



## Trustees' Annual Report for the period

**From**

Period start date

**To**

Period end date

01  
01  
2021

31  
12  
2021

**Charity name**

**ISLWYN MINISTRY AREA**

**Other names charity is known by**

Rectorial Benefice of Upper Islwyn

**Registered charity number (if any)**

1135366

**Charity's principal address**

The Vicarage

Commercial Street

Pengam

**Postcode**

NP123TX

**Names of the charity trustees who manage the charity**

**Trustee name**  
**Office (if any)**  
**Dates acted if not for whole year**  
**Name of person (or body) entitled to appoint trustee (if any)**

Rev CanonMark Owen  
Chairperson

1

Pamela Matthews

2

Rosa Brace  
Benefice Warden

3

Keith Morgan

5

Vicar Jane Butler

6

Marian Joyce Dew

7

Venmore Roberts

8

Marian Curtis  
Secretary

Ray Bevan	9
Ken Powe	10
David John Phillips	11
Jon Mark Summers	12

David Brace 13

Ann Coombes 14

Susan Gladwyn 15

16

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**



**Name**  
**Dates acted if not for whole year**

**Names and addresses of advisers (Optional information)**

**Type of adviser**

**Name**

**Address**

**Name of chief executive or names of senior staff members (Optional information)**

## **Section B                      Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution adopted 01 January 2000

How the charity is constituted  
(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)

The constitution provides election to be: The Incumbent Vicars and Assistant Curates, 2 Wardens and up to 3 co-opted members per church, co-opted Secretary and Treasurer.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## **Section C                      Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The promotion of the whole mission of the church pastoral, evangelistic, social and ecumenical, in the parish.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The provision of Ten churches for prayer and worship.

Providing regular services of public worship.

Teaching Christianity through sermons, Sunday schools, bereaved or anyone in difficulty.

Supporting other charities in the UK and overseas.

Providing activities for various groups to promote the mission of the church and its Christian values.

Provision of a Foodbank that distributes food to those who have difficulty purchasing enough to avoid hunger,

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The Benefice through its churches provided resources and facilities for public worship, pastoral care spiritual, moral and intellectual development both for its members and for anyone who wished to benefit from what the church offered. Charitable activities, Children's school clubs, fund raising events were held throughout the year.

The Home/World expenditure amounted to £6701.00 These donations included The Archbishop of Wales Children Fund. Various local needs of people and children in the community. Food Bank support.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Ministry's charity policy on reserves is to retain at least six months expenditure as free reserves to meet future shortfalls in income or unexpected expense.  
The balance at 31/12/2021 met this target.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



**Full name(s)**

Mr Nigel Kaszubowski

**Position (eg Secretary, Chair, etc)**

Treasurer

**Date**

29/9/2022

Diocese:  
Parish of:

**Monmouth**  
**ISLWYN MINISTRY AREA**

Archdeaconry:

**Newport**

## **ANNUAL FINANCIAL RETURN FOR 2021**

Dedication of all Churches included in this return

**ISLWYN MINISTRY AREA**

### **INCOME AND EXPENDITURE**

#### **INCOMING RESOURCES / RECEIPTS**

		Unrestricted Funds	Restricted Funds	Total of all Funds £
Voluntary income	Planned giving	73,326	60	73,386
	Loose collections	20,402	-	20,402
	Donations:	42,880	705	43,585
	For Mission	512	13,991	14,502
	Tax refunds	19,990	-	19,990
	Legacy gifts received	20	-	20
	Grants	21,683	37,261	58,944
Generated income	Money raising	11,980	-	11,980
	Fees	11,653	4,664	16,317
Investment income		2,462	- 562	1,900
Other incoming resources		12,192	1	12,193
<b>TOTAL INCOMING RESOURCES / RECEIPTS</b>		<b>217,100</b>	<b>56,120</b>	<b>273,219</b>

#### **RESOURCES EXPENDED / PAYMENTS**

Support for Ministry		-	-	-
	Parish Share	86,830	-	86,830
	Parochial Expenses of Clerics	6,939	-	6,939
	Other	731	36,648	37,379
Parish Activities	Maintenance of Services	2,138	-	2,138
	General Parish Expenses	6,978	-	6,978
Church Property	Maintenance of Churches	80,235	-	80,235
	Maintenance of other property	15,382	10,014	25,396
	Exceptional expenditure	8,687	-	8,687
Grants & Financial/Support	Parish	3,140	26,443	29,583
	Home/World	6,701	-	6,701
Other Resources/Expended	Capital Payments	-	-	-
	Cost of Money Raising	841	-	841
<b>TOTAL RESOURCES EXPENDED/PAYMENTS</b>		<b>218,602</b>	<b>73,105</b>	<b>291,707</b>

#### **BALANCE OF TOTAL FUNDS**

Brought forward 1st January 2021	462,720	173,835	636,555
Carried forward 31st December 2021	473,216	144,862	618,078

	473,216	144,862	
Incumbent name:	Fthr. Mark Owen	Treasurer name:	Mr. Nigel Kaszubowski
Signature:		Signature:	<i>Nigel Kaszubowski</i>
The Treasurer is required to sign this return			
Date:	25/03/2021	Auditor:	Lewis & Co
		Signature:	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

ISLWYN MINISTRY NGBA

On accounts for the year  
ended

31 DECEMBER 2021

Charity no  
(if any)

1135366

Set out on pages

1-6

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 DECEMBER 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ~~insert name of applicable listed body~~] ~~Delete [ ] if not applicable.~~ ACCA

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Janet Phillips*

Date:

25/04/2022

Name:

JANET PHILLIPS

Relevant professional  
qualification(s) or body

FCCA



(if any):

--

Address:

85 COMMERCIAL STREET
----------------------

RISCA
-------

NPII 6AW
----------

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--