



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

Period start date: 01.07.2024 Period end date: 30.06.2025

Charity name: CITY CHURCH COVENTRY

Charity registration number: 1135373

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The proclamation and furtherance of the gospel of God concerning his son Jesus Christ our Lord, and the preaching and teaching of the Christian faith.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities have included:  -Teaching, preaching and pastoral care of people in the community and city.  -The relief of persons who are in condition of need, hardship or distress, or who are aged or sick, both locally and in other countries.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning the activities for the year the trustees have considered the guidance on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	City Church has a reliance on contributions made by volunteers to enable the charity to run financially, practically and to meet the needs of people in the community (and other countries).
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The trustees are pleased to report that the trust has achieved provision of public benefit in many spiritual and practical ways this year.</p> <p>Opportunities for teaching, preaching and pastoral care of people in the community and city have been regular. The continued relief and support for those in need (in Coventry and other countries) has also been abundant.</p> <p>The trust has:</p> <ul style="list-style-type: none"> <li>-Continued to meet as a Christian church at a hired venue every Sunday morning in Whitley. The purpose of the church meeting being to worship Jesus; the teaching and preaching of the Christian faith; to offer prayer, fellowship and pastoral support to members of the public and those who believe.</li> <li>-Set up a new Christian church meeting at a hired venue at the community library in Earlsdon. To provide more opportunities for worshipping Jesus; teaching &amp; preaching of the Christian faith; prayer, fellowship and pastoral support to members of the church and the local community.</li> <li>-Supported a city-wide charity called Hope, both financially and spiritually. This has enabled the charity to help the homeless, lonely, elderly and vulnerable people in Coventry. It is also a link for the churches in Coventry to work together for both public and spiritual benefit (and raise awareness of the churches in Coventry).</li> <li>-Given finances to 'Ministries Without Borders' to support them take the message of hope (the gospel) to a needy and dying world.</li> <li>-Given finances to 'Global Care' to help to meet the needs of children living in extreme poverty.</li> <li>-Financially supported families in the community and church who are in need. Support has also been given, both spiritually and pastorally, to help families wellbeing and faith in Jesus at difficult times.</li> <li>-Financially supported individuals, particularly the elderly, within the church, as they come through difficult times of financial need, sickness, distress and grief.</li> <li>-Supported families, young adults and students to attend a countrywide 3-day conference (within Ministries Without Borders). This was mainly to receive quality teaching and preaching, to ensure people are equipped and strengthened. There were also many opportunities for prayer, fellowship and pastoral support.</li> <li>-Also supported the young adults within City Church to attend a full weekend conference to support well-being, encourage spiritual growth, equipping and fellowship.</li> <li>- Provided food and drink for people within the</li> </ul>

		<p>community/church on a regular basis. City Church has been doing weekly Sunday lunches (called 'Open Home') to provide opportunity for the public to receive food, drink, pastoral support and fellowship in a safe environment</p> <p>- Provided training to leaders within the church to ensure they are equipped to lead well, safely and in accordance with guidelines and biblical principles. Events planned and attended at the Stable House (and in peoples homes) have been regular throughout the year.</p> <p>-Financed children's activities within the community and at church on a weekly basis. The funding supported children/family well-being, spiritual understanding and growth. Children have received teaching regularly every Sunday morning in a safe environment considering their different needs.</p> <p>-Supported the youth (13-18yr olds) in the church and local community by providing a monthly youth group. Providing a safe place for youth to fellowship, share food and do activities together. It has also provided time for teaching, and for the youth to reflect on their spiritual growth and journey as a Christian.</p> <p>-Financially supported the youth within (and some outside of) the church to attend a weekend conference with youth from churches around the country – this was to support and help them both spiritually and mentally.</p> <p>-Provided for and supported local students (and 20-30yr olds) within the church and community to meet regularly. The time has been an opportunity for teaching and equipping, also for fellowship, provision of pastoral support and reflection on spiritual growth together.</p> <p>-Set up and established a choir at the local library reaching out to members of the church, the local community and benefiting the public.</p> <p>-Employed a new member of staff (Jun 2025) at City Church to take on the role of 'Social Media Coordinator'. The role is to ensure that City Church are reaching both the public, the local community and those within the church. Connecting and publishing on social media more effectively.</p> <p>-Continued to employ three other members of staff to help with the running, administration and publicising of City Church (to reach out to the community and world).</p> <p>-Implemented Safeguarding procedures across City Church and provided training for employees, elders, leaders and volunteers as necessary. The purchase of a subscription to Thirtyone:Eight has enabled this to happen.</p> <p>-Finally, the trust has provided a lot of financial support to those in a condition of need or hardship by giving to individuals and projects in other countries, particularly areas of India, Pakistan, Sri Lanka and Tanzania.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	<p>The trustees are pleased to report that income levels have been satisfactory level to allow the trust to achieve its objectives in this financial year.</p> <p>City Church has received a satisfactory number of contributions this year to ensure the financial position at the end of the period is steady.</p> <p>This included £30,300 received in gift aid.</p> <p>As well as the reserves held (detailed below), the trust also has unrestricted designated funds for the purpose of a future building (£40,000), future projects (£5,500) and an emergency hardship/relief fund (£7,500).</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The trustees have maintained a reserve of 3 months worth of outgoings.</p> <p>The trustees feel that is a sensible level for the current ongoing commitment.</p> <p>The reserves are held to ensure that 3 months of commitments can be covered if needed, e.g. employees, room hire, ministry support, contracts</p> <p>Trustees manage financial commitments and meet every 3 months to assess and review.</p>
Amount of reserves held	Para 1.22	£25,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust deed
How is the charity constituted?	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Ministries Without Borders is a charity that City Church Coventry has links to and works with.
Relationship with any related parties	Para 1.51	
Other		The trustees have spent considerable time ensuring that the trust has all the policies in place that it needs, updating existing policies and drafting and implementing new policies where needed. Particularly looking at policies on: -Reserves -Conflicts of Interest -Serious Incident Reporting -Complaints Handling -(Trustee) Expenses -Risk Management -Financial Controls

## Reference and Administrative details

Charity name	City Church Coventry
Other name the charity uses	
Registered charity number	1135373
Charity's principal address	45 Benedictine Road, Coventry, CV3 6GZ

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dave Palmer	Chair of Trustees		
2	Paul Sheffield	Trustee		
3	Matthew Ling	Trustee		
4	Bolade Onilari	Trustee		
5	Ellena Varney	Trustee		

#### Corporate trustees – names of the directors at the date the report was approved

Director name		

#### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

#### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

#### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

David Palmer

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Position (eg Secretary, Chair, etc)

Chair

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Date

29/04/26

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Charity Name City Church Coventry	No (if any) 1135373
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## Receipts and payments accounts

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For the period from	Period start date 7/1/2024	To	Period end date 6/30/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Giving	157,262.09	-	-	157,262	131,017.11
Payments	52	-	-	52	130
Gift Aid	30,300	-	-	30,300	24,501
Restricted gifts	-	1,460	-	1,460	950
Interest	1,284	-	-	1,284	929
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>188,897</b>	<b>1,460</b>	<b>-</b>	<b>190,357</b>	<b>157,527</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>188,897</b>	<b>1,460</b>	<b>-</b>	<b>190,357</b>	<b>157,527</b>
<b>A3 Payments</b>					
Ministry Support	57,502	-	-	57,502	52,933
Employees	36,880	-	-	36,880	29,831
Room Hire	18,105	-	-	18,105	17,288
Giving	29,843	-	-	29,843	25,094
Events/Outreach	1,649	-	-	1,649	-
Training	5,083	-	-	5,083	3,817
Running Costs	12,308	-	-	12,308	9,475
Safeguarding	442	-	-	442	320
Loan	-	-	-	-	700
Restricted funds	-	1,500	-	1,500	850
<b>Sub total</b>	<b>161,811</b>	<b>1,500</b>	<b>-</b>	<b>163,311</b>	<b>140,308</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>161,811</b>	<b>1,500</b>	<b>-</b>	<b>163,311</b>	<b>140,308</b>
<b>Net of receipts/(payments)</b>	<b>27,086</b>	<b>40</b>	<b>-</b>	<b>27,046</b>	<b>17,219</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>79,872</b>	<b>100</b>	<b>-</b>	<b>79,972</b>	<b>62,753</b>
<b>Cash funds this year end</b>	<b>106,959</b>	<b>60</b>	<b>-</b>	<b>107,019</b>	<b>79,972</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	10,147	60	-
	Savings Account	96,812	-	-
	Cash	-	-	-
	<b>Total cash funds</b>	<b>106,959</b>	<b>60</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
David Palmer	David Palmer	3/20/2026



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
City Church Coventry

On accounts for the year  
ended

30 June 2025

Charity no  
(if any)

1135373

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 /06 / 2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: Richard Knapp

02/04/26

Name: Richard Knapp

Relevant professional  
qualification(s) or body  
(if any):

ICAEW Chartered Accountant

Address:

18 Bradgate Road, Hinckley, LEICS, LE10 1LA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**