



Holy Trinity South Chatham
(A Church of England and Methodist Church Local Ecumenical Partnership
serving the communities of Bluebell Hill, Lordswood and Walderslade)

Churches of
St. Alban, St. David & St. William

Annual Report and Financial Statement

of

Holy Trinity South Chatham LEP
(Registered Charity no. 1135416)

and

The Parochial Church Council of
Holy Trinity South Chatham

for the year ended 31 December 2021

"Here to offer Christ in every home"

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The LEP present their report with the financial statements of the charity for the year ended 31 December 2021. The LEP have adopted the provisions of the Statement of Recommended Practice (FRSEE) Accounting and Reporting by Charities issued in January 2015, together with the Church Accounting Regulations 2006 (the Regulations) and Section 145 of the Charities Act 2011 (the 2011 Act)

Reference and Administrative Details

Holy Trinity South Chatham is a Local Ecumenical Partnership (Church of England & Methodist) and Registered Charity No: 1135416.

The Parish is within the Diocese of Rochester and also part of the North Kent Circuit of the Methodist Church, and the focal area of ministry is recognised as being the Church of England Ecclesiastical Parish of Holy Trinity South Chatham.

The LEP has three churches situated in different areas of the parish: St Alban's, Robin Hood Lane, Blue Bell Hill; St. David's, Newton Close, Lordswood; and St. William's, Walderslade Village Centre. The LEP Sharing Agreement created an LEP where we are a single worshipping community rather than separate denominations, and so worship and events are seen as united activities. In terms of ownership of premises, St David's is owned by the Methodist Church and the other two church buildings are owned by the Church of England Diocese of Rochester.

Formal address for correspondence and Charity Registration is that of the Chair of Trustees and the Team Rector (The Rectory, 18 Marion Close, Chatham ME5 9QA).

This has been an unusual year in the life of the parish and due to the Covid 19 pandemic Despite this the 2021 annual meetings were able to be held during a church service in May 2021.. The list of Trustees as at October 2021 is shown in Table 1 below.

The complete list of administrative posts within the Parish is shown in Table 2 below.

Bank accounts are held with HSBC (1-5 Week Street, Maidstone, Kent ME14 1QW and CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ. The parish also has two repair fund deposit accounts with the Diocese of Rochester and seven deposit accounts with the Central Finance Board of the Methodist Church

The Independent Examiner is Natalie Harrison ACA FCCA CTA TEP, Beak Kemmenoe, Chartered Accountants, 1-3 Manor Road, Chatham. Kent ME4 6AE

Table 1 Combined Ecumenical Council – as at October 2020

| Trustees Council | | |
|------------------------------------------------------------------|----------------------|--------------------|
| Ex-officio | | |
| Team Rector | Rev Elaine Cranmer | |
| Team Vicar | Rev David Kichenside | |
| Team Curate | Rev. Paul Robinson | |
| Elected members | | |
| St.Alban's | Jon Hicks | 2019 - 2022 |
| | Karl Simmons | 2019 - 2022 |
| | Pauline Bowdery | 2020 - 2023 |
| | Vacancy | |
| St.David's | Bob Tarrant | 2019 - 2022 |
| | Jeanette Lawrence | 2020 - 2023 |
| | Vacancy | |
| | Vacancy | |
| St.William's | Ina Hanford | 2021 - 2024 |
| | Jean Bassett | 2021 - 2024 |
| | Vera Jones | 2021 - 2024 |
| | Pat Long | 2020 - 2023 |
| Co-opted members | | |
| Warden St Alban's | Mark Salter | 2021 - 2022 |
| Warden St David's | Sylvia Wrigglesworth | 2021 - 2022 |
| Pro Warden St William's | Pat Long | 2021 - 2022 |
| Treasurer | Vacancy | |
| Secretary | Jean Bassett | 2021 - 2022 |
| Young person's rep | Vacancy | |
| Methodist Supernumerary | Rev Bryan Tolhurst | <u>2021 - 2022</u> |
| Parochial Church Council | | |
| In addition to those above, the following are members of the PCC | | |
| Elected to Deanery Synod | Don Lawrence | 2020 - 2023 |
| Elected to Deanery Synod | Mark Salter | 2020 - 2023 |
| Methodist Church Council | | |
| Circuit Steward | Henry Chung | 2021 - 2022 |

The complete list of administrative posts within the Parish is listed below, along with the person fulfilling that role and the term of that appointment.

Table 2 Full Parish Administrative Team

| Position | Name | Type | Period | End of Term |
|------------------------------------------------------------------|------------------------------------|-------------------|---------|-------------|
| Team Rector and Chair of the PCC | Elaine Cranmer | Permanent | N/A | N/A |
| Team Vicar | David Kichenside | Permanent | N/A | N/A |
| Team Curate | Paul Robinson | Permanent | N/A | N/A |
| Chair of Trustees | Elaine Cranmer | Fixed - voluntary | 1 year | May 2022 |
| Chair of PCC | Elaine Cranmer | Permanent | N/A | N/A |
| Parish Secretary | Jean Bassett | Fixed - voluntary | | |
| Parish Treasurer | Vacancy | Fixed - voluntary | | |
| Gift Aid Officer | Pauline Bowdery | Voluntary | N/A | N/A |
| Bookings Officer | Credwyn Tolhurst | Voluntary | N/A | N/A |
| Parish Safeguarding Officer | Mark Salter | Voluntary | N/A | |
| Safer Recruitment Officer | Dave Bassett | Voluntary | N/A | |
| Church Warden | Mark Salter (St. Alban's) | Fixed - voluntary | 1 year | May 2022 |
| Church Warden | Sylvia Wrigglesworth (St. David's) | Fixed - voluntary | 1 year | May 2022 |
| Pro Church Warden | Pat Long | Fixed - voluntary | 1 year | May 2022 |
| Assistant Wardens at St. Alban's St. David's St. William's | Vacancy Vacancy Vacancy | Fixed - voluntary | 1 year | May 2022 |
| St. Alban's Steward | Vacancy | Fixed - voluntary | 4 years | |
| St. David's Steward | Vacancy | Fixed - voluntary | 4 years | |
| St. William's Steward | Vacancy | Fixed - voluntary | 4 years | |
| St. Alban's Assistant Steward | Vacancy | Fixed - voluntary | 4 years | |
| St. David's Assistant Steward | Vacancy | Fixed - voluntary | 4 years | |
| St. William's Assistant Steward | Vacancy | Fixed - voluntary | 4 years | |
| Property Steward: St. David's | Don Lawrence | Voluntary | | |
| Deanery Synod Representative | Don Lawrence | Fixed - voluntary | 3 years | April 2023 |
| Deanery Synod Representative | Mark Salter | Fixed - voluntary | 3 years | April 2023 |

Structure, Governance and Management

Following registration as a charity in March 2010, the LEP adopted a new Constitution approved by the Charity Commission and Churches Together in England, based upon the new model for LEPs introduced in 2009. The Trustees and Parochial Church Council work together to manage the affairs of the Parish.

Whilst the Constitution does not specify representation from particular churches, every effort is made to ensure a balance of representatives among the elected trustees. All the work of the Councils and Committees is undertaken according to the relevant governing documents, and Parish "Policy and Practice" which was adopted in 2009.

Members of the PCC are appointed in accordance with the Church Representation Rules, and all Church Officers are appointed in accordance with requirements of the Constitution and appropriate denominational regulations.

Being an LEP Registered Charity, the governance of the business of the parish is managed by two Councils working in co-operation with each other to oversee the work and ministry of the LEP and parish:

The Trustees Council is the body of (mainly) elected representatives from the churches who are responsible for the legal aspects of the LEP as a charity. This body also incorporates the functions of a Methodist Church Council in any matters relating to the Methodist Church.

Recruitment and Appointment of New Trustees

Trustees are elected at the Annual meeting of the Charity, which incorporates the Annual Parochial Church Meeting and Annual Vestry Meeting of the Parish. Trustees are elected for a term of three years. The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC and to become a member of the Trustees Council.

The Parochial Church Council (PCC) is required by law to deal with certain matters that are particular to the Church of England.

Members of the PCC are also members of the Trustees Council and both Councils meet together for all meetings as one body called the Combined Ecumenical Council (CEC).

Induction and Training of New Trustees

All new members of the LEP are properly mentored by serving members and are advised of their duties and responsibilities. The Diocese of Rochester offers training annually for newly elected wardens and church council members. All trustees are required to complete basic Safeguarding training as provided by the Diocese and to undertake a DBS check.

The Councils

The Combined Ecumenical Council (CEC) meets approximately bi-monthly. The Council is assisted by a number of Committees, with specific roles as necessary. The Team Rector chaired the meetings and the chair is formally elected annually. The Team Vicar, Curate, Church Wardens and Deanery Synod representatives are automatically members of the CEC. All other members of the council are elected. Prior to Lockdown in March 2020 the Council met in person, initially subsequent business was dealt with electronically and during the year a number of meetings of the Council were held via Zoom.

Church Management Groups

St. Alban's, St. David's and St. William's each have an Advisory Group, which meet to discuss local issues, and report to the CEC. Whilst these groups have no constitutional authority or budget, they are key to the effective delivery of ministry for each of the church communities, and in supporting and advising the clergy about issues. The groups have not met since the initial Lockdown in March 2020.

Authorised Ministers

The clergy team (Team Rector and Team Vicar) saw the arrival of the Rev. Paul Robinson in September 2019, he is serving his title post (curacy) as a part-time self-supporting minister across the parish. Due to illness Rev. Paul has stepped back from his ministry since May 2021. Rev. Bryan Tolhurst (Supernumerary Methodist minister in Full Connexion) also offers support to the parish. Ministry is supported by a number of Licensed Lay Ministers (those aged 70 years or above have Permission to Minister or Permission to Officiate according to their role.)

| | | |
|---|----------------------|-------------------|
| • | Debbie Oliver | (Reader) |
| • | Mark Salter | (Reader, PTO) |
| • | Sylvia Wrigglesworth | (Reader, PTO) |
| • | Ann Bengier | (Evangelist, PTM) |
| • | Mary Horwell | (Evangelist, PTM) |
| • | Bob Tarrant | (Evangelist, PTM) |

Related Parties

There were no related party transactions during the year.

Risk Management

The Parish regularly review a range of areas of ministry and practice regarding "risk", including regular inspections of buildings and health and safety assessments. All work with children, young people and vulnerable adults is subject to the Safeguarding guidelines and policy issued by the Diocese of Rochester and includes risk assessments where appropriate. Financial risk management is overseen by the CEC and is reviewed regularly during the year.

In 2020 the CEC appointed Don Lawrence as 'Person of Contact' and to be its representative in liaising with the various user groups regarding risk assessments and action plans when using the church premises following the national lockdown and during subsequent restrictions. This included outside hirers, church organisations and the worshipping community. The CEC is extremely grateful for the tremendous amount of work this entailed in keeping the premises Covid secure and the users safe.

Safeguarding

The CEC has followed Diocesan guidance in the implementation and review of good practice, ensuring that CEC members and employees have completed appropriate training and received DBS clearance as necessary. The parish has a lead Safeguarding Officer, Mark Salter, and Safer Recruitment advisor, Dave Bassett, who monitor compliance across parish activities. The CEC receives regular updates at its meetings and has adopted the House of Bishops' Safeguarding Guidelines. The CEC annually reviews the Parish Safeguarding policy following the Annual Meetings.

Objectives and Activities

Objectives and Aims

The Combined Ecumenical Council (CEC), which administers the LEP, is committed to enabling as many people as possible to worship at our churches and to become part of our parish community.

The CEC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.
- To facilitate this work it is important that we maintain the fabric of the churches of St. Alban, St. David and St. William.

Significant Activities

The Local Ecumenical Partnership (LEP) exists to advance the Christian faith in the ecclesiastical parish of Holy Trinity South Chatham in accordance with the principles and practices of the Church of England and the Methodist Church, specifically to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The LEP is specifically responsible for the maintenance of the churches of St. Alban, St. David and St. William within the Parish.

Grant Making

The CEC continues to make institutional grants at their discretion and as funds allow.

Public Benefit Statement

The trustees of the charity confirm that they have complied with their duty under section 17(5) of the Charities Act 2011 to have regards to the Charity Commission's guidance on public benefit and that the public benefit requirement has informed the activities of the charity during the year to 31st December 2021.

In evaluating public benefit the trustees note that the majority of activities offered across the churches are open to all irrespective of their faith or beliefs whilst also providing nurturing and teaching within the Christian faith.

Volunteers

The charity relies on individuals outside of the Council to fulfil all of its activities. It is not possible to quantify the value of the work undertaken by the volunteers.

Achievements and Performance

The electoral roll and attendance figures for the Parish are shown in the table below.

| | 2017 | 2018 | 2019 | 2020 | 2021 |
|--------------------------------------------------------------------------------------|------|------|------|------|------|
| Electoral Roll | 162 | 159 | 90 | 90 | 92 |
| LEP Charity Members | 103 | 99 | 97 | 96 | 96 |
| Usual attendance across the three churches, counted in Oct (Adults) | 72 | 103 | 124 | 33* | 40* |
| Usual attendance across the three churches, counted in Oct (Children / Young People) | 5 | 8 | 7 | 1 | 1 |

Notes:

- The Electoral Roll was completely revised during 2019, with changing circumstances a significant number of former members chose not to apply for inclusion on the new Roll.
- For significant periods during 2020 and 2021 the churches were closed for public worship (having received the Bishop's Dispensation) and the October count * reflects only one service, rather than three, held each Sunday under Covid protocols.

Worship

The traditional pattern of at least one service held in each of the three churches each Sunday was again disrupted during 2021. Throughout the period of closure a weekly online service was streamed every Thursday morning and the congregation were signposted to broadcast and streamed Sunday worship, particularly those of the North Kent Methodist Circuit. Worship within the churches re-commenced on Palm Sunday and it was again agreed that there should be only one parish service each Sunday morning using each of the church buildings in turn. All recommended measures were taken to ensure the safety of worshippers and particular thanks need to go to Mr Don Lawrence who acted as our designated person of contact reviewing risk assessments throughout the year.

Outreach

Outreach activities have been significantly curtailed during 2021, including work within the local schools, ministry to young families and the varied social/hospitality activities within each of the churches (Lunches, Coffee Mornings, Sales, Teas, etc.) The fortnightly Newsletter continued throughout the year and has been circulated by post and email throughout the year. A regular pattern of online social events continued until the summer of 2021 although these generally support members of the existing congregations.

As part of the implementation of the Diocesan Called Together report and the Growing Together initiative the parish began initial conversations with the Archdeaconry Growth

Enabler at the beginning of the year but this work was stalled during lockdown and subsequent restrictions. Conversations will resume in 2022.

The Parish continues to support Cornerstone Coffee Shop, established within St. William's Church in 2013 to encourage engagement with the wider community. This activity has also been affected by the pandemic, being closed for much of the year. The CEC recognised the efforts required by the Cornerstone team to re-open safely in September and it was disappointing that closure was again required at the beginning of December.

Throughout 2021 the parish Facebook was used to share information – ensuring that our own page is kept up to date and sharing with other local groups and pages. Thursday morning streamed worship continues throughout 2021 with publicity via the parish and circuit Facebook pages and websites. The 2021 Christmas services were held in the churches

Deanery Synod

The parish now elects two lay members to the Rochester Deanery Synod. They are ex-officio members of the PCC and thus provide the CEC with an important link between the parish and the wider structures of the church in the Diocese of Rochester. Due to the pandemic the Synod only met on two occasions during 2021 – by Zoom in May and at St. Stephen's in October..

North Kent Methodist Circuit

Although there were no candidates for election as Stewards from the churches in 2020 the Team Rector and Team Vicar have regularly attended Methodist Staff meetings during the year and a member of the clergy has usually represented the parish at each Circuit Meeting. Throughout 2021 Circuit Meetings were held on Zoom. Don Lawrence has continued the role of Property Steward for St. David's Church and attends the relevant Circuit meetings.

Church Buildings

Don Lawrence continued in his role as the CEC's designated 'Person of Contact.' Throughout the year he has advised on action plans, risk assessments and protocols necessary for the safe re-opening of our premises and continues to do so. The CEC is extremely grateful for his ongoing diligence in this role.

Worship resumed on Palm Sunday 2021 and the parish adopted a pattern of holding one service every Sunday, initially this alternated between the St. David's and St. William's but in August 2021 a three weekly cycle including St. Alban's began following the completion of the floor repairs. Usage of the buildings by community groups gradually increased during the year although a number of activities have not yet resumed largely due to increasing levels of Covid in the latter months of 2021.

St Alban's Building Report for 2021

The major building improvement that has been carried out this year is the reinstatement of the church floor. As the CEC had previously planned to only meet in one of the churches each week for public worship the building was free for the builder to carry out the improvement.

This building work entailed removing the floor, board by board, so that the wood could be reused and a waterproof membrane laid to prevent water egress. The cost of this was met from the annual grant awarded by Aylesford Parish Council. In 2021 changes in policy now

mean that such a grant is no longer available to the parish, which is likely to have implications in meeting the costs of grass cutting.

After the work church members and some of the church hirers carried out considerable cleaning to prepare the church for worship and use.

The Parish is still awaiting the Quinquennial report from the Diocesan architect as his advice was sought regarding the floor and the general state of the building. However now that the floor has been rectified there has been no further issue with rising damp.

St David's Building Report for 2021

In general St David's is in reasonably good condition. A number of minor repair jobs have been needed this year to the church building as a whole –

- A new water boiler has been installed in the Kitchen
- Following a safety report by the Play School, one of the Trees at back of Church plot needed attention resulting in removal of one main trunk
- Other minor repairs, including replacement of Lighting tubes and some light switches, 2 Emergency lights replaced.
- Problems are recurring with the Sewerage drain that empties out from the toilet block. March 2020 again saw the need for an extreme drain clear out.

St David's Quinquennial is due in 2022. Although building interior is in decent condition, it is anticipated that major works will be required to some of the exterior building walls. Specifically, the Francis Hall where there is evident work needed to the brickwork and coping stones.

St William's Building Report for 2021

This last year we have had some issues with the oil heating system and this has resulted in several visits from the maintenance contractor to replace burnt out wiring and flush the tank through. We now have a transmitter fitted in the church office to monitor the oil supply, which should solve the main issue of oil levels and thus preventing unnecessary call outs.

The outside street lighting (our property) around the church has now been renewed and provides added security for everyone using the church.

A new lock has been fitted to the main church door and all relevant church users/ organisations have been issued with new keys.

Several small repairs such as a new water heater for the ladies toilet, light switches, replacement lighting tubes have all been carried out. The CCTV system has been serviced and upgraded but the audible warning still awaits repair.

Financial Review

The year 2021, like the year 2020, has presented the parish with significant financial issues as a result of the Covid-19 pandemic. With church buildings being closed for part of the year, with an adverse impact on potential income.

The impact has, however, been abated to some degree by a continued positive and generous response from the congregation to the Parish Finance Appeal. There have been several additional one-off contributions and a number of members have contributed by cheque or direct to bank transfer the equivalent of their weekly/monthly giving despite not being able to attend church services. In addition, there have been savings from the reduced cost of running and maintaining (heat, light, water and cleaning) the three church buildings during the periods of closure. The Pre-Schools, the main users of two of the church buildings, have incurred their own cleaning costs in order to ensure the safety of their children, their carers and staff.

The Parish began the year with a deficit balance of £1,537 on the general fund. After all the debtors and creditors have been taken into account, the Parish would have finished the year with a general fund deficit of £17,950, resulting in a cumulative general fund deficit of £19,487 at the end of the year to be carried forward to 2022. The deficit in the year of £17,950 was an improvement of £1,264 compared to the original deficit of £19,214 forecast in the budget.

In order to address the increasing deficit on the General Fund, the church council, in December, agreed, and ratified at its meeting in January 2022, to the proposal to redesignate a net total of £25,977 from designated funds, originally collected and set aside for developments/improvements for the three church buildings. This also involved closing three deposit accounts with the Central Finance Board (CFB) of the Methodist Church and transferring the balances, totalling £7,294, on those funds to the parish current account to assist with the cash flow. The difference of £18,683 on the development/improvement funds was already retained in the parish current account, rather than placed on deposit, to avoid the current account going overdrawn.

The parish still maintains a total balance of £38,283 on designated repair funds for the three church buildings. This, in the absence of any new funding, will be the main source for major repairs, developments and improvements. Despite comprising specific amounts for each church, this may need to be treated as a parish resource as individual church needs arise.

The change of £1,264 in the general fund deficit, before the redesignation of funds, results from a reduced level of total income of £4,989 compared to the budget. The main reductions were experienced on rent income (£5,009), fundraising (£2,969) and open-plate collections (£1,356). These reductions were partly offset by an increase in planned giving (£4,440) as a result of the Parish Finance Appeal.

The loss of income was more than offset by reduced expenditure of £6,253 compared to the budget, which is mainly the result of a reduction of £4,109 on the cost of the church buildings, particularly cleaning with a reduction of £7,217, offset in part by increased expenditure on general repairs and maintenance of £2,585. The latter arising from repairs to the streetlighting and CCTV system at St William's.

The ongoing impact of the pandemic will give rise to continued uncertainty and challenges into 2022. Careful and prayerful consideration will need to be applied to ensure that the parish prudently moves forward.

The current account held with the HSBC bank was closed in November as it was no longer used and to avoid the introduction of monthly bank charges for operating the account. The balance on the fund (£803) was transferred to the main parish bank account with CAF Bank.

Reserves Policy

It is the policy of the Church Council to maintain sufficient reserves to meet its' financial commitments as and when they fall due, at the same time maintaining designated funds to ensure that all necessary major repairs are carried out with due expediency.

Principal Funding Sources

The principal sources of funding continue to be planned giving, income tax refund on gift aid income, and, if circumstances permit, rents from regular hirers of the church buildings, fundraising and open plate collections.

Future Developments

As a Local Ecumenical Partnership the parish of Holy Trinity is subject to review by its sponsoring bodies (The Church of England and the Methodist Church) on behalf of Churches Together in Kent. The sponsoring bodies agreed not to carry out a formal review of the LEP in 2017 and have not re-visited this decision to date.

It is difficult to foresee the short and long term implications of responding to the pandemic as the parish moves into 2022. There will clearly be opportunities to review patterns that have been lost during 2020 and 2021 but also to build on new opportunities that have been found. The parish is currently working alongside the Archdeaconry Growth Enabler (Rev. Dylan Turner) to explore future plans and strategies although this work has been delayed by the pandemic.

Statement of Trustees Responsibilities

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed require the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the CEC on 26th April 2022 and signed on their behalf by Rev. Elaine Cranmer (CEC chair.)

A handwritten signature in black ink, reading "Elaine Cranmer", written over a horizontal line.

Independent Examiner's Report to the Trustees of Holy Trinity South Chatham

I report on the accounts for the year ended 31 December 2021 as set out on pages 16 to 22.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commission (Under Section 145(5)(b) of the 2011 Act and
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare financial accounts, which accord with the accounting records and to comply with the requirements of the 2011 Act

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Natalie Harrison ACA FCCA CTA TEP
Beak Kemmenoe (Accountants)
1-3 Manor Road Chatham
Kent
ME4 6AE

Date

Holy Trinity, South Chatham - St. Alban, St. David and St. William

STATEMENT OF FINANCIAL ACTIVITIES 2021

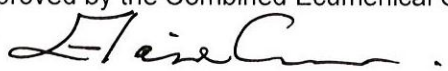
| INCOME & EXPENDITURE | Notes | Unrestricted Funds | | Restricted | Endowment | Total | Total |
|-------------------------------------------------------------|--------------|---------------------------|-------------------|-------------------|------------------|-------------------|-------------------|
| | | General | Designated | Funds | Funds | 31/12/2021 | 31/12/2020 |
| | | £ | £ | £ | £ | £ | £ |
| INCOMING RESOURCES | 2 | | | | | | |
| Voluntary Income | 2.1a | 49,203 | 120 | 0 | 0 | 49,323 | 58,190 |
| Activities for generating funds | 2.1b | 32,356 | 20,967 | 0 | 0 | 53,323 | 43,081 |
| Investment Income | 2.1c | 0 | 44 | 0 | 0 | 44 | 195 |
| Other incoming resources | 2.2 | 0 | 0 | 0 | 0 | 0 | 322 |
| TOTAL INCOMING RESOURCES | | 81,559 | 21,131 | 0 | 0 | 102,691 | 101,787 |
| RESOURCES EXPENDED | 3 | | | | | | |
| Costs of generating voluntary income | 3.1a | 59 | 0 | 0 | 0 | 59 | 58 |
| Fundraising trading: cost of goods sold & other costs | 3.1b | 0 | 0 | 0 | 0 | 0 | 194 |
| Charitable activities | 3.2 | 93,628 | 25,204 | 0 | 0 | 118,832 | 109,007 |
| Governance costs | 3.3 | 540 | 0 | 0 | 0 | 540 | 540 |
| Other resources expended | 3.4 | 102 | 0 | 0 | 0 | 102 | 65 |
| TOTAL RESOURCES EXPENDED | | 94,329 | 25,204 | 0 | 0 | 119,534 | 109,864 |
| Net incoming/(outgoing) resources before transfers | | (12,770) | (4,073) | 0 | 0 | (16,843) | (8,077) |
| Transfers | 4 | 20,796 | (17,434) | (3,363) | 0 | 0 | 0 |
| NET MOVEMENT IN FUNDS | | 8,027 | (21,507) | (3,363) | 0 | (16,843) | (8,077) |
| Total Funds Brought Forward 1 January 2021 | | (1,537) | 68,018 | 3,830 | 0 | 70,311 | 78,389 |
| TOTAL FUNDS CARRIED FORWARD 31 December 2021 | | 6,490 | 46,511 | 467 | 0 | 53,469 | 70,311 |

Holy Trinity, South Chatham - St. Alban, St. David and St. William

BALANCE SHEET AS AT 31 DECEMBER 2021

| | | 2021 TOTAL | | 2020 TOTAL | |
|--------------------------|---|---------------|---|---------------|---|
| Notes | | £ | £ | £ | £ |
| CURRENT ASSETS | | | | | |
| Debtors | 6 | 5,120 | | 4,185 | |
| Pre-payments | 6 | 0 | | 33 | |
| Cash | | 2,119 | | 3,285 | |
| Current Accounts | | 11,010 | | 13,547 | |
| Deposit Accounts | | 38,283 | | 47,643 | |
| Aylesford Parish Council | | 0 | | 3,363 | |
| | | 56,532 | | 72,056 | |
| LIABILITIES: | 7 | | | | |
| Creditors | | (3,063) | | (1,744) | |
| | | | | | |
| NET CURRENT ASSETS | | 53,469 | | 70,311 | |
| | | | | | |
| NET ASSETS | | 53,469 | | 70,311 | |
| FUNDS | | | | | |
| 8 | | | | | |
| Unrestricted : General | | 6,490 | | (1,537) | |
| Designated | | 46,511 | | 68,018 | * |
| | | 53,001 | | 66,482 | |
| Restricted | | 467 | | 3,830 | |
| | | 53,469 | | 70,311 | |

Approved by the Combined Ecumenical Council Meeting on 29th March 2022 and signed on its behalf by:



The Reverend Elaine Cranmer (Chairman of the Trustees and Chair of the PCC)

The notes on pages 18 to 23 form part of these accounts.

Notes to the Accounts for the year ended 31 December 2021

1. Accounting Policies

The Financial Statements have been prepared in accordance with the provisions of the Statement of Recommended Practice (FRSEE) Accounting Regulations (the Regulations) and Section 145 of the Charities Act 2011 (the Act).

The financial statements include transactions, assets and liabilities for which the Trustees can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

Funds (See Note 9)

General funds represent the funds of the LEP that are not subject to any restrictions regarding their use and are available for application on the general purposes of the LEP. These include funds designated for a particular purpose by the LEP.

The purpose of any restricted funds is noted in the accounts. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund, unless a fund was set up on the understanding that any surplus would be returned to general funds.

Incoming Resources - All incoming resources are accounted for gross.

Voluntary income and capital sources:

Planned giving, collections and donations are recognised when received.

Tax refunds are recognised when the incoming resource to which they relate is received.

Grants and legacies to the LEP are accounted for when the LEP is legally entitled to the amounts due.

Activities which generate funds:

Rental income is accounted for when earned. Parochial Fees due to the LEP for weddings, funerals etc. are accounted for on an event-by-event basis. Some activities carried out by the Parish, including those run by sub-groups, make a charge to cover costs and so generate income, but their primary purpose is ministry or outreach, not generating funds.

Income from investments:

Interest is accounted for when due. Tax recoverable on such income is accrued for on the same basis.

Charitable Resources Expended

Grants:

Grants and donations are accounted for when allocated by the Trustees. The previous policy of the Trustees was to aim to give approximately 10% of all voluntary income from direct giving to various charities and causes as determined by the CEC. This policy was amended in 2016 to limit away giving to a reduced number of recipients so that the parish could make a higher contribution to the Diocese. In order to reduce pressure on the parish General Fund, this policy has since been amended so that the only recipients are the Medway Foodbank and Connexional Funds of the Methodist Church.

Amounts received specifically for mission and remitting to other organisations are dealt with as restricted funds, but do not form part of the end of year accounts except if a balance remains to be paid out.

Costs directly related to the work of the church:

Clergy costs are seen as costs to the whole Parish and the costs for clergy housing are shown separately:

| | | |
|-------------|-----------------------|-----------------|
| Team Rector | Rev. Elaine Cranmer | 18 Marion Close |
| Team Vicar | Rev. David Kichenside | 26 Mayford Road |

With effect from October 2019 the parish also has a self-supporting minister (Rev. Paul Robinson) who, serves the parish as a part time self-supporting curate, but no salary or housing costs are incurred by the parish.

The LEP employs one part-time cleaner, who is not paid more than £60,000 p.a.

The costs of cleaners' wages and the cost of cleaning materials are shown for each church. All wages are paid gross.

The Cornerstone Coffee Shop employs five staff (all part-time). All wages are paid gross. It is parish policy that all staff are paid at the Living Wage hourly rate.

The Diocesan Parish Share and Methodist Assessment are accounted for when payable.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Land and Buildings

The PCC and LEP Trustees own no land or buildings but have responsibility for maintenance of properties as mentioned on pages 10-11. The Trustees receive the income when the church buildings are hired out for use. Any expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment:

Individual items of equipment are written off in the period in which the asset is acquired.

Investments:

The Trustees have no investments other than deposit accounts. With the exception of the Anglican Church Repair Funds, which are held at the Rochester Diocesan Board of Finance, all other deposit accounts are with the Central Finance Board of the Methodist Church. Deposit Accounts are used to hold balances on all funds which are not required for immediate use.

Current Assets:

Amounts owing to the Trustees at 31 December in respect of fees, rents or other income are shown as debtors.

Short-term deposits include cash held on deposit either with the Methodist Central Board of Finance (Deposit accounts), Rochester Diocesan Board of Finance deposits, or at the banks.

Rounding Errors

All values are shown correctly rounded to the nearest pound; however, the totals show the rounded sum of the true values, not the sum of the rounded values. (This means that at times the sum shown does not appear to be the sum of the values given, it is, however, the true sum.)

Reserves Policy:

Despite facing deficit budget situations for a number of years, through careful financial management and the provision of God through His people, the free reserves of the Trustees, (including funds designated for possible future repairs and varying levels of gift aid tax accumulated), have usually stayed at a level sufficient to meet between 2 and 3 months of unrestricted expenditure covering ministry and building costs. There is no policy to increase the free reserves at present, as the Trustees prefer to trust that God will continue to provide the funds required to meet the needs of the Parish, as seen in previous years.

The Trustees will, however, continue to examine ways of encouraging increased giving and acceptance of responsibility by the members of the church.

| | | Unrestricted Funds | | | | | Restricted Funds | Endowment Funds | Total 31/12/21 | Total 31/12/20 |
|--------------|------------------------------------------------|---------------------|-----------------------|--------------------------|-------------------------|-----------------|------------------|-----------------|----------------|----------------|
| | | General Parish £ | General St Alban £ | General St David £ | General St William £ | Designated £ | | | | |
| 2 | INCOMING RESOURCES | | | | | | | | | |
| 2.1 | Incoming Resources from generated funds | | | | | | | | | |
| 2.1a. | Voluntary Income: | | | | | | | | | |
| | Planned Giving - Gift Aided | 1,360 | 8,032 | 16,169 | 6,394 | | | | 31,955 | 37,883 |
| | Other Gift Aided Giving | | 70 | 506 | 15 | | | | 591 | 400 |
| | Income Tax Recoverable | 8,411 | | | | | | | 8,411 | 10,198 |
| | Other Planned Giving | | 3,530 | 1,523 | 602 | | | | 5,655 | 5,888 |
| | Collections at services | 16 | 313 | 893 | 983 | | | | 2,206 | 2,131 |
| | Donations & gift days | 277 | 9 | 50 | 50 | 120 | | | 505 | 564 |
| | Grants-recurring | | | | | | | | | 375 |
| | Grants-non recurring | | | | | | | | | 750 |
| | Total: | 10,065 | 11,954 | 19,140 | 8,045 | 120 | | | 49,323 | 58,190 |
| 2.1b. | Activities for generating funds: | | | | | | | | | |
| | Rental Income | | 318 | 11,194 | 15,869 | | | | 27,380 | 22,477 |
| | Fees | 4,558 | | | | | | | 4,558 | 3,686 |
| | Magazine advertising | | | | | | | | | 55 |
| | Magazine sales | 50 | | | | | | | 50 | 506 |
| | Refreshments | | | 77 | | | | | 77 | 143 |
| | Special Events | | | | | | | | | |
| | Fundraising | | | | 291 | | | | 291 | 1,032 |
| | Waste Paper | | | | | | | | | |
| | Spirit Squad | | | | | 54 | | | 54 | 210 |
| | Baby Messy Church | | | St David's | | | | | | 37 |
| | Housewives' Fellowship | | | St Alban's | | | | | | 134 |
| | Lunch Club: | | | St. David's | | | | | | 197 |
| | Seniors' Soups | | | St. William's | | | | | | 102 |
| | Children's & Youth (Messy/Sporty Chur | | | St. William's/St Alban's | | | | | | |
| | Oasis | | | St David's | | | | | | 300 |
| | Men's Breakfast | | | St David's | | | | | | 108 |
| | Tea at 3 | | | St William's | | | | | | 75 |
| | Cornerstone Coffee Shop | | | St William's | | 20,913 | | | 20,913 | 14,020 |
| | Away Weekend | | | | | | | | | |
| | Celebrating Community Festival | | | | | | | | | |
| | Wesselling fund | | | | | | | | | |
| | Courses | | | | | | | | | |
| | Total: | 4,608 | 318 | 11,271 | 16,160 | 20,967 | | | 53,323 | 43,081 |
| 2.1c. | Investment Income: | | | | | | | | | |
| | Interest | | | | | 44 | | | 44 | 195 |
| | Total: | | | | | 44 | | | 44 | 195 |
| 2.2 | Other incoming resources | | | | | | | | | |
| | Insurance Claims | | | | | | | | | |
| | Sanctuary | | | | | | | | | |
| | Parish Mission | | | | | | | | | |
| | Telephone | | | | | | | | | |
| | Printing | | | | | | | | | 97 |
| | Postage | | | | | | | | | |
| | Miscellaneous | | | | | | | | | 225 |
| | Total: | | | | | | | | | 322 |
| | TOTAL INCOMING RESOURCES | 14,672 | 12,272 | 30,411 | 24,205 | 21,131 | | | 102,691 | 101,787 |

| | | Unrestricted Funds | | | | | Restricted Funds | Endowment Funds | Total 31/12/21 | Total 31/12/20 |
|--------------|--------------------------------------------|---------------------|-----------------------|-----------------------|-------------------------|-----------------|------------------|-----------------|----------------|----------------|
| | | General Parish £ | General St Alban £ | General St David £ | General St William £ | Designated £ | | | | |
| 3 | RESOURCES EXPENDED | | | | | | | | | |
| 3.1 | Cost of generating funds | | | | | | | | | |
| 3.1a. | Cost of generating voluntary income | | | | | | | | | |
| | Stewardship | 59 | | | | | | | 59 | 58 |
| | General Total: | 59 | | | | | | | 59 | 58 |
| 3.1b. | Fundraising & trading | | | | | | | | | |
| | Fairs/Events | | | | | | | | | 194 |
| | Total: | | | | | | | | | 194 |
| 3.2 | Charitable activities | | | | | | | | | |
| | Grants: <i>See note 5</i> | | | | | | | | | |
| | Overseas Missions | 200 | | | | | | | 200 | 200 |
| | Relief & Development Agencies | | | | | | | | | |
| | Home Missions/Church Societies | 300 | | | | | | | 300 | 300 |
| | Secular Societies | 1200 | | | | | | | 1,200 | 1200 |
| | Ministry: | | | | | | | | | |
| | Travel Expenses | 886 | | | | | | | 886 | 1,046 |
| | Clergy Phones | 671 | | | | | | | 671 | 648 |
| | Clergy Conferences | 59 | | | | | | | 59 | 10 |
| | Clergy Computers/Equip | | | | | | | | | |
| | Visiting Clergy | | | | | | | | | |
| | Gifts for Speakers | | | | | | | | | |
| | Housing: Council Tax, Water & Repairs | 3,904 | | | | | | | 3,904 | 4,817 |
| | Gas and Electricity | | | | | | | | | |
| | Church running expenses | | | | | | | | | |
| | Heat & Light | | 220 | 1,842 | 6,124 | | | | 8,185 | 4,874 |
| | Water Rates | | 76 | 438 | 1,269 | | | | 1,783 | 1,466 |
| | Insurance | | 794 | 943 | 1,148 | | | | 2,886 | 2,845 |
| | Repairs (not transfers) | | 961 | 1,691 | 3,174 | 3,936 | | | 9,762 | 4,546 |
| | Cleaning | 218 | | 1,244 | 1,219 | | | | 2,682 | 4,716 |
| | Church Telephones | | 302 | 349 | 839 | | | | 1,490 | 1,550 |
| | Postage | 504 | | | | | | | 504 | 497 |
| | Printing & Stationery | 590 | | | | | | | 590 | 2,958 |
| | Activities: | | | | | | | | | |
| | Weddings | | | | | | | | | |
| | DBF element of statutory fees | 3,049 | | | | | | | 3,049 | 2,688 |
| | Organists/Choir/Music | | 252 | 207 | 292 | | | | 750 | 739 |
| | Sanctuary | 47 | | | | | | | 47 | 24 |
| | Books/ Worship | 71 | | | | | | | 71 | 166 |
| | Baptisms | 109 | | | | | | | 109 | |
| | PA Equipment | | | | | | | | | |
| | Magazine | 47 | | | | | | | 47 | 46 |
| | Courses | 79 | | | | | | | 79 | 17 |
| | Refreshments | 12 | | | | | | | 12 | 7 |
| | Special Events | | | | | | | | | |
| | Junior Church/Children's/Youth | 62 | | | | 210 | | | 271 | 165 |
| | Baby Messy Church St D | | | | | | | | | 22 |
| | Seniors' Soups St W | | | | | | | | | 67 |
| | Messy/Sporty Church St W/St A | | | | | | | | | 6 |
| | Housewives' Fellowship | | | | | 758 | | | 758 | 62 |
| | Lunch Club - St David's | | | | | 150 | | | 150 | 188 |
| | Oasis - St David's | | | | | | | | | 77 |
| | Men's Breakfast - St David's | | | | | | | | | 65 |
| | Tea at 3 - St W | | | | | | | | | 46 |
| | Cornerstone Coffee Shop St W | | | | | 20,094 | | | 20,094 | 13,535 |
| | Wesselling Fund | | | | | | | | | |
| | Away Weekend | | | | | | | | | |
| | Spirit Squad | | | | | 57 | | | 57 | 198 |
| | Celebrating Community Festival | | | | | | | | | |

| | | Unrestricted Funds | | | | | Restricted Funds | Endowment Funds | Total 31/12/21 | Total 31/12/20 |
|-----|---------------------------------|---------------------|-----------------------|-----------------------|-------------------------|-----------------|------------------|-----------------|----------------|----------------|
| | | General Parish £ | General St Alban £ | General St David £ | General St William £ | Designated £ | £ | £ | £ | £ |
| | Support Costs: | | | | | | | | | |
| | Training | 30 | | | | | | | 30 | 30 |
| | Parish Mission | | | | | | | | | |
| | Diocesan Parish Share | 56,261 | | | | | | | 56,261 | 57,258 |
| | Methodist Assessment | 1,750 | | | | | | | 1,750 | 1,750 |
| | Miscellaneous | 101 | | | 95 | | | | 196 | 180 |
| | Total: | 70,150 | 2,605 | 6,713 | 14,160 | 25,204 | | | 118,832 | 109,007 |
| 3.3 | Governance costs | | | | | | | | | |
| | Independent Examination | 540 | | | | | | | 540 | 540 |
| | Total: | 540 | | | | | | | 540 | 540 |
| 3.4 | Other resources expended | | | | | | | | | |
| | St William's Development | | | | | | | | | |
| | St. David's Building | | | | | | | | | |
| | St Alban's Improvement | | | | | | | | | |
| | Bank Charges | 102 | | | | | | | 102 | 65 |
| | Total: | 102 | | | | | | | 102 | 65 |
| | | | | | | | | | | |
| | TOTAL RESOURCES USED | 70,851 | 2,605 | 6,713 | 14,160 | 25,204 | | | 119,534 | 109,864 |

4 TRANSFERS

In 2020 the following transfers have been made between funds:

| | | <u>General</u> | <u>Designated</u> | <u>Restricted</u> | <u>Notes</u> |
|------------------------------|-------------|----------------|-------------------|-------------------|-------------------------------------|
| Repair Funds | St. Alban | (1,800) | 1,800 | | Annual contribution for 2021 |
| Repair Funds | St. David | (600) | 600 | | Annual contribution for 2021 |
| Repair Funds | St. William | (3,600) | 3,600 | | Annual contribution for 2021 |
| Oasis | St. David | | | | Donation to General Fund |
| St David's Lunch Club | St David | | | | Donation to General Fund |
| St David's Improvement Fund | St. David | 26,103 | (26,103) | | Donation to General Fund |
| St William' Development Fund | St William | (10,301) | 10,301 | | Donation to General Fund |
| Housewives Fellowship | St. Alban | | | | Donation to General Fund |
| St Alban's Development Fund | St. Alban | 10,174 | (10,174) | | Donation to General Fund |
| St Alban's Development Fund | St. Alban | | 3,363 | | Grant from Aylesford Parish Council |
| Aylesford Parish Council | St. Alban | | | (3,363) | Donation to St Alban's Devel Fund |
| Cornerstone Coffee Shop | St William | 820 | (820) | | Donation to General Fund |
| | | 20,796 | (17,434) | (3,363) | |

5 CHARITABLE AWAY GIVING/GRANTS

| | <u>General</u> | <u>Restricted</u> | | <u>General</u> | <u>Restricted</u> |
|-------------------------------------------|----------------|-------------------|----------------------------------------|----------------|-------------------|
| <i>Overseas Missions:</i> | | | <i>Home Missions/Church Societies:</i> | | |
| Methodist World Mission | 200 | | Methodist Mission in Britain | 200 | |
| | | | Methodist Property Fund | 100 | |
| | 200 | | | 300 | |
| <i>Relief & Development Agencies:</i> | | | <i>Secular Societies:</i> | | |
| | | | Hope in the Community | 1,200 | |
| | | | Medway Foodbank | | |
| | | | | 1,200 | |

The sum of £2,617.35 was raised for Christian Aid and was sent direct, as part of collections in May. The total includes limited house to house collections, collections at collection stations and church collections including from neighbouring churches.

An amount of £318.67 was raised from retiring collections at church services over the Christmas period on behalf of The Children's Society. This includes £168.57 in cash, which has been banked in the parish account and sent to the Children's Society. The other £150 was from receipts made payable to the Children's Society and these have also been sent.

6 DEBTORS

| | <u>2021</u> | <u>2020</u> |
|--------------------------------|--------------|--------------|
| Debtors for goods and services | 219 | |
| Rental Income Due | 2,290 | 1,692 |
| Income tax recoverable | 2,611 | 2,493 |
| Accrued Income | | |
| Total Debtors: | 5,120 | 4,185 |
| Prepayments | 5,120 | 4,185 |

7 LIABILITIES (all falling due within one year)

| | <u>2021</u> | <u>2020</u> |
|----------------------------------|--------------|--------------|
| Creditors for goods and services | 556 | 794 |
| Accruals | 2,507 | 951 |
| Total Creditors | 3,063 | 1,744 |
| Deferred Income | 3,063 | 1,744 |

8 FUNDS

| | | Movement in Funds | | | | |
|------------------------------------------------------|-----------------------|---------------------|----------------|------------------|-----------------------|-----------------------|
| | | Balance 1/1/2021 | Incoming | Outgoing | Interest Transfers | Balance 31/12/2021 |
| UNRESTRICTED FUNDS £ | | | | | | |
| <i>General:</i> | | (1,537) | 81,559 | (94,329) | 20,796 | 6,490 |
| <i>Designated Funds:</i> | | | | | | |
| Repair Funds: | St. Alban | 16,777 | | | 29 1,800 | 18,606 |
| | St. David | 8,053 | | | 1 600 | 8,654 |
| | St. William | 7,410 | | | 13 3,600 | 11,023 |
| Special Collections - Forest School | St William | 914 | | | | 914 |
| St. Alban's Development Fund | St Alban | 10,627 | 120 | (3,936) | 1 (6,812) | 0 |
| Lunch Club | St. David | 170 | | (150) | | 20 |
| Children & Youth Activities (Messy/Sporty Church) | St. William/ St Alban | | | | | 0 |
| Baby Messy Church | St David | 205 | | | | 205 |
| Seniors' Soups | St. William | 141 | | | | 141 |
| Housewives' Fellowship | St. Alban | 2,248 | | (758) | | 1,490 |
| St. William's Development Fund | St. William | (10,301) | | | 10,301 | 0 |
| St. David's Improvement Fund | St David | 26,103 | | | 0 (26,103) | 0 |
| Cornerstone Coffee Shop | St. William | 5,000 | 20,913 | (20,094) | (820) | 5,000 |
| Parish Weekend | Parish | 0 | | | | 0 |
| Wesselling Fund | Parish | 0 | | | | 0 |
| Oasis | St David | 102 | | | | 102 |
| Tea at 3 | St. William | 49 | | | | 49 |
| Men's Breakfast | St David | 235 | | | | 235 |
| Spirit Squad | St. David | 285 | 54 | (267) | | 72 |
| TOTAL UNRESTRICTED FUNDS | | 66,482 | 102,647 | (119,534) | 44 3,363 | 53,001 |
| RESTRICTED FUNDS £ | | | | | | |
| St.A Maintenance - Aylesford P.Counci | St Alban | 3,363 | | | -3363 | |
| Children & Youth Activities (Little Angel | St. William | 253 | | | | 253 |
| Special Collections ** | Parish | 0 | 169 | (169) | | 0 |
| Celebrating Community Festival | Parish | 214 | | | | 214 |
| TOTAL RESTRICTED FUNDS | | 3,830 | 169 | (169) | (3,363) | 467 |
| TOTAL ALL FUNDS | | 70,311 | 102,815 | (119,702) | 44 | 53,469 |

** Donations received and passed on as appropriate for specific charities and appeals.

ENDOWMENT FUNDS

The Trustees have no endowment funds.

9 PAYMENTS to CEC MEMBERS

The following payments have been made to members of the CEC as reimbursement for materials and equipment purchased by them on behalf of the Parish:

| | | | |
|---------------------------|------|----------------------|------|
| Reverend Elaine Cranmer | £812 | Don Lawrence | £191 |
| Reverend David Kichenside | £235 | Sylvia Wrigglesworth | £927 |

No other payments of any kind, other than Ministers' expenses, have been made to any member of the CEC.

10 STAFF COSTS

| | | <u>2021</u> | <u>2020</u> |
|--------------------|-------------------------|-------------|-------------|
| Wages and salaries | Church Cleaners | £2,101 | £3,664 |
| Wages and salaries | Cornerstone Coffee Shop | £11,570 | £7,496 |

During the year the CEC employed one part-time cleaner who covered two of the parishes three churches, and a total of eight staff (two for the whole year and six for different parts of the year) at the Cornerstone Coffee Shop (all part-time). All parish employees are paid at the Living Wage hourly rate.

11 PRIOR YEAR ADJUSTMENTS

No adjustments have been made to the accounts declared in previous years.