

PAROCHIAL CHURCH COUNCIL OF ST MARY'S

PAINSWICK

Annual Accounts 2021

Financial statements for the calendar year 2021 are provided with this report in the form of : -

- A Statement of Financial Activity (SOFA)
- A Balance Sheet
- An Independent Examiners report; and
- Notes to the financial statements.

1. Overview.

Income generated for in the year was £173,095 (2020 £88,589). The increase is because of a legacy of £59,252 received from the estate of the late Gwen Welch. This has been transferred into our Reordering Account and ring-fenced for the repairs to the church organ (see Table 10B)

The total expenditure for 2021 was £129,391 (2020 £137,924). Therefore the net outgoing was a gain of £43,704 (2020 net loss of £49,335).

Our investment gains were £87,180 (2020 gain of £21,725). £20,000 was however transferred from our investment funds in order to maintain a sustainable balance in our Current account (see 2 below).

The overall balance carried forward at 31 December 2021 was £895,210 being an increase of £130,884 over the year (see Net movement of funds in the SOFA).

2. Current account. The balance held in the account at the start of the year was £23,358 but was increased to £28,018 at 31 December 2021 (see Row A of Note 10, Table 10B). The Current account includes the total amount £20,000 transferred from one of the CBF Deposit Accounts. This was necessary in order to maintain a reasonable ongoing balance in the Current account (see Row D of Note 10, Table 10B)

3. Charitable donations. The PCC donated a total of £10,764 to charities in 2021, (£6,320 2020) (see Note 7 to the statement for details).

4. Parish Share. The PCC paid £58,800, (£61,200 2020) in Parish Share to the Gloucester Diocese in 2021. This is our biggest item of expenditure and went towards the costs of providing ministry in the Beacon Benefice.

The PCC agreed at its October 2021 meeting to pay the slightly reduced amount of £56,300 requested by the Diocese for the Parish Share in 2022.

5. Risks. The PCC is not aware of any significant risks against which it is not reasonably protected by its insurance policies and its adherence to Health and Safety legislation.

6. Thanks. The PCC are most grateful to all who encourage, enable and equip the

church in ministry, mission, and in the day to day running of St Mary's Church, the Churchyard, the Church Rooms and the Lychgate Office.

Statement of Financial Activities for the year ended 31 December 2021

	Notes	Unrestricted fund	Designated fund	Restricted fund	2021	2020
Incoming resources		£	£	£	£	£
Voluntary income:						
Planned giving		33,364	0	0	33,364	34,851
Collections, donations & other giving		27,613	0	0	27,613	8,447
Income tax recovered		11,607	0	0	11,607	10,792
Legacies		59,252	0	0	59,252	0
Activities for generating funds						
Magazine/Bookstall sales/Hall Lettings etc		2,841	0	0	2,841	2,847
Income from other Properties		0	0	0	0	0
Investment income:						
Interest & dividends	6	23,375	0	0	23,375	23,046
Income from charitable activities:						
Parochial fees	4	9,862	0	0	9,862	4,875
Other incoming resources:						
Insurance claims		945	0	0	945	1,165
Other		4,236	0	0	4,236	2,566
Total incoming resources		173,095	0	0	173,095	88,589
Resources expended						
Charitable activities:						
Donations/Grants to charities	7	(10,764)	0	0	(10,764)	(6,320)
Mission & Evangelism		(9,280)	0	0	(9,280)	(8,893)
Parish Share		(58,800)	0	0	(58,800)	(61,200)
Clergy expenses		(1,379)	0	0	(1,379)	(1,044)
Church running expenses		(23,925)	0	0	(23,925)	(23,212)
Churchyard maintenance		(5,809)	0	0	(5,809)	(4,726)
Cost of raising funds		(1,974)	0	0	(1,974)	(8,094)
Running costs:						
Support costs		(2,970)	0	0	(2,970)	(212)
Administration costs (incl. staff costs)		(5,654)	0	0	(5,654)	(5,022)
Other		(7,209)	0	0	(7,209)	(7,817)
Governance costs		(834)	0	0	(834)	(792)

Repairs to church buildings	(793)	0	0	(793)	(7,352)
Repairs to other property	0	0	0	0	(3,240)
Total resources expended	(129,391)	0	0	(129,391)	(137,924)
Net (outgoing)/ incoming resources	43,704	0	0	43,704	(49,335)
Transfers between funds	(39,252)	(20,000)	59,252	0	0
Net incoming/(outgoing) resources before gains	4,452	(20,000)	59,252	43,704	(49,335)
Gains (Losses) on investment assets	0	87,180	0	87,180	21,725
Net movement in funds	4,452	67,180	59,252	130,884	27,610
Funds brought forward at 1 Jan 2021	23,836	740,490	0	764,326	791,936
Funds carried forward at 31 Dec 2021	28,288	807,670	59,252	895,210	764,326

Parochial Church Council of St. Mary's Painswick

Registered Charity No. : 1135419

Balance Sheet as at 31 December 2021

	Notes	General	Restricted	Designated	2021	2020
		funds	funds	income	total	total
		£	£	£	£	£
Fixed Assets						
Tangible Assets (A)		0	0	0	0	
Investments (B)	10	0	0	807,670	807,670	740,490
Total fixed assets (A+B)		0	0	807,670	807,670	740,490
Current Assets						
Stock (C)	9	269	0	0	269	475
Debtors (D)		0	0	0	0	0
Cash at bank & in hand (E)		28,019	59,252	0	87,271	23,361
Total current assets (C+D+E)		28,288	59,252	0	87,540	23,836
Current liabilities						
Creditors (due within 1 yr) (F)		0	0	0	0	0
Net current assets (C+D+E-F)		28,288	59,252	0	87,540	23,836
Total assets less current liabilities (A+B+C+D+E-F)		28,288	59,252	807,670	895,210	764,326
NET ASSETS		28,288	59,252	807,670	895,210	764,326

These statements were signed on behalf of Painswick PCC by :

.....  PCC Treasurer 2021

 Churchwarden / Vicar

The Notes form part of these financial statements

Parochial Church Council of St. Mary's Painswick

Independent examiner's report to the trustees of Parochial Church Council of St Mary's Painswick

I report to the charity trustees on my examination of the accounts Parochial Church Council of St Mary's Painswick (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

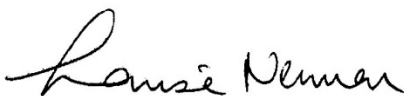
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Louise Newman
FCCA
Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

Date: 23rd March 2022

Parochial Church Council of St Mary's Painswick

Registered Charity no. 1135419

Notes to the Financial Statements for the Year Ended 31 December 2021

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the Church is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on a receipts & payments basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Property assets

The PCC, in conjunction with the Gloucester Diocesan Trust, has effective ownership of three properties; the Church Rooms, the Lychgate Office and the Grave Diggers Hut. In principle, the values of these properties should be included in these accounts. There is no current intention of selling any of these properties and any such sale would require a lot of consultation. Furthermore, assigning a value to these unique properties is very difficult and would depend on conditions at the time of any sale. Thus property assets are not included in the balance sheet.

Stock

Stock is valued at cost. (see Note 9).

Taxation

The Church is exempt from corporation tax on its charitable activities. The PCC has paid PAYE / income tax on behalf of its one part-time employee.

Fund accounting

See Note 3 below

2. CASHBOOK.

Financial transactions of the PCC are recorded using the Gloucester Diocesan Board of Finance (DBF) supplied spreadsheet system called Cashbook v5.2. This allows semi-automated production of accounts not only for Painswick APCM but for DBF, Church of England and Charity Commission purposes as well. The

finances of the St. Mary's Flower Guild and the Ancient Society of Painswick Youths (ASPY, the bell ringers) are not incorporated in these accounts. They have both had their own accounts for many years and are largely self-sufficient. The PCC does pay the Flower Guild for church flowers at Christmas, Easter and Harvest/Clypping. Wedding bell ringing fees are initially paid to the PCC and are then forwarded to ASPY.

3. UNRESTRICTED, DESIGNATED AND RESTRICTED FUNDS.

The Church of England defines three types of fund for PCC purposes :

- **Unrestricted** - funds that can be used for any legitimate purpose of the PCC
- **Restricted** - funds that have been raised for a specific purpose and are kept separate or which have been donated for specified projects or uses. The only restricted fund for Painswick is the Re-ordering fund and that has a bank account separate from other funds
- **Designated** - funds which the PCC has put aside for specific purposes (but if circumstances change the PCC can decide to un-designate or re-designate).

Our Designated funds are our investments totaling over £800,000. These funds were given to Painswick Church in the past for use by the PCC. Our predecessors chose to use them for income but there is no paperwork with the PCC Treasurer or DBF restricting their use as such. Thus, these are classified as Designated rather than Restricted funds. In principle, it would be possible to use some of these funds for major projects. Clearly that would require careful thought and it would be wise to find ways of replacing the lost investment income that would result.

A list of our accounts and their classification is given in Table 10B of Note 10.

4. PAROCHIAL FEES

The figure of £9,862 quoted in the SOFA (Note 4) as the PCC income from parochial fees is the gross income to the PCC (i.e. £4,137 PCC statutory fees plus £5,725 non-statutory extras).

The actual net income to the PCC was £5,716 after deducting £4,146 from the £9,862 for payments to the organist, bell ringers, choir and flower guild.

5. CHURCH ROOMS

Income from hire of Church Rooms, and contributions from the Tourist Office for electricity use, in 2021 amounted to £3,157. Expenditure (including gas, electricity, insurance, water and cleaning costs) was £3,631 (this is mainly included in Church Running Expenses in the SOFA). There was thus a loss of £474 in the year. The deficit amount brought forward from 2020 was £3,322 and therefore the total deficit at the end of 2021 is £3,796.

6. INCOME FROM INVESTMENTS

The total investment account income in 2021 was £23,373 (£22,910 in 2020). This is 2.9% of our overall closing balance (£807,670). Income details for individual accounts is given in the table below.

Acc t	Account Name/Description		Closing Balance 31-12-21 (£)	Dividend & interest income (£)	% Return on investm ent
	<u>Cash accounts (All are "unrestricted" funds except reordering which is "restricted")</u>				
A	Barclays current		28,019	2	
B	Barclays reordering		59,252	0	
C	Office cash account		0	0	
	Totals, for cash accounts		87,271	2	
	<u>Investment accounts (All are "designated income" funds)</u>				
D	CBF 1994 fund		15,559	914	5.8
E	M & G 1994 fund		43,791	2,082	4.8
F	M & G PCC of Painswick		52,911	2,516	4.8
G	Lychgate funds		114,022	2,894	2.5
H	Goddard bequest		455,670	11,564	2.5
I	Platt bequest		47,727	1,211	2.5
J	Lychgate funds (fixed interest)		17,320	487	2.8
K	Goddard bequest (fixed interest)		60,670	1,705	2.8
	Totals for investment accounts		807,670	23,373	2.9

7. CHARITABLE GIVING (PSALMS/Sportily is included in Mission &

Evangelism in the SOFA)

	2021	<i>2020</i>
	£	£
To PSALMS/Sportily	9,180	8,880
To Other Charities*	10,764	6,320
Total Giving	19,944	15,200
<u>Notes</u> * Other charities were The Children's Society £514; The Tear Fund £5,000, GARAS £5,000; British Legion Poppy Appeal £250		

8. BENEFICE OFFICE COSTS

The costs of running the Lychgate Office on behalf of the six churches of the Beacon Benefice are initially borne by Painswick PCC but were charged out to the other PCCs as per the following percentages:

C r a n g h a m	E e n g c o m b e	H a r i n s w i c k	P a i n s w i c k	S h e e p c o o m t b a l
12.0%	45.1%	57.6%	5.4%	15.0%

Accounts are sent quarterly to the other parishes. Net office running costs in 2021 were as follows:

	£	Painswick	Other Parishes
Q1 2021	1,116	642	474
Q2 2021	1,232	710	522
Q3 2021	1,802	1,038	764
Q4 2021	1,390	801	589
Total	5,540	3,191	2,349

Office costs include salaries for the Rev Andrew Leach, office electricity, copier rental, phone and broadband, website maintenance, stationery and stamps. The net cost to Painswick PCC for the Lychgate Office is thus 57.6% of £5,540 or £3,191. The income from other parishes is included in Other Incoming Resources.

9. **STOCK**

Stock is the postcards, church guides, leaflets and notelets that are available for purchase from the bookstall. The values below are the purchase values of the stock. The retail value (i.e. anticipated income if all purchasers paid the ticketed price) to the PCC through money in the donation boxes is a factor of 2 or 3 higher.

	£
Stock value 31/12/2020	475
Stock additions during year	0
Estimated sales during year (based on a stock take in early Jan 2022)	(206)
Stock value 31/12/2021	269

10. **STATEMENT OF FUNDS**

Table 10 A - by fund classification

	Brought Forward from 2020	Incoming Resources	Resources Expended	Transfers In (out)	Depreciation Fixed Assets & Stock	Capital Gains / (Losses)	Carried Forward to 2022
	£	£	£	£	£	£	£
TOTAL UNRESTRICTED FUNDS	23,836	198,121	193,669	0	0	0	28,288

TOTAL DESIGNATED INCOME FUNDS	740,490	0	0	(20,000)	0	87,180	807,670
TOTAL RESTRICTED FUNDS	0	59,252	0	0	0	0	59,252
TOTAL - ALL FUNDS	764,326	257,373	193,669	(20,000)	0	87,180	895,210

Notes :

- a) This table has been structured as per the revised classification of funds as adopted by the PCC in 2016
- b) For the purposes of fund valuation at end of 2021 the mid-market share price values have been used. A more detailed breakdown of our funds giving capital gain is provided in Table 10B - below. Note 6 gives the investment income from our designated income funds

TABLE 10B - by individual account

Account Name/Description	Fund classification	Opening ACTUAL Balance	Transactions In	Transactions Out	Capital gains (losses) on investments	Closing ACTUAL Balance
Account Name/Description	Fund classification	Opening ACTUAL Balance	Transactions In	Transactions Out	Capital gains (losses) on investments	Closing ACTUAL Balance

			<i>01-Jan-21</i>	<i>during 2021</i>	<i>during 2021</i>	<i>during 2021</i>	<i>31-12-21</i>
			£	£	£	£	£
A	Barclays Current (Cash)	Unrestricted	23,358	198,121	193,461	0	28,018
B	Barclays Reordering (Cash)	Restricted	0	59,252	0	0	59,252
C	Office petty cash (Cash)	Unrestricted	3	0	2	0	1
D	CBF 1994 fund (Inv)	Designated - Endowment	31,509	0	20,000	4,050	15,559
E	M & G 1994 fund (Inv)	<i>Ditto</i>	38,624	0	0	5,167	43,791
F	M & G PCC of Painswick (Inv)	<i>Ditto</i>	46,667	0	0	6,244	52,911
G	Lychgate funds (Inv)	<i>Ditto</i>	99,752	0	0	14,270	114,022
H	Goddard bequest (Inv)	<i>Ditto</i>	398,643	0	0	57,027	455,670
I	Platt bequest (Inv)	<i>Ditto</i>	41,754	0	0	5,973	47,727
J	Lychgate funds (Inv)	<i>Ditto</i>	18,553	0	0	(1,233)	17,320
K	Goddard bequest (Inv)	<i>Ditto</i>	64,988	0	0	(4,318)	60,670
L	Stock (Cash)	Unrestricted	475	0	206	0	269
TOTALS			764,326	257,373	(213,669)	87,180	895,210