



## Trustees' Annual Report for the period

From: 1/04/2023 Period start date To: 31/03/2024 Period end date

Charity name: 1<sup>st</sup> Woodcutts Scout Group

Charity registration number: 1135278

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Scouting exists to actively engage with and support young people in their personal development, empowering them to make a positive contribution to society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Scouting involves young people working in partnership with adults to: take part in a range of indoor and outdoor activities; learn skills for life; undertake new and challenging activities; enjoy what they are doing and have fun; share in spiritual reflection; take responsibility and make sound choices; live by their Promise
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees can confirm that the Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	While there is no formal grants process in place, the Group has from time to time provided funds to help families with limited resources to send their children to summer camp, which is for many the highlight of their scouting year.
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	The Group leadership team is comprised entirely of volunteers, who plan and deliver the activity programmes for the Scouts, Cubs, Beavers and Squirrels sections. They also plan and run our summer and family camps. A further two leaders were recruited last year bringing the total to 26.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>It is gratifying to report that in 2023/24 virtually the youngsters who had opted out of scouting during the pandemic returned to the Group, which now numbers 127 young people aged 4 – 18. All sections held weekly meetings during term time, usually at the HQ but occasionally elsewhere for specific activities. Although the majority come from the local area, the Group's reputation for providing a varied and exciting programme has attracted youngsters from further afield.</p> <p>In August the Group held its biggest ever summer camp, totalling 50 young people and adults, in Guernsey. As always the leadership team provided a challenging and enjoyable range of water and land-based activities. The Group also made a huge contribution to organising a very successful District Camp in May.</p> <p>Closer to home, in July the Group provided hot food at The Big Session – the Sixpenny Handley annual summer music event, which raises money for the Community Fund supporting local organisations, clubs and activities.</p> <p>The Group's main fundraising event, a Bonfire Night fireworks display, was once again well attended and raised a substantial amount for Group funds.</p>



		As in previous years, the entire Group took part in the Sixpenny Handley Remembrance Day service, including a parade up the High Street with members of the Armed Forces and veterans.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Most weekly activities for all sections are funded from subscriptions, while camps are carefully budgeted and paid for by the participants. Our fundraising is therefore targeted at the purchase of new stores & equipment, and covering one off expenses such as section outings and Group celebrations.
Investment performance against objectives	Para 1.41	
Other		

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In spite of sustaining a small operating loss of £6,500 for the year, the Group had a healthy current account balance of some £35,700 at year's end. Additionally, £121,500 is held in a deposit/savings account, this sum being earmarked for extending the HQ building in order to provide additional meeting space for section activities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group if income and fundraising should fall short. The

		Trustees consider that the Group should hold in reserve a sum equivalent to 12 months' running costs, circa £10,000.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Subscriptions (approx £10,000 p.a.)</p> <p>Fundraising (approx £12,000)</p> <p>Camping hire/donations (approx. £3,000)</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Group does not have sufficient funds to commit to longer term investments. It has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash, using only mainstream banks or building societies.
A description of the principal risks facing the charity	Para 1.46	<p>The Trustees have identified the major risks to which they believe the Group is exposed. These have been reviewed and systems established to mitigate against them. The main areas of concern are:</p> <p>Damage to the building property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance to mitigate against permanent loss.</p>
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Group's governing documents are those of The Scout Association. They comprise a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of The Scout Association.  Also Group Constitution of 4 May 2009.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All members of the Group's Board of Trustees complete, within 5 months of their appointment, the training laid down by The Scout Association, namely 'Safeguarding', 'Safety & Risk Assessment' and the basics of the 'General Data Protection Regulation' (GDPR).
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Group is managed by its twelve strong Board of Trustees, supported by the 26 strong leadership team.
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	1 <sup>st</sup> Woodcutts Scout Group
Other name the charity uses	
Registered charity number	1135278
Charity's principal address	Kete Cottage Deanland Sixpenny Handley Dorset SP5 5PD

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Wilkinson	Chair		
2	Abi Carlyle-Clarke	Secretary		
3	Beverly Jesse	Treasurer		
4	John Curtis	GSL		
5	Rob Easton	SL		
6	Anthony Brown	ESL	1 Apr 23 – 11 Oct 23	
7	Andy Young	CSL		
8	Annette Toope	BSL		
9	Zoe Preedy	SqSL	1 Apr 23 – 11 Oct 23	
10	Donna Rendell			
11	Peter Goldstone			
12	Matthew Reeks			
13	Geoff Parnell		1 Apr 23 – 11 Oct 23	
14	Colin Taylor			
15	Naomi Booth	CSL	11 Oct 23 – 31 Mar 24	

## Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

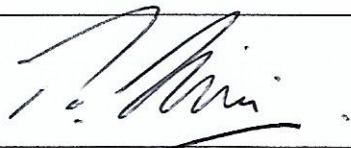



Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter John Wilkinson	Barry Michael John Curtis
Position (eg Secretary, Chair, etc)	CHAIR	GSL

Date

22 October 2024



## Combined Accounts 2023 -2024

Independent Examiner's Report to the Trustees of the  
1st Woodcutts Scout Group  
Registered Charity 1135278 I

I report on the accounts of the Group for the year ended 31 March 2024<sup>4</sup>, which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below)~~:-

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- \* Please delete the words in brackets if they do not apply

Name: Jonathan Wragg  
Qualification: AAT  
Address: 5 The Orchards, 51 Bay Close, Three Legged Cross, Wimborne, BH21 6SW  
Date:

Signature:



Receipts and Payments					
	2023-24 Unrestricted Group Funds £	2023-24 Designated HQ Funds £	2023-24 Restricted Building Fund £	2023-24 Total Funds £	2022-23 Last Year £
<b>Receipts</b>					
Membership Subscriptions	12756.37			12756.37	11932.99
Donations	49.12			49.12	777.50
Council Grants					
Other Grants					500.00
Gift Aid Reclaimed (1)					1049.58
Interest Received			1280.33	1280.33	226.61
Other Similar Income					
Sub Total	12805.49		1280.33	14085.82	14486.68
<b>Fundraising (Gross)</b>					
Fireworks	20444.95			20444.95	16396.70
Uniform Sales	2638.72			2638.72	2434.92
Camping and Hire Donations	50.00	2950.00		3000.00	5640.50
Other Fundraising Activities	1344.43			1344.43	
Group Rental		4500.00		4500.00	4500.00
Sub Total	24478.10	7450.00		31928.10	28972.12
<b>Camp and Activity Receipts</b>					
Summer Camps 2023	8496.00			8496.00	18072.46
Family Camp 2024	950.00			950.00	875.00
District Camp 2023	920.00			920.00	2672.50
Other Paid Activities					690.00
Misc	3712.90			3712.90	
Sub Total	14078.90			14078.90	22309.96
<b>Total Gross Income</b>	51362.49	7450.00	1280.33	60092.82	65768.76



Receipts and Payments					
	2023-24 Unrestricted Group Funds	2023-24 Designated HQ Funds	2023-24 Restricted Building Fund	2023-24 Total Funds	2022-23 Last Year
<b>Total Receipts</b>	51362.49	7450.00	1280.33	60092.82	51027.00
<b>Payments</b>					
General Payments					
Youth Programme & Activities	4298.29			4298.29	2883.40
Adult Support & Training					
Insurance (2)	1459.60	699.60		2159.20	1238.89
Repairs and Renewals (3)	2062.66	1458.40		3521.06	2462.14
Materials and Equipment	2371.01			2371.01	673.61
Celebration Day, AGM and Trustee Expenses		61.30		61.30	7.45
HQ and Campsite Rental (4)	4500.00			4500.00	4500.00
Administration	1959.73			1959.73	50.00
Donations to Charity					
Capitation Payment (to Scout Associ	6678.00			6678.00	11923.00
Rates (5)					
Cleaning		725.21		725.21	935.38
Utilities (6)		1153.49		1153.49	2563.55
Waste Collection		837.52		837.52	732.36
Building Improvements	1426.66	280.00		1706.66	1822.38
Ground Maintenance		1580.00		1580.00	1980.00
Equipment Safety Testing		662.01		662.01	194.68
Proposed HQ Extension	2893.20			2893.20	936.00
Rental Refunds		57.00		57.00	
Sub Total	27649.15	7514.53		35163.68	32902.84
Fundraising Expenses					
Fireworks	9380.06			9380.06	9977.14
Uniform Purchases	2085.62			2085.62	1899.04
Other Fundraising Activities	641.89			641.89	519.83

Receipts and Payments					
	2023-24 Unrestricted Group Funds	2023-24 Designated HQ Funds	2023-24 Restricted Building Fund	2023-24 Total Funds	2022-23 Last Year
Sub Total	12107.57			12107.57	12396.01
Camp and Activity Expenses					
Family Camp 2024	730.00			730.00	
Summer Camp 2023	14663.48			14663.48	510.25
District Camp 2023	3991.14			3991.14	
Other Paid Activities					
Sub Total	19384.62			19384.62	510.25
Total Gross Expenditure	59141.34	7514.53		66655.87	45809.10
Total Payments	59141.34	7514.53		66655.87	26645.00
Net Receipts/(Payments)	-7778.85	-64.53	1280.33	-6563.05	18734.00
Total Cash Funds Brought Forward L	41457.59	2085.96	120234.70	163778.25	45379.00
Total Cash Funds Carried Forward T	33678.75	2021.43	121515.03	157215.21	163778.25
Statement of Assets and Liabilities					
	2023-24 Unrestricted Group Funds	2023-24 resigned HQ Funds	2023-24 Restricted Building Fund	2023-24 Total Funds	2022-23 Last Year
Cash Funds					
Bank Current Account	33678.75	2021.43			51846.00
Less Cheques not yet Debited					-4600.00
Net Bank Current Account	33678.75	2021.43		35700.18	47246.00
Savings Account			121515.03	121505.03	120234.70
Debtors and Pre-paid Expenses					
Cash and Unbanked Cheques Received					
Monies Received for Future Projects					
Total Cash Funds	33678.75	2021.43	121515.03	157205.21	163778.25



Receipts and Payments					2022-23 Last Year
	2023-24 Unrestricted Group Funds	2023-24 Designated HQ Funds	2023-24 Restricted Building Fund	2023-24 Total Funds	
Other Monetary Assets					
Investment Assets					
Non Monetary Assets for Group's Own Use					
Shop Stock	569.00			569.00	407.00
Scouting Equipment, Furniture etc	23160.00			23160.00	22750.00
Land and Buildings (7)			405350.00	405350.00	368500.00
Additions and Improvements					
Sub Total	23729.00		405350.00	429079.00	391657.00
Liabilities					
Accounts not yet Paid					
Expenses Incurred but not Invoiced					
Loans					
Creditors and Accrued Expenses					
Sub Total					
Total Net Assets	57407.75	2021.43	526855.03	586284.21	555435.25

### Notes to the Accounts

- (1) Gift Aid claim for subs paid in 2018 - 2019. Further claims will be submitted as soon as possible.
- (2) Building and contents insurance premiums split between Group and HQ accounts.
- (3) Cost of security upgrade (CCTV cameras) paid from Group account.
- (4) The Group makes a monthly payment of £375 into the HQ account to help cover the cost of maintenance and repairs.
- (5) Rates bill of £3,343.30 is currently subject to a 100% rebate. (However, the Council has notified us that the current rebate arrangements will be reviewed in 2024).
- (6) Total includes payments to Calor Gas, Octopus energy, Vodafone (tel/broadband) and Bournemouth Water.
- (7) The estimated value of the land and buildings has been increased by 10% but arrangements will be made for a formal valuation to be carried out in 2024.



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