

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, RIPON, DIOCESE OF LEEDS

England & Wales · Charity number 1135108

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, RIPON, DIOCESE OF RIPON AND LEEDS, HOLY TRINITY, RIPON
Status	Registered
Legal form	Previously excepted
Registered	2010-03-23
Register	View on the Charity Commission register

Contact

Address	Holy Trinity Church Kirkby Road Ripon HG4 2EY
Phone	01765690930
Email	office@holytrinityripon.org.uk
Website	www.holytrinityripon.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Serving God in the parish of Holy Trinity Ripon

Classification

- **How:** Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£269,206	£274,676	-	-
2023-12-31	£261,472	£258,935	-	-
2022-12-31	£227,489	£263,137	-	-
2021-12-31	£268,697	£241,363	-	-
2020-12-31	£224,703	£247,509	-	-

Trustees

Name	Role	Appointed
Andrew Dennis		2023-04-27
Barry Crompton		2025-05-10
Christopher N Thomson		2026-05-11
Claire-Lise Harrison		2025-05-10
David Bakes		2024-04-27
Dr Tom Cavell-Taylor		2021-05-17
Elliot Bennington		2022-04-25
Felicity Stevens		2025-05-11
Hannah Ephraim Walpole		2026-05-11
Jonathan Nicholas		2024-04-27
Nancy Benham		2025-01-13
Peter Sherwood		2024-04-27
Phil Thomas		2025-05-10
Tina Durkin		2025-05-11

Accounts



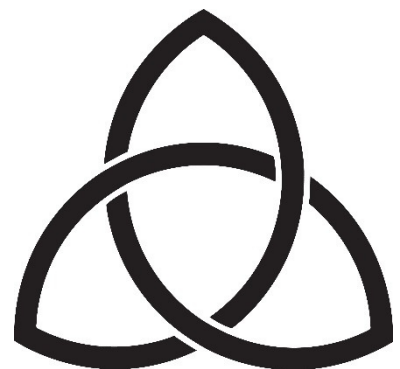
THE PAROCHIAL
CHURCH
COUNCIL OF THE
ECCLESIASTICAL
PARISH OF HOLY
TRINITY, RIPON
DIOCESE OF
LEEDS

**(Working name – HOLY TRINITY, RIPON)
(The Church registered code 646497)**

**Trustees' Annual Report
for the year ending 31st December 2024**

**Charity no. 1135108
Revenue no. X31895**

**Holy Trinity, Ripon
Kirkby Road
Ripon
HG4 2EY**



CONTENTS

Trustees' Annual Report	Page
1. Statutory data	1-2
2. Structure, governance and management	3
3. Ripon Deanery Synod Report for 2024	4
4. PCC Secretary's Report 2024	5-6
5. Church Warden Report 2024	7
6. Church Building Maintenance and Repair Report 2024	8-9
7. Treasurer's Report 2024	9-10
8. Youth and Children's Report 2024	10-11
9. Safeguarding Report 2024	12-13
10. Mission Partnership Report 2024	14
11. Outreach Report 2024	15
12. RenewRipon Report 2024	16
Financial statements	
Independent Examiner's Report	17
Statement of Financial Activities	18
Balance Sheet	19
Notes to the Accounts	20-27

TRUSTEES' ANNUAL REPORT

1. STATUTORY DATA

Charity name

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Ripon, Diocese of Leeds (**working name – HOLY TRINITY, RIPON**)

Reference and administrative details

Principal address

Holy Trinity Church
Kirkby Road
Ripon
HG4 2EY

Trustees (afterwards referred to as PCC members)

Vicar (Chair) Revd. Christopher Butler

Assistant Curate Revd. Michelle Lepine

Deanery Synod Representatives Allison Clark (from May 21)
Jed Bates (from April 22)

Churchwardens Daniel Metcalfe (from May 2021)
Kathryn Bailey (from Apr 2023)

Elected PCC Members Ruth Abel (from 2019)
Barry Crompton (from 2019)
Don Hanson (from 2020)
Tom Cavell-Taylor (from 2021)
Helen Wilks (from 2022)
Elliot Bennington (from 2022)
Becca Green (from 2023)
Andrew Dennis (from 2023)
David Bakes (from 2024)
Jonathan Nicholas (from 2024)
Peter Sherwood (from 2024)

Bankers	HSBC plc 34 Westgate Ripon HG4 2BL
Independent Examiners	Mr. S Kay ACA The Barker Partnership 44 Kirkgate Ripon HG4 1PB
Registered Charity no.	1135108
HMRC No.	X31895
PCC Secretary	Helen Wilks
Treasurer	Barry Crompton
Architect	Tom Crooks. BA (Arch.) Dip Arch. RIBA AABC 14 Calverley Lane Horsforth Leeds LS18 4DZ

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC operates through various subgroups who report to the PCC on a regular basis.

The vicar is *ex officio* a member of all groups and committees.

Standing Committee

Christopher Butler (appointed May 2012)	Dan Metcalfe (from May 2021)
Michelle Lepine (appointed July 2021)	Jed Bates (from Apr 2022)
Barry Crompton (treasurer from May 2019)	Helen Wilks (from Apr 2022)

Finance Team

Barry Crompton	Chris Butler (ex officio)
Catherine Pearce	Sue Grime
John Housley	

Fabric Team

Michael Montgomery	Nick Pearce	Tim Scholes
Rob Thew	Tom Cavell-Taylor	Sarah Gouge (to July 2023)
Phil Thomas	Jed Bates	Elliot Bennington
Andrew Dennis (from Apr 2023)	Chris Butler (ex officio)	Michelle Lepine (from Sep 2023)

Health and Safety (sub-group of Fabric Committee)

Andrew Dennis (from Apr 2023)	Don Hanson	Michael Montgomery
Tom Cavell-Taylor	Chris Butler (ex officio)	

Outreach

John Housley	Ruth Bakes	Jed Bates
Michelle Lepine	Ann Sture	Jacquie Fisher
Don Hanson	Chris Butler (ex officio)	Chris Thomson (from Apr 2023)

Administrator

John Housley

Administrator and Electoral Officer Alison Bradley (Electoral Roll Officer from Oct 20)

Young People's & Worship Pastor Mathew Davies

Mission enabler Alison Ratcliffe

Cleaner & Housekeeper Sam Purvis (from 1 Jan 2025)
Lilly Ward (from 1 Jan 2025)

Safeguarding Representative Paul Stephens

3. RIPON DEANERY SYNOD REPORT FOR 2024

Holy Trinity Representatives:

Clergy: Revd. Christopher Butler
Revd. Michelle Lepine (from July 21)

Lay: Allison Clark (from May 21)
Jed Bates (from April 22)

Officers:

Area Dean: Rev. Tony Collins
Assistant Area Dean: Rev Paul Harford
Treasurer: Geoffrey Berry till 11/24, then vacant
Lay Chair: Michelle Dearlove till 11/24 then vacant
Secretary: Susana Newbould

The Deanery Synod met three times in 2024 (four meetings were programmed, however one was cancelled due to a lack of members attending). Items included a reflection on Leeds Diocese – the first ten years from Bishop Anna and a SWOT exercise and discussion on the possible use of the Rural Change Fund for the Deanery. The latter was a useful exercise as the discussion findings would be used in the planned 2025 Deanery Synod re-modelling.

Holy Trinity Church has two vacancies for Deanery Synod members from the Laity.

Jed Bates & Allison Clark, Deanery Synod Representatives 2024

4. PCC SECRETARY'S REPORT 2024

PCC meetings

In 2024 the PCC met in January, March, May, July, September and November. At the meeting in May new members were welcomed to the PCC, appointment of officers and confirm sub committees following the APCM. In August there was the usual summer break with a short standing committee meeting specifically to sign off funding for the window reveals. Standing committee met in February twice, June, October and December. The second meeting in February was specifically to discuss an agenda for a PCC away day in April.

At the end of April, a PCC away day took place – many thanks to Jane and John Foster for allowing us to meet at their home. As mentioned in this report last year, each member of the PCC brings different gifts, perspectives and knowledge and it is important to recognise and appreciate what each person brings. To understand this better Michelle and Helen led a personality insights session which was well received. Other agenda items were understanding the role of the PCC and reviewing the Mission Action Plan (MAP).

Michelle came to the end of her curacy and left Holy Trinity in October to take up a position as Vicar of St Edmonds Church in Leeds.

At the October standing committee meeting Chris announced he would be leaving Holy Trinity at the beginning of January 2025 to take up a position as Priest in Charge of the Benefice of Gulval and Madron in the Diocese of Truro.

Thanks to both Chris and Michelle for all they have done for Holy Trinity Ripon.

Key topics

This is not meant to be an exhaustive list of everything covered in PCC meetings but a flavour of some of the key topics covered. This does not detract from all the other topics and the work of everyone involved in all Church activities.

Safeguarding – Richard Langley stepped down as Parish Safeguarding Officer and Paul Stephens was appointed into this role at the APCM. Paul attended some PCC meetings in 2024.

Health & Safety – including kitchen use and management, risk assessments and installation of a Defibrillator.

Finance – increasing costs such as utilities, funding group for HTR200 project.

The way forward for Sunday morning services.

Vacancy process.

Membership

Churchwardens

Standard policy. It is normal agreed practice for Church wardens to be appointed for a maximum of 4 years.

Dan Metcalfe was appointed for a 4th year.

Kathryn Bailey was appointed for a 1st year.

At the APCM Chris gave thanks to Jed Bates who stepped down from the role of church warden. Jed continues on the PCC as a Deanery Synod representative along with Allison Clark.

PCC membership

It is normal agreed practice that PCC members are appointed for a 3-year term and can stand for two consecutive terms before standing down for at least one year.

At the APCM David Bakes, Jonathan Nicholas and Peter Sherwood were elected as new members and Tom Cavell-Taylor and Don Hanson were elected for a second term.

Chris gave thanks at the APCM to Ruth Bakes and Karen Sharma who stepped down from the PCC.

Graham Colson, a valued PCC member and disability representative, sadly passed away in March.

Helen Wilks gave notice that she would step down as PCC Secretary in January 2025 and continue on the PCC until the next APCM.

Thank you to all who serve on the PCC.

Helen Wilks, Former PCC Secretary, April 2025

5. CHURCH WARDEN'S REPORT 2024

This year has been one of change with the news and the departure of Rev Chris Butler after 12 years of service to Holy Trinity Ripon. We would like to thank him for his years of dedication to our community and wish him all the best in his new parish of Madron and Gulval in the Diocese of Truro.

A vacancy is an opportunity to prepare ourselves for a new phase of church life and work on our building continues apace as we look forward to welcoming a new Vicar. The fabric team organised a work party to declutter the church building and to sort through our storage areas and remove any items no longer required for the running of the church. This mainly consisted of the removal of old stage settings and displays and the reordering of the flower cupboard and some files. The foyer of the main church is looking tidier and is due to be painted along with other areas of the building.

Work on the light wells in the arches nears completion alongside the ongoing general maintenance and up-keep of the building.

A full Sunday morning fire drill has been carried out with another due before the anticipated Institution of a new Vicar in October.

Our next quinquennial (5 yearly) inspection is due to happen later this year (2025).

The Terrier/inventory does need more detailed checking and bringing up to date. Due to the technical nature of some of the items a team will need to be put together to carry this out.

A wobble test on the gravestones was carried out in spring 2025. Although some movement was found on one or two there were none deemed to be dangerous.

We are looking forward to our 200th anniversary in 2027 and currently there are a number of possible fabric projects under discussion.

With a building of this size and age there is always plenty to do, and thanks must be given to the many that are willing to step forward and serve in so many varied ways. Thanks must also go to their families and friends who often carry the load when volunteering tasks are undertaken.

We are so grateful that help continues to be forthcoming, be that at a work party, leading a group or serving in some other capacity. Our services continue each Sunday due to the commitment of a wide team including the Leaders and Preachers and Family Church teams.

Simply put, without people who have the willingness to serve, our church couldn't continue to be the place of Worship, Nurture and Adventure that it is.

Dan Metcalfe and Kathryn Bailey

6. CHURCH BUILDING MAINTENANCE AND REPAIR REPORT 2024

Michael Montgomery

It was with great sadness to report the death of Michael Montgomery. The space projects were masterminded by Michael. The excellent state of the church facilities is a testament to his hard work, vision, and leadership over 30 years. He only stepped down as chair in February 2024 due to ill health.

Fabric Team & H&S

The Fabric Team met six times during 2024, the Health & Safety Team met twice.

Gas Boiler Heating and ventilation and better control

The boilers were serviced by Byfield Heating and the pressure vessel tested and certified. The new heating control BMS enabled a team led by Tim Scholes to identify and remedy various long standing hidden faults, resulting in a warmer church. The spare flue fan and motor have been repaired, so the church has a working spare.

Kitchen Safety and vent cleaning

A North Yorkshire environmental Health Inspection of the kitchen awarded it a 5* hygiene rating which is usually high for a first inspection. The comment was 'Excellent kitchen systems well implemented'. The cooker extract vent was cleaned and access hatches installed. The health and safety procedures were thoroughly updated and staff trained.

Fire Alarm and Extinguisher and PAT Testing Ladders register

The fire alarms and fire extinguisher were serviced in November. The EM lights were stress tested. The PAT tested on 4th January 2024. All ladders and scaffold towers inspected.

Quinquennial future inspection

The last inspection was in 2020 and there were no serious defects. The next inspection is due in Spring 2025. Tom Crooks has been appointed as the new Inspecting Architect.

Roof and rainwater guttering and downpipes.

The gutters were cleaned by Hambleton Roofing, who replaced slipped slates and repaired a leak above the lift. A persistent leak into the table cupboard was traced to blockages of the downpipe drain. This is now regularly cleared and kept leave free to prevent further leaks.

Work Parties

Three work parties were carried out in the year. Clearing and tidying the lift motor room, tidying the churchyard and church, repairing the carpark fence. Replacing the faulty projector bulb, adding automatic door closures to the Arches doors and minor repairs to the fabric.

Arches Window Reveals – Damp ingress into the plasterwork

Following a successful trial of a new Sika Render on one window, all the remaining seven windows were re-rendered. An external work party has removed the grass and soil from around the exterior of the windows to below the damp proof membrane. Both actions have reduced the damp to an acceptable level. The render will be painted with a neutral shade of paint in the new year.

Fallen Tree

During storm Darragh in December a large pine tree crashed through the car park fence narrowly missing the church tower. It happened at night when the car park was empty.

Tom Cavell-Taylor, Fabric Team, April 2025

7. TREASURER'S REPORT 2024

We can report the finances of Holy Trinity Church are in good order. Our overall income has increased by a modest amount, our costs continue to be well controlled, and we have been able to continue in the ministry resources as planned by the PCC.

Income

Overall income for 2024 increased by 3% compared to 2023. An increase of £7,734. Among other smaller changes the significant variations in giving came from a reduction of £8,525 in special collections but an increase in planned giving of £15,512.

Expenditure

Although day to day expenditure continues to be controlled well, we have seen the impact of increased inflation over the past year with our expenses for operating the building and maintenance increasing from £36,858 to £46,873, a 27% increase on 2023. Even with this increased pressure on costs we are pleased to be able to report that £90,000 was paid to the diocesan share fund, a reduction of only £1000 on the previous year.

Reserves

The PCC does not currently have a formally adopted policy on financial reserves however as at 31 December 2024 we are holding £62,599 in unrestricted funds which is in line with the

charities commission recommendation which advises having three months of operating costs available in reserve.

Thank you

Managing the expenses of a larger church is a complex affair. This could not have been achieved without the support and assistance of our excellent administration team as well as several key volunteers. To whom my heartfelt thanks are offered on behalf of the church.

Barry Crompton Church Treasurer April 2025

8. CHILDREN, YOUTH & FAMILIES REPORT 2024

This last year there has been great growth and development in our Children's and Youth Ministry. One of the key areas of focus has been working with the school. This was illustrated and highlighted in the SIAMS report, which gave special mention to the relationship between Church and School and how successful and strong that relationship is. We are extremely thankful to our hard-working volunteers and staff that have made this possible. We are moving into the vacancy and the next season at with excitement and anticipation.

Boost All Stars – started October 2023 our after-school club for Holy Trinity Infant and Junior Schools on Wednesdays. Regular weekly attendance of 52 – 55. End of term activities are 'Bring a Friend', highest attendance being 71 and 'BOOSTfest' with an attendance of 141.

The Light Party – is an annual event and was first held on 31 October 2023. Average family attendance over the last 2 years is 95 families.

Ripon Grammar School – in October 2023 a relationship was formed with RGS and 11 young volunteers recruited to help with various clubs and activities, ie Breakfast Club and Boost All Stars.

Urban Saints – a weekly lunch time club held at RGS, average attendance 35.

Messy Church – a monthly gathering on the second Saturday of each month, for families to come get creative. Average attendance 45.

Empowered! – September 2024, 2 Mental Health and Wellbeing workshops held for our young people, school years 6 – 9 and years 10 - 13. Eleven young people attended.

Summer Boost – an annual summer club over 4 mornings, usually held in the last week of August for all primary aged children. Average attendance 65.

Sunday Night Youth (formally Walk & Talk/Stay & Say) – a weekly event on a Sunday evening with 18 young people, school years 7 and above.

Collective Worship – weekly worship led by Matt alternating at both sites of Holy Trinity School, with a total number of 453 pupils plus 50 staff. Specific mention was made to Matt

and Holy Trinity's Church involvement in the Infant School's latest SIAM's visit, and very much added to their great report.

Family Church – weekly worship, except special holidays and the first Sunday of each month. Average attendance 80.

The Walled Garden – a new Mission Partner. Events so far have been their Christmas Concert.

Breakfast Club – 3 times per week, held for families from 8.00am. Average attendance 50.

Little Fishes – weekly mothers' and toddlers' group.

Matt Davies, Young People's & Worship Pastor, April 2025

9. SAFEGUARDING REPORT 2024

This has been my first year as Parish Safeguarding Officer (PSO). Following on from the excellent work of my predecessor, it has been my aim to continue to build on the work that he has done.

For those of you who are not familiar with the role, this is how the role descriptor describes the work of the PSO:

“To work with the vicar and PCC in promoting safeguarding within the parish, and to ensure that church leaders are implementing the Church of England's safeguarding guidance. The Parish Safeguarding Officer is the key link person between the parish and the Diocesan Safeguarding Team.”

Over the past couple of years, to help prioritise the safeguarding work within the parish we have been using the **Safeguarding Dashboard**. This was developed by Clearly Simpler Limited and is currently being used by over 7,000 parishes in 41 participating dioceses throughout the Church of England.

The Safeguarding Dashboard has three levels:

Level 1 - Safer Foundations

Level 2 - Safer Activities – we make a list of any church activities for children, young people and vulnerable adults and the PCC must review and approve the list of church activities. In a recent upgrade, we have been encouraged to focus on how we induct volunteers and provide them with ongoing support.

Level 3 - Safer Practices – we have now reached the final level, focusing on safer practices, particularly how we support victims and survivors and how the Parish wishes to promote a healthy and safe culture.

John Housley takes a lead in supporting volunteers, facilitating their on-line safeguarding training and registering them with the Disclosure and Barring Service (DBS), where appropriate. We are now in the process of entering the details of all our volunteers on the **Safeguarding Hub**, which has a suite of tools to help the parish with safer recruitment and people management.

Stage 1 – helps parishes to keep track of DBS checks and safeguarding training.

Stage 2 – helps parishes to create Role Descriptions and Person Specifications.

Stage 3 – helps parishes with safer recruitment and people management.

I would like to thank all those who have helped with the administration of safeguarding and training needs, especially John Housley in the Office. A few safeguarding issues have arisen within the last 12 months, but I believe that people at Holy Trinity have dealt with them in a professional way. Also, I must mention the Diocese Safeguarding Team, who have provided excellent advice and support.

Safeguarding reports are given to the PCC, sometimes verbally. Much of our safeguarding conversations continue to be about the development of the Parish Dashboard and Hub. Personally, I have found their support and feedback very encouraging.

Paul Stephens, Parish Safeguarding Officer, April 2025

10. MISSION PARTNERSHIP REPORT 2024

The Mission Partnership Group is a sub-group of and reports to PCC. We meet 4 times a year. The members of the group are Robert Ankcorn, Sue Ankcorn, Sue l'Anson, Cathie Rutter, Jed Bates, Karen Sharma, Adele Martin, Helen Wilkes, Nicola Holdsworth, Wilf Gowing and Chris Butler.

This last year has been a busy one because the Autumn of 2024 was when the congregation were asked to nominate charities for Holy Trinity to support in the next three years. And then for the congregation members to vote for them. We tithe 10% of our giving to support charities at home and abroad and follow criteria laid down by the PCC which is detailed below: -

70-80% of available money should be given to explicitly Christian partners with a bias towards those whose work is of an evangelistic nature and whose approach is in keeping with HTR's spiritual ethos.

Ideally between half and three quarters of our outward giving should be directed overseas with consideration given to supporting the whole age range.

We are concerned to maintain a continuity of giving particularly to our "key" partners over a number of years with communication, ideally with a personal contact at HTR. There should also be a good system of accountability.

The charities are divided into major and minor with majors receiving £2500 and the minor ones £500 every year for 3 years. As well as financial support the missions receive prayer support and sometimes, when local, physical help too.

Our current major partners are Artizan International, The Walshs (CMS partners in Brazil), Kajo Keji, The Diocese of Lake Rukwa and In2Out . Minor partners are The Walled Garden, Wellspring, New Beginnings, Alianca Oopittikuxa, JennyRuth workshops, CAP, Scripture Union, CPAS, Ripon and Rural Driving and Tearfund.

All our partners are represented on the display in the Arches with regular updates and newsletters. Each partner has an allocated Holy Trinity contact, not necessarily on the MPG committee, to feed information to. There is a prayer rota so that the focus is on that mission at least once in a year. The Charities are asked to come and talk to the congregation at least once in their three-year cycle.

Our thanks to Wilf Gowing and Nicola Holdsworth for many years of serving with our group. We are also very grateful for the support of Chris Butler who was a regular attendee.

If you would like to join our group do ask one of the members listed above.

Sue and Robert Ankcorn, Mission Partnership Group, April 2025

11. OUTREACH REPORT 2024

The Outreach Committee meets monthly at Holy Trinity. Our role is to encourage all to undertake work in this ministry.

The view of the Committee, and I hope the majority of the PCC and indeed the whole congregation, is that if people are not introduced to Jesus, they are unlikely to come to know him.

In 2024 the Outreach Committee contributed to:

- The planning and running of several Hope Explored and Christianity Explored courses. Many of the guests from these courses continued to study and grow through 'The Word One to One' at a regular meeting hosted and led by Chris and Liz Thomson.
- Developing and encouraging other Groups and Ministries in their work. We feel that RenewRipon and Family Church; BOOST All Stars; Urban Saints; Open the Book and others have been open to discussions on how people who come to these groups can grow.
- Other new endeavours (not prompted by the Outreach Group) like the informal men's breakfast being held at Booths Café is very much supported and the Outreach Group would like to encourage more groups to do this.
- Our involvement with Ripon Churches Working Together also continued with a renewed commitment and mission statement being approved in 2024. Holy Trinity supports this group of Christians from around Ripon joining in and helping with:
 - Open the Book reaching out to Primary Schools in Ripon and contributing to the Drama Festival;
 - Maintaining a strong relationship with the organisers of Winter Wonderland, building a life-sized Nativity and arranging the Carol Singing at the Band Stand. Particular thanks must be given to David and Irene and their teams for this.
 - Involvement with the Act of Witness events over Holy Week on the Market Square.

In 2025 we hope to see growth from the Hope Explored courses and development of discipleship from this to grow us all as a congregation and ultimately to enable and encourage us all to be better at showing others the Good News of Jesus.

John Housley, Outreach Group, April 2025

12. RENEWRIPON REPORT 2024

Renew Ripon, which began in April 2022 with a dedicated team of people from our church family, continues to welcome and support over thirty people each week who are struggling with their mental health and wellbeing in some way.

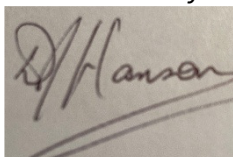
We have many long-term guests and welcome new ones regularly, enjoying strong partnerships with local healthcare professionals. Many of our guests are growing in confidence and finding friendship and healing together. It is a joy that so many enjoy our weekly prayer meditations, and some have participated in recent HOPE Explored courses as well as now worshipping and serving as part of our church family. Thank you, Jesus!

I am grateful for the compassionate hearts and commitment of all the Renew Ripon volunteers, and look forward to an exciting 2025 as our governing body, Renew Wellbeing (www.renewwellbeing.org.uk) and the Church of England make progress with plans to roll out the Renew schemes across all churches in England, and include both youth and families in its support of wellbeing and wellness.

Jed Bates, Team Lead, April 2025

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit, when reviewing our aims and objectives and in planning future activities. In particular the Trustees consider how planned activities will contribute to the aims and objectives they have set.

The annual report was approved by the Trustees of the charity on 28 April 2025 and signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'D/Hanson', written over a light-colored background.

Name: Mr Don Hanson

Position: Lay Chair of the PCC

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Independent Examiner's Report to the PCC of Holy Trinity, Ripon

I report on the financial statements of the PCC for the year ended 31 December 2024, which are set out on pages 18 to 27.

Respective responsibilities of PCC members and examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- (1) examine the accounts under section 145 of the Charities Act;
- (2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- (3) to state whether particular matters have come to my attention.

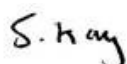
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by The Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr S Kay ACA
The Barker Partnership
Chartered Accountants
44 Kirkgate
Ripon
HG4 1PB
Date: 7 May 2025

THE PARISH CHURCH OF HOLY TRINITY, RIPON

**Statement of Financial Activities
For the year ending 31 December 2024**

		Unrestricted Funds	Restricted Funds	Total Funds	
	Note	£	£	2024 £	2023 £
Income and endowments from:					
Voluntary income	2(a)	183,749	34,655	218,404	202,892
Activities for generating funds	2(b)	1,289	17,234	18,523	19,720
Investment income	2(c)	3,180	-	3,180	2,340
Church activities	2(d)	-	24,536	24,536	32,906
Other incoming resources	2(e)	4,563	-	4,563	3,614
Total incoming resources		<u>192,781</u>	<u>76,425</u>	<u>269,206</u>	<u>261,472</u>
Resources expended					
Church activities	3(a)	188,193	85,904	274,097	258,265
Cost of generating funds	3(b)	579	-	579	670
Total resources expended		<u>188,772</u>	<u>85,904</u>	<u>274,676</u>	<u>258,935</u>
Net incoming/ (outgoing) resources		<u>4,009</u>	<u>(9,479)</u>	<u>(5,470)</u>	<u>2,536</u>
Net movements in funds		<u>4,009</u>	<u>(9,479)</u>	<u>(5,470)</u>	<u>2,536</u>
Balances brought forward at 1 January 2024		58,590	21,222	79,812	77,276
Transfer of funds		0	-	0	-
Balances carried forward at 31 December 2024		<u>62,599</u>	<u>11,743</u>	<u>74,342</u>	<u>79,812</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Balance Sheet at 31 December 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible fixed assets	5a	4,673	6,356
Current assets			
Stock		-	-
Debtors	6	11,296	8,237
Short term deposits		59,540	59,540
Cash at bank and in hand		17,228	14,826
		<u>88,064</u>	<u>82,603</u>
Liabilities: amounts falling due within one year			
	7	(18,395)	(9,147)
Net current assets			
		69,669	73,456
Liabilities: amounts falling due after one year			
		-	-
Net assets			
	10	<u>74,342</u>	<u>79,812</u>
Funds			
Unrestricted	8	62,599	58,590
Restricted	9	11,743	21,222
		<u>74,342</u>	<u>79,812</u>

Approved by the Parochial Church Council on 28th April 2025 and signed on its behalf by:

Name:
Position

Barry Crompton
Treasurer

28 April 2025



THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements For the year ended 31 December 2024

1 Accounting Policies

1.1 Accounting convention

The financial statements have been prepared under the historical costs convention, in accordance with Church Accounting Regulations 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS102 (effective 1 January 2019) - (Charities SORP (FRS102) and the Charities Act 2011).

1.2 Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

1.3 Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised from events are accounted for gross.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

1.4 Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2023

1.5 Balance sheet - Fixed assets

Consecrated property

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 5 years. Fixtures and fittings are depreciated over a maximum of 10 years.

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

1.6 Current assets

Amounts owing to the PCC at 31 December 2024 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2024

	Unrestricted	Restricted	Total funds	
2 Incoming resources	Funds	Funds	2024	2023
	£	£	£	£
2a Voluntary income				
Planned giving:				
Gift Aid donations	108,378	30,829	139,207	123,908
Income tax recoverable	37,705	-	37,705	33,164
Non Gift Aid donations	21,459	-	21,459	18,308
Donations and collections at services	16,178	3,826	20,004	23,467
Legacies	-	-	-	-
Property Trust	-	-	-	-
Sundry Income	29	-	29	4,045
Building improvements	-	-	-	-
	<u>183,749</u>	<u>34,655</u>	<u>218,404</u>	<u>202,892</u>
2b Activities for generating funds				
Traidcraft sales	-	-	-	-
Church lettings	-	17,234	17,234	14,896
Fees	1,289	-	1,289	4,824
Sales of product income	-	-	-	-
	<u>1,289</u>	<u>17,234</u>	<u>18,523</u>	<u>19,720</u>
2c Investment income				
Dividends and interest including any reclaimable tax	3,180	-	3,180	2,340
	<u>3,180</u>	<u>-</u>	<u>3,180</u>	<u>2,340</u>
2d Church activities				
Special collections and events	-	23,950	23,950	32,475
Catering income	-	586	586	431
Youth work income	-	-	-	-
	<u>-</u>	<u>24,536</u>	<u>24,536</u>	<u>32,906</u>
2e Other incoming resources				
VAT refunds	-	-	-	-
NI government allowance	4,563	-	4,563	3,614
	<u>4,563</u>	<u>-</u>	<u>4,563</u>	<u>3,614</u>
Total income	<u>192,781</u>	<u>76,425</u>	<u>269,206</u>	<u>261,472</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2024

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Total funds	
			2024 £	2023 £
3a Church activities				
Ministry: diocesan parish share	90,000	-	90,000	91,000
wages	36,019	45,018	81,037	64,277
staff expenses	3,625	-	3,625	2,873
Church running expenses	10,200	16,904	27,104	22,858
Church maintenance/cleaning	19,769	-	19,769	14,000
Cost of services	3,178	-	3,178	1,913
Missionary and charitable giving	11,250	11,588	22,838	18,732
Funeral offerings	-	2,348	2,348	5,040
Depreciation	1,929	35	1,964	2,213
Outreach and group work	18	7,356	7,374	8,129
Young peoples work	-	2,069	2,069	1,006
Training courses	13	-	13	-
Administration:				
Independent examiners fee	1,800	-	1,800	1,680
Professional fees	1,752	-	1,752	2,087
Printing, stationery and computer costs	7,080	-	7,080	9,083
Advertising and publicity	-	-	-	75
Sundry expenses	498	-	498	11,870
Cost of hospitality	1,062	586	1,648	1,429
Building improvements	-	-	-	-
	<u>188,193</u>	<u>85,904</u>	<u>274,097</u>	<u>258,265</u>
3b Cost of generating funds				
Traidcraft purchases	-	-	-	-
Letting expenses	579	-	579	670
	<u>579</u>	<u>-</u>	<u>579</u>	<u>670</u>
Total resources expended	<u>188,772</u>	<u>85,904</u>	<u>274,676</u>	<u>258,935</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2024

4 Staff costs

	Unrestricted Funds £	Restricted Funds £	Total funds 2024 £	2023 £
Wages and Salaries	62,945	12,064	75,009	59,368
Social security costs	4,153	410	4,563	3,614
Pensions costs	1,290	175	1,465	1,295
	<u>68,388</u>	<u>12,649</u>	<u>81,037</u>	<u>64,277</u>

5 Fixed assets for use by the PCC

5a Tangible fixed assets

Actual/ deemed cost

At 1 January 2024	158,156
Additions	281
Disposals	-
At 31 December 2024	<u>158,437</u>

Depreciation

At 1 January 2024	151,800
Charge for the year	1,964
Eliminated on disposals	-
At 31 December 2024	<u>153,764</u>

Net book values

At 31 December 2024	<u>4,673</u>
At 31 December 2023	<u>6,356</u>

The net book value is an accounting figure. It does not include the current market value of either the property itself or the larger assets owned by the church.

6 Debtors

	2024 £	2023 £
Accrued income	5,519	5,907
Other debtors	5,777	2,330
	<u>11,296</u>	<u>8,237</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2024

7 Liabilities: amounts falling due within one year

	2024 £	2023 £
Other creditors	18,395	9,147
	<u>18,395</u>	<u>9,147</u>

8 Unrestricted funds

	General Fund	Fabric Fund	Total
Balance as at 1 January 2024	58,585	5	58,590
Incoming resources	192,781	-	192,781
Resources expended	(188,772)	-	(188,772)
Transfer from unrestricted funds	-	-	-
Transfer	0	-	0
Balance as at 31 December 2024	<u>62,594</u>	<u>5</u>	<u>62,599</u>

The fabric fund is designated funds for the general maintenance of the Church. It represents monies held in a CBF Church Fund account.

9 Restricted fund details

	At 1 Jan 2024	Incoming resources	Outgoing resources	Transfer	At 31 Dec 2024
Church Groups	5,480	11,934	(9,460)	-	7,954
Building improvements	2,155	-	-	-	2,155
Letting Income	865	17,234	(16,904)	-	1,195
Special Collections	-	9,668	(9,668)	-	-
Missions enabler	10,802	34,655	(45,018)	-	439
Church away day	1,920	-	(1,920)	-	-
Funeral collections	-	2,348	(2,348)	-	-
Hospitality	-	586	(586)	-	-
	<u>21,222</u>	<u>76,425</u>	<u>(85,904)</u>	<u>-</u>	<u>11,743</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2024

Restricted Funds details:

Church Groups - income received for and on behalf of specific church groups including Little Fishes, Boost, Messy Church and other activities, including Youth Work.

Building improvements is for renovation work for the building.

Lettings income - funds received for the letting of the building and restricted for building maintenance and heating.

Special Collections relates to specific fund raising for one off events during the year such as a DEC appeal and the Christmas collection.

Missions enabler relates to youth families and worship ministry.

Church Away Day income was for the Men of the Dales weekend

Funeral Collections - funds are received by the church and distributed as requested by the families.

Hospitality - donations received toward the cost of drinks in the Arches.

10 Analysis of net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	4,603	70	4,673
Current Assets	76,391	11,673	88,064
Current Liabilities	(18,395)	-	(18,395)
Long Term Liabilities	-	-	-
Fund balance	62,599	11,743	74,342

11 Church Workers Pension Fund (CWPF)

Holy Trinity (Ripon) participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2024

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2024: £1,419, 2023: £1,295).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a surplus of £34.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2025, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 2.7% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2024. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £8.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The next valuation is due as at 31 December 2025.

The legal structure of the scheme is such that if another employer fails, Holy Trinity (Ripon) could become responsible for paying a share of that employer's pension liabilities.

Accounts



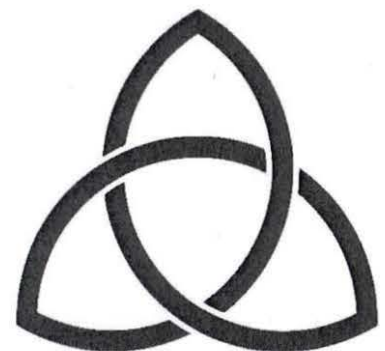
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF HOLY TRINITY, RIPON
DIOCESE OF LEEDS

(Working name – HOLY TRINITY, RIPON)
(The Church registered code 646497)

Trustees' Annual Report
for the year ending 31st December 2023

Charity no. 1135108
Revenue no. X31895

Holy Trinity, Ripon
Kirkby Road
Ripon
HG4 2EY



HOLY TRINITY, RIPON

CONTENTS

	Page
Trustees' Annual Report	
1. Statutory data	1
2. Structure, governance and management	3
3. Ripon Deanery Synod Report for 2023	5
4. Church Warden's Report 2023	6
5. Treasurer's Report 2023	8
6. PCC Secretary's Report 2023	9
7. Curate's Report 2023	10
8. Children's, Youth and Families Report 2023	12
9. Church Building Maintenance and Repair Report 2023	14
10. Safeguarding Report 2023	15
11. Mission Partnership Report 2023	16
12. Outreach Report 2023	18
Financial Statements	19-29

TRUSTEES' ANNUAL REPORT

1. STATUTORY DATA

Charity name

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Ripon, Diocese of Leeds (**working name – HOLY TRINITY, RIPON**)

Reference and administrative details

Principal address

Holy Trinity Church
Kirkby Road
Ripon
HG4 2EY

Trustees (afterwards referred to as PCC members)

Vicar (Chair) Revd. Christopher Butler

Assistant Curate Revd. Michelle Lepine

Deanery Synod Representatives Rodney Towers (from Oct 20)
Allison Clark (from May 21)
Jed Bates (from April 22)

Churchwardens Daniel Metcalfe (from May 2021)
Jed Bates (from Apr 2022)

Elected PCC Members Philip Thomas (from Apr 2017-March 2023)
Ruth Abel (from 2019)
Barry Crompton (from 2019)
Don Hanson (from Oct 2020)
Ann Sture (from Oct 2020-March 2023)
Jacquie Fisher (from Oct 2020-March 2023)
Graham Colson (from Oct 2020)
Ruth Bakes (from May 2021)
Karen Sharma (from May 2021)
Tom Cavell-Taylor (from May 2021)
Helen Wilks (from Apr 2022)
Elliot Bennington (from May 2022)
Becca Green (from March 2023)
Andrew Dennis (from March 2023)

Bankers	HSBC plc 34 Westgate Ripon HG4 2BL
Independent Examiners	Mr. S Kay ACA The Barker Partnership 44 Kirkgate Ripon HG4 1PB
Registered Charity no.	1135108
HMRC No.	X31895
PCC Secretary	Helen Wilks
Treasurer	Barry Crompton
Architect	Tom Crooks. BA (Arch.) Dip Arch. RIBA AABC 14 Calverley Lane Horsforth Leeds LS18 4DZ

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC operates through various subgroups who report to the PCC on a regular basis.

The vicar is *ex officio* a member of all groups and committees.

Standing Committee

Christopher Butler (appointed May 2012)	Dan Metcalfe (from May 2021)
Michelle Lepine (appointed July 2021)	Jed Bates (from Apr 2022)
Barry Crompton (treasurer from May 2019)	Helen Wilks (from Apr 2022)

Finance Team

Barry Crompton	Chris Butler (ex officio)
Catherine Pearce	Sue Grime
John Housley	

Fabric Team

Michael Montgomery	Nick Pearce	Tim Scholes
Rob Thew	Tom Cavell-Taylor	Sarah Gouge (to July 2023)
Phil Thomas	Jed Bates	Elliot Bennington
Andrew Dennis (from Apr 2023)	Chris Butler (ex officio)	Michelle Lepine (from Sep 2023)

Health and Safety (sub-group of Fabric Committee)

Andrew Dennis (from Apr 2023)	Don Hanson	Michael Montgomery
Graham Colson	Tom Cavell-Taylor	Sarah Gouge (to July 2023)
Chris Butler (ex officio)		

Outreach

John Housley	Ruth Bakes	Jed Bates
Michelle Lepine	Ann Sture	Jacquie Fisher
Don Hanson	Chris Butler (ex officio)	Chris Thomson (from Apr 2023)

Administrator

John Housley

Administrator and Electoral Officer

Alison Bradley (Electoral Roll Officer from Oct 20)

Young People's & Worship Pastor

Mathew Davies

Mission enabler

Alison Ratcliffe

Arches Manager and Cleaner

Sarah Gouge (until July 2023)

Facilities Worker & Cleaner

Sam Purvis (from August 2023)

Safeguarding Representative

Richard Langley

Disability Representative

Graham Colson

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure. The PCC is a charity excepted from registration with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

Holy Trinity Church PCC works in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

When planning our activities for the year, we have considered the Commission's guidance on public benefit.

Reserves Policy

It is the PCC's intention to spend those Reserves that are Restricted on their defined purposes, in due course. The Unrestricted Reserves represent approximately three months income which the PCC feels is the minimum that it should aim to hold for normal levels of activity

3. RIPON DEANERY SYNOD REPORT FOR 2023

Holy Trinity Representatives:

Clergy:

Revd. Chris Butler
Revd. Michelle Lepine (from July 21)

Lay:

Rodney Towers (from Oct 20)
Allison Clark (from May 21)
Jed Bates (from April 22)

Officers:

Area Dean: Revd. Tony Collins
Assistant: Vacant
Lay Chair: Michelle Dearlove
Treasurer: Geoffrey Berry

The Deanery Synod met four times during 2023. In the months of January, April, July & September. Subjects covered by guest speakers included a presentation on the Church of England's aim to be Carbon Neutral by 2030, a presentation on the Diocesan Finances by the chief finance officer, a presentation on finding God in unexpected places and Different Brains: neurodiversity as a gift for the Church, not a problem to be solved.

Last year elections to Deanery Synod were held and I would like to thank on behalf of Holy Trinity Allison, Michelle, Jed & Rodney for representing us at these meetings. If anyone would like to be involved, we do have one spare place on Deanery Synod. For more information please do speak to one of the current representatives.

Rev C Butler Deanery Synod Representative, February 2024

4. CHURCH WARDEN'S REPORT 2023

It has been a busy and eventful twelve months since the last APCM! As I read through previous year's Church Warden reports to the church, I noticed that they all seemed to have followed a similar pattern, both in content and length. There are many reports from the various areas of ministry in the Holy Trinity Annual Report, so if I have not made specific reference to them here, it does not mean that I have forgotten them – they can be read elsewhere and in greater detail, and hopefully that will shorten the length of mine.

Starting with “thank you”. Thank you to each and every one of you who have helped in the various ministries that Holy Trinity has provided in 2023. Without you, none of our essential work would have been possible, and through that work the word of our Lord has been spread far and wide. Without you, meals would not have been provided, comfort given, teas and coffees poured, worship raised, our younger members entertained and taught. You have gone out into the wider community, and shown the words of the gospel to those that would not necessarily have heard it. Holy Trinity Church and Ripon are truly blessed. And thanks also go to the many families who were without Mum or Dad, Grannie or Grandad for often long periods of time while this essential work was done.

Some of the positives in 2023 have included Discipleship Explored, an eight-part study series that was run across the church, in small groups. This series helped many to understand the bible in greater depth, and was well received by those who undertook it. This was followed up at the end of 2023, beginning of 2024 with Hope Explored, aimed at those starting out in their faith journey, and again was well received by both those new to Christ and those whose faith was well established. Boost, Little Fishes and Urban Saints gave the same message to our younger members, and Renew Ripon provided support and a non-judgmental ear to those in need, at the same time bringing several new members to our church, or re-igniting their faith if it was dormant.

There will be challenges to us as a church in the coming year. Our Parish Share has been raised again, there will be further discussions on Prayers of Love and Faith (both at Synod and a local level) that will test us all. We will have to continue to raise our green signature, which will involve time and expenditure. The way forward for the Altogether service will be at the forefront of many people's thoughts. Can I urge you all to pray together, and respect each other's opinions and decisions on any difficult conversations that may be had.

There are also things to look forward to. Our wildflower garden, in partnership with Holy Trinity School Federation, is slowly taking shape. Once established it will provide a haven for insects, birds and humans alike. Future plans for the garden include benches, so an area for quiet reflection will also be available.

We celebrated the coronation of King Charles III in style, with a marvelous afternoon tea, with over 100 taking part.

Reverend Chris managed to undertake a well-deserved three-month sabbatical, and grateful thanks go to Michelle, who as curate took over the reins and was presented during that time with some difficult and sensitive situations. Thank you for being a faithful shepherd, Michelle, and thanks also go to all of our local retired clergy who supported you at this time.

And a great big thank you to Reverend Chris, who has steered this ship throughout the year – I honestly don't know how he fits all the various aspects of his role of leader into a normal day! And none of this would have been possible without the admin staff – well done John, Alison, Graham and Sam, and all the PCC.

Our Christmas celebrations were well attended, and we managed to provide the largest choir seen at Holy Trinity (including several male voices) since Covid started. Hopefully the choir will be able to continue throughout 2024, so that the Christmas choir is even bigger!

2023 also saw the recruitment of Alison Ratcliffe as Mission Enabler, to the staff team. Her role will enable Matt to be released to raise the profile of our youth work and take over the management of the music ministry to provide Worship support. Richard Langley is stepping down as Safeguarding Officer after four years of dedicated work. Welcome Alison, and thank you Richard for your diligent approach to a vital role in the safety of all those who attend Holy Trinity's activities.

There is massive potential for Holy Trinity as a Church to expand its outreach in Ripon and the surrounding area, but I believe that this is limited by capacity, and by capacity, I mean members to help with the running of our activities. I have already mentioned the vital role that our volunteers play in the running of our activities, but so often it is the same individuals who support many of the various activities. Can I plead with you all to look into your hearts and see if you could help in any way – if there is an area that interests you, or you feel you have a gift for, please discuss it with a member of the staff team, church wardens, PCC or leaders of a particular group.

And, finally, a thank you from me. I will be standing down as Church Warden after this APCM. Thank you for all the love and support you have shown me over the last two years, thanks especially to Dan – I think we made a good team. It has been an honour and privilege to serve you all – please continue to provide that love and support to Dan and whoever succeeds me.

I end in prayer: God our Creator and Redeemer, help Holy Trinity to grow in holiness, unity, effectiveness and numbers. Draw us closer to you, and to those around us. Give us enthusiasm in our faith, and wisdom in sharing it with young and old. Open our eyes to new opportunities, our lips to sing and speak of You, and our hearts to welcome the stranger. Grow your kingdom in us, our local area and the world. Through the intercession of our Lord Jesus Christ and the Holy Spirit.

Amen

Jed Bates, Church Warden, February 2024

5. TREASURER'S REPORT 2023

Whilst keeping the church finances in good order is an essential part of our work it would amount to nothing if we were not able to use our finances to aid the mission and ministry of Holy Trinity Church in the service of our Lord and the good people of our parish. I am pleased to be able to report that in 2023 we have been able to do both. Our overall income has increased, our costs have been well controlled and we have been able to invest in additional ministry resource with the employment of our Mission Enabler.

Income

Overall income for 2023 increased by 15% compared to 2022. An increase of £33,983 on the previous year. This real term growth is largely as a result of the appeal for income to support the worship, youth and children's ministry. It is also worthy of note that even with this focus our general 'voluntary income' has increased, in 2022 saw a 9% reduction. Most encouraging was the increase in giving from donors who pay income tax, an increase of 11%, reversing the reduction noted in the previous year's annual report. Income from church lettings has also continued to grow and accounts for almost 6% of our total income.

Expenditure

Every year I am impressed by how carefully our running costs are controlled. Again in 2023 our day-to-day costs have continued to be controlled very well. We were aided by previous wise energy contract negotiations which ensured energy cost stability through until the Autumn of 2023. All this means that our general church running costs, excluding staffing reduced in 2023 when compared to the previous year. The PCC believe it is important to pay what we can to support the work of the wider work of our diocese and whilst we were not able to pay the full value of the diocesan share request, we were able to pay £91,000 which is a modest increase on 2022.

A note of caution for the coming year is that the last two months of 2024 saw significantly larger energy expenditure which no doubt will impact the budget in 2024.

Summary

I am therefore pleased to be able to report that our finances are in good order. Whilst our aspiration is to be able to pay all of our dues, including the parish share, we have seen a significant increase in income which we trust can be developed further in 2024.

I cannot finish the report without expressing my heartfelt thanks for the many people involved in managing our finances. Whether it is paying money into the bank, completing expenses forms correctly, ensuring funeral money is paid to the right benefactor, maintaining the accounts well or the many other detail processes which need to happen. Thanks to the hard work and commitment of everybody the control and understanding of our finances continues to improve.

One final thanks must go to congregation of Holy Trinity Church who continue to give with a generous heart.

Thank you all.

Barry Crompton, Church Treasurer, February 2024

6. PCC SECRETARY'S REPORT 2023

PCC meetings

As mentioned in the PCC Secretary's report 2022 it was proposed that meetings in 2023 would alternate monthly between a full PCC meeting and standing committee. This was agreed at the December 2022 PCC meeting and this rotation starting in January 2023.

The PCC met in January, March, April, June, September and November. The reason the PCC met in both March and April was due to the timings of the APCM which took place on 26th March. In March the PCC met to approve the accounts prior to the APCM and met again in April to welcome new members to the PCC, appoint officers and confirm sub committees following the APCM. In August there was the usual summer break with no meeting taking place. Standing committee met in February, May, July, October and December.

From September to December Michelle chaired the PCC meetings whilst Chris was on sabbatical. I'd like to thank Michelle for stepping into the role and for her diligent chairing.

Each member of the PCC brings different gifts, perspectives and knowledge. As we are called to 'work well together and take action for the future', it is important to recognise and appreciate what each person brings. During the year we were encouraged to go for coffee with people we didn't know so well and at one meeting we each did a brief intro to ourselves which was well received by both those new to PCC and those that have been members for a while. Previously there have been PCC away days and it is proposed that one is organised for 2024.

Key topics

This is not meant to be an exhaustive list of everything covered in PCC meetings but a flavour of some of the key topics covered. This does not detract from all the other topics and the work of everyone involved in all Church activities.

- Heating and the Building Management System (BMS). Thank you to the fabric committee for their perseverance in this matter.
- Safeguarding Action Plan and Safeguarding Dashboard. Thank you to Richard Langley and John Housley for their hard work and commitment to putting these in place.
- Appointing a Young People & Worship Pastor Enabler and pledge for "Building capacity for Mission 2023". It's fantastic the support the Church family gave to this pledge and its pleasing that Alison Ratcliffe is now in post.
- MAP updates particularly the progress made in caring for the environment. Thank you to Michelle Lepine, Philip Ratcliff and the environment focus group for all the initiatives that have taken place, are underway and planned for the future.

Membership

Churchwardens

- Dan Metcalfe was elected for his 3rd year.
- Jared (Jed) Bates was elected for his 2nd year.

PCC membership

At the APCM Becca Green and Andrew Dennis were elected as new members and Graham Colson was elected for a second term.

Chris gave thanks at the APCM to Phil Thomas, Ann Sture and Jacquie Fisher who stepped down from the PCC.

At the June PCC meeting it was confirmed that Andrew Dennis was now in post as Health & Safety officer taking over from Don Hanson who stepped down from this role.

Thank you to all who serve on the PCC and your patience and support to me as PCC Secretary.

Helen Wilks, PCC Secretary, February 2024

7. CURATE'S REPORT

At the beginning of my curacy in July 2021 I was asked many times what I would be doing during my time at Holy Trinity Ripon. I was unsure how to answer. Upon reflection of the actions of Jesus towards Jairus and the haemorrhaging woman in Luke 8.40-56 I discerned that my calling was to focus rather on who I was to be as a priest than what I was to do – be available and attentive to the needs of all God's people, be compassionate and servant-hearted, be Kingdom-seeking. As I approach the end of my third year of curacy these priorities remain the same.

It continues to be a joy to lead, preside and preach at Holy Trinity within the diversity of our services and congregations. Multigenerational worship is a privilege and a passion of mine, and I love exploring different ways of bringing alive God's word and purpose for each of us through creative teaching and prayer, as well as through active involvement in our varied school's ministry as we learn from one another.

I have grown in confidence this year across different worship traditions, especially all-age worship, and including being Liturgical Deacon alongside the Archbishop of York at the consecration of bishops in York Minster in June 2023. I presided for the first time in 2023 at our Easter services and officiated at my first wedding, as well as consolidating my experience in funerals and baptism ministry.

I recognise I still have much to learn and develop as I grow into priestly ministry and I am grateful to Chris for his time and patient teaching, as well as to all the retired clergy at Holy Trinity who lead by example and experience, encourage me with grace and generosity, and offer opportunities to rant and reflect over coffee and cake!

Renew Ripon, which I began in April 2022 with a dedicated team of people from our church family, continues to welcome and support over twenty people each week who are struggling with their mental health and wellbeing in some way. We have many long-term guests and welcome new ones regularly, enjoying strong partnerships with local healthcare professionals. Many of our guests are growing in confidence and finding friendship and healing together. It is a joy that so many enjoy our weekly prayer meditations, and some have participated in recent Alpha and HOPE Explored courses as well as now worshipping and serving as part of our church family. Thank you, Jesus!

We celebrated our first birthday by creating a community mosaic on Jesus' calming of the storm, which we hope to display soon, and enjoyed a Renew Ripon team retreat at Kairos Church in October. Connected to this ministry area, and on a personal level, I completed my MA dissertation this summer, exploring ways in which the example of Jesus in Luke's Gospel informs our pastoral care of people experiencing mental ill health and trauma. I am grateful for the compassionate hearts and commitment of all the Renew Ripon volunteers, and I am delighted that Julie Bates will bring her many gifts in taking the lead in overseeing this ministry in the future.

In March, with Chris' permission, I re-formed the Environment Focus Group in line with the Mission Action Plan. A sermon series on the theme of creation during September led to various eco-initiatives being planned and co-ordinated by the Environment Focus Group and other members of Holy Trinity. Many initiatives are collaborative and outward-looking and include re-wilding of church land, whole church prayer for climate care, clothes swish, eco-pledges, communal board for Christmas cards.

We believe our example of caring for creation is part of our individual and collective Christian development and worship and offers opportunity for wider evangelism. I am delighted that Phil Ratcliff has agreed to take on the role of Parish Environment Officer and under his leadership we are already seeing fruit in an increased awareness of eco initiatives and implementation of lifestyle changes. This is being made possible via updates on our church website and through the planned Ripon-wide community Green Fair. We hope to achieve our Eco Bronze award in the very near future.

The final three months of 2023 focussed on leading during Chris's sabbatical. I saw this as a privilege and I learnt so much, especially in the areas of pastoral care, church governance and leadership, and Christmas planning. It was, in many ways, a challenging time for me, our church family and the wider community following the tragic accident in September. This attracted much media interest and emotionally affected individual church members, our school community and the wider population of Ripon. As a church I believe we responded with compassion and sensitivity, reaching out to all in need with the love and hope of the gospel message. I am especially grateful to our churchwardens Dan and Jed during this time, but also the whole staff team, the preaching and leading team, and the PCC for their wisdom, support, and encouragement during Chris's sabbatical.

I look forward to continuing to serve at Holy Trinity as we seek to be attentive, compassionate, and kingdom-seeking servants of the Lord together.

Revd. Michelle Lepine, Curate, February 2024

8. CHILDREN'S, YOUTH & FAMILIES REPORT 2023

The Youth and Children's work at Holy Trinity Ripon has been a vital and dynamic Ministry within our congregation. As we come to the APCM, it is essential to provide a comprehensive report on the progress, achievements, and challenges faced in this area.

Youth Ministry

The Youth Ministry at our Church is primarily focused on providing a safe environment for young people to come together, grow in faith, and build relationships. We have continued to run regular groups, those being Messy Church, Stay & Say (Walk & Talk) and Life Group. The young people engage in various activities, such as discussions, games, worship, and community service projects. Our dedicated team of volunteers continue to work tirelessly to create a nurturing space for teenagers to explore their faith and ask deep questions about faith and life.

Over the past year, we have seen growth in both the attendance and participation of youth in our Church activities, particularly at Family Church. We have also fostered connections with other local churches to collaborate on youth events and programmes, encouraging a sense of community and shared mission among young people in the area. Specifically, we have started to go through to Harrogate on the first Sunday of every month and join with 5 other churches at their monthly Youth Worship Night.

Children's Work

Our Children's Ministry has remained a cornerstone of our Church. Through Family Church, clubs and special events, we have continued to nurture the faith of our children, teaching them about God's love, the stories of the Bible, and the values of kindness, compassion, and forgiveness.

The involvement of parents and volunteers has been essential in ensuring the success of our children's work. We have also worked to adapt our programmes to meet the evolving needs of the children and families in our community, recognising the changing dynamics and demands today.

Challenges and Opportunities

While we have witnessed growth and success in our youth and children's work, we also acknowledge the challenges that come with this Ministry. In a rapidly changing world, engaging young people in matters of faith and spirituality can be complex. Balancing their academic, social, and personal commitments with their participation in church activities, requires intentional and creative approaches. For example, asking parents to prioritise the spiritual development of their children which will be the bedrock they will build their lives on, and not expecting the church to do it all.

One key challenge that we are facing and that requires careful thought, prayer and planning is how to develop Family Church to the next stage without impacting the attendance of the rest of the Church.

Another is our Youth Club, I have been hesitant to launch this as we need more team to drive it forward, we need to start something well and it needs to be built to last.

For me personally, one of the highlights of this last year was appointing Alison Ratcliffe, our Mission Enabler. Alison has come onboard and hit the ground running and is literally enabling mission to happen. We were able to bring forward our schedule and hosted our first ever Light Party where over 120 people came through our doors and were fed a hot meal. We were able to launch Boost All Stars, our weekly after school club with 44 children coming weekly to play, listen to a Bible story and sing.

We now have a team of seven Ripon Grammar School students volunteering across all three Breakfast Clubs and All stars, which in turn relieves the pressure felt by some of our amazing volunteers. Alison has secured funding from Ripon Girls Club and has an application in with 2 other fund providers to improve the standard of activities we provide our young people, plus providing support to our volunteers with more updated equipment.

Looking ahead, I am ambitious for us as a Church and what God is calling us to do. I hope and pray that we are brave enough to follow him.

Here is a List of our current Youth and Children's Ministry's.

- Little Fishes
- Breakfast Club
- Life Group
- All Stars
- Tea and Tots
- Sunday Evening youth provision
- Urban Saints
- Family Church/Sunday services.
- Collective Worship/school lessons and trips.
- Messy Church
- Light Party
- Summer Boost

Matt Davies, Young People's & Worship Pastor, January 2024

9. CHURCH BUILDING MAINTENANCE AND REPAIR REPORT 2023

Fabric Team

The Fabric Team met six times during 2023 and the Health & Safety Team met twice.

Gas Boiler and Heating

The boilers were serviced by Byfield Heating and the pressure vessel was tested and certified. The previous year dump heat loop was extended to include the Air Handling Unit so now we can turn down the radiator adjacent to the kitchen, the coffee area and corridor. The Building Management System (BMS) was replaced by Eon-Controls with a new system which is much easier to programme. All the temperature sensor were replaced and some of the other failed instruments.

Fire Alarm and Extinguishers and PAT Testing

The fire alarms and fire extinguishers were serviced in November 2022 so they are due another service. The PAT test was carried out by Hawkesworth on 24 January 2023.

Quinquennial Inspection

The quinquennial inspection was carried out by Richard Crooks in 2020 there were no serious defects but the Fabric Team have been working through the report to carry out any outstanding defects. As part of this remedial work Hambleton Roofing did some work on the roof replacing slipped slates and repointing on the parapet wall. Richard Crooks died in 2022 and so his son Tom Crooks has been appointed as our new Inspecting Architect. The quinquennial inspection was done in 2020 so the new inspection is due in 2025.

Work Party

There was a work party on 13 May 2023. The work was mainly done on the roof - clearing the gutter and gullies, checking for any loose slates and checking the work done by Hambleton Roofing. The ground crew cut back vegetation overhanging the pavement and elsewhere in the Churchyard, repairing a path light and inspecting and clearing the roof drains.

Loft Insulation

On 9 November 2023 our Architect Tom Crooks inspected our loft space with a view to giving advice on loft insulation particularly condensation issues. His advice, if we can afford it, is to use Sheep's Wool - it is environmentally friendly as a natural material and suppresses condensation.

Arches Window Reveals

The Arches window reveals have suffered with damp ingress into the plasterwork, the walls are protected by Sika Render (a damp resisting plaster). The advice of our Architect, Tom Crooks, is to ask Sika Render to quote for doing all eight windows taking the render right up to the glass.

Streaming Church Services

We continue streaming of the services because some of the congregation have come to depend on it, particularly the old and infirmed.

Swift Nesting Boxes

Swift nesting boxes were installed behind the louvres in the Bell Chamber in time for spring 2022 nesting. The boxes were not used during 2022 and 2023 but we will try again in 2024.

Michael Montgomery, Fabric Team, January 2024

10. SAFEGUARDING REPORT 2023

As Parish Safeguarding Officer (PSO), it has been my aim to be the first point of contact for any safeguarding issues which may arise, as well as helping to drive Holy Trinity's quest to meet its statutory safeguarding requirements, ensuring that safeguarding becomes a natural part of our thinking and planning, as we strive to make our Church a safer place and environment for all people to work and worship in.

We continue to meet our training needs which involves not only basic training (two courses) but also higher-level leadership training where required. Many members have also undertaken the Church of England's Domestic Abuse training module, a hard-hitting but very useful introduction to a difficult subject. If any of you here haven't been asked to undertake safeguarding training but would like to, maybe to have a better understanding, do please contact John in the Office or the PSO to find out how you can **get on one of training modules.**

I would like to thank all those who have helped with the administration of safeguarding and training needs, especially to John Housley in the Office.

A few safeguarding issues have arisen within the last 12 months but I am very satisfied with the professional way people at Trinity have dealt with them. I would also like to put on record my thanks to the Diocese Safeguarding Team for their excellent advice and general service.

Safeguarding reports are given to the PCC, sometimes verbally, and the feedback to the PSO has always been helpful. Much of our **safeguarding conversations are about the Parish Dashboard and Hub, an online recording system for safeguarding policies, statutory requirements, training, record-keeping and much more besides. This online system aids us in being up to date as well as reminding us as to when policies and training, for example, need renewing. The PCC has received some training in its administration.**

My tenure as PSO **officially ends on 31st March 2024. I would like to thank all those who have helped me in my role – too many to name or embarrass!**

Thank you very much.

Richard Langley, Parish Safeguarding Officer, February 2024

11. MISSION PARTNERSHIP REPORT 2023

The Mission Partnership group is a subgroup of PCC and comprises both PCC members and non- members. Most participants of the group represent one of our charities with some of our charities being represented by non-MPG members. Autumn 2024 will see the end of our three-year period with the congregation being once again asked their opinion on which missions they would like us to support.

The current charities are: -

Mission Partner	Trinity Contact
Major Partners	
Andy & Kati Walsh CMS Brazil	Sue l'Anson
Artizan	Robert Ankcorn
Bishop Mathayo, Tanzania	Richard Neale (John Rutter from Nov 2023)
Christians Against Poverty	Jed Bates
In2Out	Adele Martin
Minor partners	
Ripon City of Sanctuary	Nicola David
YMCA, Ripon	Matt Davies & young people
Ripon & Rural Driving Service	Alison Bradley
Jennyruth Workshops	Sue Ankcorn
Salamati	Wilf Gowing
Kajo Keji College South Sudan	John & Cathie Rutter
CPAS	Alison & Michael Montgomery
Wellspring Therapy & Training	Nicola Holdsworth
Scripture Union	Rosemary Harrison

An important part of the link with each mission is feedback from the charity for prayer requests and to report to the congregation via the MPG notice board and notice sheet. The major missions receive £2,500 annually and the minor ones £500. Each charity has a three-week prayer slot on the church notice sheet every year. Updates from the Missions are posted on the MPG display in the Arches.

All of the financial commitments had been sent by the end of 2023 with the exception of Lake Rukwa, City of Sanctuary and Ripon and Rural Driving. Lake Rukwa was due to the retirement of Bishop Mathayo but has been remedied with a new Bishop Ephraim being appointed and contact established. Ripon City of Sanctuary has ceased to be and this year's contribution was sent to Projects Delivering Hope for their Christmas Appeal to provide seeds and tools for returning

refugees as this still fulfils the “refugee” remit. Ripon and Rural Driving Service office was closed in Ripon because HADCA (the administrators) had their funding cut. The scheme continues but is administered through Tadcaster. Surprisingly it has proved difficult as to where funding should be sent to continue our support. (email received now!)

Our Mission partners are asked to talk at our morning services at least once in the three-year period hopefully in person but Susie Hart sent us a video from Peru. Other visitors were, Wellspring, and Jenny Ruth.

In concluding this report, we believe it is fitting to pay tribute to the work and dedication that Richard Neale gave to this group both as a Chair and a member of the group. His personal experience of Lake Rukwa diocese and the difficulties Bishop Mathayo faced on a daily basis were invaluable, as well as his counsel and compassion for our other missions. He is much missed.

Sue and Robert Ankcorn, Mission Partnership Group, January 2023

12. OUTREACH REPORT 2023

The Outreach Committee meet every other month at Holy Trinity. The role of this committee is not to take sole responsibility for Outreach or Evangelism (although we do partake in this, of course) but it has also been charged to find ways to encourage all to undertake work in this ministry.

The view of the Committee, and I hope the majority of the PCC and indeed the whole congregation, is that if people are not introduced to Jesus, they are unlikely to come to know him.

In 2023 the Outreach Committee contributed to:

- The planning, delivery and administration of the Discipleship Explored Course than ran just before and into Lent. This was a co-ordinated endeavour with linked teaching every Sunday. This resulted in a number of people enthusing about the course; a growth in people attending existing House Groups; and the establishment of new study groups. Thanks must be given to all the House Group leaders who ran these courses and to Chris Thomson who obtained the materials and sourced the training to make these courses such a great success.
- The running of an Alpha Course in the Autumn, which helped grow some existing members of the congregation – particularly some who were fairly new. Subsequently, two people in particular, have talked about a major impact on their journey with Jesus. Particular thanks must be given to Gloria and her team who provided the catering for this Alpha Course and to Elliot who helped co-lead which was a fantastic help to the whole group.
- The planning of Hope Explored. Of course, we started running these courses and follow up discipleship in 2024 – but the planning for this was undertaken towards the end of 2023. Again, special thanks must be given to Chris Thomson who has been our lead adviser and guide in this endeavour.
- Developing and encouraging other Groups and Ministries in their work to grow people. We feel that Renew Ripon (with fantastic contribution from Michelle and the team) and in the young people and families area: Family Church; BOOST All Stars; Urban Saints; Open the Book and others have been really open to discussions on how people who come to these groups can grow,
- Finally, our discussions and encouragement has gone wider than Holy Trinity. Open the Book (a multi denominational ministry) and Churches Together had a good year in 2023. Open the Book continued to reach out to Primary Schools in Ripon and contributed to the Drama Festival; and Churches Together developed a stronger relationship with the organisers of Winter Wonderland, building a life-sized Nativity and arranging the Carol Singing at the Band Stand. Particular thanks must be given to David and Irene and their teams for this.

In 2024 we hope to see growth from the Hope Explored courses and development of discipleship from this to grow us all as a congregation and ultimately to enable and encourage us all to be better at showing others the Good News of Jesus.

John Housley, Outreach Group, January 2023

THE PARISH CHURCH OF HOLY TRINITY, RIPON

**Statement of Financial Activities
For the year ending 31 December 2023**

		Unrestricted Funds	Restricted Funds	Total Funds	
	Note	£	£	2023	2022
				£	£
Income and endowments from:					
Voluntary income	2(a)	188,831	14,061	202,892	179,809
Activities for generating funds	2(b)	4,824	14,896	19,720	17,016
Investment income	2(c)	2,335	5	2,340	404
Church activities	2(d)	-	32,906	32,906	26,886
Other incoming resources	2(e)	3,614	-	3,614	3,374
Total incoming resources		<u>199,604</u>	<u>61,868</u>	<u>261,472</u>	<u>227,489</u>
Resources expended					
Church activities	3(a)	214,699	43,566	258,265	262,467
Cost of generating funds	3(b)	670	-	670	670
Total resources expended		<u>215,369</u>	<u>43,566</u>	<u>258,935</u>	<u>263,137</u>
Net incoming/ (outgoing) resources		<u>(15,766)</u>	<u>18,302</u>	<u>2,536</u>	<u>(35,648)</u>
Net movements in funds		<u>(15,766)</u>	<u>18,302</u>	<u>2,536</u>	<u>(35,648)</u>
Balances brought forward at 1 January 2023		74,534	2,742	77,276	112,924
Transfer of funds		(178)	178	0	-
Balances carried forward at 31 December 2023		<u>58,590</u>	<u>21,222</u>	<u>79,812</u>	<u>77,276</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Balance Sheet at 31 December 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible fixed assets	5a	6,356	5,941
Current assets			
Stock		-	-
Debtors	6	8,237	7,332
Short term deposits		59,540	59,534
Cash at bank and in hand		14,826	11,280
		<u>82,603</u>	<u>78,146</u>
Liabilities: amounts falling due within one year			
	7	(9,147)	(6,811)
Net current assets		73,456	71,335
Liabilities: amounts falling due after one year		-	-
Net assets	10	<u>79,812</u>	<u>77,276</u>
Funds			
Unrestricted	8	58,590	74,534
Restricted	9	21,222	2,742
		<u>79,812</u>	<u>77,276</u>

Approved by the Parochial Church Council on 11th March 2024 and signed on its behalf by:

Christopher Butler

Revd. Christopher Butler

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements For the year ended 31 December 2023

1 Accounting Policies

1.1 Accounting convention

The financial statements have been prepared under the historical costs convention, in accordance with Church Accounting Regulations 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS102 (effective 1 January 2019) - (Charities SORP (FRS102) and the Charities Act 2011).

1.2 Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

1.3 Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised from events are accounted for gross.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

1.4 Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

**Notes to the Financial Statements (Continued)
For the year ended 31 December 2023**

1.5 Balance sheet - Fixed assets

Consecrated property

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 5 years. Fixtures and fittings are depreciated over a maximum of 10 years.

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

1.6 Current assets

Amounts owing to the PCC at 31 December 2023 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2023

	Unrestricted Funds	Restricted Funds	Total funds	
2 Incoming resources	£	£	2023	2022
			£	£
2a Voluntary income				
Planned giving:				
Gift Aid donations	113,421	10,487	123,908	110,801
Income tax recoverable	33,164	-	33,164	31,039
Non Gift Aid donations	18,308	-	18,308	20,787
Donations and collections at services	19,893	3,574	23,467	17,182
Legacies	-	-	-	-
Property Trust	-	-	-	-
Sundry Income	4,045	-	4,045	-
Building improvements	-	-	-	-
	<u>188,831</u>	<u>14,061</u>	<u>202,892</u>	<u>179,809</u>
2b Activities for generating funds				
Traidcraft sales	-	-	-	126
Church lettings	-	14,896	14,896	11,470
Fees	4,824	-	4,824	5,420
Sales of product income	-	-	-	-
	<u>4,824</u>	<u>14,896</u>	<u>19,720</u>	<u>17,016</u>
2c Investment income				
Dividends and interest including any reclaimable tax	2,335	5	2,340	404
	<u>2,335</u>	<u>5</u>	<u>2,340</u>	<u>404</u>
2d Church activities				
Special collections and events	-	32,475	32,475	26,525
Catering income	-	431	431	361
Youth work income	-	-	-	-
	<u>-</u>	<u>32,906</u>	<u>32,906</u>	<u>26,886</u>
2e Other incoming resources				
VAT refunds	-	-	-	-
NI government allowance	3,614	-	3,614	3,374
	<u>3,614</u>	<u>-</u>	<u>3,614</u>	<u>3,374</u>
Total income	<u>199,604</u>	<u>61,868</u>	<u>261,472</u>	<u>227,489</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2023

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Total funds	
			2023 £	2022 £
3a Church activities				
Ministry: diocesan parish share	91,000	-	91,000	90,000
wages	61,018	3,259	64,277	55,419
staff expenses	2,873	-	2,873	1,474
Church running expenses	8,827	14,031	22,858	17,542
Church maintenance/cleaning	14,000	-	14,000	10,789
Cost of services	1,913	-	1,913	2,417
Missionary and charitable giving	16,500	2,232	18,732	29,610
Funeral offerings	-	5,040	5,040	6,571
Depreciation	2,177	36	2,213	1,639
Outreach and group work	48	8,081	8,129	6,890
Young peoples work	-	1,006	1,006	788
Training courses	-	-	-	943
Administration:				
Independent examiners fee	1,680	-	1,680	1,560
Professional fees	2,087	-	2,087	508
Printing, stationery and computer costs	9,083	-	9,083	8,294
Advertising and publicity	75	-	75	171
Sundry expenses	2,420	9,450	11,870	7,459
Cost of hospitality	998	431	1,429	1,324
Building improvements	-	-	-	19,069
	<u>214,699</u>	<u>43,566</u>	<u>258,265</u>	<u>262,467</u>
3b Cost of generating funds				
Traidcraft purchases	-	-	-	-
Letting expenses	670	-	670	670
	<u>670</u>	<u>-</u>	<u>670</u>	<u>670</u>
Total resources expended	<u>215,369</u>	<u>43,566</u>	<u>258,935</u>	<u>263,137</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

**Notes to the Financial Statements (Continued)
For the year ended 31 December 2023**

4 Staff costs

	Unrestricted Funds £	Restricted Funds £	Total funds	
			2023 £	2022 £
Wages and Salaries	59,368	-	59,368	50,896
Social security costs	3,614	-	3,614	3,374
Pensions costs	1,295	-	1,295	1,149
	<u>64,277</u>	<u>-</u>	<u>64,277</u>	<u>55,419</u>

5 Fixed assets for use by the PCC

5a Tangible fixed assets

Actual/ deemed cost

At 1 January 2023	156,652
Additions	2,628
Disposals	<u>- 1,124</u>
At 31 December 2023	<u>158,156</u>

Depreciation

At 1 January 2023	150,711
Charge for the year	2,213
Eliminated on disposals	<u>- 1,124</u>
At 31 December 2023	<u>151,800</u>

Net book values

At 31 December 2023	<u>6,356</u>
At 31 December 2022	<u>5,941</u>

The net book value is an accounting figure. It does not include the current market value of either the property itself or the larger assets owned by the church.

6 Debtors

	2023 £	2022 £
Accrued income	5,907	5,431
Other debtors	2,330	1,901
	<u>8,237</u>	<u>7,332</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2023

7 Liabilities: amounts falling due within one year

	2023	2022
	£	£
Other creditors	9,147	6,811
	<u>9,147</u>	<u>6,811</u>

8 Unrestricted funds

	General Fund	Fabric Fund	Total
Balance as at 1 January 2023	74,529	5	74,534
Incoming resources	199,604	-	199,604
Resources expended	(215,369)	-	(215,369)
Transfer from unrestricted funds	-	-	-
Transfer	(178)	-	(178)
Balance as at 31 December 2023	<u>58,585</u>	<u>5</u>	<u>58,590</u>

The fabric fund is designated funds for the general maintenance of the Church. It represents monies held in a CBF Church Fund account.

9 Restricted fund details

	At 1 Jan 2023	Incoming resources	Outgoing resources	Transfer	At 31 Dec 2023
Church Groups	765	13,838	(9,123)		5,480
Building improvements	2,155			-	2,155
Letting Income	-	14,896	(14,031)		865
Special Collections	(178)	2,232	(2,232)	178	-
Missions enabler	-	14,061	(3,259)		10,802
Church away day	-	11,370	(9,450)		1,920
Funeral collections	-	5,040	(5,040)		-
Hospitality	-	431	(431)		-
	<u>2,742</u>	<u>61,868</u>	<u>(43,566)</u>	<u>178</u>	<u>21,222</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2023

Restricted Funds details:

Church Groups - income received for and on behalf of specific church groups including Little Fishes, Boost, Messy Church and other activities, including Youth Work.

Building improvements is for renovation work for the building.

Lettings income - funds received for the letting of the building and restricted for building maintenance and heating.

Special Collections relates to specific fund raising for one off events during the year such as a DEC appeal and the Christmas collection.

Missions enabler relates to youth families and worship ministry.

Church Away Day income was for the Men of the Dales weekend

Funeral Collections - funds are received by the church and distributed as requested by the families.

Hospitality - donations received toward the cost of drinks in the Arches.

10 Analysis of net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	6,251	105	6,356
Current Assets	61,486	21,117	82,603
Current Liabilities	(9,147)	-	(9,147)
Long Term Liabilities	-	-	-
Fund balance	58,590	21,222	79,812

11 Church Workers Pension Fund (CWPF)

Holy Trinity (Ripon) participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

- 1.the Defined Benefits Scheme
- 2.the Pension Builder Scheme, which has two subsections;
 - a.a deferred annuity section known as Pension Builder Classic, and,
 - b.a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2023

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2023: £1,295, 2022: £1,149).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019.

For the Pension Builder Classic section, the 2019 valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2024, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 5% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2023. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the 2019 valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The next valuation is due as at 31 December 2022. Calculations for this are currently under way.

The legal structure of the scheme is such that if another employer fails, Holy Trinity (Ripon) could become responsible for paying a share of that employer's pension liabilities.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Independent Examiner's Report to the PCC of Holy Trinity, Ripon

I report on the financial statements of the PCC for the year ended 31 December 2023, which are set out on pages 19 to 28.

Respective responsibilities of PCC members and examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- (1) examine the accounts under section 145 of the Charities Act;
- (2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- (3) to state whether particular matters have come to my attention.

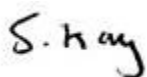
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by The Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr S Kay ACA
The Barker Partnership
Chartered Accountants
44 Kirkgate
Ripon
HG4 1PB
Date: 29 May 2024

Accounts



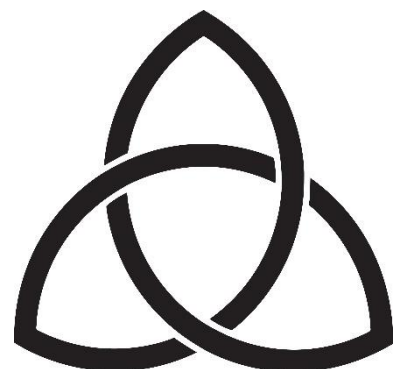
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF HOLY TRINITY, RIPON
DIOCESE OF LEEDS

(Working name – HOLY TRINITY, RIPON)
(The Church registered code 646497)

**Trustees' Annual Report
for the year ending 31st December 2022**

Charity no. 1135108
Revenue no. X31895

Holy Trinity, Ripon
Kirkby Road
Ripon
HG4 2EY



CONTENTS

	Page
Trustees' Annual Report	
1. Statutory data	1
2. Structure, governance and management	3
3. Ripon Deanery Synod Report for 2022	4
4. PCC Secretary's Report 2022	5
5. Mission Action Planning Report 2022	7
6. Church Building Maintenance and Repair Report 2022	9
7. Treasurer's Report 2022	10
8. Mission Partnership Report 2022	11
9. Youth and Children's Report 2022	13
 Financial Statements	
Independent Examiner's Report	15
Statement of Financial Activities	16
Balance Sheet	17
Notes to the Accounts	18-25

TRUSTEES' ANNUAL REPORT

1. STATUTORY DATA

Charity name

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Ripon, Diocese of Leeds (**working name – HOLY TRINITY, RIPON**)

Reference and administrative details

Principal address

Holy Trinity Church
Kirkby Road
Ripon
HG4 2EY

Trustees (afterwards referred to as PCC members)

Vicar (Chair) Revd. Christopher Butler

Assistant Curate Revd. Michelle Lepine

Deanery Synod Representatives Rodney Towers (from Oct 20)
Allison Clark (from May 21)

Churchwardens Nicholas Pearce (from Apr 2017 to Apr 2022)
Daniel Metcalfe (from May 2021)
Jed Bates (from Apr 2022)

Elected PCC Members Philip Thomas (from Apr 2017)
Ruth Abel (from 2019)
Barry Crompton (from 2019)
Richard Graham (from 2019 to 2022)
Don Hanson (from Oct 2020)
Ann Sture (from Oct 20)
Jacquie Fisher (from Oct 20)
Graham Colson (from Oct 20)
Ruth Bakes (from May 21)
Karen Sharma (from May 21)
Tom Cavell-Taylor (from May 21)
Helen Wilks (from Apr 22)
Elliot Bennington (from May 22)

Bankers	HSBC plc 34 Westgate Ripon HG4 2BL
Independent Examiners	Mr. S Kay FCCA The Barker Partnership 44 Kirkgate Ripon HG4 1PB
Registered Charity no.	1135108
HMRC No.	X31895
PCC Secretary	Helen Wilks
Treasurer	Barry Crompton
Architect	Richard Crooks. BA (Arch.) Dip Arch. RIBA AABC 14 Calverley Lane Horsforth Leeds LS18 4DZ

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC operates through various subgroups who report to the PCC on a regular basis.

The vicar is *ex officio* a member of all groups and committees.

Standing Committee

Christopher Butler (appointed May 2012)	Dan Metcalfe (from May 2021)
Michelle Lepine (appointed July 2021)	Jed Bates (from Apr 2022)
Barry Crompton (treasurer from May 2019)	Helen Wilks (from Apr 2022)

Finance Team

Barry Crompton	Chris Butler (ex officio)
Sue I'Anson	Sue Grime
Catherine Pearce	John Housley

Fabric Team

Michael Montgomery	Nick Pearce	Tim Scholes
Rob Thew	Tom Cavell-Taylor	Sarah Gouge
Phil Thomas	Jed Bates	Elliot Bennington
Jacque Fisher	Chris Butler (ex officio)	

Mission Partnership Group

Robert Ankorn	Sue Ankorn	Karen Sharma
Jed Bates	Julie Bates	Richard Neale
Nicola Holdsworth	Sue I'Anson	Wilf Gowing
Cathie Rutter	Adele Martin	Chris Butler (ex officio)

Mission Action Planning Group

David Bailey	Barry Crompton	Nick Pearce
Richard Graham	Dan Metcalfe	Chris Butler (ex officio)
Helen Ratcliff	Ann Sture	

Administrator

John Housley

Administrator and Electoral Officer

Alison Bradley (Electoral Roll Officer from Oct 20)

Youth and Children's Co-ordinator

Mathew Davies

Arches Manager and Cleaner

Sarah Gouge

Health and Safety

Don Hanson	Michael Montgomery	Sarah Gouge
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Safeguarding Representative

Richard Langley

Disability Representative

Graham Colson

3. RIPON DEANERY SYNOD REPORT FOR 2022

Holy Trinity Representatives:

Clergy:

Revd. Chris Butler
Revd. Michelle Lepine (from July 21)

Lay:

Rodney Towers (from Oct 20)
Allison Clark (from May 21)

Officers:

Area Dean: Revd. Tony Collins
Assistant: Vacant
Lay Chair: Vacant
Treasurer: Vacant

Ripon Deanery Synod met on three occasions. On each occasion the evening began with a service of Holy Communion

- 16th March at All Saints Ripley. Speaker: Bishop Helen-Ann
- 15th June at St Mary's Masham. Speaker: Archdeacon Jonathan Gough gave a talk entitled, 'Church Support and Deployment'.
- 14th September at Holy Trinity Ripon. Speaker: Jemima Parker, Diocesan Environment Officer "Six steps to carbon net zero church toolkit"

On each occasion questions were asked and discussions held which focused on subjects raised from the talks.

I feel it would be amiss of me not to mention that Richard Neale stepped down from Deanery Synod at the beginning of the year from his role as Deanery Treasurer.

In 2023 elections will be held for the next three years on Deanery Synod, we currently have four lay places on Synod of which only two are currently occupied. If someone would like to know more information, please speak to myself.

Rev C Butler Deanery Synod Representative, March 2023

4. PCC SECRETARY'S REPORT 2022

4.1 Meetings

The PCC met monthly, except in both February, when there was a standing committee meeting not a full PCC meeting, and in August for summer break.

Alongside the usual business, four key aspects featured in the meetings.

1. **Taking forward the Mission Action Planning (MAP) initiative.**

After having being disrupted by COVID the MAP initiative picked up momentum in 2022. David Bailey and members of the MAP team provided an overview of the plan, outlining the five priority areas, at the April meeting. Chris gave an update at the July meeting on what progress had been made and version 1.4 of the Mission Action Plan was adopted by the PCC at the July meeting. Further updates were given to PCC throughout the year and progress is being made. Further information on the specific progress can be found in the Mission Action Plan section of this report.

2. **Young people's and worship ministry**

Developing both young people's and worship ministry are at the heart of our mission action plan (MAP) however these areas require additional support to grow. Matt Davies gave a presentation to PCC at the March meeting titled 'Enabling growth' which was well received. This generated further discussions at PCC meetings and standing committee meetings throughout the year on how best to progress with this additional support. Progress has been made with a view to a proposal being taken to PCC and the congregation in 2023.

3. **Giving**

Giving, whether that be financial, time, talents or spiritually, is fundamental to support the mission and vision of the church and to help make a positive impact in the community. It is therefore important as a Church to promote a culture of generosity and encourage members to give in whatever way they are able to. To this end David Butterfield presented the Church's Giving Profile to the standing committee in October which was a useful tool to aid discussion around financial giving. Progress has also been made on priority four of the MAP plan to help empower God's people at Holy Trinity to use their gifts.

4. **Heating and energy**

With the rising energy prices the Treasurer has been keeping the PCC updated on the impact of this on the Church finances. As part of the wider plan to work towards the Church of England's target of becoming carbon neutral by 2030 the PCC gave approval for the fabric committee to start the process for solar panels on the roof. An area of ongoing discussion at PCC and fabric committee is the church heating and in particular the heating controls. There has been improvement in the heating with the system being fully serviced and progress being made in replacing the building management system. Further information on the heating and solar panels can be found in the Church Building Maintenance and Repair section of this report.

In October and November standing committee meetings were held as well as the full PCC meetings in those months. At the November standing committee it was agreed that a proposal would be taken to the December PCC meeting that the meetings in 2023 alternate monthly between PCC and standing committee. This was agreed at the December PCC meeting with a view to starting in January with a PCC meeting and alternating from then.

After the APCM in April, there was a meeting of the PCC in May, at which new members were welcomed, officers were appointed and sub committees confirmed.

4.2 Membership

Churchwardens

- Dan Metcalfe was elected for his 2nd year.
- Jared (Jed) Bates was elected for his 1st year.

Nick Pearce stepped down as churchwarden and he was thanked for his valuable work over the last five years by Chris at the APCM in April.

- At the APCM Helen Wilks was elected as a new member and Barry Crompton and Ruth Abel were both elected for a second term. Following the APCM Elliot Bennington was appointed to the PCC at the May meeting.
- Chris gave thanks at the APCM to Richard Graham who stepped down from the PCC.

4.3 Other aspects of 2022

Training

- PCC members have made good progress in completing the statutory safeguarding training including the 'Domestic Abuse - Raising Awareness' training.
- Richard Langley, as Parish Safeguarding Officer, attended C3 Safeguarding Leadership training.
- Jed Bates, in his capacity as a Churchwarden and CAP liaison, as well as the safeguarding training attended a number of courses as follows:
 - Diocese - Basic Church Warden
 - Mission and Growth
 - CofE - Fire Marshall
 - Christians Against Poverty - Life Skills Manager
- Dan Metcalfe, in his capacity as a Churchwarden, as well as the safeguarding training also attended a Fire Marshall course.

Renew Ripon

Renew Ripon was launched in April for anyone who feels they might be struggling with life: loneliness, isolation, anxiety, confidence. It provides local people with a quiet shared space to have a cuppa, a chat or try some mindful or reflective activities. It runs between 11.30 am and 1.30 pm on a Monday or between 6.30 pm and 8.30 pm on a Tuesday. It is continuing to be a resounding success with excellent feedback being received.

Helen Wilks, PCC Secretary, March 2023

5. MISSION ACTION PLANNING REPORT 2022



Version 1.4 of the Mission Action Plan was adopted by the PCC with enthusiasm on 11 July 2022. There was a little concern that the plan may be too ambitious and the MAP group were asked to prioritise within the 5 Priority Areas - which is implicit in the 'Start and Completion Dates' anyway.

The following was discussed at a meeting of the MAP group on the 15th September 2022:

1. Worked through the 5 Priority Areas to note progress and next actions. The group noted that planning for a joint survey should begin and a decision made about timing.
2. Discussed how the PCC - which is responsible for the plan - should ensure that it is implemented. It was recommended to the PCC that the Priority Area Leaders should take responsibility for driving the implementation of Tasks/Objectives. Group members to approach those who worked with them on the Priority Areas to check that they would be willing to continue.
3. Agreed to recommend to the PCC that there is a report on MAP progress at every meeting. Ann Sture offered to be the 'MAP Champion' on the PCC, ensuring that reports would happen and prompt the PCC to ensure progress is being made.
4. Recommended that the Steering Group is superseded by quarterly meeting of the Priority Group Leaders, with Ann to ensure those take place. David Bailey stepped down from the facilitator/joint.
5. Recommended that there is an event as soon as possible following the meeting to share the MAP with the congregation after a Sunday morning service with a BYO or Bring and Share lunch
6. Recommended that the PCC should ensure that a further cycle of Mission Action Planning is put in hand by Easter 2024.

SUMMARY OF RECOMMENDATIONS TO THE PCC

1. Ann Sture to be 'MAP Champion' on the PCC
2. Progress reports to every meeting.
3. Priority Area Leaders to be responsible for implementation of the MAP, meeting altogether quarterly and superseding the Steering Group.
4. PCC to prioritise Priority Area 3 objectives (1,3,4,5)(appointment of co-ordinators).
5. To hold a Sunday lunch event to share the MAP with the congregation
6. Further MAP cycle to begin by Easter 2024.

PROGRESS ON PRIORITY AREAS**Priority 1 – Reconnecting and renewing the Church Family**

Task/objective	Update
1.Create a list of those who haven't returned post COVID, contact and sensitively catch up.	Contacted people who hadn't returned to Church after Covid with a wellbeing message.
2.Hold a 'Welcome Home' month of picnics/gatherings in different settings and with different activities.	Held 3 events: spud and pud lunch; soup; picnic and walk opportunity for people to come together in a more social environment
3.Survey the congregation on how connected they feel and how to nurture this	Survey sent out to assess how connected people feel. Review of the results in progress.
4.Set up one or more groups to plan events and create an environment that nurture belonging and being rooted.	Planning events and groups which aim to address the needs identified in the survey.
5.Gather information on groups that meet at Holy Trinity	To be addressed after actioned point 4.

Priority 2 – Refreshing the culture of gathered worship across the range of Church life

Task/objective	Update
1.To consider merging the 10.30 service & Family Church to create a new service.	Altogether service trialed twice a month and is currently under review following the trial.
2.Create a new informal evening service.	Restored is now established as an informal evening service.
3.Appoint a leader of musical worship.	This has been discussed at PCC and standing committee with a view to taking it forward.
4.Train and develop the musicians and worship leaders to encourage a culture of worship across the whole church.	Awaiting resolution of task three but some progress already.
5.Establish the practice that in advance of a service, key people meet to plan the main elements and their interaction.	Now planning this for 'Altogether' services.

Priority 3 – Engaging with the community to identify and address urgent needs.

Task/objective	Update
1.Devise a role description for and appoint a Food Coordinator.	No update – awaiting volunteer appointment.
2.Devise a role description for and appoint a person to liaise with CAP.	Jed Bates is the liaison person with CAP and is progressing with a Life Skills Course.
3.Devise a role description for and appoint a Communications Coordinator for HT.	No update – awaiting volunteer appointment.
4.Devise a role description for and appoint an Engagement Coordinator.	No update – awaiting volunteer appointment.
5.Devise a role description for and appoint an Environment Coordinator.	No update – awaiting volunteer appointment.

Priority 4 – Identifying ways of releasing and empowering God’s people at Holy Trinity to use their gifts.

Task/objective	Update
1.Carry out a survey about gifts within the church family.	Questionnaire in Jan 2023 ‘An evaluation designed to help you identify and develop your God-given spiritual gifts.
2.Programme and deliver a 6-week whole church sermon series on the theme of ‘Service, gifts and spiritual gifts.’	Sermon series on gifts in Jan/Feb 2023.
3.Run an initial 6- week SHAPE course House Group leaders and leaders of other ministry and mission groups	Discipleship Explored course running in early 2023 across the house groups. The eight-session journey focuses on what drives discipleship: the love of Christ through Paul's letter to the Philippians.
4.Dedicate time as individuals across the whole church to explore spiritual gifts & how they can be used in service across the faith and wider community	No progress
5.Hold an annual whole church ‘Gifts Sunday’ service and Bring & Share meal afterwards.	No progress
6.Create a Welcome Pack for Newcomers.	Welcome packs are now available

Priority 5 – Developing and implementing strategies to attract young people and families and support them in their faith journey

Task/objective	Update
1.Setup regular social/worship group for 18-30s	Initial gathering has happened. Action required to follow through.
2.Reboot youth group for years 6-9 (was Fuse) (now ‘Hangout	Hangout now established.
3.Review and revitalise All Age Worship	This is a continuing process. New things have been tried and trialed over summer 2022 and a new format has been adopted up until Easter 2023. This has generally been very positive but work still remains to be done to continue the revitalising process and to make the All-Age Worship truly all age.
4.Set up annual parenting and marriage courses	Awaiting appointment of Children’s and Family Pastor.
5.Conduct research on challenges faced by modern families.	Awaiting a survey.
6.Set up Holy Trinity family “pods” (working title) – multi-generational groups	Action required.

6. CHURCH BUILDING MAINTENANCE AND REPAIR REPORT 2022

Fabric Team

The Fabric Team met seven times during 2022 and the Health & Safety Team met twice.

Gas Boiler and Heating

The boilers were serviced by Byfield Heating and the system drained, flushed and refilled with the correct level of chemical inhibitor. The pressure vessel was tested and certified. The dump heat loop was extended to include the Air Handling Unit as well as the coffee area and corridor, which now enables us to turn down these radiators, as they get too hot to touch. The Building Management System (BMS), by which we programme the heating system, is failing and needs to be replaced in 2023 during the summer.

Fire Alarm and Extinguishers

The fire alarms and fire extinguishers were serviced in November.

Quinquennial Inspection

The quinquennial inspection was carried out by Richard Crooks in 2020 there were no serious defects but the Fabric team have been working through the report to carry out any outstanding defects. As part of this remedial work Hambleton Roofing did some work on the roof replacing slipped slates and repointing on the parapet wall. Richard Crooks died in 2022 and so we will have to appoint a new Architect, his son has taken over the practice and so this is an option.

Work Party

There were two Work Parties during the year in April the main work was on the car park removing the trip hazards. In July the main

work was on the Church roof clearing the gutters and checking on slipped slates. Also a small team replaced the bulb and filters in OHP, on the D ring, which had got a bit dim.

Renewable Energy

In 2021 we received a grant from the Rural Community Energy Fund for a feasibility study and in 2022 we applied for a second phase grant for design but were unsuccessful. We are still towards the Church of England's target of become carbon neutral by 2030. We are investigating the installation of PV panels on the roof and loft insulation as well as Air Source Heat Pumps.

Streaming Church Services

We continue streaming of the services because some members of the congregation have come to depend on it. The maintenance and update of this has been added to the programme.

Storage Spaces

The Tower Room and Store Room off the Church Porch have had racking and shelves fitted in them.

Lighting and Power

We have installed LED flood light on the carpark and LED lights in the offices. Sockets have been installed in the hatch to the coffee area and the room 5 cupboard for a freezer.

Swift Nesting Boxes

Swift nesting boxes were installed in the bell tower in time for spring 2022 nesting. The boxes were installed behind the louvres on the west side of the tower.

Michael Montgomery, Fabric Team, January 2023

7. TREASURER'S REPORT 2022

It seems that the old maxim, 'the only thing that is constant is change' runs true for the management of finances at Holy Trinity. With this in mind, I would like to start the treasurer's report by saying a particular thank you to Sue I'Anson. Sue stepped in on a temporary basis five years ago to assist our previous treasurer with the book-keeping. She has done an excellent job of looking after the general accounts since then and was pleased to be able to pass them on in good order to Catherine Pearce in the Summer of 2022. Catherine was already part of the finance team which made the transition a very smooth one. Thank you, Catherine, for taking this on.

Income

Overall income for 2022 was down by 9.6% on 2021. There are a number of elements which account for this. The largest reduction is from planned giving income was down 11.2%, a reduction of £14,492.90. this was further compounded by some of the gift aid claim being delayed until early in the financial year beginning January 2023. It is important to note that planned giving for which we cannot claim gift aid has increased slightly which suggests that, as a percentage, the number of retired people who give to Trinity is increasing. Income from church lettings has come back well since the pandemic and here we have seen an increase of £8077.75.

Expenditure

We have a range of fixed and controllable costs to manage through the year. Our fixed costs primarily include staff wages and insurance policies. Our variable costs include such things as heating, lighting and any repairs and renewals. These costs have been controlled very well in 2022. Fixed and renewal costs reduced by 8.85% on the previous year which is a remarkable result given the increase in inflation during 2022. It is worth noting that we have benefitted from a fixed price energy contract which was previously negotiated by the fabric team.

This contract comes to an end in 2023 and will impact on future finances.

The reduction in overall income meant that our payment to the diocese was reduced. We did however still pay a parish share of £90,000 in 2022.

The arches project came to an end in the last quarter of 2021 however the final payments are accounted for in the accounts for 2022.

Restricted v Unrestricted Income

Part of the calculation for the diocesan share is based on the amount of Unrestricted Income received by the church. In this financial year we have an Unrestricted Income of £186,144. This figure will be used to calculate our payment to the diocese for 2025 which means that our maximum share request for 2025 will be 80% of the unrestricted income, which is £148,915.

A Final Thanks

Our finance and administration processes run well at Holy Trinity this is particularly due to the diligence and hard work of Sue I'Anson, Catherine Pearce and John Housley. As Treasurer I would particularly like to express my support and thanks for making my job so much easier and to our congregation for their generous giving in these difficult financial times.

Barry Crompton, Church Treasurer, February 2023

8. MISSION PARTNERSHIP REPORT 2022

The Mission Partnership group is a subgroup of PCC and comprises both PCC members and non- members. January 2022 was the start of a new three- year commitment to our charities. Our charities are designated either major or minor depending on how much financial support they receive over the three-year period.

Our Missions for this year and our contacts for them in MPG or the congregation are:

Mission Partner	Trinity Contact
Major Partners	
Andy & Kati Walsh CMS Brazil	Sue l'Anson
Artizan	Robert Ankcorn
Bishop Mathayo, Tanzania	Richard Neale
Christians Against Poverty	Julie & Jed Bates
In2Out	Adele Martin
Minor partners	
Ripon City of Sanctuary	Nicola David
YMCA, Ripon	Matt Davies & young people
Ripon & Rural Driving Service	Alison Bradley
Jennyruth Workshops	Sue Ankcorn
Salamati	Wilf Gowing
Kajo Keji College South Sudan	John & Cathie Rutter
CPAS	Alison & Michael Montgomery
Wellspring Therapy & Training	Nicola Holdsworth
Scripture Union	Rosemary Harrison

There are five major charities and nine minor charities with the major ones receiving £2.500 per year for three years and each minor one receiving £500. Payments are staged throughout the year to aid cash flow. It was confirmed at the PCC meeting on 9th January 2023 that the Mission Partners have all been paid and up to date to the end of 2022.

Mission Sundays

Salamati and Jennyruth Workshops - 22nd May 2022

Wellspring Therapy and Training – 16th October 2022

Christians Against Poverty – 30th October 2022

Robert and Sue Ankcorn, Mission Partnership Group, February 2023

9. YOUTH AND CHILDREN'S REPORT 2022

I am thankful to God for guiding us and keeping us as a church over this last year. Again, it is our fantastic volunteers who work so hard making our programme such a success, without them none of this could happen. Our programme this last year has consisted of:

- Family church
- Breakfast club
- Little Fishes
- Tea and Tots
- Collective Worship
- Open the book
- Hang out
- Youth service
- Chill out
- Walk and Talk
- Messy Church
- Messy Boost
- After school Worship Club in the Junior school
- Urban Saints Lunchtime Club at the Grammar school

In my report this year I want to focus on a few of these areas. But, of course, if you have any questions about the rest of our programme, please do not hesitate to speak to me or drop me an email on matt.davies@holytrinityripon.org.uk

Family Church.

Family church is some of the fruit from COVID. Born out of a desire to worship God when churches were under such strict guidelines, yet you could meet your friends for a coffee, Family church started out as a Café style worship and has grown from there. We regularly get over 60 people coming and it is all about being a church family pursuing the presence of God. Moving forward we have some growth problems to address. Managing the growth of family church in a way that God wants for its next season is vitally important, keeping Jesus at the centre. Please pray for the leadership of family church that we will follow God's plan for it.

Messy Boost

Messy boost was our summer event. Having previously run a traditional boost, this year we did not have enough volunteers to run a traditional one. However; we took the model of Messy Church and combined it with Boost and we were able to do this and it was great to see. In 2023 we hope to run a traditional Boost as well as a Messy Boost!

Urban Saints

A huge thanks goes to Claire-Lees Harrison, who has been essential, along with Karen Fowlers, and their amazing creativity in making this happen. We regularly have over 100 children at our lunchtime Christian union club in the Grammar school – this is simply amazing.

Please continue to pray for our children and young people, we have so much to be thankful for. I am extremely excited for what God has planned for us in 2023.

Matt Davies, Youth and Children's Worker, February 2023

FINANCIAL STATEMENTS

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Independent Examiner's Report to the PCC of Holy Trinity, Ripon

I report on the financial statements of the PCC for the year ended 31 December 2022, which are set out on pages 15 to 24.

Respective responsibilities of PCC members and examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- (1) examine the accounts under section 145 of the Charities Act;
- (2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- (3) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by The Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S. Kay

Mr S Kay ACA FCCA
The Barker Partnership
Chartered Accountants
44 Kirkgate
Ripon
HG4 1PB
Date: 13 March 2023

THE PARISH CHURCH OF HOLY TRINITY, RIPON

**Statement of Financial Activities
For the year ending 31 December 2022**

		Unrestricted Funds	Restricted Funds	Total Funds	
	Note	£	£	2022	2021
				£	£
Income and endowments from:					
Voluntary income	2(a)	176,822	2,987	179,809	252,626
Activities for generating funds	2(b)	5,546	11,470	17,016	8,287
Investment income	2(c)	402	2	404	66
Church activities	2(d)	-	26,886	26,886	4,641
Other incoming resources	2(e)	3,374	-	3,374	3,077
Total incoming resources		<u>186,144</u>	<u>41,345</u>	<u>227,489</u>	<u>268,697</u>
Resources expended					
Church activities	3(a)	199,646	62,821	262,467	241,058
Cost of generating funds	3(b)	670	-	670	305
Total resources expended		<u>200,316</u>	<u>62,821</u>	<u>263,137</u>	<u>241,363</u>
Net incoming/ (outgoing) resources		<u>(14,172)</u>	<u>(21,476)</u>	<u>(35,648)</u>	<u>27,334</u>
Net movements in funds		<u>(14,172)</u>	<u>(21,476)</u>	<u>(35,648)</u>	<u>27,334</u>
Balances brought forward at 1 January 2022		88,706	24,218	112,924	85,590
Transfer of funds		-	-	-	-
Balances carried forward at 31 December 2022		<u>74,534</u>	<u>2,742</u>	<u>77,276</u>	<u>112,924</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Balance Sheet at 31 December 2022

	Notes	2022 £	2021 £
Fixed assets			
Tangible fixed assets	5a	5,941	7,580
Current assets			
Stock		-	625
Debtors	6	7,332	5,540
Short term deposits		59,534	59,532
Cash at bank and in hand		11,280	43,696
		<u>78,146</u>	<u>109,393</u>
Liabilities: amounts falling due within one year			
	7	(6,811)	(4,049)
Net current assets		71,335	105,344
Liabilities: amounts falling due after one year		-	-
Net assets	11	<u>77,276</u>	<u>112,924</u>
Funds			
Unrestricted	9	74,534	88,706
Restricted	10	2,742	24,218
		<u>77,276</u>	<u>112,924</u>

Approved by the Parochial Church Council on 13th March 2023 and signed on its behalf by:



Revd. Christopher Butler

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements For the year ended 31 December 2022

1 Accounting Policies

1.1 Accounting convention

The financial statements have been prepared under the historical costs convention, in accordance with Church Accounting Regulations 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS102 (effective 1 January 2019) - (Charities SORP (FRS102) and the Charities Act 2011).

1.2 Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

1.3 Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised from events are accounted for gross.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

1.4 Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2022

1.5 Balance sheet - Fixed assets

Consecrated property

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 5 years. Fixtures and fittings are depreciated over a maximum of 10 years.

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

1.6 Current assets

Amounts owing to the PCC at 31 December 2022 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2022

	Unrestricted Funds	Restricted Funds	Total funds	
2 Incoming resources	£	£	2022	2021
			£	£
2a Voluntary income				
Planned giving:				
Gift Aid donations	110,801	-	110,801	128,085
Income tax recoverable	31,039	-	31,039	36,779
Non Gift Aid donations	17,800	2,987	20,787	38,157
Donations and collections at services	17,182	-	17,182	8,096
Legacies	-	-	-	-
Property Trust	-	-	-	1,765
Sundry Income	-	-	-	500
Building improvements	-	-	-	39,244
	<u>176,822</u>	<u>2,987</u>	<u>179,809</u>	<u>252,626</u>
2b Activities for generating funds				
Traidcraft sales	126	-	126	56
Church lettings	-	11,470	11,470	3,392
Fees	5,420	-	5,420	4,793
Sales of product income	-	-	-	46
	<u>5,546</u>	<u>11,470</u>	<u>17,016</u>	<u>8,287</u>
2c Investment income				
Dividends and interest including any reclaimable tax	402	2	404	66
	<u>402</u>	<u>2</u>	<u>404</u>	<u>66</u>
2d Church activities				
Special collections and events	-	26,525	26,525	4,586
Catering income	-	361	361	55
Youth work income	-	-	-	-
	<u>-</u>	<u>26,886</u>	<u>26,886</u>	<u>4,641</u>
2e Other incoming resources				
VAT refunds	-	-	-	-
NI government allowance	3,374	-	3,374	3,077
	<u>3,374</u>	<u>-</u>	<u>3,374</u>	<u>3,077</u>
Total income	<u><u>186,144</u></u>	<u><u>41,345</u></u>	<u><u>227,489</u></u>	<u><u>268,697</u></u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2022

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Total funds	
			2022 £	2021 £
3a Church activities				
Ministry: diocesan parish share	90,000	-	90,000	102,000
staff expenses	1,474	-	1,474	897
Church running expenses	8,419	9,123	17,542	17,200
Church maintenance/cleaning	8,001	2,788	10,789	5,701
Facilities manager salary	19,398	-	19,398	18,724
Cost of services	2,417	-	2,417	2,358
Missionary and charitable giving	17,000	12,610	29,610	21,379
Funeral offerings	-	6,571	6,571	2,752
Depreciation	1,606	33	1,639	2,029
Outreach and group work	210	6,680	6,890	1,059
Young peoples work	52	736	788	1,401
Youth Worker salaries	29,624	-	29,624	28,730
Training courses	943	-	943	5
Administration:				
Independent examiners fee	1,560	-	1,560	1,500
Professional fees	508	-	508	-
Printing, stationery and computer costs	8,294	-	8,294	7,561
Administrator salaries	4,549	-	4,549	4,476
Advertising and publicity	171	-	171	8
Sundry expenses	4,457	4,850	9,307	4,758
Cost of hospitality	963	361	1,324	148
Building improvements	-	19,069	19,069	18,372
	<u>199,646</u>	<u>62,821</u>	<u>262,467</u>	<u>241,058</u>
3b Cost of generating funds				
Traidcraft purchases	-	-	-	104
Letting expenses	670	-	670	201
	<u>670</u>	<u>-</u>	<u>670</u>	<u>305</u>
Total resources expended	<u>200,316</u>	<u>62,821</u>	<u>263,137</u>	<u>241,363</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2022

4 Staff costs

	Unrestricted Funds £	Restricted Funds £	Total funds	
			2022 £	2021 £
Wages and Salaries	50,896	-	50,896	48,853
Social security costs	3,374	-	3,374	3,077
Pensions costs	1,149	-	1,149	1,097
	<u>55,419</u>	<u>-</u>	<u>55,419</u>	<u>53,027</u>

5 Fixed assets for use by the PCC

5a Tangible fixed assets

Actual/ deemed cost

At 1 January 2022	156,652
Additions	-
At 31 December 2022	<u>156,652</u>

Depreciation

At 1 January 2022	149,072
Charge for the year	1,639
At 31 December 2022	<u>150,711</u>

Net book values

At 31 December 2022	<u>5,941</u>
At 31 December 2021	<u>7,580</u>

The net book value is an accounting figure. It does not include the current market value of either the property itself or the larger assets owned by the church.

6 Debtors

	2022 £	2021 £
Accrued income	5,431	4,500
Other debtors	1,901	1,040
	<u>7,332</u>	<u>5,540</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2022

7 Liabilities: amounts falling due within one year

	2022	2021
	£	£
Other creditors	6,811	4,049
	<u>6,811</u>	<u>4,049</u>

8 Unrestricted funds

	General Fund	Fabric Fund	Total
Balance as at 1 January 2022	88,701	5	88,706
Incoming resources	186,144	-	186,144
Resources expended	(200,316)	-	(200,316)
Transfer from unrestricted funds	-	-	-
Transfer	-	-	-
Balance as at 31 December 2022	<u>74,529</u>	<u>5</u>	<u>74,534</u>

The fabric fund is designated funds for the general maintenance of the Church. It represents monies held in a CBF Church Fund account.

9 Restricted fund details

	At 1 Jan 2022	Incoming resources	Outgoing resources	Transfer	At 31 Dec 2022
Church Groups	174	8,040	(7,449)		765
Building improvements	24,044	2	(21,891)	-	2,155
Letting Income	-	11,470	(11,470)		-
Special Collections	-	10,052	(10,230)		(178)
Church away day	-	4,850	(4,850)		-
Funeral collections	-	6,571	(6,571)		-
Hospitality	-	361	(361)		-
	<u>24,218</u>	<u>41,346</u>	<u>(62,822)</u>	<u>-</u>	<u>2,742</u>

Restricted Funds details:

Church Groups - income received for and on behalf of specific church groups including Little Fishes, Boost, Messy Church and other activities, including Youth Work.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2022

Building improvements is for renovation work for the building.

Lettings income - funds received for the letting of the building and restricted for building maintenance and heating.

Special Collections relates to specific fund raising for one off events during the year such as a DEC appeal and the Christmas collection.

Church Away Day income was for the Men of the Dales weekend

Funeral Collections - funds are received by the church and distributed as requested by the families.

Hospitality - donations received toward the cost of drinks in the Arches.

10 Analysis of net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	5,800	141	5,941
Current Assets	75,545	2,601	78,146
Current Liabilities	(6,811)	-	(6,811)
Long Term Liabilities	-	-	-
Fund balance	74,534	2,742	77,276

11 Church Workers Pension Fund (CWPF)

Holy Trinity (Ripon) (PB 2014) participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2022

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2022: £1,149, 2021: £1,097).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2019. For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Holy Trinity (Ripon) could become responsible for paying a share of that employer's pension liabilities.

Accounts



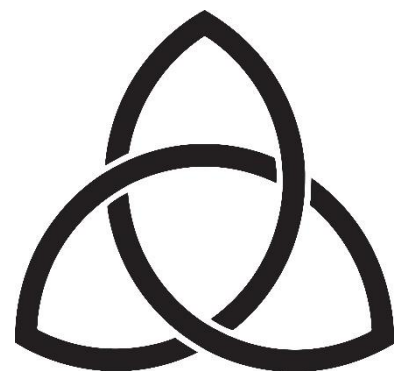
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF HOLY TRINITY, RIPON
DIOCESE OF LEEDS

(Working name – HOLY TRINITY, RIPON)
(The Church registered code 646497)

**Trustees' Annual Report
for the year ending 31st December 2021**

Charity no. 1135108
Revenue no. X31895

Holy Trinity, Ripon
Kirkby Road
Ripon
HG4 2EY



CONTENTS

	Page
Trustees' Annual Report	
1. Statutory data	1
2. Structure, governance and management	3
3. Ripon Deanery Synod Report for 2021	4
4. PCC Secretary's Report 2021	5
5. Mission Action Planning Report 2021	7
6. Church Building Maintenance and Repair Report 2021	9
7. Treasurer's Report 2021	10
8. Mission Partnership Report 2021	11
9. Youth and Children's Report 2021	13
 Financial Statements	
Independent Examiner's Report	15
Statement of Financial Activities	16
Balance Sheet	17
Notes to the Accounts	18-24

TRUSTEES' ANNUAL REPORT

1. STATUTORY DATA

Charity name

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Ripon, Diocese of Leeds (**working name – HOLY TRINITY, RIPON**)

Reference and administrative details

Principal address

Holy Trinity Church
Kirkby Road
Ripon
HG4 2EY

Trustees (afterwards referred to as PCC members)

Vicar (Chair) Revd. Christopher Butler

Assistant Curate Revd. Michelle Lepine

Deanery Synod Representatives Rodney Towers (from Oct 20)
Judith Jennings (from Oct 20 to Dec 21)
Allison Clark (from May 21)

Churchwardens Nicholas Pearce (from Apr 2017)
Gill Crow (from Apr 2019 to May 21)
Daniel Metcalfe (from May 21)

Elected PCC Members Philip Thomas (from Apr 2017)
Michael Montgomery (from Apr 2015/2018 to May 21)
Richard Langley (from Apr 2015/2018 to May 21)
Chris Crow (from Apr 2015/2018 to May 21)
Ruth Abel (from 2019)
Barry Crompton (from 2019)
Richard Graham (from 2019)
Don Hanson (from Oct 2020)
Ann Sture (from Oct 20)
Jacquie Fisher (from Oct 20)
Graham Colson (from Oct 20)
Ruth Bakes (from May 21)
Karen Sharma (from May 21)
Tom Cavell-Taylor (from May 21)

Bankers	HSBC plc 34 Westgate Ripon HG4 2BL
Independent Examiners	Mr. S Kay FCCA The Barker Partnership 44 Kirkgate Ripon HG4 1PB
Registered Charity no.	1135108
HMRC No.	X31895
PCC Secretary	Judith Jennings
Treasurer	Barry Crompton
Architect	Richard Crooks. BA (Arch.) Dip Arch. RIBA AABC 14 Calverley Lane Horsforth Leeds LS18 4DZ

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC operates through various subgroups who report to the PCC on a regular basis.

The vicar is *ex officio* a member of all groups and committees.

Standing Committee

Christopher Butler (appointed May 2012)	Nick Pearce (from Apr 2017)
Judith Jennings (secretary from Apr 2018)	Gill Crow (from Apr 2019)
Barry Crompton (treasurer from May 2019)	

Finance Team

Barry Crompton	Chris Butler (ex officio)
Sue I'Anson	Sue Grime
Catherine Pearce	John Housley

Fabric Team

Michael Montgomery	Nick Pearce	Tim Scholes
Rob Thew	Tom Cavell-Taylor	Sarah Gouge
Phil Thomas	Sue Crompton	Elliott Bennington
Jacque Fisher	Chris Butler (ex officio)	

Mission Partnership Group

Robert Ankorn	Sue Ankorn	Karen Sharma
Jed Bates	Julie Bates	Richard Neale
Nicola Holdsworth	Sue I'Anson	Wilf Gowing
Cathie Rutter	Adele Martin	Chris Butler (ex officio)

Mission Action Planning Group

David Bailey	Barry Crompton	Nick Pearce
Richard Graham	Dan Metcalfe	Helen Ratcliff
Judith Jennings	Ann Sture	Chris Butler (ex officio)

Administrator

John Housley

Administrator and Electoral Officer Alison Bradley (Electoral Roll Officer from Oct 20)

Youth and Children's Co-ordinator Mathew Davies

Arches Manager and Cleaner Sarah Gouge

Health and Safety

Don Hanson	Michael Montgomery	Sarah Gouge
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Safeguarding Representative Richard Langley

Disability Representative Graham Colson

3. RIPON DEANERY SYNOD REPORT FOR 2021

Holy Trinity Representatives:

Clergy:

Revd. Chris Butler
Revd. Michelle Lepine (from July 21)

Lay:

Richard Neale (to Oct 20)
Rodney Towers
Judith Jennings (from Oct 20 to Dec 21)
Alisson Clark (from May 21)

Officers:

Area Dean: Revd. Tony Collins
Assistant: Vacant
Lay Chair: Vacant
Treasurer: Vacant

The activities of Ripon Deanery Synod have been restricted due to the Covid Pandemic, resulting in only one meeting taking place in 2021. Held at Holy Trinity Church (Ripon) on November 18th at 7.00pm. The evening started with a service of Holy Communion. The speaker was Mr. Geoff Park, the Chief Financial Officer of the Diocese of Leeds. He gave a presentation on the state of the Diocesan accounts and the impact the lockdowns had causing reduced income across the whole diocese. He then made himself available to answer questions from the synod members.

4. PCC SECRETARY'S REPORT 2021

4.1 Meetings

The PCC met monthly, except in August. Some meetings were virtual; others took place in the Arches in person. The July meeting took the form of a prayer walk – praying in small groups for the parish - which members found valuable. Alongside the usual business, four key aspects featured in the meetings.

1. **How best to conduct church life.** In particular the Sunday services, given Covid constraints pertaining month by month. Advice was regularly received from the diocese to support progress in church life and to interpret government guidance in keeping people safe. New cameras and associated equipment were approved early in the year which greatly contributed to the online service provision; the safety of those accessing online provision, especially minors, was an important consideration in these discussions
2. **How and when to take forward the Mission Action Planning initiative.** Due to competing priorities, the MAP work which had been ongoing until March was, necessarily paused. Later in the year the MAP group was able to reconvene and take up this important task; work is ongoing.
3. **How best to budget for 2022 given the financial impact of the pandemic.** The PCC, with the treasurer's guidance, was able to set an appropriate budget – realistic, but with some challenge - for the year ahead.
4. **The new cycle of giving to Mission Partners for 2022.** This is covered in the MPG report.

After the APCM in May, with some attendees in the building, others online, there was a meeting of the PCC in June, at which new members were welcomed, officers were appointed and sub committees confirmed.

4.2 Membership

Churchwardens

Nick Pearce was elected for a 5th year

Dan Metcalfe was elected for his 1st year.

- At the APCM Tom Cavell-Taylor, Ruth Bakes and Karen Sharma were elected as new members. Allison Clark was subsequently appointed as a Deanery Synod representative.
- Richard Langley's PCC term of office had finished, but he kindly agreed to continue as Safeguarding Officer. Cathie Rutter was appointed as DPO. Graham Colson was appointed as Disability representative.
- From the July meeting onwards, our new curate, Michelle Lepine was welcomed onto the PCC.
- Judith Jennings resigned as PCC secretary at the December meeting, upon moving away from Ripon.

4.3 Other aspects of 2021

Weekly mailing

A weekly mailing was sent out throughout the year to members of the church family unable to attend services, or to view online. This contained news from the vicar, notices from the office and the text of a weekly sermon; this served as a valuable link for recipients, particularly during periods of strict lockdown.

Archive work

- Work, which has begun before the pandemic, was completed; guidance was taken from the CofE's Records Management Toolkit. Work was done on the Holy Trinity's early documents and also more recent records.
- Each of the early documents was given a date reference which was recorded on a spreadsheet, which gives a brief overview of the contents of each document. At the same time a scan was made of the front of each document and each image was given the same document reference and electronically archived.
- Documents were further grouped by theme, such as schools, finance, property, the railway, faculties, insurance, commemorative items etc. These were then packaged in special archive paper, clearly labelled and stored either in the original metal boxes, or in newly purchased archive boxes. The beautiful leather-bound volumes containing the minutes of early PCC and annual meetings, were individually wrapped.
- Of additional interest in the early documents was a case containing financial records from late 1930s to late 1940s, providing a sample of a very interesting period in our church's history.
- The more recent records, including meeting minutes, were removed from lever arch files and bound with archive tape in batches before being wrapped, labelled and stored in the archive boxes.

Arches Refurbishment Project

The ARP work has concluded. Photographs and minutes from this three-year project have been included in the electronic archive. (ARP detail in the Fabric report.) The agreed tithe of £10,000 has been distributed.

Training and Conferences

Barry Crompton attended ACAT Virtual Conference in October 2021.

Judith Jennings, PCC Secretary (to December 2021), April 2022

5. MISSION ACTION PLANNING REPORT 2021

In 2019 Parishes in the Diocese of Leeds were invited to undertake strategic planning, or 'Mission Action Planning' (MAP), in response to the Diocesan Strategy for 2019-2024. The PCC appointed a Steering Group to take the lead on this, which now comprises: Chris Butler, Barry Crompton, Richard Graham, Michelle Lepine, Dan Metcalfe, Nick Pearce, Helen Ratcliff and Ann Sture. Judith Jennings left the group and Michelle Lepine joined it during 2021-22. I was originally a facilitator for the group and we have now moved to a model of joint leadership exercised by Chris Butler and me.

Our model for the MAP process has 4 stages:

REVIEW - PRIORITISE - PLAN - DO.

This time last year the MAP process had been paused for a second time since the beginning of the pandemic because of the need to focus on short term planning as Covid restrictions began to be lifted. At that point the **REVIEW** stage had been completed, a **VISION STATEMENT** (*Worshipping, nurturing and adventuring in the way of Christ*) and a set of **VALUES** had been developed and agreed by the PCC and the **PRIORITISE** stage had begun.



Activity was resumed in November 2021 when the Steering Group reconvened over a meal and then began to meet regularly in December.

We rejoined the process at the **PRIORITISE** stage, with the initial list of Priority Areas that had been drawn up before the pause. The priorities identify:

- Areas for attention that will be key to achieving our vision.
- Headings under which we will focus our activity in pursuit of our vision.
- Types of activity or behaviour that we would like to stop, start, or continue.

The Priority Areas were reviewed and refined until the following five were presented to the PCC Standing Committee in February 2022 and approved on the PCC's behalf:

1. **Reconnecting and renewing the church family.**
2. **Refreshing the culture of gathered worship across the range of church life.**
3. **Engaging with the community to identify and address unmet needs.**
4. **Identifying ways of releasing and empowering God's people at Holy Trinity to use their gifts.**
5. **Developing and implementing strategies to attract young people and families and support them in their faith journey.**

The next stage of the MAP process is **PLAN**. Leaders have been appointed from the Support Group, aided by PCC volunteers and others, to each of the five areas. They have been given freedom to involve or consult others as they see fit to help them draw up tasks or objectives to be the focus for mission activity in Holy Trinity for the next 18 months to two years. These will be 'precise, time-based and measurable'. These teams were asked to report back by the beginning of April so that a completed Mission Action Plan could be presented to the PCC this month for approval. We will then move on to the final stage of this cycle: **DO**.

An update will be given at the APCM, with the hope at the time of writing that a completed Mission Action Plan will be presented at the meeting.

6. CHURCH BUILDING MAINTENANCE AND REPAIR REPORT 2021

Fabric Team

Due to the pandemic the Fabric Team only met twice during 2021. The Arches Refurbishment Project (ARP) team met twice and the main topic of discussion was the room LED lights and winding up the ARP scheme.

LED Lights

The ceiling lights in rooms 1, 2, 4 and 5 were replaced with energy efficient LED fittings.

Maintenance

The fire alarms and fire extinguishers were serviced. The boilers were serviced and a failed PCB controller replaced on boiler number 1. The pressure vessel was tested and certified. An audit was carried out on the controls for the boilers. The boiler flue fan failed in mid-December and we were able to get it repaired just before the Christmas Services. The Air Handling Unit (AHU) filters were changed.

Quinquennial Inspection

The quinquennial inspection was carried out by Richard Crooks in October 2020 and the report was issued in 2021 but there were no serious defects.

Work Party

In August there was a work party which cleared up the Churchyard and cleaned the gutters at roof level. The walls in the Arches rooms were repainted. The white lines were renewed on the Arches steps at the east end and to the steps to the west door.

Renewable Energy

We received a grant from the Rural Community Energy Fund for a feasibility study which in combination with two schools, Trinity Flats, Abbeyfield and Trinity Church looked at options for generation of renewable energy in a combined scheme for all the properties. The reports have now been submitted and we will look at how we progress with “Green Energy” and become carbon neutral by 2030.

Streaming Church Services

The streaming of the services during the pandemic and lock-down has been very successful so we have purchased two cameras, permanently installed and related equipment and the streaming desk has been set up in the conference room. Cables have been installed in the cable ducts or out of sight.

Lightening Conductor

The lightning conductor is tested every five years and this year we needed more electrodes in the ground to pass the test.

Tree Felled

The tree on the right of the steps down to the Arches entrance was a Whitebeam but had died, so permission was granted to fell the tree, which has now been done. A replacement tree will be planted in an open space to the left of the steps.

Door Finger Guards

Door finger guards were fitted on all the meeting room doors in the Arches so that small fingers cannot be trapped in the hinge edge of the doors.

7. TREASURER'S REPORT 2021

The underlying financial picture is a positive one. Planned giving in 2021 showed a small increase even on 2019, when combined with an increase in the percentage of planned giving upon which we can claim gift aid then this gives a very positive trend.

It is important to note though that overall income is still reduced compared to 2019, largely due to reduced income from lettings and legacies. In late 2019 the PCC approved a provisional budget against which we could measure our financial performance and every month this has been reported to the PCC. Although it was only a provisional budget the final report shows that we had a clear understanding of our financial position and good control of our day-to-day finances.

Arches Project

It was agreed that the Arches Project would be closed off at the end of 2021. To this end a final payment was made to Kajo Keji college of £2,380 which fulfilled our commitment to give away 10% of the income to external charities. The residual reserved funds have been included in the general accounts, to be used for the upkeep and maintenance of the Arches. A thank you to the Arches project team who have done an excellent job of managing this process.

General Church Accounts

The plans for 2021 had been on the assumption of a slow relaxation of restrictions as the year progressed. Excluding the Arches project the income from giving and lettings was £229,630 which is a significant increase on 2020 (£185,000) but is approximately £30,000 down on pre-pandemic levels. However, these numbers mask some very positive trends in that planned giving increased by £13,690 which is a 1% increase on pre-pandemic (2019) levels.

Parish Share

Thankfully we were able to increase our parish share giving in 2021 compared to 2020.

- 2019 £110,000
- 2020 £76,200
- 2021 £102,000

Whilst we are not able to meet the full request from the diocese, we were able to fully meet our commitment as set out in the budget for 2020. The PCC has agreed a budget of £110,000 for 2022.

A Final Thanks

We at Holy Trinity Church have much to give thanks for. Ministry cannot happen unless basic processes are undertaken well, here at Holy Trinity they are. Our finances and administration run well and that is particularly due to the diligence and hard work of Sue l'Anson, Catherine Pearce and John Housley. As Treasurer I would particularly like to express my support and thanks for making my job so much easier.

Finally. Thank you all for your support. Please continue to pray that God would continue to build His kingdom in this place. In Jesus name.

8. MISSION PARTNERSHIP REPORT 2021

The Mission Partnership Group is a subgroup of PCC and comprises both PCC members and non- members. December 2021 was the end of our three-year commitment to our charities. Opinion was sought from the congregation in the autumn as to whether we continue with the same charities for a further three years or whether there were others we should support. Voting took place over three Sundays both by voting slip and also through Church Suite. From this process, and with the guidelines set out by the PCC, the MPG made recommendations to PCC which were accepted.

Our Mission Partners are designated either major or minor depending on how much financial support they receive over the three-year period.

There are five major partners and nine minor partners. Major ones receive £2,500 per year for three years and each minor one receives £500. Payments are staged throughout the year to aid cash flow.

Whilst it is sad to feel that we as a church are no longer supporting some groups it is also time to welcome some new ones and it may be appropriate here to mention them. We have new CMS contacts in Brazil, Andy and Kati Walsh, working in favelas in Florianopolis. Salamati is active in Pakistan and is run by Isaac Lawrence our former curate. It is also good to be supporting Ripon City of Sanctuary particularly when there are so many refugees from Syria, Afghanistan and now Ukraine.

Our Missions for this year and our contacts for them in MPG or the congregation

Mission Partner	Trinity Contact
Major Partners	
Andy & Kati Walsh CMS Brazil	Sue l'Anson
Artizan	Graham Colson
Bishop Mathayo, Tanzania	Richard Neale
Christians Against Poverty	Julie & Jed Bates
In2Out	Adele Martin
Minor partners	
Ripon City of Sanctuary	Nicola David
YMCA, Ripon	Matt Davies & young people
Ripon & Rural Driving Service	Alison Bradley
Jennyruth Workshops	Sue Ankcorn
Salamati	Wilf Gowing
Kajo Keji College South Sudan	John & Cathie Rutter
CPAS	Alison & Michael Montgomery
Wellspring Therapy & Training	Nicola Holdsworth
Scripture Union	Rosemary Harrison

As in the previous year Covid 19 has impacted on all our lives and the effect has been greatly felt in the charity sector. However, MPG are very grateful to both PCC and the wider congregation for their support since, despite our church being under some financial pressure, each of our monetary commitments to our mission partners has been paid on time and in full. Thank you too for your prayer support.

We have not been able to have our Mission Sunday's as in previous years. However, last Summer Mark Screeton of In2Out spoke at both our morning services. Laura Brett & John Wood of Wellspring Therapy & Training spoke at our monthly Tuesday evening prayer meeting in October. Andy & Kati Walsh (CMS) came to our services in December before heading out to Florianopolis, Brazil in January 2022. We have two Sundays devoted to mission in May and October in 2022.

9. YOUTH AND CHILDREN'S REPORT 2021

As I look back and reflect on the previous year, it seems like such a lot has happened. The summer extravaganza; the launch of family church at 10:30 on Sunday morning; Youth socials; Messy Church; Little Fishes; and Sunday Evening Youth Service. These are all ministries that have grown out of the covid season. They would not be happening without our fantastic volunteers who make this happen. Our volunteers are the ones who really go above and beyond, work extremely hard and are so good at what they do. I would like to thank our volunteers for all they do, because none of this would be possible without them.

Summer extravaganza

It was a privilege to connect to many people that we haven't seen in a long time - different organisations and businesses as well as families and friends.

Launch of family church at 10:30 on Sunday mornings.

This is some of the fruit of Covid. This is at the same time as the 10.30 service on Sunday mornings. We regularly get between 40 and 60 people attending. We are thankful for all that God is doing as we seek to connect to more people and invest in this ministry.

Messy Church

Jane Graham has worked extremely hard at bringing this back and I am extremely thankful to her. Numbers tend to be around 50 and we get new people every time. But we are trying to build good relationships with everyone that comes through the doors.

Little Fishes

Sandra Langley has worked extremely hard at leading this. During Covid we met in the park over the road with tea and coffee for the parents, and it is lovely being back in the building. This is an essential part of a healthy church and it is fantastic connecting with the parents and children.

Sunday Evening Youth Service.

Every Sunday evening, we have a youth service with between eight and 13 young people and led by a fantastic team of volunteers. The purpose of this service is discipleship and encouragement. We recently did a service talking about Ukraine and everything that is going on there. It is so important to create a space for young people where they can ask any question about any issue that they are facing.

I'd also like to thank John Housley for working very hard in the office for all that he does to help the youth and children's work. He is an essential part of our ministry team and does a lot behind the scenes to make things happen. Thank you, John.

In this report I feel that it is also important to look forward. Going forward I do not just want to reinstate a program because we did it pre-Covid. We are moving forward and not backwards, and just because something was right to do before Covid does not mean that it was right to do after Covid. The world has changed and so we must change. Ministries that I have not yet launched are Fuse, Breakfast Club, and Life groups.

I am currently exploring the possibility of appointing a Children's and Families Pastor. This would be to enhance 0-11 ministry. This would be part of an overhaul of our children and youth ministries.

The Church of England, Evangelical Alliance and HOPE did a survey of Christians called 'Talking Jesus' and part of the survey showed these results:

- Adult practising Christians (many of whom may have come to faith as a child) said that the top three influences on them coming to faith in Jesus were: growing up in a Christian family, conversations with a Christian, and attending a standard church service.
- Young practising Christians said that the top three influences on them coming to faith in Jesus were: growing up in a Christian family, reading the Bible, and attending a standard church service.

This shows how Important youth and children's ministries are in churches, The fact that most adult Christians come to faith in Jesus when they are below the age of 18 Should really encourage us to invest, support and grow our children's and youth work.

As we look forward to the next year please continue to pray for our children and young people. We need you, but more than that we want you.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Independent Examiner's Report to the PCC of Holy Trinity, Ripon

I report on the financial statements of the PCC for the year ended 31 December 2021, which are set out on pages 15 to 24.

Respective responsibilities of PCC members and examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- (1) examine the accounts under section 145 of the Charities Act;
- (2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- (3) to state whether particular matters have come to my attention.

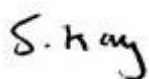
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by The Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr S Kay ACA FCCA
The Barker Partnership
Chartered Accountants
44 Kirkgate
Ripon
HG4 1PB
Date: 13 April 2022

THE PARISH CHURCH OF HOLY TRINITY, RIPON

**Statement of Financial Activities
For the year ending 31 December 2021**

		Unrestricted Funds	Restricted Funds	Total Funds	
	Note	£	£	2021	2020
		£	£	£	£
Income and endowments from:					
Voluntary income	2(a)	212,827	39,799	252,626	203,311
Activities for generating funds	2(b)	8,287	-	8,287	6,049
Investment income	2(c)	65	1	66	359
Church activities	2(d)	4,641	-	4,641	4,933
Other incoming resources	2(e)	3,077	-	3,077	10,051
Total incoming resources		<u>228,897</u>	<u>39,800</u>	<u>268,697</u>	<u>224,703</u>
Resources expended					
Church activities	3(a)	222,482	18,576	241,058	247,329
Cost of generating funds	3(b)	305	-	305	180
Total resources expended		<u>222,787</u>	<u>18,576</u>	<u>241,363</u>	<u>247,509</u>
Net incoming/ (outgoing) resources		<u>6,110</u>	<u>21,224</u>	<u>27,334</u>	<u>(22,806)</u>
Net movements in funds		<u>6,110</u>	<u>21,224</u>	<u>27,334</u>	<u>(22,806)</u>
Balances brought forward at 1 January 2021		82,596	2,994	85,590	108,396
Transfer of funds		-	-	-	-
Balances carried forward at 31 December 2021		<u>88,706</u>	<u>24,218</u>	<u>112,924</u>	<u>85,590</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Balance Sheet at 31 December 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible fixed assets	5a	7,580	4,921
Current assets			
Stock		625	625
Debtors	6	5,540	10,897
Short term deposits		59,532	63,878
Cash at bank and in hand		43,696	8,329
		<u>109,393</u>	<u>83,729</u>
Liabilities: amounts falling due within one year			
	7	(4,049)	(3,060)
Net current assets		105,344	80,669
Liabilities: amounts falling due after one year		-	-
Net assets	11	<u>112,924</u>	<u>85,590</u>
Funds			
Unrestricted	9	88,706	82,596
Restricted	10	24,218	2,994
		<u>112,924</u>	<u>85,590</u>

Approved by the Parochial Church Council on 13th April 2022 and signed on its behalf by:



Revd. Christopher Butler

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements For the year ended 31 December 2021

1 Accounting Policies

1.1 Accounting convention

The financial statements have been prepared under the historical costs convention, in accordance with Church Accounting Regulations 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS102 (effective 1 January 2019) - (Charities SORP (FRS102) and the Charities Act 2011).

1.2 Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

1.3 Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised from events are accounted for gross.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

1.4 Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2021

1.5 Balance sheet - Fixed assets

Consecrated property

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 5 years. Fixtures and fittings are depreciated over a maximum of 10 years.

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

1.6 Current assets

Amounts owing to the PCC at 31 December 2021 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2021

	Unrestricted Funds	Restricted Funds	Total funds	
2 Incoming resources	£	£	2021	2020
			£	£
2a Voluntary income				
Planned giving:				
Gift Aid donations	128,085	-	128,085	117,870
Income tax recoverable	36,224	555	36,779	28,084
Non Gift Aid donations	38,157	-	38,157	19,344
Donations and collections at services	8,096	-	8,096	16,926
Legacies	-	-	-	2,000
Property Trust	1,765	-	1,765	825
HMRC JRS Grants	-	-	-	2,651
Sundry Income	500	-	500	151
Arches Project	-	39,244	39,244	15,460
	<u>212,827</u>	<u>39,799</u>	<u>252,626</u>	<u>203,311</u>
2b Activities for generating funds				
Traidcraft sales	56	-	56	573
Church lettings	3,392	-	3,392	3,271
Fees	4,793	-	4,793	2,205
Sales of product income	46	-	46	-
	<u>8,287</u>	<u>-</u>	<u>8,287</u>	<u>6,049</u>
2c Investment income				
Dividends and interest including any reclaimable tax	65	1	66	359
	<u>65</u>	<u>1</u>	<u>66</u>	<u>359</u>
2d Church activities				
Special collections and events	4,586	-	4,586	4,622
Catering income	55	-	55	111
Youth work income	-	-	-	200
	<u>4,641</u>	<u>-</u>	<u>4,641</u>	<u>4,933</u>
2e Other incoming resources				
VAT refunds	-	-	-	6,958
NI government allowance	3,077	-	3,077	3,093
	<u>3,077</u>	<u>-</u>	<u>3,077</u>	<u>10,051</u>
Total income	<u>228,897</u>	<u>39,800</u>	<u>268,697</u>	<u>224,703</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2021

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Total funds	
			2021 £	2020 £
3a Church activities				
Ministry: diocesan parish share	102,000	-	102,000	76,200
staff expenses	897	-	897	4,217
Church running expenses	17,200	-	17,200	12,447
Church maintenance/cleaning	5,530	171	5,701	3,395
Facilities manager salary	18,724	-	18,724	19,022
Cost of services	2,358	-	2,358	3,646
Missionary and charitable giving	21,379	-	21,379	29,054
Funeral offerings	2,752	-	2,752	1,462
Depreciation	1,996	33	2,029	2,509
Outreach and group work	1,059	-	1,059	824
Young peoples work	1,401	-	1,401	3,590
Youth Worker salaries	28,730	-	28,730	29,539
Training courses	5	-	5	821
Administration:				
Independent examiners fee	1,500	-	1,500	1,200
Printing, stationery and computer costs	7,561	-	7,561	7,268
Administrator salaries	4,476	-	4,476	5,844
Advertising and publicity	8	-	8	62
Sundry expenses	4,758	-	4,758	1,943
Cost of hospitality	148	-	148	586
Arches project	-	18,372	18,372	43,700
	<u>222,482</u>	<u>18,576</u>	<u>241,058</u>	<u>247,329</u>
3b Cost of generating funds				
Traidcraft purchases	104	-	104	46
Letting expenses	201	-	201	134
	<u>305</u>	<u>-</u>	<u>305</u>	<u>180</u>
Total resources expended	<u>222,787</u>	<u>18,576</u>	<u>241,363</u>	<u>247,509</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2021

4 Staff costs

	Unrestricted Funds £	Restricted Funds £	Total funds 2021 £	2020 £
Wages and Salaries	48,853	-	48,853	51,311
Social security costs	3,077	-	3,077	3,094
Pensions costs	1,097	-	1,097	5,911
	<u>53,027</u>	<u>-</u>	<u>53,027</u>	<u>60,316</u>

5 Fixed assets for use by the PCC

5a Tangible fixed assets

**Church
equipment,
fixtures &
fittings**

Actual/ deemed cost

At 1 January 2021	151,964
Additions	4,688
At 31 December 2021	<u>156,652</u>

Depreciation

At 1 January 2021	147,043
Charge for the year	2,029
At 31 December 2021	<u>149,072</u>

Net book values

At 31 December 2021	<u>7,580</u>
At 31 December 2020	<u>4,921</u>

The net book value is an accounting figure. It does not include the current market value of either the property itself or the larger assets owned by the church.

6 Debtors

	2021 £	2020 £
Accrued income	4,500	10,718
Other debtors	1,040	179
	<u>5,540</u>	<u>10,897</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2021

7 Liabilities: amounts falling due within one year

	2021	2020
	£	£
Other creditors	4,049	3,060
	<u>4,049</u>	<u>3,060</u>

8 Unrestricted funds

	General Fund	Fabric Fund	Total
Balance as at 1 January 2021	82,591	5	82,596
Incoming resources	228,897	-	228,897
Resources expended	(222,787)	-	(222,787)
Transfer from unrestricted funds	-	-	-
Transfer	-	-	-
Balance as at 31 December 2021	<u>88,701</u>	<u>5</u>	<u>88,706</u>

The fabric fund is designated funds for the general maintenance of the Church. It represents monies held in a CBF Church Fund account.

9 Restricted fund details

	At 1 Jan 2021	Incoming resources	Outgoing resources	Transfer	At 31 Dec 2021
Youth Work	207	-	(33)	-	174
Arches project	2,787	39,800	(18,543)	-	24,044
	<u>2,994</u>	<u>39,800</u>	<u>(18,576)</u>	<u>-</u>	<u>24,218</u>

The Youth Work fund represents the surplus of income over expenditure for Little Fishes, Boost and Messy Church.

The Arches project is for renovation work for the building.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2021

10 Analysis of net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	7,373	207	7,580
Current Assets	85,382	24,011	109,393
Current Liabilities	(4,049)	-	(4,049)
Long Term Liabilities	-	-	-
Fund balance	88,706	24,218	112,924

11 Church Workers Pension Fund (CWPF)

Holy Trinity (Ripon) (PB 2014) participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2021: £1,097, 2020: £5,911).

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2021

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2019. For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Holy Trinity (Ripon) could become responsible for paying a share of that employer's pension liabilities.

Accounts



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF HOLY TRINITY, RIPON
DIOCESE OF LEEDS

(Working name – HOLY TRINITY, RIPON)

**Trustees' Annual Report
for the year ending 31st December 2020**

**Charity no. 1135108
Revenue no. X31895**

**Holy Trinity, Ripon
Kirkby Road
Ripon
HG4 2EY**



HOLY TRINITY, RIPON

Contents

	Page
Trustees' Annual Report	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Accounts	5-11

HOLY TRINITY, RIPON TRUSTEES' ANNUAL REPORT

Charity name

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Ripon, Diocese of Leeds
(working name – HOLY TRINITY, RIPON)

Reference and administrative details

Principal address

Holy Trinity Church
Kirkby Road
Ripon
HG4 2EY

Trustees (afterwards referred to as PCC members)

Vicar (Chair) Revd. Christopher Butler

Youth and Children's Co-ordinator Matt Davies

Deanery Synod Representatives

Richard Neale (to Oct 20)
Rodney Towers
Judith Jennings (from Oct 20)

Churchwardens

Nicholas Pearce (from Apr 2017)
Gill Crow (from Apr 2019)

Elected PCC Members

Philip Thomas (from Apr 2017)
Nicola Holdsworth (from Apr 2014/2017- Oct 20)
Helen Ratcliff (from Apr 2014/2017- Oct 20)
Michael Montgomery (from Apr 2015/2018)
Richard Langley (from Apr 2015/2018)
Chris Crow (from Apr 2015/2018)
Jeanne Mundy (from Apr 2018 - Sep 20: Resigned)
Judith Jennings (from Apr 2018 - Oct 20)
Ruth Abel (from 2019)
Barry Crompton (from 2019)
Richard Graham (from 2019)
Dan Metcalfe (from 2019)
Don Hanson (from Oct 2020)
Ann Sture (from Oct 20)
Jacqui Fisher (from Oct 20)
Graham Colson (from Oct 20)

HOLY TRINITY, RIPON

Other statutory data:

Bankers	HSBC plc 34 Westgate Ripon HG4 2BL
Independent examiners	Mr. S Kay FCCA The Barker Partnership 44 Kirkgate Ripon HG4 1PB
Registered Charity no.	1135108
HMRC No.	X31895
PCC Secretary	Judith Jennings
Treasurer	Barry Crompton (from May 19)
Architect	Richard Crooks. BA (Arch.) Dip Arch. RIBA AABC 14 Calverley Lane Horsforth Leeds LS18 4DZ

HOLY TRINITY, RIPON

Structure, governance and management

The PCC operates through various subgroups who report to the PCC on a regular basis.
The vicar is *ex officio* a member of all groups and committees.

Standing Committee

Christopher Butler (appointed May 2012)	Nick Pearce (from Apr 2017)
Judith Jennings (secretary from Apr 2018)	Gill Crow (from Apr 2019)
Barry Crompton (treasurer elected from May 2019)	

Finance Team

Barry Crompton	Chris Butler (ex officio)
Sue l'Anson	Philip Lockwood (to Sep 20) Sue Grime
Catherine Pearce	John Housley

Fabric Team

Michael Montgomery	Nick Pearce	Tim Scholes
Rob Thew	Tom Cavell-Taylor	Sarah Gouge
Phil Thomas	Sue Crompton	Elliott Bennington
Chris Butler (ex officio)		

Mission Partnership Group

Robert Ankcorn	Sue Ankcorn	Helen Ratcliff
Dan Metcalfe	Richard Neale	Nicola Holdsworth
Sue l'Anson	Wilf Gowing	Chris Butler (ex officio)

Mission Action Planning Group

David Bailey	Barry Crompton	Nick Pearce
Richard Graham	Dan Metcalfe	Helen Ratcliff
Judith Jennings	Ann Sture	Chris Butler (ex officio)

Administrator

John Housley (from July 2018)

Administrator and Electoral Officer Alison Bradley (Electoral Roll Officer from Oct 20)

Arches Manager and Cleaner Sarah Gouge

Health and Safety

Don Hanson	Michael Montgomery	Sarah Gouge
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Safeguarding Representative

Nicola Holdsworth (to Oct 20)
Richard Langley

Disability Representative

Richard Neale (to Oct 20)
Graham Colson (from Oct 20)

PCC SECRETARY'S REPORT 2020

The first three meetings of the year met normally, although developing concern about the Corona Virus Pandemic took its toll by the March meeting, at which point some members felt it was unsafe to meet in person. Thereafter the PCC met online. This necessary step represented a challenge and made us realise that being present in a room is not only more convivial but enables body language, gesture and eye contact to facilitate discussion. Nevertheless, all members rose to the challenge - it was interesting to see everyone's background on their screens; Barry impressed us all with his virtual evenings in the countryside or on the coast.

After a Standing Committee meeting in May 2020, there was a full meeting of the PCC in June 2020. In September a further Standing Committee meeting was followed by a full meeting in October at which preparation was made for the delayed APCM held on 19th October. New legislation was introduced to allow the annual meetings to take place unusually late in the year. The APCM/ACM took place in church, with a few people present, but the majority watching online. Holy Trinity livestreaming was relatively new, so the evening was not without its technical difficulties; it's wonderful to see the later quality produced by Tim Scholes and his excellent Tech Team.

In November and December full meetings were held. At the November meeting new members were welcomed, officers were appointed and sub committees confirmed.

Membership:

- Churchwarden: Nick Pearce was elected as for a 4th year; Gill Crow for a 2nd year.
- At the APCM Don Hanson, Ann Sture, Jacquie Fisher and Graham Colson were elected as new members. Nicola Holdsworth and Helen Ratcliff stepped down from the PCC having completed two terms of office. Jeanne Mundy resigned from the PCC. Judith Jennings was appointed as a Deanery Synod representative, replacing Richard Neale who stepped down from his Deanery Synod representative role after many years of service.
- Richard Langley was appointed as Safeguarding Officer; Cathie Rutter was appointed as DPO and Graham Colson was appointed as Disability representative.

Major Items of Business in 2020:

- Service provision was constantly reviewed and the evolving legislation and application advice from the diocese regularly explored at meetings. Approval was given to purchase equipment to enhance livestreaming both for present requirements and future contingencies. Appreciation for the work of the technical team was regularly minuted.
- Mission Action Planning continued to be an important aspect of 2020 meetings. Bishop Nick's "Quadrant" questions gave fresh impetus for the May 2020 meeting, after which the MAP group met on line. David Bailey has written a separate report on progress.
- Financial considerations were on every agenda, with the need to balance continued costs against the drop in income due largely to the pandemic. Barry continued to keep members informed and sought their guidance on priorities and budget aspects.
- Extensive work was undertaken in the area of Safeguarding, initially by Nicola Holdsworth and subsequently by Richard Langley, when he assumed the role. Helpful information was received from the C of E National Safeguarding Team.

Training and Conferences:

- All new members completed the C1 Safeguarding Training provided by the diocese.
- All members were given information recommended by the DPO to refresh their understanding of Data Protection requirements relevant to their role.

MISSION ACTION PLANNING REPORT 2020



Parishes in the Diocese of Leeds were invited in 2019 to undertake strategic planning, or 'Mission Action Planning' (MAP), in response to the Diocesan Strategy for 2019-2024. Our PCC appointed a Steering Group to take the lead on this, originally comprising: Chris Butler, Barry Crompton, Gill Crow, Richard Graham, Judith Jennings, Dan Metcalfe, Jeanne Mundy, Nick Pearce and Helen Ratcliff. Gill Crow and Jeanne Mundy left the group and Ann Sture joined it during 2020-21. I (David Bailey) was invited to act as a consultant to the group from late 2019.

One popular model for the MAP process has 4 stages: REVIEW - PRIORITISE - PLAN - DO. Setting out on the REVIEW stage, the group commissioned in late 2019 a survey of the congregation, both individuals and groups, largely based on a Diocesan template. Results were analysed and reported on to the PCC in January 2020.

The survey yielded important information. This included a widespread view that Holy Trinity lacked a clear vision that could be expressed in a simple and memorable statement, so the group decided to address that before proceeding further. A VISION STATEMENT was developed together with a statement of values, which were agreed by the PCC. The Vision Statement is:

WORSHIPPING, NURTURING AND ADVENTURING IN THE WAY OF CHRIST

At this point the pandemic began and the MAP process was paused as the Vicar and other church leaders turned their attention to the immediate challenges of worship and pastoral care. In Autumn 2020 the PCC decided that the process should be restarted and the group was reconvened. It was agreed that I would take the lead at this stage in order to lessen the demands on Chris. We began by reviewing what might have changed through 2020, using a Diocesan tool for 'Covid emergence' and then picked up the MAP cycle at the PRIORITISE stage, aiming to identify:

- Areas for attention that will be key to achieving our vision
- Headings under which we will focus our activity in pursuit of our vision
- Types of activity or behaviour that we would like to stop, start, or continue

The group has worked on these during the early part of 2021. It has taken some time largely because it has been hard to look beyond the immediate circumstances during lockdown to what God's purpose might be beyond the Covid restrictions. The group has also missed being able to meet face to face to help us grow together through prayer and waiting on the Lord. Nevertheless, a list of priorities has been drawn up, which were due to be reviewed and then presented to the PCC for its consideration and possible approval in April 2021.

A decision was made in March, however, to pause the process once again. Attention and energy needed to be redirected towards short term planning as Covid restrictions began to be lifted. There will be a particular focus on reconnecting the church family and reviewing management and leadership structures to facilitate this. The MAP process will resume in due course.

CHURCH BUILDING MAINTENANCE AND REPAIR REPORT 2020

Fabric Team: Due to the pandemic the Fabric Team only met twice (January and February) during 2020. The Arches Refurbishment Project (ARP) team met 6 times and the main topic of discussion was the refurbishment of the corridor toilets.

Corridor Toilets: The Contractor Dalebuild completely stripped and refurbished the corridor toilets. There is now a fully accessible toilet, a parent toddler toilet and a unisex toilet, with new floors, walls, ceilings and fittings.

LED Lights: The ceiling lights in room 3 were replaced with energy efficient LED fittings.

Arches Window Reveals: As a trial one window in room 5 was treated with a waterproof plaster and the air from the AHU was ducted into the top of the window to try to reduce the condensation forming on the glass.

Maintenance: The fire alarms and fire extinguishers were serviced. The boilers were serviced and a failed PCB controller replaced on boiler number 2. The pressure vessel was tested and certified.

Quinquennial Inspection: The quinquennial inspection was carried out by Richard Crooks in October the report is awaited but there were no serious defects.

Periodic Inspection (Electrical): The periodic inspection was carried out by Brooks Electrical Contractors and there were no serious defects.

Gate Post Repaired: The corner gate post was hit by the Harrogate BC road sweeper and has been repaired by C& E Masonry; the costs were covered by the HBC's insurance.

Church Roof: In October a work party cleared the gutters at roof level, this identified a number of loose slates and so Andy Young came and re-fixed the loose slates and cleared the hoppers on top of the down pipes.

Renewable Energy: There were ongoing discussions about the installation of PV panels on the church roof and the installation of ground source heat pumps. This eventually led to the application for a Rural Community Energy Fund grant for a feasibility study which has now been submitted.

Streaming Church Services: During the pandemic and lock-down the services have been streamed from church on Facebook and YouTube this has involved the purchase of equipment and a dedicated Technical Team to make it happen. This has led to the specification and ordering of equipment to enable us to carry on doing this long into the future. This is because the streaming has been so successful and has met a need of the elderly and housebound.

Tree Pruning: Concern was raised about children climbing the tree at the top of the Arches steps which overhangs the churchyard railings. The tree has a TPO so permission was sort and granted from the Diocese and HBC to prune the lower branches so as to make this not possible for a child. The pruning was carried out.

RIPON DEANERY SYNOD REPORT FOR 2020

Holy Trinity Representatives:

Clergy:

Revd. Chris Butler

Lay:

Richard Neale (to Oct 20)

Rodney Towers

Judith Jennings (from Oct 20)

Officers:

Area Dean: Revd. Tony Collins

Assistant: Vacant

Lay Chair: Loretta Williams

Treasurer: Vacant

TREASURER'S REPORT 2020

Although it feels like I have been treasurer for a much longer time than reality confirms, this is only my second annual report as treasurer. But what a year it has been.

The role of treasurer is only the front face of the finance team and I continue to be immensely grateful for the wonderful group of people that work behind the scenes to look after the finances on behalf of Holy Trinity.

Sue l'Anson diligently looks after the main accounting administration and manages Quick Books. Catherine Pearce has now taken over full control of managing the monthly payroll from the diocese and has made that whole process so much easier whilst Philip Jennings has continued to look after the Arches Project expenditure in his usual professional manner. John Housley continues to bring together the cash, cheques and so much more for the team and until the late summer Phil Lockwood was thoughtfully managing the Gift Aid payments with HMRC on our behalf. And Sue Grime ensures funeral collection monies are paid to the appropriate place. Without this wonderful team the role of treasurer would be an impossible task, so thank you all and a particular thank you to Phil who, reluctantly, had to stand down in the late summer.

Holy Trinity has like so many other organisations been significantly affected by the Covid 19 pandemic. Our overall income was reduced by £92,805 and, although this is a little skewed by the income tailing off for the Arches Project, it is still a significant drop of almost 30%. The largest drop in our income has been as a result of the building being closed, this has meant that income from church lettings (-£6788) and Sunday morning collections (-£14,114) have reduced significantly. Gift aid also saw a temporary drop due to the HMRC failing to validate the new Gift Aid officer. This will be recovered in 2021.

Sadly, the reduction in income has meant a commensurate drop in the money we were able to pay to support the work of the wider church and diocese through the parish share scheme. We have therefore been able to pay only £76,200 to the diocese in 2020. The PCC took the decision that we would do all we could to meet our commitments to our external mission partners both locally and abroad and I am pleased to be able to report that all our commitments to our mission partners were paid in full.

Even with all the difficulties that a pandemic brings I am delighted to be able to end my report on a very positive note. Despite all the individual pressures faced by so many during the Covid-19 pandemic planned giving by our regular worshippers at Holy Trinity has reduced by only 3% which is an amazing result.

So, thank you and a request.

Thank you to everybody who continues to give in such a sacrificial way for God's work here in Ripon, thank you once again to all the team that make the financial processes work, and as we look to open up the church building in the coming weeks and months: please continue to pray that God would continue to build His kingdom in this place. In Jesus' name.

MISSION PARTNERSHIP REPORT 2020

The Mission Partnership group is a subgroup of PCC and comprises both PCC members and non-members. Under guidelines from PCC it oversees the bid process for our Mission giving every 3 years, makes recommendations to PCC, updates the congregation with news of our partners through the Mission notice board, the News sheet, the prayer box and by inviting the various representatives of the missions to speak either at a service or at a prayer meeting. It also has the task of organising a Mission Sunday at least once a year.

Each of the 9 people in the group has responsibility to link with one of the charities so that we have a channel of communication, and as there are more charities than people in the group, other members of the congregation have been recruited to fulfil this very necessary role.

Currently our Missions for this year and our contacts for them in the congregation are:

Ram Prasad in Nepal	Sue l'Anson
Operation Mobilisation (The Knoops)	Dan Metcalfe
Artizan	Robert & Sue Ankcorn
Bishop Mathayo, Tanzania	Richard Neale
YMCA, Ripon	Chris Butler & Helen Ratcliff
Ripon and Rural Driving Service	Julie Proudler
Jennyruith Workshops	The Evason Family
Living Hope, Cape Town	Andrew & Mandy Wood
Retreats Ministry Cyprus	Wilf Gowing
Christians against Poverty	Richard Kirby
Ripon community Link/Walled Garden	Robert Ankcorn
Kajo Keji College South Sudan	John & Cathie Rutter
In2Out	Adele Martin
Wellspring Therapy and Training	Nicola Holdsworth
Scripture Union	Rosemary Harrison

There are 5 major charities and 10 minor charities with the major ones receiving £2,500 per year for 3 years and each minor one receiving £500. Payments are staged throughout the year to aid cash flow. This Church year has been the second full year since bids from the congregation were received in Oct 2018 so we are entering our last year before this is reviewed. In October 2021 we will be asking our congregation whether we should continue with these or if there are other charities we should consider.

Covid 19 has impacted on all our lives and the effect has been greatly felt in the charity sector. However, MPG are very grateful to both PCC and the wider congregation for their support since. Despite our church being under some financial pressure, each of our monetary commitments to our mission partners has been paid on time and in full. Thank you too for your prayer support.

We have not been able to have our Mission Sunday this year and likewise we have been unable to have representatives from the various charities to speak in our services as we normally would, however, we did have a video message from Susie Hart of Artizan with news of how we can still support them through their online shop.

Ram Prasad Shrestha and his wife Keshari have recently moved to the UK to work with the ethnic minority community in Rochdale. Meanwhile the work of the National Mission Nepal continues overseen by Mrs Indira Ramtel Thapa, giving food and clothing to slum dwellers as well as the provision of education and training.

The Walled Garden has been able, in part, to reopen with some clients attending in various bubbles and the Garden centre is open, although the café remains closed. Clients who cannot attend have been supported online as far as possible. Christmas tree sales have helped enormously to support this charity financially.

The Friends of Kajo Kejii has merged with Projects Delivering Hope, a charity focused on South Sudan enabling FOKK to thus have charity status and the benefits that brings. Cathie Rutter is a Trustee and John an advisor. The news from Kajo Kejii was unsurprisingly dominated by Covid 19, the need for hand washing, face masks and how desperately lives are affected by this pandemic.

Bishop Mathayo in Lake Rukwa is in need of prayer both for his own health and for financial difficulties in the diocese. Tanzania's President has just died and although strongly denying the existence of Covid he is rumored to have died from it. It would appear that this country too is badly affected by the pandemic and no prospect of vaccination at present.

Jenny Ruth workshops managed to devise new ways of working and supporting their workers. Online sales with delivery and click and collect have helped financially.

When we are able to our group will meet and update the display in the Arches for news of all our Mission partners.

YOUTH AND CHILDREN'S REPORT 2020

One of the best quotes that I have heard over the past year is this:

'What we are going through and doing now will be in our children's history books in years to come. They will be writing about what we did and how we handled Covid'

For me what this speaks of is 'legacy'. What legacy are we leaving for our children and young people? What platform are we giving them to stand on? How are we giving them foundations to walk their lives following Jesus and facing every trial with him?

I am really keen not to wipe this year off and pretend that it never happened. God shapes and forms us through the challenges that we go through, and to not accept this would be to not accept God's direction, his plans and purpose for us as a church.

Our young people are resilient, gifted and have so much potential. We need to continue investing in them. We must listen to them and try to walk in their shoes, not just telling them what we think they need to hear, but understanding the world from their perspective and then speaking Christ into their lives and encouraging them. Our purpose must be to help them fix their eyes on Jesus in all situations. Helping them see God in the suffering and the challenge as well as times of joy and celebration. Please continue to prioritise our young people's and children's work. To focus on how we invest in them, grow them and disciple them.

For this year's report I think it is really important to give our key volunteers a voice, so I have asked some of our Ministry Leads to answer some questions. Our volunteers are so important in our youth and children's work program, it could not happen without them and I'm so thankful for them.

Thank you for your continued prayers and support.

Irene Butterfield: Open the Book.

How did your ministry look pre COVID and how does it look now? The team was going into 4 schools in Ripon on a fortnightly basis to act out Bible stories.

What are some of the challenges that you have faced during the last year as you have run this ministry? Presenting stories on video rather than being able to go into schools.

How have you seen God at work through what you have been doing? The schools have been very grateful for our regular contribution to their All-Age Worship

What has been one moment from your ministry over the last year that has encouraged you? Requests from other schools in the area to receive our videos. We have been sending our videos to 9 schools so far. I am approaching some more rural schools to ask if they would like to be included.

What do you think your ministry will look in 6 months' time? We are not realistically expecting to go back into schools till September so we will continue online.

How would you say to someone who wants to get involved in your ministry but has some reservations? Talk to me about it!!

What are some of your hopes for your ministry for the future? To have more team members so we can go into more schools. Also, to offer training to other teams wishing to start up in the more rural schools.

David Butterfield: Collective Worship in schools

How did your ministry look pre COVID and how does it look now? My pre-Covid ministry was to do a series of three Collective Worship (we could do with a shorter term to replace "Collective Worship" – suggestions on a postcard please). For each CW, I would tell a story, sing a song and say a prayer, the second and third in each series building on the preceding ones.

What are some of the challenges that you have faced during the last year as you have run this ministry? Not being able to go into the schools!

How have you seen God at work through what you have been doing? Hard to answer as I have had little feedback and none (for obvious reasons) from the children.

What has been one moment from your ministry over the last year that has encouraged you?

Learning how to turn my bank of assemblies into videos. It's been a steep learning curve but has been very enjoyable. It's also very time-consuming and I'm not sure how I could find the time if I were not retired.

How do you think your ministry will look in 6 months' time? (There is no right answer here!)

I am wondering if delivering Collective Worship "in the flesh" will be less interesting to the children compared with my on-line videos.

What would you say to someone who wants to get involved in your ministry but has some reservations? Try it. However, you will need the time and also need to be able to pick up the necessary computer skills. I have discovered "Flashback" for turning PowerPoint presentations into MP4 files. Also "Movavi" which is a MP4 video editing programme. (Neither are free.)

One of my videos typically consists of.....

INTRO: A very short intro from me (Filmed on a mobile phone – each time in a different location).

TALK: A talk with visuals which is a Powerpoint with my voice over. As I said above, I needed to buy two computer editing programmes to do this and learn how to use them.

SONG: I use my own songs and have to record them. I have tried to get a better (more pleasant to listen to) voice but can't find where to buy one.

PRAYER: Jo Dobbs suggested that I include a few seconds of silence with an image of a candle before the closing prayer in which the children are invited to think about what I have been talking about before praying the actual prayer.) I've used a candle a few times so far but will vary it so that it doesn't become a rut.

What are some of your hopes for your ministry for the future? I'd like to continue doing this for the foreseeable future.

AOB – Any other business I am now sending my videos to five schools: Holy Trinity, Cathedral, Moorside, Kirkby Malzeard, Dacre Braithwaite, All Saints, Coalville. I'd be happy to send them to more schools.

Joy Murray and Angela Bodey: Youth Church - A face-to-face or zoom meeting on Sunday evenings for teenagers in school Year 10 and above.

How did your ministry look pre COVID and how does it look now? This ministry did not exist pre-COVID! Face-to-face meetings take place in the Arches and have included refreshments, games and quizzes, testimony and Bible teaching. We held four face-to-face meetings prior to the current lockdown leading to these having to become online meetings. Online meetings have been held on Zoom and have included games, Bible study, discussion and prayer, in groups, and well as a Valentine's Day party which featured wedding photos of several notable couples from the church!

What are some of the challenges that you have faced during the last year as you have run this ministry? We asked whether we could begin this ministry because there was no provision for this age group, and we were concerned that they were becoming disengaged from church. We then had to consider how best to make it happen in the context of the church's COVID risk assessments. One of those challenges was thinking how we could build relationships with the young people when social distancing had to be maintained and face coverings worn. This was further complicated when face-to-face meetings had to stop, and an online platform be used. Zoom presents challenges in terms of how to best provide opportunities for all to participate; it can be an uncomfortable platform for some young people to engage with, with or without technical hitches.

How have you seen God at work through what you have been doing? From the face-to-face meetings, testimonies from various Church members were tangibly impactful for everyone listening, raising lots of important questions from the young people.

What has been one moment from your ministry over the last year that has encouraged you?

During group discussion times on Zoom, there have been some precious comments from the young people where they have (unexpectedly, by us) articulated something profound! God had strengthened us as a team, showing us how important it is to encourage, pray for and support each other. We have a good core of young people attending each week, and it is wonderful to observe how they are interacting and growing in their faith.

What would you say to someone who wants to get involved in your ministry but has some reservations? To the person with reservations-if you are thinking about it, give it a go-it's tricky but it's worth it!!

Sandra Langley: Little Fishes

How did your ministry look pre COVID and how does it look now? Pre COVID – between 40 and 60 carers (mums, dads, grandparents and childminders) and pre-school children met on a Monday morning 9.10 – 11am. This included free play, tabletop activities, craft activities, snack time and ended with singing with Matt. Now – pre-recorded Little Fishes sessions (about 20 of them) including an introduction, craft activity, story and songs with Matt are available on the Church website.

What are some of the challenges that you have faced during the last year as you have run this ministry? Not being able to meet up with the carers and children. No access to the adults – we do not have contact details for them. We have produced about 20 videos to provide something for the carers and children although they have not been accessed very often.

How have you seen God at work through what you have been doing?

The continued support of the group and Clive for providing technical support to get the videos uploaded.

What has been one moment from your ministry over the last year that has encouraged you?

As a group of leaders, we have kept in contact with each other and met regularly over zoom. The whole group are very eager to get things going as soon as possible. We have thought of lots of ideas but not been able to action them yet.

How do you think your ministry will look in 6 months' time? We very much hope that we can get Little Fishes up and running again. We might need to put some more work into advertising Little Fishes as we will have lost most of the previous carers and children as some of the children will now be at nursery or school.

What would you say to someone who wants to get involved in your ministry but has some reservations? We are lucky that we have a core of 5 leaders but would welcome more helpers. Little Fishes has been a long-standing institution at Holy Trinity over the last 30 years and is a great opportunity to provide support for carers and their children. It is an informal situation where the leaders can provide support to young families and they can support each other. We also provide snacks for the children and coffee for the adults – this also provides an opportunity to become involved with Little Fishes.

What are some of your hopes for your ministry for the future? We hope that Little Fishes will continue to thrive and provide support for local young families.

Dan Metcalfe: 11 to 14's

How did your ministry look pre COVID and how does it look now? We used to have about 5 regulars for around 1hr on a Sunday morning. All were from families that have been at Trinity for a number of years with biblical literacy ranging from low to high. Enthusiasm and engagement within the group and including the leaders would be mid-range. Since Covid we have been quite dispersed as a group with some of the youth being contacted very little or possibly not at all. Some others of the youth have had semi regular phone calls, and some have been on walks with various leaders of the group.

What are some of the challenges that you have faced during the last year as you have run this ministry?

Time. Lack of time to be able to regularly call or walk with each of the group and maintain relationships.

Connection. It is very hard to connect properly with this age group digitally as they often need coaxing out of themselves. They have a lot going on deep down and are searching for answers and need to feel comfortable before they express themselves properly. Neither Sunday mornings nor digital sessions are very good for this. Walks have been taken sporadically and when safe to do so and phone calls have been made but not nearly enough to be fully sure our youth feel valued and part of the wider church family.

Energy. The leaders in the group have had a lot on during the lockdowns which has taken a high level of energy to just keep their own stuff afloat which can leave little left for dealing with youth work. Enthusiasm. It can be hard to maintain the level of enthusiasm needed for connecting with the youth with Zoom fatigue playing a major role.

How have you seen God at work through what you have been doing? God has worked in this group but not hugely obviously. When in conversation one on one or in small groups it is often easier to see what God is doing. God has still been quietly working though with quiet being the key word here. It is so hard to see, we just don't have the contact. The kids are from Christian homes so hopefully will be still getting Christian influence. I think we just have to trust God will nurture the seeds planted before lockdown and the seeds that the families will be planting now but we won't have a better picture until we can once again have some regular contact.

What has been one moment from your ministry over the last year that has encouraged you?

One of the young people purposefully seeking me out, out of the blue for a conversation. This was as a direct result of spending time at Marrick Priory with the youth just before the first lockdown. Also (if I'm allowed 2) having good one on one phone calls with two others from the group.

How do you think your ministry will look in 6 months' time? I think the leaders are tired. They were tired before Covid and I don't see much evidence of it having changed. Time will tell as to how this period will have affected us all but especially the youth. After having spent so much time in the digital world it will be interesting to see how reintegration goes. I think we are going to have to be quick on our feet which I feel will require a "new wineskin" approach and a whole lot of love, patience and empathy. I think the traditional way we have done youth work will have to change with more emphasis put on equipping and enabling families to school their kids in The Way of Christ. The danger is that we continue in the traditional way of outsourcing this onto the paid and unpaid youth workers and burn them out. The job of bringing up Godly children isn't solely on the youth worker, but it is also the responsibility of the family AND the wider community of the church.

What would you say to someone who wants to get involved in your ministry but has some reservations? Pray about it. You may still have some reservations, but you will know if God is calling you to this or not. If he is, then jump in with both feet and don't look back. It is hard, you don't always know what to say and if you're anything like me you don't always say the right thing, but you will be helping to plant and nurture seeds for a future harvest and that is both presently and prophetically rewarding.

What are some of your hopes for your ministry for the future? I hope and pray that we can find a way to better integrate our youth into their rightful place within the church family and not off to one side. I tire of hearing that "the youth are the future of the church". They are not. My hope is that by bringing the youth in from the edges we can not only benefit them, but they can benefit the rest of the church body. We are blessed with many strong, solid and loving older Christians in our church, and they need connecting wherever and whenever possible to our youth as without this connection they can tend toward dryness. Without this sort of connection the youth can and are tending toward waywardness. Let's look at ways to reconnect first to God but then to one another.

AOB – Any other business We are going to have to tackle some sticky subjects better, topics like pornography, sex and sexuality, substance use, self-harm, suicide, addiction of any kind, anxiety and identity are things that we avoid talking about because they are uncomfortable. By avoiding this stuff and not being part of the conversation, we are leaving it to the secular world to have the greatest input. We as youth workers need equipping, permission and to be released to have these sorts of conversations. Opinions vary between leaders on this stuff so there needs to be some sort of central conversation happening which is sanctioned by the top that enables these conversations to happen in a loving and informed way. Simply avoiding them is doing our youth, church body and community a disservice. I also think we need to find ways of encouraging and empowering families to take more ownership and responsibility for the spiritual health of their children rather than outsourcing this. Spiritual need is often seen as of little importance and therefore other needs tend to take priority. This has resulted in a relationship with God being viewed as a nice little added extra when all other things are catered for rather than the lasting foundation on which to build a young life upon. This needs addressing.

Jane Graham Messy Church

How did your ministry look pre COVID and how does it look now? We met once a month in the Arches. Families with young children would join us from 4 - 5.30 p.m. for craft activities, bible stories and talks followed by a meal. It was fast flowing and sociable on many different levels. About 20 volunteers are involved with different aspects of the event.

What are some of the challenges that you have faced during the last year as you have run this ministry? Not being able to meet in person seemed impossible to get over in the first place as the beauty of the event is the sociability and meeting up. As time progressed it was decided to 'go online' and we produced several programmes. It was decided that more often and shorter would be easier for children to access especially the younger ones and those already dealing with a lot of online activity. We started with the bible story, recorded a simple craft, a simple food activity and then a talk. The problem was the time needed for this and ability to put the programmes together. Most of this came to Matt which added to his already busy schedule.

How have you seen God at work through what you have been doing? I think it has focussed our minds on the simplicity of what we are trying to do and the importance of the bible story and relating that to our activities.

What has been one moment from your ministry over the last year that has encouraged you? It was good to get together in between lockdowns and put some things together realising that all things are possible.

How do you think your ministry will look in 6 months' time? (There is no right answer here!) Hopefully we will be meeting in person again. I'm thinking we will make some changes to the format basing it more on the bible story from the beginning and maybe using online delivery within the meetings and also to post out.

What would you say to someone who wants to get involved in your ministry but has some reservations? Join us for an afternoon or part of it any time. No strings attached. Everyone welcome, anytime.

What are some of your hopes for your ministry for the future? This is an outgoing ministry that caters for a large number of 'non church' (in the traditional sense) people. There is room for growth and development. We have to find the time and energy to go ahead with this.

Ruth Bakes. See and Know. The ministry is teaching Bible stories, praying and singing songs with children under 3 years and their parents/carers.

How did your ministry look pre COVID and how does it look now? The ministry was in the church building pre covid and is now on Zoom. The content is much the same but a much shorter time.

What are some of the challenges that you have faced during the last year as you have run this ministry? The obvious challenge is that we can't be with the children in person. We also have far fewer children and parents attending the zoom.

How have you seen God at work through what you have been doing? The children seem to enjoy our time together.

What has been one moment from your ministry over the last year that has encouraged you? The children have asked that we pray for specific people and situations.

What do you think your ministry will look in 6 months' time? (There is no right answer here!) I really hope that we will be able to meet again in the church building again in 6 months' time and that this will encourage more people to attend.

How would you say to someone who wants to get involved in your ministry but has some reservations? I would tell them how lovely it is to see young children enjoying Bible stories and also being very happy to pray.

What are some of your hopes for your ministry for the future? That we will be able to see the children grow in their trust and faith in Jesus. Also, that their parents would benefit from being in this atmosphere as well.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Independent Examiner's Report to the PCC of Holy Trinity, Ripon

I report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on pages 3 to 11.

Respective responsibilities of PCC members and examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- (1) examine the accounts under section 145 of the Charities Act;
- (2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- (3) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by The Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S. Kay

Mr S Kay FCCA
The Barker Partnership
Chartered Accountants
44 Kirkgate
Ripon
HG4 1PB

Date: 15 April 2021

THE PARISH CHURCH OF HOLY TRINITY, RIPON

**Statement of Financial Activities
For the year ending 31 December 2020**

		Unrestricted Funds	Restricted Funds	Total Funds	
	Note	£	£	2020 £	2019 £
Income and endowments from:					
Voluntary income	2(a)	184,965	18,346	203,311	278,559
Activities for generating funds	2(b)	6,049	-	6,049	16,075
Investment income	2(c)	359	-	359	382
Church activities	2(d)	4,933	-	4,933	15,545
Other incoming resources	2(e)	3,093	6,958	10,051	6,947
Total incoming resources		<u>199,399</u>	<u>25,304</u>	<u>224,703</u>	<u>317,508</u>
Resources expended					
Church activities	3(a)	203,596	43,733	247,329	282,998
Cost of generating funds	3(b)	180	-	180	1,278
Total resources expended		<u>203,776</u>	<u>43,733</u>	<u>247,509</u>	<u>284,276</u>
Net incoming/ (outgoing) resources		<u>(4,377)</u>	<u>(18,429)</u>	<u>(22,806)</u>	<u>33,232</u>
Net movements in funds		<u>(4,377)</u>	<u>(18,429)</u>	<u>(22,806)</u>	<u>33,232</u>
Balances brought forward at 1 January 2020		86,973	21,423	108,396	75,164
Transfer of funds		0	-	-	-
Balances carried forward at 31 December 2020		<u>82,596</u>	<u>2,994</u>	<u>85,590</u>	<u>108,396</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Balance Sheet at 31 December 2020

	Notes	2020 £	2019 £
Fixed assets			
Tangible fixed assets	5a	4,921	7,430
Current assets			
Stock		625	625
Debtors	6	10,897	5,396
Short term deposits		63,878	60,083
Cash at bank and in hand		8,329	43,954
		<u>83,729</u>	<u>110,058</u>
Liabilities: amounts falling due within one year			
	7	(3,060)	(9,092)
Net current assets		80,669	100,966
Liabilities: amounts falling due after one year		-	-
Net assets	11	<u>85,590</u>	<u>108,396</u>
Funds			
Unrestricted	9	82,596	86,973
Restricted	10	2,994	21,423
		<u>85,590</u>	<u>108,396</u>

Approved by the Parochial Church Council on 15th April 2021 and signed on its behalf by:

Christopher Butler
Vicar of Holy Trinity, Ripon.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements For the year ended 31 December 2020

1 Accounting Policies

1.1 Accounting convention

The financial statements have been prepared under the historical costs convention, in accordance with Church Accounting Regulations 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS102 (effective 1 January 2019) - (Charities SORP (FRS102) and the Charities Act 2011).

1.2 Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

1.3 Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised from events are accounted for gross.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

1.4 Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2020

1.5 Balance sheet - Fixed assets

Consecrated property

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 5 years. Fixtures and fittings are depreciated over a maximum of 10 years.

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

1.6 Current assets

Amounts owing to the PCC at 31 December 2020 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2020

2 Incoming resources	Unrestricted Funds £	Restricted Funds £	Total funds	
			2020 £	2019 £
2a Voluntary income				
Planned giving:				
Gift Aid donations	117,870	-	117,870	119,286
Income tax recoverable	25,198	2,886	28,084	50,133
Non Gift Aid donations	19,344	-	19,344	22,452
Donations and collections at services	16,926	-	16,926	31,040
Legacies	2,000	-	2,000	24,061
Property Trustees	825	-	825	900
HMRC JRS Grants	2,651	-	2,651	-
Sundry Income	151	-	151	-
Arches Project	-	15,460	15,460	30,687
	<u>184,965</u>	<u>18,346</u>	<u>203,311</u>	<u>278,559</u>
2b Activities for generating funds				
Traidcraft sales	573	-	573	340
Church lettings	3,271	-	3,271	10,059
Fees	2,205	-	2,205	5,359
Sales of product income	-	-	-	317
	<u>6,049</u>	<u>-</u>	<u>6,049</u>	<u>16,075</u>
2c Investment income				
Dividends and interest including any reclaimable tax	359	-	359	382
	<u>359</u>	<u>-</u>	<u>359</u>	<u>382</u>
2d Church activities				
Special collections and events	4,622	-	4,622	14,983
Catering income	111	-	111	562
Youth work income	200	-	200	-
	<u>4,933</u>	<u>-</u>	<u>4,933</u>	<u>15,545</u>
2e Other incoming resources				
VAT refunds	-	6,958	6,958	6,947
NI government allowance	3,093	-	3,093	-
	<u>3,093</u>	<u>6,958</u>	<u>10,051</u>	<u>6,947</u>
Total income	<u><u>199,399</u></u>	<u><u>25,304</u></u>	<u><u>224,703</u></u>	<u><u>317,508</u></u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2020

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Total funds	
			2020 £	2019 £
3a Church activities				
Ministry: diocesan parish share	76,200	-	76,200	110,000
staff expenses	4,217	-	4,217	1,557
Church running expenses	12,447	-	12,447	19,111
Church maintenance/cleaning	3,395	-	3,395	5,859
Facilities manager salary	19,022	-	19,022	13,054
Cost of services	3,646	-	3,646	3,360
Missionary and charitable giving	29,054	-	29,054	19,541
Funeral offerings	1,462	-	1,462	3,767
Depreciation	2,476	33	2,509	2,509
Outreach and group work	824	-	824	5,814
Young peoples work	3,590	-	3,590	3,262
Youth Worker salaries	29,539	-	29,539	25,281
Training courses	821	-	821	930
Administration:				
Independent examiners fee	1,200	-	1,200	1,920
Printing, stationery and computer costs	7,268	-	7,268	10,196
Administrator salaries	5,844	-	5,844	8,256
Advertising and publicity	62	-	62	53
Sundry expenses	1,943	-	1,943	6,890
Cost of hospitality	586	-	586	1,075
Arches project	-	43,700	43,700	40,563
	<u>203,596</u>	<u>43,733</u>	<u>247,329</u>	<u>282,998</u>
3b Cost of generating funds				
Traidcraft purchases	46	-	46	680
Letting expenses	134	-	134	598
	<u>180</u>	<u>-</u>	<u>180</u>	<u>1,278</u>
Total resources expended	<u>203,776</u>	<u>43,733</u>	<u>247,509</u>	<u>284,276</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued)
For the year ended 31 December 2020

4 Staff costs

	Unrestricted Funds £	Restricted Funds £	Total funds 2020 £	2019 £
Wages and Salaries	51,311	-	51,311	42,360
Social security costs	3,094	-	3,094	2,974
Pensions costs	5,911	-	5,911	1,257
	<u>60,316</u>	<u>-</u>	<u>60,316</u>	<u>46,591</u>

5 Fixed assets for use by the PCC

5a Tangible fixed assets

	Church equipment, fixtures & fittings
Actual/ deemed cost	
At 1 January 2020	151,964
Additions	-
At 31 December 2020	<u>151,964</u>
Depreciation	
At 1 January 2020	144,534
Charge for the year	2,509
At 31 December 2020	<u>147,043</u>
Net book values	
At 31 December 2020	<u>4,921</u>
At 31 December 2019	<u>7,430</u>

The net book value is an accounting figure. It does not include the current market value of either the property itself or the larger assets owned by the church.

6 Debtors

	2020 £	2019 £
Accrued income	10,718	2,603
Other debtors	179	2,793
	<u>10,897</u>	<u>5,396</u>

THE PARISH CHURCH OF HOLY TRINITY, RIPON

**Notes to the Financial Statements (Continued)
For the year ended 31 December 2020**

7 Liabilities: amounts falling due within one year

	2020	2019
	£	£
Other creditors	3,060	9,092
	<u>3,060</u>	<u>9,092</u>

8 Unrestricted funds

	General Fund	Fabric Fund	Total
Balance as at 1 January 2020	86,968	5	86,973
Incoming resources	199,399	-	199,399
Resources expended	(203,776)	-	(203,776)
Transfer from unrestricted funds	-	-	-
Transfer	-	-	-
Balance as at 31 December 2020	<u>82,591</u>	<u>5</u>	<u>82,596</u>

The fabric fund is designated funds for the general maintenance of the Church. It represents monies held in a CBF Church Fund account.

9 Restricted fund details

	At 1 Jan 2020	Incoming resources	Outgoing resources	Transfer	At 31 Dec 2020
Youth Work	240	-	(33)	-	207
Arches project	21,183	25,304	(43,700)	-	2,787
	<u>21,423</u>	<u>25,304</u>	<u>(43,733)</u>	<u>-</u>	<u>2,994</u>

The Youth Work fund represents the surplus of income over expenditure for Little Fishes, Boost, Messy Church and Youth Theatre.

The Arches project is for renovation work for the building.

THE PARISH CHURCH OF HOLY TRINITY, RIPON

Notes to the Financial Statements (Continued) For the year ended 31 December 2020

10 Analysis of net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	4,714	207	4,921
Current Assets	80,942	2,787	83,729
Current Liabilities	(3,060)	-	(3,060)
Long Term Liabilities	-	-	-
Fund balance	82,596	2,994	85,590

11 Church Workers Pension Fund (CWPF)

Holy Trinity (Ripon) (PB 2014) participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2020: £5,911, 2019: £1,257).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2019. For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Holy Trinity (Ripon) could become responsible for paying a share of that employer's pension liabilities.