

Charity number: 1135323

CROMER PAROCHIAL CHURCH COUNCIL

UNAUDITED

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

**CROMER PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021
CONTENTS**

	Page
Reference and administrative details of the Charity, its Trustees and advisers	1-2
Trustees' report	3-14
Independent examiner's report	15
Statement of financial activities	16
Balance sheet	17
Notes to financial statements	18-26

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS

Members of the PCC are either ex-officio, co-opted or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules, and with the aim of having proportionate representation from each Sunday congregation.

During the year the following served as members and trustees of the PCC:

Incumbent

Revd Will Warren

Clergy

Revd Jennie Hodgkinson, Assistant Minister

Revd Ben Rogers, Curate (from May 2021)

Church Wardens

Mrs Jackie Austin

Mr Ivan Kimble (from May 2021)

Mr David Loades (until April 2021)

Licensed Readers

Mr D Masters (until May 2021)

Secretary

Mrs Mary Howard

Treasurer

Mr R Hopkins (until January 2021)

Mr Douglas Tuthill (from March 2021)

Representatives on Deanery Synod

Miss Anne Cottingham

Miss Sue Wells

Mrs Mary Howard

Mr David Orsborne

Mr David Anderson

Representatives on Diocesan Synod

Mr David Orsborne

Mr David Anderson

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS (CONTINUED)

Elected Members

Dr Richard Beare
Mr Paddy Bennett
Mrs Jill Boyle
Ms Anna Coghlan (until May 2021)
Mr John Hodgkinson
Mr R Hopkins (until January 2021)
Mrs Mary Howard
Mr Ray Loten (until May 2021)
Mr Tim Morton (until May 2021)
Mrs Alison Orsborne
Mr David Orsborne
Mrs Mary Pallister
Mr Jon Platten (until May 2021)
Mr Simon Purslow
Mrs Brenda Stibbons (from May 2021)

Principal Office

The Church Office, Cromer Parish Hall, 65 Church Street, Cromer, NR27 9HH

Independent Examiners

Timothy Hignett & Partners Limited, 7 High Street, Cromer, NR27 9HG

TRUSTEE'S REPORT

Cromer Church Electoral Roll Report for the 2022 APCM

There were 290 people on the Electoral Roll at the 2021 APCM.

During the year a total of 19 names have been removed from the list.

- * 5 people have died, and their names were removed.

- * 12 people requested that their names were removed from the list.

During the past year a total of 18 people have been added to the list.

Therefore, the total number on the Electoral Roll at the 2022 APCM is 289.

Jackie Austin, Electoral Roll Officer

Vicar's Report

"But seek first his kingdom and his righteousness, and all these things will be given to you as well"
(Mt 6v33)

This spring, we have been examining on Sundays the "kingdom culture" that Jesus desires to see among his people. It has been challenging and inspiring in equal measure! Perhaps the most challenging part however is the call of Jesus to make his kingdom the highest priority of all. As we look back over another busy and at times difficult year, there are many things that we might reflect on. Yet in all of them, our prayer has been to seek first the kingdom and advance the cause of Jesus, knowing that when we do so, we cannot fail.

As part of seeking his kingdom, over the last year we have been praying and discerning God's will for us as we enter a new chapter. As we said at our recent vision launch, at the heart of our vision is a desire to see lives and communities transformed by Jesus. We noted that the Bible tells us that God accomplishes his purposes by a three-fold strategy. I want to use that strategy to reflect on our activities over the last year.

Drawing in

Despite the ongoing challenges of COVID-19, I am thrilled to say that we have consistently sought to draw people in with the good news of Jesus. A personal highlight for me was the summer Beach Fest event, our relaunched beach mission. Over a hundred children engaged with the activities and learned of the love of Jesus for them. We look forward to seeing this ministry growing this summer. Since the start of the school year, our youth group has relaunched, and is regularly connecting with several teenagers who previously had little or no contact with church. During the past year, we have run two outreach courses, The Wellbeing Journey and Hope Explored, which although modestly attended, were warmly received. Although COVID forced the alteration of some of our Christmas programme, we still welcomed many to hear the gospel proclaimed afresh.

TRUSTEE'S REPORT (CONTINUED)

Since the relaxation of restrictions, we have been delighted to welcome several new faces to our services and activities. We continue to pray that God would draw individuals to join us as we proclaim Christ and glorify him.

Building up

Central to growing in maturity is the word of God, and this year we have spent time in our Sunday gatherings studying Israel's return from exile in the book of Ezra, Jesus' parables of the kingdom from Mark's Gospel, Peter's last words to the church in his second letter, and most recently, our Lord's teaching to his disciples in the Sermon on the Mount. We also spent three Sundays grappling with some pressing contemporary questions and their relation to the Christian gospel under the title "Matters Arising". I am very grateful to all of our preaching team for the time and care they give to their preparation and am glad to serve a church with a healthy appetite for biblical preaching.

During the lockdown periods, we have become especially aware of the value of our small groups network for fellowship and support. Several groups have grown with the addition of new members, and we have recently started a new daytime group meeting centrally in the church lounge. I would like to record my thanks to all our small group leaders for their care and nurture, and also to our cluster pastors for their oversight of groups during the pandemic. The relaxation of restrictions has provided an opportunity to rethink our Sunday children's ministry, and CCKids is the result! It has been a great joy to see children engaging afresh with the Bible and laying solid foundations for a life of discipleship. It is the responsibility of every generation to tell the coming generation of the works of the Lord, and this is especially important in an age when Christian truth is so marginalised. I am very grateful to the CCKids team for their faithfulness and creativity in nurturing our young people so well.

Going out

For many years, Cromer Church has acted as an informal "resourcing" church to support Christian work across the North Norfolk area. As many churches find their feet again after the pandemic, that calling is likely to become especially important. As part of that, from January we took on additional pastoral responsibility for Roughton and Felbrigg churches for an initial three-year period. We have several existing links with both churches, and we hope that we will be able to put our resources to use to help support our friends where we can as this partnership develops.

A significant part of this is the recruitment of a new Associate Vicar to strengthen the clergy team and be a focal minister for the work at St Martins and the villages. We will plan to interview again in June, and very much pray that God would bring the person of his choosing for this work.

We have a long history of supporting mission work, and I am delighted that following a congregational vote we are now supporting Open Doors and Mission Without Borders.

This report would not be complete without my heartfelt thanks to our churchwardens, Jackie Austin and Ivan Kimble, who are a never-failing support and encouragement. Jennie Hodgkinson and Ben Rogers are wonderful clergy colleagues, and Lesley, Stuart and Doug have been excellent additions to our staff team. As always, Mary Howard has faithfully served as PCC secretary and helped us conduct our business effectively and efficiently. The work of

TRUSTEE'S REPORT (CONTINUED)

the church progresses in no small part because of the loyal and often unseen service of so many volunteers. Please know my gratitude to you all.

As we look towards another year, let us recommit ourselves, personally and corporately, to seeking afresh first the kingdom of our Lord, and his righteousness.

Revd William Warren

PCC Secretary's Report

The PCC met 8 times in 2021–2022, mostly at St Martin's, although 2 meetings had to be held on Zoom. All decisions made in a Zoom meeting have to be subsequently ratified by email because Church Representation Rules don't recognise a show of hands-on Zoom.

The Church Life and Growth item on each agenda looks in depth at key aspects of church life. In the past year this has included Children's Sunday ministry, the Vision, Mission Partners, use of individual Communion cups, use of church buildings and the Clergy Wellbeing Covenant. The latter, which was adopted by PCC on 24 February, was the subject of an extraordinary PCC meeting the following evening. Since then, the Wardens have met with the Vicar and started working on the easier action points and the subject is being discussed in the Small Groups.

On 11 September we had a PCC Away Day at St Martin's to work on the Vision.

As well as an update on the Electoral Roll, each meeting receives reports and recommendations from the Standing and Finance Committee, the Treasurer, Leadership Teams, the Safeguarding and Health and Safety Leads, the Treasurer and Diocesan and Deanery Synods (when they have met in the preceding month). PCC also receives reports on the General Synod from Caroline Herbert, a Diocesan representative.

The Treasurer's Report is always a main item on the PCC Agenda. The PCC are trustees and, as such, have a duty to be good stewards of our finances. It's very encouraging to see we are now in the black again. As a PCC, we've worked hard to achieve this and the Treasurer is to be commended for going above and beyond the call of duty and for providing accounts that are easy to read.

Standing and Finance is the steering committee of PCC and is prescribed by Church Representation Rules. In order to make the best use of PCC time and to maximize efficiency and good governance the Standing and Finance Committee meets monthly to look at recommendations from the previous meeting and from the Leadership Teams, to ensure that items requiring further work are picked up, and to draw up the PCC agenda.

The Leadership Teams carry out in-depth work in areas where they have expertise and interest, before making recommendations to PCC. All PCC members are expected to serve on a Leadership Team and others, not on PCC, may be co-opted where relevant. Our present structure now comprises:

- Communications
- Youth

TRUSTEE'S REPORT (CONTINUED)

- Fabric
- Mission

A resolution taken at last year's APCM has resulted in a more streamlined PCC. Attendance has been excellent throughout the year and members have worked collegially. I am very grateful to members for their commitment and faithfulness.

The PCC has complied in 2021-2022 in all respects with the House of Bishops' guidance on safeguarding as required by s5 of the Safeguarding and Clergy Discipline Measure 2016.

Mary Howard, PCC Secretary

Fabric Report 2022

This brief report covers various works carried out to the buildings, either owned by Cromer Church, or for which the Church is responsible, during the calendar year of 2021. Due to the effects of the Covid-19 pandemic, and the various restrictions which continued into 2021, only critical work has taken place. This Report does not cover day to day repair works of which there are lots.

Parish Church

The works carried out during the year are: -

- Repairs to the lead back gutter. At the base of the south roof slope to Nave, the lead back gutter, behind the parapet wall, had failed and was leaking. After the erection of external scaffolding in May, the leadwork was replaced.
- Repair works to the warm air heating system were completed. Due to corrosion of sections of the heater structure Nick Claridge has spent a large amount of time during the year working with the engineers to investigate and repair faults, most of which were as a result of corrosion to the weatherproof outer structure which the affected parts have been replaced and Nick has been successful in obtaining a contribution to the costs. In order to access the heater enabling works are required as regards the gas meter enclosure, which was carried out as part of the renewal work in June.
- The gas boiler was replaced. The gas boiler serving the heating to the toilets and lounge had failed and was unable to be repaired. Nick Claridge managed the replacement of the same at the beginning of November.
- Health and safety – the Wardens, along with and as part of the Fabric Leadership Team have, through the year, been working on the H & S policy, with particular reference to risk assessments and method statements related to the safe use of the parish church during the year with covid etc.
- A type B (DAC) faculty has been obtained to install emergency egress signs and lighting. The electrical installation was subject to the required 5 yearly test, and various matters of remedial work were brought to our attention. Nick Claridge is managing the egress signs and lighting project in 2022 along with electrical testing remedial works, with it currently out to tender.
- The replacement of the lighting to the church remains in the planning stage with funding allocated. Investigations are also commencing into carrying out some form of heating disrupter fan installation at the same time as the lighting replacement to utilise the same scaffolding required for both works.

TRUSTEE'S REPORT (CONTINUED)

St Martin's

Work continues to maintain the building in a good state of repair by keeping on top of minor defects as they arise. The improvements during the year were as follows: -

- A replacement specialist disabled mixer tap was installed in the disabled toilets due to the existing one leaking and not able to be turned off.
- Three heaters in the worship area of the church failed and were replaced at the beginning of November with portable electrical fan heaters supplied whilst the replacements took place.
- A team of volunteers led by Ben Rogers redecorated the lounge to make it a more welcoming venue for the youth group.
- Dave Walker carried out tirelessly, significant investigation works to try and get Wi-Fi installed into the church. After coming against 'brick walls', Dave is now following up the feasibility of getting 4G Wi-Fi installed.

Parish Hall

The Hall commenced opening halfway through the year after Covid restrictions. No work of significance was carried out.

17, Meadow Close

The house is let, though a letting agent, under a short hold tenancy, such that the house provides an income to the Church whilst it is not required for a member of the Ministry Team. It therefore remains able to be made available for a future church worker, should the need arise. Various minor works of maintenance took place, as required, and arranged by the letting agent.

Generally

The overall condition of the buildings continues to be good. We are conscious of the fact that, whilst the Church is made up of the people that meet inside the buildings, we are merely custodians 'for the time being' of the buildings in our care, and it is our hope to be able to pass them on to the next generation in better condition than when we received them. This is, however, quite a task, taking into account the size and age of the buildings.

The Fabric Leadership Group continues to meet quarterly to discuss the needs of our buildings in detail, and to prepare recommendations to PCC for the repairs needed to our buildings. The fabric leadership group is made up of Nick Claridge, David Anderson, Dave Walker, John Hodgkinson, Ivan Kimble and is expertly chaired by Simon Purslow. Notes are taken by Mary Howard.

Ivan Kimble, Churchwarden

Deanery Synod

Deanery Synod aims to promote Mission in the Deanery. Our Deanery, Repps, extends from Mundesley to Sheringham, plus some inland rural parishes including Roughton and Felbrigg. As well as the Licensed Clergy, Cromer's representatives on Synod are David Anderson, Anne Cottingham, Mary Howard, David Orsborne and Sue Wells.

Repps is in the second year of working alongside Holt Deanery with Revd Richard Lawry of Glaven Valley Benefice as Rural Dean and Revd Will Warren as Assistant Rural Dean.

TRUSTEE'S REPORT (CONTINUED)

In the last year, we have had 3 Joint Synods:

- 21 May 2021, via Zoom, when Archdeacon Ian spoke to us about the Diocesan Deployment Review.
- 18 November 2021, at Cromer, when we met Bishop Jane.
- 10 March 2022, at Holt, when Bishop Graham joined us for a question-and-answer session.

In addition, we had a Deanery Evensong and tea at Cromer on 1 August 2021. Our next event will be Songs of Praise, 6.30 pm, 10 July, at Weybourne and you are warmly invited to join us.

Mary Howard, Deanery Lay Chair

Safeguarding

Safeguarding Children, Young People and Adults at Risk in the Cromer Church family is of the utmost importance. PCC complies with the duty to have 'due regard' to the House of Bishops' guidance in relation to safeguarding, notices are displayed in each building and the correct practices are followed.

The Church of England have introduced a comprehensive new training programme for everyone who works with Children, Young People and Adults at Risk (previously Vulnerable Adults). This is completed online as face-to-face meetings weren't possible during Lockdown. This is a challenge for us because a number of people who are on our DBS list do not have access to the Internet.

The Diocese have introduced the Safeguarding Dashboard for use by churches in the Diocese. We have completed Level 1 and are now working through Level 2. Most people in our Church who work with Children, Young People and Adults at Risk have completed the relevant levels of training and once this is complete will we be able to move up to Level 3.

In April 2021 there were 117 on our list of people with DBS clearance. In April 2022 there are 71 names on the list. Several people have more than one role which needs a DBS check.

**Alison Orsborne
Sue Brocklehurst**

See, I am doing a new thing! (Isaiah 43:10a)

In the last year, some encouraging new ventures have begun and are thriving. Here is a taste of some of them.

Youth Group

It's been a great first year for the Cromer Church Youth Group. Since the group began in September, we've had a total of 15 young people come through our doors. Some have stayed

TRUSTEE'S REPORT (CONTINUED)

and become regulars, and others have come for our informal social events. We meet in the newly refurbished St Martin's Lounge which is an ideal space for hanging out and has become the central hub for our group.

This Spring term we produced a term card of weekly activities so that kids can know in advance what our topic of discussion will be and which games we'll play week to week. This has been hugely successful and most of our newer faces have been drawn in through an informal movie night or outing. A particular highlight was our bowling trip to JR's in North Walsham where we saw several new faces as well as watching a masterclass in ten-pin bowling from Mike Brown.

I'm conscious that many of the young people we see would not call themselves Christians and are very much exploring the bigger questions around life and faith, so the purpose of the group is to prompt, challenge and accompany the young people on that journey.

Revd Ben Rogers

Blokes Brekkies

2021 saw the start of Cromer Church Blokes Brekkies, to be held a few Saturday mornings a year in the Parish Hall.

At our first meeting on 18th September, General Lord Richard Dannatt, ex head of the British Army, spoke to 60 men on *Leadership in turbulent times*. On 16th October, Richard Beare explained to about 40 how science and faith provide complementary views of the world, using the title *God, black holes and the Big Bang*. Then on February 26th High Sheriff of Norfolk, Michael Gurney, spoke to about 50 on local involvement in the abolition of slavery and prison reform and social conditions today.

The brekkies aim to provide inspirational speakers who can share how their Christian faith has made a difference to them in walks of life which are inherently of interest.

Past brekkies have been attended by many in the community, including local politicians and council leaders. They provide a valuable way of building church-community links.

Future brekkies will feature Sir Mark Hedley, retired High Court judge on 21st May, and speakers from Sanders Coaches and the BBC.

Recordings are available on the church YouTube channel in the Blokes Brekkies playlist.

Richard Beare

TRUSTEE'S REPORT (CONTINUED)

CCKids Report

Common with many churches nationally, Cromer Church has seen a great reduction in families at church since the pandemic began. It has therefore proved all the more important for there to be a fresh approach to children's work at Cromer Church that can gradually build up numbers and grow the team needed.

CCKids has provided just such a new approach by encompassing an ALL-AGE model of Bible teaching. It doesn't matter whether we have 5 children or 20 children attending- we can adapt as necessary. School holidays tend to bring in a large number of visitors which we can accommodate very easily. So far, we have welcomed approximately 45 visiting children as well as having between 10-15 regulars ourselves. We have some very committed teenage helpers who are a huge asset to the team.

We use The Gospel Project Materials which centre on the Christ Connection evident throughout the whole Bible. They are excellent, although lately we have had difficulty sourcing them due to Brexit apparently! We may well need to go to a digital subscription, which is becoming increasingly common anyway.

We always start together, with prayer and worship, alongside a fun all age activity to introduce the Bible passage. After a short video illustrating the Bible passage, we always have a review, often incorporating drama. We try and learn a memory verse over the course of a unit (usually 5-6 sessions). After that, we disband into age-appropriate groups. This means, for example, that Lifeguards (7-11s) can dig deeper into the passage, whilst Pebbles (our new group for children needing more than toys but who are not quite ready for a sit-down session) can have a more tactile revision of the story, using objects, pictures etc.

We are delighted at how it's going and whilst we long to see more children back in church, we are grateful that those regulars have access to good quality and fun Bible teaching each week. It has been a particular joy to see parents stay too at times. No child need ever feel left without the support of their parent or guardian if needed.

Heather Kimble

Cornerstone Coffee and Chat

In June last year we were pleased to reopen Cornerstone Café in the Church after the Covid 19 lockdowns. It proved very successful again and was an important part of our Holiday Ministry, opening regularly until the end of September. Many of the team felt it regrettable that the café should close completely so it was decided to trial a new ministry. "Cornerstone Coffee and Chat" was launched and was staffed by a very strong team of enthusiastic Cornerstone volunteers. The aim was to provide a weekly coffee morning offering a warm welcome, companionship and friendly conversation. This was well received and ran throughout the winter months, filling the gap while the Café was closed. It has offered a simple menu of hot drinks, toasted teacakes and

TRUSTEE'S REPORT (CONTINUED)

homemade scones and if repeated next winter will also be able to offer espresso coffee in all its forms as well as a luxury hot chocolate.

John Hodgkinson

The Mustard Seed

Thursday mornings 9.00am to 11.30am in St Martins Hall

The Kingdom of God is like a mustard seed – the smallest seed planted in the garden. The Thursday morning “Mustard Seed” is akin to that. A small seed which is a “drop-in” centre for any who wish to call in for a tea or coffee and biscuit. For the elderly and the young (we have recently had babies only a few weeks old).

Who knows, could it grow into a large plant with big branches that enable many to come under its shade?

Ann Graveling

Women's Ministry

Wellbeing Walks

The first walk at the end of January had to be shortened due to gales, but 19 people enjoyed walking and talking - a good opportunity to meet new people. Afterwards some of us went to the Rocket House café for coffee.

In February we walked two miles in the sunshine finishing at the church where the Cornerstone café was open and in April there was a longer walk to East Runton.

The benefits of walking are many – reducing stress and anxiety and improving mental and physical health. Walking and talking is good and an opportunity for ministry. It is planned to have a walk each month of varying lengths including easier walks to suit everyone.

It is also hoped to organise other women's ministry events, but more help is needed in order to do this.

Brenda Stibbons

TRUSTEE'S REPORT (CONTINUED)

The Community

For centuries the bells have rung out over Cromer. We are grateful for this report from the Bellringers who wanted to be included in the reports to the APCM. As you can see, they would welcome people to join them!

Cromer Bells

At present we have at most 7 members of the tower. Two have holiday homes in the area and are here for much of the year. One is a beginner who is making rapid progress. One member is away in the summer months and one at present cannot manage the stairs.

We ring whenever possible for half an hour for the 10.30 service, and have a 90 minute practice on Thursdays from 7.30 pm. On other occasions where bells are needed we try to get a band, but often this requires importing ringers from up to 40 miles away.

There are 8 bells, the heaviest of which is 11 cwt, which is average for church bells. They are in excellent condition, the last major work being in 2014 when two bells were added. The oldest bell is from ca 1499. Bell ropes and bell stays (part of the safety mechanism and made of ash) are the only items needed renewal from time to time.

We are pleased to ring for weddings but need as much notice as possible for getting ringers from other churches, and we are sometimes needed for weddings elsewhere. We usually ring the couple out of church but can also ring them in for an additional fee.

Visitors who can ring are always welcome, particularly on a Sunday. There is a national shortage of ringers, and new recruits are always needed. Non ringers in the congregation are welcome to see what we do, but we do need notice if this happens.

Peals are a sequence of changes (rows) of 5000 or more, taking up to three hours without interval. We have agreed that up to four can be rung in any year. To allay any complaints a peal attempt should be publicised in advance. The louvres are shuttered so the bells will not sound loud.

The main point of contact is the tower captain. Steve Upton – contact details in the porch.

Other contacts: David Leeder 07718 415467 and Derek Jones 07703 721055

Finance

The PCC is holding sufficient funds in reserve to continue in operation for the foreseeable future. Total unrestricted funds £216,063 (excluding tangible fixed assets).

Restricted Funds are held to be used as specified by the donor. Unrestricted Funds can be designated to meet PCC spending plans. The name of funds have been simplified to remove

TRUSTEE'S REPORT (CONTINUED)

confusion. The designated buildings funds have been combined and the 2025 vision fund and mission funds have been moved to general funds as they are out of date and referred to a previous vicar's vision. The Webb Collison Poor fund has been closed and passed to Cromer Cares who are in a better position to meet the conditions of the bequest.

Restricted Funds – Property £45,860, Organ £4,510, SM Organ £365, Meeting Point £1,037, Project £141,545.

The PCC prepares an annual budget which is kept under review during the year. The budget for 2021 showed a surplus giving sufficient cover (before major building costs) should there be an excess of expenditure over income.

The PCC employs three members of staff, none of whom are currently eligible to participate in a workplace pension scheme.

All the church bank accounts are now named Cromer PCC primarily to prevent confusion when online bank payments are being set up. The Charity Commission have a record that we have also used The PCC of St Peter & St Paul, Cromer with St Martins, Cromer.

Tangible fixed assets total £73,207.

Doug Tuthill, PCC Treasurer

TRUSTEE'S REPORT (CONTINUED)

Statement of Trustee's responsibilities

The members are responsible for preparing the Trustee's report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The members are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of members and signed on their behalf by:

Revd Will Warren

11 May 2022

**CROMER PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021
INDEPENDENT EXAMINER'S REPORT**

Independent examiner's report to the Trustees of Cromer Parochial Church Council ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2021.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Accounting Technicians in England and Wales, which is one of the listed bodies.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Emma Hignett FMAAT

Timothy Hignett and Partners Limited
Accountants
7 High Street
Cromer
Norfolk
NR27 9HG

11 May 2022

**CROMER PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021
STATEMENT OF FINANCIAL ACTIVITIES**

Recommended categories by activity	Unrestricted funds £	Restricted income funds £	2021 Total funds £	2020 Total funds £
Incoming resources (Note 3)				
Income and endowments from:				
Donations and legacies	211,649	-	211,649	228,573
Charitable activities	-	-	-	4,139
Other trading activities	34,252	-	34,252	17,666
Investments	2,176	-	2,176	1,719
Separate material item of income	-	-	-	-
Other	59	365	424	32,972
Total	248,136	365	248,501	285,069
Resources expended (Note 4)				
Expenditure on:				
Charitable activities	203,737	20,194	223,931	279,501
Other	-	-	-	-
Total	203,737	20,194	223,931	279,501
Net income/(expenditure) before investment gains/(losses)	44,399	- 19,829	24,570	5,568
Net gains/(losses) on investments	-	-	-	2,350
Net income/(expenditure)	44,399	- 19,829	24,570	7,918
Extraordinary items	-	-	-	-
Transfers between funds/capital exp. from Other recognised gains/(losses):	12,411	- 12,411	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-
Other gains/(losses)	-	-	-	-
Net movement in funds	56,810	- 32,240	24,570	7,918
Reconciliation of funds:				
Total funds brought forward	232,460	225,557	458,017	450,099
Total funds carried forward	289,270	193,317	482,587	458,017

**CROMER PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021
BALANCE SHEET**

	Unrestricted funds £	31/12/2021 £	31/12/2020 £
Fixed assets			
Tangible assets (Note 6)	73,207	73,207	60,796
Investments	-	-	-
Total fixed assets	73,207	73,207	60,796
Current assets			
Debtors (Note 7)	840	840	2,947
Cash at bank and in hand (Note 9)	416,092	416,092	431,595
Total current assets	416,932	416,932	434,542
 Creditors: amounts falling due within one year (Note 8)	 - 7,552	 - 7,552	 - 37,321
Net current assets/(liabilities)	409,380	409,380	397,221
Total assets less current liabilities	482,587	482,587	458,017
 Creditors: amounts falling due after one year (Note 8)	 -	 -	 -
Provisions for liabilities	-	-	-
Total net assets or liabilities	482,587	482,587	458,017
Funds of the Charity			
Endowment funds	-	-	-
Restricted income funds (Note 11)		193,317	225,557
Unrestricted funds	482,587	289,270	232,460
Revaluation reserve		-	
Total funds	482,587	482,587	458,017

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Revd Will Warren
11 May 2022

The notes on pages 18 to 26 form part of these financial statements.

Note 1 Basis of preparation

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

General information

Cromer Parochial Church Council is a registered charity, number 1135323. Registration took place on 30 March 2010. The registered office for the charity is Cromer Parish Hall, 65 Church Street, Cromer, NR27 9HH. The charity is governed by the Parochial Church Council Powers Measure (1956) as Amended and Church Representation Rules. The charity also works under the name The Parochial Church Council of the Ecclesiastical Parish of St Peter & St Paul, Cromer with St Martins Cromer.

Note 2 Accounting policies

Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Note 2 Accounting policies (cont)

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following basis:

Freehold property - Held at historical cost

Fixtures and fittings - 25% Reducing balance

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Note 2 Accounting policies (cont)

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

Fund accounting

Unrestricted funds comprise unrestricted funds that have been set aside by the Members for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**CROMER PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021
NOTES TO THE ACCOUNTS (CONT)**

Note 3

Analysis of income

		Unrestricted funds	Restricted income funds	Total funds 2021 £	Total funds 2020 £
	Analysis				
Donations and legacies:	Collections and other givings	41,021	-	41,021	46,307
	Legacies	-	-	-	12,525
	Donations with gift aid	137,516	-	137,516	138,962
	Income tax recovered	33,112	-	33,112	30,779
	Total	211,649	-	211,649	228,573
Charitable activities:	VAT recovered	-	-	-	4,139
	Total	-	-	-	4,139
Other trading activities:	Rent	11,569	-	11,569	12,986
	Bookstall	6,661	-	6,661	2,100
	Cornerstone	16,022	-	16,022	80
	Peregrines	-	-	-	2,500
	Total	34,252	-	34,252	17,666
Income from investments:	Income from investments/fees	2,176	-	2,176	1,719
	Total	2,176	-	2,176	1,719
Separate material item of income:		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	Total	-	-	-	-
Other:	Business support grant	-	-	-	10,000
	Coronavirus Job Retention Scheme grant	-	-	-	20,478
	Towe fees	-	-	-	2,494
	Organ fund	-	365	365	-
	Misc. income	59	-	59	-
	Total	59	365	424	32,972
TOTAL INCOME		248,136	365	248,501	285,069

**CROMER PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021
NOTES TO THE ACCOUNTS (CONT)**

Note 4

Analysis of expenditure

Analysis	31-Dec-21			31-Dec-20		
	Unrestricted funds	Restricted income funds	Total funds £	Unrestricted funds	Restricted income funds	Total funds £
Expenditure on charitable						
Parish Share	98,650	-	98,650	100,000	-	100,000
Meadow Close running costs	3,220	-	3,220	2,131	-	2,131
DBS checks	158	-	158	215	-	215
Donations and fees	18,688	5,273	23,961	1,029	-	1,029
Church running expenses	16,939	-	16,939	21,729	-	21,729
Clergy expenses	681	-	681	646	-	646
Worship	4,212	-	4,212	1,167	-	1,167
Hall expenses	4,719	-	4,719	7,152	-	7,152
Repairs & maintenance	17,399	2,530	19,929	7,542	4,440	11,982
Church workers	17,210	-	17,210	75,205	3,801	79,006
Parish activities	3,521	3,275	6,796	3,138	-	3,138
Courses	195	-	195	130	-	130
Printing & stationery	6,555	-	6,555	8,190	-	8,190
Bookstall running costs	3,132	-	3,132	3,323	-	3,323
Kitchen running expenses	-	-	-	1,332	-	1,332
Cornerstone running expenses	4,272	-	4,272	428	-	428
Redundancy costs	-	-	-	23,478	-	23,478
Depreciation	-	9,116	9,116	-	4,982	4,982
Accountancy	3,350	-	3,350	2,338	-	2,338
Organist	350	-	350	-	-	-
Consultancy fees	486	-	486	7,105	-	7,105
Total expenditure on charitable activities	203,737	20,194	223,931	266,278	13,223	279,501

**CROMER PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021
NOTES TO THE ACCOUNTS (CONT)**

Note 5 Details of certain items of expenditure

Wages costs are shown under Church workers, and no employees earn over £60,000. The average number of staff in the year is 3 (2020: 4).

During the year redundancy payments of £Nil (2020: £23,478) and no non-contractual severance payments have been made.

The independent examiner's remuneration amounts to an independent examiner and accounts preparation fee of £3,350 (2020 - £2,338). The charge for 2021 was accrued as an estimate in the accounts.

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL). During the year ended 31 December 2021, no Trustee expenses have been incurred (2020 - £NIL).

Note 6 Tangible fixed assets

Cost or valuation

At the beginning of the year
Additions
Revaluations
Disposals
At end of the year

Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
£	£	£	£	£
45,860	-	-	42,053	87,913
-	-	-	21,527	21,527
-	-	-	-	-
-	-	-	-	-
45,860	-	-	63,580	109,440

Depreciation and impairments

Basis

SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB	RB	
			25%	

Rate

At beginning of the year
Depreciation
At end of the year

-	-	-	27,117	27,117
-	-	-	9,116	9,116
-	-	-	36,233	36,233

Net book value

Net book value at the beginning of the
Net book value at the end of the year

45,860	-	-	14,936	60,796
45,860	-	-	27,347	73,207

Note 7 Debtors and prepayments

Analysis of debtors

Trade debtors
Prepayments and accrued income
Other debtors
Total

2021 £	2020 £
25	2,488
815	459
-	-
840	2,947

**CROMER PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021
NOTES TO THE ACCOUNTS (CONT)**

Note 8 Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	2021 £	2020 £	2021 £	2020 £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	3,444	20,594	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	3,200	16,727	-	-
Taxation and social security	483	-	-	-
Other creditors	425	-	-	-
Total	7,552	37,321	-	-

Note 9 Cash at bank and in hand

	2021 £	2020 £
Cash at bank and on hand	416,092	431,595
Other	-	-
Total	416,092	431,595

Note 10 Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 December 2021.

Note 11 Charity funds

Details of material funds held and movements during the CURRENT reporting period

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Capital expenditure £	Fund balances carried forward £
General Funds - all funds	UR	232,460	248,136	-	203,737	12,411	289,270
Webb Collison Church Fund	R	12,591	-	-	9,444	-	-
Webb Collison Poor Fund	R	5,275	-	-	5,273	2	-
Property	R	45,860	-	-	-	-	45,860
Organ	R	5,128	-	-	620	-	4,510
Meeting Point	R	1,064	-	-	27	-	1,037
Project	R	155,639	-	-	4,830	-	141,545
SM Organ	R	-	365	-	-	-	365
Total Funds		458,017	248,501	-	223,931	-	482,587

Web Collison Church Fund represents funds in relation to the building works.

The Webb Collison Poor Fund has been closed and passed to Cromer Cares who are in a better position to meet the conditions of the bequest.

Property Fund represents amounts in relation to the original cost of the property purchased at 17 Meadow Close.

The Organ and SM Organ Funds represent donations in relation to the maintenance of the Church's organs.

Meeting Point Fund represents donations in relation to the church club for the vulnerable adults with learning difficulties.

Project Fund represents the donations in respect of major non-building projects.

**CROMER PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021
NOTES TO THE ACCOUNTS (CONT)**

Note 11 Charity funds (cont)

Details of material funds held and movements during the PREVIOUS reporting period

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Funds - all funds	UR	241,154	255,234	- 266,278	-	2,350	232,460
Webb Collison Church Fund	R	18,381	-	5,790	-	-	12,591
Webb Collison Poor Fund	R	5,275	-	-	-	-	5,275
Property	R	45,860	-	-	-	-	45,860
Organ	R	6,855	2,186	3,913	-	-	5,128
Meeting Point	R	940	124	-	-	-	1,064
Project	R	131,634	27,525	3,520	-	-	155,639
Total Funds		450,099	285,069	- 279,501	-	2,350	458,017