



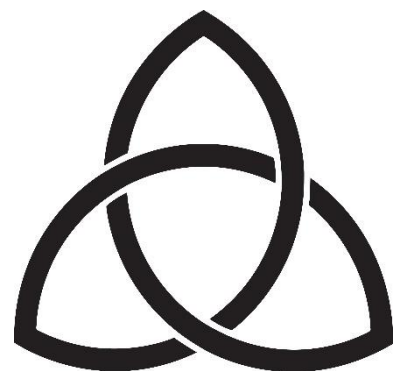
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF HOLY TRINITY, RIPON
DIOCESE OF LEEDS

(Working name – HOLY TRINITY, RIPON)
(The Church registered code 646497)

**Trustees' Annual Report
for the year ending 31st December 2022**

Charity no. 1135108
Revenue no. X31895

Holy Trinity, Ripon
Kirkby Road
Ripon
HG4 2EY



CONTENTS

	Page
Trustees' Annual Report	
1. Statutory data	1
2. Structure, governance and management	3
3. Ripon Deanery Synod Report for 2022	4
4. PCC Secretary's Report 2022	5
5. Mission Action Planning Report 2022	7
6. Church Building Maintenance and Repair Report 2022	9
7. Treasurer's Report 2022	10
8. Mission Partnership Report 2022	11
9. Youth and Children's Report 2022	13
Financial Statements	
Independent Examiner's Report	15
Statement of Financial Activities	16
Balance Sheet	17
Notes to the Accounts	18-25

TRUSTEES' ANNUAL REPORT

1. STATUTORY DATA

Charity name

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Ripon, Diocese of Leeds (**working name – HOLY TRINITY, RIPON**)

Reference and administrative details

Principal address

Holy Trinity Church
Kirkby Road
Ripon
HG4 2EY

Trustees (afterwards referred to as PCC members)

Vicar (Chair) Revd. Christopher Butler

Assistant Curate Revd. Michelle Lepine

Deanery Synod Representatives Rodney Towers (from Oct 20)
Allison Clark (from May 21)

Churchwardens Nicholas Pearce (from Apr 2017 to Apr 2022)
Daniel Metcalfe (from May 2021)
Jed Bates (from Apr 2022)

Elected PCC Members Philip Thomas (from Apr 2017)
Ruth Abel (from 2019)
Barry Crompton (from 2019)
Richard Graham (from 2019 to 2022)
Don Hanson (from Oct 2020)
Ann Sture (from Oct 20)
Jacquie Fisher (from Oct 20)
Graham Colson (from Oct 20)
Ruth Bakes (from May 21)
Karen Sharma (from May 21)
Tom Cavell-Taylor (from May 21)
Helen Wilks (from Apr 22)
Elliot Bennington (from May 22)

Bankers	HSBC plc 34 Westgate Ripon HG4 2BL
Independent Examiners	Mr. S Kay FCCA The Barker Partnership 44 Kirkgate Ripon HG4 1PB
Registered Charity no.	1135108
HMRC No.	X31895
PCC Secretary	Helen Wilks
Treasurer	Barry Crompton
Architect	Richard Crooks. BA (Arch.) Dip Arch. RIBA AABC 14 Calverley Lane Horsforth Leeds LS18 4DZ

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC operates through various subgroups who report to the PCC on a regular basis.

The vicar is *ex officio* a member of all groups and committees.

Standing Committee

Christopher Butler (appointed May 2012)	Dan Metcalfe (from May 2021)
Michelle Lepine (appointed July 2021)	Jed Bates (from Apr 2022)
Barry Crompton (treasurer from May 2019)	Helen Wilks (from Apr 2022)

Finance Team

Barry Crompton	Chris Butler (ex officio)
Sue I'Anson	Sue Grime
Catherine Pearce	John Housley

Fabric Team

Michael Montgomery	Nick Pearce	Tim Scholes
Rob Thew	Tom Cavell-Taylor	Sarah Gouge
Phil Thomas	Jed Bates	Elliot Bennington
Jacque Fisher	Chris Butler (ex officio)	

Mission Partnership Group

Robert Ankorn	Sue Ankorn	Karen Sharma
Jed Bates	Julie Bates	Richard Neale
Nicola Holdsworth	Sue I'Anson	Wilf Gowing
Cathie Rutter	Adele Martin	Chris Butler (ex officio)

Mission Action Planning Group

David Bailey	Barry Crompton	Nick Pearce
Richard Graham	Dan Metcalfe	Chris Butler (ex officio)
Helen Ratcliff	Ann Sture	

Administrator

John Housley

Administrator and Electoral Officer Alison Bradley (Electoral Roll Officer from Oct 20)

Youth and Children's Co-ordinator Mathew Davies

Arches Manager and Cleaner Sarah Gouge

Health and Safety

Don Hanson	Michael Montgomery	Sarah Gouge
------------	--------------------	-------------

Safeguarding Representative Richard Langley

Disability Representative Graham Colson

3. RIPON DEANERY SYNOD REPORT FOR 2022

Holy Trinity Representatives:

Clergy:

Revd. Chris Butler
Revd. Michelle Lepine (from July 21)

Lay:

Rodney Towers (from Oct 20)
Allison Clark (from May 21)

Officers:

Area Dean: Revd. Tony Collins
Assistant: Vacant
Lay Chair: Vacant
Treasurer: Vacant

Ripon Deanery Synod met on three occasions. On each occasion the evening began with a service of Holy Communion

- 16th March at All Saints Ripley. Speaker: Bishop Helen-Ann
- 15th June at St Mary's Masham. Speaker: Archdeacon Jonathan Gough gave a talk entitled, 'Church Support and Deployment'.
- 14th September at Holy Trinity Ripon. Speaker: Jemima Parker, Diocesan Environment Officer "Six steps to carbon net zero church toolkit"

On each occasion questions were asked and discussions held which focused on subjects raised from the talks.

I feel it would be amiss of me not to mention that Richard Neale stepped down from Deanery Synod at the beginning of the year from his role as Deanery Treasurer.

In 2023 elections will be held for the next three years on Deanery Synod, we currently have four lay places on Synod of which only two are currently occupied. If someone would like to know more information, please speak to myself.

Rev C Butler Deanery Synod Representative, March 2023

4. PCC SECRETARY'S REPORT 2022

4.1 Meetings

The PCC met monthly, except in both February, when there was a standing committee meeting not a full PCC meeting, and in August for summer break.

Alongside the usual business, four key aspects featured in the meetings.

1. **Taking forward the Mission Action Planning (MAP) initiative.**

After having being disrupted by COVID the MAP initiative picked up momentum in 2022. David Bailey and members of the MAP team provided an overview of the plan, outlining the five priority areas, at the April meeting. Chris gave an update at the July meeting on what progress had been made and version 1.4 of the Mission Action Plan was adopted by the PCC at the July meeting. Further updates were given to PCC throughout the year and progress is being made. Further information on the specific progress can be found in the Mission Action Plan section of this report.

2. **Young people's and worship ministry**

Developing both young people's and worship ministry are at the heart of our mission action plan (MAP) however these areas require additional support to grow. Matt Davies gave a presentation to PCC at the March meeting titled 'Enabling growth' which was well received. This generated further discussions at PCC meetings and standing committee meetings throughout the year on how best to progress with this additional support. Progress has been made with a view to a proposal being taken to PCC and the congregation in 2023.

3. **Giving**

Giving, whether that be financial, time, talents or spiritually, is fundamental to support the mission and vision of the church and to help make a positive impact in the community. It is therefore important as a Church to promote a culture of generosity and encourage members to give in whatever way they are able to. To this end David Butterfield presented the Church's Giving Profile to the standing committee in October which was a useful tool to aid discussion around financial giving. Progress has also been made on priority four of the MAP plan to help empower God's people at Holy Trinity to use their gifts.

4. **Heating and energy**

With the rising energy prices the Treasurer has been keeping the PCC updated on the impact of this on the Church finances. As part of the wider plan to work towards the Church of England's target of becoming carbon neutral by 2030 the PCC gave approval for the fabric committee to start the process for solar panels on the roof. An area of ongoing discussion at PCC and fabric committee is the church heating and in particular the heating controls. There has been improvement in the heating with the system being fully serviced and progress being made in replacing the building management system. Further information on the heating and solar panels can be found in the Church Building Maintenance and Repair section of this report.

In October and November standing committee meetings were held as well as the full PCC meetings in those months. At the November standing committee it was agreed that a proposal would be taken to the December PCC meeting that the meetings in 2023 alternate monthly between PCC and standing committee. This was agreed at the December PCC meeting with a view to starting in January with a PCC meeting and alternating from then.

After the APCM in April, there was a meeting of the PCC in May, at which new members were welcomed, officers were appointed and sub committees confirmed.

4.2 Membership

Churchwardens

- Dan Metcalfe was elected for his 2nd year.
- Jared (Jed) Bates was elected for his 1st year.

Nick Pearce stepped down as churchwarden and he was thanked for his valuable work over the last five years by Chris at the APCM in April.

- At the APCM Helen Wilks was elected as a new member and Barry Crompton and Ruth Abel were both elected for a second term. Following the APCM Elliot Bennington was appointed to the PCC at the May meeting.
- Chris gave thanks at the APCM to Richard Graham who stepped down from the PCC.

4.3 Other aspects of 2022

Training

- PCC members have made good progress in completing the statutory safeguarding training including the 'Domestic Abuse - Raising Awareness' training.
- Richard Langley, as Parish Safeguarding Officer, attended C3 Safeguarding Leadership training.
- Jed Bates, in his capacity as a Churchwarden and CAP liaison, as well as the safeguarding training attended a number of courses as follows:
 - Diocese - Basic Church Warden
 - Mission and Growth
 - CofE - Fire Marshall
 - Christians Against Poverty - Life Skills Manager
- Dan Metcalfe, in his capacity as a Churchwarden, as well as the safeguarding training also attended a Fire Marshall course.

Renew Ripon

Renew Ripon was launched in April for anyone who feels they might be struggling with life: loneliness, isolation, anxiety, confidence. It provides local people with a quiet shared space to have a cuppa, a chat or try some mindful or reflective activities. It runs between 11.30 am and 1.30 pm on a Monday or between 6.30 pm and 8.30 pm on a Tuesday. It is continuing to be a resounding success with excellent feedback being received.

Helen Wilks, PCC Secretary, March 2023

5. MISSION ACTION PLANNING REPORT 2022



Version 1.4 of the Mission Action Plan was adopted by the PCC with enthusiasm on 11 July 2022. There was a little concern that the plan may be too ambitious and the MAP group were asked to prioritise within the 5 Priority Areas - which is implicit in the 'Start and Completion Dates' anyway.

The following was discussed at a meeting of the MAP group on the 15th September 2022:

1. Worked through the 5 Priority Areas to note progress and next actions. The group noted that planning for a joint survey should begin and a decision made about timing.
2. Discussed how the PCC - which is responsible for the plan - should ensure that it is implemented. It was recommended to the PCC that the Priority Area Leaders should take responsibility for driving the implementation of Tasks/Objectives. Group members to approach those who worked with them on the Priority Areas to check that they would be willing to continue.
3. Agreed to recommend to the PCC that there is a report on MAP progress at every meeting. Ann Sture offered to be the 'MAP Champion' on the PCC, ensuring that reports would happen and prompt the PCC to ensure progress is being made.
4. Recommended that the Steering Group is superseded by quarterly meeting of the Priority Group Leaders, with Ann to ensure those take place. David Bailey stepped down from the facilitator/joint.
5. Recommended that there is an event as soon as possible following the meeting to share the MAP with the congregation after a Sunday morning service with a BYO or Bring and Share lunch
6. Recommended that the PCC should ensure that a further cycle of Mission Action Planning is put in hand by Easter 2024.

SUMMARY OF RECOMMENDATIONS TO THE PCC

1. Ann Sture to be 'MAP Champion' on the PCC
2. Progress reports to every meeting.
3. Priority Area Leaders to be responsible for implementation of the MAP, meeting altogether quarterly and superseding the Steering Group.
4. PCC to prioritise Priority Area 3 objectives (1,3,4,5)(appointment of co-ordinators).
5. To hold a Sunday lunch event to share the MAP with the congregation
6. Further MAP cycle to begin by Easter 2024.

PROGRESS ON PRIORITY AREAS

Priority 1 – Reconnecting and renewing the Church Family

Task/objective	Update
1.Create a list of those who haven't returned post COVID, contact and sensitively catch up.	Contacted people who hadn't returned to Church after Covid with a wellbeing message.
2.Hold a 'Welcome Home' month of picnics/gatherings in different settings and with different activities.	Held 3 events: spud and pud lunch; soup; picnic and walk opportunity for people to come together in a more social environment
3.Survey the congregation on how connected they feel and how to nurture this	Survey sent out to assess how connected people feel. Review of the results in progress.
4.Set up one or more groups to plan events and create an environment that nurture belonging and being rooted.	Planning events and groups which aim to address the needs identified in the survey.
5.Gather information on groups that meet at Holy Trinity	To be addressed after actioned point 4.

Priority 2 – Refreshing the culture of gathered worship across the range of Church life

Task/objective	Update
1.To consider merging the 10.30 service & Family Church to create a new service.	Altogether service trialed twice a month and is currently under review following the trial.
2.Create a new informal evening service.	Restored is now established as an informal evening service.
3.Appoint a leader of musical worship.	This has been discussed at PCC and standing committee with a view to taking it forward.
4.Train and develop the musicians and worship leaders to encourage a culture of worship across the whole church.	Awaiting resolution of task three but some progress already.
5.Establish the practice that in advance of a service, key people meet to plan the main elements and their interaction.	Now planning this for 'Altogether' services.

Priority 3 – Engaging with the community to identify and address urgent needs.

Task/objective	Update
1.Devise a role description for and appoint a Food Coordinator.	No update – awaiting volunteer appointment.
2.Devise a role description for and appoint a person to liaise with CAP.	Jed Bates is the liaison person with CAP and is progressing with a Life Skills Course.
3.Devise a role description for and appoint a Communications Coordinator for HT.	No update – awaiting volunteer appointment.
4.Devise a role description for and appoint an Engagement Coordinator.	No update – awaiting volunteer appointment.
5.Devise a role description for and appoint an Environment Coordinator.	No update – awaiting volunteer appointment.

Priority 4 – Identifying ways of releasing and empowering God’s people at Holy Trinity to use their gifts.

Task/objective	Update
1.Carry out a survey about gifts within the church family.	Questionnaire in Jan 2023 ‘An evaluation designed to help you identify and develop your God-given spiritual gifts.
2.Programme and deliver a 6-week whole church sermon series on the theme of ‘Service, gifts and spiritual gifts.’	Sermon series on gifts in Jan/Feb 2023.
3.Run an initial 6- week SHAPE course House Group leaders and leaders of other ministry and mission groups	Discipleship Explored course running in early 2023 across the house groups. The eight-session journey focuses on what drives discipleship: the love of Christ through Paul's letter to the Philippians.
4.Dedicate time as individuals across the whole church to explore spiritual gifts & how they can be used in service across the faith and wider community	No progress
5.Hold an annual whole church ‘Gifts Sunday’ service and Bring & Share meal afterwards.	No progress
6.Create a Welcome Pack for Newcomers.	Welcome packs are now available

Priority 5 – Developing and implementing strategies to attract young people and families and support them in their faith journey

Task/objective	Update
1.Setup regular social/worship group for 18-30s	Initial gathering has happened. Action required to follow through.
2.Reboot youth group for years 6-9 (was Fuse) (now ‘Hangout	Hangout now established.
3.Review and revitalise All Age Worship	This is a continuing process. New things have been tried and trialed over summer 2022 and a new format has been adopted up until Easter 2023. This has generally been very positive but work still remains to be done to continue the revitalising process and to make the All-Age Worship truly all age.
4.Set up annual parenting and marriage courses	Awaiting appointment of Children’s and Family Pastor.
5.Conduct research on challenges faced by modern families.	Awaiting a survey.
6.Set up Holy Trinity family “pods” (working title) – multi-generational groups	Action required.

6. CHURCH BUILDING MAINTENANCE AND REPAIR REPORT 2022

Fabric Team

The Fabric Team met seven times during 2022 and the Health & Safety Team met twice.

Gas Boiler and Heating

The boilers were serviced by Byfield Heating and the system drained, flushed and refilled with the correct level of chemical inhibitor. The pressure vessel was tested and certified. The dump heat loop was extended to include the Air Handling Unit as well as the coffee area and corridor, which now enables us to turn down these radiators, as they get too hot to touch. The Building Management System (BMS), by which we programme the heating system, is failing and needs to be replaced in 2023 during the summer.

Fire Alarm and Extinguishers

The fire alarms and fire extinguishers were serviced in November.

Quinquennial Inspection

The quinquennial inspection was carried out by Richard Crooks in 2020 there were no serious defects but the Fabric team have been working through the report to carry out any outstanding defects. As part of this remedial work Hambleton Roofing did some work on the roof replacing slipped slates and repointing on the parapet wall. Richard Crooks died in 2022 and so we will have to appoint a new Architect, his son has taken over the practice and so this is an option.

Work Party

There were two Work Parties during the year in April the main work was on the car park removing the trip hazards. In July the main

work was on the Church roof clearing the gutters and checking on slipped slates. Also a small team replaced the bulb and filters in OHP, on the D ring, which had got a bit dim.

Renewable Energy

In 2021 we received a grant from the Rural Community Energy Fund for a feasibility study and in 2022 we applied for a second phase grant for design but were unsuccessful. We are still towards the Church of England's target of become carbon neutral by 2030. We are investigating the installation of PV panels on the roof and loft insulation as well as Air Source Heat Pumps.

Streaming Church Services

We continue streaming of the services because some members of the congregation have come to depend on it. The maintenance and update of this has been added to the programme.

Storage Spaces

The Tower Room and Store Room off the Church Porch have had racking and shelves fitted in them.

Lighting and Power

We have installed LED flood light on the carpark and LED lights in the offices. Sockets have been installed in the hatch to the coffee area and the room 5 cupboard for a freezer.

Swift Nesting Boxes

Swift nesting boxes were installed in the bell tower in time for spring 2022 nesting. The boxes were installed behind the louvres on the west side of the tower.

Michael Montgomery, Fabric Team, January 2023

7. TREASURER'S REPORT 2022

It seems that the old maxim, 'the only thing that is constant is change' runs true for the management of finances at Holy Trinity. With this in mind, I would like to start the treasurer's report by saying a particular thank you to Sue l'Anson. Sue stepped in on a temporary basis five years ago to assist our previous treasurer with the book-keeping. She has done an excellent job of looking after the general accounts since then and was pleased to be able to pass them on in good order to Catherine Pearce in the Summer of 2022. Catherine was already part of the finance team which made the transition a very smooth one. Thank you, Catherine, for taking this on.

Income

Overall income for 2022 was down by 9.6% on 2021. There are a number of elements which account for this. The largest reduction is from planned giving income was down 11.2%, a reduction of £14,492.90. this was further compounded by some of the gift aid claim being delayed until early in the financial year beginning January 2023. It is important to note that planned giving for which we cannot claim gift aid has increased slightly which suggests that, as a percentage, the number of retired people who give to Trinity is increasing. Income from church lettings has come back well since the pandemic and here we have seen an increase of £8077.75.

Expenditure

We have a range of fixed and controllable costs to manage through the year. Our fixed costs primarily include staff wages and insurance policies. Our variable costs include such things as heating, lighting and any repairs and renewals. These costs have been controlled very well in 2022. Fixed and renewal costs reduced by 8.85% on the previous year which is a remarkable result given the increase in inflation during 2022. It is worth noting that we have benefitted from a fixed price energy contract which was previously negotiated by the fabric team.

This contract comes to an end in 2023 and will impact on future finances.

The reduction in overall income meant that our payment to the diocese was reduced. We did however still pay a parish share of £90,000 in 2022.

The arches project came to an end in the last quarter of 2021 however the final payments are accounted for in the accounts for 2022.

Restricted v Unrestricted Income

Part of the calculation for the diocesan share is based on the amount of Unrestricted Income received by the church. In this financial year we have an Unrestricted Income of £186,144. This figure will be used to calculate our payment to the diocese for 2025 which means that our maximum share request for 2025 will be 80% of the unrestricted income, which is £148,915.

A Final Thanks

Our finance and administration processes run well at Holy Trinity this is particularly due to the diligence and hard work of Sue l'Anson, Catherine Pearce and John Housley. As Treasurer I would particularly like to express my support and thanks for making my job so much easier and to our congregation for their generous giving in these difficult financial times.

Barry Crompton, Church Treasurer, February 2023

8. MISSION PARTNERSHIP REPORT 2022

The Mission Partnership group is a subgroup of PCC and comprises both PCC members and non- members. January 2022 was the start of a new three- year commitment to our charities. Our charities are designated either major or minor depending on how much financial support they receive over the three-year period.

Our Missions for this year and our contacts for them in MPG or the congregation are:

Mission Partner	Trinity Contact
Major Partners	
Andy & Kati Walsh CMS Brazil	Sue l'Anson
Artizan	Robert Ankcorn
Bishop Mathayo, Tanzania	Richard Neale
Christians Against Poverty	Julie & Jed Bates
In2Out	Adele Martin
Minor partners	
Ripon City of Sanctuary	Nicola David
YMCA, Ripon	Matt Davies & young people
Ripon & Rural Driving Service	Alison Bradley
Jennyruth Workshops	Sue Ankcorn
Salamati	Wilf Gowing
Kajo Keji College South Sudan	John & Cathie Rutter
CPAS	Alison & Michael Montgomery
Wellspring Therapy & Training	Nicola Holdsworth
Scripture Union	Rosemary Harrison

There are five major charities and nine minor charities with the major ones receiving £2.500 per year for three years and each minor one receiving £500. Payments are staged throughout the year to aid cash flow. It was confirmed at the PCC meeting on 9th January 2023 that the Mission Partners have all been paid and up to date to the end of 2022.

Mission Sundays

Salamati and Jennyruth Workshops - 22nd May 2022

Wellspring Therapy and Training – 16th October 2022

Christians Against Poverty – 30th October 2022

Robert and Sue Ankcorn, Mission Partnership Group, February 2023

9. YOUTH AND CHILDREN'S REPORT 2022

I am thankful to God for guiding us and keeping us as a church over this last year. Again, it is our fantastic volunteers who work so hard making our programme such a success, without them none of this could happen. Our programme this last year has consisted of:

- Family church
- Breakfast club
- Little Fishes
- Tea and Tots
- Collective Worship
- Open the book
- Hang out
- Youth service
- Chill out
- Walk and Talk
- Messy Church
- Messy Boost
- After school Worship Club in the Junior school
- Urban Saints Lunchtime Club at the Grammar school

In my report this year I want to focus on a few of these areas. But, of course, if you have any questions about the rest of our programme, please do not hesitate to speak to me or drop me an email on matt.davies@holytrinityripon.org.uk

Family Church.

Family church is some of the fruit from COVID. Born out of a desire to worship God when churches were under such strict guidelines, yet you could meet your friends for a coffee, Family church started out as a Café style worship and has grown from there. We regularly get over 60 people coming and it is all about being a church family pursuing the presence of God. Moving forward we have some growth problems to address. Managing the growth of family church in a way that God wants for its next season is vitally important, keeping Jesus at the centre. Please pray for the leadership of family church that we will follow God's plan for it.

Messy Boost

Messy boost was our summer event. Having previously run a traditional boost, this year we did not have enough volunteers to run a traditional one. However; we took the model of Messy Church and combined it with Boost and we were able to do this and it was great to see. In 2023 we hope to run a traditional Boost as well as a Messy Boost!

Urban Saints

A huge thanks goes to Claire-Lees Harrison, who has been essential, along with Karen Fowlers, and their amazing creativity in making this happen. We regularly have over 100 children at our lunchtime Christian union club in the Grammar school – this is simply amazing.

Please continue to pray for our children and young people, we have so much to be thankful for. I am extremely excited for what God has planned for us in 2023.

Matt Davies, Youth and Children's Worker, February 2023

FINANCIAL STATEMENTS

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Independent Examiner's Report to the PCC of Holy Trinity, Ripon

I report on the financial statements of the PCC for the year ended 31 December 2022, which are set out on pages 15 to 24.

Respective responsibilities of PCC members and examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- (1) examine the accounts under section 145 of the Charities Act;
- (2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- (3) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by The Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S. Kay

Mr S Kay ACA FCCA
The Barker Partnership
Chartered Accountants
44 Kirkgate
Ripon
HG4 1PB
Date: 13 March 2023

THE PARISH CHURCH OF HOLY TRINITY, RIPON

**Statement of Financial Activities
For the year ending 31 December 2022**

		Unrestricted Funds	Restricted Funds	Total Funds	
	Note	£	£	2022	2021
				£	£
Income and endowments from:					
Voluntary income	2(a)	176,822	2,987	179,809	252,626
Activities for generating funds	2(b)	5,546	11,470	17,016	8,287
Investment income	2(c)	402	2	404	66
Church activities	2(d)	-	26,886	26,886	4,641
Other incoming resources	2(e)	3,374	-	3,374	3,077
Total incoming resources		<u>186,144</u>	<u>41,345</u>	<u>227,489</u>	<u>268,697</u>
Resources expended					
Church activities	3(a)	199,646	62,821	262,467	241,058
Cost of generating funds	3(b)	670	-	670	305
Total resources expended		<u>200,316</u>	<u>62,821</u>	<u>263,137</u>	<u>241,363</u>
Net incoming/ (outgoing) resources		<u>(14,172)</u>	<u>(21,476)</u>	<u>(35,648)</u>	<u>27,334</u>
Net movements in funds		<u>(14,172)</u>	<u>(21,476)</u>	<u>(35,648)</u>	<u>27,334</u>
Balances brought forward at 1 January 2022		88,706	24,218	112,924	85,590
Transfer of funds		-	-	-	-
Balances carried forward at 31 December 2022		<u>74,534</u>	<u>2,742</u>	<u>77,276</u>	<u>112,924</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Balance Sheet at 31 December 2022

	Notes	2022 £	2021 £
Fixed assets			
Tangible fixed assets	5a	5,941	7,580
Current assets			
Stock		-	625
Debtors	6	7,332	5,540
Short term deposits		59,534	59,532
Cash at bank and in hand		11,280	43,696
		<u>78,146</u>	<u>109,393</u>
Liabilities: amounts falling due within one year			
	7	(6,811)	(4,049)
Net current assets		71,335	105,344
Liabilities: amounts falling due after one year		-	-
Net assets	11	<u>77,276</u>	<u>112,924</u>
Funds			
Unrestricted	9	74,534	88,706
Restricted	10	2,742	24,218
		<u>77,276</u>	<u>112,924</u>

Approved by the Parochial Church Council on 13th March 2023 and signed on its behalf by:



Revd. Christopher Butler

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements For the year ended 31 December 2022

1 Accounting Policies

1.1 Accounting convention

The financial statements have been prepared under the historical costs convention, in accordance with Church Accounting Regulations 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS102 (effective 1 January 2019) - (Charities SORP (FRS102) and the Charities Act 2011).

1.2 Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

1.3 Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised from events are accounted for gross.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

1.4 Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2022

1.5 Balance sheet - Fixed assets

Consecrated property

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 5 years. Fixtures and fittings are depreciated over a maximum of 10 years.

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

1.6 Current assets

Amounts owing to the PCC at 31 December 2022 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2022

	Unrestricted Funds	Restricted Funds	Total funds	
2 Incoming resources	£	£	2022	2021
			£	£
2a Voluntary income				
Planned giving:				
Gift Aid donations	110,801	-	110,801	128,085
Income tax recoverable	31,039	-	31,039	36,779
Non Gift Aid donations	17,800	2,987	20,787	38,157
Donations and collections at services	17,182	-	17,182	8,096
Legacies	-	-	-	-
Property Trust	-	-	-	1,765
Sundry Income	-	-	-	500
Building improvements	-	-	-	39,244
	<u>176,822</u>	<u>2,987</u>	<u>179,809</u>	<u>252,626</u>
2b Activities for generating funds				
Traidcraft sales	126	-	126	56
Church lettings	-	11,470	11,470	3,392
Fees	5,420	-	5,420	4,793
Sales of product income	-	-	-	46
	<u>5,546</u>	<u>11,470</u>	<u>17,016</u>	<u>8,287</u>
2c Investment income				
Dividends and interest including any reclaimable tax	402	2	404	66
	<u>402</u>	<u>2</u>	<u>404</u>	<u>66</u>
2d Church activities				
Special collections and events	-	26,525	26,525	4,586
Catering income	-	361	361	55
Youth work income	-	-	-	-
	<u>-</u>	<u>26,886</u>	<u>26,886</u>	<u>4,641</u>
2e Other incoming resources				
VAT refunds	-	-	-	-
NI government allowance	3,374	-	3,374	3,077
	<u>3,374</u>	<u>-</u>	<u>3,374</u>	<u>3,077</u>
Total income	<u><u>186,144</u></u>	<u><u>41,345</u></u>	<u><u>227,489</u></u>	<u><u>268,697</u></u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2022

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Total funds	
			2022 £	2021 £
3a Church activities				
Ministry: diocesan parish share	90,000	-	90,000	102,000
staff expenses	1,474	-	1,474	897
Church running expenses	8,419	9,123	17,542	17,200
Church maintenance/cleaning	8,001	2,788	10,789	5,701
Facilities manager salary	19,398	-	19,398	18,724
Cost of services	2,417	-	2,417	2,358
Missionary and charitable giving	17,000	12,610	29,610	21,379
Funeral offerings	-	6,571	6,571	2,752
Depreciation	1,606	33	1,639	2,029
Outreach and group work	210	6,680	6,890	1,059
Young peoples work	52	736	788	1,401
Youth Worker salaries	29,624	-	29,624	28,730
Training courses	943	-	943	5
Administration:				
Independent examiners fee	1,560	-	1,560	1,500
Professional fees	508	-	508	-
Printing, stationery and computer costs	8,294	-	8,294	7,561
Administrator salaries	4,549	-	4,549	4,476
Advertising and publicity	171	-	171	8
Sundry expenses	4,457	4,850	9,307	4,758
Cost of hospitality	963	361	1,324	148
Building improvements	-	19,069	19,069	18,372
	<u>199,646</u>	<u>62,821</u>	<u>262,467</u>	<u>241,058</u>
3b Cost of generating funds				
Traidcraft purchases	-	-	-	104
Letting expenses	670	-	670	201
	<u>670</u>	<u>-</u>	<u>670</u>	<u>305</u>
Total resources expended	<u>200,316</u>	<u>62,821</u>	<u>263,137</u>	<u>241,363</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2022

4 Staff costs

	Unrestricted Funds £	Restricted Funds £	Total funds	
			2022 £	2021 £
Wages and Salaries	50,896	-	50,896	48,853
Social security costs	3,374	-	3,374	3,077
Pensions costs	1,149	-	1,149	1,097
	<u>55,419</u>	<u>-</u>	<u>55,419</u>	<u>53,027</u>

5 Fixed assets for use by the PCC

5a Tangible fixed assets

Actual/ deemed cost

At 1 January 2022	156,652
Additions	-
At 31 December 2022	<u>156,652</u>

Depreciation

At 1 January 2022	149,072
Charge for the year	1,639
At 31 December 2022	<u>150,711</u>

Net book values

At 31 December 2022	<u>5,941</u>
At 31 December 2021	<u>7,580</u>

The net book value is an accounting figure. It does not include the current market value of either the property itself or the larger assets owned by the church.

6 Debtors

	2022 £	2021 £
Accrued income	5,431	4,500
Other debtors	1,901	1,040
	<u>7,332</u>	<u>5,540</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2022

7 Liabilities: amounts falling due within one year

	2022 £	2021 £
Other creditors	6,811	4,049
	<u>6,811</u>	<u>4,049</u>

8 Unrestricted funds

	General Fund	Fabric Fund	Total
Balance as at 1 January 2022	88,701	5	88,706
Incoming resources	186,144	-	186,144
Resources expended	(200,316)	-	(200,316)
Transfer from unrestricted funds	-	-	-
Transfer	-	-	-
Balance as at 31 December 2022	<u>74,529</u>	<u>5</u>	<u>74,534</u>

The fabric fund is designated funds for the general maintenance of the Church. It represents monies held in a CBF Church Fund account.

9 Restricted fund details

	At 1 Jan 2022	Incoming resources	Outgoing resources	Transfer	At 31 Dec 2022
Church Groups	174	8,040	(7,449)		765
Building improvements	24,044	2	(21,891)	-	2,155
Letting Income	-	11,470	(11,470)		-
Special Collections	-	10,052	(10,230)		(178)
Church away day	-	4,850	(4,850)		-
Funeral collections	-	6,571	(6,571)		-
Hospitality	-	361	(361)		-
	<u>24,218</u>	<u>41,346</u>	<u>(62,822)</u>	<u>-</u>	<u>2,742</u>

Restricted Funds details:

Church Groups - income received for and on behalf of specific church groups including Little Fishes, Boost, Messy Church and other activities, including Youth Work.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2022

Building improvements is for renovation work for the building.

Lettings income - funds received for the letting of the building and restricted for building maintenance and heating.

Special Collections relates to specific fund raising for one off events during the year such as a DEC appeal and the Christmas collection.

Church Away Day income was for the Men of the Dales weekend

Funeral Collections - funds are received by the church and distributed as requested by the families.

Hospitality - donations received toward the cost of drinks in the Arches.

10 Analysis of net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	5,800	141	5,941
Current Assets	75,545	2,601	78,146
Current Liabilities	(6,811)	-	(6,811)
Long Term Liabilities	-	-	-
Fund balance	74,534	2,742	77,276

11 Church Workers Pension Fund (CWPF)

Holy Trinity (Ripon) (PB 2014) participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2022

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2022: £1,149, 2021: £1,097).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2019. For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Holy Trinity (Ripon) could become responsible for paying a share of that employer's pension liabilities.