

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES' OXFORD

England & Wales · Charity number 1135246

Details

Status Registered

Legal form Previously excepted

Registered 2010-03-26

Register [View on the Charity Commission register](#)

Contact

Address 10 Woodstock Road
Oxford
OX2 6HT

Phone 07776588712

Email manager@stgilesstmargarets.org

Website www.st-giles-church.org

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: St Giles' liturgy and music attract a citywide congregation. The church is open daily for worship, concerts and private prayer. The church supports a charity that uses its Parish Rooms as a drop-in centre for the homeless and vulnerable.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£313,216	£178,870	-	-
2023-12-31	£209,618	£176,879	-	-
2022-12-31	£198,710	£144,070	-	-
2021-12-31	£198,710	£165,580	-	-
2020-12-31	£341,807	£326,212	-	-

Trustees

Name	Role	Appointed
Rev Daniel Geoffrey Thomas Walters	Chair	2019-07-21
Andrew Bishop		2023-09-10
Andrew Lewin		2022-05-08
Andrew Sillett		2018-05-01
Catherine Hilliard		2023-05-07
Dr JOHN PUSEY		2011-10-21
Dr SIAN GRONLIE		2018-05-01
Dr Timothy Lloyd Myatt		2014-04-27
Jennifer Day		2024-05-05
Joseph Hollies		2019-05-05
Margaret Peacock		2024-05-05
Mary Whitlock		2019-04-15
Paul Rutterford		2018-05-01
Rev Claire Anna Louise Browes		2023-08-31

Accounts



**The Parochial Church Council of the
Ecclesiastical Parish of St Giles' Oxford**

Registered Charity No. 1135246

Trustees' Report & Financial Statements

For the year ended 31st December 2024

Contents

For the year ended 31st December 2024



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Legal and Administrative Details

For the year ended 31st December 2024



Charity title:	The Parochial Church Council of the Ecclesiastical Parish of St Giles' Oxford	
Registered charity no.	1135246 (registered 26 March 2010: previously excepted)	
Principal address:	St Giles' Church 10 Woodstock Road Oxford OX2 6HT	
Incumbent:	Rev. Daniel Geoffrey Thomas Walters The Vicarage Church Walk Oxford OX2 6LY	
Trustees:	Rev. Daniel Walters Andrew Bishop Rev. Claire Browes Sir Hugo Brunner Angela Chelsom Jennifer Day Dr Sian Gronlie Helen Dodd Catherine Hilliard Joseph Hollies Rev. Dr Anne Holmes Andrew Lewin Margaret Peacock Dr Nicholas Prozzillo Dr John Pusey Paul Rutterford Dr Andrew Sillett Mary Whitlock	Vicar / PCC Chair Elected Lay Member Associate Priest Elected Lay Member (until May 2024) Elected Lay Member (from May 2024) Elected Lay Member (from May 2024) Curate Elected Lay Member (until February 2024) Deanery Synod Representative Elected Lay Member Licenced Clergy (until November 2024) Elected Lay Member Deanery Synod Representative (from May 2024) Elected Lay Member (until May 2024) Elected Lay Member Churchwarden Elected Lay Member Churchwarden
Primary Bankers:	CAF Bank (Charities Aid Foundation) 25 Kings Hill Avenue Kings Hill West Malling Kent OX1 3LE	
Independent Examiner:	Chaweevan Williams FCCA Verdant Accountants Limited 20-22 Wenlock Road London N1 7GU	

Financial Report for 2024

The Parochial Church Council has a Budget Planning Committee consisting of the following Council members:

Chair: Rev Daniel Walters

Church Warden and Acting Treasurer: Mary Whitlock

Treasurer elect: Andrew Bishop (from January 2025)

Andrew Sillett

Andrew Lewin

The Committee met on a number of occasions in 2024. In September 2024, Andy Bishop began working with Mary Whitlock and the church bookkeeper, Lucy Nichols, with the intention of taking over the role of Treasurer in January 2025.

Church income

We are very grateful to all those who make regular donations. The income received comes from various sources:

Planned giving

St Giles' receives donations through the Parish Giving scheme which, for a small fee, collects Gift Aid on the amount donated and then pays this into the church bank account. Donations through the Parish Giving scheme in 2024 totalled £16,036 (including Gift Aid). Where donations are paid by donors directly into the church bank account we collect Gift Aid on the amounts.

Through these two income streams, the church received £43,655 for unrestricted use. This compares with a figure of £29,000 in 2023.

The collection plate and Gift Aid envelopes

These sources produced a total of £7,668 in 2024 compared with £5,161 in 2023, an increase of £2,507. We are able to collect Gift Aid on these donations either through Gift Aid Small Donations Scheme (this scheme allows claims to be made of up to £8,000 per annum, on individual donations of £30 or less).

In 2024, St Giles' received £10,471.84 in Gift Aid for restricted income. Gift Aid to be claimed for 2024 is estimated at £6,821 for unrestricted income, and £413 for restricted income.

Jazz concerts and events

We are very grateful to David Clover and a team of helpers who organise the 'Jazz at St Giles' series of concerts that raise approximately £4,000 for each series, once expenditure has been accounted for. Other events, such as the St Giles' Model Fairground Show, talks and recitals by our young musicians also generate income.

Project 900

Grants have been received to support P900. A grant of £10,000 was made towards the cost of the fabric work (the kitchen alterations, new toilet and the repair of burial vault). Grants totalling £138,679 have been awarded towards the funding of a new pipe organ, with the 'Sponsor-a-Pipe' online initiative raising £1,904. Many thanks are due to those who have given their time to this important fund raising work.

St. Giles' Parish Rooms.

The Trustees of the Parish Rooms (see below) pay into the church's general account the rental income from two organisations who have lease agreements (15 and 30 years respectively) for the Parish Rooms and other hiring fees. In 2024 this amount (accounted as Rooms and Rental Income) minus expenditure totalled £49,198. This money is used to support church expenditure.

Church Expenditure

Parish Share.

The Diocese asks all parishes to make an annual financial contribution to its expenses. The money is used to pay clergy and provide housing and also funds the support staff at the diocese who provide specialist expertise to parishes. A portion of the money is also used to support other parishes, locally and nationally, in areas of deprivation. In 2024 our parish share payment was £59,966 (£4,997 per month). The amount currently increases by 5% per year.

The Gatehouse

St Giles' also supports the work of The Gatehouse in helping the homeless and vulnerable, by giving them a reduced rent for the Parish Rooms and congregational gifts of items for their guests. St. Giles' has also contributed, together with the Diocese and funding from The Gatehouse, to the cost of a counsellor – initially for three years - at a total cost in 2024 of £12,691. The diocese will cease their funding commitment in 2025 and St Giles' will need to review its ability to continue with its contribution.

Energy costs

Over the past three years St. Giles' has faced significant increases in its energy costs, although a three year contract, which ends in 2026, allowed us to lock in a guaranteed price for the standing charge and unit price for the contract period. This lowered the cost over three years. The church is classified as a business and the price of gas and electricity, unlike residential properties, is not subject to a price cap, although, as a charity, we pay 5% VAT on fuel rather than the full 20%.

Building maintenance

As a Grade-1 listed building, we have a special responsibility to maintain the church in good condition. We work with the church architect to ensure that maintenance and necessary repairs are carried out. We have to comply with statutory requirements with regard to the servicing of fire extinguishers and testing of electrical equipment (costs approx. £230 per annum) and the boiler needs servicing annually (£127 in 2024). We also have to ensure that

the bells are checked and serviced, at a cost of approximately £200 per annum. A new rope for a bell cost £200 in 2024.

A persistent leak in the tower roof identified in 2024 has meant that the roof covering has to be replaced and we have received a quote of £27,000 to repair it.

Insurance

The church holds building insurance and public indemnity insurance with a company called Trinitas. For many years insurance was arranged through Ecclesiastical, but the premium rose to over £6,000 per annum. This arrangement also locked the church into a three-year contract which, if paid monthly, attracted additional fees and also committed the church to paying an unknown annual increase. Changing to Trinitas has allowed us to pay monthly with no fee and no minimum contract term, and has saved £2,000 per annum.

Employees

St. Giles' has two members of staff employed directly - the Director of Music and the Church Steward. We also pay a share of the costs of our Benefice Manager who is jointly employed with St. Margaret's. These staffing costs are included in the church's general accounts.

Other Relevant Organisations

The Parish Rooms' Trust

In 1898 the St. Giles' Parish Rooms were built on land given by a Fellow of St John's College to Trustees (the Vicar and Churchwardens of St. Giles') for the express intention of building the Rooms and creating an access to the churchyard on the north side of the church. The Trust is independent of the church and is not in the control of the PCC. The Rooms have a small house at one end, originally used by the church's curate, and the rest of the building was used for parish activities. Over the years the rooms have generated an income through hiring and two lease agreements with the Gatehouse and Old Parsonage. The Trustees have traditionally used this income to maintain the Parish Rooms and give any surplus to the church to use as general income and continued to do so in 2024.

The Vicar and Church Wardens' Trust (VCWT).

This is a Trust independent of the PCC and administered by the Vicar and Church Wardens. It was set up in the early 1960s when a legacy was received with the stipulation that it should be used at the discretion of the Vicar and Church Wardens to support the church. The legacy was not left to the PCC. There are no restrictions as to how the Trustees should use the legacy other than the Trust Deed's requirement that it should be used to support the church. The money was invested with further amounts being added over time.

In January 2025, the Lloyds access account (into which dividends are paid by JP Morgan) contained £51,317.47. The other (a high interest CCLA account) contained £46,421.19. The value of investments varies depending on the performance of the stocks and shares. In March 2024, the smaller portfolio was worth £26,365.35, and in May 2025 the larger one was worth £124,338.01.

The total assets of the VCWT in 2024 were approximately £248,442.02.

In 2019, the then Trustees made two major pledges (£110,000 and £150,000) to the fund for a new organ. The second of these pledges was made on the understanding that the PCC would set aside £5,000 per year from the income it received from a 30-year lease on the Parish Rooms over that period (i.e. a total of £150,000). It is the intention of the current Trustees that this pledge is honoured.

Conclusions

In the last year, St Giles' has taken sensible steps to reduce expenditure, and, will seek to maximize income into the church's general fund, via a continued increase in Planned Giving. The Budget Planning Group will be monitoring income and expenditure in 2025 and providing reports to PCC to support robust fiscal planning.

Approved by the Parochial Church Council on 27th October 2025 and signed on its behalf by:



Mary Whitlock
Acting Treasurer 2024

Independent Examiner's Report

For the year ended 31st December 2024

Independent examiner's report to The Parochial Church Council of The Ecclesiastical Parish of St Giles', Oxford (Charity no 1135246).

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31st December 2024.

Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act'). The Charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the Charities Act, follow the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and state whether particular matters have come to my attention.

Independent examiner's statement

Where the charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination by being a registered member of the Chartered Association of Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that:

- (1) In connection with my examination, no material matters have come to my attention which give me cause to believe that, in any material respect:
 - the accounting records were not kept in accordance with section 130 of the Charities Act; or
 - the accounts did not accord with the accounting records; or
 - the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Report) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- (2) I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Chaweevan Williams FCCA
Verdant Accountants Limited
Chartered Certified Accountants
20-22 Wenlock Road,
London N1 7GU

Date: 27th October 2025

Statement of Financial Activities

For the year ended 31st December 2024

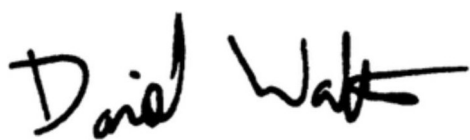
	Notes	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total Funds 2024 £	Total Funds 2023 £
Income from:						
Donations and legacies	2a	54,119	1,868	6,514	62,501	84,030
Activities for generating funds	2a	2,984	6,034	85,085	94,103	116,426
Income from investments	2b	484	3,242	113	3,839	3,192
Charitable activities	2c	-	4,285	-	4,285	1,452
Other Income	2d	288	148,200	-	148,488	4,518
Total income		57,875	163,629	91,712	313,216	209,618
Expenditure on:						
Cost of generating voluntary income	3a	891	-	12,064	12,955	8,027
Charitable activities	3b	109,828	16,266	27,007	153,101	168,852
Other expenditure	3c	12,810	(131)	135	12,814	-
Total expenditure		123,529	16,135	39,206	178,870	176,879
Net income/(expenditure)		(65,654)	147,494	52,506	134,346	32,739
Transfer between funds						
Parish Rooms transfer	8	2,246	(5,552)	3,306	-	-
Net movements in funds		(63,408)	141,942	55,812	134,346	32,739
Reconciliation of funds:						
Total funds brought forward at 01 January 2024		8,643	238,561	9,552	256,756	224,017
Total funds carried forward at 31 December 2024		(54,765)	380,503	65,364	391,102	256,756

Balance Sheet

As at 31st December 2024

	Notes	2024 £	2023 £
Fixed Assets			
Investments		0	0
Total fixed assets		0	0
Current Assets			
Debtors	5	841	7,076
Cash at bank and in hand		399,515	267,075
Total Current Assets		400,356	274,151
Liabilities			
Creditors: amounts falling due within one year	6	9,254	(17,395)
Net current assets/(liabilities)		391,102	256,756
Total Net Assets		391,102	256,756
Parish Funds			
Unrestricted funds	8	(75,648)	17,885
Restricted funds	8	385,895	4,160
Designated funds	8	80,855	234,711
Total Parish Funds		391,102	256,756

Approved by the Parochial Church Council on the 27th October 2025 and signed on its behalf by:



Revd. Daniel Walters
Vicar / PCC Chair

The accompanying notes form a part of these financial statements.

Notes to the Financial Statements

For the year ended 31st December 2024

1 Accounting policies

a Basis of preparing the financial statements

The financial statements have been prepared in accordance with the Companies Act 2006, the Charities Act 2011, the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective October 2019) (Charity SORP FRS 102) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The charity meets the definition of a public benefit entity under FRS 102.

The financial statements have been prepared on an accruals basis under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

b Fund accounting

Endowment funds are funds where the capital must be maintained. Only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established. St Giles has no endowment funds.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for any purpose that the PCC determines within that allowed under its governing documents.

c Incoming resources

Under the SORP income is recognised when there is entitlement, sufficient certainty of receipt and it can be measured reliably. Planned giving, collections and general donations are recognised when received. Gift Aid income is recognised when the income to which it relates is determined. All income is accounted for gross wherever possible.

d Resources expended

Under the SORP expenditure is recognised when a legal or constructive obligation exists at the balance sheet date as a result of a past event, it is more likely than not that a transfer of economic benefits, often cash, will be required in settlement and the amount of the obligation can be measured or estimated reliably. All expenditure is accounted for gross wherever possible.

e Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

f Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) of the Charities Act, 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventories, which are open to inspection. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Notes to the Financial Statements (cont'd)

For the year ended 31st December 2024

2 Income	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total Funds 2024 £	Total Funds 2023 £
2a Generated funds					
Planned Giving	14,584	1,452	-	16,036	29,347
Donations	29,071	416	820	30,307	41,614
Envelopes	2,995	-	-	2,995	2,787
Collections/church boxes	7,469	-	199	7,668	5,161
Music Fund donations (choir)	-	-	5,495	5,495	5,121
Gift Aid	841	3,395	-	4,236	4,395
Grants	-	-	-	-	-
Rooms	-	-	41,483	41,483	32,628
Parish hall hire	-	-	-	-	-
Gatehouse	-	-	-	-	-
Rental income	-	-	25,777	25,777	43,342
Concert	-	-	14,821	14,821	-
Jazz festival income	-	-	-	-	12,972
Sponsor-a-Pipe	-	2,061	-	2,061	2,682
Choir tour/academy	-	-	-	-	-
Charges	2,064	-	140	2,204	4,251
Other income	79	578	2,864	3,521	16,156
	57,103	7,902	91,599	156,604	200,456
2b Investment Income					
Bank interest	484	3,242	113	3,839	3,192
	484	3,242	113	3,839	3,192
2c Charitable activities					
Job Retention grant	-	-	-	-	-
Covid 19 Council grant	-	-	-	-	-
Reimbursed – St Margaret's	-	-	-	-	-
Gatehouse counsellor	-	4,285	-	4,285	1,452
Other	-	-	-	-	-
	-	4,285	-	4,285	1,452
2d Other incoming resources					
Grants	-	148,200	-	148,200	4,518
Other	288	-	-	288	-
	288	148,200	-	148,488	4,518
Total Income	57,875	163,629	91,712	313,216	209,618

Notes to the Financial Statements (cont'd)



For the year ended 31st December 2024

3 Expenditure				Total Funds 2024	Total Funds 2023
	Unrestricted Funds	Restricted Funds	Designated Funds		
Notes	£	£	£	£	£
3a Raising funds					
Jazz Festival	-	-	-	-	7,582
Project 900	-	-	-	-	445
Events	891	-	12,064	12,955	-
	891	-	12,064	12,955	8,027
3b Charitable activities					
Parish share	59,966	-	-	59,966	51,391
Cleaning - Church	-	-	-	-	1,197
- Parish Rooms	-	-	5,743	5,743	2,190
Utilities - Church	9,807	-	-	9,807	14,658
- Parish Rooms	-	-	11,998	11,998	13,792
Insurance - Church	4,831	-	-	4,831	6,584
- Parish Rooms	-	-	-	-	-
Maintenance & Running cost - Church	2,049	1,820	3,923	7,792	11,942
- Parish Rooms	-	319	3,645	3,964	2,570
Music and Choir	-	-	433	433	775
Gatehouse counsellor	-	12,691	-	12,691	887
Other	390	583	1,265	2,238	24,991
Staff costs	32,785	853	-	33,638	37,875
	109,828	16,266	27,007	153,101	168,852
3c Other expenditure					
Other expenditure	11,010	(131)	135	11,014	-
Examination fee	1,800	-	-	1,800	-
	12,810	(131)	135	12,814	-
Total Expenditure	123,529	16,135	39,206	178,870	176,879

Notes to the Financial Statements (cont'd)



For the year ended 31st December 2024

4 Staff Costs**(a) Staff costs**

	2024	2023
	£	£
Wages and salaries	30,786	36,235
Employer's NI	-	-
Employer's pension contributions	2,852	1,640
	33,638	37,875

No employee earned more than £60,000 in 2024 (2023: Nil).

(b) Pensions

The St Giles, Oxford, Parochial Church Council participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The CWPF has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the CWPF is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are contributions payable (2024: £2,825), (2023: £1,640).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31st December 2022 and the Actuarial report suggests no material changes to the year ended 31st December 2023.

For the Pension Builder Classic section, the valuation revealed a surplus of £_____ (2019: surplus of £11.6m) on the ongoing assumptions used. In February 2023, the Board agreed a £160m buy-in with Aviva. In combination with the 2014 buy-in with Prudential, this insures all pensions in the DBS for those who retired before 13 August 2022. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, the St Giles, Oxford, Parochial Church Council could become responsible for paying a share of that employer's pension liabilities.

Pension Builder 2014 is the pension scheme used by St Giles, Oxford, Parochial Church Council.

Notes to the Financial Statements (cont'd)

For the year ended 31st December 2024

4 Staff Costs (cont'd)**(c) Trustees' remuneration**

The trustees neither received nor waived any remuneration for undertaking their duties as trustees during the year (2023: Nil).

5 Debtors and prepayments

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2024 £	Total 2023 £
* Tax recoverable of Gift Aid	841	-	-	841	7,076
Payroll	-	-	-	-	-
Pension	-	-	-	-	-
PAYE & NIC	-	-	-	-	-
Payroll reimbursements	-	-	-	-	-
Prepayments	-	-	-	-	-
Other	-	-	-	-	-
	841	-	-	841	7,076

* represents partial claim for Gift Aid relating to 2024.

6 Liabilities – amounts falling due within one year

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2024 £	Total 2023 £
Trade Creditors	570	-	-	570	-
Receipts in advance	-	10,370	-	10,370	10,370
Accruals	3,108	-	-	3,108	7,025
Pension Payable	2,829	-	-	2,829	-
SM Payroll Account	(9,535)	-	-	(9,535)	-
Tax & NIC	112	-	-	112	-
Independent Examination	1,800	-	-	1,800	-
	(1,116)	10,370	-	9,254	17,395

Notes to the Financial Statements (cont'd)

For the year ended 31st December 2024



7 Funds

Unrestricted funds

General – used for all general purposes of the PCC, unless covered by another fund. Balance at year end transferred to Reserve Fund.

Designated funds

Reserve – accumulated annual surpluses/deficits on the General Fund.

Buildings – for buildings maintenance and improvement. Balance at year end transferred to General Fund.

Jazz – a series of concerts held throughout the year with funds raised being used to support the work of St Giles' Church.

Parish Rooms – relates to the parish rooms and balance at year end transferred to General Fund.

Restricted funds

Bell – for re-tuning and hanging of the bells.

Chess – for chess activities. This fund was derestricted via a transfer in the year following the cessation of the chess club.

Choir – to further the work and activities of the St Giles' Choir.

Choir Tour – relates to choir tour.

Gatehouse Counselling – for Gatehouse services.

Music – to support the work at St Giles' in relation to the choirs, organ and choral scholars and the choir tour.

Project 900 Fabric – Fabric project celebrating 900 years of worship at St Giles'.

Project 900 General – for all project 900 objectives.

Project 900 Organ – for provision of new organ in celebration of 900 years of worship at St Giles'.

Vicar and Churchwardens' Trust – donations from the Vicar and Church Wardens' Trust and related expenditure.

Transfers

Income generated from the Parish Rooms has been released to the general fund via a transfer on the approval of the trustees.

Notes to the Financial Statements (cont'd)

For the year ended 31st December 2024

8 Funds – summary statement for the year ended 31st Dec 2024

	Balance b/fwd 1 Jan 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance c/fwd 31 Dec 2024 £
Unrestricted funds					
General fund	8,643	57,875	(144,412)	2,246	(75,648)
	8,643	57,875	(144,412)	2,246	(75,648)
Designated funds					
General reserves	-	-	-	-	-
Buildings	-	-	(3,923)	3,923	-
Room	-	68,708	(18,448)	-	50,260
Music	-	8,572	(2,283)	(6,289)	-
Jazz	4,160	15,884	(11,997)	5,392	13,439
Others	-	-	(120)	120	-
Bell	-	-	-	160	160
Adjustment	-	(1,452)	18,448	-	16,996
	4,160	91,712	(18,323)	3,306	80,855
Restricted funds					
Bell (Move to Designated funds)	154	6	-	(160)	-
Choir	26,781	-	-	-	26,781
Choir tour	859	-	-	-	859
Gatehouse counselling	6,215	4,285	(12,753)	-	(2,253)
Jazz	5,392	-	-	(5,392)	-
Project 900 – Fabric	49,967	11,243	-	-	61,210
Project 900 – General	24,895	223	(1,941)	-	23,177
Project 900 – Organ	134,534	146,420	119	-	281,073
Vicar/Churchwardens Trust	2,232	-	-	-	2,232
Adjustment	(7,076)	1,452	(1,560)	-	(7,184)
	243,953	163,629	(16,135)	(5,552)	385,895
Total Funds	256,756	313,216	(178,870)	-	391,102

Notes to the Financial Statements (cont'd)

For the year ended 31st December 2024

9 Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Designated Funds	Total 2024	Total 2023
	£	£	£	£	£
Debtors	841	-	-	841	7,076
Cash	(77,605)	394,813	82,307	399,515	267,075
Liabilities	1,116	(10,370)	-	(9,254)	(17,395)
	(75,648)	384,443	82,307	391,102	256,756

10 Volunteers

The Parochial Church Council is dependent upon the many volunteers who offer their services free of charge, and often at personal expense by incurring travel costs and purchasing materials at their own cost. Volunteers are involved in all aspects of the Council's work.

Comparatives

For the year ended 31st December 2024

Comparative Statement of Financial Activities for the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total Funds 2023 £	Total Funds 2022 £
Income from:						
Donations and legacies	2a	40,519	43,511	-	84,030	46,325
Activities for generating funds	2a	13,460	24,075	78,891	116,426	111,658
Income from investments	2b	2,030	1,162	-	3,192	388
Charitable activities	2c	-	1,452	-	1,452	4,834
Other Income	2d	(148)	4,666	-	4,518	4,469
Total income		55,861	74,866	78,891	209,618	167,674
Expenditure on:						
Cost of generating voluntary income	3a	-	8,027	-	8,027	10,212
Charitable activities	3b	130,520	10,903	27,429	168,852	133,858
Other expenditure	3c	-	-	-	-	-
Total expenditure		130,520	18,930	27,429	176,879	144,070
Net income/(expenditure)		(74,659)	55,936	51,462	32,739	23,604
Transfer between funds						
Parish Rooms transfer		51,462	-	(51,462)	-	-
Other	7	-	-	-	-	-
Net movements in funds		(23,197)	55,936	-	32,739	23,604
Reconciliation of funds:						
Total funds brought forward at 01 January 2023		41,082	178,775	4,160	224,017	200,413
Total funds carried forward at 31 December 2023		17,885	234,711	4,160	256,756	224,017

Comparatives (cont'd)

For the year ended 31st December 2024

**Comparative Income
for the year ended 31 December 2023**

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total Funds 2023 £	Total Funds 2022 £
2 Income					
2a Generated funds					
Planned Giving	29,347	-	-	29,347	31,734
Donations	3,429	38,185	-	41,614	1,822
Envelopes	2,787	-	-	2,787	3,835
Collections/church boxes	4,956	205	-	5,161	6,109
Choir Fund donations	-	5,121	-	5,121	2,075
Gift Aid	4,145	250	-	4,395	7,057
Grants	-	-	-	-	-
Rooms	750	-	31,878	32,628	13,876
Parish hall hire	-	-	-	-	-
Gatehouse	-	-	-	-	7,405
Rental income – Cottage	-	-	43,342	43,342	37,801
Jazz festival income	-	12,972	-	12,972	10,523
Sponsor-a-Pipe	-	2,682	-	2,682	13,517
Project 900 income	-	-	-	-	10,103
Choir tour/academy	-	-	-	-	3,106
Charges	580	-	3,671	4,251	5,878
Other income	7,985	8,171	-	16,156	3,142
	53,979	67,586	78,891	200,456	157,983
2b Investment Income					
Bank interest	2,030	1,162	-	3,192	388
	2,030	1,162	-	3,192	388
2c Charitable activities					
Job Retention grant	-	-	-	-	-
Covid 19 Council grant	-	-	-	-	-
Reimbursed – St Margaret's	-	-	-	-	-
Gatehouse councillor	-	1,452	-	1,452	834
Other	-	-	-	-	4,000
	-	1,452	-	1,452	4,834
2d Other incoming resources					
Grants	(148)	4,666	-	4,518	4,469
Other	-	-	-	-	-
	(148)	4,666	-	4,518	4,469
Total Income	55,861	74,866	78,891	209,618	167,674

Comparatives (cont'd)

For the year ended 31st December 2024

**Comparative Expenditure
for the year ended 31 December 2023**

		Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds 2023	Total Funds 2022
	Notes	£	£	£	£	£
3 Expenditure						
3a Raising funds						
Jazz Festival		-	7,582	-	7,582	7,768
Project 900		-	445	-	445	2,444
		-	8,027	-	8,027	10,212
3b Charitable activities						
Parish share		51,391	-	-	51,391	55,220
Cleaning - Church		1,197	-	-	1,197	1,608
- Parish Rooms		-	-	2,190	2,190	2,408
Utilities - Church		14,658	-	-	14,658	4,929
- Parish Rooms		-	-	13,792	13,792	5,522
Insurance - Church		6,584	-	-	6,584	114
- Parish Rooms		-	-	-	-	-
Maintenance - Church		11,942	-	-	11,942	1,333
- Parish Rooms		-	-	2,570	2,570	3,545
Music and Choir		-	775	-	775	3,363
Choir Tour		-	-	-	-	5,861
Gatehouse counsellor		-	887	-	887	4,625
Other		22,494	-	2,497	24,991	9,269
Staff costs	4	22,254	9,241	6,380	37,875	36,061
		130,520	10,903	27,429	168,852	133,858
3c Other expenditure						
Other expenditure		-	-	-	-	-
		-	-	-	-	-
Total Expenditure		130,520	18,930	27,429	176,879	144,070

Accounts



Annual Report 2022

St Giles' combines the role of a parish church to a gathered congregation with that of a "city church". The congregation is largely resident outside the parish (though many reside in the joint benefice) and consists of people who choose St Giles' for worship because of its history, its music, and its distinctive qualities of its liturgical tradition and Christian witness.

The mission of St Giles' is threefold:

1. To provide a forum for worship for those who position themselves within the "central" or "broad" Anglican church tradition.
2. To act as a social and cultural centre for the community that surrounds it.
3. To fulfil the historic mission of St Giles, the Saint, caring for the homeless and travellers.

This report: an explanatory note

The Parochial Church Council (PCC) of St Giles' is registered as a charity with the Charity Commission, with the charity number of 1135246. PCC members effectively function as charity trustees. The function of the PCC is officially summarised as: "co-operation with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical".¹

This annual report, which covers the calendar year 2022 and will be submitted to the Charity Commission for publication, is concerned with the PCC's direct activities and those under its purview.

An accompanying report, covering other charities and trusts associated with St Giles' Church (but not governed by its PCC) is also provided for parishioners. These charities and trusts comply with their own separate statutory requirements for reporting.

Administrative

Vicar / PCC Chair	Revd. Daniel Walters The Vicarage, Church Walk, Oxford OX2 6LY vicar@StGilesStMargarets.org
Bank:	CAF Bank (Charities Aid Foundation) 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4TA
Independent Examiner:	Wenn Townsend 30 St Giles, Oxford OX1 3LE

¹ Parochial Church Councils (Powers) Measure 1956

Electoral Roll and Church Attendance

There were 98 names on the Electoral Roll at the APCM on 22rd May 2022.

PCC Membership in 2022

Members of the PCC are either *ex officio* or elected by the Annual Parish Church Meeting in accordance with the Church Representation Rules. During 2022, the following served on PCC:

Clergy licensed to the benefice

Daniel Walters

Stephen O'Connor (from July 2022)

Anne Holmes

Licensed Lay Ministers

David Longrigg

Churchwardens

Paul Rutterford

Joanne Russell (until May 2022)

Mary Whitlock (from May 2022)

Deanery Synod Representatives:

Catherine Hilliard

Elected Lay Members

Based on the size of our electoral roll, we are eligible for nine elected members. Three are elected each year, for a three year term.

Elected in 2020 (*these terms of office come to an end at the 2023 APCM*):

- Tim Myatt
- Andrew Patterson
- Mary Whitlock
 - Replaced by Andy Lewin in May 2022, when Mary was elected Churchwarden

Elected in 2021

- Helen Fletcher
- Nicholas Prozzillo
- Andrew Sillett

Elected in 2022

- Joe Hollies
- Melanie Florence
- Joanne Russell

Non-voting church officers

The following church officers are not PCC members (unless listed above in another capacity), but receive PCC correspondence and are invited to attend PCC meetings ex officio as non-voting participants.

- Director of Music: Nicholas Prozzillo
- Tower Captain: John Pusey
- Organist: Andrew Patterson
- Health and Safety Officer: Jim Smith
- Safeguarding Officer: Lorraine Desai

Review of the year

The activities during the year are reviewed in the following reports:

- Churchwardens' Report pg. 5
- PCC Report pg. 8
- Safeguarding Report pg. 10
- Health and Safety Report pg. 11
- Choir and Music Report pg. 12
- Deanery Synod Report pg. 13
- Bellringing Report pg. 14
- Project 900 Report pg. 15
- Finance Report pg. 18

Signed on behalf of the PCC

Revd Daniel Walters, Vicar

Churchwardens' Report

In July 2022 the Vicar and churchwardens attended the churchwarden visitation service at the Cathedral, at which churchwardens are officially appointed, so this report covers the period from July 2022 to December 2022 when I was in post.

Events

- In July we hosted the visit of the Inklings Society from America, the first for three years.
- At the end of July an art exhibition was held in church – 'Everyday Saints and Other Stories': a very successful exhibition linked to other events in Oxford which brought many visitors to St Giles'.
- The Patronal Festival Garden Party was held at the Vicarage on 4th September: many thanks to Daniel and Eva for hosting this event.
- The church was open during St Giles' Fair on 5th and 6th September, as well as the 'Ride and Stride' and 'Open Doors' weekend of 10th and 11th September. On the latter, our young organists showcased their talents with a recital after the Sunday morning service.
- Jazz concerts resumed in September and we are very grateful to David Clover and the Jazz Committee for their work in maintaining these concerts and the financial contribution they make to Project 900.
- Zihan Wang gave a piano recital in December, a wonderful occasion with the money raised contributing to Project 900.

Fabric

Following a report to PCC regarding the plans for the kitchen extension/refurbishment and installation of a new WC, Richard Whitlock wrote the new Statements of Need and of Significance that were required by the Diocesan Advisory Committee (DAC), the architect finalised the plans and draft tender documents, and all the documentation was submitted to the DAC in July. The faculty was approved shortly before Christmas, allowing us to go out to tender. Basic maintenance work was undertaken to keep the building weathertight and equipment serviced as required. A roof leak over the kitchen was repaired, the church boiler serviced, fire-extinguishers checked and serviced, and all electrical equipment was PAT (Portable Appliance Testing) tested.

Tidying/de-cluttering the church

Over the years all churches tend to accumulate 'stuff' that is unlikely to be used again. St. Giles' is no exception and, as some people had commented, this had become a real issue that needed addressing, particularly as storage space within the church is limited. Also, the Project 900 work involves redecoration of the building removal of clutter is essential for that to be carried out. A meeting with the Vicar was held in church on 17th August to discuss in some detail what could be done and a start was made on the work, which included:

- the removal of cardboard boxes, plastic bags, timber offcuts, sheets of plywood, large pieces of cloth, multiple display boards, old bricks, paper and fliers, etc., from under and around little-used pews and elsewhere throughout the church;
- replacing the kneeler stands and hassocks in the pews and removing covid-related stickers on pews and floor;

- the return to St. Margaret's of a number of their chairs and Stations of the Cross;
- clearing assorted items from the architecturally important early 13th-century blind arcading/niches along the north wall, returning the children's space and the pews to their pre-covid positions;
- tidying certain spaces within the church to improve its appearance, especially the area around the font and in front of the vestry screen at the west end of the south aisle;
- clearing the storage vault under the Lady Chapel floor;
- clearing of various items stored behind and beside the organ, in preparation for the first phases of the Project 900 work.

Wall hung notice board

The main notice board in the south aisle, west of the font, was not in a prominent position and notices were difficult to see or access because of a large cupboard/altar located below it. The board was refurbished and relocated to the north wall where it is easily accessed.

Sanctuary

It isn't known when carpet was first laid over the Victorian tiling in the sanctuary, or why this was done, but the 1960s-style green bedroom carpet had become worn and very tatty; it was clearly not an appropriate floor covering for a Grade 1 listed building. An initial inspection of the tiling beneath the edges of the carpet revealed Victorian tiles which were much more in keeping with the building, as well as restoring part of the church's history. The tiles appeared to be in reasonably good condition although they needed to be cleaned and some small areas needed relaying. The PCC agreed that the carpet should be removed and advice sought on cleaning and relaying some of the tiles; this work is now being progressed.

Sideboard/altar/cupboard

This large piece of furniture, which was located against the south wall to the west of the font, has an interesting history. According to Catherine Barrington-Ward's church guide it began life as a very large sideboard, salvaged from St. Martin's church on Carfax before the nave of that church was demolished in 1896. At some point the sideboard came into the ownership of a St. Giles' parishioner, Mrs. Macintosh. It was recycled during WW2, when timber was in short supply, part being converted to an altar designed by Sir Charles Nicholson for the Lady Chapel, and part providing a clergy desk and an altar rail. It was moved from the Lady Chapel in 1995 when the Chapel was re-ordered and subsequently converted to provide storage for church files.

The cupboard's location against the south wall meant that it had to be moved away from the wall to access the files but, given its size and weight, this was difficult on the uneven floor of the south aisle. Because of its history and previous use it was considered that it should be kept in the church if a more suitable location could be found and the PCC agreed to its temporary relocation to the east end of the north aisle. (In 1271 this area is said to have been a chapel dedicated to St. Michael, and its use as a chapel is confirmed by the 13th-century piscina on the east wall.) Relocating the former altar to the north aisle has received many positive comments.

North aisle/piano

Following a report to the PCC consideration was given to relocating the piano from the east end of the north aisle to the south aisle. Because of the uneven floor at the east end of the

north aisle it had proved difficult to move the piano and some damage had been caused to the floor. Also, the tidying and other changes in the north aisle had suggested that a chapel/prayer station might be a more appropriate use, so the piano was moved to the south aisle before Christmas. This has improved the appearance and use of the north aisle and also means that it is now much easier to move the piano for concerts etc..

Church cleaning

The work of tidying the church uncovered many years of dust and dirt. It became clear that the cleaning service employed by the church, with one person and limited time, had only been able to manage a basic clean of the kitchen and WC and vacuuming some floor surfaces. The build-up of clutter and the difficulty of accessing some parts of the church (such as window sills) also hindered thorough cleaning. Most parish churches don't have the benefit of a regular commercial cleaning service due to its cost, and cleaning is usually done by volunteer members of the congregation on pre-arranged cleaning days four or five times a year, often before church festivals. The PCC agreed to address the church cleaning needs through organising such days and asking for volunteers to assist. A cleaning day was held in December and we are grateful to the volunteers who took part.

South door access

The wooden ramp in the south porch had caused some trip hazards and PCC reviewed its suitability and that of the alternative portable, but heavy, metal ramp. It was agreed to look at alternatives and to investigate whether a ramp which fitted across the entire width of the porch step could be provided. Following some investigation, the PCC approved the construction of two further sections for the wooden ramp and the work is now in hand.

Finances

Following the resignation of the church's former treasurer the position has been very ably filled, on a temporary basis, by Joanne Russell. The churchwardens are very grateful to Joanne for all her work with the accounts over the past year, not least because, in the absence of a treasurer, the churchwardens are required to act in that capacity! However, Joanne has decided that she is no longer able to continue with this work so the PCC has been considering options to enable financial planning and monitoring of the church's income and expenditure and are looking to engage a book-keeper who will work with a PCC Finance group.

Thank you

I would like to say thank you to all the volunteers who contribute to the life at St Giles', including those who make the coffee and provide cake after Sunday services, operate the live-streaming, keep the churchyard neat, put out all the books that are needed for services, providing materials for the children who visit, welcoming visitors, intercessors and readers. All of this work requires time, commitment, and goodwill, and we are very grateful to all those who help us to continue to maintain and look after St Giles'. Thanks also go to all our choirs, soloists, instrumentalists and young organists who contribute to the services and give much enjoyment through their concerts and recitals

Paul Rutterford, Mary Whitlock, Churchwardens

PCC Report

Since the last APCM, meetings of the Parochial Church Council (PCC) have been open to attendance by:

- The ministerial team: Daniel Walters, Stephen O'Connor, Anne Holmes, David Longrigg.
- The churchwardens: Mary Whitlock, Paul Rutterford.
- Deanery Synod Representatives: Catherine Hilliard.
- Elected Members of the Laity: Tim Myatt, Andrew Patterson, Helen Fletcher, Nicholas Prozzillo, Andrew Sillett, Joseph Hollies, Joanne Russell, Melanie Florence, Andrew Lewin.
- Church Officers (not listed above): Lorraine Desai (Safeguarding Officer), Jim Smith (Health & Safety Officer), John Pusey (Tower Captain).

In this period, the PCC has met eight times. Six of these were ordinary meetings (22nd June, 4th October, 30th November 2022, 25th January, 8th March, 3rd May 2023). In addition to these, there were two extraordinary meeting (22nd September 2022, 22nd January 2023). These meetings have always been quorate, and, when appropriate, non-members have been invited to advise the PCC on various issues. The PCC has also agreed that some decisions of a routine nature may be taken at short notice between meetings via email circulation.

The PCC also undertook an Away Day on 10th July 2022. This meeting covered the areas of music, finance and Project 900 fundraising. The PCC reaffirmed its commitment at this meeting to the current direction of travel with regards to the music (both within and beyond the Academy CIO). It also reaffirmed its belief that making a success of Project 900 was vital to the church's future.

The Vicar instituted a new mode of governance for the PCC for this year. In previous years the PCC had convened a number of sub-committees to provide oversight of various areas (Finance, Buildings, Choir & Music, Jazz at St Giles', Project 900). For 2022, Finance, Buildings and HR matters are now discussed at Standing Committee (whose existence is mandated in the Church Representation Rules) prior to PCC meetings, while other committees have continued. Individual church officers have the freedom to convene working groups to help them with their duties, but church officers themselves are accountable to the PCC.

The Vicar created three 'Planning Groups' (widening participation beyond PCC members to interested members of the congregation). These were set up to facilitate discussion of the church's direction of travel in the major areas of 'Worship & Liturgy', 'Faith & Prayer' and 'Community & Social Action'. It was envisioned that these groups would have a cross-benefice aspect to them. Logistical difficulties have on occasion prevented some of these groups from meeting, but it is to be hoped that as things settle down in terms of staffing and resourcing within the benefice, these will be developed and extended further.

In addition, in 2022 an HR working group was established, convened across the Benefice to bring order to the various employment practices which have grown organically over the years in the two churches. This group met on a number of occasions to produce a set of

recommendations. We look forward to seeing these discussed in due course in a full PCC meeting.

In 2022, the PCC contributed to the appointment of a new Associate Priest, providing feedback to a revised parish profile, meeting the candidates and providing representatives on the shortlisting panel.

Revd Daniel Walters

Safeguarding Report

The specific activities to which our safeguarding policy applies are:

- The Girls' Choir
- The Boys' Choir
- Schola (the Choir for 15-19 year olds)
- Bell ringing
- Confirmation classes and Religious Instruction
- Choir Tour and External events

Policies:

The Parish Safeguarding Policy was approved at the PCC meeting on 25th January 2023. The Safeguarding Action Plan was approved at the PCC meeting on 8th March 2023, (including a procedure for dealing with safeguarding concerns and allegations).

Training:

Lorraine Desai completed the Parish Safeguarding Officer Induction Training on 4th July 2022.

Please note that all members of the congregation including those involved in the choirs are encouraged to complete the Basic Awareness Safeguarding Training available online (see link below).

Members of the PCC and Church Officers are required by the Diocese to complete the Basic Awareness Safeguarding Training, Foundation Safeguarding Training and Safer recruitment and People Management Training, available on the Diocesan website (oxford.anglican.org/safeguarding/safeguarding-training/) and to refresh their training every 3 years.

Volunteers:

We currently have 16 DBS-checked volunteers for the three Choirs, and 2 for Bells (another bell ringer is currently applying for DBS clearance). Volunteers need to have a DBS check issued through St Giles.

A new DBS administrator needs to be appointed as Jane Finnerty, our current administrator wants to step down. We thank her for her dedicated service over the last decade.

Many thanks to all those who give their time to make sure that our children are safe.

Lorraine Desai. Safeguarding Officer

Health and Safety Report

One damaged pew has been repaired and a new ramp for the main south door has just been installed - early days yet for any feedback on that.

One item in the Accident book: one person slipped off the platform around the High Altar (some bruising), not clergy, the regular users.

Jim Smith, Health & Safety Officer

Choir and Music Report

Much was achieved in 2022. Special mention should be made of the church's Schola Cantorum that attracted several new singers. The academic year concluded with a splendid choir tour to Bergamo, an activity that attracted 86 people. During this tour, the combined choirs sang a concert and Mass in the Basilica of Santa Maria Maggiore, a Mass in another church, and a Mass in Brescia. There was a wonderful atmosphere and it was especially pleasing that several alumni joined the tour.

Throughout 2022 cost-saving measures were in place. Mr Patterson continued to give his services for free; no external organists were brought in; there was no senior organ scholar; and the Choir Director frequently found himself covering both roles, in addition to undertaking all the chorister training. Dr Sillett is to be thanked for his efforts in teaching Latin to some of our choristers.

Organ Studies at St Giles' continue to develop. The St Giles' Music Academy, an independent charity, now boasts 33 organists, many of whom are under the age of 18. Our Junior Organ Scholar, Mr Grønlie, has taken on a greater role at St Giles'. Other young organists are also heard on a weekly basis, learning the art of accompanying divine worship. St Giles' is now in a position where an entire service can be accompanied by one or more organists under the age of 18. It was good that one of our young organists was able to accompany the choir on its recent tour to Bergamo.

St Giles' continues to support choral studies. Two of our Junior Choral Scholars took up positions at King's College Cambridge, and Durham in September 2022. One long standing member of our choir was offered a conditional offer of a Choral Scholarship at Merton College Oxford for 2023. A church that is able to nurture the talents of its organ and choral scholars, under the supervision of senior musicians, is clearly a church that aims to nurture talent, providing a valuable service to the community.

Nicholas Prozzillo, Director of Music

Deanery Synod Report

This has been the last year of the current triennium and elections for the next must be held before 31st May 2023.

I have attended 2 out of the 3 scheduled meetings during this year.

In September there was a joint meeting with Cowley Deanery held in St Mary and St John, Cowley Road. To start with, we were all encouraged to converse with somebody we didn't know: a very good ice-breaker which led to interesting and lively discussion of the executive summary of the Oxford and Cowley Strategy Group for discerning community needs in the Oxford and Cowley deaneries, ascertaining the resources needed to meet those needs and identifying existing resources that may be shared. Various concerns were expressed, namely that many parishes are very parochial in the strict sense and are not very willing to engage in cross-parish initiatives, and also many interested individuals feel wary of involving themselves in activities which are perceived as needing professional experience and expertise.

In November the Oxford Deanery met in St Michael and all Angels, Summertown. There was an interesting talk by Mia Smith, Chaplain of Hertford College on Keeping Advent and Christmas in busy times.

Also the parish share was agreed as follows:

That the Deanery Share of £ 1,175,007 for the year 2023 be allocated to Parishes in accordance with the figures referred to in the attached paper.

For St Giles this means that last year's share of £55,778 will rise by 3.42% to £57,688. I haven't reproduced the figure here but I will be happy to answer questions after the APCM.

Catherine Hilliard, Deanery Synod Representative

Bellringing Report

There does not seem to have been a report on St Giles' Bellringing since one which referred to the ringing in calendar year 2019, and a lot has happened since then. Ringing was stopped completely for a time in 2020, and then allowed to restart only gradually and in limited ways, because of government measures to restrict the spread of Covid. During the period of restrictions, the St Giles' band provided a valued weekly opportunity for a simulated form of change-ringing to be practiced on-line, by some members of our own and other bands.

Ringing at St Giles' has now largely recovered to its previous level, with bands of at least four ringers before the two main services on almost every Sunday, often with the help of one or two visitors from other local towers. However, because of the small number of advanced ringers usually available, most of the ringing before Sunday services has been at quite a simple level, and often, for most or all of each session, on less than all eight bells.

Full peals:

None in 2020 or 2021; two in 2022

Quarter peals:

- 2020: 4 on tower bells, 6 on handbells (all of these except one on handbells were rung before Covid restrictions began in March 2020)
- 2021: 10 on tower bells
- 2022: 13 on tower bells; two on handbells (both downstairs in the church while it was open to the public during St Giles' Fair)

Most of the recent tower-bell quarter peals were rung on Sundays after morning service, at a time when many of the congregation were still within earshot, but when there was usually no conflict with other activities, providing opportunities for some of our own ringers to progress, and when it was usually possible to obtain a few ringers from other towers to provide a strong enough band.

Appropriate ringing on muffled and half-muffled bells took place in 2022 after the deaths of the Duke of Edinburgh and then of the late Queen Elizabeth.

A number of new recruits appeared in 2022 (and more in early 2023, in response to a national campaign to recruit additional ringers to 'Ring for the King' at the time of his Coronation in May 2023). The presence of more learners gives us hope for progress in the future, and thanks are due to instructors primarily based at other towers who have helped us with the new learners on some practice nights.

Thanks are due especially to our own Sara Jones, now aged 17, who has been extremely regular in attendance, has continued to make progress with her own ringing skills (mostly by visiting other towers to ring with other bands), has been active as an instructor both at St Giles and elsewhere, and has recently obtained a formal qualification as an instructor awarded by the Association of Ringing Teachers. Congratulations to her also for ringing her first full peal, on 21 August 2022, and for having conducted a quarter peal herself for the first

time, on 18 September 2022 - both of these having been on St Giles' bells; and also for having been included in the band which represented the Oxford Diocesan Guild in the National Under-18's Striking Contest in 2022 at Exeter (and is to be included again, this time as conductor, in 2023 at York).

For some years, there has been some evidence of penetration by rainwater through the tower roof and into the bell chamber. The amount of water coming through seems to have become larger recently, and arrangements are being made for inspection and assessment of what preventive measures and repairs may be required.

John Pusey, Tower Captain

Project 900 Report

Background

The purpose of this paper is to provide an annual report to the St Giles' Annual Parochial Church Meeting on the work of the Steering Group and the progress of the Project 900 (P900) fundraising campaign.

Project 900

As a reminder, the objectives of Project 900 are to raise funds in support of:

- The repair of the vault, identified in the Quinquennial Review as urgent.
- A new mechanical action pipe organ to replace the existing church organ that is beyond repair and unreliable and will support the various liturgical, musical and educational activities supported by the church; and
- A range of enhancements and repairs to the church building and fabric, including:
 - Electrical works,
 - Refurbishment of kitchen and floor,
 - Construction of a second toilet with flower preparation area,
 - Redecoration of the church interior.

The Steering Group

The project is led by a steering group (P900SG) which reports to the St Giles' Parochial Church Council (the PCC). In 2022, the Steering Group met ten times by Zoom. Membership during the year comprised David Clover, Jonathan Mitchell (who resigned in December), Nicholas Prozzillo, Andrew Sillett, Mary Whitlock and Veronica Warner, with Meg Peacock as Secretary. Revd. Anne Holmes joined the Group in November.

Update on P900 progress in 2022

It was possible to be much more active in 2022 than in the preceding two years and there was a busy programme of varied events including concerts with external performers, the Auction of Promises, Sunday performances of Bach Cantatas, the Midsummer Men's Concert, an organ marathon launched by the High Sheriff Mark Beard, a Singalong Carol Concert and a solo recital by Zihan Wang. We are very grateful to the organisers of Jazz at St Giles' for donating the profits from the autumn jazz concerts to Project 900.

The Steering Group was able to report positively on activity and potential support at the PCC's Away Day in July. However, it was noted that inflation was likely to affect the price of the new organ quoted by the preferred organ builder and so Nicholas Prozzillo undertook from his own resources to explore other options.

Major donors:

There have been some new introductions to Project 900 and so new activity is in hand to engage potential major supporters with the project.

Grants:

A grant of £4,000 was received from the William Dellafield Trust. Preparatory work continued for major applications but these are being held back until the Faculty for the organ and associated works is granted.

Communications:

David Clover has continued to run the P900 website (sg900.org) and mailing list and to promote events via local media as well as handing ticket sales through Eventbrite. The Group would like to thank David for his creativity and expertise.

Project 900 finances

1 Target

The total fundraising target was set at £642,000, of which £550,000 is earmarked for the organ, and £92,000 for the fabric and renovation works. It was recognised that these figures needed reviewing in the light of inflation and the Choir Director devoted a considerable amount of his own time and resource to assessing other potential organ builders.

2 Funds raised

The separate financial report details the funds received to date in support of P900 in 2022. Combining these with gifts and pledges previously made, we are able to report that £510,000 has been raised in total. Particularly of note is the very generous support made primarily by members of the congregation, the choir and their friends towards Sponsor a Pipe. We would like to renew our thanks to John Chelsom for his work in designing and overseeing this fundraising success.

Key progress in 2023

Although outside the remit of this report, it will be of interest to readers to know that proposals for a new organ builder were brought to the PCC at the beginning of 2023. These were accepted and a revised target price of £605,000 for the organ was agreed. This has enabled an application to be made to the Diocese for a faculty to take out the existing organ, repair the vault and instal the new organ. To have reached this point is enormous progress and thanks go to Mary Whitlock (assisted by Richard Whitlock) and Nicholas Prozzillo for their considerable efforts in completing this documentation.

Summary

Project 900 continues to be challenging; however, the Steering Group is heartened by the many signs of support for the project on the part of donors, performers and helpers in many guises. It is likely that work will start on the fabric very soon now that the faculty has been granted for that. After so many years of talking about the work to be done, it will be great to see the work actually being done.

Veronica Warner, Project 900 Steering Group Chair

Financial Review

2022 figures, attached, were finalised in Finance Co-ordinator by March and sent to Wenn Townsend in April. The delivery was not possible until April because of a missing RBS statement. The RBS bank account details were addressed to a previous treasurer. Many thanks to Catherine Hilliard, who, as a then still-registered signatory was able to lead the change of signatories and to obtain a replacement RBS statement.

The finalisation of 2022 figures before handover includes the following jobs:

- liaising with St Margaret's over reimbursements for two of their staff members plus our contribution for the Associate Priest,
- fully bank reconciling all banking sources within our accounts (CCLA 5 separate accounts, RBS, CAF Cash, CAF P900, CAF Organ, PayPal)
- allocating payroll percentages for our staff members correctly between funds (nb, Andrew Sillett has pointed out that this needs to be reviewed in the case of one employee, Nicholas Prozzillo)
- Obtaining cheque from VCWT, depositing this via CAF bank envelope.

I would like to give thanks to an unsung hero of St Giles accounts – Jim Smith. Every month, Jim assiduously documents the cash collections, annotates the orange envelopes, empties the churn and wall safe, provides floats for events for which he then accounts the cash takings, keeps meticulous records of all deposits made into RBS. Without Jim doing this, the cash takings of St Giles would be in disarray.

Two Gift Aid claims were made in April 2023:

2022 donations to Organ fundraising: (cdonations total £2,125) **Received 13/04/2023 £533.96** (Thanks to Nicholas Prozzillo for the information for this one). This is in P900 Organ Fund.

2021 Envelopes; 2022 Envelopes; Planned Giving Jul-Dec 22: (donations total £15,785.30) **Received 13/04/2023 £3980.90** This is in General Fund.

Nb: Planned Giving Jan-Jul 2022 claims had been made and sums of 2,404.63 and £573.75 had already been received. This is in General Fund.

Gift Aid claims still outstanding which need to be made:

- 2019 onward Project 900 – Joanne to liaise with Nicholas Prozzillo about this
- Choir Academy 2021 – expected worth of £1,400 in Gift Aid
- Choir Academy 2022 - expected worth of £1562

2022 accounts are currently in preparation for presentation by Sophie Roberts, Accounts Associate, and Jane Bull, Director of Accounting, at Wenn Townsend Chartered Accountants. Sophie and I have been worked hard over the past month on the following:

- to establish the current state of historic debtors and creditors
- to extinguish the suspense income fund

Sophie is seeking to improve the accounting of St Margaret's payroll within Finance Co-ordinator. I will meet with her about this once accounts are presented.

Sophie expects to have the accounts prepared in draft within the next fortnight. I will then meet with her and Jane to answer their further questions.

Planned Giving in 2022 was down from £34,122 to £29,074

Choir Academy Fund 2022 included £4765 in donations and voluntary subscriptions and £1562 in projected Gift Aid.

Autumn Jazz (JASG) – 5 concerts in Autumn 2022 raised £3480, a good profit in the faced of rising costs for sound and lighting. It is proposed that £480 of this is retained as contingency for 2023 concerts and £3000 can be used in whatever way is agreed by PCC.

Joanne Russell, Book-keeper

Registered Charity 1135246

**The Parochial Church Council of the
Ecclesiastical Parish of St Giles, Oxford**

**Annual Accounts
for the year ended
31st December 2022**

**Wenn Townsend
Chartered Accountants
Oxford**

**Independent Examiner's Report to the Trustees of The Ecclesiastical Parish
of St Giles, Oxford**

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2022 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed by examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Rodzynski FCA
Wenn Townsend
30 St Giles
Oxford
OX1 3LE

20/09

..... 2023

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

Statement of Financial Activities
for the year ended 31st December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2022 £	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2021 £
Income and endowments from:									
Donations and legacies	2a	41,889	4,436	-	46,325	48,311	-	37,958	86,269
Activities for generating funds	2a	7,964	39,032	64,662	111,658	56,217	-	9,171	65,388
Investment income	2b	387	1	-	388	3	-	-	3
Charitable activities	2c	-	4,834	-	4,834	26,251	-	14,867	41,118
Other income	2d	4,469	-	-	4,469	5,069	-	863	5,932
Total income		54,709	48,303	64,662	167,674	135,851	-	62,859	198,710
Expenditure on:									
Cost of generating voluntary income	3b	-	10,212	-	10,212	-	-	2,978	2,978
Charitable activities	3b	88,656	29,217	15,985	133,858	135,356	-	27,182	162,538
Other expenditure	3c	-	-	-	-	-	-	64	64
Total expenditure		88,656	39,429	15,985	144,070	135,356	-	30,224	165,580
Net income/(expenditure)		(33,947)	8,874	48,677	23,604	495	-	32,635	33,130
Transfers between funds – Parish Rooms transfer		48,677	-	(48,677)	-	-	-	-	-
Transfers between funds – Other	7	6,196	(10,356)	4,160	-	8,851	-	(8,851)	-
Net movement in funds		20,926	(1,482)	4,160	23,604	9,346	-	23,784	33,130
Reconciliation of funds:									
Total funds brought forward		20,156	180,257	-	200,413	10,810	-	156,473	167,283
Total funds carried forward		41,082	178,775	4,160	224,017	20,156	-	180,257	200,413

The notes on pages 4 to 13 form part of these accounts

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

**Balance Sheet
As at 31st December 2022**

	Notes	Total Funds 2022 £	Total Funds 2021 £
Fixed Assets			
Investments		-	-
Current Assets			
Debtors	5	20,026	27,204
Cash at bank and in hand		231,617	198,557
Total Current Assets		251,643	225,761
Liabilities			
Creditors: amounts falling due in one year	6	(27,626)	(25,348)
Net current assets/(liabilities)		224,017	200,413
Total Net Assets		224,017	200,413
Parish Funds			
Unrestricted	8	41,082	20,156
Restricted	8	178,775	180,257
Designated	8	4,160	-
Total Parish Funds		224,017	200,413

Approved by the Parochial Church Council on ... ~~28th June 2023~~ ... 2023 and signed on its behalf by:



.....
Rev Daniel Walters
Vicar, St Giles' Church, Oxford

The notes on pages 4 to 12 form part of these accounts

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

Notes of the Financial Statements for the year ended 31st December 2022

1. Accounting Policies

Basis of Preparation

The financial statements have been prepared in accordance with the Companies Act 2006, the Charities Act 2011, the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective October 2019) (Charity SORP FRS 102) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The charity meets the definition of a public benefit entity under FRS 102.

The financial statements have been prepared on an accruals basis under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

Fund accounting

Endowment funds are funds where the capital must be maintained. Only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established. St Giles has no endowment funds.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for any purpose that the PCC determines within that allowed under its governing documents.

Incoming resources

Under the SORP income is recognised when there is entitlement, sufficient certainty of receipt and it can be measured reliably. Planned giving, collections and general donations are recognised when received. Gift Aid income is recognised when the income to which it relates is determined. All income is accounted for gross wherever possible.

Resources expended

Under the SORP expenditure is recognised when a legal or constructive obligation exists at the balance sheet date as a result of a past event, it is more likely than not that a transfer of economic benefits, often cash, will be required in settlement and the amount of the obligation can be measured or estimated reliably. All expenditure is accounted for gross wherever possible.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) of the Charities Act, 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventories, which are open to inspection. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

**Notes of the Financial Statements (continued)
for the year ended 31st December 2022**

2. Income

(a) Generated funds

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	2022 Total £
Planned giving	29,924	1,810	-	31,734
Donations	1,822	-	-	1,822
Envelopes	3,284	551	-	3,835
Collections/church boxes	6,109	-	-	6,109
Choir Fund donations	-	2,075	-	2,075
Gift aid	5,494	1,563	-	7,057
Grants	-	-	-	-
Rooms	-	-	13,876	13,876
Parish hall hire	-	-	-	-
Gatehouse	-	-	7,405	7,405
Rental income	-	-	37,801	37,801
Cottage				
Jazz festival income	-	10,523		10,523
Sponsor-a-Pipe	-	13,517	-	13,517
Project 900 income	-	10,103	-	10,103
Choir tour/academy	-	3,106	-	3,106
Charges	78	220	5,580	5,878
Other Income	3,142	-	-	3,142
	<u>49,853</u>	<u>43,468</u>	<u>64,662</u>	<u>157,983</u>
(b) Investment income				
Bank interest	<u>387</u>	<u>1</u>	<u>-</u>	<u>388</u>
(c) Charitable activities				
Job Retention grant	-	-	-	-
Covid-19 Council grant	-	-	-	-
Reimbursed – St Margaret's	-	-	-	-
Gatehouse Counsellor	-	834	-	834
Other	-	4,000	-	4,000
	<u>-</u>	<u>4,834</u>	<u>-</u>	<u>4,834</u>
(d) Other incoming resources				
Grants	4,469	-	-	4,469
Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>4,469</u>	<u>-</u>	<u>-</u>	<u>4,469</u>
Total	<u><u>54,709</u></u>	<u><u>48,303</u></u>	<u><u>64,662</u></u>	<u><u>167,674</u></u>

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

**Notes of the Financial Statements (continued)
for the year ended 31st December 2022**

2. Income (continued) – 2021 comparative

(a) Generated funds

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	2021 Total £
Planned giving	34,122	(1,000)	-	33,122
Envelopes	2,634	-	-	2,634
Choir Fund donations	-	5,653	-	5,653
Sponsor-a-Pipe	-	21,021	-	21,021
Gift Aid	6,854	430	-	7,284
Grants	-	4,750	-	4,750
Rooms	9,457	-	-	9,457
Parish Hall hire	7,115	-	-	7,115
Gatehouse	13,974	-	-	13,974
Front Office	3,000	-	-	3,000
Upper rooms hire	13,539	-	-	13,539
Cottage	9,000	-	-	9,000
Other	4,833	16,275	-	21,108
	<u>104,528</u>	<u>47,129</u>	<u>-</u>	<u>151,657</u>

(b) Investment income	<u>3</u>	<u>-</u>	<u>-</u>	<u>3</u>
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(e) Charitable activities

Job Retention grant	4,460	3,851	-	8,311
Covid-19 Council grant	15,000	-	-	15,000
Reimbursed – St Margaret's	4,067	-	-	4,067
Gatehouse Counsellor	-	6,667	-	6,667
Other	2,724	4,349	-	7,073
	<u>26,251</u>	<u>14,867</u>	<u>-</u>	<u>41,118</u>

(f) Other incoming resources

Grants	5,069	-	-	5,069
Other	-	863	-	863
	<u>5,069</u>	<u>863</u>	<u>-</u>	<u>5,932</u>

Total	<u><u>135,851</u></u>	<u><u>62,859</u></u>	<u><u>-</u></u>	<u><u>198,710</u></u>
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The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

**Notes of the Financial Statements (continued)
for the year ended 31st December 2022**

3. Expenditure

(a) Raising funds

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	2022 Total £
Concert expenses	-	-	-	-
Jazz Festival	-	7,768	-	7,768
Project 900	-	2,444	-	2,444
	-	10,212	-	10,212

(b) Charitable activities

Parish share	55,220	-	-	55,220
Cleaning	1,608	-	-	1,608
– Church	-	-	2,408	2,408
– Parish Rooms	-	-	-	-
Utilities	4,929	-	-	4,929
– Church	-	-	5,522	5,522
– Parish Rooms	-	-	-	-
Insurance	114	-	-	114
– Church	-	-	-	-
– Parish Rooms	-	-	-	-
Maintenance	1,333	-	-	1,333
– Church	-	-	3,545	3,545
– Parish Rooms	-	-	-	-
Music and Choir	60	3,303	-	3,363
Choir tour	-	5,861	-	5,861
Gatehouse counsellor	-	4,625	-	4,625
Other	9,183	-	86	9,269
Staff costs (note 4)	16,209	15,428	4,424	36,061
	88,656	29,217	15,985	133,858

(c) Other expenditure

Other expenditure	-	-	-	-
Total	88,656	39,429	15,985	144,070

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

Notes of the Financial Statements (continued)
for the year ended 31st December 2022

3. Expenditure (continued) – 2021 comparative

(a) Raising funds

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	2021 Total £
Concert expenses	-	-	-	-
Jazz Festival – costs	-	2,978	-	2,978
	<u>-</u>	<u>2,978</u>	<u>-</u>	<u>2,978</u>

(b) Charitable activities

Parish share	54,566	-	-	54,566
Cleaning – Church	1,903	-	-	1,903
– Parish Rooms	1,470	-	-	1,470
Utilities – Church	3,984	-	-	3,984
– Parish Rooms	3,869	-	-	3,869
Insurance – Church	4,900	-	-	4,900
– Parish Rooms	1,200	-	-	1,200
Maintenance – Church	7,429	-	-	7,429
– Parish Rooms	1,889	-	-	1,889
Music and Choir	3,450	19,111	-	22,561
Other	50,696	8,071	-	58,767
	<u>135,356</u>	<u>27,182</u>	<u>-</u>	<u>162,538</u>

(c) Other expenditure

Other expenditure	-	64	-	64
	<u>-</u>	<u>64</u>	<u>-</u>	<u>64</u>
Total	<u>135,356</u>	<u>30,224</u>	<u>-</u>	<u>165,580</u>

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

**Notes of the Financial Statements (continued)
for the year ended 31st December 2022**

4. (a) Staff costs

	2022	2021
	£	£
Salaries and wages	34,495	36,246
Employer's NI	-	-
Employer's pension contributions	1,566	2,227
	<u>36,061</u>	<u>38,473</u>

No employee earned more than £60,000 in 2022 (2021: Nil).

(b) Pensions

The St Giles, Oxford, Parochial Church Council participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The CWPF has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the CWPF is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are contributions payable (2022: £1,566; 2021: £1,714).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31st December 2019 and the Actuarial report suggests no material changes to the year ended 31st December 2021.

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

**Notes of the Financial Statements (continued)
for the year ended 31st December 2022**

(b) Pensions (continued)

For the Pension Builder Classic section, the valuation revealed a surplus of £11.6m (2016: deficit of £14.2m) on the ongoing assumptions used. In February 2022, the Board agreed a £160m buy-in with Aviva. In combination with the 2014 buy-in with Prudential, this insures all pensions in the DBS for those who retired before 13 August 2021. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, the St Giles, Oxford, Parochial Church Council could become responsible for paying a share of that employer's pension liabilities.

Pension Builder 2014 is the pension scheme used by St Giles, Oxford, Parochial Church Council.

(c) Trustees' remuneration

The trustees neither received nor waived any remuneration for undertaking their duties as trustees during the year (2021: Nil).

5. Debtors and prepayments

	Unrestricted £	Restricted £	Designated £	2022 £	2021 £
Tax recoverable on Gift Aid	5,226	1,972	-	7,198	9,752
Payroll	5	1	-	6	1,593
Pension	31	3	-	34	3,687
PAYE & NIC	533	14	-	547	-
Payroll reimbursements	643	-	-	643	-
Prepayments	6,584	408	-	6,992	-
Other	4,606	-	-	4,606	12,172
	<u>17,628</u>	<u>2,398</u>	<u>-</u>	<u>20,026</u>	<u>27,204</u>

6. Liabilities – amounts falling due within one year

	Unrestricted £	Restricted £	Designated £	2022 £	2021 £
Pension Provider	-	-	-	-	2,865
Receipts in advance	2,090	4,077	9,763	15,930	13,256
Accruals	3,600	6,596	1,500	11,696	9,227
	<u>5,690</u>	<u>10,673</u>	<u>11,263</u>	<u>27,626</u>	<u>25,348</u>

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

**Notes of the Financial Statements (continued)
for the year ended 31st December 2022**

7. Funds

Unrestricted funds

General – used for all general purposes of the PCC, unless covered by another fund. Balance at year end transferred to Reserve Fund.

Designated funds

Reserve – accumulated annual surpluses/deficits on the General Fund.

Buildings – for buildings maintenance and improvement. Balance at year end transferred to General Fund.

Parish Rooms – relates to the parish rooms and balance at year end transferred to General Fund.

Restricted funds

Bell – for re-tuning and hanging of the bells.

Chess – for chess activities. This fund was derestricted via a transfer in the year following the cessation of the chess club.

Choir – to further the work and activities of the St Giles' Choir.

Choir Tour – relates to choir tour.

Gatehouse Counselling – for Gatehouse services.

Jazz – festival usually held annually with proceeds to specific charities. Income from this fund is more correctly a designated fund so was transferred to designated in the year.

Palestinian Festival – Oxford Palestine Unlocked project. The small outstanding balance was derestricted via a transfer in the year.

Project 900 Fabric – Fabric project celebrating 900 years of worship at St Giles'.

Project 900 General – for all project 900 objectives.

Project 900 Organ – for provision of new organ in celebration of 900 years of worship at St Giles'.

Vicar and Churchwardens' Trust – donations from the Vicar and Church Wardens' Trust and related expenditure.

Transfers

Income generated from the Parish Rooms has been released to the general fund via a transfer on the approval of the trustees.

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

Notes of the Financial Statements (continued)
for the year ended 31st December 2022

8. Funds – summary statement for the year ended 31st December 2022

	Balance brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Balance carried forward £
Unrestricted funds					
General	20,156	54,709	(88,656)	54,873	41,082
	<u>20,156</u>	<u>54,709</u>	<u>(88,656)</u>	<u>54,873</u>	<u>41,082</u>
Designated funds					
Reserve	-	-	-	-	-
Buildings	-	37,802	-	(37,802)	-
Rooms	-	26,860	(15,985)	(10,875)	-
Jazz	-	-	-	4,160	4,160
Others	-	-	-	-	-
	<u>-</u>	<u>64,662</u>	<u>(15,985)</u>	<u>(44,517)</u>	<u>4,160</u>
Restricted funds					
Bell	150	1	-	-	151
Chess	1,637	-	-	(1,637)	-
Choir	32,611	7,909	(18,085)	-	22,435
Choir tour	5,950	1,416	(6,507)	-	859
Gatehouse Counselling	4,775	834	(4,625)	-	984
Jazz	3,467	10,523	(6,830)	(7,160)	-
Palestinian Festival	177	-	-	(177)	-
Project 900: Fabric	43,304	4,874	-	-	48,178
Project 900: General	2,503	3,935	(3,113)	1,500	4,825
Project 900: Organ	79,069	18,812	(269)	1,500	99,112
Vicar/Churchwardens Trust	2,232	-	-	-	2,232
Others	4,382	-	-	(4,382)	-
	<u>180,257</u>	<u>48,303</u>	<u>(39,429)</u>	<u>(10,356)</u>	<u>178,775</u>
Total	<u>200,413</u>	<u>167,674</u>	<u>(144,070)</u>	<u>-</u>	<u>224,017</u>

The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford

Notes of the Financial Statements (continued)
for the year ended 31st December 2022

9. Analysis of net assets between funds

2021	Unrestricted	Restricted	Designated	2022	
	£	£	£	£	£
Debtors	17,628	2,398	-	20,026	
27,207					
Cash	29,144	187,050	15,423	231,617	
198,557					
Liabilities	(5,690)	(10,673)	(11,263)	(27,626)	
(25,348)					
	41,082	178,775	4,160	224,017	
200,416					

10. Volunteers

The Parochial Church Council is dependent upon the many volunteers who offer their services free of charge, and often at personal expense by incurring travel costs and purchasing materials at their own cost. Volunteers are involved in all aspects of the Council's work.



Churchwarden and Treasurer
On behalf of St Giles' Parochial Church Council
28th June 2023

Accounts

St Giles' Church, Oxford

Charity: 1135246

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Background

St Giles' combines the role of a parish church to a gathered congregation with that of a "city church". The congregation is largely resident outside the parish (though many reside in the joint benefice) and consists of people who choose St Giles' for worship because of its history, its music, and its distinctive qualities of churchmanship and Christian witness. Liturgically it sits between the Anglo-Catholic traditions of its own sister church, St Margaret's and the strong evangelical traditions of St Andrew's, Linton Road and St Aldate's.

Mission

The mission of St Giles is threefold:

1. To provide a forum for worship for those who position themselves between the extremes of Anglo-Catholicism and Evangelicalism.
2. To act as a social and cultural centre for the community that surrounds it.
3. To fulfil the historic mission of St Giles, the Saint, caring for the homeless and travellers.

Administrative

Vicar:	Rev. Daniel Walters
Parish Office:	St Giles' Parish Rooms, 10 Woodstock Road, Oxford OX2 6HT beneficemanager@st-giles.org
Bank	CAF
Independent Examiner:	Michael Ling m.p.ling@ntlworld.com

St Giles' Church, Oxford

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Electoral Roll and Church Attendance

There were 94 names on the Electoral Roll at the APCM on 23rd May 2021.

Membership 2020-21

Members of the PCC are either *ex officio* or elected by the Annual Parish Church Meeting in accordance with the Church Representation Rules.

Ministerial Team

Vicar:	Revd Daniel Walters
Associate Priest (stipendiary)	Vacant
Associate Priest (self-supporting)	Revd Dr Anne Holmes
Licensed Lay Minister:	Mr David Longrigg

Lay Members

Churchwardens:	Mrs Joanne Russell, Mr Paul Rutterford
Deanery Synod Representatives:	Mrs Maureen Chu, Ms Melanie Florence, Mrs Catherine Hilliard

PCC: Elected Members

Mr Joseph Hollies
Dr Tim Myatt
Mr Andrew Patterson
Mrs Mary Whitlock
Prof Helen Fletcher
Dr Nicholas Prozzillo
Dr Andrew Sillett

Church Officers with automatic invitation to attend PCC Meetings

Organist	Mr Andrew Patterson
Choir Director	Dr Nicholas Prozzillo
Tower Captain	Dr John Pusey
Health and Safety Officer	Mr Jim Smith
Safeguarding Officer	Dr Siân Grønlie, Dr Lorraine Desai

St Giles' Church, Oxford

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Committees

The PCC normally has six meetings during the year. It has a Standing Committee which meets between the PCC. It also has the following committees which report to the PCC:

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any direction given by the Council.

Finance Committee

This oversees the general financial dimension of the parish by monitoring income and expenditure, budgeting and regular control of Planned Giving, etc.

Buildings Committee

This oversees the maintenance of the church building.

Choir and Music Committee

This oversees choral and other musical activities at St Giles'.

Project 900 Committee

This coordinates and oversees fundraising for a major building project to commemorate the 900th anniversary of St Giles'.

Jazz Committee

This oversees a major concert series run by St Giles', supporting the church and nominated charities.

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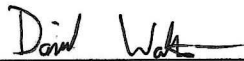
Annual Report 2021

Review of the year

The activities during the year are reviewed in the following reports:

- Vicar's Report pg. 5
- Churchwardens' Report pg. 7
- Financial Review and Reserves pg. 10
- PCC Report pg. 11
- Safeguarding Report pg. 13
- Health and Safety Report pg. 14
- Choir & Music Report pg. 15
- Building Report pg. 17
- Deanery Synod Report pg. 18
- VCWT Report pg. 20
- Susan Kidd Charity Report pg. 21
- Parish Rooms Report pg. 22
- Bell Ringing Report pg. 23
- Project 900 Report pg. 25

Signed on behalf of the PCC



Revd Daniel Walters, Vicar

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Vicar's Report

2021 was really a year of transition for St Giles' – the first year since 1997 in which our previous Vicar, Andrew Bunch, was not in post. However, it was also of course a year of transition for the country, as vaccinations began to be rolled out at the start of the year.

These dual factors had a huge impact on the life of the parish. At the same time as people were starting to get their jabs, the so-called "Kent variant" emerged at the end of 2020 and spread widely in the beginning of 2021, leading to a **third national lockdown**. Although places of worship had more freedom this time around to decide how they would respond, St Giles' PCC approved the difficult decision to initially close once again and gradually re-open in a phased approach, in line with the Government's "roadmap".

This meant that our **Lent course** this year was online via Zoom, offered to parishioners from across the Benefice and based around Rowan Williams' short but thought-provoking book *Being Disciples*. We had some excellent discussions with a healthy number of participants, which was encouraging.

During **Holy Week** we took a hybrid approach – the principal liturgies of Palm Sunday, Maundy Thursday, Good Friday and Easter were all online, but at the same time members of St Giles' had the opportunity to receive Holy Communion at small, pre-booked in-person services. Our guest speaker, Charlie Annis nCR (from the Community of the Resurrection in Mirfield, West Yorkshire) led us through the week as he helped us to explore our lives of prayer, and his talks were widely appreciated.

The summer brought with it a further relaxation of rules (despite a slight delay nationally with the new "Delta" variant). This meant that our **summer "Vicarage" garden party** could go ahead, allowing many members of St Giles' to enjoy time together outside, for the first time in a long time.

The summer of 2021 also brought to an end the long period of uncertainty as to the **new Vicar** for the benefice, which of course had been on the mind of many (not least my own!) since Andrew had announced his retirement in late 2019. Being appointed as Vicar in a benefice in which I had already served for (at that point) two years was a strange experience – of course many of the quirks and idiosyncrasies of both parishes were already familiar to me, but it is a very different role and I still have much to learn and get my head around. It also began the search for a **new Associate Priest** – who has since been appointed, and we look forward to welcoming Stephen to the benefice in the summer.

In the short-term, if anything, things have been even more hectic since the appointment and my induction. There are so many important but competing priorities, as we emerge out of the pandemic, look forward to the future with Project 900 and develop our approaches to governance, HR and administration – all the boring but important stuff which allows us to then focus on the real priority of the Gospel of Christ.

To this end, I am **hugely grateful** to so many people who have been pivotal in keeping St Giles' alive and thriving during the course of 2021. Many of them have written their own sections elsewhere in this report, but of course I must pay especial tribute to my fellow clergy colleagues (Anne Holmes, Bernard and Liz), our fantastic churchwardens (Joanne and Paul), our fantastic staff team of Meg, Ali and Anne Dutton, our PCC Secretary Andrew Sillett, our musical team of Nicholas and Andrew Patterson, and our chief sidesperson Jim. All have been incredibly flexible with constantly changing circumstances and patient with me as I invariably forget something important, for which I am very grateful. Thanks must also be given to the other priests external to the benefice who took numerous services at St Giles' during 2021 while we've been without an Associate Priest, and also to all the

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members of the St Giles' family who have contributed in so many ways, as sidespersons, sacristans, readers, intercessors or on the coffee rota.

Advent and Christmas were especially hectic for me, with the usual transition period between clergy posts (which parishioners may not have been aware of) took place in November making planning somewhat rushed, with the big induction/institution service (a hugely joyful occasion for me and I hope others) and yet another new variant (Omicron) keeping life "interesting"! In the end Christmas was slightly more restrictive than any of us would have ideally liked, but a definite improvement over 2020's – let us hope and pray that by our next Christmas together both coronavirus and clergy vacancies will be a thing of the past!

Revd Daniel Walters. Vicar.

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Churchwardens' Report

2021 - A 'Precedented' Year

2021 began with a national lockdown caused by a third wave of the Coronavirus. Measures began on January 6th and stayed in place until May 17th 2021. During this time, the Church of England left decisions about church opening to the discretion of incumbents and churchwardens.

At St Giles, services were live-streamed only from January – March 21st. Services at this time were accompanied by organ and a small number of singers, no more than 2 or 3 choral scholars. From March 28th – May 23rd, the Sunday 10.30am remained live-streamed only, while smaller in-person services resumed – Evening Prayer, 8am Eucharist, Wednesday Eucharist. By 23rd May (Pentecost), the government had allowed mixing of people together indoors (from May 17th), and all services resumed in person.

Social distancing measures remained in place in church. Services were accompanied by restricted choir, while congregational singing of hymns was still allowed as long as masks were worn by congregational singers.

The Interregnum

Revd Andrew Bunch and his wife Kathryn moved out of the Benefice vicarage in January 2021. Because his last service had taken place in November 2020, the interregnum had already unofficially begun. Andrew's outstanding annual leave, however, meant that his official leaving date was in January 2021.

The vicarage did not stand empty for long. Diocesan rules dictated that it must be rented out for a minimum of six months with all rental income going to the Diocese of Oxford rather than the Benefice. A St Giles' gardening task force just had time to tidy up the gardens before the diocese organised the rental and on February 12th tenants moved in, leaving on August 12th.

Preparations for finding Andrew's replacement began in earnest. The four Benefice churchwardens, Prof Richard Cooper, Dr Hugh Series, Mrs Joanne Russell and Mr Paul Rutterford, worked closely at this time with Revd Peter Groves, Asst Archdeacon and Revd Anthony Buckley, Area Dean. The job specification was drawn up, St Giles' PCC under the organisation of PCC Secretary Dr Andrew Sillett drew up a new parish profile. The incumbency was advertised in two editions of The Church Times in April 2021.

There was substantial interest in the post, with ten applications received. The PCCs of both St Giles and St Margaret's expressed a strong desire to be actively involved in the appointment process. Susie Harris and Richard Cooper were representatives for St Margaret's, while Joanne Russell and Paul Rutterford were representatives for St Giles. These representatives, with the Assistant Archdeacon and Area Dean, drew up a shortlist of 5 candidates and interviews were arranged for July 23rd.

On the evening of July 22nd 'Meet the Candidates' took place, when shortlisted candidates visited St Giles to meet a wider selection of congregation members. Feedback from these informal meetings went to the parish representatives and was considered in the decision-making process following interviews. On July 23rd Interviews took place in front of a panel of eight: Bishop Stephen, Patron's Representative Elizabeth MacFarlane, Archdeacon Jonathan Caffey, Assistant Archdeacon Peter Groves, Area Dean Anthony Buckley, Lay Deanery Representative Prudence Daley and the four Benefice representatives (named above). The standard of candidates was exceptionally high: it was a closely-run contest. Parish feedback from 'Meet the Candidates' was a major factor in the decision-

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making process. Revd Daniel Walters was appointed with clear agreement between all eight panel members that he would be an excellent vicar for the Benefice, having served very successfully for eighteen months and having led the Benefice through the interregnum as well as through the three Covid lockdowns.

The Licensing and Installation of Revd Daniel Walters as Vicar of St Giles

The Licensing and Installation of Daniel as Vicar of St Giles and St Margaret's took place in St Margaret's Church on November 30th.

This service was a victim of Coronavirus restrictions – due to the rise of a new variant, omicron, numbers had to be limited and social distancing observed. Nevertheless, it was a memorable and joyful occasion for both churches. Covid brought the two churches closer together through the sharing of online services; the interregnum and the appointment of Daniel as our vicar further increased our closeness.

Diocesan support for the churchwardens during the interregnum - indeed Diocesan support throughout the appointment process of our new vicar - was excellent. Our Area Dean, Anthony Buckley, was an unfailing source of support, advice and direction. Archdeacon Jonathan Chaffey was a practical help, coming to St Giles' to preside over Holy Communion in January.

The churchwardens would like to extend a truly tremendous 'thank you' to the many clergy who came to lead services at St Giles supporting us throughout 2021. Special thanks in this respect are due to our Benefice ministry team who consistently gave above and beyond the call of duty - Revd Anne Holmes and Revd Bernard Silverman, as well as to Revd Dr Liz Carmichael. Visiting clergy in 2021: Archdeacon Jonathan Caffey, Revd Canon Richard Peers, Revd Dr Zachary Guiliano, Revd John Findon, Revd Shei Crowther, Revd Alwyn Pettersen.

The churchwardens would like to extend a tremendous 'thank you' to our superb lay minister Dr David Longrigg, for his reliable contribution to 10.30am Communion services in reading the Gospel and who also led many services in 2021. Further thanks go to Dr Siân Grønlie for regularly presiding at Evensong; to Dr Andrew Sillett for leading Evensong from the choir stalls; and to Dr Nicholas Prozzillo for his tireless enthusiasm in nurturing the musical life of our church in 2021, his tenth year as Choir Director of St Giles.

Christmas 2021

On December 8th, the government announced further civic measures (the so-called Plan B) to combat the rise of infection levels due to the omicron variant of Coronavirus. Services were once again affected – bookings were taken for attendance at in-person services.

Jean Darke's Jazz at St Giles

A series of four Jazz concerts was held - September 14th, Chris Ingham and Mark Crookes; October 9th, David Gordon Trio; November 6th, Pete Oxley and Nick Meiers; December 4th, The Brickwork Lizards. The series, renamed in memory of founder, Jean Darke, raised £3000 for Project 900.

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The Gatehouse

The Gatehouse continued to operate a take-away service, as well as to deliver groceries to many vulnerably-housed people in a 5-mile radius of Oxford City. The loss of several foodbanks has increased demand for this service.

Thanks to an application submitted by Revd Dr Anne Holmes, a counselling service began at The Gatehouse, funded by a grant from The Diocese of Oxford. The counsellor is reported to have had great success with the clients of The Gatehouse and St Giles PCC are keen for the initiative to continue.

Insurance

Church: The Insurance cover was renewed in December 2021 with Ecclesiastical.

Painting on loan from The Ashmolean Museum: in September 2020 the PCC paid the annual premium for the painting (Menorah by Roger Wagner).

Churchyard

Thanks to Helen Dodd for co-ordinating several gardening mornings through 2021, and for making a huge difference to the North churchyard. In September 2021 a tent appeared in the South churchyard and remained there for the rest of the year.

The churchwardens would like to thank all the volunteers and helpers who keep the church running and in good heart

Joanne Russell, Paul Rutterford. Churchwardens

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Financial Review

The continuation of social restrictions due to Coronavirus for almost half of 2021 caused another idiosyncratic year in the church finances. The church was closed for Sunday 10.30am Communion until May 2021. Whereas 2020 saw the cancellation of large-scale church events, in 2021 these resumed but on a far smaller scale than usual. Though the church was open for St Giles' Fair, refreshments were not offered for sale; JASG resumed for four Autumn concerts, with a restricted audience of 50; Thursday lecture series did not return in this inter-regnum year.

Cash collections in services were up on last year, but only by £232. Planned Giving remained similar to last year, going up by £143.

Governmental Finance support, as well as grants from Oxford City council continued to give substantial support. HMRC job retention scheme (furlough) contributed over £8,300. Oxford City Council granted the Parish Rooms £10,899.

Project 900 – see Project 900 report, below.

Choir Academy Fund included £5653 in donations and £1229 in Gift Aid. Money raised through concerts went to P900 New Organ Fund.

Thursday Talks – cancelled.

St Giles' Fair – raised £196.

Autumn Jazz (JASG) – a series of four Autumn concerts raised £2992 to be split between P900 Fabric Fund and P900 New Organ Fund.

Unrestricted funds at the end of 2021 £20,156. This is the effect of a brought-forward figure of £10,810, a surplus in the year of £495 and a one-off net transfer from restricted funds of £8,851.

The transfer from restricted funds was due to further clarification of fund definitions.

Reserves

Reserves equate to the total unrestricted funds of £20,156.

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PCC Report

Since the last APCM, meetings of the Parochial Church Council (PCC) have been open to attendance by:

- The ministerial team: Daniel Walters, Anne Holmes, David Longrigg.
- The churchwardens: Joanne Russell, Paul Rutterford.
- Deanery Synod Representatives: Melanie Florence, Catherine Hilliard, Maureen Chu.
- Elected Members of the Laity: Joseph Hollies, Tim Myatt, Andrew Patterson, Mary Whitlock, Helen Fletcher, Nicholas Prozzillo, Andrew Sillett.
- Church Officers (not listed above): Siân Grønlie (Safeguarding Officer), Jim Smith (Health & Safety Officer), John Pusey (Tower Captain).

In this period, the PCC has met six times. Five of these were ordinary meetings (23rd June, 11th August, 1st December 2021, 2nd February and 6th April 2022). In addition to these, there was one extraordinary meeting (1st September 2021). These meetings have always been quorate, and, when appropriate, non-members have been invited to advise the PCC on various issues. The decision to hold meetings online over Zoom, which began as a necessity, has been continued as a virtue. Attendance has greatly improved as a result of this innovation. Our PCC is made up of volunteers, all of whom have busy personal and professional lives, and many of whom do not live in central Oxford. The move to online meetings has been transformative in facilitating their attendance and engagement.

The Standing Committee, which can be empowered by the PCC to take specific decisions on its behalf between regular meetings, was not required to meet in the last year. In part, this is a sign of the PCC's ability to organise and process decisions according to its schedule of regular meetings. The online platform has also made it easier to convene extraordinary meetings when decisions are required beyond the bimonthly schedule. When it has not been possible to schedule a full extraordinary meeting, remote votes have been taken.

In addition to the Standing Committee (the existence of which is mandated in the Church Representation Rules), the PCC saw fit to convene five sub-committees: a Finance Committee, a Buildings Committee, a Choir & Music Committee, a Jazz at St Giles' Committee and the Project 900 Steering Group. All of these groups have their own chair and secretary, and may offer either impetrative or oblique recommendations within their own sphere of expertise. The specific activities of these groups can be found in the relevant reports. The PCC has been grateful for the advice and guidance provided by these sub-committees over the last year: their recommendations and considerations have allowed the PCC to make important decisions on complex and technical matters in full knowledge of their consequences.

Last year's PCC report looked forward to a return to normal service in 2021-2022. In some areas this has been achieved, in others it remains on the horizon. One area in which this return has been best achieved is the resumption of in-person worship and events. While there have been some fluctuations in caution following the various steers provided by the government, the PCC seems to have overall divined the will of the congregation and the church community. Opportunities to return to in-person worship and activities have been taken up enthusiastically. A policy of allowing members of the congregation to assess for themselves the level of risk they are comfortable with is allowing life to return to the church. Livestreaming of services ran in parallel with this reopening in order that those who do not yet feel comfortable returning should not be cut off from the community.

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One major challenge preventing a return to normality, however, is the reckoning of the financial costs of lockdown. It is, perhaps, to be expected that during an interregnum there was reluctance on the part of the PCC to make major interventions either to cut expenditure or increase income without the sanction of an incumbent. This is not, however, an issue that can be put off indefinitely. A major test for the PCC of 2022-2023 and its new incumbent will be their handling of these issues. The congregation, after all, elects the PCC and entrusts its members with the responsibility of protecting its assets and financial good health.

The most frequently recurring items of business in PCC meetings were Project 900 and music, details of which can be found in their dedicated reports. Discussions about changes to the structure of the PCC and its associated bodies were commenced, but at the time of writing have not resulted in any firm decisions. These will be decided upon, implemented and reviewed in the next year. We also hope that 2022-2023 will be the year in which we see the opening of the *St Giles' Music Academy* (the foundation of which as a CIO was announced in last year's report).

Lest the above give the impression that 2021-2022 was a year of beginnings and deferrals rather than conclusions, a few important decisions were made. First, Lorraine Desai was appointed as St Giles' new Safeguarding Officer. We are delighted with this appointment, as we are with her predecessor, Siân Grønlie, agreeing to stay on as the Safeguarding link on the PCC. Secondly, the PCC welcomed our former associate priest Daniel Walters as St Giles' new incumbent. Thirdly (and relatedly), the PCC voted electronically to provide funding to fill the vacated post of associate priest. An appointment to this post has not been made at the time of writing, but should have been at the time of reading.

Our new Vicar set the watchwords for his first meeting as transparency and collaboration. The year 2021-2022 has been, on the whole, one characterized by the PCC murkily groping its way through the gloaming. One hopes that the new dawn of 2022-2023 will see these watchwords being exercised to the full.

Andrew James Sillett. PCC Secretary

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Safeguarding Report

The specific activities to which our safeguarding policy applies are:

- The Girls' Choir
- The Boys' Choir
- The 15-19 year olds Choir
- Bell ringing

New Safeguarding officer:

Lorraine Desai was appointed as the new Safeguarding officer at the PCC meeting on 2nd February 22.

Policies:

The following were approved at the PCC meeting on 7th April 2021:

- Parish Safeguarding Policy
- DBS statement on the recruitment of ex-offenders
- Safeguarding action Plan

Training:

Lorraine Desai completed Safeguarding Basic Awareness and Safer Recruitment and People Management in September 2021 and Leadership Safeguarding Training in October 2021. Please note that all members of the congregation including those involved in the choirs are encouraged to complete the Basic Awareness Safeguarding Training available online. Members of the PCC are required by the Diocese to complete this training, which is available on the Diocesan website and to refresh their training every 3 years.

Volunteers:

We currently have 7 DBS-checked volunteers for the Boys' and Girls' Choirs, and 1 for Bells. Volunteers need to have a DBS check issued through St Giles. We are always in need of more volunteers, so please contact Nicholas Prozzillo or Lorraine Desai if you are interested.

Many thanks to all those who give their time to make sure that our children are safe.

Siân Grønlie and Lorraine Desai. Safeguarding Officers

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Health and Safety Report

No reported issues in the past year but on occasional concern that visitors entering through the south porch do not notice the raised edge of the ramp & might trip over it.

Possible solutions, if required: (1) split the ramp & prop up to one side until needed (but it is very heavy); (2) remove it altogether & revert to the metal folding ramp currently stored inside the church (not light and of smaller width so any wheelchair must be carefully positioned – the wooden one is broad enough for all vehicles & people); (3) continue to use the existing ramp but to alert visitors, securely fix an unmissable upright at the top of the slope or a full hand rail (need to be sturdy & well-braced, as probably would be used as a full support by able-bodied); alternatively (4) leave it as it is.

All credit to the Clergy and Churchwardens (especially Daniel & Joanne) and the Benefice Manager in general safety measures again, including sanitizers & wipes; also to all visitors & members of the congregation showing consideration for others.

Jim Smith

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Choir and Music Report

The past year was somewhat of an annus horribilis. But four events held in close proximity in December ensure that 2021 will be remembered fondly. In early December, Benjamin Grønlie performed Bach's Goldberg Variations; two days earlier, the choir organized a party to celebrate the Choir Director's 10 years at St Giles'; and there were two carol services which proved that singers were still in fine voice. And so 2021 ended with a smile.

Developing choirs in days of Covid is challenging. Covid 19 has certainly impacted choir finances. Sadly the application to the Susan Kidd Charity failed, but there continues to be much goodwill from within the community. Throughout 2021 cost-saving measures were in place. Mr Patterson kindly gave his services for free; no external organists were brought in; there was no senior organ scholar; and the Choir Director frequently found himself covering both roles, in addition to undertaking all the chorister training.

Despite living in times of Covid, St Giles' outreach continues. Our Junior Organ Scholar, Mr Gronlie, has more than proved himself, and it is pleasing to see him taking on more accompaniments. But our other young organists are also heard - the youngest of whom is 11 years old. A church that is able to offer a proper organ scholarship, under the supervision of senior musicians, is clearly a church that aims to nurture talent, providing a valuable service to the community.

Recruitment has been challenging. Only one school assembly took place, and this had to happen virtually. Nevertheless, the choirs have progressed and it should be noted that on a Sunday it is still possible – more than just possible – to have an introit, two anthems, a psalm, hymns, and an aria from a Bach Cantata. The Girls' Choir has four enthusiastic probationers who are learning the tricks of the trade. They will shortly be heard in services. Our SATB choir, St Giles' Singers, will require some attention – although this was recognized some time ago.

St Giles', with its penchant for BCP services and robed choirs, continues to attract teenagers. Our new SATB group for teenagers has now started to rehearse every week and will shortly sing their first service. The intention is that they will sing one service every month, and will also have other opportunities as they arise. Their enthusiasm was clear at the first rehearsal.

Churches that wish to grow should maintain links with local schools. Members will recall a proposal to install organs in local schools. Viscount Organs, the sponsor, delivered the first organ to The Cherwell School in March 2020. Sadly, Covid got in the way, but organ tuition will begin in Hilary 2022. The new cohort of organ pupils will (eventually) be seen at St Giles' for occasional group classes, and, in due course, some may be seen learning the art of accompanying divine worship.

Our Latin Club, which started during Lockdown I continues. Our PCC Secretary is to be thanked for his lively and stimulating Latin classes which have been especially praised by some parents. In addition to providing choristers with a stimulating learning experience at St Giles', the classes have also helped publicize our musical environment.

Choirs wishing to develop must engage in outreach activities. Sadly, these Covid times have prevented choir tours and cathedral visits from taking place. It is hoped that tours will resume from July 2022, when the choirs will, once again, visit Italy. 2

This enriching musical ministry requires investment – although the dividends are high. The PCC is thanked for its contribution of £10,500 per annum to music. But, for whatever reason, this has been

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frozen at this level for around 8 years. If we are to sustain the present level of activity, the PCC will need to review this figure (as it reviews the Parish Share, for example). And so on 7 June 2021 Choir Committee recommended that the PCC review this annual figure. The Choir will require some financial input in 2022 via discreet fundraising – as it has done over the past 10 years. In the past Jean Darke RIP provided support by working with the Choir Director to organize some concerts. Some concert income will be required in 2022.

It is a real shame that singing lessons can no longer be provided and subsidized. It is absolutely clear that they made a huge difference to the chorister sound. Some teenagers do receive singing tuition (self-supporting) and it is, again, absolutely clear that their sound is developing apace.

Notwithstanding financial challenges, St Giles' likes to celebrate. Indeed, there is much to celebrate. The Decade Party held on 3 December was a wonderful occasion; it was good to see so many people, some having travelled from distant lands! And how could one forget Mr Patterson's witty psalm sung, with great energy by choir members. The Choir Director must thank the Andrews for their kind words; the organizers for their meticulous planning; and to all those that made the effort to be present for this celebration. Thank you everyone!

The joyous event celebrated the team work of the past 10 years. In years to come (when NP is long gone) those five sponsored pipes (totalling £1,525) presented as a gift, alongside all the other pipes that have been sponsored, will tell a fascinating story. It has been a privilege for the Choir Director to serve the small but resilient parish of St Giles' for these 10 years - and everyone who has played a role is thanked. Over these years music has become such a major component of life at St Giles', drawing many people into the church. The infectious enthusiasm of our young musicians, supported by the enthusiasm and support of others, offers a glimpse of a happy and stable future for parish churches like our own. Parish churches clearly have a role to play.

Andrew Patterson, Nicholas Prozzillo,

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Building Report

Quinquennial report:

Repairs and restoration accordingly, continues.

Ongoing maintenance has been made to lighting and heating in the church where required.

The Annual Boiler Maintenance, electrical PAT tests, and Fire Extinguisher checks have been carried out.

Minor repairs have been carried out in the Ladychapel and Bell Tower.

Extra repairs are required for the bell tower intercom system.

Parish Rooms:

Repairs have been made to the yellow entrance doors (to replace the lock). Following an incident from a group who rented the Rooms, one of the toilet doors will be replaced. This latter cost has been covered by the group involved and the work is due to be carried out in the next couple of weeks.

Annual boiler maintenance etc. were carried out (as above).

The Gatehouse have received funding to replace the cooker in the kitchen, allowing them to provide a better service to the homeless.

Paul Rutterford.

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Deanery Synod Report

In 2021 the Deanery Synod meetings were conducted online via the Zoom platform. Listed below are the main events of the year 2021.

- 1) Introductory meeting December 2020
- 2) Dates for 2021
- 3) Parish Share allocation for 2021
- 4) Notification of elections to the General Synod from the Oxford Deanery carried out in July 2021.

Deanery Synod Oxford, Tuesday 8th December 2020. Zoom Meeting.

Area Dean Rev. Anthony Buckley

Lay Chair Prudence Daily

Notes:

- 1) Opening prayer
- 2) Introduction and welcome from the incoming Area Dean – he set out the business to be conducted when the new sessions start in January, and thanked the outgoing parish representatives. There will be elections for a new Secretary, but the present Lay Chair and Treasurer are willing to continue. There was also mention of setting up a Standing Committee and possible deputies for some offices.
- 3) The meeting then broke up into Zoom Rooms as a way of getting to know other representatives, and share how our various churches have experienced and dealt with the pandemic times.
- 4) When we returned to the main meeting the Area Dean suggested we should think about what challenges the Deanery will face in the future years.
- 5) Closing Prayer

Dates for 2021:

Tuesday. 7th February

Thursday 20th May

Wednesday 22nd September(with Cowley)

Tuesday 23rd November

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OXFORD DEANERY SYNOD: February 2021 THE PARISH SHARE FOR 2021

MOTION: That the Deanery Share of £ 1,157,751 for the year 2021 be allocated to Parishes in accordance with the figures below.

Parish	2020	2021	Change %
Kidlington with Hampton Poyle	93,280	93,280	0.0%
North Hinksey with Botley	46,232	44,232	-4.3%
St Aldate	135,393	135,393	0.0%
St Andrew	115,893	115,893	0.0%
St Barnabas with St Thomas	58,225	58,225	0.0%
St Ebbe	107,632	107,632	0.0%
St Frideswide with Binsey	20,071	23,071	14.9%
St Giles	55,117	55,117	0.0%
St Mary Magdalen	63,718	63,718	0.0%
St Mary the Virgin (University Church)	92,006	92,006	0.0%
St Matthew with St Luke	71,786	71,786	0.0%
St Michael at the Northgate	41,203	41,203	0.0%
St. Margaret	53,597	53,597	0.0%
South with New Hinksey	22,851	22,851	0.0%
Summertown	71,789	71,789	0.0%
Wolvercote	68,011	68,011	0.0%
Wytham	6,256	6,256	0.0%
Unallocated	34,691	33,691	-2.9%
Deanery Share	1,157,751	1,157,751	0.0%

Background

1. The 2021 allocation is based on the parish share allocation for 2020, with agreed adjustments for North Hinksey with Botley and St Frideswide with Binsey.

2. The total allocated represents 97% of the parish share requested by ODBF and reflects the fact that the Oxford Deanery is not participating the parish share rebate scheme, which is equivalent to a net annual discount of 3%.

The parish share allocations shown above do not reflect the 1% discount that most parishes obtain from ODBF by signing up to the Direct Debit scheme

Elections to the General Synod for the Diocese of Oxford:

Voting

The electronic ballot will open on Friday 17 September 2021 and close on Friday 8 October 2021.

Maureen Chu, Melanie Florence, Catherine Hilliard.

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Vicar and Churchwardens Trust Report

While the faculties relating to the Project 900 west end works were under discussion by the PCC, the Trust received no further requests for reimbursement for architectural plans in 2021. Having already covered the initial costs of the audiovisual streaming system in 2020, however, the Trust readily agreed to meet the cost of upgrading the mixing desk, an improvement costing £1,674.

Margaret Williamson

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Susan Kidd Charity Report

The purpose of this charitable trust is to make grants, for the purposes of promoting education, relieving need and sickness and supporting advancement in life, to eligible individuals resident within the ancient parish of St Giles' and to relevant activities undertaken by educational institutions located within it. Details of the trust are available on St Giles' website: <https://www.st-giles-church.org/susan-kidd-charity/>. In line with advice previously received from the Charity Commissioners, the trustees do not make recurrent grants for the same purpose; this is to be made clear on the website and the application form.

The trustees examined the accounts for the year to December 2020 and decided to distribute in grants a total of £2,000, comprising £1,800 from income and £200 remaining from an unclaimed grant in 2020. Invitations to apply had been sent out to parishes, schools, colleges and playschools within the ancient boundaries of St Giles' parish and to St Giles' choir. Fourteen applications were received and nine grants were made: to one undergraduate, seven graduate students, and SS Philip & James School.

The trust's annual return to the Charity Commissioners was submitted in October 2021 (www.charitycommission.gov.uk, charity number 202199). The trustees agreed to invite Margaret Williamson to inspect the accounts again next year.

A special service to mark the work of the trust was held on 13 February 2022, and was attended by three representatives of SS Philip & James School and a graduate student.

The Revd. Daniel Walters attended the meeting as Chairman designate, to be registered as a trustee and signatory to the trust bank account after his induction as Vicar of St Giles'.

Revd Daniel Walters (Chairman designate)
Mrs Hilary Hiorns (Treasurer)
Cllr Louise Upton (Trustee, Oxford City Council)
Dr Mary MacRobert (Secretary).

Mary MacRobert

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Parish Rooms Report

Full Time Users

The Gatehouse: Monday to Friday from 4pm to 7.30pm and
Sunday from 3.30pm to 6.30pm

Regular Users

Forro Dance Group: Monday evenings from 8pm to 10.30pm

NA*: Tuesday evening from 7.30pm to 9.30pm

International Folk Dance: Wednesday evenings from 8pm to 10pm

Showering Charity*: Saturdays from 12pm to 2.30pm

The two church groups who met on a Sunday morning have both cancelled their bookings although they may return at some point. All other users are meeting again on a regular basis although the Gatehouse are currently using in the garden area but hope to return inside from 1st May.

One-off Users

Oxford City Council will be renting the Rooms on 5th May for the Local Elections at a cost of £310. There are tentative bookings in the diary both from individuals and University Societies for Trinity Term and beyond.

Current Rates of Hiring the Parish Rooms

Hall: £17 an hour**

Meeting Room: £7 an hour**

Non-refundable deposit for one-off users: £10

Charitable Rate*: £10

Finance

** From Trinity Term 2022 the hourly rates for all University Societies hiring the Rooms will be raised to £20 for the Main Hall and £10 for the small meeting room. This is in part due to an incident involving one of the Oxford University Societies (referred to in the para below). We will also be charging a deposit upfront of £100 to these Societies (£50 for any reports of noise/antisocial behaviour) and £50 if the Rooms are not left clean and tidy and rubbish disposed of correctly).

Maintenance of the Parish Rooms

Routine maintenance was carried out in 2021 such as leaf clearance (above the lean-to area) and the annual boiler service and fire extinguisher checks. At the beginning of March (this year) there was an incident when the door of one of the toilets was damaged beyond repair. The University Society involved admitted responsibility and the work was carried out at no cost to the PCC.

Meg Peacock

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Bell Ringing Report

We have all been affected by the Covid-related lockdowns and other restrictions during the last twelve months, in various different ways; and bell ringing at St Giles', although perhaps not essential to our survival, is one of the activities which has been more severely affected. (However, one consequence which may, in the long run, be beneficial in other ways is that a regular channel of contact which did not exist before has been established at national level (within England) between the Central Council of Church Bell Ringers and the Church of England's National Recovery Group.) Details of the restrictions and recommendations affecting ringing, as they were strengthened or relaxed from time to time, have been circulated to bands of ringers together with other advice, and I believe that these guidelines have very largely been obeyed by ringers throughout the country.

Although some ringing was allowed between July and October 2020, even this was seriously restricted, in several ways, in order to minimise the risks of infection (and of the church being held responsible for any infection which might have seemed to be a result of ringing activities). Even during that period, ringing was allowed only before Sunday services, only for 15 minutes maximum on each occasion (instead of the usual 30- 40 minutes), only with each rope being handled by the same ringer throughout the session, and with no extra watchers present; and only with the ringers wearing masks, and spaced out 1.5 or 2 metres apart. This spacing requirement meant using only a limited number of the bells in each tower - and in most cases (depending on the varying amounts of space and ventilation available in different towers) using only every alternate bell in the circle of ropes, i.e. only four out of eight in the case of St Giles'. The restrictions also meant that throughout the last year (even when limited Sunday ringing was allowed) ringers have been allowed no practices, no teaching of beginners (who would at first have to stand face to face with their instructors, and less than a metre apart), no visits to other towers, and no full peals or other long performances on tower bells.

We are hoping currently that more normal ringing will be allowed again soon, possibly as soon as the middle of May, when Stage 3 may be reached. But we are concerned that some former ringers will have 'got out of the habit' and will never return to regular ringing. We shall have to try even harder to attract and retain new people, as even before Covid we didn't really have enough ringers, and it wouldn't have been possible to take on new recruits during the last year - even if any had appeared.

On a few occasions, when ringing handbells in the open air was permitted (even though ringing tower bells was not), we rang outside the South door when worshippers were arriving before or leaving after the service. And, even when the restrictions were most severe, single bells have been tolled (usually by our youngest ringer, Sara Jones): for Remembrance Sunday; for the funerals of Captain Sir Tom Moore (aged 100), and at St Giles' of our own Jean Darke; and most recently to mark the death of the Duke of Edinburgh (aged 99).

We expected to be able to ring four bells on Remembrance Sunday. We arranged a preparatory session a few days beforehand, at which we made recordings of the rather unusual permitted kind of ringing, on four bells, half-muffled; but then new restrictions were brought into force at short notice, and all that we could do on Remembrance Day itself was to toll a single bell. We have tried to keep in touch with our former ringers, though some have had nothing to do with ringing during the period of restrictions. However, possibilities for some kinds of ringing activity have been available. Change ringing on handbells (producing the same sort of patterns as on tower bells, but usually with two bells for each ringer) is a long-established activity - though undertaken by only a minority of tower bell ringers - and has been practised to some extent at St Giles' throughout the last 50 years or so. During the period of restrictions, handbell ringing was sometimes permitted for 'socially distanced' groups of ringers from multiple households, in public open spaces and sometimes in private gardens - both for

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several months last summer, and also this year, starting again quite recently at Easter. With no tower bell ringing available, there has been a considerable growth in handbell ringing, much of it at quite advanced levels, by bands made up of ringers drawn from several different towers.

Perhaps more remarkably, it is also possible for ringers, using computers in their own homes, and possibly located hundreds of miles apart in different countries and continents, to carry out a kind of simulated ringing just by pressing keys on their keyboards, and collectively producing sounds which all of them can hear. Before Covid, this was something being done by just a few exceptional people, mostly interested in developing suitable computer systems - but it also included some who were physically incapable of taking part in ringing in any other way. However, since the Covid restrictions began, there has been a great growth of such on-line ringing, especially during the winter months when handbell ringing was not permitted even in the open air (and would in any case have been less attractive because of the weather!)

From late May 2020 onwards, we have been running a weekly online practice session on Thursday evenings, in place of our traditional tower-bell practices, and I hope this will continue at least until we are allowed to have tower-bell practices again. There have been just enough people taking part, including a few from other towers as well as several from St Giles'; and there are also several other similar groups based elsewhere in and around Oxford, meeting at different times and with overlapping memberships (including ringing friends in Scotland and in North America).

Particular thanks are due to Steve Everett, originally brought up and taught to ring in Oxford, but now normally resident in Turkey, who came back to Oxford just before travel became too difficult last autumn, and who is still here. He has frequently joined members of the St Giles' band for ringing of all the kinds permitted, and has now been elected as temporary ringing master for the Oxford City Branch of the Oxford Diocesan Guild of Church Bell Ringers. We think it should be possible for learners to start familiarising themselves with changing ringing concepts and techniques entirely through this kind of simulated ringing. Although we haven't yet seen any complete beginners following this route, some of our tower-bell learners have now progressed further through this route than they had previously done in the tower. It will be very interesting to see how, and how quickly, they can extend what they have learnt first on handbells or on-line to equivalent performances on tower bells, where a considerably different combination of observational, mental, and physical skills is required. And after a year of inactivity, at least a few weeks of renewed building-up of muscular strength will be necessary for all of us to get back to normal, even when we can eventually ring the tower-bells again.

John Pusey

St Giles' Church, Oxford

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Project 900 Report

Background

The purpose of this paper is to provide an annual report to the St Giles' Annual Parochial Church Meeting on the work of the Steering Group and the progress of the Project 900 (P900) fundraising campaign.

Project 900 and the Steering Group

This fundraising project was initiated in around 2016, in commemoration of St Giles' Church's 900th birthday in 2020. Its objectives are to raise funds in support of:

- A new mechanical action pipe organ to replace the existing church organ that is now beyond repair and in support of the various liturgical, musical and educational activities supported by the church; and
- A range of enhancements and repairs to the church building and fabric, including:
 - Electrical works,
 - Refurbishment of kitchen and floor,
 - Construction of a second toilet with flower preparation area,
 - Redecoration of the church interior,
 - Essential repairs to the vault beneath the current organ and the floor above this, and
 - Infilling of an arch and the creation of storage space within it.

The total fundraising target is currently £642,000, of which £550,000 is earmarked for the organ, and £92,000 for the fabric and renovation works.

The project is led by a steering group (P900SG) which reports to the St Giles' Parochial Church Council (the PCC). In 2021, the Steering Group has met eleven times by Zoom. Membership of the Steering Group during the year comprised the Rev'd Daniel Walters, Jonathan Mitchell, Nicholas Prozzillo, Joanne Russell, Mary Whitlock and Veronica Warner, with Meg Peacock as Secretary. David Clover joined the Group in March; Maureen Chu was a member from March to July; and Andrew Sillett joined the Group in December.

Update on P900 progress in 2021

Just as indicated in our 2020 APCM report, the work of the P900SG in 2021 was constrained by the restrictions of the global pandemic. However, important progress has been made and, at the time of writing, a comprehensive plan including a series of fundraising and awareness-raising events, grants applications and project communications has been initiated.

A considerable number of pledges have been made by supporters of the project since its inauguration. By January 2022 these, plus the gifts already received, amounted to just over £430,000 – just under 67% of the total required.

Gifts and pledges of note have included a generous donation in memory of the late Jean Darke, a substantial anonymous donation made in support of the project's 'relaunch' in October 2021, donations given by members of the choir community to commemorate the tenth anniversary of Nicholas Prozzillo's directorship of the St Giles' Choirs, and a grant from the Gladiator Trust.

It is fair to say that fundraising pledges and income to date have defied expectations, given the ongoing uncertainty and disruption of the pandemic. A very large proportion of the total is made up of the £260,000 pledge from the Vicar's and Church Wardens' Trust (VCWT). However, the realisation of

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nearly £175,000 of pledges and gifts from other sources should be regarded as a source of encouragement.

In setting the conditions for active fundraising in 2022, the following achievements of the P900SG were delivered in 2021:

- **Re-appraisal of the target:** At the request of the P900SG, the PCC commissioned a renewed assessment of project objectives and projected costs. This has provided clear, robust and costed objectives for fundraising. The PCC committed to a further re-appraisal of this target during 2022, in light of fundraising progress, and indicated an intention to bring fundraising activities (other than ongoing applications to grant-giving bodies) to an end in 2023 to make way for other church priorities.
- **Confirmation of the terms of reference of the P900SG and the PCC in relation to the project:** the PCC agreed that the purpose of the P900SG was confined to “coordinate and oversee fundraising for a major building project to commemorate the 900th anniversary of St Giles’.” The PCC agreed it would oversee all aspects of the planning and works entailed, including appointment and payment of a clerk of works.
- **Finance:** a P900 bank account with the Charities Aid Foundation Bank was opened, with support from the PCC, and the work to disaggregate funds allocated to P900 from the wider parish accounts commenced. By January 2022, the analysis and transfer of funds, including the claiming of Gift Aid, was still underway, but progress was being made.
- **Communications:** a P900 website (sg900.org) and mailing list was created by David Clover. This has provided a critical source of information and updates in support of fundraising, although it is hoped to extend the reach of the mailing list in 2022. Various attempts have been commenced to enlist the wider reach of social media in support of P900, supported by Andrew Sillett: renewed arrangements for this aspect of communications are being discussed with the Vicar. Refreshed publicity boards in the church itself, developed by Helen Dodd, Andrew Sillett and Joanne Russell, describing the objectives of P900 and how donations can be made, have been created and erected. Local media connections have been approached, but we have not yet been able to secure media attention for the project.
- **Grants:** grants applications to a range of grant-giving bodies have been prepared. In one case, a successful application has been made to the Gladiator Trust, which has pledged £10,000 in support of the building works, to be transferred once P900 reaches 80% of its Buildings fundraising total of £92,000. Further applications are on hold until a Faculty for the works has been received from the DAC.
- **Events:** a comprehensive series of events in support of P900 has been developed for 2022 and 2023 by Mary Whitlock and Joanne Russell, with contributions from other members of the P900SG. However, during 2021, some events were able to take place, either in person or virtually, including:
 - **Project relaunch in October 2021.** P900 was relaunched to the congregation with an event that set out the objectives of the project and inaugurated the ‘Sponsor a Pipe’ online fundraising tool designed for P900 by choir parent John Chelsom. We were able to announce a major anonymous pledge of £20,000 at this event.
 - **Jazz at St Giles’ concerts throughout the year.** Various concerts in the Jazz at St Giles’ series took place, with some of the proceeds being donated to P900.
 - **Goldberg Variations.** Longstanding choir member and organ student Benji Grønlie performed Bach’s Goldberg Variations in December 2021, donating the proceeds from this concert to P900.
- **Forward planning:** much of the work of the P900SG was focused on securing a clear forward plan for fundraising in 2022, which is now being initiated.

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Summary

In 2021, the P900SG has laid the foundation for focused, purposeful fundraising in 2022 and 2023, and secured pledges and donations that have renewed confidence that the ambitious target may be met, even in a challenging context. In order to build on these foundations, further work on raising the profile of the project itself and the St Giles' Music Academy will be critical for reaching donors beyond the immediate community of the church. The achievement of Faculties covering both organ and building works will also be essential for securing grants from appropriate external bodies. The active engagement of the full church community and its PCC will be needed to build on the momentum gained in the past year. The P900SG hopes that this report will stimulate the confidence and optimism required from our community in support of this.

*Jonathan Mitchell, Veronica Warner. Project 900 Steering Group.
Nicholas Prozzillo, Project 900 Treasurer.*

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST GILES, OXFORD**

Registered charity 1135246

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford, charity number 1135246, on accounts for the year ended 31 December 2021 set out on pages 2 to 12

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Date

**Michael Ling, IPFA
Chartered Institute of Public Finance and Accountancy
24 Old Chapel Close
Kidlington
Oxfordshire
OX5 2HN**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Statement of Financial Activities for the year ended 31 December 2021

2021					2020				
		Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
	Note	£	£	£	£	£	£	£	£
Income and endowments from:									
Voluntary income	2a	48,311	37,958		86,269	49,855	22,909		72,764
Activities for generating funds	2a	56,217	9,171		65,388	21,945	48,658		70,603
Investment income	2b	3	0		3	0	0		0
Charitable activities	2c	26,251	14,867		41,118	88,095	110,345		198,440
Other income	2d	5,069	863		5,932	0	0		0
Total income		135,851	62,859	0	198,710	159,895	181,912	0	341,807
Expenditure on:									
Cost of generating voluntary income	3a	0	2,978		2,978	0	2,420		2,420
Charitable activities	3b	135,356	27,182		162,538	100,623	223,169		323,792
Other expenditure	3c	0	64		64	0	0		0
Total expenditure		135,356	30,224	0	165,580	100,623	225,589	0	326,212
Net gains / (losses) on investments		0	0	0	0	0	0	0	0
Net income / (expenditure)		495	32,635	0	33,130	59,272	(43,677)	0	15,595
Transfers between funds		8,851	(8,851)		0	(90,499)	90,499		0
Net movement in funds		9,346	23,784	0	33,130	(31,227)	46,822	0	15,595
Reconciliaton of funds:									
Total funds brought-forward		10,810	156,473	0	167,283	42,037	109,651	0	151,688
Total funds carried-forward		20,156	180,257	0	200,413	10,810	156,473	0	167,283

The notes on pages 4 to 12 form part of these accounts

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Balance Sheet as at 31 December 2021

		TOTAL FUNDS	
	Notes	2021 £	2020 £
FIXED ASSETS (Investments)		0	0
CURRENT ASSETS			
Debtors	5	27,204	39,833
Cash at bank and in hand		198,557	140,712
Total Current Assets		225,761	180,545
LIABILITIES			
Creditors - amounts falling due in one year	6	25,348	13,262
Net current assets/(liabilities)		200,413	167,283
TOTAL NET ASSETS		200,413	167,283
PARISH FUNDS			
Unrestricted	8	20,156	10,810
Restricted	8	180,257	156,473
Endowment	8	0	0
Total Parish Funds	8	200,413	167,283

Approved by the Parochial Church Council on 4/10/2022 and signed on its behalf by:

David Wake 30/10/22

The notes on pages 4 to 12 form part of these accounts.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Notes to the financial statements for the year ended 31 December 2021

1. ACCOUNTING POLICIES

The charity constitutes a public benefit entity as defined by Financial Reporting Standard 102 (FRS 102).

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, together with applicable accounting standards and the Charities SORP (FRS 102) 2015 with Update Bulletin 1.

The financial statements have been prepared on an accruals basis under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

Funds

Endowment funds are funds where the capital must be maintained. Only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established. St Giles has no endowment funds.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried-forward as a balance on that fund.

Unrestricted funds are general funds which can be used for any purpose that the PCC determines within that allowed under its governing documents.

Income

Under the SORP income is recognised when there is entitlement, sufficient certainty of receipt and it can be measured reliably.

Planned giving, collections and general donations are recognized when received.

Gift Aid income is recognized when the income to which it relates is determined.

All income is accounted for gross wherever possible.

Expenditure

Under the SORP expenditure is recognised when a legal or constructive obligation exists at the balance sheet date as a result of a past event, it is more likely than not that a transfer of economic benefits, often cash, will be required in settlement and the amount of the obligation can be measured or estimated reliably.

All expenditure is accounted for gross wherever possible.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) of the Charities Act, 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventories, which are open to inspection. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

THE PAROCHIAL CHURCH OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

	2021				2020			
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
2 INCOME								
2a Generated Funds								
Planned Giving	34,122	-1,000		33,122	33,979	1,000		34,979
Envelopes	2,634			2,634	1,963			1,963
Choir Fund donations		5,653		5,653		5,750		5,750
Sponsor-a-Pipe		21,021		21,021		2,749		2,749
Gift Aid	6,854	430		7,284	7,188	1,608		8,796
Grants		4,750		4,750		1,200		1,200
Rooms	9,457			9,457	5,604			5,604
Parish Hall hire	7,115			7,115		10,838		10,838
Gatehouse	13,974			13,974		17,467		17,467
Front Office	3,000			3,000	4,000			4,000
Upper Rooms Hire	13,539			13,539		15,000		15,000
Cottage	9,000			9,000	12,000			12,000
Other	4,833	16,275		21,108	7,066	15,955		23,021
	104,528	47,129	0	151,657	71,800	71,567	0	143,367
2b Investment Income	3			3				0
2c Charitable activities								
Job Retention grant	4,460	3,851		8,311	3,404	3,923		7,327
Covid 19-Council grant	15,000			15,000		13,341		13,341
Re-imbursed-St Margaret's	4,067			4,067	4,481			4,481
Gatehouse Counsellor		6,667		6,667		3,333		3,333
Other	2,724	4,349		7,073	80,210	89,748		169,958
	26,251	14,867	0	41,118	88,095	110,345	0	198,440
2d Other incoming resources								
Grants	5,069			5,069				0
Other		863		863				0
	5,069	863	0	5,932	0	0	0	0
Total	135,851	62,859	0	198,710	159,895	181,912	0	341,807

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

	2021				2020			
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
3 EXPENDITURE								
3a Raising funds								
Concert expenses				0		2,420		2,420
Jazz Festival - costs		2,978		2,978				0
	0	2,978	0	2,978	0	2,420	0	2,420
3b Charitable activities								
Parish share	54,566			54,566	54,566			54,566
Cleaning - Church	1,903			1,903	1,059			1,059
Cleaning - Parish Rooms	1,470			1,470		3,114		3,114
Utilities - Church	3,984			3,984	4,055			4,055
Utilities - Parish Rooms	3,869			3,869		3,779		3,779
Insurance - Church	4,900			4,900	4,815			4,815
Insurance - Parish Rooms	1,200			1,200		1,200		1,200
Maintenance - Church	7,429			7,429		8,128		8,128
Maintenance - Parish Rooms	1,889			1,889		5,803		5,803
Music and Choir	3,450	19,111		22,561	4,003	10,610		14,613
Other	50,696	8,071		58,767	32,125	190,535		222,660
	135,356	27,182	0	162,538	100,623	223,169	0	323,792
3c Other expenditure								
Other expenditure	0	64	0	64	0	0	0	0
Total	135,356	30,224	0	165,580	100,623	225,589	0	326,212

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

4 (a) STAFF COSTS

	2021	2020 (re-stated)
	£	£
Salaries and wages	36,246	36,139
Employer's pension contributions	2,227	2,227
	<u>38,473</u>	<u>38,366</u>

No employee earned more than £60,000 in 2021 (2020: Nil).

(b) PENSIONS

The St Giles, Oxford, Parochial Church Council participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The CWPF has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the CWPF is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are contributions payable (2021, £1,714; 2020, £2,545).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, the St Giles, Oxford, Parochial Church Council could become responsible for paying a share of that employer's pension liabilities.

Pension Builder 2014 is the pension scheme used by St Giles, Oxford, Parochial Church Council.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

(c) TRUSTEES' REMUNERATION

The trustees neither received nor waived any remuneration for undertaking their duties as trustees during the year (2020: Nil).

5 DEBTORS AND PRE-PAYMENTS

	Unrestricted	Restricted	Endowment	TOTAL FUNDS	
	2021	2020		2021	2020
	£	£	£	£	£
Tax recoverable on Gift Aid	7,882	1,870		9,752	4,369
Payroll		1,593		1,593	13,448
Pension		3,687		3,687	5,090
Other	2,607	9,565		12,172	16,926
	10,489	16,715	0	27,204	39,833

6 LIABILITIES

Amounts falling due within one year:

	Unrestricted	Restricted	Endowment	TOTAL FUNDS	
	2021	2020		2021	2020
	£	£	£	£	£
Pension Provider		2,865		2,865	966
Other creditors	5,351	3,876		9,227	8,803
Receipts in advance	12,006	1,250		13,256	3,493
	17,357	7,991	0	25,348	13,262

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

7 FUNDS

Unrestricted Funds:

General - Used for all general purposes of the PCC, unless covered by another fund. Balance at year-end transferred to Reserve Fund.

Designated Funds

Reserve – Accumulated annual surpluses/deficits on the General Fund.

Buildings - For buildings maintenance and improvement. Balance at year-end transferred to General Fund.

Parish Rooms - Relates to the parish rooms and balance at year-end transferred to General Fund.

Restricted Funds:

Bell - For re-tuning and hanging of the bells.

Chess - For chess activities.

Choir - To further the work and activities of the St Giles' Choir.

Choir Tour - Relates to choir tour.

Gatehouse Counselling - For Gatehouse services.

Jazz - Festival usually held annually with proceeds to specific charities.

Palestinian Festival - Oxford Palestine Unlocked project.

Project 900: Fabric – Fabric project celebrating 900 years of worship at St Giles'.

Project 900 General – For all Project 900 objectives.

Project 900:Organ - For provision of new organ in celebration of 900 years of worship at St Giles'.

Vicar and Churchwardens' Trust - Donations from the Vicar and Church Wardens' Trust and related expenditure.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES,
OXFORD**

8 Funds - Summary statement for year ended 31 December 2021

Fund	Balance brought forward (Re-stated) £	Incoming resources £	Outgoing resources £	Transfers £	Gains/ (Losses) £	Balance carried forward £
Unrestricted Funds						
General	9,360	85,996	107,634	12,278		0
	<u>9,360</u>	<u>85,996</u>	<u>107,634</u>	<u>12,278</u>	<u>0</u>	<u>0</u>
Designated Funds						
Reserve	0			20,156		20,156
Buildings	0	14,928	7,429	(7,499)		0
Rooms	0	34,927	19,093	(15,834)		0
Others	1,450		1,200	(250)		0
	<u>1,450</u>	<u>49,855</u>	<u>27,722</u>	<u>(3,427)</u>	<u>0</u>	<u>20,156</u>
Restricted Funds						
Bell	426		276			150
Buildings	18,339			(18,339)		0
Chess	1,887		250			1,637
Choir	30,643	13,649	19,174	7,493		32,611
Choir Tour	5,950					5,950
Gatehouse Counselling	2,083	6,667	3,975			4,775
Jazz	603	5,842	2,978			3,467
Palestinian Festival	177					177
Project 900: Fabric	44,626	305	144	(1,483)		43,304
Project 900: General		374		2,129		2,503
Project 900: Organ	44,251	33,335		1,483		79,069
Vicar/C'Wardens Trust	2,232					2,232
Others	5,256	2,687	3,427	(134)		4,382
	<u>156,473</u>	<u>62,859</u>	<u>30,224</u>	<u>(8,851)</u>	<u>0</u>	<u>180,257</u>
Total	<u>167,283</u>	<u>198,710</u>	<u>165,580</u>	<u>0</u>	<u>0</u>	<u>200,413</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

9 COMPOSITION OF FUNDS

	Unrestricted	Restricted	Endowment	TOTAL FUNDS	
				2021	2020
	£	£	£	£	£
Debtors	10,489	16,715		27,204	39,833
Cash	27,024	171,533		198,557	140,712
Liabilities	(17,357)	(7,991)		(25,348)	(13,262)
Total	20,156	180,257	0	200,413	167,283

11 VOLUNTEERS

The Parochial Church Council is dependent upon the many volunteers who offer their services free of charge, and often at personal expense by incurring travel costs and purchasing materials at their own cost. Volunteers are involved in all aspects of the Council's work.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST GILES, OXFORD**

Registered charity 1135246

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford, charity number 1135246, on accounts for the year ended 31 December 2021 set out on pages 2 to 12

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Date

**Michael Ling, IPFA
Chartered Institute of Public Finance and Accountancy
24 Old Chapel Close
Kidlington
Oxfordshire
OX5 2HN**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Statement of Financial Activities for the year ended 31 December 2021

	Note	2021				2020			
		Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
		£	£	£	£	£	£	£	£
Income and endowments from:									
Voluntary income	2a	48,311	37,958		86,269	49,855	22,909		72,764
Activities for generating funds	2a	56,217	9,171		65,388	21,945	48,658		70,603
Investment income	2b	3	0		3	0	0		0
Charitable activities	2c	26,251	14,867		41,118	88,095	110,345		198,440
Other income	2d	5,069	863		5,932	0	0		0
Total income		135,851	62,859	0	198,710	159,895	181,912	0	341,807
Expenditure on:									
Cost of generating voluntary income	3a	0	2,978		2,978	0	2,420		2,420
Charitable activities	3b	135,356	27,182		162,538	100,623	223,169		323,792
Other expenditure	3c	0	64		64	0	0		0
Total expenditure		135,356	30,224	0	165,580	100,623	225,589	0	326,212
Net gains / (losses) on investments		0	0	0	0	0	0	0	0
Net income / (expenditure)		495	32,635	0	33,130	59,272	(43,677)	0	15,595
Transfers between funds		8,851	(8,851)		0	(90,499)	90,499		0
Net movement in funds		9,346	23,784	0	33,130	(31,227)	46,822	0	15,595
Reconciliaton of funds:									
Total funds brought-forward		10,810	156,473	0	167,283	42,037	109,651	0	151,688
Total funds carried-forward		20,156	180,257	0	200,413	10,810	156,473	0	167,283

The notes on pages 4 to 12 form part of these accounts

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Balance Sheet as at 31 December 2021

		TOTAL FUNDS	
	Notes	2021 £	2020 £
FIXED ASSETS (Investments)		0	0
CURRENT ASSETS			
Debtors	5	27,204	39,833
Cash at bank and in hand		198,557	140,712
Total Current Assets		225,761	180,545
LIABILITIES			
Creditors - amounts falling due in one year	6	25,348	13,262
Net current assets/(liabilities)		200,413	167,283
TOTAL NET ASSETS		200,413	167,283
PARISH FUNDS			
Unrestricted	8	20,156	10,810
Restricted	8	180,257	156,473
Endowment	8	0	0
Total Parish Funds	8	200,413	167,283

Approved by the Parochial Church Council on 4/10/2022 and signed on its behalf by:

David Wake 30/10/22

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

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Funds

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Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried-forward as a balance on that fund.

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Income

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Planned giving, collections and general donations are recognized when received.

Gift Aid income is recognized when the income to which it relates is determined.

All income is accounted for gross wherever possible.

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All expenditure is accounted for gross wherever possible.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Debtors and creditors receivable/payable within one year

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Fixed Assets

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THE PAROCHIAL CHURCH OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

	2021				2020			
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
2 INCOME								
2a Generated Funds								
Planned Giving	34,122	-1,000		33,122	33,979	1,000		34,979
Envelopes	2,634			2,634	1,963			1,963
Choir Fund donations		5,653		5,653		5,750		5,750
Sponsor-a-Pipe		21,021		21,021		2,749		2,749
Gift Aid	6,854	430		7,284	7,188	1,608		8,796
Grants		4,750		4,750		1,200		1,200
Rooms	9,457			9,457	5,604			5,604
Parish Hall hire	7,115			7,115		10,838		10,838
Gatehouse	13,974			13,974		17,467		17,467
Front Office	3,000			3,000	4,000			4,000
Upper Rooms Hire	13,539			13,539		15,000		15,000
Cottage	9,000			9,000	12,000			12,000
Other	4,833	16,275		21,108	7,066	15,955		23,021
	104,528	47,129	0	151,657	71,800	71,567	0	143,367
2b Investment Income	3			3				0
2c Charitable activities								
Job Retention grant	4,460	3,851		8,311	3,404	3,923		7,327
Covid 19-Council grant	15,000			15,000		13,341		13,341
Re-imbursed-St Margaret's	4,067			4,067	4,481			4,481
Gatehouse Counsellor		6,667		6,667		3,333		3,333
Other	2,724	4,349		7,073	80,210	89,748		169,958
	26,251	14,867	0	41,118	88,095	110,345	0	198,440
2d Other incoming resources								
Grants	5,069			5,069				0
Other		863		863				0
	5,069	863	0	5,932	0	0	0	0
Total	135,851	62,859	0	198,710	159,895	181,912	0	341,807

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

	2021				2020			
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
3 EXPENDITURE								
3a Raising funds								
Concert expenses				0		2,420		2,420
Jazz Festival - costs		2,978		2,978				0
	0	2,978	0	2,978	0	2,420	0	2,420
3b Charitable activities								
Parish share	54,566			54,566	54,566			54,566
Cleaning - Church	1,903			1,903	1,059			1,059
Cleaning - Parish Rooms	1,470			1,470		3,114		3,114
Utilities - Church	3,984			3,984	4,055			4,055
Utilities - Parish Rooms	3,869			3,869		3,779		3,779
Insurance - Church	4,900			4,900	4,815			4,815
Insurance - Parish Rooms	1,200			1,200		1,200		1,200
Maintenance - Church	7,429			7,429		8,128		8,128
Maintenance - Parish Rooms	1,889			1,889		5,803		5,803
Music and Choir	3,450	19,111		22,561	4,003	10,610		14,613
Other	50,696	8,071		58,767	32,125	190,535		222,660
	135,356	27,182	0	162,538	100,623	223,169	0	323,792
3c Other expenditure								
Other expenditure	0	64	0	64	0	0	0	0
Total	135,356	30,224	0	165,580	100,623	225,589	0	326,212

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

4 (a) STAFF COSTS

	2021	2020 (re-stated)
	£	£
Salaries and wages	36,246	36,139
Employer's pension contributions	<u>2,227</u>	<u>2,227</u>
	<u>38,473</u>	<u>38,366</u>

No employee earned more than £60,000 in 2021 (2020: Nil).

(b) PENSIONS

The St Giles, Oxford, Parochial Church Council participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The CWPF has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the CWPF is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are contributions payable (2021, £1,714; 2020, £2,545).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, the St Giles, Oxford, Parochial Church Council could become responsible for paying a share of that employer's pension liabilities.

Pension Builder 2014 is the pension scheme used by St Giles, Oxford, Parochial Church Council.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

(c) TRUSTEES' REMUNERATION

The trustees neither received nor waived any remuneration for undertaking their duties as trustees during the year (2020: Nil).

5 DEBTORS AND PRE-PAYMENTS

	Unrestricted	Restricted	Endowment	TOTAL FUNDS	
	2021	2020			
	£	£	£	£	£
Tax recoverable on Gift Aid	7,882	1,870		9,752	4,369
Payroll		1,593		1,593	13,448
Pension		3,687		3,687	5,090
Other	2,607	9,565		12,172	16,926
	10,489	16,715	0	27,204	39,833

6 LIABILITIES

Amounts falling due within one year:

	Unrestricted	Restricted	Endowment	TOTAL FUNDS	
	2021	2020			
	£	£	£	£	£
Pension Provider		2,865		2,865	966
Other creditors	5,351	3,876		9,227	8,803
Receipts in advance	12,006	1,250		13,256	3,493
	17,357	7,991	0	25,348	13,262

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

7 FUNDS

Unrestricted Funds:

General - Used for all general purposes of the PCC, unless covered by another fund. Balance at year-end transferred to Reserve Fund.

Designated Funds

Reserve – Accumulated annual surpluses/deficits on the General Fund.

Buildings - For buildings maintenance and improvement. Balance at year-end transferred to General Fund.

Parish Rooms - Relates to the parish rooms and balance at year-end transferred to General Fund.

Restricted Funds:

Bell - For re-tuning and hanging of the bells.

Chess - For chess activities.

Choir - To further the work and activities of the St Giles' Choir.

Choir Tour - Relates to choir tour.

Gatehouse Counselling - For Gatehouse services.

Jazz - Festival usually held annually with proceeds to specific charities.

Palestinian Festival - Oxford Palestine Unlocked project.

Project 900: Fabric – Fabric project celebrating 900 years of worship at St Giles'.

Project 900 General – For all Project 900 objectives.

Project 900:Organ - For provision of new organ in celebration of 900 years of worship at St Giles'.

Vicar and Churchwardens' Trust - Donations from the Vicar and Church Wardens' Trust and related expenditure.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES,
OXFORD**

8 Funds - Summary statement for year ended 31 December 2021

Fund	Balance brought forward (Re-stated) £	Incoming resources £	Outgoing resources £	Transfers £	Gains/ (Losses) £	Balance carried forward £
Unrestricted Funds						
General	9,360	85,996	107,634	12,278		0
	9,360	85,996	107,634	12,278	0	0
Designated Funds						
Reserve	0			20,156		20,156
Buildings	0	14,928	7,429	(7,499)		0
Rooms	0	34,927	19,093	(15,834)		0
Others	1,450		1,200	(250)		0
	1,450	49,855	27,722	(3,427)	0	20,156
Restricted Funds						
Bell	426		276			150
Buildings	18,339			(18,339)		0
Chess	1,887		250			1,637
Choir	30,643	13,649	19,174	7,493		32,611
Choir Tour	5,950					5,950
Gatehouse Counselling	2,083	6,667	3,975			4,775
Jazz	603	5,842	2,978			3,467
Palestinian Festival	177					177
Project 900: Fabric	44,626	305	144	(1,483)		43,304
Project 900: General		374		2,129		2,503
Project 900: Organ	44,251	33,335		1,483		79,069
Vicar/C'Wardens Trust	2,232					2,232
Others	5,256	2,687	3,427	(134)		4,382
	156,473	62,859	30,224	(8,851)	0	180,257
Total	167,283	198,710	165,580	0	0	200,413

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

9 COMPOSITION OF FUNDS

	Unrestricted	Restricted	Endowment	TOTAL FUNDS	
				2021	2020
	£	£	£	£	£
Debtors	10,489	16,715		27,204	39,833
Cash	27,024	171,533		198,557	140,712
Liabilities	(17,357)	(7,991)		(25,348)	(13,262)
Total	20,156	180,257	0	200,413	167,283

11 VOLUNTEERS

The Parochial Church Council is dependent upon the many volunteers who offer their services free of charge, and often at personal expense by incurring travel costs and purchasing materials at their own cost. Volunteers are involved in all aspects of the Council's work.

Accounts

St Giles' Church, Oxford

Charity: 1135246

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Background

St Giles' combines the role of a parish church to a gathered congregation with that of a "city church". The congregation is largely resident outside the parish (though many reside in the joint benefice) and consists of people who choose St Giles' for worship because of its history, its music, and its distinctive qualities of churchmanship and Christian witness. Liturgically it sits between the Anglo-Catholic traditions of its own sister church, St Margaret's and the strong evangelical traditions of St Andrew's, Linton Road and St Aldate's.

Mission

The mission of St Giles is threefold:

1. To provide a forum for worship for those who position themselves between the extremes of Anglo-Catholicism and Evangelicalism.
2. To act as a social and cultural centre for the community that surrounds it.
3. To fulfil the historic mission of St Giles, the Saint, caring for the homeless and travellers.

Administrative

Vicar: Position vacant

Parish Office: St Giles' Parish Rooms, 10 Woodstock Road, Oxford OX2 6HT
beneficemanager@st-giles.org

Bank CAF

Independent Examiner: Michael Ling
m.p.ling@ntlworld.com

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Electoral Roll and Church Attendance

There were 95 names on the Electoral Roll at the APCM on 18th October 2020.

In response to the national lockdowns, the decision was taken for the vast majority of St Giles' services to take place online. As such, it is impossible to calculate attendance.

Membership 2020-21

Members of the PCC are either *ex officio* or elected by the Annual Parish Church Meeting in accordance with the Church Representation Rules.

Ministerial Team

Vicar:	Vacant
Associate Priest	Revd Daniel Walters (stipendiary)
Licensed Lay Minister:	Mr David Longrigg

Lay Members

Churchwardens:	Mrs Joanne Russell, Mr Paul Rutterford
Deanery Synod Representatives:	Mrs Maureen Chu, Ms Melanie Florence, Mrs Catherine Hilliard

PCC: Elected Members

Prof Helen Fletcher
Dr Nicholas Prozzillo
Dr Andrew Sillett
Mr Joseph Hollies
Mrs Jean Darke
Dr Tim Myatt
Mr Andrew Patterson
Mrs Mary Whitlock

Church Officers with automatic invitation to attend PCC Meetings

Organist	Mr Andrew Patterson
Choir Director	Dr Nicholas Prozzillo
Tower Captain	Dr John Pusey
Health and Safety Officer	Mr Jim Smith
Safeguarding Officer	Dr Siân Grønlie

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Committees

The PCC normally has six meetings during the year. It has a Standing Committee which meets between the PCC. It also has the following committees which report to the PCC:

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any direction given by the Council.

Finance Committee

This oversees the general financial dimension of the parish by monitoring income and expenditure, budgeting and regular control of Planned Giving, etc.

Buildings Committee

This oversees the maintenance of the church building.

Choir and Music Committee

This oversees choral and other musical activities at St Giles'.

Project 900 Committee

This coordinates and oversees fundraising for a major building project to commemorate the 900th anniversary of St Giles'.

Jazz Committee

This oversees a major concert series run by St Giles', supporting the church and nominated charities.

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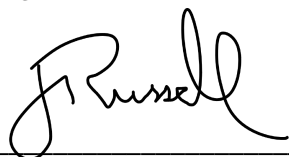
Annual Report 2020

Review of the year

The activities during the year are reviewed in the following reports:

- Worship & Liturgy Report pg. 5
- Churchwardens' Report pg. 7
- Treasurer's Report pg. 11
- PCC Report pg. 14
- Safeguarding Report pg. 17
- Health and Safety Report pg. 18
- Music & Academy Report pg. 19
- Building Report pg. 21
- Deanery Synod Report pg. 22
- VCWT Report pg. 25
- Susan Kidd Charity Report pg. 26
- Parish Rooms Report pg. 27
- Project 900 Report pg. 29
- Draft Accounts pg. 31

Signed on behalf of the PCC



Joanne Russell, Churchwarden

pp. Anthony Buckley, Area Dean (Chair)

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Worship and Liturgy Report

As 2020 began, St Giles' was still reeling with the news that Andrew, Vicar here for well over two decades, was set to retire by the year's end. Over the course of the previous year he had officially added both Anne Holmes and myself as licensed members of the ministry team, with Bernard Silverman having a more informal but still very close relationship to the parish. David Longrigg, our Licensed Lay Minister, continued on our rota for BCP Evening Prayer on Sundays (and we would have the good fortune to add Siân Grønlie to our team towards the end of the year). Huge thanks to all, and to the many who assisted at the 8am, 10:30am and 6:30pm services as sacristans, servers, sidespersons, readers and intercessors.

Little did we know, of course, what was coming, and from mid-March the unimaginable happened, as St Giles', like other places of worship around the country, was required to close its doors.

For a long period, this even included recorded or livestreamed acts of worship from church, and so we found ourselves leading Holy Week from clergy homes. However, Andrew's thoughtful series of talks based on the account in Mark's Gospel (already planned before the pandemic emerged) was much appreciated.

We were back in church for in-person worship at the first possible opportunity in early July (along with St Margaret's, we were one of, if not *the*, first church to open up in the local area and in the country at large), and from early September returned to weekly morning services, having had some time alternating with St Margaret's over the Summer holidays.

The situation we (along with other parishes around the country) found ourselves in was unprecedented, certainly within our lifetimes, and we found our worship going "online" for the first time – initially exclusively, and even continuing when we were back in person. This was very much a team effort, but huge thanks especially to Joanne Russell whose background in production came in very handy!

As the year drew to an end, there were worrying reports of new variants of Covid spreading around the country, but the latter part of the year had a combination of innovations such as a cross-benefice virtual Remembrance Day event and a live-broadcast carol service from the St Giles' Choir (who took over the nave for the event) and traditional favourites such as the Christmas Eve and Christmas Day services. While a logistical challenge to do so as safely as possible, all were greatly appreciated by those who attended – in-person or online!

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Faith Development in 2020

Outside of the regular rounds of services, St Giles' always tries to find opportunities for individuals to grow and develop their own Christian faith. These were necessarily more limited this year than usual for obvious reasons, but we still tried to explore ways for people to engage with the Christian tradition:

Confirmation Class: The confirmation classes were run by Andrew to prepare candidates for the Confirmation service in the autumn, which took place at St Giles' with Bishop Steven.

Holy Week: In 2020, instead of having an external guest preacher, Andrew himself took us through Holy Week day-by-day as described in the Gospel of Mark, an area which he has been interested in for some time, and brought us some stimulating new perspectives. This had already been planned before the lockdown was announced, but worked out well as we navigated our way through these uncharted waters.

Thursday Lunchtime Talks: We squeezed in a series of talks just before we were forced to lock down altogether in March, and although historical rather than faith-based – exploring the first 900 years of St Giles' Church – they were an opportunity for us to reflect on the development of this very special faith community, whose baton has been passed to us all in the modern day.

Email reflections: We had two series of weekly email reflections in 2020, accompanied by daily "thought for the day" emails. The first, during Lent, explored the teaching of Jesus on the Tuesday of Holy Week (i.e. Mark 11:20 – 13:37), realising that there was too much to explore during Holy Week itself. The second, in the autumn, was a "farewell series" to Andrew, in which various members of the ministry team reflected on different Bible passages which were especially important in Andrew's own life and ministry.

Daniel Walters

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Churchwardens' Report

An unprecedented year

2020 began with ambitious aims for St Giles', as we prepared to mark the 900th anniversary of our church. The following programme of events and concerts was published in January's parish magazine:

Calendar of events for St Giles' in 2020 [NB programme subject to change, correct at 23.01.20]

<i>Month</i>	<i>Date</i>	<i>Event/church calendar</i>
February	7 th 11 th 26 th	Battle of the Bands: Durham & Oxford Jazz bands Meeting: congregation all on electoral roll. Ash Wednesday Lenten Exhibition tbc Lent Talks
March	7 th 10 th 22 nd 29 th	St Matthew Passion: conducted by Jim Fellows Evening Talk about organs Mothering Sunday Stabat Mater: St Giles' Choir
April	10 th 12 th 14 th 25 th	Good Friday / Mozart Requiem Easter Sunday Art Exhibition: Experiencing Pentecost Easter Feast and Sponsor a Pipe
May	2 nd 8/-10 th 16 th 31 st	Jazz Concert 1 Pete Oxley Bach organ marathon Jazz Concert 2: Donut Kings Pentecost Bishop's Visit and Confirmation Bell peal
June	8 th	Jazz Concert 3: Ben Holder
July	18 th 25 th 29 th	Choir pre tour concert Art Exhibition: Ordinary Saints Concert: Ordinary Saints
September	1 st 5 th - 8 th 7 th & 8 th 12 th 12 th 26 th	Bell peal Flower Festival & Craft Fair Patronal Festival St Giles' Fair Open Doors Weekend St Giles' at 900: History Exhibition Jazz @ St Giles Concert 1 Jazz @ St Giles Concert 2
October	10 th	Ben Holder – Jazz @ St Giles 3

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	24 th	Art Exhibition: Gatehouse and Oxford Photographic Jazz @ St Giles Concert 4
November	1 st 14 th 28 th 29 th	John Rutter Requiem TBC Jazz @ St Giles Concert 5 Jazz @ St Giles Concert 6 Advent Sunday
December	5 th	Handel: Messiah TBC Christmas Tree Festival

The caveat 'programme subject to change' turned out to be an understatement.

We did manage the first two musical events – the 'battle of the bands' between Oxford and Durham University Big Bands was a thrilling evening in a packed church. Jim Fellows' Memorable performance of Bach's *St Matthew Passion* was an equally excellent concert.

For the record – it was through *The St Matthew Passion* concert that St Giles had a brush with one of the earliest Oxford cases of Coronavirus, when one of the bass singers present at a rehearsal on 4th March tested positive for Coronavirus two days' later. At this stage, little was known about the virus. Everybody who was in contact with the singer was tested and the building deep cleaned. No spread of the virus seemed to have taken place.

With the first national lockdown of March 23rd 2020, all further church events were cancelled in person. The church was closed, following direction from the government.

Alternative methods of worship were needed. In an initiative created by our Associate Priest, Daniel Walters, online services were recorded for the joint benefice. These were broadcast live on YouTube on Sunday mornings at 10.30am. Dr Hugh Series, a churchwarden of St Margaret's Church, compiled hymn and psalm singing contributed by members of the choirs who recorded themselves at home. Readings and prayers were recorded by worshippers in their homes and the whole service was edited together weekly. This was an initiative which drew the benefice together – one from which we benefitted in many ways.

'Coffee Zoom' also began in this first lockdown – these weekly social gatherings of St Giles' members take place after 10.30am Communion on the online communication platform, Zoom. These meetings became a lifeline in keeping us connected as a church community while isolated.

Re-opening St Giles

St Giles' re-opened on July 5th 2020 with social distancing measures in place. One-way systems were marked in tape on the floor; use of masks was encouraged (though not at this stage obligatory); singing was not allowed in church.

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Although St Giles' was able to re-open, many of our congregation were reticent about attending in person, and many people were shielding on the advice of doctors (this meant self-isolating).

The arrival of live-streaming

PCC agreed to the temporary installation of live-streaming equipment to enable as many of our congregation to access services online. Through VCWT, a purchase was made of a camera and live-streaming device. 28th July 2020 saw our first live-streamed service.

Online Art Exhibition

Following in St Giles' tradition of Spring Art exhibitions, *Divine Encounters*, compiled by Andrew Bunch, was originally intended to be displayed in St Giles' Church during the Spring of 2020. Instead it was offered in June 2020 as an online exhibition, which could be experienced in two ways – as a video with narration from Andrew, or as a series of images with reflections and commentaries from both Andrew and the artist. The exhibition featured the work of artists Nick Mynheer, Romola Parish, Roger Wagner, Eularia Clarke and Robert Wright.

Quinquennial Inspection

The Quinquennial Inspection took place on 6th July 2020. This was carried out by Christian Randall, of Conservation Architects, who reported that the church was in good overall condition. Some repairs need to be made to drainpipes and guttering around the building. These will be undertaken by Nick Hawkins, who cleans the gutters annually. Christian made a further number of recommendations for repairing stonework and other items within the next five years. These matters are now in the hands of Buildings Committee who will report to PCC.

Installation of *Corpus* by Nicholas Mynheer

On 16th September 2020, Nicholas Mynheer's sculpture *Corpus* was installed in St Giles to mark the 900th anniversary of the church. The sculpture had been shown in St Giles in 2019 when it made a significant contribution to an exhibition about the crucifixion. The sculpture is a torso of the crucified Christ carved in white limestone. This sculpture is placed in the chancel on the sedilia. It has an imposing presence whilst still being unobtrusive. It acts as a subtle reminder of Christ's sacrifice for us as members of the congregation make their communion.

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Interregnum in times of Covid:

Andrew Bunch presided over his final Communion service as incumbent in our benefice on November 29th photographed here. It was a strange and poignant morning, as the church was completely empty due to the Coronavirus lockdown. In different circumstances, St Giles' would have been packed with friends to thank Andrew for his ministry and to wish him well in retirement.



The churchwardens would like to thank St Giles' Associate Priest, Daniel Walters, for his support and leadership during the interregnum. The challenge of this time has been exacerbated by the Coronavirus emergency of 2020.

The churchwardens would also like to thank the benefice clergy team of Daniel Walters, Sir Bernard Silverman and Anne Holmes for their ongoing dedication to St Giles'. The churchwardens also wish to register their gratitude for the approachable and supportive diocesan team – in particular the advice of our Area Dean, Revd Anthony Buckley.

Oxford Enters Tier 2

Following a rise in Coronavirus cases, Oxford entered Tier 2 social restrictions on 31st October 2020. St Giles' remained open, with strict social distancing measures in place. All Souls service took place on November 1st.

Following Andrew's departure, Daniel Walters and the churchwardens of the benefice planned Christmas services. A decision was taken to hold a St Giles' Christmas Eve service at 6.30pm instead of Midnight Mass.

Two carol services were planned: a live-streamed service to be given by the (larger) boys and men's choir, would take place on Saturday 19th December, while the girls' choir would sing at an in-person carol service on Sunday 20th December. Christmas Day services were planned as 8am Communion, 10.30am Communion.

In the event, the boys and men's live-streamed carol service went ahead on December 19th, with many positive comments and feedback received. With thanks to Dr Nicholas Prozzillo, Choir Director. Unfortunately, due to rising levels of infection, a decision was taken to cancel the girls' choir service on Sunday 20th December.

Government announced a national lockdown beginning on 26th December 2020.

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Jazz Concerts and Jean Darke

On December 6th a live-streamed jazz concert was given by *The Brickwork Lizards* which raised some £375 for charities War Child and Save The Children.

This was the last concert arranged by Jean Darke, mastermind behind the *Jazz At St Giles'* Concert series which began in 2011. Plans are now taking shape for a series of four jazz concert in the Autumn of 2021 in memory of Jean, an indefatigable supporter of St Giles' Church.

The Gatehouse

During the first lockdown, The Gatehouse was forced to close its doors, although (on the positive side) homeless people were housed in local hotels by Oxford City Council. Through this time the Gatehouse operated as a food delivery to the hotels.

When lockdown lifted, The Gatehouse began operating a take-away service. In addition, they now also deliver groceries to many vulnerably-housed people, in a 5-mile radius of Oxford City. The loss of several foodbanks has increased demand for this service.

Insurance

Church: The Insurance cover was renewed in December 2020

Painting on loan from The Ashmolean Museum: in September 2020 the PCC paid the annual premium for the painting (Menorah by Roger Wagner).

Churchyard

A morning of gardening took place on 7th November. Rose garden and the herb garden were tidied, leaves gathered, hedges cut and the herbaceous border on the Woodstock Road outside the Parish Rooms was greatly tidied up.

Future

Project 900 will return as the main focus for the coming year. Many events associated with Project 900 are anticipated.

The churchwardens would like to thank all the volunteers and helpers who keep the church running and in good heart.

Joanne Russell, Paul Rutterford

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Treasurer's Report

2020 Overview

The profound impact of the national lockdown is reflected in the following account figures for 2020. The cancellation of large-scale church events including St Giles' Fair, JASG Autumn Jazz Concerts and Thursday Lectures series caused a significant loss of income through fundraising.

Cash collection-plate donations and orange envelope donations from church services vanished, causing a drop in income of £4,842.00. Planning Giving also fell in 2020 by approximately £2,000.

Governmental financial support, grants from Oxford City Council and action by St Giles' Finance Committee helped mitigate the situation. A Covid-19 Financial Appeal was launched by Finance Committee, which raised £3,443. HMRC Job Retention Scheme contributed £3,404.

Fundraising and Charitable Giving

Our fundraising efforts in 2020 were severely curtailed due to the Coronavirus emergency.

- **Project 900** – Summarized in the Project 900 Report below.
- **Choir Fund** Income for this year included £5,500.00 in donations and £1,178.25 in Gift Aid. A further £1,200 was a grant donation from the Ouseley Church Music Trust, and a separate £450 donation was received to support choral scholarships.
- **Thursday Lectures** – cancelled
- **St Giles' Fair** - cancelled
- **JASG Autumn Jazz** – cancelled. A single live-streamed concert by The Brickwork Lizards took place on 6/12/20. This concert raised £375.31 for the charities War Child and Save the Children.
- St Giles' gratefully acknowledges the support of The Ouseley Church Music Trust, who provided a grant of £1,200 towards to fund four choral scholarships.

Parish Rooms Income

The year began with a very strong start due to The Gatehouse breakfast initiative, which increased rental income for January and February. Across the year, however, income from Parish Rooms' rental fell by £8,141, although two long-term rentals (to The Gatehouse and to The Old Parsonage) continued during this period. Oxford City Council granted the Parish Rooms £10,000 in Covid-19 relief support during the first lockdown (March-July), plus a further £4,000 for the months of November and December. Additionally, HMRC Job Retention Scheme contributed £1,600 to the Parish Rooms income.

Financial Summary

Although the inescapable impact of 2020's Coronavirus emergency is strongly felt in these figures, financial support from Central Government and from Oxford City Council helped to mitigate the situation, helping to avoid a 'worst case' scenario. Taken as a whole, St Giles' accounts ended 2020 with unrestricted funds of £10,810, which represents its free reserves. It must be stressed that the church finances remained on an even keel due to external support.

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Actions Needed

Looking ahead, the cushion of financial support which helped us weather 2020 will be withdrawn imminently. We must therefore sound a note of caution about these figures and maintain a vigilant financial outlook. As outlined above, the two areas of income which fell away dramatically were:

- cash-collections and orange envelopes from collection plate in services
- planned giving

We will be making an appeal to our congregations with regard to these important income sources.

Financial Management at St Giles'

2020 saw St Giles' long-standing Treasurer, Rod Nixon, stand down. Lacking a volunteer to take on the role of Treasurer, it was decided to create a 'Treasury Team', sub-dividing the role of treasurer and sharing its constituent jobs thus:

Tim Myatt	Treasury Chair
Joseph Hollies	Account Manager
Meg Peacock	Administrator
Jim Smith	Banking
Lachlan Dare	Gift Aid Reclamation
Joanne Russell	Support
Catherine Hilliard	Finance Committee
Andrew Sillett	Finance Committee
Nicholas Prozzillo	Finance Committee

The workload in running St Giles' accounts is heavy, due in part to historic systems of financial management across the benefice. Moreover, our current computer accounting package, Finance Co-ordinator, has been inherited from the tenure of the previous Treasurer. The current Treasury Team and Finance Committee have identified unnecessary complexities in our financial systems. It is our view that these need to be streamlined across the benefice, most notably in the administration and accounting of the benefice payroll. Addressing and rectifying these complexities will be a priority for 2021.

Tim Myatt, Joanne Russell, Finance Committee

St Giles' Church, Oxford

Charity: 1135246

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PCC Report

Since the last meeting of the APCM, meetings of the Parochial Church Council (PCC) have been open to attendance by:

- The ministerial team: Andrew Bunch, Daniel Walters, Anne Holmes, David Longrigg.
- The churchwardens: Joanne Russell, Paul Rutterford.
- Deanery Synod Representatives: Melanie Florence, Catherine Hilliard, Maureen Chu.
- Elected Members of the Laity: Helen Fletcher, Nicholas Prozzillo, Andrew Sillett, Joseph Hollies, Jean Darke, Tim Myatt, Andrew Patterson, Mary Whitlock.
- Church Officers (not listed above): Siân Grønlie (Safeguarding Officer), Jim Smith (Health and Safety Officer), John Pusey (Tower Captain).

The PCC met a total of three times since the last APCM in October 2020. These meetings took place on 25th November 2020, 3rd February 2021, 7th April 2021. These meetings have always been quorate, and, when appropriate, non-members have been invited to advise the PCC on various areas. Electronic votes were also taken for urgent matters.

The Standing Committee, which can be empowered by the PCC to act on its behalf between regular meetings, was only required to meet twice, on 31st January 2021 and 21st March 2021. This is a good marker of the PCC's ability to foresee when decisions need to be made for various matters and process them on a bi-monthly basis in its regular meetings.

In addition to the Standing Committee, there are a number of sub-committees which report to the PCC. At present, these are:

- Finance Committee (Chair: Tim Myatt; Secretary: Andrew Sillett);
- Building Committee (Chair: Paul Rutterford; Secretary: Maureen Chu);
- Choir and Music Committee (Chair: Nicholas Prozzillo; Secretary: Andrew Sillett);
- Project 900 Steering Committee (Chair: Veronica Warner; Secretary: Meg Peacock);
- Jazz Committee (Chair: Jean Darke; Secretary: Joanne Russell).

The work carried out by each of these committees is summarized in their own particular reports. From the point of view of the PCC, we are very grateful for the effort put into them by their Chairs, Secretaries and members (especially those external to the PCC). The goal of these sub-committees is to meet regularly, submitting clear minutes to the PCC in time for them to be circulated in advance of each meeting. This allows the PCC to deal with technical and complicated material on an informed basis.

Two main challenges have confronted the PCC since the last APCM. The first of these was the retirement of our Vicar, Revd. Andrew Bunch. This is not the right place to pay tribute to his

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leadership, sagacity and immense capacity for patience, but it would be appropriate to say that in his absence we have seen clearly just how much we relied upon him. After his retirement, Joanne Russell has taken over the role of chairing the PCC. As well as working extraordinarily hard herself to fill this gap, she has also motivated and inspired others to put their shoulders to the wheel. One of the most important tasks for this PCC has been to work with our opposite numbers at St Margaret's to begin the process of appointing the next incumbent. With the help of the Area Dean, the Archdeacon and the Patron, our two PCCs have met for 'Section 11' and 'Section 12' meetings to appoint representatives to sit on an appointment panel, and to draw up profiles of the benefice to advertise the post. We look forward to working closely with the wider parish as the appointment process gets under way.

The second major challenge we have confronted since the last APCM has been the continuing struggle against the Covid19 pandemic and its attendant national lockdowns. We have benefited from the special expertise of members of our congregation in making decisions about variously closing and reopening the church as the virus has ebbed and flowed. The churchwardens and our Associate Priest, Daniel Walters, have worked hard to keep the parish safe, and the PCC has been happy to support them in this. We hope that the parish understands the caution that we have exercised in the interests of safety.

In order that the church might return to normality as quickly as possible in the next year, the PCC has kept its eye on three major projects while we have been locked down. First, we have monitored the church's finances carefully in these difficult months, and have appointed a new Treasury Team to work with the Finance Committee and the wider PCC to ensure the financial health of our institution. Secondly, we have continued to support the team working on fundraising for Project 900. The lockdowns have, naturally enough, altered the original calendar, but a great deal of work has gone on to ensure that we are ready to launch as soon as it is safe to do so. Thirdly, the PCC has continued to support the musical life of the church. Although opportunities for the choirs to sing have been few and far between during lockdown, care has been taken to keep our young musicians engaged, and to ensure that the infrastructure that supports them is ready for the Big Bang of reopening. In particular, the PCC was happy to oversee the creation of a new Charitable Incorporated Organisation for the St Giles' Music Academy, which will aid the governance of this important area of our activity.

The work that the PCC does is, ultimately, work carried out on behalf of the larger congregation of St Giles', and as such it is important that the PCC is seen to be working with the support of the whole parish. The period of interregnum between the retirement of one incumbent and the appointment of the next would present challenges to the governance of any parish, even under the most normal circumstances; against the backdrop of a pandemic and a national lockdown, the last few months have been a real test for this group of trustees. I hope those to whom we are responsible have been happy with the decisions that have been made on their behalf, and I hope that they feel their voices have been represented throughout.

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We hope that 2021-2022 will see St Giles' return to the growing and flourishing state it had been enjoying before the arrival of lockdown – a happy state which, perhaps, we had started to take for granted. Ensuring such a return will require a church that takes a strong and serious interest in its governance. The PCC has been extremely grateful to all those members of the parish who have volunteered for the many tasks which have been necessary to keep the church running in these difficult months, and to everyone who continues to support our work.

If I might finish this report on a more plangent note: at the last APCM our friend Jean Darke was elected to serve another term on the PCC. In spite of her deteriorating health, Jean participated in PCC business as far as she could, reading papers and even voting electronically. Jean passed away in March, and since then a certain sparkle and joy has been missing from our meetings. I think it would be appropriate to conclude this report by expressing my hope that the rest of us might follow Jean's example as best we can, acting with enthusiasm, with ambition and with good humour.

Andrew James Sillett

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Safeguarding Report

Policies:

We updated and reviewed our safeguarding policy and safeguarding action plan at the PCC meeting on 7th April 2021. We also approved a policy on the appointment of ex-offenders.

Training:

Siân Grønlie completed diocesan Domestic Violence training on 9th April 2021.

Please note that all members of the congregation including those involved in the choirs are encouraged to complete the Basic Awareness Safeguarding Training available online. Members of the PCC are required by the diocese to complete this training, which is available here:

<https://www.oxford.anglican.org/support-services/safeguarding/safeguarding-training/#tab-id-2>

Volunteers:

We currently have 8 DBS-checked volunteers for the Boys' and Girls' Choirs, and 2 for Bells. Volunteers need to have a DBS check issued through St Giles. We are always in need of more volunteers, so please contact Nicholas Prozzillo or Siân Grønlie if you are interested.

Many thanks to all those who give their time to make sure that our children are safe and well cared for.

Siân Grønlie

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Health and Safety Report

All credit to the Clergy, Churchwardens and the Benefice Manager in drawing up & keeping under review risk assessments over the past year, for devising safe routes through the church, labelling pews & producing notices around the building & inside the loo, for providing sanitisers & wipes (replenishing the stock as needed), records of cleaning & signing in. Thanks also to the Steward at lunchtimes & those volunteers who wipe down pews & seating after use; also to all visitors & members of the congregation showing consideration for others.

Jim Smith

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Music & Academy Report

These are challenging times, yet music at St Giles' pedals ahead. During the 2020 Lockdowns Latin, music theory, piano, and organ classes took place alongside zoom socials and some virtual singing. Virtual concerts demonstrated the progress that our young musicians were making. St Giles' demonstrated that even in these times, it is possible to keep a community together. It is clear that our community – parents, singers, congregation – value the English choral tradition and everything it has to offer. Our diverse activities offer something very special to St Giles', individual families, the wider church, the community, and the arts.

The 2020 Carol Service did much to raise the spirits! There were plenty of challenges – accommodating everyone, ensemble singing, limited rehearsal – and things were a little rugged in places. But what enthusiasm. It was disappointing that the second service, to be sung by the girl choristers, had to be abandoned. They worked hard.

St Giles' frequently pauses for reflection. In December a choir meeting, chaired by Jonathan Mitchell, allowed members to explain why music at St Giles' matters to them. The opportunities we give to the young featured heavily. This is understandable. All of our trebles, from their very first week, take part in services, in order that they see first-hand the discipline required of those providing the treble line for a choir, and that they might appreciate the responsibility. The discipline this exercise inculcates improves a child's focus, resilience, and emotional maturity at home and at school.

A generous grant from The Ouseley Music Trust allowed us to offer choral scholarships to some teenage singers. Some of these singers played a very important role during in Michaelmas Term by acting as soloists for our Sunday services. St Giles' is always looking forward: the time is ripe to create another group. The original music development plan envisaged a youth choir for SATB teenagers. These singers would be recruited from our own choirs, from local schools, and from other choirs that do not offer opportunities for this age group. This will begin in September 2021.

St Giles' is expanding its outreach activities. Members will recall a St Giles' proposal to install organs in local schools. Viscount Organs, the sponsor, delivered the first organ to The Cherwell School in February 2020. The new cohort of organ pupils will eventually be seen at St Giles' for occasional classes, and, in due course, some may be seen learning the art of accompanying divine worship.

We should thank all those that have enthusiastically supported music at St Giles'. Covid 19 has led to various great acts of generosity towards the choir fund, and in praiseworthy deeds. Our PCC Secretary is to be thanked for his lively and stimulating Latin classes which have

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been especially praised by some parents. We thank all those who responded to Andrew Patterson's appeal for donations to sustain music at St Giles'. Our previous Vicar, Canon Dr Andrew Bunch, worked hard to lay the foundations for a project which will bring much music making and a future to our church. Thank you Andrew for all your support! Let us enthusiastically work together as a team so that his vision will be realized. Thank you to everyone.

Nicholas Prozzillo, Andrew Patterson

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Buildings Report

General summary of items dealt with by the Building Committee:

Routine maintenance and minor repairs

- Replacement of lights in lady chapel.
- Regular cleaning and covid cleaning / labelling and notices.
- Ongoing monitoring of UFH system and radiators.
- Installation of new audio / visual equipment.

QI items

- Vestry: new carpet laid

Planned works for the next 12 months

- 5.2.2 North Aisle East End Rainwater gutter and down pipe Take down existing upvc rainwater gutter, down pipe and fittings. Supply and fix replacement 5 inch half round cast iron rainwater gutter, 3 inch rainwater down pipe and fittings.
- 5.2.5 South Aisle west end Supply and fix replacement four inch cast iron rainwater shoe.
- 5.4.2 Right side of porch Supply and fix replacement section of four inch cast iron rainwater down pipe below hopper. Painting To new metalwork only prepare and paint two coats of Dulux Metalshield gloss paint. Internal works
- 10.8 North Aisle west end. Terminate internal tap.
- 10.10.2 South Chapel Repair hole in floor excluding carpet repair.

Paul Rutterford, Maureen Chu, Meg Peacock

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Deanery Synod Report

St Giles' Church representatives are Catherine Hilliard, Melanie Florence, and Maureen Chu.

The first meeting was on Tuesday 8th December 2020 via a Zoom Meeting, set up by the Area Dean Rev. Anthony Buckley and the Lay Chair Prudence Daily.

Notes distributed after the meeting:

- 1) Opening prayer
- 2) Introduction and welcome from the incoming Area Dean – he set out the business to be conducted when the new sessions start in January, and thanked the outgoing parish representatives.
There will be elections for a new Secretary, but the present Lay Chair and Treasurer are willing to continue.
There was also mention of setting up a Standing Committee and possible deputies for some offices.
- 3) The meeting then broke up into Zoom Rooms as a way of getting to know other representatives, and share how our various churches have experienced and dealt with the pandemic times.
- 4) When we returned to the main meeting the Area Dean suggested we should think about what challenges the Deanery will face in the future years.
- 5) Closing Prayer

Dates for 2021:

Tuesday. 7th February

Thursday 20th May

Wednesday 22nd September (with Cowley)

Tuesday 23rd November

Deanery Synod 7th February

The Parish Share motion, listed below, was proposed and passed by the representatives on the Deanery Synod. Small breakout groups were formed to discuss the motion; no objection was reported from any group.

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OXFORD DEANERY SYNOD: February 2021

THE PARISH SHARE FOR 2021

MOTION: That the Deanery Share of £ 1,157,751 for the year 2021 be allocated to Parishes in accordance with the figures below.

Parish	2020	2021	Change %
Kidlington with Hampton Poyle	93,280	93,280	0.0%
North Hinksey with Botley	46,232	44,232	-4.3%
St Aldate	135,393	135,393	0.0%
St Andrew	115,893	115,893	0.0%
St Barnabas with St Thomas	58,225	58,225	0.0%
St Ebbe	107,632	107,632	0.0%
St Frideswide with Binsey	20,071	23,071	14.9%
St Giles	55,117	55,117	0.0%
St Mary Magdalen	63,718	63,718	0.0%
St Mary the Virgin (University Church)	92,006	92,006	0.0%
St Matthew with St Luke	71,786	71,786	0.0%
St Michael at the Northgate	41,203	41,203	0.0%
St. Margaret	53,597	53,597	0.0%
South with New Hinksey	22,851	22,851	0.0%
Summertown	71,789	71,789	0.0%
Wolvercote	68,011	68,011	0.0%
Wytham	6,256	6,256	0.0%
Unallocated	34,691	33,691	-2.9%
Deanery Share	1,157,751	1,157,751	0.0%

Background

1. The 2021 allocation is based on the parish share allocation for 2020, with agreed adjustments for North Hinksey with Botley and St Frideswide with Binsey.
2. The total allocated represents 97% of the parish share requested by ODBF and reflects the fact that the Oxford Deanery is not participating in the parish share rebate scheme, which is equivalent to a net annual discount of 3%.
3. The parish share allocations shown above do not reflect the 1% discount that most parishes obtain from ODBF by signing up to the Direct Debit scheme.

The composition of the members and officers of the Deanery Synod was circulated as below:

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House of Clergy: I have sent this to as up to date a list as I have. If, however, you are no longer a member of the House of Clergy in the Oxford Deanery, *please let me know* so that I can remove your name. Similarly, if you are aware of a colleague who is a member and whom I have not contacted, please ask them to be in touch.

House of Laity: I have sent this to all those representatives elected at the recent APCMs and so I hope it is still up to date.

Standing Committee: Following the recent call for nominations for Deanery Officer and Standing Committee positions, I am pleased to advise that the following were elected unopposed:

Prudence Dailey (Lay Chairman); Richard Doney (Secretary); The Revd Gavin Knight; Alan McCullough (Treasurer); Julia Reece.

In addition, the Area Dean (the Revd Anthony Buckley) and the Assistant Area Dean (the Revd Clare Sykes) are both members of the Standing Committee in an official capacity.

This means that we still have four vacancies—two clerical and two lay—on the Standing Committee. We will need to run another round of nominations (followed, if necessary, by an election) to fill these; we will be in touch again about this in due course.

This sums up the content of the meetings in this period.

The next meeting is on 20th May 2021

Maureen Chu

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Vicar and Churchwardens Trust Report

Having reimbursed the PCC for the cost of initial proposals for the west end development, c£22K in 2019, the Trust continued to support the scheme with a further £12,000 last year. As Covid restrictions became long-term, the advance cost (£4288) of the necessary audio-visual system was paid for directly so that it could be installed last September. (The Trust also met the cost of further improvements added in March.)

Margaret Williamson

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Susan Kidd Charity Report

The purpose of this charitable trust is to make grants, for the purposes of promoting education, relieving need and sickness and supporting advancement in life, to eligible individuals resident within the ancient parish of St Giles' and to relevant activities undertaken by educational institutions located within it. Details of the trust are now available in a more accessible place on St Giles' website (<https://www.st-giles-church.org/susan-kidd-charity/>), together with an electronic application form.

The trustees examined the accounts for 2019-20 and decided to distribute £1,800 from income in 2020. Invitations to apply were sent out to parishes, schools, colleges and playschools within the ancient boundaries of St Giles' parish and to St Giles' choir and chess club. Twelve applications were considered and nine grants were made: to one undergraduate, six graduate students, the Polstead Preschool and St Giles' Choir Committee.

The trust's annual return to the Charity Commissioners was submitted in September 2020 (www.charitycommission.gov.uk, charity number 202199). The trustees agreed to invite Margaret Williamson to inspect the accounts again next year.

A special Evensong acknowledging the work of the Trust was planned for 7 February 2021, but had to be cancelled under lock-down restrictions during the Covid-19 epidemic.

The Chairman was thanked by the other trustees for his contributions to the operation of the Trust; they wished him well in his retirement.

Revd Canon Andrew Bunch (Chairman)

Mrs Hilary Hiorns (Treasurer)

Cllr Louise Upton (Trustee, Oxford City Council)

Dr Mary MacRobert (Secretary).

Mary MacRobert

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Parish Rooms Report

Full Time Users

The Gatehouse: Monday to Friday from 4pm to 7.30pm and Sunday from 3.30pm to 6.30pm

Regular Users

Cherubim & Seraphim	Sunday mornings from 10 – 12 noon
Lighthouse Chapel*	Sunday afternoons from 12.30 to 2.30
OUCA	Sunday evenings during Term from 8 pm to 11 pm
Forro Dance Group:	Monday evenings from 8pm to 10.30pm
NA*:	Tuesday evening from 7.30pm to 9.30pm
Yoga	Wednesdays from 12 to 2
International Folk Dance:	Wednesday evenings from 8pm to 10pm
Showering Charity*:	Saturdays from 12pm to 2.30pm

Currently the only Groups using The Rooms are the Gatehouse and the Showering Charity. NA are due to start again on 1st June and I've received enquiries from some of the others to ask when they can come back and hope they will be able to do so when restrictions are due to be lifted on 21st June.

New Regular bookings

The Gatehouse are hiring the small meeting room on Mondays and Tuesdays from 31st May, initially for 14 weeks at a cost of £50 per week, making a total of £700.

One-off Users

Oxford City Council rented the Rooms on 6th May for the Local Elections at a cost of £255. There are some tentative bookings in the diary for later in the year (from individuals) and I anticipate taking bookings from a number of Oxford University Societies in Michaelmas Term.

Current Rates of Hiring the Parish Rooms

Hall:	£17 an hour
Meeting Room:	£7 an hour
Non-refundable deposit for one-off users:	£10
Charitable Rate*:	£10

Finance

During the pandemic, monthly income fell by 77%. However, in April we received a total of £9,340.64 from a Local Restrictions Support Grant which is administered by Oxford City Council on behalf of BEIS (the Department for Business, Energy & Industrial Strategy).

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Applications are now open for a further grant to cover the period 1st April to 30th June and a one-off Restart Grant.

Maintenance of the Parish Rooms

Routine maintenance was carried out such as leaf clearance (above the lean-to area) and the annual boiler service and fire extinguisher checks.

Meg Peacock

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Project 900 Report

Covid-19 stopped us in our tracks. We had plans to launch fundraising for the organ through the *Sponsor a Pipe* project just after Easter 2020 and that was, of course, cancelled. The Steering Group was suspended until September.

During the autumn, the Steering Group welcomed Jonathan Mitchell, a gentleman of the Choir, as a member. Jonathan brings considerable experience in planning and has helped introduce a more robust fundraising structure with tasks divided between teams as follows:

- Major Gifts, which Jonathan is leading;
- Grants, led by me;
- *Sponsor a Pipe*, led by Nicholas Prozzillo (with John Chelsom designing the platform);
- Events, led by Mary Whitlock and Joanne Russell;
- Communications, including a Project 900 specific website, led by David Clover and Maureen Chu, both new members.

Since Andrew Bunch's retirement, Daniel Walters has joined the Group.

Project 900 so far has been supported by nearly £340,000 which has been pledged from the Vicar and Church Wardens' Trust and other individuals and funds before full fundraising has commenced. Initial conversations with prospective donors in the past few months encourage us to have confidence of some lead pledges in the near future. This puts the project on a strong foundation for launching the more concerted and strategic fundraising effort in a range of different ways.

The PCC is reviewing the fundraising target, in part recognising that trusts and foundations have refocused their giving in the light of pandemic needs. The architects have been asked to revise their estimate to meet a revised brief and, while we do not yet have firm figures for our fundraising target, our current thinking is that a total of £650,000 will exceed the costs required for the project. Such a figure will set us a fundraising target of c£310,000. We are aiming to launch the *Sponsor a Pipe* fundraising tool later this year and are planning approaches to prospective donors and grant giving organisations.

St Giles' Music Academy, Oxford

An important development associated with Project 900 has been the establishment of the St Giles' Music Academy which has recently achieved the status of a registered charity (as a Charitable Incorporated Organisation). The principal fundraising objective of P900 is the acquisition of funds for a new organ for the church, which is a critical tool for the delivery of the Academy's objectives. The Steering Group therefore supported the CIO application, in recognition of the need to articulate this connection in our fundraising effort so that the organ

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is positioned as a benefit not only to the church's Christian mission, but also its educational activity.

There are four Trustees at present, Mary Whitlock, Joanne Russell, Nicholas Prozzillo and Daniel Waters and additional trustees are being recruited. The Music Academy will oversee those musical activities that do not relate to 'worship' such as tuition in piano, organ and music theory.

Veronica Warner

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST GILES, OXFORD**

Registered charity 1135246

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford, charity number 1135246, on accounts for the year ended 31 December 2020 set out on pages 2 to 12

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Date 29.10.2021

Michael Ling, IPFA
Chartered Institute of Public Finance and Accountancy
24 Old Chapel Close
Kidlington
Oxfordshire
OX5 2HN

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Statement of Financial Activities for the year ended 31 December 2020

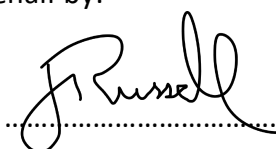
2020					2019 (Restated)				
The notes on pages 4 to 12 form part of these accounts	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Income and endowments from:									
Voluntary income	2a	49,855	22,909		72,764	58,802	27,576		86,378
Activities for generating funds	2a	21,945	48,658		70,603	16,524	82,973		99,497
Investment income		0	0		0	0	0		0
Charitable activities	2b	88,095	110,345		198,440	32,066	36,363		68,429
Other income		0	0		0	0	0		0
Total income		159,895	181,912	0	341,807	107,392	146,912	0	254,304
Expenditure on:									
Cost of generating voluntary income	3a	0	2,420		2,420	0	10,070		10,070
Charitable activities	3b	100,623	223,169		323,792	116,743	102,707		219,450
Other expenditure		0	0		0	0	0		0
Total expenditure		100,623	225,589	0	326,212	116,743	112,777	0	229,520
Net gains / (losses) on investments		0	0	0	0	0	0	0	0
Net income / (expenditure)		59,272	(43,677)	0	15,595	(9,351)	34,135	0	24,784
Transfers between funds		(90,499)	90,499		0	11,803	(11,803)		0
Net movement in funds		(31,227)	46,822	0	15,595	2,452	22,332	0	24,784
Reconciliation of funds:									
Total funds brought-forward		42,037	109,651	0	151,688	39,585	87,319	0	126,904
Total funds carried-forward		10,810	156,473	0	167,283	42,037	109,651	0	151,688

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Balance Sheet as at 31 December 2020

		TOTAL FUNDS	
		2020	2019
	Notes	£	£
FIXED ASSETS (Investments)		0	0
CURRENT ASSETS			
Debtors	5	39,833	51,502
Cash at bank and in hand		140,712	108,873
Total Current Assets		180,545	160,375
LIABILITIES			
Creditors - amounts falling due in one year	6	13,262	8,687
Net current assets/(liabilities)		167,283	151,688
TOTAL NET ASSETS		167,283	151,688
PARISH FUNDS			
Unrestricted	8	10,810	42,037
Restricted	8	156,473	109,651
Endowment	8	0	0
Total Parish Funds	8	167,283	151,688

Approved by the Parochial Church Council on 6th October 2021
 behalf by:



.....

Chair Joanne Russell, Churchwarden

The notes on pages 4 to 12 form part of these accounts.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Notes to the financial statements for the year ended 31 December 2020

1. ACCOUNTING POLICIES

The charity constitutes a public benefit entity as defined by Financial Reporting Standard 102 (FRS 102).

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, together with applicable accounting standards and the Charities SORP (FRS 102) 2015 with Update Bulletin 1.

The financial statements have been prepared on an accruals basis under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

Funds

Endowment funds are funds where the capital must be maintained. Only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established. St Giles has no endowment funds.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried-forward as a balance on that fund.

Unrestricted funds are general funds which can be used for any purpose that the PCC determines within that allowed under its governing documents.

Income

Under the SORP income is recognised when there is entitlement, sufficient certainty of receipt and it can be measured reliably.

Planned giving, collections and general donations are recognized when received.

Gift Aid income is recognized when the income to which it relates is determined.

All income is accounted for gross wherever possible.

Expenditure

Under the SORP expenditure is recognised when a legal or constructive obligation exists at the balance sheet date as a result of a past event, it is more likely than not that a transfer of economic benefits, often cash, will be required in settlement and the amount of the obligation can be measured or estimated reliably.

All expenditure is accounted for gross wherever possible.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) of the Charities Act, 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventories, which are open to inspection. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

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		2020				2019			
		Unrestricted Funds	Restricted Funds	Endowment Funds		Unrestricted Funds	Restricted Funds	Endowment Funds	Total
		£	£	£	£	£	£	£	£
2	INCOME								
2a	Generated Funds								
	Project 900 donations		3,835		3,835		3,948		3,948
	Covid-19 Appeal	3,983			3,983				0
	Planned Giving	33,979	1,000		34,979	36,142			36,142
	Envelopes	1,963			1,963	3,600			3,600
	Choir Fund donations		5,750		5,750		10,676		10,676
	Project 900: Organ - donations		6,058		6,058		7,034		7,034
	Sponsor-a-Pipe		2,749		2,749				0
	Gift Aid	7,188	1,608		8,796	8,303			8,303
	St Matthew Passion		2,232		2,232				0
	Concerts		2,500		2,500		6,717		6,717
	Rooms	5,604			5,604				0
	Parish Hall hire		10,838		10,838		15,524		15,524
	Gatehouse		17,467		17,467		13,974		13,974
	Front Office	4,000			4,000	4,000			4,000
	Upper Rooms Hire		15,000		15,000		26,154		26,154
	Cottage	12,000			12,000	12,000			12,000
	Other	3,083	2,530		5,613	11,281	26,522		37,803
		71,800	71,567	0	143,367	75,326	110,549	0	185,875
2b	Charitable activities								
	Fees	356			356	1,247			1,247
	Job Retention grant	3,404	3,923		7,327				0
	Re-imbursed-St Margaret's	4,481			4,481	4,292			4,292
	Other	79,854	106,422		186,276	26,527	36,363		62,890
		88,095	110,345	0	198,440	32,066	36,363	0	68,429
Total		159,895	181,912	0	341,807	107,392	146,912	0	254,304

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

		2020				2019			
		Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
3 EXPENDITURE									
3a Raising funds									
Concert expenses			2,420		2,420	0	1,710	0	1,710
Jazz Festival - costs							7,588		7,588
Messiah expenses							772		772
		0	2,420	0	2,420	0	10,070	0	10,070
3b Charitable activities									
Parish share		54,566			54,566	54,198			54,198
Contribution to Associate Priest		6,750			6,750	2,647			2,647
Cleaning - Church		1,059			1,059	1,103			1,103
Cleaning - Parish Rooms			3,114		3,114		5,603		5,603
Utilities - Church		4,055			4,055	4,834			4,834
Utilities - Parish Rooms			3,779		3,779		4,301		4,301
Insurance - Church		4,815			4,815	4,692			4,692
Insurance - Parish Rooms			1,200		1,200		1,200		1,200
Maintenance - Church			8,128		8,128		4,380		4,380
Maintenance - Parish Rooms			5,803		5,803		24,252		24,252
Music and Choir		4,003	10,610		14,613	7,446	19,302		26,748
Palestinian Festival			3,066		3,066		820		820
Project 900			725		725		13,803		13,803
Other		25,375	186,744		212,119	41,823	29,046		70,869
		100,623	223,169	0	323,792	116,743	102,707	0	219,450
Total		100,623	225,589	0	326,212	116,743	112,777	0	229,520

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

4 (a) STAFF COSTS

	2020	2019
	£	£
Salaries and wages	17,625	15,357
Employer's pension contributions	6,056	6,941
	<u>23,681</u>	<u>22,298</u>

No employee earned more than £60,000 in 2020 (2019: Nil).

(b) PENSIONS

The St Giles, Oxford, Parochial Church Council participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The CWPF has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the CWPF is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are contributions payable (2020, £; 2019, £).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, the St Giles, Oxford, Parochial Church Council could become responsible for paying a share of that employer's pension liabilities.

Pension Builder 2014 is the pension scheme used by St Giles, Oxford, Parochial Church Council.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

(c) TRUSTEES' REMUNERATION

The trustees neither received nor waived any remuneration for undertaking their duties as trustees during the year (2019: Nil).

5 DEBTORS AND PRE-PAYMENTS

	Unrestricted	Restrict ed	Endowme nt	TOTAL FUNDS	
	£	£	£	2020 £	2019 £
Tax recoverable on Gift Aid	4,369			4,369	4,800
Payroll		13,448		13,448	9,635
Pension		5,090		5,090	3,133
Other	14,753	2,173		16,926	33,934
	19,122	20,711	0	39,833	46,702

6 LIABILITIES

Amounts falling due within one year:

	Unrestricted	Restrict ed	Endowme nt	TOTAL FUNDS	
	£	£	£	2020 £	2019 £
Associate Priest	6,750			6,750	2,647
Pension Provider		966		966	0
Other creditors	2,053			2,053	6,040
Receipts in advance	3,493			3,493	0
	12,296	966	0	13,262	8,687

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

7 FUNDS

Unrestricted Funds:

General - Used for all general purposes of the PCC, unless covered by another fund.

Restricted Funds:

Buildings - For buildings maintenance and improvement.

Bell - For re-tuning and hanging of the bells.

Chess - For chess activities.

Choir - To further the work and activities of the St Giles' Choir.

Gatehouse Counselling - For Gatehouse services.

Parish Rooms Garden - For the garden project.

Jazz - Festival usually held annually with proceeds to specific charities.

Project 900:Organ - For provision of new organ in celebration of 900 years of worship at St Giles'.

Palestinian Festival - Oxford Palestine Unlocked project.

Respite - The Respite Café.

Project 900: Fabric - Project celebrating 800 years of worship at St Giles'.

Parish Rooms - Relates to the parish rooms.

Vicar and Churchwardens' Trust - Donations from the Vicar and Church Wardens' Trust and related expenditure.

Choir Tour - Relates to Choir tour.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

8 Funds - Summary statement for year ended 31 December 2020

Fund	Balance brought forward £	Incoming resource s £	Outgoing resource s £	Transfer s £	Gains/ (Losses) £	Balance carried forward £
Unrestricted Funds						
General	32,160	138,365	91,843	(69,322)		9,360
Others	9,877	21,530	8,780	(21,177)		1,450
	<u>42,037</u>	<u>159,895</u>	<u>100,623</u>	<u>(90,499)</u>	<u>0</u>	<u>10,810</u>
Restricted Funds						
Buildings	8,369	18,245	18,495	10,220		18,339
Bell	426	1,048		(1,048)		426
Chess	2,427	532	980	(92)		1,887
Choir	10,018	18,364	18,792	6,337		15,927
Gatehouse Counselling	0	3,333	1,250			2,083
Parish Rooms Garden	1,283	500		(1,783)		0
Jazz		603	26,650	26,650		603
Project 900: Organ	37,353	11,042	4,144			44,251
Palestinian Festival	4,243		4,066			177
Respite	1,676		1,679	3		0
Project 900: Fabric	42,485	4,562	2,421			44,626
Parish Rooms		39,752	63,073	23,321		0
Vicar/C'Wardens Trust		13,710	11,478			2,232
Choir Tour		3,052	313	3,211		5,950
Others	1,371	67,169	72,248	23,680	0	19,972
						<u>156,473</u>
	<u>109,651</u>	<u>181,912</u>	<u>225,589</u>	<u>90,499</u>	<u>0</u>	<u>3</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

9 COMPOSITION OF FUNDS

	Unrestricted	Restricted	Endowment	TOTAL FUNDS	
				2020	2019
	£	£	£	£	£
Debtors	19,122	20,711		39,833	51,502
Cash	4,661	136,051		140,712	108,873
Liabilities	(12,973)	(289)		(13,262)	(8,687)
Total	10,810	156,473	0	167,283	151,688

11 VOLUNTEERS

The Parochial Church Council is dependent upon the many volunteers who offer their services free of charge, and often at personal expense by incurring travel costs and purchasing materials at their own cost. Volunteers are involved in all aspects of the Council's work.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES, OXFORD

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Giles, Oxford, charity number 1135246, on accounts for the year ended 31 December 2020 set out on pages 2 to 12

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed

Date: 29.10.2021

Michael Ling, IPFA
Chartered Institute of Public Finance and Accountancy
24 Old Chapel Close
Kidlington
Oxfordshire
OX5 2HN