth said it was not safe to use and would need to be cordoned off, which is why we have the church in the position it is now in. At this point we would like to say how well the whole congregation has dealt with the problem. Hopefully next year's Fabric Report will be able to say that it is all repaired.

On a more positive note, the West Wall and Window were repointed in the spring to stop rainwater running down the wall inside the church office and to let the church wall in that area dry out, the disabled toilet has been decorated. The drainage on the roof of the Choir Vestry/South Meeting Room has been improved and we haven't had any more floods from there, so that room will be decorated early 2025. Extra CCTV cameras have been installed to cover more of the carpark and rear churchyard. Keypad entry systems have been installed for more security for the Church and Chapter House. In the past one key gave access to all areas, meaning anyone could enter the Church from the Chapter House including private hirers. Too many keys were in circulation.

Justin has worked hard to get the Lantern in the Chapter House watertight, a difficult long-standing problem. It is much improved but still leaks when the wind blows from the 'wrong' direction.

Carole Morris & Justin Wilson
Churchwardens

THE CHURCH OF ENGLAND
Diocese of Norwich

Great Yarmouth Deanery Synod Report

I joined the PCC at the APCM in 2024 as a Deanery Synod Representative for the remainder of a 3 year appointment. Therefore, I only attended 2 Synod meetings during 2024 in June and October.
In June the meeting was here at St. Andrew's. Bishop Ian conducted the licensing of the Rev'd David Wells as Rural Dean. 37 people attended the meeting due partly to it being summertime and St. Andrew's being easy to find! We had a talk by Tim Sweeting Diocesan Secretary from St. Stephen's Church in Norwich. His role is to work with the Parish Support Team to help all churches. The Treasurer reported that Synod had £937.38 in the bank, so no more donations required until 2024 – 2025. Rev'd Canon Simon Ward was thanked for all he has done as Rural Dean.
The October meeting took place at St. George's Church, Rollesby - much less easy to find on a damp, dark evening! We began with a 15 minute Evening Prayer including 2 hymns. Colin and Robert, 2 members of the Generous Giving Team, gave a presentation on ways to increase giving. Ministry and Mission are now needed more than ever. They spoke about the Contactless Giving Machine, which of course we have had at St. Andrew's for sometime. They are needed as cash giving is declining everywhere. The 3 ministers in the Flegg team cope with 17 churches and with enormous help from Churchwardens, Vergers and Congregations, have a service of some kind at each church every week. They also keep all their churches open all day. It was very interesting to hear from Rev'd Jo and Rev'd Debs about part of the Deanery which is so different to Gorleston.

Aileen Stone

Parish Safeguarding Annual Report

The past year has been a difficult year in terms of safeguarding for the Church of England as a whole and certain aspects of governance and scrutiny are under discussion at the highest levels. We here at St. Andrew's are aware and doing our best to keep abreast of developments in this area.

In the past year we have continued to work with our children, young people and vulnerable adults following the guidelines set out by the Norwich diocese in the Parish Safeguarding Handbook which is accessible through the Diocesan website and in a hard copy held in the office and continue to ensure all volunteers and officers within St. Andrew's have appropriate Disclosure and Barring Service certificates and have completed the recommended level of Safeguarding training.

Foundation level Safeguarding training is to be undertaken by all PCC members, salaried staff and volunteers involved in work with children, young people and vulnerable adults and is available through the Church of England e-learning site. Access to this pathway is available through the Diocesan website and all volunteers and PCC members should complete this course and update it every 3 years.

The Safeguarding Training is also available to any member of the church who wishes to raise their personal level of awareness. The greater our degree of awareness as a community the safer we all can be.

Diocesan Networking and briefing sessions for Parish Safeguarding Officers continue quarterly and are very useful and informative sessions and as a Parish we use the Dashboard system as a tool to monitor our compliance with safeguarding guidelines.

The Parish Safeguarding Officer for all matters concerning Children, Young People and Vulnerable Adults is:

Catherine Cassidy.
Contact no: Tel : 01493 308068 Mob: 07884263704
Email: cmcassidy137@gmail.com

For Norwich diocese:

Sue Brice, Diocesan Officer for Safeguarding, or Peter Sayer Assistant Safeguarding Adviser both of whom continue to provide sound help and advice in this important field. Their contact details are:
Tel: 01603 882345
Email: safeguarding@dioceseofnorwich.org

Our DBS declarations continue to be processed by DDC Ltd. and are renewed every 3 years for those who continue in post.

I would like to thank all who take part in the Church's ministry to our young people and vulnerable Adults.

Catherine Cassidy
Parish Safeguarding Officer

Walking Group Report

Now going into our 11th year and still going strong. Again we have walked in familiar, favourite places and one or two new areas. We meet on Monday afternoon at around 1.30pm always starting with prayer for safety, fellowship and good weather. We have 20 members but average 12-15 weekly. It is a joy and blessing to be able to get out in our beautiful area and discover new things to stop, listen and watch.
We have a meal out twice a year, once in the summer and again at Christmas. This year we went twice to the Pub on the Prom in Great Yarmouth. We had a really good time, lovely food and good company and were made very welcome by the staff.
Have we wetted your appetite to join us? We would love to see you. To all our current walkers, thanks for coming each week, and for the fellowship we share - keep on coming!
For more information about the group please contact the Church Office or Jean on 01493 662754.
We look forward to seeing you.

Jean and the Walking Group

Choir Report

We have had a successful year and have much appreciated working with and being supported by Shaula.
One of the highlights was of course the induction service for Shaula when we were able to call in extra singers which was organised by Bob, an arrangement which has benefited us and other choirs with which we are associated. We have sung at each Sunday service working alongside the band , an arrangement which works very well, as we "mix and match" according to the requirements of the service. We have also sung anthems occasionally, including at major festivals, i.e. Christmas/Easter etc. and have sung at extra services as required.
Like most parish church choirs we would like to attract more singers. We are not only a choir but a group of Christian friends who appreciate the opportunity to serve God with our music.
With our thanks to church members for their support and encouragement, friends in the worship band for their willingness to work together with us, and especially Shaula for her encouragement and support.

Tony Jaye
Choir Master

Coffee Mornings Report

We have enjoyed another successful year of coffee mornings and were able to give the church £697.10p for the period January 2024 to December 2024. Thank you to all those who support the coffee mornings and a big thank you to all those who are willing to help out. If you haven't been to a coffee morning yet, do come along - we are very friendly and would love to see you.
Coffee mornings are held on the first Saturday of the month (unless otherwise advised) at the time of 10am -12 noon.
Come along and pay us a visit - we look forward to seeing you soon.

Jean and The Team

Flower Guild Report

The Guild has decorated the Church for Easter, Harvest and Christmas as well as throughout the year. We only had one Wedding last year. We had three meetings during the year to discuss decorating it for the festivals. We took part in the table top sale in July to add to our funds. Members had an evening meal at the Olive Gardens in May and thirteen attended of which three were past members. In December we had a meal at the Priory in St. Olaves and Shaula also attended and she met all the Guild members, it was really great that she could come as she's always been very appreciative of all our efforts. We have eleven active members of the Guild. We all enjoy the privilege of being able to decorate our beautiful Church - if at present it has its problems - to the glory of God using His beautiful creations.

Eileen Wood
Leader

Worship Band

During 2024, the Worship Band contributed to the worship at the 10:00 a.m. services. Thank you to all of the band members for enabling there to be a band every week. Reverend Shaula was a welcome addition at some of the services. Several new songs were learned by the band and we will be looking to continue this in the year ahead. If you can sing or play an instrument and wish to be part of the band, please get in touch with me. Thanks

Stephanie Gostick

Open The Book Report

We continue to go into Stradbroke School to present stories from the bible and to tell about the love of Jesus for every one of us. The stories we present are still narrated by Cathie and acted out with the rest of the team and the children. As always it is an enormous privilege and blessing to be welcomed into school to present these stories to both the children and teachers alike. We are delighted to welcome Paula and the Rev Shaula into the team and hope they will be part of the team for many years. We are still seeking new members to join us and be part of this very important mission to the next generation. Do you feel you are being called to be part of our team? Please do get in touch.
Please remember to continue to pray for the schools and the Open The Book Team.

Jean Murray and the Open The Book Team

Parish Clerk Report

The work of the Parish Clerk still continues, we continue to go into Great Yarmouth for banking purposes. I still send invoices to the undertakers for funerals and most of the payments are paid by the BACS system. At the end of every quarter I calculate the payments due to the diocese and pass the figures to the Treasurer for payment.
We had two weddings last year and at the moment we have none for this year, but we are open on the first Thursday of every month to meet couples face to face giving them a chance to look round the church and answer any queries they might have. Sometimes we have no one but it does give me a chance to catch up with filing etc.
I would also like to say we have a great team which makes my life so much easier. The communication between our vicar, treasurer, administrator and churchwardens is first class. Many thanks to you all.
If anyone would like to know more about being a Parish Clerk please contact me and I am willing to give you more information.

Linda Vickers

Vergers Report

Vergers duties are to help out whenever we can at services, weddings, funerals and baptisms, also to give Carole and Justin all the help we can in their duties as churchwardens.
Weddings and funerals were a little down in numbers on the previous year, weddings two in church and funerals we had 12. We had quite a few baptisms which are usually held after the 10am Sunday service.
For Sunday 8am Communion Services, we open and set up the church along with John and Jean, Carole and Brian, which is a great help and means we only have to get up early every third week.
We also helped at Bob Boardley's concert in early December. We had an afternoon concert in the Chapter House due to the floor problems in the church, with the Gold and Silver Singers and Barber Shop Choir from Norwich, and great guest artists (husband and wife) singer and pianist both so talented. The concert was a great success in the Chapter House (so much warmer than the church in December). Well done Bob for organising the concert.
Again we were on duty for the annual Jary's Memorial Service held in the church, this service seems to grow from strength to strength in popularity every year. We covered all the church carol services this year and had an extra one, the RNLI carol service which proved to be very popular and well attended.
We are still looking for another team of vergers. If interested please talk to us or clergy.

Richard Vickers

AV, PA and Livestream Report

Thanks to Justin for all his hard work with the PA system. It would be great if one or two people were able to assist with the PA as Justin currently covers this almost every week. Please speak to us if you are able to help.

We have continued to stream most Sunday services and the occasional wedding or funeral to the St. Andrew's YouTube channel which aligns with the aim of "Being Church in Person and Digitally". As in 2023, Maddie has been producing the slides for projection onto the screens during services plus operating the streaming and projection systems in church every few weeks. John Kinchin-Smith is also a valued member of our small team, operating the system on a regular basis. The problem with the church floor necessitated a change to the camera system. Although the camera angle is not ideal, it allows online viewers to see the service leader and readers/intercessors. For the year ahead, we're looking to build some contingency cover in the team. If anyone would like to help with the administration of the YouTube channel (this doesn't take much time or skill) or with producing the slides for projection (it's a bit like PowerPoint) please get in touch with me.

Stephen Gostick

Lettings Report

In 2024 we had many users of the church facilities.
Scouts have now increased their groups to include Squirrels, Beavers, Cubs, Scouts and Explorers and various Training meetings too. They meet here two days a week on a regular basis.
Total Ensemble have been with us throughout the winter seasons having a weekly group. Coastwatch hire bimonthly and RSPCA held a sale for their annual event here. CPCC had an away day here. DPA put on a Christmas concert. The RNLI have held a meeting here and Anglian Training come bimonthly for training sessions. Niks Events, U3A Craft Group and a couple of parties have all hired too. Parties can now take place since the insurance has changed and this can be allowed.
One booking cancelled and they donated their fees to the church so thank you to Vintage and Collectables.
GYSMA Keyboard Group meet monthly and have played for us at our Fayres we have held - so thank you to them and the monies they have raised for the church.
G&S Singers held 2 concerts here and many thanks for their donations too.
Rafiki hold the yearly plant sale in the church. Thank you to them for their donation.
Identity ZIP hold a weekly bible study and Ladies Club have meetings twice a month.
Little Stars meet weekly and Coffee Mornings happen monthly, the Choir practise weekly, Opening the Church is happening 3 mornings a week and the Flower Guild all frequent the buildings.
Michael has been hoovering weekly and much thanks to him for that. MC Cleaners clean the Chapter House twice a week now and of course there are the usual church activities taking place too.
There have been lots of enquires throughout the year and we are hoping to get more bookings as we move forward.

Sally McBride
Parish Administrator

Opening the Church Report

Highest number of visitors 11, from the local walking group. They pass through on Tuesdays.
Those visiting were often lighting candles in memorial, or had been married or baptised in St. Andrew's. Others just wished to explore the history, and all loved the stained glass of course. One young lady from the college was most interested in the church and all things Christian. Lovely girl who after a tour and chat spent 45 minutes at least reading in the chapel.
Hopefully with the better weather coming, we will have more visitors. All of those who visited were very happy with the warm welcome.

Justin Wilson
Churchwarden

Little Stars Toddler Group Report

Little Stars has gone from strength to strength over the course of the year. We have nearly 40 families on our register but numbers each week average between 10 and 20 toddlers (mostly 0-2 year olds) with their parents or carers; we have new families joining us most weeks. We meet every Monday morning in the Chapter House during school term times.
We are very grateful for the use of the Chapter House and for all the support St. Andrew's gives to Little Stars. Your prayers are invaluable: a comment frequently made by parents is how much they enjoy our group because of the calm, peaceful atmosphere; I am sure that that is because of the prayers covering all we do. Our families were also very touched to hear that members of the congregation had bought a 'real' Advent calendar for each child.
Norfolk County Council early years support workers have visited twice, to tell parents what is available for them; on the second visit each child was given a bag containing sensory play things. I also signed us up for a Booktrust/Bookstart pilot scheme encouraging children and parents to enjoy sharing books together; we received gift packs for every child containing age-appropriate books and a game.
I would like to thank Cathie, Paula, Shaula and Rajan for all their involvement and help over the year.

Caroline Kinchin-Smith

Ladies Club Report

Ladies club continue to meet on alternate Thursday afternoons in the North Meeting Room. Our numbers are fairly consistent and we are a small but perfectly formed group.
Over the last year we have had a varied programme, some quieter than others.
We have enjoyed the peace of pamper afternoons.
We have had tasting sessions, one for cheeses from around the world and one for various hot chocolates and we learnt from that one, that there is a limit to just how much hot chocolate one can drink!
We celebrated St. George's day with Morris dancing.
We were very lucky with the weather for our strawberry tea and were able to enjoy strawberries and cake in Jean's garden, the rain held off just until we were clearing away.
We had our annual Christmas dinner, and although we were a much smaller group than usual, because of illness, we had great fun as groups did charades of Christmas carols.
We would always welcome new members.

Gillian Philpot

Events Report

Thank you to everyone who helped and contributed to the vast array of church events during 2024. Many of the events raised money for the church funds/charities. We are so pleased that lots of people came along to join in the fun.

January	"Beat the January Blues" raised £169
February	Bring & Share Lunch
	Help Out Cleaning Day
April	Easter Church Open Day and "Dotty the Donkey" Trail
	Help Out Day
May	Christian Aid Tea Dance – helped to raise £300 for Christian Aid
	Plant Sale – donation of £100 received from the proceeds of this event
	Help Out Morning
	Walk and Picnic at Carlton Marshes
June	G&S Singers "Strawberry Tea" Concert
	Summer Fete – raised £427
	Table Top Sale – raised £371
September	Heritage Open Week and Norfolk Churches Trust sponsored bike ride - £700 raised for church funds and Norfolk Churches Trust
	Church open three mornings a week
October	Christian Pumpkin Party
	Harvest Bring & Share Lunch /auction for Tearfund
November	Tearfund Quiz – helped raise £354 for Tearfund
	Christmas Fayre (£1037 raised)/Book launch "The History of St. Andrew's Church"
	Help Out Morning
December	"The Holly & The Ivy" Christmas Concert – raised £480
	Coffee Mornings – monthly raised £704
	Monday Afternoon Walking Group

Andrea Hellingsworth

ST.ANDREW'S
GORLESTON-ON-SEA

Annual Report and Accounts

for the Ecclesiastical Parish of St. Andrew,

Gorleston-on-Sea

for the year ended 31st December 2024

registered charity no: 1135444

Ecclesiastical Parish of St Andrew, Gorleston-on-Sea
Annual Report and Accounts for the year ended 31st December 2024

Aim and Purposes

St. Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the pastoral, evangelistic, social and ecumenical mission of the Church. St. Andrew's PCC also has maintenance responsibility for the Church and Chapter House in Church Road, Gorleston.

Structure, Governance and Management

The Parish of St. Andrew is part of the Diocese of Norwich within the Church of England. The PCC is a body corporate established by the Church of England and is Governed by the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules 2022. The PCC is a Registered Charity, Registration Number 1135444. The administrative address is: St. Andrew's Church, Church Road, Gorleston, Great Yarmouth, Norfolk NR31 6LR.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Churchwardens, other officers and all other members are elected by the Annual Parochial Church Meeting. Members so elected hold office for three years or the balance of the term if elected to fill a casual vacancy. The PCC also has the authority to co-opt church members to serve on the PCC.

The PCC appoints sub committees for certain aspects of church life. The Standing Committee has the authority to transact the business of the PCC between its meetings. Proposals, reports and minutes of its meetings are circulated and approved by the PCC.

The PCC receives regular reports from the Deanery Synod members. This provides the PCC with an important link between the parish and wider structures of the church.

The PCC has approved policies for the safeguarding of children and vulnerable adults and has appointed a specific person to handle any such concerns.

St. Andrew's Parochial Church Council Membership 2024

Clergy	*The Rev'd Shaula Reilly – Chair of Council and Incumbent* (from February 2024)
	The Rev'd Susan Upton - Chair of Council and Assistant Minister during a period of interregnum (from July 2022 until February 2024)
Churchwardens	Carole Morris (from May 2023) Also a Deanery Synod Rep
	Justin Wilson (from April 2023)
Deanery Synod Members	*Brian Morris (from April 2023)*
	Hilary Buckle (from September 2023 to May 2024)
	Aileen Stone (from April 2024)
PCC Secretary	Madeleine Moretta (from June 2023)
Treasurer	Andrea Hellingsworth (from January 2023)
PCC Elected Members	Stephanie Gostick (from 2019)
	Anthony Jaye (from 2021 until May 2024)
	Sally McBride (from 2021 until May 2024)
	John Tennant (from 2022)
	Stephen Gostick (from 2022)
	Robert Boardley (from April 2023)
	Susan Chapman (from April 2023)
	Rajan Jesudason (from April 2023)
	Shirley Reed (from April 2023)

Ecclesiastical Parish of St Andrew, Gorleston-on-Sea
Annual Report and Accounts for the year ended 31st December 2024

Standing Committee Members	Paula Bates (from April 2024) Caroline Kinchin-Smith (from April 2024) The Rev'd Shaula Reilly (from February 2024), The Rev'd Susan Upton (to February 2024), Hilary Buckle (to May 2024), Susan Chapman (from May 2024), Andrea Hellingsworth, Carole Morris, Stephanie Gostick, Justin Wilson
Employees	Sally McBride – Parish Administrator Anthony Jaye – Organist/Choir Master

The Rev'd Sue Upton was appointed by the Bishop of Thetford as Assistant Minister in July 2022 and was Chair of the Parochial Church Council until February 2024.
The Rev'd Shaula Reilly was appointed by the Bishop of Norwich as Incumbent in February 2024 and has been Chair of the Parochial Church Council from February 2024.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our community in the parish. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can best serve the needs of our community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and Chapter House of St. Andrew's.

Achievements and Performance

Church leadership and constitution

St Andrew's was fortunate to have the Rev'd Sue Upton appointed by the Bishop of Thetford as Assistant Minister in July 2022 through to February 2024 during a period of interregnum. The church successfully appointed a new incumbent in November 2023, the Rev'd Shaula Reilly. The Institution by the Right Reverend Graham Usher, Bishop of Norwich, of the Rev'd Shaula Reilly took place on 13th February 2024; this service included the Induction and Installation of the Rev'd Shaula Reilly by the Rev'd Canon Simon Ward, Acting Archdeacon of Norfolk.

Discipleship & Groups

During Holy Week, Rev Shaula Reilly led evenings of discipleship and reflection.
The walking group continues to meet regularly for a walk in the local area and fellowship.

Worship and prayer

St. Andrew's continues to offer a service at 10.00 on a Sunday, live and on-line, offering blended worship to include traditional and more modern styles of worship. Once a month there is a Communion service. Also, on a Sunday there is an 8.00 Sunday BCP Holy Communion service. A mid-week CW Communion service is held on a Thursday at 10.30.

A new service 'Church in the Chapter House' began in the autumn. The service is intergenerational, interactive and informal. It takes place on the last Sunday of each month and starts at 4pm.

A monthly prayer meeting is held on Tuesday evenings to pray for the ministry and work of the church, current issues and God's guidance for the way forward for St. Andrew's church. The Prayer Tree continues to offer prayers as requested by members of the congregation, a prayer chain has been set up and a Prayer Request section is available on the church website.

There are currently 125 members on the St Andrew's electoral roll.

Children and youth

At St Andrew's, Little Stars is a group for 0-3 year olds and their parents/carers that meets on Monday mornings during term time in St Andrew's Chapter House. Several families come along and the group continues to grow. The Chapter House also offers opportunities to accommodate other community groups for young people, including Scouts, Beavers and Squirrels twice a week, a drama group and a youth keyboard group.

The Identity Youth Project is supported by the church, by way of providing a place for the Zip group to meet, in partnership with several other local churches in Gorleston.

Outreach and pastoral

The St. Mary Magdalene Church branch of the Foodbank run with the Trussell Trust is supported by members of our church congregation.

Open the Book is a project that offers school children an opportunity to hear stories from the Bible. This St Andrew's ministry has continued and has taken assemblies at Stradbroke Primary Academy during 2024.

The St. Andrew's Ladies Club meets fortnightly.

Once a month a coffee morning takes place in the Chapter House which offers fellowship and is open to all.

Community

Since September the church has been able to open three mornings a week to welcome visitors and members of the local community. The church has strengthened links between the RNLI, Gorleston Police Service and other community groups and agencies throughout 2024.

The award winning Gorleston Community Magazine was launched in 2018 by members of the congregation at St Andrew's and went from strength to strength with a print run of 4,000. This very attractive and high-quality glossy magazine was delivered in Gorleston free of charge.

Unfortunately, the volunteers running the magazine had to step down from these roles in the summer of 2023. From September 2023 the publication of the magazine was managed by the Rev'd Matthew Price of St. Mary Magdalen Church with the assistance of volunteers. From March 2024 the newly formed Gorleston Community Magazine CIC took over the running of the magazine.

Major repairs

At St Andrew's during 2024 major structural works have taken place. The chimney on the north wall of the church was removed and the area around west window was repointed and repaired. Following

a survey by the architect it was discovered that the wooden flooring inside the church was damp. It is hoped the flooring will be replaced in 2025.

Services continue inside the church although access is restricted to the areas with stone flooring.

Financial Review

The 2024 accounts have been produced solely for St. Andrew's Church, Gorleston. In recent years, consolidated accounts were produced for St. Andrew's Church and Cliff Park Community Church, Gorleston in accordance with Diocesan advice, CPCC activities having been recorded under Restricted Funds. In January 2023 CPCC achieved its own charitable status, and therefore, will submit its own set of accounts for 2024. Accruals accounting was adopted in 2021, because the combined income of the churches exceeded £250,000, and this continues.

Taking the accounting figures relating to St. Andrew's Church only, the income remained the same for 2024 as it was in 2023 at £123K, this was mainly due to legacy receipts received in 2024. Planned giving increased and there continues to be a steady rise in contactless donations, as well as giving online. Gift Day donations rose by £4k compared to the previous year.

Weddings and funerals income decreased by £3.5k, however, the Chapter House lettings income increased by £2.5k. Other notable increases for income this year came from Gift Aid Claims (up by £1.9K) and fundraising (also up by £1.9K).

The magazine finances recorded a loss of £1K for 2024; it was agreed by the PCC not to transfer this debt to the newly formed Gorleston Magazine CIC.

Overall expenditure fell by £8.3k, down to £144K in 2024 from £152.6k in 2023. The Parish Share Allocation Request was paid in full in 2024 (£61k); this was a big achievement considering current financial pressures. Ongoing efforts have been made to reduce church running costs which was reflected by a fall of £1.7K compared to 2023; administrative costs have remained the same as the previous year.

Several projects were completed in 2024 including improvements to security which incorporated an upgrade to the CCTV system and new door entry systems (£4.7K). Major building works included repairs to the area around the west window, removal of a disused chimney and exploratory work on the wooden floor (£24.6K).

The final result for the Parish was a deficit of £21.7k for the year, which was drawn from St Andrew's reserves. This was anticipated for the year due to the works being undertaken as detailed above. With the Parish Share being paid in full for the first time in many years and running costs being maintained or reducing slightly whilst planned giving showed a slight increase on 2023, this was within the limits of the parish budget set for 2024.

Reserves Policy

The PCC aims to maintain a balance on unrestricted funds that equates to at least three months of unrestricted payments to cover cash commitments and to meet emergencies. In our current operations this approximates to £27k.

At the end of 2024 the balance on unrestricted funds had increased to £37.7k, designated funds stand at £31.9K and restricted funds £17.4K. The PCC continues to consider ways it can build up unrestricted funds to the optimum level for use in future years. The PCC will consider the designation of any surplus free funds to provide for future development of mission and ministry, as well as to provide matched funding for any future funding applications.

funds to the optimum level for use in future years. The PCC will consider the designation of any surplus free funds to provide for future development of mission and ministry, as well as to provide matched funding for any future funding applications.

True and Fair Override

The accounts (financial statements) have been prepared to give a "true and fair" view and have departed *from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to* provide a "true and fair view". This departure has involved following Accounting and Reporting by charities by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The annual report was approved on 12th March 2025 *and signed on behalf of the board by:*

Andrea Hellingsworth
PCC Member

Rev Shaula Reilly
Incumbent and
PCC member

Independent Examiner's Report

Report to the trustees of The Ecclesiastical Parish of St Andrew, Gorleston-on-Sea

On accounts for the year ended 31 December 2024

I report to the trustees on my examination of the accounts of the above Charity for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- *the accounting records were not kept in respect of the charity as required by Section 130 of the Act;* or
- the accounts did not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Your attention is drawn to the fact that the Charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015

Mark Proctor FCA DChA
Independent Examiner
Lovewell Blake LLP Chartered Accountants
Bankside 300
Peachman Way
Broadland Business park
Norwich
NR7 0LB

03/04/2025

Ecclesiastical Parish of St. Andrew's Gorleston

Statement of Financial Activities

Year ended 31 December 2024

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total 2024	Total 2023
		£	£	£	£	£	£
Income							
Voluntary income	4a	95,325	-	5,689	-	101,014	80,184
Activities for generating funds	4b	3,933	165	705	-	4,803	23,455
Investment income	4c	1,470	-	-	-	1,470	1,457
Church activities	4d	16,468	-	-	-	16,468	17,995
Total income		**117,196**	**165**	**6,394**	**-**	**123,755**	**123,091**
Expenditure							
Church activities							
Church running expenses	5a	27,698	2,200	694	-	30,592	57,103
Other church activities	5b	98,001	11,105	4,379	-	113,485	95,194
Other costs	5c	-	-	-	-	-	268,097
		125,699	13,305	5,073	-	144,077	420,394
Cost of generating funds		1,405	-	-	-	1,405	351
Total expenditure		**127,104**	**13,305**	**5,073**	**-**	**145,482**	**420,745**
Net income/(expenditure)		**(9,908)**	**(13,140)**	**1,321**	**-**	**(21,727)**	**(297,654)**
Gross transfers between funds - in	11	31,366	1,749	-	-	33,115	21,396
Gross transfers between funds - out	11	(1,749)	(31,366)	-	-	(33,115)	(21,396)
Net movement in funds		**19,709**	**(42,757)**	**1,321**	**-**	**(21,727)**	**(297,654)**
Funds at 31.12.2023		18,024	74,660	16,131	1,165	109,980	407,634
Funds at 31.12.2024	11	**37,733**	**31,903**	**17,452**	**1,165**	**88,253**	**109,980**

Ecclesiastical Parish of St. Andrew's Gorleston

Balance Sheet

31 December 2024

	Note	2024 £	£	2023 £	£
Current Assets					
Debtors & prepayments	8	7,965		13,102	
Cash at bank and in hand	9	85,019		102,049	
		92,984		115,151	
Current liabilities					
Creditors	10	(4,731)		(5,171)	
Net current assets			88,253		109,980
Net assets			88,253		109,980
Funds of the charity	11				
Endowment Funds			1,165		1,165
Restricted Funds			17,452		16,131
Designated Funds			31,903		74,660
Unrestricted Funds			37,733		18,024
Total charity funds			88,253		109,980

These financial statements were approved by the PCC members and authorised for issue on 12th March 2025, and are signed on behalf by:

Andrea Hellingsworth
PCC Member

Rev Shaula Reilly
Incumbent
and PCC member

Ecclesiastical Parish of St. Andrew's Gorleston

Notes to the financial statements

Year ended 31 December 2024

1 General information

The charity is a registered charity in England and Wales and is unincorporated.

The address of the administrative office is St. Andrew's Church, Church Road, Gorleston, Great Yarmouth, NR31 6LR.
The Parish includes the Church of St. Andrew's, Gorleston-on-Sea.

The Charity is involved in the following activities: regular worship, pastoral work, prayer and the teaching of Christianity.

2 *Statement of compliance*

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

3 Accounting policies

(a) Basis of preparation

The financial statements have been prepared on the historical cost basis.
The financial statements are prepared in sterling, which is the functional currency of the entity.

(b) Going concern

The financial statements have been prepared on a going concern basis, as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(c) Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Notes to the financial statements

Year ended 31 December 2024

(d) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal.

Endowment Funds are capital funds and may be either permanent or expendable (in which case the PCC can convert the capital to be used as income funds). The nature of each such fund is described in the accounts notes.

(e) Income

All income is included in the statement of financial activities. When entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity are accounted for when earned.
- Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- Income tax recovered on covenants and gift aid donations is recognised as income and is dealt with on an accrual basis.
- Legacies are included in the Statement of Financial Activities when the PCC becomes aware of its entitlement to the gift and the amount involved can be quantified.

(f) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:
- expenditure on raising funds includes the costs of all fundraising activities, events, non- charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

(g) Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

(k) *Financial instruments*

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

4 Income	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2024	TOTAL 2023
	£	£	£	£	£	£
(a) Voluntary income						
Planned giving	39,722	-	-	-	39,722	38,329
Collections at services	19,158	-	693	-	19,851	8,499
Other donations	1,452	-	2,496	-	3,948	10,088
Legacies	17,524	-	-	-	17,524	5,500
Grants	4,608	-	2,500	-	7,108	6,808
Gift Aid recovered	12,861	-	-	-	12,861	10,960
	95,325	-	5,689	-	101,014	80,184
(b) Activities for generating funds						
Fundraising events	3,640	-	705	-	4,345	2,433
Magazine advertising	-	165	-	-	165	20,708
Other	293	-	-	-	293	314
	3,933	165	705	-	4,803	23,455
(c) Investment income						
Bank interest	1,250	-	-	-	1,250	1,072
Rental income	220	-	-	-	220	385
	1,470	-	-	-	1,470	1,457
(d) Church activities						
Fees for weddings and funerals	10,623	-	-	-	10,623	14,172
Chapter House lettings	5,359	-	-	-	5,359	2,905
Other	486	-	-	-	486	918
	16,468	-	-	-	16,468	17,995

Notes to the financial statements

Year ended 31 December 2024

5 Expenditure	Unrestric-ted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2024	TOTAL 2023
	£	£	£	£	£	£
Church activities						
(a) Church running expenses						
Church building costs	14,626	-	-	-	14,626	16,292
Weddings and funerals	1,600	-	-	-	1,600	2,000
Parochial fees	4,209	-	-	-	4,209	7,146
Worship and services	592	-	-	-	592	1,465
Music and organ	243	-	-	-	243	1,437
Mission	69	150	694	-	913	747
Training	10	-	-	-	10	321
Magazine costs	29	2,014	-	-	2,043	23,041
Administrative costs	4,268	36	-	-	4,304	4,336
Independent examination current year	1,110	-	-	-	1,110	318
Independent examination prior year	942	-	-	-	942	-
	27,698	2,200	694	-	30,592	57,103
(b) Other church activities						
Parish share	61,009	-	-	-	61,009	41,912
Clergy and staffing costs	11,637	-	350	-	11,987	11,879
Chapter House running costs	5,862	953	1,249	-	8,064	8,110
Church repairs & maintenance	6,229	159	1,016	-	7,404	18,302
Major works - Building Repairs	12,975	9,993	1,598	-	24,566	14,111
Mission giving and donations	289	-	166	-	455	880
	98,001	11,105	4,379	-	113,485	95,194
(c) Other costs						
Net transfer out to Cliff Park Community Church				-	-	268,097
	-	-	-	-	-	268,097

6 Staff costs

The total staff costs and employees benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	10,241	9,229
Employer pension	41	-
	10,282	9,229

The average number of employees during the year was 2 (2023: 2)

No employee received employee benefits of more than £60,000 during the year (2023: 0)

Notes to the financial statements

Year ended 31 December 2024

7 Trustee remuneration and expenses

A total of £1,956 (2023: £7,479) was paid to Mrs S McBride as Parish Administrator during her term as Trustee. Mr A Jaye was paid £608 (2023: £1,750) for the post of organist during his term as Trustee.

Only directly attributable expenses are reimbursed to Trustees and no amounts were paid or waived during the period.

8 Debtors and prepayments

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2024	TOTAL 2023
	£	£	£	£	£	£
Gift Aid recoverable	6,831	-	-	-	6,831	5,182
Other debtors	1,134	-	-	-	1,134	7,920
	7,965	-	-	-	7,965	13,102

9 Cash at bank and in hand

	£	£	£	£	£	£
Cash	100	-	-	-	100	100
Bank current accounts	6,125	-	-	-	6,125	2,112
Bank deposit accounts	28,276	31,902	17,450	1,166	78,794	99,837
	34,501	31,902	17,450	1,166	85,019	102,049

10 Creditors

Deferred income	100	-	-	-	100	40
Accruals	4,631	-	-	-	4,631	5,131
	4,731	-	-	-	4,731	5,171

Deferred income represents hire fees received in advance.

Notes to the financial statements

Year ended 31 December 2024

11 Analysis of charitable funds

	Balance 01.01.2024	Receipts	Payments	Transfers	Balance 31.12.24
Endowment fund	£	£	£	£	£
	1,165	-	-	-	1,165

	Balance 01.01.2023	Receipts	Payments	Transfers	Balance 31.12.2023
Endowment fund	£	£	£	£	£
	1,165	-	-	-	1,165

The endowment fund's origin was in the Gorleston St Andrew Chancel Trust, and arose from compensation paid by owners of former rectorial land to extinguish them from any liability to meet the cost of repairing the church chancel.

	Balance 01.01.2024	Receipts	Payments	Transfers	Balance 31.12.2024
Restricted funds	£	£	£	£	£
Fabric	592	704	1,060	-	236
Children and Family Worker	4,521	-	315	-	4,206
Organ	6,875	4	-	-	6,879
Week-end Away	604	-	-	-	604
Special Appeals	-	516	516	-	-
Hospitality Fund	670	-	-	-	670
Works	-	4,570	538		4,032
Poorlands	-	600	-	-	600
Open Church Fund	604	-	379	-	225
Modernise Church	2,265	-	2,265	-	-
	16,131	6,394	5,073	-	17,452

	Balance 01.01.2023	Receipts	Payments	Transfers	Balance 31.12.2023
Restricted funds	£	£	£	£	£
Fabric	-	592	-	-	592
Children and Family Worker	4,609	112	200	-	4,521
Organ	6,859	16	-	-	6,875
Week-end Away	604			-	604
Special Appeals	-	850	850	-	-
Hospitality Fund	670			-	670
Open Church Fund	604			-	604
Cliff Park Community Church (refer to note 5c)	264,194		264,194	-	-
CPCC revaluation reserve (refer to note 5c)	3,903		3,903	-	-
Modernise Church	-	4,000	1,735	-	2,265
	281,443	5,570	270,882	-	16,131

Notes to the financial statements

Year ended 31 December 2024

11 Analysis of charitable funds (cont'd)

The funds are comprised of accumulated donations and fundraising income to be spent on the following purposes:

Fabric	for expenditure on the church fabric
Children and Family Worker	for expenditure on children and youth services and activities
Organ	for expenditure on the organ
Week-end Away	for the parish week-end away
Special Appeals	*for charitable appeals, collections and donations*
Hospitality Fund	*for creating a hospitality area within the church*
Works	for major building repairs
Poorlands	for the needy within the parish
Open Church Fund	for supporting outreach work
Modernise Church	for the modernisation of the church

	Balance 01.01.2024	*Receipts*	*Payments*	*Transfers*	*Balance 31.12.2024*
Designated funds	£	£	£	£	£
Outreach	1,095	-	149	-	946
Edwards Fund	1,237	-	685	(552)	-
Turner Fund	34,183	-	-	(20,194)	13,989
Soundlight	*200*	-	*200*	-	-
Community Magazine	1,361	165	2,051	525	-
Harbord Fund	36,584	-	10,220	(9,396)	16,968
	74,660	165	13,305	(29,617)	31,903

	Balance *01.01.2023*	*Receipts*	*Payments*	*Transfers*	Balance *31.12.2023*
Designated funds	£	£	£	£	£
Development	11,875	-	11,875	-	-
Outreach	-	1,095	-	-	1,095
Edwards Fund	3,526	-	2,289	-	1,237
Turner Fund	46,150	-	11,967	-	34,183
Soundlight	-	*200*	-	-	*200*
Community Magazine	3,855	*20,708*	23,202	-	1,361
Harbord Fund	36,584	-	-	-	36,584
	101,990	22,003	49,333	-	74,660

The purposes of the designated funds are:

Outreach	*for outreach events*
Edwards Fund	for charitable purposes at the discretion of the PCC
Turner Fund	for charitable purposes at the discretion of the PCC
Soundlight	for lighting and sound
Community Magazine	for the production of the Gorleston Community Magazine
Harbord Fund	*for charitable purposes at the discretion of the PCC*

Notes to the financial statements

Year ended 31 December 2024

11 Analysis of charitable funds (cont'd)

	Balance 01.01.2024	Receipts	Payments	Transfers	Balance 31.12.2024
	£	£	£	£	£
Unrestricted fund	18,024	117,196	127,104	29,617	37,733

	Balance 01.01.2023	Receipts	Payments	Transfers	Balance 31.12.2023
	£	£	£	£	£
Unrestricted fund	23,036	95,518	100,530	-	18,024

12 Transfers between funds

Transfers between restricted and unrestricted funds comparise of movements to eliminate deficits in restricted funds.

13 *Related party transactions*

During the year the charity received donations from Trustees amounting to £13,671.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW'S, GORLEST

England & Wales - Charity number 1135444

Accounts

ST.ANDREW'S
GORLESTON-ON-SEA

Annual Report and Accounts

for the Ecclesiastical Parish of St. Andrew,

Gorleston-on-Sea

for the year ended 31st December 2023

registered charity no: 1135444

Ecclesiastical Parish of St Andrew, Gorleston-on-Sea
Annual Report and Accounts for the year ended 31st December 2023

Aim and Purposes

St. Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the pastoral, evangelistic, social and ecumenical mission of the Church. St. Andrew's PCC also has maintenance responsibility for the Church and Chapter House in Church Road, Gorleston.

Structure, Governance and Management

The Parish of St. Andrew is part of the Diocese of Norwich within the Church of England. The PCC is a body corporate established by the Church of England and is Governed by the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules 2022. The PCC is a Registered Charity, Registration Number 1135444. The administrative address is: St. Andrew's Church, Church Road, Gorleston, Great Yarmouth, Norfolk NR31 6LR.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Churchwardens, other officers and all other members are elected by the Annual Parochial Church Meeting. Members so elected hold office for three years or the balance of the term if elected to fill a casual vacancy. The PCC also has the authority to co-opt church members to serve on the PCC.

The PCC appoints sub committees for certain aspects of church life. The Standing Committee has the authority to transact the business of the PCC between its meetings. Proposals, reports and minutes of its meetings are circulated and approved by the PCC.

The PCC receives regular reports from the Deanery Synod members. This provides the PCC with an important link between the parish and wider structures of the church.

The PCC has approved policies for the safeguarding of children and vulnerable adults and has appointed a specific person to handle any such concerns.

St. Andrew's Parochial Church Council Membership 2023

Clergy – Assistant Minister during a period of interregnum	The Rev'd Susan Upton - Chair of Council (from July 2022 until February 2024)
Churchwardens	Brian Humphrey (until May 2023)
	Carole Morris (from May 2023)
	Justin Wilson (from May 2023)
Deanery Synod Members	Brian Humphrey (from 2017 until July 2023)
	Ann Humphrey (from 2022 until July 2023)
	Carole Morris (from May 2023)
	Brian Morris (from September 2023)
	Hilary Buckle (from September 2023)
PCC Secretary	Beverley Brown (from 2018 until May 2023)
	Madeleine Moretta (from June 2023)
Treasurer	Andrea Hellingsworth (from January 2023)
PCC Elected Members	Stephanie Gostick (from 2022)
	Anthony Jaye (from 2021)
	Sally McBride (from 2021)
	Hilary Buckle (from 2021 until September 2023)
	John Tennant (from 2022)
	Stephen Gostick (from 2022)
	Robert Boardley (from May 2023)

	Susan Chapman (from May 2023) Brian Morris (from May 2023 until September 2023) Rajan Jesudason (from May 2023) Shirley Reed (from May 2023) Jill McIntyre (from 2021 until September 2023)
Standing Committee Members	The Rev'd Susan Upton, Brian Humphrey (until May 2023), Hilary Buckle, Andrea Hellingsworth, Carole Morris, Stephanie Gostick, Justin Wilson (from May 2023)

The Rev'd Sue Upton was appointed by the Bishop of Thetford as Assistant Minister in July 2022 and is Chair of the Parochial Church Council.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our community in the parish. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can best serve the needs of our community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and Chapter House of St. Andrew's.

Achievements and Performance

Church leadership and constitution

The departure of the church leader prompted continued preparations for their replacement.

St Andrew's was fortunate to have the Rev'd Sue Upton appointed by the Bishop of Thetford as Assistant Minister in July 2022. The church successfully appointed a new incumbent in November 2023, the Rev'd Shaula Reilly. The Institution by the Right Reverend Graham Usher, Bishop of Norwich, of the Rev'd Shaula Reilly took place on 13th February 2024; this service included the Induction and Installation of the Rev'd Shaula Reilly by the Rev'd Canon Simon Ward, Acting Archdeacon of Norfolk.

Period of Interregnum

It was a strong priority during 2023 at St Andrew's to come together as a church and prepare for the arrival of a new incumbent. The congregation meet in person for three services a week, however, there is an on-line presence for any person not able to attend. A number of people left the church during the covid pandemic and during the period of interregnum; despite this it is encouraging that all voluntary roles are filled. The church has been reaching out to, and attracting, new members into the congregation. Attendance at services is slowly growing.

Discipleship & Groups

Two discipleship courses took place during 2023 led by the Rev'd Susan Upton, one during Lent and the other using the Bible Project 'Bible Course' resources.
The walking group continues to meet regularly for a walk in the local area and fellowship.

Worship and prayer

St Andrew's continues to offer a service at 10.00 on a Sunday, live and on-line, offering blended worship to include traditional and more modern styles of worship. Once a month there is a Communion service. Also on a Sunday there is an 8.00 Sunday BCP Holy Communion service. A mid-week CW Communion service is held on a Thursday at 10.30.

A monthly prayer meeting is held on Tuesday evenings to pray for the ministry and work of the church, current issues and Gods guidance for the way forward for St. Andrew's church. The Prayer Tree continues to offer prayers as requested by members of the congregation and a Prayer Request section is available on the church website.

There are currently 116 members on the St Andrew's electoral roll (2021 119).

Children and youth

At St Andrew's, Little Stars is a baby and toddler group that meets on Monday mornings during term time in St Andrew's Chapter House. Several families come along and it is hoped this will grow. The Chapter House also offers opportunities to accommodate other community groups for young people, including Scouts and Beavers twice a week, and a youth keyboard group.

The Identity Youth Project is supported by the church, by way of providing a place for the Zip group to meet, in partnership with several other local churches in Gorleston. The main programmes are: Central (inter-church fellowship), Zip (Bible study) and LYN (Love your neighbour).

Outreach and pastoral

The St. Mary Magdalene Church branch of the Foodbank run with the Trussell Trust is supported by members of our church congregation.

Open the Book is a project that offers school children an opportunity to hear stories from the Bible. This St Andrew's ministry has continued, and has taken assemblies at Stradbroke Primary Academy and Wroughton Junior Academy.

The St. Andrew's Ladies Club meets fortnightly.
Once a month a coffee takes place in the Chapter House which offers fellowship and is open to all.

Community

The award winning Gorleston Community Magazine was launched in 2018 by members of the congregation at St Andrew's and went from strength to strength with a print run of 4,000. This very attractive and high-quality glossy magazine was delivered in Gorleston free of charge.
Unfortunately, the volunteers running the magazine had to step down from these roles in the summer of 2023. From September 2023 the publication of the magazine was managed by the Rev'd Matthew Price of St. Mary Magdalen Church with the assistance of volunteers. The magazine was distributed monthly for the whole of the year.

Major repairs

At St Andrew's, 2023 saw the completion of the toilet block renovation, which was the last phase of the Chapter House restoration project. During the year works were also undertaken for fire regulation compliance works, roofing repairs and the renovation of both clock faces to their former glory looking out over the town of Gorleston.

Financial Review

The 2023 accounts have been produced solely for St. Andrew's Church, Gorleston. In recent years, consolidated accounts were produced for St. Andrew's Church and Cliff Park Community Church, Gorleston in accordance with Diocesan advice, CPCC activities having been recorded under Restricted Funds. In January 2023 CPCC achieved its own charitable status, and therefore, will be submitting its own set of accounts for 2023. Accruals accounting was adopted in 2021, because the combined income of the churches exceeded £250,000, and this continues.

Taking the accounting figures relating to St. Andrew's Church only, the income decreased from £175.9K in 2022 to £123K in 2023, this mainly being due to a large legacy receipt recorded in 2022. Planned giving decreased by £6k although collections at services rose by £2.8k, showing a shift in the way donations are received as this included contactless giving via the digital card reader. Magazine advertising decreased by £13.3k to £20.7k; this took place following the transfer of the management of the magazine. Two legacies were received during 2023 amounting to £5.5k.

Weddings and funerals income showed a slight increase of £349 and Chapter House lettings increased by £694.

Expenditure rose by £8.8k from £143.7k in 2022 to £152.6k in 2023. Parish Share payments increased from £1.9k in 2023. Despite increasing its payments, St Andrew's unfortunately failed to pay its full quota. Ongoing efforts have been made to reduce administrative costs, however, due to cost-of-living price rises there was a small increase in 2023 of £477. The price rises also impacted on direct costs to the church building, which include energy costs, these increased from £12.1k in 2022 to £16.2K in 2023.

Although magazine production costs dropped to £23k (2022 £33.81k) the drop in magazine advertising saw the magazine reserve fund falling by £2.5k to just £1.3K. The team running the magazine in 2024 is considering new ways of funding which may be available including grant applications.

The final stages of the Chapter House refurbishment were completed with costs for 2023 coming in at £14.1k. Church repairs and maintenance including the complete restoration of the two clock faces on the tower amounted to £18.3k.

The final result for the Parish was a reduced deficit on unrestricted funds of £5k, which was drawn from St Andrew's reserves. However, the result for all funds was a decrease of £29.5k which can be put down to the clock and Chapter House works, the magazine losses and the increase of utility bills and staff pay increases in-keeping with cost of living rises.

Reserves Policy

The PCC aims to maintain a balance on unrestricted funds that equates to at least three months of unrestricted payments to cover cash commitments and to meet emergencies. In our current operations this approximates to £25k.

At the end of 2023 the balance on unrestricted funds had been reduced to £18.0k. The PCC will consider how to build this up to the optimum level in future years. The PCC will consider the designation of any surplus free funds to provide for future development of mission and ministry, as well as to provide matched funding for any future funding applications.

Independent Examiner's Report to the trustees of The Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 December 2023 which comprise the statement of financial activities, balance sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

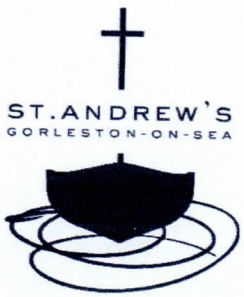
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M Proctor

Mark Proctor FCA
Independent Examiner

Lovewell Blake LLP
Chartered Accountants
Bankside 300
Peachman Way
Broadland Business Park
Norwich
NR7 0LB

02/05/2024



The Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

Financial Statements

for the Year ended 31st December 2023

registered charity no: 1135444

Ecclesiastical Parish of St. Andrew's Gorleston

Statement of Financial Activities

Year ended 31 December 2023

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total 2023	Total 2022
		£	£	£	£		£
Incoming resources							
Voluntary income	4a	74,023	1,295	4,866	-	80,184	222,075
Activities for generating funds	4b	2,043	20,708	704	-	23,455	34,636
Investment income	4c	1,457	-	-	-	1,457	5,522
Church activities	4d	17,995	-	-	-	17,995	16,879
Total receipts		**95,518**	**22,003**	**5,570**	**-**	**123,091**	**279,112**
Resources expended							
Church activities							
Church running expenses	5a	31,966	23,202	1,935	-	57,103	77,863
Other church activities	5b	68,213	26,131	850	-	95,194	174,628
Other costs	5c	-	-	268,097	-	268,097	-
		100,179	49,333	270,882	-	420,394	252,491
Cost of generating funds		351	-	-	-	351	5,608
Total payments		**100,530**	**49,333**	**270,882**	**-**	**420,745**	**258,099**
Net incoming/(outgoing) resources		**(5,012)**	**(27,330)**	**(265,312)**	**-**	**(297,654)**	**21,013**
Revaluation gains on investments	8	-	-	-	-	-	(513)
Net movement in funds		**(5,012)**	**(27,330)**	**(265,312)**	**-**	**(297,654)**	**20,500**
Funds at 31.12.2022		23,036	101,990	281,443	1,165	407,634	387,134
Funds at 31.12.2023		**18,024**	**74,660**	**16,131**	**1,165**	**109,980**	**407,634**

Ecclesiastical Parish of St. Andrew's Gorleston

Balance Sheet

31 December 2023

	Note	2023 £	2023 £	2022 £	2022 £
Fixed Assets					
Investment property	8		-		199,643
Current Assets					
Debtors & prepayments	9	13,102		5,858	
Cash at bank and in hand	10	102,049		211,324	
		115,151		217,182	
Current liabilities					
Creditors	11	(5,171)		(9,191)	
Net current assets			109,980		207,991
Total assets less current liabilities			109,980		407,634
Funds of the charity	12				
Endowment Funds			1,165		1,165
Restricted Funds			16,131		281,443
Designated Funds			74,660		101,990
Unrestricted Funds			18,024		23,036
Total charity funds			109,980		407,634

These financial statements were approved by the Board of Trustees and authorised for issue on 10th April 2024, and are signed on behalf of the Board by:

Andrea Hellingsworth
Trustee

Carole M Morris
Carole Morris
Churchwarden

Notes to the financial statements

Year ended 31 December 2023

1 General information

The charity is a registered charity in England and Wales and is unincorporated.

The address of the administrative office is St. Andrew's Church, Church Road, Gorleston, Great Yarmouth, NR31 6LR.
The Parish includes the Church of St. Andrew's, Gorleston-on-Sea.

The Charity is involved in the following activities: regular worship, pastoral work, prayer and the teaching of Christianity.

2 Statement of compliance

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

3 Accounting policies

(a) Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets measured at fair value through income or expenditure.
The financial statements are prepared in sterling, which is the functional currency of the entity.

(b) Going concern

The financial statements have been prepared on a going concern basis, as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(c) Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

(d) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Endowment Funds are capital funds and may be either permanent or expendable (in which case the PCC can convert the capital to be used as income funds). The nature of each such fund is described in the accounts notes.

(e) Income

All income is included in the statement of financial activities. When entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity are accounted for when earned.
- Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

- Income tax recovered on covenants and gift aid donations is recognised as income and is dealt with on an accrual basis.
- Legacies are included in the Statement of Financial Activities when the PCC becomes aware of its entitlement to the gift and the amount involved can be quantified.

(f) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:
- expenditure on raising funds includes the costs of all fundraising activities, events, non- charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

(g) Tangible assets

Tangible assets over £1,000 in value are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

(h) Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Church equipment - 25% straight line

(i) Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

(j) Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

(k) Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

4 Incoming resources	Unrestric-ted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2023	TOTAL 2022
	£	£	£	£	£	£
(a) Voluntary income						
Planned giving	38,329	-	-	-	38,329	113,622
Collections at services	8,499	-	-	-	8,499	16,156
Other donations	9,022	200	866	-	10,088	9,087
Legacies	405	1,095	4,000	-	5,500	53,656
Grants	6,808	-	-	-	6,808	-
Gift Aid recovered	10,960	-	-	-	10,960	29,554
	74,023	1,295	4,866	-	80,184	222,075
(b) Activities for generating funds				-		
Fundraising events	1,841	-	592	-	2,433	572
Magazine advertising	-	20,708	-	-	20,708	34,064
Other	202	-	112	-	314	-
	2,043	20,708	704	-	23,455	34,636
(c) Investment income						
Bank interest	1,072	-	-	-	1,072	664
Rental income	385	-	-	-	385	4,858
Chancel repair contributions	-	-	-	-	-	-
	1,457	-	-	-	1,457	5,522

Notes to the financial statements

Year ended 31 December 2023

4 Incoming resources (cont'd)	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	TOTAL 2023 £	TOTAL 2022 £
(d) Church activities						
Fees for weddings and funerals	14,172	-	-	-	14,172	13,823
Chapter House lettings	2,905	-	-	-	2,905	2,431
Other	918	-	-	-	918	625
	17,995	-	-	-	17,995	16,879
5 Expenditure						
Church activities						
(a) Church running expenses						
Church building costs	16,292	-	-	-	16,292	12,158
School hire					-	5,876
Weddings and funerals	2,000	-	-	-	2,000	2,500
Parochial fees	7,146	-	-	-	7,146	7,169
Worship and services	597	-	868	-	1,465	1,824
Music and organ	569	-	868	-	1,437	2,633
Mission	548	-	199	-	747	3,234
Training	321	-	-	-	321	1,503
Magazine costs	-	23,041	-	-	23,041	33,806
Administrative costs	4,175	161	-	-	4,336	6,530
Independent examination	318	-	-	-	318	630
	31,966	23,202	1,935	-	57,103	77,863
(b) Other church activities						
Parish share	41,912	-	-	-	41,912	106,126
Clergy and staffing costs	11,879	-	-	-	11,879	23,388
Chapter House running costs	7,667	443	-	-	8,110	2,990
Church repairs & maintenance	6,725	11,577	-	-	18,302	14,726
Major works - Chapter House	-	14,111	-	-	14,111	10,714
Mission giving and donations	30	-	850	-	880	16,684
	68,213	26,131	850	-	95,194	174,628
(c) Other costs						
Net transfer out to Cliff Park Community Church	-	-	268,097	-	268,097	-
	-	-	268,097	-	268,097	-

In recent years, consolidated accounts were produced for St. Andrew's Church and Cliff Park Community Church, Gorleston in accordance with Diocesan advice, CPCC activities having been recorded under Restricted Funds. In January 2023 CPCC achieved its own charitable status, and therefore, will be submitting its own set of accounts for 2023. As a result, the transfer of such funds have been shown on the face of the statement of financial activities (refer to note 5c above).

6 Staff costs

The total staff costs and employees benefits for the reporting period are analysed as follows:

	2023 £	2022 £
Wages and salaries	9,229	20,199

The average number of employees during the year was 2 (2022: 3)

No employee received employee benefits of more than £60,000 during the year (2022: 0)

7 Trustee remuneration and expenses

A total of £7,479 (2022: £6,615) was paid to Mrs S McBride as Parish Administrator, £nil (2022: £433) to Mrs W Bircham as cleaner. Mr A Jaye was paid £1,750 (2022: £1,890) for the post of organist during his term as Trustee.

Only directly attributable expenses are reimbursed to Trustees and no amounts were paid or waived during the period.

8 Investments

Investment assets comprise an investment property purchased by a legacy to house members of Cliff Park Community Church who are in financial difficulties.

	£
At 1 January 2023	199,643
Additions	-
Fair value movements	-
Impairment	-
Transfer to Cliff Park Community Church (refer to note 5c)	(199,643)
At 31 December 2023	-

The above investment is held in Restricted Funds.

9 Debtors and prepayments

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2023	TOTAL 2022
	£	£	£	£	£	£
Gift Aid recoverable	5,182	-	-	-	5,182	5,858
Other debtors	6,075	1,845	-	-	7,920	-
	11,257	1,845	-	-	13,102	5,858

10 Cash at bank and in hand

	£	£	£	£	£	£
Cash	100		-	-	100	100
Bank current accounts	785	735	592	-	2,112	41,060
Bank deposit accounts	9,210	73,924	15,537	1,166	99,837	170,164
	10,095	74,659	16,129	1,166	102,049	211,324

11 Creditors

Sundry creditors	40	-	-	-	40	7,558
Accruals	5,131	-	-	-	5,131	1,633
	5,171	-	-	-	5,171	9,191

12 Analysis of charitable funds

	Balance b/fwd	Receipts	Payments	Transfers	Balance c/fwd
Endowment fund	£	£	£	£	£
	1,165	-	-	-	1,165

The endowment fund's origin was in the Gorleston St Andrew Chancel Trust, and arose from compensation paid by owners of former rectorial land to extinguish them from any liability to meet the cost of repairing the church chancel.

	Balance 01.01.2023	Receipts	Payments	Transfers	Balance 31.12.2023
Restricted funds	£	£	£	£	£
Fabric	-	592	-	-	592
Children and Family Worker	4,609	112	200	-	4,521
Organ	6,859	16	-	-	6,875
Week-end Away	604			-	604
Special Appeals	-	850	850	-	-
Hospitality Fund	670			-	670
Open Church Fund	604			-	604
Cliff Park Community Church (refer to note 5c)	264,194		264,194	-	-
CPCC revaluation reserve (refer to note 5c)	3,903		3,903	-	-
Modernise Church	-	4,000	1,735	-	2,265
	281,443	5,570	270,882	-	16,131

The funds are comprised of accumulated donations and fundraising income to be spent on the following purposes:

Fabric	for expenditure on the church fabric
Children and Family Worker	for expenditure on children and youth services and activities
Organ	for expenditure on the organ
Week-end Away	for the parish week-end away
Special Appeals	for charitable appeals, collections and donations
Hospitality Fund	for creating a hospitality area within the church
Open Church Fund	for supporting outreach work
Cliff Park Community Church (refer to note 5c)	for supporting the work of Cliff Park Community Church
CPCC revaluation reserve (refer to note 5c)	for valuation increases in the CPCC property investment
Modernise Church	for the modernisation of the church

	Balance 01.01.2023	Receipts	Payments	Transfers	Balance 31.12.2023
Designated funds	£	£	£	£	£
Development	11,875	-	11,875	-	-
Outreach	-	1,095	-	-	1,095
Edwards Fund	3,526	-	2,289	-	1,237
Turner Fund	46,150	-	11,967	-	34,183
Soundlight	-	200		-	200
Community Magazine	3,855	20,708	23,202	-	1,361
Harbord Fund	36,584			-	36,584
	101,990	22,003	49,333	-	74,660

12 Analysis of charitable funds (cont'd)

The purposes of the designated funds are:

Development	for the reconstruction and development of the Chapter House
Outreach	for outreach events
Edwards Fund	for charitable purposes at the discretion of the PCC
Turner Fund	for charitable purposes at the discretion of the PCC
Soundlight	for lighting and sound
Community Magazine	for the production of the Gorleston Community Magazine
Harbord Fund	for charitable purposes at the discretion of the PCC

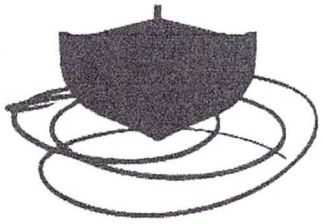
	Balance 01.01.2023	Receipts	Payments	Transfers	Balance 31.12.2023
	£	£	£	£	£
Unrestricted fund	23,036	95,518	100,530	-	18,024

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW'S, GORLEST

England & Wales - Charity number 1135444

Accounts

ST. ANDREW'S
GORLESTON-ON-SEA



Annual Report and Accounts

for the Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

for the year ended 31st December 2022

registered charity no: 1135444

Aim and Purposes

St. Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the pastoral, evangelistic, social and ecumenical mission of the Church. In conjunction with the Gorleston Baptist Church, it set up in 1999 a church plant, Cliff Park Community Church, which is situated to the south of the parish based upon the Cliff Park area, and which meets in the Ormiston Cliff Park Primary Academy. The Associate Minister, Rev'd Mike Simm led the church until his departure in April 2021. St. Andrew's PCC also has maintenance responsibility for the Church and Chapter House in Church Road, Gorleston.

Structure, Governance and Management

The Parish of St. Andrew is part of the Diocese of Norwich within the Church of England. The PCC is a body corporate established by the Church of England and is Governed by the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules 2006. The PCC is a Registered Charity, Registration Number 1135444. The administrative addresses are: St. Andrew's Church - Church Road, Gorleston, Great Yarmouth NR31 6LR; Cliff Park Community Church - 283 Lowestoft Road, Gorleston, Great Yarmouth NR31 6JW.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Churchwardens, other officers and all other members are elected by the Annual Parochial Church Meeting. Members so elected hold office for three years or the balance of the term if elected to fill a casual vacancy. The PCC also has the authority to co-opt church members to serve on the PCC.

The PCC appoints sub committees for certain aspects of church life. The Standing Committee has the authority to transact the business of the PCC between its meetings. Proposals, reports and minutes of its meetings are circulated and approved by the PCC.

The PCC receives regular reports from the Deanery Synod members. This provides the PCC with an important link between the parish and wider structures of the church.

The PCC has approved policies for the safeguarding of children and vulnerable adults and has appointed two specific people to handle any such concerns.

St. Andrew's Parochial Church Council Membership 2022

Clergy - Incumbent	The Rev'd Brian Hall - Chair of Council (retired June 2022)
Churchwardens	Brian Humphrey (from May 2022)
	Mike Cassidy (until May 2022)
	Brian Bircham (until May 2022)
Deanery Synod Members	Brian Humphrey (from 2017); Ann Humphrey (from 2022);
	John Stephens (from 2020 CPCC)
PCC Secretary	Beverley Brown (from 2018)
Treasurer	Jeremy Bowden (until January 2023)
	Andrea Hellingsworth (from January 2023)
PCC Elected Members	Stephanie Gostick (from 2022)
	Jeff Leak (until November 2022)
	Anthony Jaye (from 2021)
	Sally McBride (from 2021)
	Hilary Buckle (from 2021)

	Carole Morris (from 2021) John Tennant (from 2022) Stephen Gostick (from 2022) Jill McIntyre (from 2021)
Standing Committee Members	Rev'd Brian Hall (until June 2022), Brian Humphrey, Hilary Buckle, Jeremy Bowden, Brian Bircham (until May 2022), Mike Cassidy (until May 2022), Carole Morris, Stephanie Gostick

The Vicar, Rev'd Brian Hall, retired in June 2022. The Rev'd Sue Upton was appointed by the Bishop of Thetford as Assistant Priest in July 2022 and is Chair of the Parochial Church Council.

Cliff Park Community Church Leadership Team 2022

Minister	Vacant since April 2021
Leadership Team	Suzie Coldman, Sue Dyson, Anthony Eka, Melody Stephens, Martin Wilkes, and ex officio: John Stephens (Deanery Synod), Myra Tabora (Treasurer), Tracy Mayne (Administrator)

The Rev'd Derek McClean has been appointed Minister, and is due to start in April 2023.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our community in the parish. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can best serve the needs of our community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and Chapter House of St. Andrew's.

Achievements and Performance

Church leadership and constitution

The departure of church leaders at both churches prompted preparations for their replacements in 2022, and in the case of Cliff Park Community Church (CPCC), changes to its constitution.

At St Andrew's, the Rev'd Brian Hall retired in June 2022, and the church was fortunate to have the Rev'd Sue Upton appointed by the Bishop of Thetford as Assistant Priest in July. Progress has been

made in putting together a parish profile. This was approved by the PCC at a Section 11 meeting in December 2022 and allows for advertising for a new incumbent in 2023.

At CPCC, the Rev'd Mike Simm left in April 2021. The church leaders drew up a new constitution for the church, which was approved by the church members in late 2021. An application to become a separate charity was accepted by the Charity Commission in January 2023, which means that from 2023, CPCC will become a self-governing Local Ecumenical Partnership, under the jurisdiction of the Church of England and the Eastern Baptist Association. A bespoke Memorandum of Understanding was drawn up between CPCC and St Andrew's, and this was approved by Bishop Alan in 2022.

Post Coronavirus pandemic

The Coronavirus pandemic and the disrupting effect on church life and worship during 2020 and 2021 was still felt by both churches in 2022.

As it emerged from the pandemic, it was a strong priority during 2022 at St Andrew's to come together and grow together in a new way as a church. Most of the pre-pandemic congregation have now returned, but an on-line presence is still retained for those still shielding or are unwell. It is felt that the improvements in on-line streaming of services, available through the website links, has been very useful and will be maintained for the future. A number of people left the church during the pandemic and the interregnum, but despite difficulties in filling some voluntary roles, it is encouraging that the church has been reaching out to, and attracting, new members into the congregation. Attendance at services is growing back up to pre-pandemic levels.

At CPCC, the church can now concentrate on its primary mission of "Living and giving the Good News". Although this has not yet translated into an increase in formal membership, attendance at the Sunday Service has been increasing, and the church continues to offer the service on Zoom for those who are unable to attend physically in person. Good numbers attended the Christmas services, and there was delight in witnessing a new style Nativity Service, planned, led and presented by the young people in the congregation.

Discipleship & House Groups

House Groups play an important role in the life of CPCC, with a high proportion of the congregation belonging to one of the seven active groups, which continue to meet in person throughout the year. Six groups meet mid-week in the early evening and one during the day.

The St Andrew's discipleship group continues to meet, but now on a monthly basis. The topics discussed and studied have been on the Holy Spirit, the Epistle of Paul to the Colossians and the Epistle of St James.

Worship and prayer

St Andrew's continues to offer a Worship Together service at 10.00 on a Sunday, live and on-line, offering blended worship to include traditional and more modern styles of worship. Once a month there is a Communion service. Also on a Sunday there is an 8.00 Sunday BCP Holy Communion service. A mid-week CW Communion service is held on a Thursday at 10.30.

A regular prayer meeting is held, now on a Tuesday evening, to pray for the clergy vacancy and current issues. The Prayer Tree was reinstated during the year and a new Prayer Request section available on the website.

The CPCC Sunday service is held at Cliff Park Primary Academy at 10.30 on a Sunday and is also broadcast on Zoom for those who cannot attend.

Regular prayer meetings take place on a Saturday morning on Zoom, and also at the school before the Sunday service. The Prayer Ministry Team continued their work. Telephone prayer continued through the year, with regular prayer ministry after the Sunday service.

There are currently 116 members on the St Andrew's electoral roll (2021 119).

Children and youth

At St Andrew's, Little Stars is a baby and toddler group that meets on Monday mornings during term time in St Andrew's Chapter House. There are about 25 families registered. The Chapter House also offers opportunities to accommodate other community groups for young people, including Scouts and Beavers twice a week, and a youth keyboard group, who will be leading worship in May 2023.

CPCC has a large following of young families and has a number of groups for children of all ages. A Team is a group for under 5s, and Kidzchurch is a high energy group for primary school children. The CPCC Q3 group caters for those children in years 6 – 9 and has continued to be a part of the Identity programme. It takes place during Sunday services. After 8s is a CPCC group for students in their teenage years, meeting on Sunday evenings. This evening group bridges the gap between children's ministry and adult church. Through discussion and exploration of the Bible, the young people move into a faith which is fully their own.

The Identity Youth Project is supported by both churches in the Parish, in partnership with several other local churches in Gorleston. The main programmes are: Central (inter-church fellowship), Zip (Bible study) and LYN (Love your neighbour). The Youth Work leader is Matt Ashpole.

Outreach and pastoral

The Mary Magdalene branch of the Foodbank was supported by members of both congregations. The cost of living crisis has seen increased numbers seeking help. The Foodbank joined up with the Trussell Trust on 10 March 2022.

Open the Book is a project that offers school children an opportunity to hear stories from the Bible. This St Andrew's ministry has continued, and has taken assemblies at Stradbroke Primary Academy and Wroughton Junior Academy.

There are ladies' groups at both churches. CPCC runs Kitchen Table, which meets on the first Monday of the month, with up to 20 attenders. The St. Andrew's Ladies Club meets fortnightly. CPCC runs a monthly Men's Breakfast every 4th Saturday at Wetherspoons. The plan is to invite other churches to join. St Andrew's coffee mornings take place once on month on a Saturday.

During 2022, a vision for Parish Nursing was developed at CPCC, and it is planned that a scheme will start in early 2023, in association with the charity, Parish Nursing Ministries UK.

Community

The award winning Gorleston Community Magazine was launched in 2018 by members of the congregation at St Andrew's and goes from strength to strength. This is a very attractive and high-

quality glossy magazine, delivered in Gorleston free of charge. This continued to be published throughout 2022 and has increased its print run to 4,000.

Major repairs

At St Andrew's, 2022 saw the start of the toilet block renovation, which is the last phase of the Chapter House restoration project. During the year works were also undertaken for emergency floor repairs, fire regulation compliance works and the replacement of obsolete lighting in the church.

Financial Review

For the third year, consolidated accounts for both churches in the Parish have been produced. In accordance with Diocesan advice, CPCC activities have been recorded under Restricted Funds. Accruals accounting was adopted in 2021, because the combined income of the churches exceeded £250,000.

Income was up by 4.8% compared with 2021 from £266.2k to £279.1k. Being the first full year without church closures, collections at services rose by £11.8k to £16.2k. Another principal factor was the increase in magazine advertising at St Andrew's, which increased by £10.3k to 34.1k. Legacy income also increased at St Andrew's by £9.1k to £53.7k, two large legacies having been received. However, it is of concern that planned giving fell at both churches during the year by 12.7% from £130.2k in 2021 to £113.6k in 2022, following the departure or death of some key supporters.

Weddings and funerals income showed an increase of £1.9k (16.2%) and Chapter House lettings increased by £2.8k as restrictions lifted.

Expenditure rose by £2.0k (0.8%) from £256.1k in 2021 to £258.1k in 2022. Parish Share payments increased from £101.6k in 2021 to £106.1k in 2022. St Andrew's increased its contribution by £4k to £40k but failed to pay its full quota. CPCC is also likely to have difficulty in 2023. Considerable efforts were made to reduce administrative costs, which reduced from £10.0k in 2021 to £6.5k in 2022. Direct costs to the church building, which include energy costs, rose sharply from £9.4k in 2021 to £12.2k in 2022. Magazine production costs rose with the extra production run to £33.8k (2021 £23.1k). 2022 was a heavy year for church repairs and maintenance at £14.7k (2021 5.9k), although Chapter House works decreased to £10.7k from £33.7k in 2021 as the final stages of the refurbishment were completed.

The final result for the Parish was a reduced deficit on unrestricted funds of £0.6k (2021 £7.3k), which was drawn from St Andrew's reserves. This shows that the church was close to break-even on ordinary activities, although it must be remembered that St Andrew's was unable to meet its full Parish Share obligations. CPCC made an overall deficit of £11.2k, which is shown as a Restricted Fund. However, the result for all funds was a surplus of £20.5k (2021 £14.5k) because of the receipt of the two legacies received at St Andrew's (£53.7k), which were designated by the PCC for future expenditure on mission and ministry.

CPCC own an investment property, purchased by a legacy, to house members of CPCC who are in financial difficulties. Its value at 31 December 2022 stood at £199.6k, (2021 £200.2k). Parish cash resources increased by £24.6k from £186.7 to £211.3k. Restricted funds decreased by £13.1k from £294.5k to £281.4k, designated funds increased by £34.2k from £67.8k to £102.0k but unrestricted

funds decreased by £0.6k from £23.6k to £23.0k. The net value of assets at 31 December 2022 stood at £407.6k (2021 £387.1k).

Reserves Policy

The PCC aims to maintain a balance on unrestricted funds that equates to at least three months of unrestricted payments to cover cash commitments and to meet emergencies. In our current operations this approximates to £30k.

At the end of 2022 the balance on unrestricted funds had been reduced to £23.0k. The PCC will consider how to build this up to the optimum level in future years. The PCC will consider the designation of any surplus free funds to provide for future development of mission and ministry, as well as to provide matched funding for any future funding applications.

Independent Examiner's Report to the trustees of The Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

I report to the trustees on my examination of the accounts of the above for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Parish's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act

  or

- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Matthew Charles Waters ACA FCCA
Lovewell Blake LLP Chartered Accountants Excelsior House
9 Quay View Business Park
Barnards Way
Lowestoft
Suffolk NR32 2HD

4 April 2023

The Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

Financial Statements

for the Year ended 31st December 2022

registered charity no: 1135444

Ecclesiastical Parish of St. Andrew's Gorleston

Statement of Financial Activities

Year ended 31 December 2022

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total	Total 2021
		£	£	£	£	£	£
Incoming resources							
Voluntary income	4a	63,659	53,656	104,760	-	222,075	221,198
Activities for generating funds	4b	169	34,064	403	-	34,636	24,361
Investment income	4c	45	-	5,477	-	5,522	5,480
Church activities	4d	16,879	-	-	-	16,879	15,165
Total receipts		**80,752**	**87,720**	**110,640**	**-**	**279,112**	**266,204**
Resources expended							
Church activities							
Church running expenses	5a	25,703	36,020	16,140	-	77,863	71,606
Other church activities	5b	55,804	17,108	101,716	-	174,628	183,159
		81,507	53,128	117,856	-	252,491	254,765
Cost of generating funds		237	-	5,371	-	5,608	1,362
Total payments		**81,744**	**53,128**	**123,227**	**-**	**258,099**	**256,127**
Net incoming/(outgoing) resources		**(992)**	**34,592**	**(12,587)**	**-**	**21,013**	**10,077**
Revaluation gains/(losses) on investments	8	-	-	(513)	-	(513)	4,416
		(992)	**34,592**	**(13,100)**	**-**	**20,500**	**14,493**
Transfers between funds		423	(423)	-	-	-	-
Net movement in funds		(569)	34,169	(13,100)	-	20,500	14,493
Funds at 31.12.2021		23,605	67,821	294,543	1,165	387,134	372,641
Funds at 31.12.2022		**23,036**	**101,990**	**281,443**	**1,165**	**407,634**	**387,134**

Ecclesiastical Parish of St. Andrew's Gorleston

Balance Sheet

31 December 2022

	Note	2022 £	2022 £	2021 £	2021 £
Fixed Assets					
Investment property	8		199,643		200,156
Current Assets					
Debtors & prepayments	9	5,858		5,414	
Cash at bank and in hand	10	211,324		186,657	
		217,182		192,071	
Current liabilities					
Creditors	11	(9,191)		(5,093)	
Net current assets			207,991		186,978
Total assets less current liabilities			407,634		387,134
Funds of the charity	12				
Endowment Funds			1,165		1,165
Restricted Funds			281,443		294,543
Designated Funds			101,990		67,821
Unrestricted Funds			23,036		23,605
Total charity funds			407,634		387,134

These financial statements were approved by the Board of Trustees and authorised for issue on 26 April 2023, and are signed on behalf of the Board by:

Andrea Hellingsworth
Trustee

Brian Humphrey
Churchwarden

Notes to the financial statements

Year ended 31 December 2022

1 General information

The charity is a registered charity in England and Wales and is unincorporated.

The address of the administrative office is St. Andrew's Church, Church Road, Gorleston, Great Yarmouth, NR31 6LR.
The Parish includes the Church of St Andrew and Cliff Park Community Church.
The Charity is involved in the following activities: regular worship, pastoral work, prayer and the teaching of Christianity.

2 Statement of compliance

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

3 Accounting policies

(a) Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets measured at fair value through income or expenditure.
The financial statements are prepared in sterling, which is the functional currency of the entity.

(b) Going concern

The financial statements have been prepared on a going concern basis, as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(c) Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Notes to the financial statements

Year ended 31 December 2022

(d) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Endowment Funds are capital funds and may be either permanent or expendable (in which case the PCC can convert the capital to be used as income funds). The nature of each such fund is described in the accounts notes.

(e) Income

All income is included in the statement of financial activities. When entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity are accounted for when earned.
- Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- Income tax recovered on covenants and gift aid donations is recognised as income and is dealt with on an accrual basis.
- Legacies are included in the Statement of Financial Activities when the PCC becomes aware of its entitlement to the gift and the amount involved can be quantified.

(f) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non- charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Notes to the financial statements

Year ended 31 December 2022

(g) Tangible assets

Tangible assets over £1,000 in value are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

(h) Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Church equipment - 25% straight line

(i) Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

(j) Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

(k) Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

4 Incoming resources	Unrestric-ted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2022	TOTAL 2021
	£	£	£	£	£	£
(a) Voluntary income						
Planned giving	43,103	-	70,519	-	113,622	130,191
Collections at services	10,031	-	6,125	-	16,156	4,399
Other donations	181	-	8,906	-	9,087	10,448
Legacies	-	53,656	-	-	53,656	44,583
Gift Aid recovered	10,344	-	19,210	-	29,554	31,577
	63,659	53,656	104,760	-	222,075	221,198
(b) Activities for generating funds				-		
Fundraising events	169	-	403	-	572	533
Magazine advertising	-	34,064	-	-	34,064	23,821
Other	-	-	-	-	-	7
	169	34,064	403	-	34,636	24,361

Notes to the financial statements

Year ended 31 December 2022

4 Incoming resources (cont'd)	Unrestric-ted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2022	TOTAL 2021
	£	£	£	£	£	£
(c) Investment income						
Bank interest	45	-	619	-	664	51
Rental income	-	-	4,858	-	4,858	5,179
Chancel repair contributions	-	-	-	-	-	250
	45	-	5,477	-	5,522	5,480
(d) Church activities						
Fees for weddings and funerals	13,823	-	-	-	13,823	11,897
Hire and lettings	2,431	-	-	-	2,431	(410)
Coronavirus Job Ret'n Sch Grants	-	-	-	-	-	3,628
Other	625	-	-	-	625	50
	16,879	-	-	-	16,879	15,165

5 Expenditure

Church activities						
(a) Church running expenses						
Church building costs	12,158	-	-	-	12,158	9,436
School hire	-	-	5,876	-	5,876	3,995
Weddings and funerals	2,500	-	-	-	2,500	2,500
Parochial fees	7,169	-	-	-	7,169	6,897
Worship and services	1,584	-	240	-	1,824	3,027
Music and organ	81	1,577	975	-	2,633	2,072
Mission and pastoral	123	-	3,111	-	3,234	9,662
Training	-	-	1,503	-	1,503	231
Magazine costs	-	33,806	-	-	33,806	23,144
Administrative costs	1,788	637	4,105	-	6,530	9,982
Independent examination	300	-	330	-	630	660
	25,703	36,020	16,140	-	77,863	71,606
(b) Other church activities						
Parish share	40,000	-	66,126	-	106,126	101,629
Clergy and staffing costs	10,445	-	12,943	-	23,388	24,920
Chapter House running costs	2,990	-	-	-	2,990	2,153
Church repairs & maintenance	2,339	11,394	993	-	14,726	5,896
Major works - Chapter House	-	5,714	5,000	-	10,714	33,725
Mission giving and donations	30	-	16,654	-	16,684	14,836
	55,804	17,108	101,716	-	174,628	183,159

6 Staff costs

The total staff costs and employees benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	20,199	21,149

The average number of employees during the year was 3 (2021: 4)

No employee received employee benefits of more than £60,000 during the year (2021: 0)

Notes to the financial statements

Year ended 31 December 2022

7 Trustee remuneration and expenses

During the year, a total of £6,615 (2021: £3,623) was paid to Mrs S McBride as Church Administrator, £433 (2021: £2,465) to Mrs W Bircham as cleaner and £1,890 (2021: £408) to Mr A Jaye for the post of organist.
Only directly attributable expenses are reimbursed to Trustees and no amounts were paid or waived during the period.

8 Investments

Investment assets comprise an investment property purchased by a legacy to house members of Cliff Park Community Church who are in financial difficulties.

	£
At 1 January 2022	200,156
Additions	-
Fair value movements	-
Impairment	(513)
At 31 December 2022	199,643

The above investment is held in Restricted Funds

9 Debtors and prepayments

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2022	TOTAL 2021
	£	£	£	£	£	£
Gift Aid recoverable	5,858	-	-	-	5,858	5,257
Other debtors	-	-	-	-	-	157
	5,858	-	-	-	5,858	5,414

10 Cash at bank and in hand

	£	£	£	£	£	£
Cash	100		-	-	100	100
Bank current accounts	11,741	6,458	22,861	-	41,060	53,296
Bank deposit accounts	10,588	99,143	59,268	1,165	170,164	133,261
	22,429	105,601	82,129	1,165	211,324	186,657

11 Creditors

Sundry creditors	3,947	3,611	-	-	7,558	4,161
Accruals	1,303	-	330	-	1,633	932
	5,250	3,611	330	-	9,191	5,093

Notes to the financial statements

Year ended 31 December 2022

12 Analysis of charitable funds

	Balance b/fwd	Receipts	Payments	Transfers	Balance c/fwd
Endowment fund	£	£	£	£	£
	1,165	-	-	-	1,165

The endowment fund's origin was in the Gorleston St Andrew Chancel Trust, and arose from compensation paid by owners of former rectorial land to extinguish them from any liability to meet the cost of repairing the church chancel.

	Balance 01.01.2022	Receipts	Payments	Transfers	Balance 31.12.2022
Restricted funds	£	£	£	£	£
Fabric	590	403	(993)	-	-
Children and Family Worker	4,880	13	(284)	-	4,609
Organ	7,281	70	(492)	-	6,859
Week-end Away	604	-	-	-	604
Specific Gift Fund	-	5,476	(5,476)	-	-
Hospitality Fund	670	-	-	-	670
Open Church Fund	758	1,495	(1,649)	-	604
Cliff Park Community Church	275,344	103,183	(114,333)	-	264,194
CPCC revaluation reserve	4,416		(513)	-	3,903
	294,543	110,640	(123,740)	-	281,443

The funds are comprised of accumulated donations and fundraising income to be spent on the following purposes:

Fabric	for expenditure on the church fabric
Children and Family Worker	for expenditure on children and youth services and activities
Organ	for expenditure on the organ
Week-end Away	for the parish week-end away
Specific Gift Fund	for specific restricted appeals and donations
Hospitality Fund	for creating a hospitality area within the church
Open Church Fund	for supporting the work of Open Church
Cliff Park Community Church	for supporting the work of Cliff Park Community Church
CPCC revaluation reserve	for valuation increases in the CPCC property investment

	Balance 01.01.2022	Receipts	Payments	Transfers	Balance 31.12.2022
Designated funds	£	£	£	£	£
Development	17,587	-	(5,712)	-	11,875
Piano	2,000	-	(1,577)	(423)	-
Community Magazine	3,776	34,063	(33,984)	-	3,855
Harbord Fund	44,458	6	(7,880)	-	36,584
Dorothy Maude Edwards Fund	-	7,500	(3,974)	-	3,526
Joy M Turner Fund	-	46,150	-	-	46,150
	67,821	87,719	(53,127)	(423)	101,990

Notes to the financial statements

Year ended 31 December 2022

12 Analysis of charitable funds (cont'd)

The purposes of the designated funds are:

Development	for the reconstruction and development of the Chapter House
Piano	for the purchase of a new piano - 2019 Gift Day
Community Magazine	for the production of the Gorleston Community Magazine
Harbord Fund	for charitable purposes at the discretion of the PCC.
Dorothy Maude Edwards Fund	for charitable purposes at the discretion of the PCC.
Joy M Turner Fund	for charitable purposes at the discretion of the PCC.

	Balance 01.01.2022	Receipts	Payments	Transfers	Balance 31.12.2022
	£	£	£	£	£
Unrestricted fund	23,605	80,752	(81,744)	423	23,036

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW'S, GORLEST

England & Wales - Charity number 1135444

Accounts

Annual Report and Accounts

for the Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

for the year ended 31st December 2021

registered charity no: 1135444

Ecclesiastical Parish of St Andrew, Gorleston-on-Sea
Annual Report and Accounts for the year ended 31st December 2021

Aim and Purposes

St. Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Rev'd Brian Hall, in promoting in the ecclesiastical parish the pastoral, evangelistic, social and ecumenical mission of the Church. In conjunction with the Gorleston Baptist Church, it set up in 1999 a church plant, Cliff Park Community Church, which is situated to the south of the parish based upon the Cliff Park area, and which meets in the Ormiston Cliff Park Primary Academy. The Associate Minister, Rev'd Mike Simm led the church until his departure in April 2021. St. Andrew's PCC also has maintenance responsibility for the Church and Chapter House in Church Road, Gorleston.

Structure, Governance and Management

The Parish of St. Andrew is part of the Diocese of Norwich within the Church of England. The PCC is a body corporate established by the Church of England and is Governed by the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules 2006. The PCC is a Registered Charity, Registration Number 1135444. The administrative addresses are: St. Andrew's Church - Church Road, Gorleston, Great Yarmouth NR31 6LR; Cliff Park Community Church - 283 Lowestoft Road, Gorleston, Great Yarmouth NR31 6JW.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Churchwardens, other officers and all other members are elected by the Annual Parochial Church Meeting. Members so elected hold office for three years or the balance of the term if elected to fill a casual vacancy. The PCC also has the authority to co-opt church members to serve on the PCC.

The PCC appoints sub committees for certain aspects of church life. The Standing Committee has the authority to transact the business of the PCC between its meetings. Proposals, reports and minutes of its meetings are circulated and approved by the PCC.

The PCC receives regular reports from the Deanery Synod members. This provides the PCC with an important link between the parish and wider structures of the church.

The PCC has approved policies for the safeguarding of children and vulnerable adults and has appointed two specific people to handle any such concerns.

St. Andrew's Parochial Church Council Membership 2021

Clergy - Incumbent	The Rev'd Brian Hall - Chair of Council
Lay Minister (Reader)	Wendy Bircham (Ex officio – resigned March 2021)
Churchwardens	Mike Cassidy - Vice Chair of Council (from 2017) Brian Bircham (from 2017)
Deanery Synod Members	Brian Humphrey (from 2017); Janet Bowden (from 2020); Derek Bryant (from 2020 - resigned); John Stephens (from 2020 CPCC)
PCC Secretary	Beverley Brown (from 2018)
Treasurer	Jeremy Bowden (from 2017)
PCC Elected Members	Stephanie Gostick (from 2019) Jeff Leak (from 2019)

	Anthony Jaye (from 2020) Sally McBride (from 2020) Hilary Buckle (from 2020) Carole Morris (from 2020) Terry Kelsey (from 2020 – resigned) Ann Humphrey (from 2017)
PCC Casual Vacancy	Jill McIntyre (from May 2019)
Standing Committee Members	Rev'd Brian Hall, Hilary Buckle, Jeremy Bowden, Brian Bircham, Mike Cassidy, Carole Morris, Stephanie Gostick

In January 2022, the Vicar, Rev'd Brian Hall announced his retirement with effect from June 2022.

Cliff Park Community Church Leadership Team 2021

Minister	Rev'd Mike Simm (until April 2021)
Leadership Team	Martin Wilkes, Anthony Eka, George Wilding, Melody Stephens, and ex officio: John Stephens (Deanery Synod), Myra Tabora (Treasurer), Tracy Mayne (Administrator)

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our community in the parish. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can best serve the needs of our community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and Chapter House of St. Andrew's.

Achievements and Performance

Strategic direction

A principal aim of the Vicar has been to put a significant emphasis and personal investment on strategic leadership. In response to that a document was produced on "Building a Strategic Church". It was introduced to both the Ministry Team (Churchwardens, Readers and Authorised Worship Assistants) and the Parochial Church Council. It led to a wider consultation with the whole church and

led to a new "Growth Plan" for St. Andrew's in 2018. This Plan identifies specific undertakings intended to lead a growth in discipleship, service and numbers.

Coronavirus pandemic

As in 2020, church life was significantly affected by the Coronavirus pandemic in 2021. The church was closed following the national lockdown in January 2021 in compliance with Government instructions. It reopened for services at the end of May, observing social distancing and other restrictions, but it was only in July that services resumed anything like their pre-pandemic pattern. The Chapter House was closed to lettings throughout the period until October, and upon reopening, several groups declined to return. The Church Office was also closed until October. The church made use of the technology installed in 2020 to maintain connections with the congregation, to allow communal worship to continue and to make our operations safer. In particular we continued to use live streaming technology to allow the broadcast of services and daily devotions on Zoom and YouTube. We also promoted on-line giving and contactless giving in the church.

Discipleship & House Groups

House Groups play an important role in the life of CPCC, with a high proportion of the congregation belonging to one of the seven active groups, which continued to meet on-line or in person throughout the year.

The St Andrew's discipleship group continued to meet during the year on Zoom, resuming in person later in the year, looking in depth at a large part of Acts and the nature of the Holy Spirit.

Worship and prayer

St Andrew's continued to offer a joint Sunday service of worship at 10.00 live on Zoom and YouTube throughout the year, with services in person also from 23 May. From June the 8.00 Sunday BCP Holy Communion service was resumed, together with the Thursday mid-week Communion service. From October to December an alternative informal "Jigsaw Church" service was also introduced at 10.00 in the Chapter House.

Throughout lockdown, the Vicar published Daily Devotions on Facebook and YouTube. In June, July and August he embarked on an 8-part sermon series entitled "Love your church".

At CPCC, services were also available on Zoom, with the Worship Team gathering in the school when permitted to broadcast the service. Services resumed in person at Ormiston Cliff Park Primary Academy from 25th April, with numbers increasing over time from a cautious start.

Saturday and midweek prayer meetings have continued at CPCC. The Prayer Ministry Team continued their work, and started by offer prayer in September and October during communion. Telephone prayer has continued throughout, with regular prayer ministry after the Sunday service.

There are 119 members on the St Andrew's electoral roll, 5 having died or moved away and 2 joining since the last APCM.

Children and youth

The St. Andrew's Messy Church met three times during 2021, in July, October and December, using a pre-booked system for Covid safety. In addition, Messy Easter in a Bag was distributed to 25 families during Holy Week.

Little Stars is a baby and toddler group that meets on Monday mornings during term time in St Andrew's Chapter House. It restarted in June 2021. There are about 25 families registered.

The CPCC Q3 group has continued to be a part of the Identity programme and, since services restarted takes place every Sunday with up to 6 students in years 7 to 9 attending.

At CPCC Kidzchurch has been able to restart, looking at parables, Bible heroes and discovering how God loves us. Average numbers are now up to eight, with an age group from 4 -10 years.

After 8s is a CPCC group for students in their teenage years, meeting on Sunday evenings. It started again on 28 November and has up to 5 attenders at present.

The Identity Youth Project is supported by both churches in the Parish, in partnership with several other local churches in Gorleston. In 2021 the project has been able to provide youth work in a more unrestricted fashion (being mainly on-line in 2020). The main programmes are: Central (inter-church fellowship), Zip (Bible study) and LYN (Love your neighbour). 20 young people engaged in a Youth Alpha programme, and plans are in place for a youth event "Night Life" at St. Mary Magdalene church in March. The Youth Work leader is Matt Ashpole.

Outreach and pastoral

St Andrew's Open Church reopened on 23 May. It provides a safe and welcoming place for all, including vulnerable people in Gorleston. Starting outside in the Summer on a Sunday, numbers have grown. It changed to a Saturday later in the year (when the Baptist Church foodbank reopened on a Sunday) and from October moved into the Chapter House.

The Mary Magdalene branch of the Foodbank was supported by members of both congregations. Winter 2020/21 saw increased numbers seeking help. Numbers are rising again because of the cost of living crisis. Plans were in place to join up with the Trussell Trust, which completed on 10 March 2022.

Open the Book is a project that offers school children an opportunity to hear stories from the Bible. Access to schools was severely curtailed this year, but a Christmas assembly took place at Wroughton School in December and seasonal story books were distributed at Easter and Christmas.

Rafiki Creative Ministry offers Christian puppet shows, storytelling and fun at community fetes, "fundays" and school events.

There are ladies' groups at both churches. CPCC runs Kitchen Table, meeting at first on Zoom, and now in person on the first Monday of the month, with up to 20 attenders. The St. Andrew's Ladies Club started meeting again from August in the afternoons and has attracted new members. CPCC runs a

monthly Men's Breakfast every 4th Saturday at Wetherspoons. The plan is to invite other churches to join. St Andrew's coffee mornings restarted in December.

Community

The Gorleston Community Magazine was launched in 2018 by members of the congregation at St Andrew's and goes from strength to strength. This is a very attractive and high-quality glossy magazine, delivered in Gorleston free of charge. This continued to be published throughout 2021 and has increased its print run to 4,000. The magazine won two awards in 2021.

Major repairs

2021 saw the completion of the works in the Chapter House, with flooring and wall insulation installed. Plans are in place to refurbish the lavatories in 2022. A fixed wire test with its remedial works were completed in the church as well as improvements to the lightning conductor.

Financial Review

For the second year, consolidated accounts for both churches in the Parish have been produced. In accordance with Diocesan advice, CPCC activities have been recorded under Restricted Funds. Accruals accounting was adopted in 2021, because the combined income of the churches exceeded £250,000, and 2020 comparative figures were restated.

The first thing to mention is the extraordinary effect the Coronavirus pandemic has continued to have on the operations of the churches. Even after the doors opened again in the Spring, social distancing and other restrictions had to be observed. The Chapter House was closed to groups for most of the year and there were restrictions on weddings and funerals. This had a significant effect on income and expenditure, as in 2020.

Income was up by 15% compared with 2020 from £226.5k to £266.2k. This is mainly attributed to the receipt of a legacy of £44.6k at St. Andrew's. Both churches were protected by a large degree from the worst effects of the pandemic by the generosity of our congregations who continued to give regularly despite the effects of the lockdowns. Nevertheless, planned giving fell during the year by 4.8% from £136.8k in 2020 to £130.2k in 2021. Collections and other donations also fell by £2.9k (16.4%).

At St. Andrews, magazine advertising income increased by £8.1k (51%), a great achievement coming out of the pandemic. Weddings and funerals income showed an increase of £1.9k (18.5%) as restrictions lifted. This was still well down on 2019 levels. St. Andrew's also benefitted from Coronavirus retention grants of £3.6k (2020 £7.2k).

Expenditure rose by £7.1k from £249.1k in 2020 to £256.1k in 2021. Although significant savings were made in clergy and staffing costs (£10.3k or 29.2%), there were increases in magazine costs of £7.5k (paper and wider circulation) and mission and pastoral costs (£4.4k) at CPCC. Works completing the Chapter House amounted to £33.7k (2020 £23.5k), funded by a legacy received in a previous year. The combined Parish Share paid to the Diocese amounted to £101.6k, the same as 2020, but less than the full requested amount.

The final result for the Parish was a deficit on unrestricted funds of £7.3k, which was drawn from St Andrew's reserves. This is a reflection on the day to day income and expenditure of the church, and is not sustainable at this level in the future. However, the result for all funds was a surplus of £14.5k, which includes the legacy of £44.6k, an increase in value of the CPCC investment property of £4.4k and an operating surplus at CPCC of £4.0k.

CPCC own an investment property, purchased by a legacy, to house members of CPCC who are in financial difficulties. Its value at 31 December stood at £200.2k, (2020 £195.7k). Parish cash resources increased by £12.4k from £174.3k to £186.7k. Restricted funds increased by £8.3k from £286.3k to £294.5k, Designated funds increased by £13.2k from £54.6k to £67.8k but unrestricted funds decreased by £7.3k from £30.9k to £23.6k. The net value of assets at 31 December 2021 stood at £387.1k (2020 £372.6k).

Reserves Policy

The PCC aims to maintain a balance on unrestricted funds that equates to at least three months of unrestricted payments to cover cash commitments and to meet emergencies. In our current operations this approximates to £30k.

At the end of 2021 the balance on unrestricted funds had been reduced to £23.6k. The PCC will consider designating any surplus free funds to provide matched funding for any future funding applications. Following the receipt of a major legacy in 2015, a Development Fund was designated to fund refurbishment works to the Chapter House. This fund stood at £17.6k on 31 December 2021 (2020 £49.4k).

Independent Examiner's Report to the trustees of The Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

I report to the trustees on my examination of the accounts of the above for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Parish's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

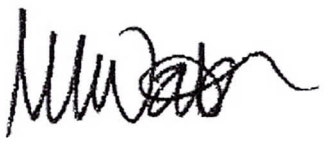
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act

  or

- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Matthew Charles Waters FCCA
Lovewell Blake LLP Chartered Accountants
Excelsior House
9 Quay View Business Park
Barnards Way
Lowestoft
Suffolk NR32 2HD

10 June 2022

The Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

Financial Statements

for the Year ended 31st December 2021

registered charity no: 1135444

Ecclesiastical Parish of St. Andrew's Gorleston

Statement of Financial Activities

Year ended 31 December 2021

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total	Total 2020 (re-stated)
		£	£	£	£	£	£
Incoming resources							
Voluntary income	4a	55,563	48,733	116,902	-	221,198	186,426
Activities for generating funds	4b	237	23,821	303	-	24,361	16,235
Investment income	4c	11	-	5,219	250	5,480	5,419
Church activities	4d	15,165	-	-	-	15,165	18,410
Total receipts		**70,976**	**72,554**	**122,424**	**250**	**266,204**	**226,490**
Resources expended							
Church activities							
Church running expenses	5a	26,522	23,406	21,678	-	71,606	57,075
Other church activities	5b	51,579	35,465	96,115	-	183,159	191,054
		78,101	58,871	117,793	-	254,765	248,129
Cost of generating funds		144	456	762	-	1,362	923
Total payments		**78,245**	**59,327**	**118,555**	**-**	**256,127**	**249,052**
Net incoming/(outgoing) resources		**(7,269)**	**13,227**	**3,869**	**250**	**10,077**	**(22,562)**
Revaluation gains on investments	8	-	-	4,416	-	4,416	-
Net movement in funds		**(7,269)**	**13,227**	**8,285**	**250**	**14,493**	**(22,562)**
Funds at 31.12.2020		30,874	54,594	286,258	915	372,641	395,203
Funds at 31.12.2021		**23,605**	**67,821**	**294,543**	**1,165**	**387,134**	**372,641**

Ecclesiastical Parish of St. Andrew's Gorleston

Balance Sheet

31 December 2021

	Note	2021 £	2021 £	2020 £	2020 £
Fixed Assets					
Investment property	8		200,156		195,739
Current Assets					
Debtors & prepayments	9	5,414		5,152	
Cash at bank and in hand	10	186,657		174,256	
		192,071		179,408	
Current liabilities					
Creditors	11	(5,093)		(2,506)	
Net current assets			186,978		176,902
Total assets less current liabilities			387,134		372,641
Funds of the charity	12				
Endowment Funds			1,165		915
Restricted Funds			294,543		286,258
Designated Funds			67,821		54,594
Unrestricted Funds			23,605		30,874
Total charity funds			387,134		372,641

These financial statements were approved by the Board of Trustees and authorised for issue on 30 May 2022, and are signed on behalf of the Board by:

Jeremy Bowden
Trustee

The Rev'd Brian Hall
Vicar and Trustee

Notes to the financial statements

Year ended 31 December 2021

1 General information

The charity is a registered charity in England and Wales and is unincorporated.

The address of the administrative office is St. Andrew's Church, Church Road, Gorleston, Great Yarmouth, NR31 6LR.
The Parish includes the Church of St Andrew and Cliff Park Community Church.
The Charity is involved in the following activities: regular worship, pastoral work, prayer and the teaching of Christianity.

2 Statement of compliance

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

3 Accounting policies

(a) Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets measured at fair value through income or expenditure.
The financial statements are prepared in sterling, which is the functional currency of the entity.

(b) Going concern

The financial statements have been prepared on a going concern basis, as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(c) Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Notes to the financial statements

Year ended 31 December 2021

(d) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Endowment Funds are capital funds and may be either permanent or expendable (in which case the PCC can convert the capital to be used as income funds). The nature of each such fund is described in the accounts notes.

(e) Income

All income is included in the statement of financial activities. When entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity are accounted for when earned.
- Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- Income tax recovered on covenants and gift aid donations is recognised as income and is dealt with on an accrual basis.
- Legacies are included in the Statement of Financial Activities when the PCC becomes aware of its entitlement to the gift and the amount involved can be quantified.

(f) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non- charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Notes to the financial statements

Year ended 31 December 2021

(g) Tangible assets

Tangible assets over £1,000 in value are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

(h) Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Church equipment - 25% straight line

(i) Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

(j) Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

(k) Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

4 Incoming resources	Unrestric-ted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2021	TOTAL 2020
	£	£	£	£	£	£
(a) Voluntary income						
Planned giving	41,720	-	88,471	-	130,191	136,784
Collections at services	4,399	-	-	-	4,399	5,946
Other donations	286	3,320	6,842	-	10,448	11,814
Legacies	-	44,583	-	-	44,583	-
Grants	-	-	-	-	-	267
Gift Aid recovered	9,158	830	21,589	-	31,577	31,615
	55,563	48,733	116,902	-	221,198	186,426
(b) Activities for generating funds				-		
Fundraising events	230	-	303	-	533	476
Magazine advertising	-	23,821	-	-	23,821	15,754
Other	7	-	-	-	7	5
	237	23,821	303	-	24,361	16,235

Notes to the financial statements

Year ended 31 December 2021

4 Incoming resources (cont'd)	Unrestric-ted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2021	TOTAL 2020
	£	£	£	£	£	£
(c) Investment income						
Bank interest	11	-	40	-	51	343
Rental income	-	-	5,179	-	5,179	5,076
Chancel repair contributions	-	-	-	250	250	-
	11	-	5,219	250	5,480	5,419
(d) Church activities						
Fees for weddings and funerals	11,897	-	-	-	11,897	10,037
Chapter House lettings	(410)	-	-	-	(410)	826
Coronavirus Job Ret'n Sch Grants	3,628	-	-	-	3,628	7,199
Other	50	-	-	-	50	348
	15,165	-	-	-	15,165	18,410

5 Expenditure

Church activities						
(a) Church running expenses						
Church building costs	9,436	-	-	-	9,436	11,815
School hire	-	-	3,995	-	3,995	2,147
Weddings and funerals	2,500	-	-	-	2,500	1,000
Parochial fees	6,897	-	-	-	6,897	6,661
Worship and services	2,777	-	250	-	3,027	1,627
Music and organ	137	-	1,935	-	2,072	1,391
Mission and pastoral	178	125	9,359	-	9,662	5,280
Training	-	-	231	-	231	1,420
Magazine costs	-	23,144	-	-	23,144	15,610
Administrative costs	4,267	137	5,578	-	9,982	10,124
Independent examination	330	-	330	-	660	-
	26,522	23,406	21,678	-	71,606	57,075
(b) Other church activities						
Parish share	36,000	-	65,629	-	101,629	101,629
Clergy and staffing costs	9,240	-	15,680	-	24,920	35,216
Chapter House running costs	2,153	-	-	-	2,153	2,545
Church repairs & maintenance	4,156	1,740	-	-	5,896	10,893
Major works - Chapter House	-	33,725	-	-	33,725	23,540
Mission giving and donations	30	-	14,806	-	14,836	17,231
	51,579	35,465	96,115	-	183,159	191,054

6 Staff costs

The total staff costs and employees benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	21,149	33,107

The average number of employees during the year was 4 (2020: 5)

No employee received employee benefits of more than £60,000 during the year (2020: 0)

Notes to the financial statements

Year ended 31 December 2021

7 Trustee remuneration and expenses

A total of £3,623 (2020: £0) was paid to Mrs S McBride as Church Administrator during her term as Trustee. In addition, Mrs W Bircham was paid £2,465 (2020: £2,965) for her post as cleaner. Mr A Jaye was paid £408 (2020: £0) for the post of organist during his term as Trustee.

Only directly attributable expenses are reimbursed to Trustees and no amounts were paid or waived during the period.

8 Investments

Investment assets comprise an investment property purchased by a legacy to house members of Cliff Park Community Church who are in financial difficulties.

	£
At 1 January 2021	195,739
Additions	-
Fair value movements	4,417
Impairment	-
At 31 December 2021	200,156

The above investment is held in Restricted Funds

9 Debtors and prepayments

	Unrestric-ted funds	Designated funds	Restricted funds	Endowment funds	TOTAL 2021	TOTAL 2020
	£	£	£	£	£	£
Gift Aid recoverable	5,257	-	-	-	5,257	5,012
Other debtors	157	-	-	-	157	140
	5,414	-	-	-	5,414	5,152

10 Cash at bank and in hand

	£	£	£	£	£	£
Cash	100		-	-	100	100
Bank current accounts	14,135	3,774	35,387	-	53,296	41,729
Bank deposit accounts	8,721	64,046	59,579	915	133,261	132,427
	22,956	67,820	94,966	915	186,657	174,256

11 Creditors

Sundry creditors	4,095	-	66	-	4,161	2,441
Accruals	602	-	330	-	932	65
	4,697	-	396	-	5,093	2,506

Notes to the financial statements

Year ended 31 December 2021

12 Analysis of charitable funds

	Balance b/fwd	Receipts	Payments	Transfers	Balance c/fwd
Endowment fund	£	£	£	£	£
	915	250	-	-	1,165

The endowment fund's origin was in the Gorleston St Andrew Chancel Trust, and arose from compensation paid by owners of former rectorial land to extinguish them from any liability to meet the cost of repairing the church chancel.

	Balance 01.01.2021	Receipts	Payments	Transfers	Balance 31.12.2021
Restricted funds	£	£	£	£	£
Fabric	465	125	-	-	590
Children and Family Worker	5,314	10	(444)	-	4,880
Organ	7,263	18	-	-	7,281
Week-end Away	604	-	-	-	604
Special Appeals	-	378	(378)	-	-
Hospitality Fund	670	-	-	-	670
Open Church Fund	582	1,293	(1,117)	-	758
Cliff Park Community Church	271,360	120,600	(116,616)	-	275,344
CPCC revaluation reserve	-	4,416	-	-	4,416
	286,258	126,840	(118,555)	-	294,543

The funds are comprised of accumulated donations and fundraising income to be spent on the following purposes:

Fabric	for expenditure on the church fabric
Children and Family Worker	for expenditure on children and youth services and activities
Organ	for expenditure on the organ
Week-end Away	for the parish week-end away
Special Appeals	for charitable appeals, collections and donations
Hospitality Fund	for creating a hospitality area within the church
Open Church Fund	for supporting the work of Open Church
Cliff Park Community Church	for supporting the work of Cliff Park Community Church
CPCC revaluation reserve	for valuation increases in the CPCC property investment

	Balance 01.01.2021	Receipts	Payments	Transfers	Balance 31.12.2021
Designated funds	£	£	£	£	£
Development	49,358	4,150	(35,921)	-	17,587
Piano	2,000	-	-	-	2,000
Community Magazine	3,236	23,821	(23,281)	-	3,776
Harbord Fund	-	44,583	(125)	-	44,458
	54,594	72,554	(59,327)	-	67,821

Notes to the financial statements

Year ended 31 December 2021

12 Analysis of charitable funds (cont'd)

The purposes of the designated funds are:

Development	for the reconstruction and development of the Chapter House
Piano	for the purchase of a new piano - 2019 Gift Day
Community Magazine	for the production of the Gorleston Community Magazine
Harbord Fund	for charitable purposes at the discretion of the PCC.

	Balance 01.01.2021	Receipts	Payments	Transfers	Balance 31.12.2021
	£	£	£	£	£
Unrestricted fund	30,874	70,976	(78,245)	-	23,605

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW'S, GORLEST

England & Wales - Charity number 1135444

Accounts

Annual Report and Accounts

for the Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

for the year ended 31st December 2020

registered charity no: 1135444

Ecclesiastical Parish of St Andrew, Gorleston-on-Sea
Annual Report and Accounts for the year ended 31st December 2020

Aim and Purposes

St. Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Rev'd Brian Hall, in promoting in the ecclesiastical parish the pastoral, evangelistic, social and ecumenical mission of the Church. In conjunction with the Gorleston Baptist Church, it set up in 1999 a church plant, Cliff Park Community Church, which is situated to the south of the parish based upon the Cliff Park area, and which meets in the Cliff Park Middle School. The Associate Minister, the Rev'd Mike Simm led the church until his departure in April 2021. St. Andrew's PCC also has maintenance responsibility for the Church and Chapter House in Church Road, Gorleston.

Structure, Governance and Management

The Parish of St. Andrew is part of the Diocese of Norwich within the Church of England. The PCC is a body corporate established by the Church of England and is Governed by the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules 2006. The PCC is a Registered Charity, Registration Number 1135444. The administrative addresses are: St. Andrew's Church - Church Road, Gorleston, Great Yarmouth NR31 6LR; Cliff Park Community Church - 283 Lowestoft Road, Gorleston, Great Yarmouth NR31 6JW.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Churchwardens, other officers and all other members are elected by the Annual Parochial Church Meeting. Members so elected hold office for three years or the balance of the term if elected to fill a casual vacancy. The PCC also has the authority to co-opt church members to serve on the PCC.

The PCC appoints sub committees for certain aspects of church life. The Standing Committee has the authority to transact the business of the PCC between its meetings. Other sub-committees are The Ministry Team and the Chapter House Development Committee. Proposals, reports and minutes of these meetings are circulated and approved by the PCC.

The PCC receives regular reports from the Deanery Synod member which provides the PCC with an important link between the parish and wider structures of the church.
The PCC has approved policies for the safeguarding of children and vulnerable adults and has appointed two specific people to handle any such concerns.

St. Andrew's Parochial Church Council Membership 2020

Clergy - Incumbent	The Rev'd Brian Hall - Chair of Council
Lay Minister (Reader)	Wendy Bircham (Ex officio)
Churchwardens	Mike Cassidy - Vice Chair of Council (from 2017) Brian Bircham (from 2017)
Deanery Synod Members	Brian Humphrey (from 2017); Carole Morris (from 2017); Tony Mallion (from 2017 – 2020 CPCC); Hilary Buckle (from 2019); John Stephens (from 2020 CPCC)
PCC Secretary	Beverley Brown (from 2018)
Treasurer	Jeremy Bowden (from 2017)
PCC Elected Members	Stephanie Gostick (from April 2019) Jeff Leak (from April 2019)

	Derek Bryant (from April 2018)
	Ann Humphrey (from 2017)
	Janet Bowden (from 2017)
	Rajan Jesudason (from 2017)
PCC Casual Vacancy	Jill McIntyre (from May 2019)
Standing Committee Members	Rev'd Brian Hall, Hilary Buckle, Jeremy Bowden, Brian Bircham, Mike Cassidy, Carole Morris

Cliff Park Community Church Leadership Team 2020

Minister	The Rev'd Mike Simm (until April 2021)
Leadership Team	Anthony Eka, George Wilding, Melody Stephens, Tony Mallion (until October 2020), John Stephens, Myra Tabora (Treasurer), Sarah Simm (Pastoral Care Co-ordinator until April 2021), Tracy Mayne (Administrator)

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our community in the parish. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can best serve the needs of our community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and Chapter House of St. Andrew's.

Achievements and Performance

Strategic direction

A principal aim of the Vicar has been to put a significant emphasis and personal investment on strategic leadership. In response to that a document was produced on "Building a Strategic Church". It was introduced to both the Ministry Team (Churchwardens, Readers and Authorised Worship Assistants) and the Parochial Church Council. It led to a wider consultation with the whole church and led to a new "Growth Plan" for St. Andrew's in 2018. This Plan identifies specific undertakings intended to lead a growth in discipleship, service and numbers.

Coronavirus pandemic

The church closed for a temporary period at the end of March 2020 in compliance with Government instructions. It reopened for services at the end of July until the end of the year, observing social distancing and other restrictions. The Chapter House was closed from the end of March throughout the period, with all associated groups and meetings suspended. The Church Office has also been closed since the end of March. The church invested in technology during the year to maintain connections with the congregation, to allow communal worship to continue and to make our operations safer. In particular we installed live streaming technology to allow the broadcast of services and daily devotions on Zoom and YouTube. We also introduced on-line giving and contactless giving in the church.

Discipleship & House Groups

Discipleship groups at St Andrew's Church were unable to meet during the year, but one continued on Zoom, looking in depth at the Psalms and the letters of St Paul.

House Groups play an important role in the life of CPCC, with seven active groups continuing to meet on-line throughout the year. An eighth group (Melody and Tracy's) was started late in the year to cater for members who were not member of the other groups.

Worship and prayer

From April, a joint service of worship at 10.00 was offered at St Andrews on-line and also in church from July until the end off the year. This replaced the three services on a Sunday offered until the end of March - BCP Holy Communion, Common Worship Morning Prayer and Communion and Informal Worship and Communion. The Thursday mid-week Communion service was suspended but will restart in 2021.

Throughout lockdown, the Vicar published Daily Devotions on Facebook and YouTube.
At CPCC, services were also available on Zoom, with the Worship Team gathering in the school when permitted to broadcast the service.

Saturday and midweek prayer meetings have continued on Zoom at CPCC. The Prayer Ministry Team continued their work, although it has been difficult with the lack of face to face meetings.
There are 120 members on the electoral roll, 9 having died or moved away since the last APCM.

Children and youth

The St. Andrew's once a month Messy Church attracted a faithful and growing group of children and families. From April it ceased to meet, but Messy Church bags were distributed at Christmas to tell the Christmas story and keep families in touch.

Little Stars is a baby and toddler group that met on Monday mornings during term time until April. There are about 25 families registered.

The St Andrew's Youth Club met every Friday at the Chapter House until April with on average 15 attenders.

The CPCC Q3 group has continued to be a part of the Identity programme (see below), although it has not been able to meet since March.

At CPCC Kidzchurch has not been able to meet, but connections have been kept by writing letters and putting materials on-line for children and parents to do at home.

The Identity Youth Project is supported by both churches in the Parish, in partnership with several other local churches in Gorleston. During the pandemic, the whole youth programme was moved on-line, and some of the core groups met more frequently to give additional support during the crisis. Central (inter-church fellowship) and Zip (Bible study) took place weekly. LYN (Love your neighbour) was able to run a few sessions in the Summer holidays. Video elements have been important at this time – the youth worker, Matt Ashpole, has produced over 200 videos, now viewed about 13,000 times.

Outreach and pastoral

St Andrew's Open Church provided a safe and welcoming place for all on Friday and Sunday afternoons between 2-4pm (1.30- 3.30 in winter) and ran alongside Great Yarmouth & Gorleston Foodbank until April. After lockdown, contact has been maintained as far as possible by telephone. It is planned to reopen the ministry in summer 2021 in the Chapter House. On a very sad note, one of our readers, Ed Ellis, who had a particular interest in Open Church, died in June. He was greatly valued and will be much missed.

The Mary Magdalene branch of the Foodbank was supported by members of both congregations. It received funding from DEFRA during the year and after generous donations a new large shed was bought. It has been an important lifeline to many during these hard times.

Open the Book is a project that offers school children an opportunity to hear stories from the Bible. There are 2 teams from St Andrew's that visit 3 local schools. Again, this ministry had to be suspended in April.

Rafiki Creative Ministry offers Christian puppet shows, storytelling and fun at community fetes, fundays and school events.

During the pandemic it has been important to retain contact with our congregation, especially elderly and vulnerable members who may have felt isolated in these unprecedented times. A telephone rota was set up early in the lockdown, followed by the establishment of virtual coffee mornings later in the year. Some of our members have joined a telephone befriending service called "Two's Company", an initiative set up in co-operation with other churches.

The St Andrews Memory Club met on a Tuesday morning to welcome older members of the community. The once a month Men's Breakfast and the Ladies Club have both temporarily been suspended because of the pandemic.

Community

The Gorleston Community Magazine was launched in 2018 by members of the congregation at St Andrew's and goes from strength to strength. This is a very attractive and high-quality glossy magazine with a print-run of 3,600, delivered in Gorleston free of charge. This continued during the pandemic although the May to July issues were only available on-line.

Major repairs

2020 saw the completion of the roofing and window works in the Chapter House. Plans were put in place for the new inner wall lining, insulation and flooring, which will be completed in 2021. New signs were installed in the car park and churchyard.

Financial Review

For the first time this year, consolidated accounts for both churches in the Parish have been produced. In accordance with Diocesan advice, CPCC activities have been recorded under Restricted Funds.

The first thing to mention is the extraordinary effect the Coronavirus pandemic has had on the operations of the churches. The congregations were unable to meet for some time after the end of March, and then social distancing and other restrictions had to be observed. The office at St Andrew's was closed from the end of March and all other activities ceased till the end of the year. This had a significant effect on income and expenditure.

Income was down by 11% compared with 2019, but we were protected by a large degree by the generosity of our congregations who continued to give regularly despite the effects of the lockdowns. Planned giving actually saw an increase of £4.9k (3.7%). However, as expected, this was balanced by a corresponding fall in collections and other voluntary receipts. In the end, voluntary receipts were virtually on a par with 2019.

Income from fundraising activities fell sharply – by £14.8k (48%). Income from church activities (mainly from weddings and funerals) fared even worse and were £11.8k (51%) less. These latter sources of income are almost exclusively at St Andrew's Church, where we received some protection from the Coronavirus Job Retention Scheme grants (£7.2k), without which the result would have been worse.

As we would expect, expenditure also fell owing to the closure of most church activities. St. Andrew's Church was hit by loss of income harder than CPCC, and was not able to pay its full allocation of Parish Share, but was at least able to pay an agreed reduced amount regularly throughout the year (36k). CPCC managed to pay an increased amount of Parish Share in 2020 – up £1.1k to £65.6k. the total contribution of Share from the Parish was £101.6k, a fall of 14% compared with 2019, but still a substantial contribution.

St Andrew's Church was able at least to make savings on other costs– Clergy and Staffing costs were down by £5.3k. We continued to pay our staff but all staff were on furlough or flexi-furlough for 9 months of the year. Church running expenses were down £21.5k from £63.8k in 2019 to £42.3k in 2020 with particular savings on office and building costs (such as heat & light). Magazine expenses

were also down by £7.9k. There were also savings in Church running expenses at CPCC – down £9.2k from £22.9k to £13.7k.

During the lockdown, we continued to invest in church improvements, using restricted and designated funds. We completed work to the Chapter House roof and windows (£23.5k) from a designated fund. We also invested £8.6k from designated funds to install cameras and other equipment, allowing us to live-stream services. Not only was this of great benefit when the church was partially open, but it is also going to be an important facility in the future. As a response to the pandemic, we also set up an on-line giving facility and the ability to take contactless collections. The cost of these latter improvements was minimal, but they will be an important source of revenue in the future, as well as reducing cash handling at the church.

The result on unrestricted funds, where the day to day income and expenditure is recorded, is the most important indicator of how the church fared financially. In the end it was a small deficit of £0.7k, which compares favourably with the unsustainable deficit of £15.7k we had in 2019. CPCC (restricted fund) made a surplus of £3.0k. Although income fell significantly over the year, expenditure fell proportionately more. The significant factor was that the congregation continued to support the churches by regular giving by standing order. Our gratitude to all those who have continued their support in this way in very difficult circumstances.

Overall, cash reserves in the Parish reduce from £195.5k in 2019 to £174.3k at the end of 2020. The fall was mainly owing to the Chapter House works funded from designated funds.

Reserves Policy

The PCC aims to maintain a balance on unrestricted funds that equates to at least three months of unrestricted payments to cover cash commitments and to meet emergencies. In our current operations this approximates to £30k.

At the end of 2020 the balance on unrestricted funds had been reduced to £28.2k. The PCC will consider designating any surplus free funds to provide matched funding for any future funding applications. Following the receipt of a major legacy in 2015, a Development Fund was designated to fund refurbishment works to the Chapter House. This fund stood at £49.4k on 31st December 2020.

The Ecclesiastical Parish of St. Andrew, Gorleston-on-Sea

Consolidated Financial Statements

for the Year ended 31st December 2020

registered charity no: 1135444

THE CHURCH OF ENGLAND
Diocese of Norwich

Independent Examiners Certificate

Report to the trustees/ members of:	ST ANDREWS GORLESTON
On accounts for the year ended:	31 ST DECEMBER 2020
Charity no (if any):	

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended / / .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [ ]]~~ *Delete [ ] if not applicable*.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: BPhilpot Date: 31/4/21

Name: BRIAN PHILPOT

Relevant professional qualification(s) or body (if any)	N/A
Address:	220 BRASSEYNOSS AVE GORLESTON NR31 7ED

Section B **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Ecclesiastical Parish of St. Andrew's Gorleston

Consolidated Financial Statements for the Year ended 31st December 2020
Receipts and Payments Accounts

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2020 £	Total 2019 £
Receipts							
Voluntary receipts							
Planned giving		44,169	-	92,615	-	136,784	131,860
Collections at services		2,586	2,000	1,360	-	5,946	17,421
All other voluntary receipts	5a	9,714	5,000	9,642	-	24,356	15,067
Gift Aid recovered		11,070	-	21,062	-	32,132	34,907
		67,539	7,000	124,679	-	199,218	199,255
Activities for generating funds	5b	359	15,754	122	-	16,235	31,007
Investment income		181	-	162	-	343	1,992
Church activities	5c	11,078	-	133	-	11,211	23,026
Total receipts		**79,157**	**22,754**	**125,096**	**-**	**227,007**	**255,280**
Payments							
Church activities							
Parish share		36,000	-	65,629	-	101,629	117,497
Clergy and staffing costs		13,433	-	21,726	-	35,159	41,174
Church running expenses	5d	24,848	15,714	15,367	-	55,929	86,662
Chapter House running costs		2,545	-	-	-	2,545	4,882
Church repairs & maintenance		2,479	8,580	-	-	11,059	2,864
Major works - Chapter House		-	23,540	-	-	23,540	46,402
Mission giving and donations		30	-	17,416	-	17,446	21,747
		79,335	47,834	120,138	-	247,307	321,228
Cost of generating funds		553	-	370	-	923	4,059
Total payments		**79,888**	**47,834**	**120,508**	**-**	**248,230**	**325,287**
Surplus/(deficit) before transfers		**(731)**	**(25,080)**	**4,588**	**-**	**(21,223)**	**(70,007)**
Transfers		-	-	-	-	-	-
		(731)	(25,080)	4,588	-	(21,223)	(70,007)
Cash at bank and in hand 1st January		28,959	79,674	85,931	915	195,479	265,486
Cash at bank and in hand 31st December		**28,228**	**54,594**	**90,519**	**915**	**174,256**	**195,479**

Consolidated Financial Statements for the Year ended 31st December 2020
Statement of Assets and Liabilities

	Note	Unrestricted Funds £	Designated Funds	Restricted Funds £	Endowment Funds £	Total 2020 £	Total 2019 £
Cash Funds							
Cash		100	-	-	-	100	100
Bank Current Accounts		7,603	3,769	30,357	-	41,729	40,906
Bank Deposit Accounts		20,525	50,825	60,162	915	132,427	154,473
Fixed Term Bond		-	-	-	-	-	-
		28,228	54,594	90,519	915	174,256	195,479
Other Monetary Assets							
Gift Aid tax recoverable		5,012	-	-	-	5,012	5,529
Electricity refund		140		-	-	140	-
		5,152	-	-	-	5,152	5,529
Investment assets							
Investment property		-	-	195,739	-	195,739	195,739
		-	-	195,739	-	195,739	195,739
Liabilities							
Parochial fees due		1,750	-	-	-	1,750	567
Heating repairs		-	-	-	-	-	324
Elecrical repairs		158	-	-	-	158	-
Charitable donations		-	-	-	-	-	215
Payroll services		235	-	-	-	235	-
Telephone		65	-	-	-	65	106
Clergy expenses		123	-	-	-	123	301
Others under £100		175	-	-	-	175	31
		2,506	-	-	-	2,506	1,544

Notes

1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2 The endowment fund's origin was in the Gorleston St Andrew Chancel Trust, and arose from compensation paid by owners of former rectorial land to extinguish them from any liability to meet the cost of repairing the church chancel.

3 Investment assets comprise an investment property purchased by a legacy to house members of Cliff Park Community Church who are in financial difficulties.

4 The movements in restricted funds during the year were:

Restricted Funds	Balance b/fwd £	Receipts £	Payments £	Transfers £	Balance C/fwd £
Fabric	343	122	-	-	465
Children and Family Worker	5,628	-	(314)	-	5,314
Organ	7,258	5	-	-	7,263
Week-end Away	604	-	-	-	604
Special Appeals	215	30	(245)	-	-
Hospitality Fund	670	-	-	-	670
Open Church Fund	924	1,057	(1,399)	-	582
Cliff Park Community Church	70,289	123,882	(118,550)	-	75,621
	85,931	125,096	(120,508)	-	90,519

The funds are comprised of accumulated donations and fundraising income to be spent on the following purposes:

Fabric	for expenditure on the church fabric
Children and Family Worker	for expenditure on children and youth services and activities
Organ	for expenditure on the organ
Week-end Away	for the parish week-end away
Special Appeals	for charitable appeals, collections and donations
Hospitality Fund	for creating a hospitality area within the church
Open Church Fund	for supporting the work of Open Church
Cliff Park Community Church	for supporting the work of Cliff Park Community Church

5 The movements in designated funds during the year were:

Designated Funds	Balance b/fwd £	Receipts £	Payments £	Transfers £	Balance C/fwd £
Development	76,478	5,000	(23,540)	(8,580)	49,358
Piano	-	2,000	-	-	2,000
Live Streaming	-	-	(8,580)	8,580	-
Community Magazine	3,196	15,754	(15,714)	-	3,236
	79,674	22,754	(47,834)	-	54,594

The purposes of the designated funds are:

Development	for the reconstruction and development of the Chapter House
Piano	for the purchase of a new piano - 2019 Gift Day
Live Streaming	for setting up live streaming facilities in the church
Community Magazine	for the production and distribution of the Gorleston Community Magazine

6 **Further Analysis of Receipts and Payments**

	Receipts	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
a	**All other voluntary receipts**					
	Donations	2,248	5,000	4,566	11,814	9,397
	Coronavirus Job Retention Scheme Grants	7,199	-	-	7,199	-
	Rent and bank interest	-	-	5,076	5,076	5,204
	Other grants	267	-	-	267	466
		9,714	5,000	9,642	24,356	15,067
b	**Activities for generating funds**					
	Fundraising events	354	-	122	476	6,143
	Community Magazine	-	15,754	-	15,754	24,779
	Photocopier charges	5	-	-	5	85
		359	15,754	122	16,235	31,007
c	**Church activities**					
	Fees for weddings and funerals	10,037	-	-	10,037	16,636
	Chapter House lettings	826	-	-	826	5,744
	Other	215	-	133	348	646
		11,078	-	133	11,211	23,026

6 **Further Analysis of Receipts and Payments (cont'd)**

	Payments	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
d	**Church running expenses**					
	Church building running expenses	11,955	-	-	11,955	14,135
	School hire	-	-	2,147	2,147	5,371
	Weddings and funerals	1,000	-	-	1,000	4,028
	Parochial fees	5,478	-	-	5,478	9,263
	Worship and services	1,461	-	166	1,627	3,108
	Music and organ	654	-	737	1,391	5,028
	Mission and pastoral	218	-	5,062	5,280	7,057
	Training	-	-	1,420	1,420	2,816
	Magazine costs	-	15,610	-	15,610	23,530
	Administrative costs	4,082	104	5,835	10,021	12,326
		24,848	15,714	15,367	55,929	86,662