

Service Non Public Funds Final Accounts, Managing Trustee's Report, Internal Audit Board Report and Independent Examiner's Report (SORP 2005 compliant)
Internal Audit Board Scheme, (Use either Page 1 depending on the type of scheme used)

Unit: **OUOTC**

Address: Falklands House, Oxpens Road Oxford OX1 1RX

In respect of the

OUOTC Fund

(Oxford OUOTC funds) 1135356

Charity Commission/Regulator registered number :

For the period from:

01 June 2021

To:

31 May 2022

Managing Trustee(s) during the period:

From	01 Jun 21	to	31 May 22	Name	Lt Col A SEDDON
From		To		Name	
From		to		Name	
From		to		Name	
From		to		Name	

Account Holder(s) during the period:

From	01 Jun 21	To	31 May 22	Name	WO2 A R J Lucas
From		to		Name	
From		to		Name	
From		to		Name	
From		to		Name	

The Internal Audit Board consists of:

President	Maj I Hendry-Adams
Member	Capr E Hatzis
Member	Capt I Felstead
Member	
Assembled at	Falkland House
On	31 May 21
By Order of	Lt Col A SEDDON

**Service Non Public Funds Final Accounts,
Managing Trustee's Report, Internal Audit
Board Report and Independent Examiner's Report (SORP 2005 compliant)**

Regimental Accountant Scheme

Unit QUOTC

Address Falklands House, Oxpens Road, OXFORD, OX1 1RX

Fund/Charity: 1135356

In respect of the QUOTC FUND
Charity Commission/Regulator registered number : 1135356

For the period from 01 June 2021 To 31 May 2022

Managing Trustee(s) during the period:

From	To	Name
01 Jun 21	31 May 22	Lt Col A Seddon

Fund Manager(s) during the period:

From	To	Name
01 Jun 21	30 Nov 21	Maj I Hendry-Adams
01 Dec 21	14 Dec 21	Maj C Moseley
15 Dec 21	31 May 22	Maj I Hendry-Adams

Internal Auditor(s) during the period:

From	To	Name
01 Jun 21	31 May 22	Capt E Hatzis

Associate Auditor(s) during the period:

Associate Auditor	

Regimental Accountant(s) during the period:

From	To	Name
01 Jun 21	31 May 22	WO2 A R J Lucas

** Not not handed over during FY*

Statement of Financial Activities as at 31 May 22 (date) *Attached*

	Unrestricted/ General Purpose/ Restricted Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Period Total Funds
Voluntary Income	(A1)	(B1)	(C1)		
Activities for Generating Funds	(A2)	(B2)	(C2)		
Investment Income	(A3)	(B3)	(C3)		
Income Resources from Charitable Activities	(A4) ²	(B4)	(C4)		
Other Income Resources	(A5)	(B5)	(C5)		
Total Income Resources				(D)	
Investment Management Costs	(A6)	(B6)	(C6)		
Costs of Generating Funds	(A7)	(B7)	(C7)		
Charitable Activities	(A8) ³	(B8)	(C8)		
Governance Costs	(A9)	(B9)	(C9)		
Grants and Donations	(A10)	(B10)	(C10)		
Other Costs	(A11)	(B11)	(C11)		
Total Resources Expended				(E)	
Net Incoming/Outgoing Resources Before Transfers				(F)	
⁴ Gross transfers between funds (internal transfers)	(A12)	(B12)	(C12)	(G)	
Net Incoming Resources before Holding Gains and Losses				(H)	
Gains on revaluation of the charity's fixed assets	(A13)	N/A	N/A	(I)	
Unrealised Gains/Losses on investment assets	(A14)	N/A	N/A	(J)	
Net Movement in Funds				(K)	
Total funds brought forward from previous year				(L)	
Total funds carried forward				(M)	

¹ When completing the Unrestricted/GPF column ensure you include any designated funds in the relevant SOFA cells (A1 to A14).
² Include gross sales total but do not include calculated profit total.
³ Do not include calculated loss total.
⁴ Internal Transfers In – Internal Transfers Out = Gross transfers (this will be a positive figure if total internal transfers into funds exceed total internal transfers out and a minus figure if total internal transfers out of funds exceed total internal transfers in). Note transfers between GPF into designated funds or vice versa are not to be included in cell A12 (GPF and Designated Funds both being unrestricted money).

Statement of Financial Activities as at 31/05/2022

Paxton+

Oxford University OTC

	Unrestricted/ Designated/GPF Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Period Total Funds
Incoming Resources					
Voluntary Income	14,649.59	0.00	0.00	14,649.59	13,909.05
Activities for Generating Funds	0.00	0.00	0.00	0.00	0.00
Investment Income	15.65	0.00	0.00	15.65	66.49
Income Resources from	189.37	10,793.17	0.00	10,982.54	1,465.65
Charitable Activities	0.00	0.00	0.00	0.00	0.00
Other Incoming Resources	0.00	0.00	0.00	0.00	0.00
Total Incoming Resources	14,854.61	10,793.17	0.00	25,647.78	15,441.19
Resources Expended Cost of					
Generating Funds	0.00	0.00	0.00	0.00	16.50
Investment Management Costs	0.00	0.00	0.00	0.00	0.00
Costs of Generating Funds	0.00	0.00	0.00	0.00	0.00
Charitable Activities	8,288.27	23,109.47	0.00	31,397.74	5,918.00
Governance Costs	249.35	0.00	0.00	249.35	127.13
Grants and Donations	-4,664.30	0.00	0.00	-4,664.30	279.98
Other Costs	149.92	0.00	0.00	149.92	1,271.16
Total Resources Expended	4,023.24	23,109.47	0.00	27,132.71	7,612.77
Net Incoming/Outgoing	10,831.37	-12,316.30	0.00	-1,484.93	7,828.42
Transfers					
Gross transfers between funds	-366.84	0.00	0.00	-366.84	-1,294.65
(Internal transfers)					
Net Incoming resources before	10,464.53	-12,316.30	0.00	-1,851.77	6,533.77
holding gains and losses					
Holding Gains/Losses	0.00	0.00	0.00	0.00	0.00
Gains on revaluation of the	0.00	0.00	0.00	0.00	0.00
charity's fixed assets					
Unrealised Gains/Losses on	0.00	0.00	0.00	0.00	0.00
investment assets					
Net Movement in Funds	10,464.53	-12,316.30	0.00	-1,851.77	6,533.77
Reconciliation of Funds					
Total funds brought forward	98,408.40	15,486.79	0.00	113,895.19	
from previous year					
Total funds carried forward	108,872.93	3,170.49	0.00	112,043.42	

Balance Sheet as at 31/05/22 (date)

Attached

FIXED ASSETS

Previous (£)	Capital Property (tangible fixed assets)	
	Heritage Assets	
	Investments at Market Value	
	Total Fixed Assets	

CURRENT ASSETS

	Cash	
	Current Account	
	Deposit Account	
	Debtors	
	Stocks on Hand - Bar	
	- Shop	
	- Canteen	
	Total Current Assets	
	Total Assets	

LIABILITIES

	Sundry Creditors	
	VAT Control	
	VAT Payable	
	Total Liabilities	
	Total Assets Minus Liabilities	

UNRESTRICTED/GENERAL PURPOSE FUND

	Balance as per last Balance Sheet	
	Add Excess of Income	
	Deduct Excess of Expenditure	
	Q - Accumulated Unrestricted/General Purpose Fund	
	S - Total Unrestricted & Designated Funds (Q + R)	

TOTAL FUNDS

	Total Restricted Funds	
	Total Endowment Funds	
	Total Designated Funds	
	Accumulated Unrestricted/General Purpose Funds	
	Total Funds (O+P+Q+R)	

[illegible]

May 2022		End of last year	
		Fixed Assets	
	Capital Property	3,723.67	3,356.83
Total Fixed Assets		3,723.67	3,356.83
Current Assets			
	Current bank account	107,762.14	109,220.77
	Debtors	2,279.75	708.85
	Stock on Hand	341.80	341.80
	Total Current Assets	110,383.69	110,271.42
	Total Assets	114,107.36	113,628.25
Liabilities			
	Creditors	209.38	1,582.04
	Suspense Acct	0.00	0.00
	VAT control	2.79	2.79
	VAT payable	0.00	0.00
	Total Liabilities	(212.17)	(1,584.83)
	Total Assets Minus Liabilities	113,895.19	112,043.42
Total Funds			
	Total Restricted Funds	15,486.79	3,170.49
	Total Endowment Funds	0.00	0.00
	Total Designated Funds	0.00	0.00
	Accumulated Trading & GPF	98,408.40	108,872.93
	Total Funds	113,895.19	112,043.42
Balance			

End of last year	Balance
Funds Analysis	
Designated Funds	
0.00	0.00
Restricted Funds	
Fund - SJM Dinner	0.00
Fund - AB Dinner	0.00
Fund - Annual Dinner	0.00
Fund - Burns Night	0.00
Blue Contemptibles	2,345.00
MPF	9,540.27
SJM Coy Funds	1,500.00
AB Coy Funds	1,083.79
URNU	0.00
CO FUND	1,017.73
15,486.79	3,170.49
Endowment Funds	
0.00	0.00
Trading and General Purpose Funds	
Trading surplus	0.00
Non Primary Purpose trading surplus	0.00
(294.09)	152.60
General Purpose Fund surplus	10,311.93
(294.09)	0.00
Trading & GPF surplus	10,464.53
Balance at last balance sheet	98,408.40
Accumulated Trading & GPF	108,872.93
113,895.19	112,043.42
Grand total	

Signature of A/C Holder/Fund Manager

[Signature]

Date

31 May 22

Signature of Managing Trustee

[Signature]

Date

30 Aug 22

General Purpose Fund/Unrestricted Funds analysis as at 31 May 22 (date)

attached

Expenditure/Losses (Resources Expended)		Income/Gains (Incoming Resources)		Investment (Resources Expended)	
Current Period	Previous Period	Current Period	Previous Period	Current Period	Previous Period
MANAGEMENT COSTS (A6)		VOLUNTARY INCOME (A1)		INVESTMENT	
COSTS OF GENERATING		ACTIVITIES FOR		FUND (A7)	
(A8)		GENERATING FUNDS (A2)		CHARITABLE ACTIVITIES	
GOVERNANCE COSTS (A9)		INCOME RESOURCES		FROM CHARITABLE	
GRANTS AND DONATIONS		ACTIVITIES (A4)		OTHER COSTS (A11)	
(A10)		OTHER INCOMING		INTERNAL TRANSFERS	
OTHER COSTS (A11)		RESOURCES (A5)		(A12) ⁵	
INTERNAL TRANSFERS		INTERNAL TRANSFERS		REALISED LOSS ON	
(A12) ⁵		GAIN ON REVALUATION		INVESTMENTS (A14)	
REALISED LOSS ON		GAIN ON REVALUATION		INVESTMENTS (A14)	
INVESTMENTS (A14)		OF FIXED ASSETS (A13)		Total Expenditure	
Grand Totals		Grand Totals		Excess of Income	
				Total Income	
				Excess of Expenditure	
				Grand Totals	

⁵ This will include all transfers including those to designated funds.
⁶ This will include all transfers including those from designated funds.

Unrestricted Trading Account analysis as at..... (date) (note Paxton Plus automatically completes this)

Expenditure/Losses (Resources Expended)	Current Period	Previous Period	Income/Gains (Incoming Resources)	Current Period	Previous Period	Income/Expenses (Incoming Resources)	Current Period	Previous Period
CHARITABLE ACTIVITIES								
Trading purchases including trade expenses less write off/mess guests/cost sales.								
Opening Stock – Closing Stock								
Add/Subtract to Trading purchases as above								
Adjusted trading purchases to be used at SOFA cell (A8)								

INCOME RESOURCES
FROM CHARITABLE
ACTIVITIES (A4)
Trading sales less cost price
sales

Balance date to end of May 2022

All nominal codes

Without cost centre codes shown

A/C Code	Name	Balance	Year Movement
B100	Capital Property	3,356.83	-366.84
B400	Stock on Hand	341.80	0.00
B500	Debtors	708.85	-1,570.90
B650	Current bank account	109,220.77	1,458.63
B700	Creditors	-1,582.04	-1,372.66
B749	Suspense Acct	0.00	0.00
B750	VAT control	-2.79	0.00
B760	VAT payable	0.00	0.00
B900	Accumulated GPF	-98,408.40	294.09
R001	Func - SJM Dinner	0.00	0.00
R002	Func - AB Dinner	-1,589.69	-1,589.69
R003	Func - Annual Dinner	9,488.39	9,488.39
R004	Func - Burns Night	0.00	0.00
R005	Blue Contemptibles	-2,130.80	214.20
R050	MPF	-6,275.37	3,264.90
R051	SJM Coy Funds	-1,500.00	0.00
R052	AB Coy Funds	-695.29	388.50
R053	URNNU	0.00	0.00
R054	CO FUND	-467.73	550.00
RX020	Closed	0.00	0.00
RX022	Closed	0.00	0.00
RX023	Closed	0.00	0.00
RX024	Closed	0.00	0.00
RX025	Closed	0.00	0.00
RX026	Closed	0.00	0.00
RX027	Closed	0.00	0.00
RX028	Closed	0.00	0.00
		123,116.64	15,658.71
		-112,652.11	-4,900.09
		10,464.53	10,758.62

A/C Code	Name	Balance	Month Movement
G001	Grants	0.00	
G005	Donations-Char Trust	-14,439.59	-13,531.77
G010	Donations-other	-210.00	
G015	Profit Share TRIM	0.00	
G020	Gift Aid	0.00	
G125	Bank Interest	-15.65	-6.95
G150	Camp Photo Sales	0.00	
G155	Shop Profit	0.00	
G160	Postage Refubd	0.00	
G170	Rank slide/Belts	430.20	
G175	Camp Bar Sales	-424.57	
G195	Annual Dinner Income	0.00	
G200	Refunds-other sources	0.00	
G299	Shadow Code Char Income	0.00	
G300	Sale of Property	0.00	
G301	Imprest Account Payments	0.00	
G400	Shadow Code Transfers	0.00	
G405	AT Grants Refunds	0.00	
G410	Function Grant Refunds	0.00	
G500	Bank charges	0.00	
G600	Adventure Training	2,535.52	
G605	Non Annual Functions	1,035.74	
G610	Property Repairs	112.23	-1,209.50
G611	SHADOW CODE ANNUAL DINNER	0.00	
G615	Expendable Property	37.50	
G620	StableBelts/RKsSlides/TShirt	0.00	
G625	Annual Camp Photo	0.00	
G630	Crown&Gown	0.00	
G635	Function Refund	0.00	
G640	Trading Loss (Shop)	0.00	
G645	Entry Fees-non sport	55.00	
G650	Entry Fees - sports	395.00	
G655	Camp Bar Costs	318.85	
G660	Instructor Costs	0.00	
G670	Tea/Coffee for Meetings	203.45	
G680	Function Grant (Xternal/nonTX)	0.00	

A/C Code	Name	Balance	Month Movement
G685	Recruiting/Enrolment Costs	669.12	0.00
G690	AT Grants (Xternal/Non-unit)		-2,000.00
G695	Paintball costs	0.00	0.00
G700	Misc Cadet Training costs	856.67	715.98
G705	QCC Costs	3,045.00	2,205.00
G710	Perm Staff Trg Costs	369.90	0.00
G715	FH Improvements	427.09	47.30
G720	Sports Colours Costs	184.80	0.00
G749	Shadow Code Char Exp	0.00	0.00
G750	Postage	97.88	0.00
G755	Stationery	34.99	0.00
G760	Insurance & PPL/PRS	116.48	0.00
G770	Charity Donation		-4,983.00
G775	Presentations	280.50	0.00
G780	Flowers	38.20	0.00
G800	Engraving-non Presentation	50.00	0.00
G805	Photo Costs	0.00	0.00
G810	Printing costs	0.00	0.00
G815	Cleaning Materials	0.00	0.00
G820	Annual Insurance	0.00	0.00
G825	Internet/PAYG	0.00	0.00
G830	Camp Admin Costs	0.00	0.00
G845	Board Signwriting	0.00	0.00
G850	Stock Write Off	27.90	0.00
G851	Cadet Stash	72.02	0.00
G900	Transfer shadow code	0.00	0.00
G905	Stock Write Off	0.00	0.00
G910	AT Grants	0.00	0.00
G915	Function Grants	0.00	0.00
G920	Property Depreciation	366.84	366.84
T001	Opening Trading Stocks	0.00	0.00
T002	Trading Stock Purchases/Rms	70.30	70.30
T003	Closing Trading Stock	0.00	0.00
T004	Write offs		-27.90
T005	Mess Guests	0.00	0.00
T006	Disposals at Cost	0.00	0.00
T007	Trading Expenses	0.00	0.00

A/C Code	Name	Balance	Month Movement
T008	Sales	-195.00	-15.00
T740	Sales discounts given	0.00	0.00
T750	Purchase discounts taken	0.00	0.00
T999	OB Shadow code	0.00	0.00
		11,831.18	3,480.42
		-22,295.71	-14,763.22
		-10,464.53	-11,282.80
		0.00	

May 2022			
GPF Analysis			
Turnover this month		Turnover year to date	
Income			
Voluntary Income			
G001 Grants		0.00	0.00
G005 Donations-Char Trust		13,531.77	14,439.59
G010 Donations-other		0.00	210.00
G015 Profit Share TRJM		0.00	0.00
G020 Gift Aid		0.00	0.00
Activities for Generating Funds		13,531.77	14,649.59
		0.00	0.00
Investment Income			
G125 Bank Interest		6.95	15.65
Income Resources from Charitable Activities		6.95	15.65
Trading Income		15.00	195.00
G150 Camp Photo Sales		0.00	0.00
G155 Shop Profit		0.00	0.00
G160 Postage Refubd		0.00	0.00
G170 Rank slide/Belts		0.00	-430.20
G175 Camp Bar Sales		0.00	424.57
G195 Annual Dinner Income		0.00	0.00
G200 Refunds-other sources		0.00	0.00
G299 Shadow Code Char Income		0.00	0.00
Other Income		15.00	189.37
Non Primary Purpose Trading Income		0.00	0.00
G300 Sale of Property		0.00	0.00
G301 Imprest Account Payments		0.00	0.00
Internal Transfers In		0.00	0.00
G400 Shadow Code Transfers		0.00	0.00
G405 AT Grants Refunds		0.00	0.00
G410 Function Grant Refunds		0.00	0.00
Gains on Revaluation of Fixed Assets		0.00	0.00
Unrealised Gains on Investment Assets		0.00	0.00

GPF Total Income		Turnover this month	Turnover year to date
Expenditure		13,553.72	14,854.61
Investment Management Costs			
G500 Bank charges	0.00	0.00	0.00
Costs of Generating Funds		0.00	0.00
Charitable Activities		0.00	0.00
Trading costs		70.30	42.40
G600 Adventure Training	0.00	2,535.52	1,035.74
G605 Non Annual Functions	0.00	-1,209.50	112.23
G610 Property Repairs	0.00	0.00	0.00
G611 SHADOW CODE ANNUAL DINN	0.00	20.00	37.50
G615 Expendable Property	0.00	0.00	0.00
G620 StableBelts/RKSlides/Tshirt	0.00	0.00	0.00
G625 Annual Camp Photo	0.00	0.00	0.00
G630 Crown&Gown	0.00	0.00	0.00
G635 Function Refund	0.00	0.00	0.00
G640 Trading Loss (Shop)	0.00	55.00	55.00
G645 Entry Fees-non sport	0.00	0.00	395.00
G650 Entry Fees - sports	0.00	0.00	318.85
G655 Camp Bar Costs	0.00	0.00	0.00
G660 Instructor Costs	0.00	0.00	203.45
G670 Tea/Coffee for Meetings	0.00	0.00	0.00
G680 Function Grant (Xternal/nonTX)	0.00	0.00	669.12
G685 Recruiting/Enrolment Costs	0.00	0.00	-2,000.00
G690 AT Grants (Xternal/Non-unit)	0.00	0.00	0.00
G695 Paintball costs	0.00	0.00	856.67
G700 Misc Cadet Training costs	715.98	2,205.00	3,045.00
G705 QCC Costs	0.00	0.00	369.90
G710 Perm Staff Trg Costs	0.00	47.30	427.09
G715 FH Improvements	0.00	0.00	184.80
G720 Sports Colours Costs	0.00	0.00	0.00
G749 Shadow Code Char Exp	0.00	0.00	0.00
Governance Costs		1,904.08	8,288.27
G750 Postage	0.00	97.88	
G755 Stationery	0.00	34.99	
G760 Insurance & PPL/PRS	0.00	116.48	
Grants and Donations		0.00	249.35
G770 Charity Donation	0.00	-4,983.00	
G775 Presentations	0.00	280.50	
G780 Flowers	0.00	38.20	
Other Costs		0.00	-4,664.30

Turnover this month		Turnover year to date
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Non Primary Trading Costs	0.00	0.00
G800 Engraving-non Presentation	0.00	50.00
G805 Photo Costs	0.00	0.00
G810 Printing costs	0.00	0.00
G815 Cleaning Materials	0.00	0.00
G820 Annual Insurance	0.00	0.00
G825 Internet/PAYG	0.00	0.00
G830 Camp Admin Costs	0.00	0.00
G845 Board Signwriting	0.00	0.00
G850 Stock Write Off	0.00	27.90
G851 Cadet Stash	0.00	72.02
Internal Transfers Out	0.00	149.92
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G900 Transfer shadow code	0.00	0.00
G905 Stock Write Off	0.00	0.00
G910 AT Grants	0.00	0.00
G915 Function Grants	0.00	0.00
G920 Property Depreciation	366.84	366.84
Unrealised Losses on Investments	0.00	0.00
<hr/>		
GPF Total Expenditure	2,270.92	4,390.08
GPF Income Over Expenditure	11,282.80	10,464.53

Trading Account Analysis		Turnover this month	Turnover year to date
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Trading Expenditure			
<hr/>			
T001 Opening Trading Stocks	0.00		0.00
T002 Trading Stocok Purchases/Rtns	70.30		70.30
T003 Closing Trading Stock	0.00		0.00
T004 Write offs	0.00		-27.90
T005 Mess Guests	0.00		0.00
T006 Disposals at Cost	0.00		0.00
T007 Trading Expenses	0.00		0.00
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Trading Income			
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T008 Sales	15.00	195.00	
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Income Over Expenditure		-55.30	152.60
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Non Primary Purpose Trading Analysis			
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Trading Expenditure			
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Trading Income			
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Turnover year to date

Turnover this month

Restricted Funds Analysis

Income

Voluntary Income

Activities for Generating Funds

R001 Func - SJM Dinner	0.00	0.00
R002 Func - AB Dinner	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00
R004 Func - Burns Night	0.00	0.00
R005 Blue Contemptibles	0.00	0.00
R050 MPF	0.00	0.00
R051 SJM Coy Funds	0.00	0.00
R052 AB Coy Funds	0.00	0.00
R053 URNU	0.00	0.00
R054 CO FUND	0.00	0.00
	0.00	0.00

Investment Income

R001 Func - SJM Dinner	0.00	0.00
R002 Func - AB Dinner	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00
R004 Func - Burns Night	0.00	0.00
R005 Blue Contemptibles	0.00	0.00
R050 MPF	0.00	0.00
R051 SJM Coy Funds	0.00	0.00
R052 AB Coy Funds	0.00	0.00
R053 URNU	0.00	0.00
R054 CO FUND	0.00	0.00
	0.00	0.00

Income Resources from Charitable Activiti

R001 Func - SJM Dinner	0.00	0.00
R002 Func - AB Dinner	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00
R004 Func - Burns Night	0.00	0.00
R005 Blue Contemptibles	0.00	0.00
R050 MPF	0.00	0.00
R051 SJM Coy Funds	0.00	0.00
R052 AB Coy Funds	0.00	0.00
R053 URNU	0.00	0.00
R054 CO FUND	0.00	0.00
	0.00	0.00

Other Incoming Resources

R001 Func - SJM Dinner	0.00	0.00
R002 Func - AB Dinner	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00
R004 Func - Burns Night	0.00	0.00
R005 Blue Contemptibles	0.00	0.00
R050 MPF	-1,060.31	-2,578.43
R051 SJM Coy Funds	0.00	0.00
R052 AB Coy Funds	0.00	0.00
R053 URNU	0.00	0.00
R054 CO FUND	0.00	0.00
	-1,060.31	10,793.17

	Turnover this month	Turnover year to date
R001 Func - SJM Dinner	0.00	0.00
R002 Func - AB Dinner	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00
R004 Func - Burns Night	0.00	0.00
R005 Blue Contemptibles	0.00	0.00
R050 MPF	0.00	0.00
R051 SJM Coy Funds	0.00	0.00
R052 AB Coy Funds	0.00	0.00
R053 URNU	0.00	0.00
R054 CO FUND	0.00	0.00
Total Income excluding transfers	-1,060.31	10,793.17

Turnover year to date

Turnover this month

Expenditure

Investment Management Costs

R001 Func - SJM Dinner	0.00	0.00	0.00
R002 Func - AB Dinner	0.00	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00	0.00
R004 Func - Burns Night	0.00	0.00	0.00
R005 Blue Contemptibles	0.00	0.00	0.00
R050 MPF	0.00	0.00	0.00
R051 SJM Coy Funds	0.00	0.00	0.00
R052 AB Coy Funds	0.00	0.00	0.00
R053 URNU	0.00	0.00	0.00
R054 CO FUND	0.00	0.00	0.00

Costs of Generating Funds

R001 Func - SJM Dinner	0.00	0.00	0.00
R002 Func - AB Dinner	0.00	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00	0.00
R004 Func - Burns Night	0.00	0.00	0.00
R005 Blue Contemptibles	0.00	0.00	0.00
R050 MPF	0.00	0.00	0.00
R051 SJM Coy Funds	0.00	0.00	0.00
R052 AB Coy Funds	0.00	0.00	0.00
R053 URNU	0.00	0.00	0.00
R054 CO FUND	0.00	0.00	0.00

Charitable Activities

R001 Func - SJM Dinner	0.00	0.00	0.00
R002 Func - AB Dinner	0.00	0.00	0.00
R003 Func - Annual Dinner	55.00	0.00	0.00
R004 Func - Burns Night	0.00	0.00	0.00
R005 Blue Contemptibles	0.00	0.00	0.00
R050 MPF	0.00	0.00	0.00
R051 SJM Coy Funds	0.00	0.00	0.00
R052 AB Coy Funds	0.00	0.00	0.00
R053 URNU	0.00	0.00	0.00
R054 CO FUND	0.00	0.00	0.00

Governance Costs

R001 Func - SJM Dinner	0.00	0.00	0.00
R002 Func - AB Dinner	0.00	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00	0.00
R004 Func - Burns Night	0.00	0.00	0.00
R005 Blue Contemptibles	0.00	0.00	0.00
R050 MPF	0.00	0.00	0.00
R051 SJM Coy Funds	0.00	0.00	0.00
R052 AB Coy Funds	0.00	0.00	0.00
R053 URNU	0.00	0.00	0.00
R054 CO FUND	0.00	0.00	0.00

Grants and Donations

R001 Func - SJM Dinner

0.00	0.00	0.00	0.00
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Turnover this month		Turnover year to date	
R002 Func - AB Dinner	0.00	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00	0.00
R004 Func - Burns Night	0.00	0.00	0.00
R005 Blue Contemptibles	0.00	0.00	0.00
R050 MPF	0.00	0.00	0.00
R051 SJM Coy Funds	0.00	0.00	0.00
R052 AB Coy Funds	0.00	0.00	0.00
R053 URNU	0.00	0.00	0.00
R054 CO FUND	0.00	0.00	0.00
Other Costs		0.00	0.00
R001 Func - SJM Dinner	0.00	0.00	0.00
R002 Func - AB Dinner	0.00	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00	0.00
R004 Func - Burns Night	0.00	0.00	0.00
R005 Blue Contemptibles	0.00	0.00	0.00
R050 MPF	0.00	0.00	0.00
R051 SJM Coy Funds	0.00	0.00	0.00
R052 AB Coy Funds	0.00	0.00	0.00
R053 URNU	0.00	0.00	0.00
R054 CO FUND	0.00	0.00	0.00
Total Expenditure excluding transfers		55.00	23,109.47
Internal Transfers			
R001 Func - SJM Dinner	0.00	0.00	0.00
R002 Func - AB Dinner	0.00	0.00	0.00
R003 Func - Annual Dinner	0.00	0.00	0.00
R004 Func - Burns Night	0.00	0.00	0.00
R005 Blue Contemptibles	0.00	0.00	0.00
R050 MPF	0.00	0.00	0.00
R051 SJM Coy Funds	0.00	0.00	0.00
R052 AB Coy Funds	0.00	0.00	0.00
R053 URNU	0.00	0.00	0.00
R054 CO FUND	0.00	0.00	0.00
Restricted funds Income Over Expenditure		-1,115.31	-12,316.30

	Turnover this month	Turnover year to date
Designated Funds Analysis		
Income		
Voluntary Income		
Activities for Generating Funds	0.00	0.00
Investment Income	0.00	0.00
Income Resources from Charitable Activiti	0.00	0.00
Other Incoming Resources	0.00	0.00
Total Income excluding transfers	0.00	0.00

Expenditure	Turnover this month	Turnover year to date
Investment Management Costs	0.00	0.00
Costs of Generating Funds	0.00	0.00
Charitable Activities	0.00	0.00
Governance Costs	0.00	0.00
Grants and Donations	0.00	0.00
Other Costs	0.00	0.00
Total Expenditure excluding transfers	0.00	0.00
Internal Transfers	0.00	0.00
Designated funds Income Over Expenditure	0.00	0.00

	Turnover this month	Turnover year to date
Endowment Funds Analysis		
Income		
Voluntary Income		
Activities for Generating Funds	0.00	0.00
Investment Income	0.00	0.00
Income Resources from Charitable Activiti	0.00	0.00
Other Incoming Resources	0.00	0.00
Total Income excluding transfers	0.00	0.00

Expenditure	Turnover this month	Turnover year to date
Investment Management Costs		
Costs of Generating Funds	0.00	0.00
Charitable Activities	0.00	0.00
Governance Costs	0.00	0.00
Grants and Donations	0.00	0.00
Other Costs	0.00	0.00
Total Expenditure excluding transfers	0.00	0.00
Internal Transfers	0.00	0.00
Endowment funds Income Over Expenditu	0.00	0.00

May 2022			
GPF Analysis		Turnover this month	Turnover year to date
Income			
Voluntary Income	13,531.77	14,649.59	0.00
Activities for Generating Funds	0.00	0.00	0.00
Investment Income	6.95	15.65	189.37
Income Resources from Charitable Activities	15.00	189.37	0.00
Other Income	0.00	0.00	0.00
Total Income excluding transfers	13,553.72	14,854.61	
Expenditure			
Investment Management Costs	0.00	0.00	0.00
Costs of Generating Funds	0.00	0.00	0.00
Charitable Activities	1,904.08	8,288.27	249.35
Governance Costs	0.00	0.00	-4,664.30
Grants and Donations	0.00	0.00	149.92
Other Costs	0.00	0.00	0.00
Total Expenditure excluding transfers	1,904.08	4,023.24	
Internal Transfers	366.84	366.84	0.00
Gains on revaluation of fixed assets	0.00	0.00	
Unrealised gains/losses on investment assets	0.00	0.00	
GPF Income Over Expenditure	11,282.80	10,464.53	

Turnover this month	Turnover year to date
Restricted Fund Analysis	
Income	
Voluntary Income	0.00
Activities for Generating Funds	0.00
Investment Income	0.00
Income Resources from Charitable Activities	-1,060.31
Other Incoming Resources	0.00
Total Income excluding transfers	-1,060.31
Expenditure	
Investment Management Costs	0.00
Costs of Generating Funds	0.00
Charitable Activities	55.00
Governance Costs	0.00
Grants and Donations	0.00
Other Costs	0.00
Total Expenditure excluding transfers	55.00
Internal Transfers	0.00
Restricted funds Income Over Expenditure	-1,115.31
	-12,316.30

Designated Funds Analysis	Turnover this month	Turnover year to date
Income		
Voluntary Income	0.00	0.00
Activities for Generating Funds	0.00	0.00
Investment Income	0.00	0.00
Income Resources from Charitable Activities	0.00	0.00
Other Incoming Resources	0.00	0.00
Total Income excluding transfers	0.00	0.00
Expenditure		
Investment Management Costs	0.00	0.00
Costs of Generating Funds	0.00	0.00
Charitable Activities	0.00	0.00
Governance Costs	0.00	0.00
Grants and Donations	0.00	0.00
Other Costs	0.00	0.00
Total Expenditure excluding transfers	0.00	0.00
Internal Transfers	0.00	0.00
Designated funds Income Over Expenditure	0.00	0.00

Endowment Funds Analysis		Turnover this month	Turnover year to date
Income			
Voluntary Income		0.00	0.00
Activities for Generating Funds		0.00	0.00
Investment Income		0.00	0.00
Income Resources from Charitable Activities		0.00	0.00
Other Incoming Resources		0.00	0.00
Total Income excluding transfers		0.00	0.00
Expenditure			
Investment Management Costs		0.00	0.00
Costs of Generating Funds		0.00	0.00
Charitable Activities		0.00	0.00
Governance Costs		0.00	0.00
Grants and Donations		0.00	0.00
Other Costs		0.00	0.00
Total Expenditure excluding transfers		0.00	0.00
Internal Transfers		0.00	0.00
Endowment funds Income Over Expenditure		0.00	0.00

Notes to the Accounts (Paras 2 to 12 are to be completed by all funds which have a gross income of £100K or over and those funds already registered with the Charity Regulator, all other funds are to complete Paras 6 and 7 and the declarations at Para 12):

1. Principal Accounting Policies

- a. Accounting Convention. The financial statements are prepared under the historical cost convention as modified by the inclusion of investments at market value and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as set out in the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP) 2005 (<http://www.charitycommission.gov.uk/investigations/sorp/sorp05docs.asp>)
- b. Incoming Resources. Income is recognised in the period in which the charity is entitled to receipt, and the amount can be measured with reasonable certainty. Grants from other agencies including donations and other income from activities are in furtherance of the charity's objects and are part of the general funds of the charity. A restricted fund is only recognised where this is an agreed and explicit condition of the grant or donor.
- c. Intangible Income. Due to the close collaborative relationship and the manner in which the charity's activities complement those of the Army, intangible income, reflected in time and use of premises is not quantifiable or measurable and so is not recognised in the accounts.
- d. Resources Expended and Basis of Allocation of Costs. Expenditure is included when incurred or exceptionally where a commitment is made which requires an accrual when payment is to be made in the subsequent accounting period. Similarly, where prepayments are made in recognition of commitments falling due in a subsequent period, the appropriate credit is entered in the accounts and reversed the following year. Grants payable are included in the SOFA when approved by the Managing Trustee. Expenditure is recognised in the period in which it is incurred. The majority of costs are directly attributable to specific activities. Irrecoverable VAT is charged to the activity for which it was incurred.
- e. Governance Costs. Governance costs are the costs of professional advice, holding trustee meetings or committee meetings associated with decision making, any fee for audit or independent examination and any fee incurred in the preparation, statutory filing, printing or copying of the annual report and accounts.
- f. Capitalisation and Depreciation of Tangible Fixed Assets. All assets having a purchase value of more than £500 are capitalised. The cost of tangible fixed assets are written off by equal annual instalments over their expected useful lives using the following methods of depreciation:

Furniture, fixtures and equipment	-	Straight Line over a period of 2 – 10 years.
Motor vehicles	-	Straight Line over a period of 2 – 10 years.

Assets with a life of more than one year but with a purchase value of below £500 are included within the inventory but the cost is written off in the year it is incurred and is not depreciated over the useful life of the asset. Where the asset is depreciated over a period of more than 10 years, details of the item and period are to be provided following the notes on page 14.

- g. Fixed Asset Investments. Fixed asset investments are included at market value at the balance sheet date. Any gain or loss on revaluation is shown in the Statement of Financial Activities (SOFA).

h. Stocks. Purchased stocks are valued at the lower cost or net realisable value making due allowance for any obsolete or slow-moving items.

i. Funds Accounting. Funds held by the charity are:

- (1) General Purpose/Unrestricted/Designated Funds. These are funds that can be used in accordance with the charitable objects at the discretion of the Managing Trustee. Designated funds are unrestricted funds which have been allocated/earmarked for a particular purpose by the Managing Trustee and are to be declared in the Managing Trustee's comments in accordance with Para 12 to these notes stating what they are intended to be used for and when.
- (2) Endowment Funds. Endowment funds are those investments and other gifts accepted by the unit, the capital sum or property being held in perpetuity and the income only being available for charitable use.
- (3) Restricted Funds. These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is to be included in the notes to the accounts.

j. Heritage Assets. In the course of the unit's history, the charity may have acquired gifts, memorabilia, regalia, silverware, antiques and other historical artefacts in the course of distinguished military service in service of the Crown. The value of these pieces is in large part derived from their close association with Regimental history which precludes the use of conventional valuation techniques being applied. Whilst the objects of the charity do not specifically include preservation and conservation, the pieces represent an essential element of celebrating the unit's history and foster esprit-de-corps. Consequently the Managing Trustee considers the charity to hold heritage assets both for functional use and as an element of national history on behalf of the nation. Heritage assets acquired prior to 1 Apr 06 are therefore not capitalised on the balance sheet but a description of those assets is disclosed as part of the notes to the accounts. Heritage assets acquired after 1 Apr 06 where the purchase price is known and which exceed £500.00 are included in the balance sheet at acquisition value but are not depreciated.

k. Other Costs. Other costs are those costs not incurred in the undertaking of charitable activity in furtherance of the objects of the charity, i.e. the provision of facilities, recreational programmes or activities in furtherance of military efficiency. They are also costs incurred in the making of grants and donations, in the costs of generating funds, i.e. the costs incurred in trading or fundraising undertaken by the charity, or in governance costs.

The charity made the following grants/donations:

Name of institutions	Purpose	Total number of grants given	Total amount of grants paid
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[illegible]

Grants to individuals

Whilst the charity has a close working relationship with the Army, there are no transactions with the Army which require disclosure under SORP 2005. The only transactions made by the charity in favour of the unit are wholly attributable to the charitable activities of furthering military efficiency. The Managing Trustee is an officer or equivalent and fulfils the role as trustee in accordance with the applicable laws and regulations. No expenses have been paid to the trustee. In the event that expenses have been paid to the trustee these are disclosed under the Managing Trustee's comments.

4. Analysis of Capital Property

		Balance b/f	£3,723.67		
		Purchases	0		
		Sales & W/Os	0		
		Depreciation	£366.84		
		Balance c/f	£3,356.83		
Fixtures, fittings & equipment	£				
Motor vehicles	£				
Total	£				

5. Total Value of Investments by Category

Value £	N/A
Carrying value (market value) at beginning of year	Add additions to investments at cost (investments purchased)
	Less disposals at carrying value (investments sold)
Add/(deduct) net gain/(loss) on revaluation (gain/loss at end of accounting period/audit)	
Carrying value (market value) at end of year	

Breakdown of Market Values at

Year End

GPF/ Unrestricted	Restricted	Endowment	Total value	Income during year
Value £	Value £	Value £	Value £	Value £
N/A				
Investment properties				
Investments listed on a recognised stock exchange				
Investments held in unit trusts or other collective investment schemes				
Investments in subsidiary or connected undertakings and companies				
Securities not listed on a recognised Stock Exchange				
Cash held as part of the investment portfolio				
Other investments				
Total				

6. List of Debtors

Debtor	Date of Debt	Amount
See Attached		
Total		

* There are no amounts falling due after more than one year (delete as appropriate).

7. List of Creditors

Creditor	Date of Credit	Amount
See Attached		
Total		

* There are no amounts falling due after more than one year (delete as appropriate).

Debtors List By Effective Date

Paxton+

Oxford University OTC

All mess members Effective date up to 31/05/2022				
<u>Mess Member</u>	<u>CR Limit</u>	<u>Total</u>	<u>Total</u>	<u>Unallocated</u>
QM - SALT	NONE	68.28	68.28	0.00
9002				
PUBLIC FUND - IMPREST	NONE	1,050.00	1,050.00	0.00
9009				
EX BLUE SLALOM 22	NONE	2,450.57	2,450.57	0.00
9014				
EX Blue Tropics	NONE	1,340.00	1,340.00	0.00
9120				
Ex Blue Maple	NONE	-4,200.00	0.00	4,200.00
9506				
Totals				
			708.85	4,908.85
				4,200.00

Creditors List By Effective Date

Paxton+

Oxford University OTC

All supplier names Effective date up to 31/05/2022				
<u>Supplier</u>	<u>CR Limit</u>	<u>Total</u>		<u>Unallocated</u>
AGA (SE) Golf	NONE	68.50	68.50	0.00
AGA SE				
Cadet Stash	NONE	918.54	918.54	0.00
Cadet Stas				
PRIZE MONEY - JOOCPF	NONE	475.00	475.00	0.00
PRIZE				
SERFCA	NONE	120.00	120.00	0.00
SERFCA				
Totals				

1,582.04 ✓ 1,582.04 0.00

8. Paid Employees

Gross wages paid						
Employer's National Insurance paid						
Pension Contributions paid						
Total staff costs						
	This year £	Last year £				
			N/A			

Give the number of employees who were engaged in each of the following activities:

Costs of generating funds						
Charitable activities						
Other						
Total						
	This year	Last year				
			N/A			

No individual employee received a salary of over £60000.00

9. Governance Costs

Audit or independent examination fee						
	This year £	Last year £				

10. Restricted/Endowment Funds

Give details of the movements of the individual funds summarised in the restricted and endowment column of the Statements of Financial Activities (SOFA).

Fund Name	Fund Bal B/F	Incoming Resources for period	Outgoing Resources for period	Transfers	Gains and Losses	Fund Bal C/F
Please see attached						Attached

Balance b/fwd	Income	Transfer In	Transfer Out	Expenses	Closing
0.00	0.00	0.00	0.00	0.00	0.00
R001 Func - SJM Dinner	0.00	0.00	0.00	0.00	0.00
R002 Func - AB Dinner	2,370.00	0.00	0.00	780.31	1,589.69
R003 Func - Annual Dinner	8,911.80	0.00	0.00	18,400.19	-9,488.39
R004 Func - Burns Night	0.00	0.00	0.00	0.00	0.00
R005 Blue Contemptibles	2,345.00	0.00	0.00	2,304.00	2,130.80
R050 MPF	9,540.27	-2,578.43	0.00	686.47	6,275.37
R051 SJM Coy Funds	1,500.00	0.00	0.00	0.00	1,500.00
R052 AB Coy Funds	1,083.79	0.00	0.00	388.50	695.29
R053 URNU	0.00	0.00	0.00	0.00	0.00
R054 CO FUND	1,017.73	0.00	0.00	550.00	467.73
RX020 Closed	0.00	0.00	0.00	0.00	0.00
RX021 Closed	0.00	0.00	0.00	0.00	0.00
RX022 Closed	0.00	0.00	0.00	0.00	0.00
RX023 Closed	0.00	0.00	0.00	0.00	0.00
RX024 Closed	0.00	0.00	0.00	0.00	0.00
RX025 Closed	0.00	0.00	0.00	0.00	0.00
RX026 Closed	0.00	0.00	0.00	0.00	0.00
RX027 Closed	0.00	0.00	0.00	0.00	0.00
RX028 Closed	0.00	0.00	0.00	0.00	0.00
Total Restricted Funds	15,486.79	10,793.17	0.00	23,109.47	3,170.49

A brief explanation as to the nature and purpose of the charity's Restricted Funds is to be provided.

Name of Restricted Fund	Purpose of fund
SJM Dinner	To manage and control SJM Dinner held by the unit
AB Dinner	To manage and control AB Dinner held by the unit
Annual Dinner	To manage and control Annual Dinner
AT Funds (Expo 1-9)	The AT Funds were closed in 2020 as the events had taken place.

11. Heritage Assets

Heritage assets that are owned by the charity but purchased/acquired prior to 1 Apr 06 are not included in the charity's capital property value (see note 1.j). A list/description of these assets is below:

N/A

12. Declarations

All of the charity's commitments are provided for in the accounts.

No guarantees have been given to third parties.

The charity has not received any loans that are outstanding at the year-end and secured on assets.

The charity has not granted any loans to institutions or companies connected with the charity.

The charity did not make any ex-gratia payments during the year.

Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed.

The financial activities, assets and liabilities of all the charity's branches or sections have been included.

The trustees have not changed the year end date or the length of the charity's financial year.

The charity has no designated funds (if there are designated funds the reason for designation and when each designated fund is intended to be used by is to be stated in the Managing Trustee report).

All the charity's operations are continuing operations and there were no operations discontinued or acquired during the year.

No funds (unrestricted, designated, restricted or endowment) are in deficit at the balance sheet date.

The charity has no intangible assets.

There were no inter-fund loans outstanding at the balance sheet date.

None of the charity's functional fixed assets have been re-valued during the year and the charity does not have a policy of revaluation of these assets.

The charity has no subsidiary companies.

The charity has no material fixed assets which have not been capitalised and included in the balance sheet.

No internal transfers have occurred out of restricted/endowment funds. In the event that a transfer has taken place, full details of the reason for the transfer are disclosed in the Managing Trustee's comments.

All investments held are investment assets in the UK unless otherwise stated.

Note: Where any of the declarations are not correct they are to be crossed out and details provided in the Managing Trustees comments.

Additional comments:

There were a reduced number of events due to Covid-19 restrictions

Date: 31 MAY 22

Fund Manager (Regimental
Accountant Scheme) / Account
Holder (Audit Board Scheme)

Name

H. G. 027 - Brown

Signature

[Signature]

Managing Trustee's Annual Report and Comments:

Unit OQOTC

Address Falklands House, Opens Road, OXFORD, OX1 1RX

Charity name and Charity Commission/Regulator registered number: 1135356

Description of the charity's trusts

This should include:

- a. Details, including date if known of the charity's governing document (e.g. trust deed, will, constitution etc); and
- b. A brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing Document (e.g. Trust Deed, Constitution)	Oxford UOTC Funds Constitution dated 01 June 2009.
Objects of the Charity	The promotion of efficiency of the Armed Forces of the Crown by the provision and support of facilities and activities for the efficiency and well-being of service personnel.

Explain briefly how trustees are elected or appointed and details of any induction and trustee training attended.

Trustee selection method	CO OQOTC
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Trustee induction and training	The trustees are selected and invited by the board based on professional experience and linked to the OTC.
--------------------------------	--

Explain about what the charity is trying to do and how it is going about it. You are only required to provide a brief summary of the main activities and achievements of the charity during the year in relation to its objects.

Summary of main activities in relation to the Charity's objects	To support social and adventure training activities by members of OUTC.
Summary of main achievements of the Charity during the year	<p>The trust has provided significant benefit through funding for social and adventure training activities and expenditure. The fund has not been run down as the trust seeks all other income sources for AT. The fund provides significant planning and contingency benefit by knowing it can be accessed by the trust.</p>

provide a brief review of the financial position of the charity. This should include the principal types of income.

Financial Review	<p>There remains too much liquidity in the fund which is the current inflationary environment is not good. Efforts to invest a 60% portion of the fund for income generation has been approved by the trustees and is being pursued.</p>
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The Managing Trustee should give in their report a description of the following policies:

- For the selection of investments for the charity.
- For determining the level of income reserves held, stating and explaining the level of reserves held.
- Where grants are made by the charity, the selection of individuals and institutions who are to receive grants out of the assets of the charity.

Financial reserves policy	As above. A portion of the fund will be invested for income generation.
Investments selection policy and performance of those investments.	Nil, at the moment.

Provide the name of all trustees/the Managing Trustee(s) during the report year.

Managing Trustee's name/trustees' names	LT COL A SEDDON
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<p>Serious Incidents</p>	<p>Nil</p>
<p>Public Benefit Statement</p>	<p>This fund provides public benefit by assisting service personnel to more effectively perform their roles within the Armed Forces of the Crown. It does this by <i>Providing and supporting leadership, adventure training and sporting activities for members of the OTC</i> **. This assistance enables service personnel to face the challenges and danger associated with military service by developing and maintaining <i>teamwork, skills, fitness, confidence, character, spirit and attitude</i> *. As a result the fund promotes the efficiency of the Armed Forces of the Crown by enhancing the British Army's capability to undertake the roles demanded of it including the defence of the United Kingdom and its interests.</p> <p>(I confirm that I have paid due regard to the Charity Commission of England and Wales's guidance on public benefit when deciding what activities the charity should undertake.)</p>

*delete as appropriate.
 ** replace with wording appropriate to activities of fund e.g. 'providing and supporting mess facilities and social activities', or 'providing and supporting sporting and adventure training activities.'

As described the Trust is seeking advice on investing a portion of the fund and the house for income generation. This would better protect the fund from inflation and reduce the risk of large and unaffordable house repairs. Otherwise the fund has provided excellent support to AT and social activities.

Signature



Name LT COL A SEDDON

Appointment Managing Trustee

Date:

30 Aug 22

Internal Auditor's/Audit Board Report

1. *I/We have examined the books of account and records from which the final accounts were prepared and have obtained all the information and explanations that were necessary for the purpose of *my/our internal audit.

2. *I/We certify that end of period checks have been conducted in accordance with Service Funds Regulations.


3. Subject to the observations given below I am/we are *satisfied that proper books of account have been kept and that the final accounts give a true and fair view of the results of transactions over the period and of the state of the Fund's affairs as at the date of the balance sheet. Subject also to *my/our observations *I am/we are satisfied that cash and bank balances and stocks on hand have been properly checked at prescribed intervals and that adequate insurance exists.

4. *I/We have stamped and signed the original books of account and the original records I/we have checked. All vouchers relating to this account period have been cancelled.

*I/We have made the following observations whilst carrying out the internal audit:

a. Previous observations *have/have not been actioned (list those observations outstanding).

Signature



Name

CAPT E HATZIS

Appointment

Adjt/RAO ODOTC

Date:

30.08.22

Comd/SO2 SPS – Independent Examiner's Report on the Accounts, and Comments

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

a. Examine the accounts (under section 43(3)(a) of the Act).

b. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act).

c. State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf*):

a. Which gives me reasonable cause to believe that in any material respect the requirements:

(1) To keep accounting records in accordance with section 41 of the 1993 Act:

(2) To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act:

have not been met.

b. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Delete as applicable.

Comd/SO2 SPS - Independent Examiner's Report on the Accounts, and Comments

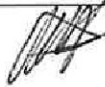
Disclosure Section (Only to be completed if the examiner needs to highlight material problems/discrepancies)

Give here brief details of any items that the examiner wishes to disclose

Comd/SO2 SPS Comments

The fund is extremely healthy and is managed well. One accounting issue identified is R Code 003 is in debt and some remedial action is required.

Independent Examiner's Signature



Name

J L Adcock

Appointment

Ser 505

22

16/11/22

Date:

17/11/22

PERCENTAGE PROFIT CALCULATOR
(Internal use only – not required by the charity regulator)

COST OF GOODS SOLD

Enter the FIRST LINE total figure from the LEFT-HAND page of the AB 397.

Enter the total amount of EXPENSES charged.

(1)		
(2)		

A

--	--

Enter the total amount of goods DISPOSED OF AT COST (Mess guests, Write offs etc)
Enter the value of the CLOSING STOCK
At COST PRICE.

(3)		
(4)		

ADD figure (3) to figure (4).

B

--	--

COST OF GOODS SOLD (A – B)

INCOME FROM SALES:

Enter the FINAL total from the RIGHT-HAND page of the AB 397

Enter figure B from above

(5)		
(6)		

DEDUCT figure (6) from figure (5).

D

--	--

PROFIT:

Enter Income from Sales – FIGURE D

(7)

--	--

Enter Cost of Goods Sold – FIGURE C

(8)

--	--

DEDUCT figure (8) from figure (7).

E

--	--

PERCENTAGE PROFIT IS THEREFORE:

$$\frac{E \times 100}{C} = \frac{\text{C}}{\text{E}} \quad \text{(To two decimal places)} \%$$

CROSS CHECK: FIGURE E (GROSS PROFIT) DEDUCT EXPENSES CHARGED = AB397 PROFIT (NET PROFIT)

COST OF GOODS SOLD		Turnover this month	Turnover year to date
Opening Trading Stocks	0.00		0.00
Trading Stock Purchases/Rtns	70.30		70.30
(A)	70.30		70.30
Value of goods disposed at cost	0.00		27.90
Write offs	0.00		0.00
Mess Guests	0.00		0.00
Disposals at Cost	0.00		0.00
Value of closing stock at cost	0.00		0.00
(B)	0.00		27.90
COST OF GOODS SOLD (A - B) = (C)	70.30		42.40
INCOME FROM SALES			
Sales	15.00	195.00	
INCOME FROM SALES (D)	15.00		195.00
SURPLUS			
Income from sales (Total from D)			
Deduct cost of goods sold (Total from C)			
SURPLUS (E)	-55.30		152.60
Gross profit is therefore:	-78.66 %		359.91 %
E x 100			
C			
Trading Expenses	0.00		0.00
NET SURPLUS (F)	-55.30		152.60
Total Percentage is therefore:	-78.66 %		359.91 %
F x 100			
C			

Trading Account details:

Title of Trading Account	Percentage Profit	
	Current	Previous