

Friends of St Josephs AGM 28th February
2024 – Abridged Minutes – Accounts
approval



Attendees

Parents: Gail Watson (Chair), Catherine Carpenter (Minute Taker), Kirsty Cunningham, Lucy Constant, Kyla Weller, Abi Margetts, Vikki Manning, Ellie Tucker and Dan Weller (Treasurer)

Staff Representative: Liz Sienkiewicz (Acting Headteacher)

Trustees: Gail Watson, Abi Margetts, Dan Weller

Apologies – Rachel Lockett, Clare Hooper, Lynette Bretherton, Kate Markham, Louisa Lashley, Kerry Lundy.

Accounts

2022/2023 discussed and talked through by **DW**. Coming year 23/24 to change year summaries to fit with academic year better.
Accounts were approved by the committee.

Final Accounts @ 30 Sept 2023

FRIENDS OF ST. JOSEPH'S SCHOOL, THAME

Receipts & Payments for the year ended 30 September 2023

Accounts prepared by Daniel Weller, Treasurer

		Unrestricted Funds	
	Notes	2022/23 £	2021/22 £
Receipts			
Fundraising Events	1	28,850	20,585
Donations	1	1,605	3,264
Advances on Next Year's Events	5	3,196	7,829
		<u>33,650</u>	<u>31,678</u>
Payments			
Fundraising Events	1	26,132	17,357
Exceptional Items / Other Year	5	893	1,743
Miscellaneous Payments / Insurance	2	576	590
		<u>27,601</u>	<u>19,691</u>
Net Income		<u>6,049</u>	<u>11,987</u>
Payments to school	4	4,367	12,638
Surplus / Deficit for the Year		<u>1,682</u>	<u>-651</u>

Statement of Assets & Liabilities as at 30 September 2023

	2022/23 £	2021/22 £
Current Assets		
Bank Community account	12,964	11,262
Paypal Account		
Giftaid Claims		
Cash in Hand	157	177
	<u>13,121</u>	<u>11,439</u>
Current Liabilities		
O/S cheques	0	0
Net Assets	<u>13,121</u>	<u>11,439</u>
Represented By:		
Accumulated Funds B/F	11,439	12,091
Surplus / Deficit for the Year	1,682	-651
	<u>13,121</u>	<u>11,439</u>
diff	0	

Notes to the Accounts 2022/23

Note 1 - Fundraising Activities

	2022/23		
	Receipts	Payments	Profit (Loss)
	£	£	£
Fundraising Events			
Bingo	250	-11	239
Disco	756	-699	57
Donuts	327	-240	87
Fireworks 2022	15,426	-18,333	-2,907
Matchbox	1,374		1,374
Pencil Cases	836	-1,626	-790
Playground Sales	581		581
Puddings 2022	177	-121	56
Quiz	521	-287	234
Smarties	63		63
Spring Fete	3,581	-1,320	2,261
Xmas Cards 2022	1,071	-919	152
Xmas Cards 2023	31		
Xmas Fayre	2,806	-971	1,835
Refund Xmas 2021	150		150
Year 6	902	-1,606	-704
Total Fund Raising	28,850	-26,132	2,718

Donations	£
Amazon	101
Bags2School	64
Easy Fundraising	164
Other Donation	175
Santa Sleigh	1,101
Total Donations	1,605

Note 2 - Other Receipts & Payments

	2022/23	2021/22
Other Receipts	£	£
Bank Interest	0	0
Other Payments	£	£
AGM/Meetings	85	147
Admin	196	148
Banners / Welcome Pack	193	
Gifts	103	295
Miscellaneous Payments / Insurance	<u>576</u>	<u>590</u>

Note 3 - Underlying Profit

2022/23	2021/22
£	£
3,746	5,901

Note 4 - Payments to St Joseph's School

	2022/23	2021/22
	£	£
School Trips / Workshops / Gifts	1,948	4,131
Yr1 Equipment	1,028	
Author Visit	660	
Book Corners	437	
Shed Repair	295	
EYU Shed & Racking		3,882
Playground furniture		3,318
Pantomime		576
Sportswear		284
Badges		186
Wild Flowers & Gardening		139
Classroom Games		124
	<u>4,367</u>	<u>12,638</u>

Note 5 - Exceptional Items / Other Year

	2022/23		
	Receipts	Payments	Profit (Loss)
	£	£	£
Fireworks 2023	3196	-780	2416
Puddings 2023		-113	-113
Total	3,196	-893	2303

Note 6 - Accounting policies

These Accounts have been prepared in a Receipts and Payments basis as allowed by the Charity Commission of England and Wales for small charities. No statutory format exists, however the Commission's guidance on preparing Receipts and Payments accounts has been followed. As advised by the Commission these accounts have been prepared in a consistent way from year to year. Cash floats have been excluded from both fundraising event receipts and payments as they do not represent true Income or Expenditure. There are no restricted funds. No Stipulation has been made by other donor as to how money is to be spent and no endowments have been made.

Note 7 - Trustee's Expenses

No remuneration was paid to any trustee. Expenses are paid to Trustees and other Friend's members for purchases relating to PTA events and other activities. No travel expenses have been paid as PTA members have chosen not to submit claims. In 2022/23 £2,377 was reimbursed to Trustees wholly relating to PTA events and other Activities.

	£
Lynette Bretherton	-2,351
Catherine MacLennan	-26
Total	-2,377

Prepared by

D. Weller

Daniel Weller

Treasurer – Friends of St Joseph's School, Thame

Charity Number 1135408

Date: *15/12/23*

I confirm that this is a true record based on the books and records made available to me.

Jo Dinnage

Jo Dinnage

Independent Examiner

Date: *23/12/2023*