

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**  
Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT AND  
FINANCIAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**Website:** [claytonwithkeymer.org.uk](http://claytonwithkeymer.org.uk)

**Incumbent:** **The Revd. Alex Baxter**  
The Rectory  
1 The Crescent, Hassocks  
West Sussex, BN6 8RB

**Independent  
examiner:** **PRB Accountants LLP**  
Kingfisher House, Hurstwood Grange  
Hurstwood Lane, Haywards Heath  
West Sussex, RH17 7QX

**Bankers:** **HSBC**  
40 South Road  
Haywards Heath  
West Sussex, RH16 4LA

## **CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

### **TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022**

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#### **Our aims and purposes as a charity**

The PCC has the responsibility of co-operating with the incumbent, the Revd Alex Baxter in:

- Providing the sacraments of the Church of England and serving the local community. The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England. Promoting in the parish the whole mission of the church, pastoral, social, evangelistic, and ecumenical outreach to all.
- To promote the vision of the Diocese which is 'To know love and follow Jesus'.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need. Providing financial and emotional support to those in need and to other organisations with similar objectives.

There are three Churches within the parish – St John the Baptist, Clayton - St Cosmas and St Damian, Keymer and St Francis of Assisi, Hassocks. The PCC also has the maintenance responsibilities for the churchyards at Clayton and Keymer and for the three Church halls and the Assistant Curate's house which is owned by the Shand Bequest, a complicated trust fund set up many years ago by a former Rector of the parish and currently occupied by our Assistant Curate.

#### **What we planned to do to achieve our charitable objectives**

As Rector of the Parish of Clayton with Keymer since 4th September 2017 I have been working at building up community engagement and trying to grow the church community, with some success. We have seen a small rise in attendance with new people young and old joining our church community. We have also had a lot of success in engaging with our community and the launch and sustaining of several successful community projects and clubs. Among them a food bank as well as two outreach social mornings a week and other monthly gatherings for elderly and young people in our community.

Despite the challenges of the covid pandemic we are still managing to serve our local community and are growing in numbers of attendance and in voluntary giving towards the needs of the parish. This has in part been thanks to our treasurer and his efforts. Generous giving is the theme of some sermons, and we are now holding concerts again to try and meet rising costs.

We lost a lot of money in hall income during the pandemic as well as loss of attending worshippers and less money/cash being put into the collection plates. We have now bought and subscribed to a cashless card machine which does bring in some extra donations but is quite expensive and not that popular.

Our most recent and ongoing challenge is meeting the cost of increasing bills for our energy needs for the three churches and the three halls and the cost of maintaining our two historic churchyards. This we are trying to meet by holding more concerts and looking for alternative income streams and creative fundraising events. It is quite an extra burden for the Rector to be trying to achieve all this on top of the everyday work of running a busy parish. Despite this we have managed to increase our giving to meet our parish share and were even able to achieve some of our charity commission objectives by donating to some charities in the past year.

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**  
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**TRUSTEES ANNUAL REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognizing its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2022/2023 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship in our churches
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Conducting marriages
- Conducting funerals
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Helping the poor and needy of the parish
- Giving donations to local and national charitable organizations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church buildings as a historic centre and focus of life in the village

**What we achieved and how we affected beneficiaries' lives**

***Attendance at worship***

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The Rector and PCC maintains an overview of worship throughout the parish, and the related activities of the churches, and has adopted the following as its statement of purpose:

Centred on Christ, we will worship God in a variety of ways, and maintain a distinctive Anglican presence in our communities. Working closely with our fellow-Christians we will be active in our community inviting others to share in the life of faith.

The churches of St. John the Baptist and St. Cosmas & St. Damian are open every day for private prayer, and for visitors interested in the history and architecture of these two locally (and in St. John's case, nationally) significant buildings. The Church and Hall at St. Francis are also valued community buildings and are used daily.

Clayton and Keymer churchyards attract many visitors and remain open for burials although space is limited. The clergy and lay reader of the parish are willing to give advice and pastoral support to any local residents and to conduct marriages, baptisms and funerals (in church or at crematoria), as appropriate, for local people in accordance with Church of England practice.

## **CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

### **TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022**

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The readings at our services on Sundays and festivals are the basis for teaching the Christian faith aimed primarily at the adult congregations. Our growing Junior Churches devise their own particular style of worship along these themed readings and have their own time in and out of the main service. The Rector has made changes to incorporate more involvement with children and young families which has shown a welcome rise in attendance and engagement. Christian teaching for our younger members centres on Junior Church which caters for a range of ages from early infancy to teenage years. These groups meet most weeks at St Cosmas and St Damian and at St Francis. Family services focus on the telling (usually acting out) of a Bible story, with related activities in the hall before or afterwards. We are extremely grateful for the dedication and hard work of our Junior Church leaders for the encouragement and welcome they, and our congregations give to the young families. Whoever is preaching endeavours to give informed and relevant sermons, incorporating biblical teaching and relevant themes and issues in today's increasingly secular society.

Our congregations have grown in the last year and a half with new members joining, some young families and children and some elderly. It has been a pleasure to see the church grow and to welcome new members of the community through our doors.

#### ***Pastoral Ministry***

As far as possible members of the clergy and pastoral team have visited church members who are housebound, in residential care or in hospital, and arranged for them to receive communion. When desired, members of the parish give active support to the Foresight Club which meets on our premises, and the Bumps, Babies and Toddlers group supports parents of young children in the local area. Parents and their children are able to drop into this group free of charge each week, and we are grateful to the dedicated team of church members who make this possible.

There are two youth clubs held on a Thursday evening for school age children which are popular with over 60 members over 2 age groups. There is also a Monday drop-in centre held for secondary school age children mainly from Downlands School which has become very popular.

The Cameo club (come and meet each other) which started in June 2018 has been a very popular outreach to the senior members of the community. It is a social club held monthly which takes place in Keymer Church Hall and provides company to the local community. This has grown considerably and hosted a full Christmas Dinner party for 70 people last Christmas.

Members of the parish are active in organizing the Christmas Together tea party on Boxing Day, and many others contribute food items and presents for the attendees.

We have now launched a satellite of the Burgess Hill Foodbank in Hassocks and together with 'Churches Together' in Hassocks have been considering ways of identifying and helping local people in need.

Our Safeguarding team, led by Sue Anson, work hard to ensure that we are compliant with 'The Safeguarding policies for children and vulnerable adults', including carrying out and renewing DBS checks on all those members of the parish whose roles require them. They deserve our thanks for all their efforts, as do members of the parish for their cooperation. The PCC and P&M Committees have also updated the parish Health and Safety policy and each church has produced their own Health and Safety arrangement policies to support the main document. These are reviewed every year.



## **CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

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### **TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022**

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Our Parish is a member of Churches Together in Hassocks (CTH). The clergy and two lay representatives are part of the CTH Steering Group. CTH operates a "Contact" scheme, aiming to have a "Contact" for each road in Hassocks, to welcome newcomers and provide a point of contact with the churches. This is a valuable contribution to local life, but there is always a need for further volunteers if we are to cover each road in this way. The Rector also launched a welcome pack for residents moving into the area.

#### ***Mission and Development***

A comprehensive Mission Action Plan is kept under review and developed by the Rector and PCC. This incorporates the main areas of parish life and provides a guide to the PCC and others. My vision as the Rector has been to direct our mission more into the community and reaching out to them instead of just expecting them to come to us. This year has been mainly a year of consolidation as we begin to maintain and build on the work we have been doing recently.

Our youth worker Gary Pickett who is working jointly with our Parish and the neighbouring Beacon Parish continues to flourish and has seen some encouraging growth. With the Rector he has regularly visited the Infants and Windmills Junior schools in the village and participated in assemblies. He has set up a Drop-in Centre for young people to use after school, a Summer holiday club in which many young people and families participated, and a Harvest festival for toddlers. With the Rector he has put on special services for the Scouts, Cubs, Beavers and Guides some of which have been very well attended. The two youth clubs continue to thrive and provide a welcome break to parents and children across the parish.

We ran Churches Together/ Messy Church stalls at the Hassocks Family Fun Day, the Hassocks Twinning anniversary celebration and at the school fairs at Hassocks Infant School and at Downlands and ran the refreshments in Adastra Hall for the Fun Day.

There is now a separate men's and women's prayer breakfast held monthly in the Parish which has been very successful.

Christmas publicity was jointly organized by the churches and distributed at a market stall and by an advertisement in the village Talkabout magazine. "Messy Church", which is organized ecumenically, brings together younger members of different churches, as well as those with no other church connection. The village-centre location provided by the United Reformed Church has proved ideal for this. This is proving very popular with the older age group also who call in to enjoy the coffee and cake that is available.

Circulation of our Parish News extends beyond the regular congregations and is a valuable source of information and contact for the local community. A new parish website and Facebook page is running and is a much better resource for the parish and for new enquiries and for reaching out to the local community.

#### **Financial Review**

Most of the the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work activities possible. This is supplemented by wedding and funeral fees, collections at special services and fundraising events. The largest expenditure of the PCC is the sum paid to the diocese for our share of all churches' Parish Ministry Costs. This amount covers the housing, stipend and pension costs of the clergy, the church insurance and, also a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

In 2022 the parish was able to make an additional contribution of £3,000 to its Parish Share above what had been pledged. For 2023 we felt able to commit to paying 85% of the allocated costs (£66,976). We don't know how realistic this commitment will be in future years especially because of the pressure of increased energy costs.

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

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**TRUSTEES ANNUAL REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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Regular donations on a weekly or monthly basis by parishioners, together with the Gift Aid we can reclaim on those donations does not quite cover our Parish Share, so other sources of income are vital to cover all the other costs incurred in running the parish. We have been very blessed to receive some significant individual donations from parishioners which have helped us through the past couple of years. However, by their nature these cannot be assumed to be received every year and the parish needs to undertake a serious and deep-level look how it can remain financially viable in the coming years.

Thanks to the generosity of past and present members we continue to have substantial restricted funds available for maintenance of the parish churches, meeting social need and other specific purposes, and these are gratefully received and used. Significant expenditure was made from both the Clayton Fabric and Keymer Fabric funds in 2022 for the installation of safety railings (Clayton) and tower repairs (Keymer).

The Rector began a new stewardship campaign in 2021 that concentrates on preaching and teaching about the importance of giving and explaining to people how the church and diocese operate financially. Many people have limited knowledge of how these things happen. By encouraging members to sign up to the Parish Giving Scheme we have seen a small increase in our giving, but this will need to grow and continue to meet our rising costs.

Our biggest single financial challenge in 2023 will be coping with the increase in energy charges. A fixed tariff, four-year contract ends at various points during the year and based on 2022 usage will see our annual gas and electricity costs jump from £8,000 to £19,000.

**Why we hold some money in reserve**

The PCC has reviewed its reserves. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that to allow the PCC to be managed efficiently and to provide a buffer for uninterrupted services, a general reserve equivalent to £25,000 should be maintained.

The PCC has a number of other designated and restricted funds which are represented by investments and fixed assets.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for fabric repairs, including those identified in the Quinquennial Inspection.

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**  
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**TRUSTEES ANNUAL REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**Structure, governance and management of the charity**

The Parochial Church Council (PCC) is registered with the Charity Commission (Number 1135087) as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

*Ex Officio members*

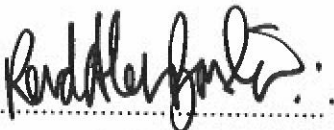
<b>Incumbent: Chairman</b>	The Revd Alex Baxter
<b>Assistant Curate:</b>	Fr Simon Farnshaw
<b>Readers:</b>	Mr Robin Holford Mrs Sue Anson
<b>Wardens:</b>	Mrs Janet Sharman Mr Christopher Moss
<b>Treasurer:</b>	Mr Royston Haines

*Elected Members:*

Dr Paul Seddon	Mrs Sonia Goodsell
Mrs Carolyn Paynter	Mrs Barbara Whewell
Mrs Juliet Strange	Mrs Yrem Caruso
Mr Robert Pinnock	Mr James Coppen (dec'd December 2022)

<b>Stewardship Scheme Recorder:</b>	Mr Robert Pinnock
<b>Safeguarding Coordinator:</b>	Mrs Sue Anson Mr Gary Pickett
<b>Deanery Synod:</b>	Mrs Janet Sharman Mrs Carol Tester

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Alex Baxter PCC Chairman

  
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Date 29/3/2023

**REPORT OF THE INDEPENDENT EXAMINER TO THE**  
**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**  
Registered Charity No. 1135087

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I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act") and the Church Accounting Regulations 2017.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I am qualified to undertake the examination by being a qualified member of the ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts reached.

31/3/23

Kingfisher House  
Hurstwood Grange  
Hurstwood Lane  
Haywards Heath  
West Sussex  
RH17 7QX

  
Chris Whitley-Jones BSc (Econ) FCA

**PRB Accountants LLP**  
**Chartered Accountants**

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>Income and endowments from</b>	<b>2</b>					
Donations and legacies	2(a)	90,169	15,853	-	106,022	208,756
Charitable activities	2(b)	10,381	-	-	10,381	7,810
Other trading activities	2(c)	28,412	345	-	28,757	17,287
Investments	2(d)	95	30,019	15,358	45,472	21,030
Other receipts	2(e)	-	-	-	-	13,337
<b>Total</b>		<b>129,057</b>	<b>46,217</b>	<b>15,358</b>	<b>190,632</b>	<b>268,220</b>
<b>Expenditure on</b>	<b>3</b>					
Cost of charitable activities	3(a)	96,973	104,310	-	201,283	124,223
Cost of other trading activities	3(b)	16,713	150	-	16,863	16,072
Expenditure of generating funds	3(c)	987	-	-	987	1,834
<b>Total</b>		<b>114,673</b>	<b>104,460</b>	<b>-</b>	<b>219,133</b>	<b>142,129</b>
<b>Net income/(expenditure)</b>		<b>14,384</b>	<b>(58,243)</b>	<b>15,358</b>	<b>(28,501)</b>	<b>126,091</b>
<b>Transfers between funds</b>	<b>12</b>	<b>(4,858)</b>	<b>20,216</b>	<b>(15,358)</b>	<b>-</b>	<b>-</b>
		<b>9,526</b>	<b>(38,027)</b>	<b>-</b>	<b>(28,501)</b>	<b>126,091</b>
<b>Other gains and (losses)</b>						
Gains/(losses) on revaluation of investments		-	(6,027)	(48,818)	(54,845)	69,776
<b>Net movement in funds</b>		<b>9,526</b>	<b>(44,054)</b>	<b>(48,818)</b>	<b>(83,346)</b>	<b>195,867</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		30,598	471,166	541,647	1,043,411	847,544
Total funds carried forward		40,124	427,112	492,829	960,065	1,043,411

# CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

## BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022	2021
		£	£
<b>Fixed assets</b>			
Tangible assets	6	6	6
Investments	7	539,563	593,070
<b>Total fixed assets</b>		539,569	593,076
<b>Current assets</b>			
Stock		124	130
Debtors	8	9,036	28,031
Short term investments		396,863	409,434
Cash at bank and in hand		38,463	32,608
<b>Total current assets</b>		444,486	470,203
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	9	23,990	19,868
<b>Net current assets</b>		420,496	450,335
<b>Total assets less current liabilities</b>		960,065	1,043,411
<b>Total Net Assets</b>	13	960,065	1,043,411
<b>Funds</b>			
Unrestricted		40,124	30,598
Restricted		427,112	471,166
Endowment	10	492,829	541,647
<b>Total Charity Funds</b>		960,065	1,043,411

Approved by the Parochial Church Council on 29<sup>th</sup> March 2023 and signed on its behalf by:

  
Mrs Janet Sharman (Secretary)

  
Royston Haines (PCC Treasurer)

The notes on pages 10 to 18 form part of these financial statements

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**1.1 General information**

The charity is registered charity in England and Wales and is unincorporated. The address of the principal office is Parish Office at St Francis Church, Priory Road, Hassocks, West Sussex, BN6 8PS.

**1.2 Statement of compliance**

These financial statements have been prepared in compliance with FRS 102 Section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Church Accounting Regulations 2006

**1.3 Accounting policies**

**Basis of preparation**

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

**Funds**

Endowment

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

# CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

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### 1.3 Accounting policies (continued)

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

#### **Incoming resources**

##### Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and amount due.

Funds raised by fete, garden party and similar events are accounted for gross.

Sales of books, postcards and magazines from the church bookstall are accounted for gross.

##### Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

##### Income from investments

Dividends and interest are accounted for when received. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation at 31 December.

#### **Resources used**

##### Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

##### Activities directly relating to the work of the Church

The Parish contribution is accounted for when payable.

#### **Fixed Assets**

Consecrated and beneficed property is excluded from the accounts by S.10(2) of the Charities Act 2011.

##### Depreciation of freehold buildings

Depreciation is calculated so as to write off the cost or valuation of an asset over the useful economic life of that asset.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventory, which can be inspected (at any reasonable time).

##### Depreciation

Office equipment (unrestricted assets) is depreciated at 15% on the straight line basis.

Motor vehicle (unrestricted assets) is depreciated at 20% on the straight line basis.



**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>2 Income and endowments</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Endowment £</b>	<b>2022 £</b>	<b>2021 £</b>
<b>2(a) Donations and legacies</b>					
<i>Planned giving:</i>					
- Gift Aid donations	58,687	12,500	-	<b>71,187</b>	148,893
- Income tax recoverable	18,700	-	-	<b>18,700</b>	38,062
Collections including GASDS	8,611	2,365	-	<b>10,976</b>	9,591
Sundry donations	2,421	-	-	<b>2,421</b>	3,460
Grants (note 11)	750	30	-	<b>780</b>	6,730
Donations, appeals, etc.	-	958	-	<b>958</b>	2,020
Legacies and bequests (note 11)	1,000	-	-	<b>1,000</b>	-
	<b>90,169</b>	<b>15,853</b>	<b>-</b>	<b>106,022</b>	<b>208,756</b>
<b>2(b) Charitable activities</b>					
Fees for weddings and funerals	10,381	-	-	<b>10,381</b>	7,810
<b>2(c) Other trading activities</b>					
Halls income	21,009	-	-	<b>21,009</b>	11,680
Special events and fundraising	7,403	345	-	<b>7,748</b>	5,607
	<b>28,412</b>	<b>345</b>	<b>-</b>	<b>28,757</b>	<b>17,287</b>
<b>2(d) Investments</b>	<b>95</b>	<b>30,019</b>	<b>15,358</b>	<b>45,472</b>	<b>21,030</b>
<b>2(e) Other receipts</b>					
Bank charges refund (July 2005 - June 2020)	-	-	-	-	8,612
Compensatory interest	-	-	-	-	4,725
	-	-	-	-	13,337
<b>Total</b>	<b>129,057</b>	<b>46,217</b>	<b>15,358</b>	<b>190,632</b>	<b>268,220</b>

# CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Expenditure	Unrestricted £	Restricted £	Endowment £	2022 £	2021 £
3(a) <u>Cost of charitable activities</u>					
<i>Charitable grants and donations</i>					
<b>Overseas</b>					
- Missionary societies	-	-	-	-	-
- Relief & development agencies	-	1,822	-	1,822	339
<b>Home</b>					
- Church Societies	80	70	-	150	375
- Secular charities	2,112	818	-	2,930	1,277
<i>Ministry:</i>					
- Diocesan parish share	63,000	-	-	63,000	60,000
- Clergy working expenses	5,632	3,094	-	8,726	6,320
- Clergy donations and gifts	-	500	-	500	-
- Clergy house expenses	4,878	5,056	-	9,934	7,461
Church - running expenses	6,748	-	-	6,748	7,301
Church - maintenance	670	1,520	-	2,190	2,327
Upkeep of services	8,008	215	-	8,223	6,792
Churchyard upkeep	-	6,597	-	6,597	7,569
Children and youth costs	897	13,608	-	14,505	12,861
Outreach costs	-	4,578	-	4,578	175
Administration	1,967	215	-	2,182	2,802
Accountancy	985	-	-	985	985
Fee of the independent examiner	1,680	-	-	1,680	1,680
Bank charges	316	-	-	316	452
Major repairs (note 5)	-	66,217	-	66,217	5,957
Profit on sale of minibus	-	-	-	-	(450)
Depreciation (note 6)	-	-	-	-	-
	96,973	104,310	-	201,283	124,223
3(b) <u>Cost of other trading activities</u>					
Church halls - running costs	16,713	150	-	16,863	16,072
3(c) <u>Cost of raising funds</u>					
Cost of stewardship and fundraising	987	-	-	987	1,834
<b>Total</b>	114,673	104,460	-	219,133	142,129

# CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

### 4 Staff

During the year the PCC employed the services of two organists, a director of music, three gardeners and three cleaners, a total of ten persons at a total cost of £18,846 (2021 - £14,527)

	2022	2021
The amounts received by members or connected members of the PCC:	£	£
Mrs J. Sharman	3,250	3,250

### 5 Major repairs and replacements

		Unrestricted Fund		Restricted Fund	
		2022	2021	2022	2021
<u>Cost</u>		£	£	£	£
<b>Churches</b>					
Clayton	- Architect - handrails	-	-	2,343	962
	- Quinquennial inspection	-	-	962	-
	- Safety handrails	-	-	16,577	-
	- Architect - heating and lighting	-	-	-	575
Keymer	- Heating repair	-	-	450	590
	- Tower repairs	-	-	26,245	-
<b>Halls</b>					
Clayton	- Roof repairs	-	-	438	-
St Francis	- Door	-	-	3,755	-
	- Wall and roof repairs	-	-	-	528
<b>Spinney</b>					
	- Kitchen	-	-	12,716	-
	- Roof repairs	-	-	2,731	-
	- Carpets and vinyl flooring	-	-	-	3,302
		-	-	66,217	5,957

#### Funding

Clayton Church fabric fund	-	-	19,882	-
Keymer Church fabric fund	-	-	26,695	590
Clayton Church fabric and wall paintings fund	-	-	-	1,537
Clayton Hall fund	-	-	438	-
St Francis Hall fund	-	-	3,755	528
Spinney fund (Shand bequest)	-	-	15,447	3,302
	-	-	66,217	5,957

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

6

Tangible fixed assets

	Freehold		Office	Total
	Land	Property	equipment	
	£	£	£	£
<b>Cost or valuation</b>				
At 1 January 2022	1	3	3,350	3,354
at 31 December 2022	1	3	3,350	3,354
<b>Depreciation</b>				
At 1 January 2022	-	-	3,348	3,348
At 31 December 2022	-	-	3,348	3,348
<b>Net book values</b>				
At 31 December 2022	1	3	2	6
At 31 December 2021	1	3	2	6

7

Fixed asset investments

	No of shares	Cost		Market value	
		2022	2021	2022	2021
		£	£	£	£
<u>CBF Investment Fund</u>					
Clayton Church fabric	5,032	14,599	14,599	103,968	117,840
Keymer Church fabric	7,235	38,223	38,223	149,485	169,430
St Francis Church fabric	546	1,500	1,500	11,281	12,786
Clayton Wall Paintings	2,216	21,749	20,411	45,790	50,445
Churchyards:					
Vyvyan Trust (Clayton)	97	100	100	2,004	2,272
Keymer churchyard	2,488	3,611	3,611	51,406	58,264
<u>CBF Fixed Interest Security</u>					
Ashby Trust (Keymer)	308	453	453	422	488
	17,922	80,235	78,897	364,356	411,525
<u>Charishare Common</u>					
<u>Investment Fund</u>					
Attree Trust	137,188	230	230	947	981
Keymer Church fabric:					
Dennis & Mercia Crouch Fund	25,239,629	156,202	156,202	174,259	180,564
	25,376,817	156,432	156,432	175,207	181,545
<b>Total investments</b>		236,667	235,329	539,563	593,070

# CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

<b>8 Debtors</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Income tax recoverable	3,506	21,103
Debtors for goods and services	4,801	5,969
Prepayments	729	959
	<b>9,036</b>	<b>28,031</b>
<b>9 Creditors: Amounts falling due within one year</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Creditors for goods and services	18,826	16,790
Accruals	2,614	2,614
Other creditors	2,550	464
	<b>23,990</b>	<b>19,868</b>
<b>10 Endowment fund assets</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Freehold land and property</b>		
Clayton church hall	1	1
Keymer church hall	1	1
St Francis church hall	1	1
Land at Hassocks	1	1
<b>Trust investments at market value</b>	<b>492,825</b>	<b>541,643</b>
	<b>492,829</b>	<b>541,647</b>
<b>11 Other voluntary income</b>	<b>£</b>	
Other voluntary income includes the following		
<u>Grants</u>		
War Graves Commission	30	For the churchyards
Hassocks Council	500	For outdoor table tennis table etc
Chichester DBF	250	Energy grant
	<b>780</b>	
<u>Legacies</u>		
Marjorie Grimes	1,000	For PCC general funds

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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<b>12 Transfers between funds</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Investment income credited to Restricted fund accounts	-	15,358	(15,358)
Investment income credited to Unrestricted fund accounts			
- Attree	8	(8)	-
Churchyards deficit financed by General fund	(4,866)	4,866	-
	<hr/>	<hr/>	<hr/>
	<b>(4,858)</b>	<b>20,216</b>	<b>(15,358)</b>
	<hr/>	<hr/>	<hr/>

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# CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

### 13 Analysis of net assets

	Tangible assets £	Investments £	Current assets £	Current liabilities £	Total £
<b>Unrestricted Funds</b>					
PCC General fund	2	-	47,204	(7,082)	40,124
<b>Restricted Funds</b>					
Clayton Church fabric	-	-	57,267	(16,577)	40,690
Keymer Church fabric	-	-	56,513	-	56,513
St Francis Church fabric	-	-	8,453	-	8,453
Incumbents discretionary fund	-	-	22,418	-	22,418
Clayton Wall Paintings fund	-	45,790	3,982	-	49,772
Attree Trust	-	948	-	-	948
Clayton fabric & wallpaintings	-	-	40,910	-	40,910
St Francis Youth Outreach fund	-	-	459	-	459
Spinney Fund	-	-	331	(331)	-
Clayton legacies fund	-	-	1,459	-	1,459
Clayton hall refurbishment fund	-	-	7,209	-	7,209
Daphne Ellis fund	-	-	8,454	-	8,454
Keymer organ fund	-	-	6,071	-	6,071
Youth Outreach fund	-	-	15,223	-	15,223
St Francis hall refurbishment fund	-	-	111,133	-	111,133
Grave maintenance fund	-	-	1,165	-	1,165
Outreach fund	-	-	1,471	-	1,471
St Francis legacies fund	-	-	22,424	-	22,424
Keymer hall fund	-	-	811	-	811
Incumbents discretion needs fund	-	-	29,097	-	29,097
Parish Website Grant fund	-	-	1,356	-	1,356
Keymer legacies fund	-	-	1,076	-	1,076
	-	46,738	397,282	(16,908)	427,112
<b>Endowment Funds</b>					
Clayton Church fabric	-	103,968	-	-	103,968
Keymer Church fabric	-	323,744	-	-	323,744
St Francis Church fabric	-	11,281	-	-	11,281
Churchyards	-	53,832	-	-	53,832
Freehold property	4	-	-	-	4
	4	492,825	-	-	492,829
<b>Total</b>	<b>6</b>	<b>539,563</b>	<b>444,486</b>	<b>(23,990)</b>	<b>960,065</b>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>CLAYTON CHURCH FABRIC</b>	<b>Restricted Fund</b>		<b>Endowment</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>Income</u></b>				
Voluntary income	57	130	-	-
Investment income	750	29	3,092	2,991
	<b>807</b>	<b>159</b>	<b>3,092</b>	<b>2,991</b>
<b><u>Less: Expenditure</u></b>				
Architect - handrails	2,343	-	-	-
Quinquennial inspection	962	-	-	-
Safety handrails	16,577	-	-	-
Electrical work	87	-	-	-
Faculty fee	306	-	-	-
Roof repairs	260	-	-	-
Lock repair	-	70	-	-
Boiler repair	-	156	-	-
	<b>20,535</b>	<b>226</b>	<b>-</b>	<b>-</b>
	<b>(19,728)</b>	<b>(67)</b>	<b>3,092</b>	<b>2,991</b>
Unrealised surplus on revaluation of investments	-	-	(13,872)	14,952
	<b>(19,728)</b>	<b>(67)</b>	<b>(10,780)</b>	<b>17,943</b>
Transfer from endowment fund	3,092	2,991	(3,092)	(2,991)
	<b>(16,636)</b>	<b>2,924</b>	<b>(13,872)</b>	<b>14,952</b>
Balance at 1 January 2022	<b>57,326</b>	<b>54,402</b>	<b>117,840</b>	<b>102,888</b>
Balance at 31 December 2022	<b>40,690</b>	<b>57,326</b>	<b>103,968</b>	<b>117,840</b>
<b><u>Represented by:</u></b>				
5,032 shares Central Board of Finance Investment Fund	-	-	103,968	117,840
Deposit - Central Board of Finance	57,267	57,196	-	-
Debtor	-	130	-	-
Creditor	(16,577)	-	-	-
	<b>40,690</b>	<b>57,326</b>	<b>103,968</b>	<b>117,840</b>



**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>KEYMER CHURCH FABRIC</b>	<b>Restricted Fund</b>		<b>Endowment</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<u>Income</u>				
Voluntary income	57	129	-	-
Investment income	961	32	10,329	9,502
	<u>1,018</u>	<u>161</u>	<u>10,329</u>	<u>9,502</u>
<u>Less: Expenditure</u>				
Heating repair	450	590	-	-
Tower repairs	26,245	-	-	-
	<u>26,695</u>	<u>590</u>	<u>-</u>	<u>-</u>
	(25,677)	(429)	10,329	9,502
Unrealised surplus (deficit) on revaluation of investments	-	-	(26,250)	39,141
	<u>(25,677)</u>	<u>(429)</u>	<u>(15,921)</u>	<u>48,643</u>
Transfer from endowment fund	10,329	9,502	(10,329)	(9,502)
	<u>(15,348)</u>	<u>9,073</u>	<u>(26,250)</u>	<u>39,141</u>
Balance at 1 January 2022	71,861	62,788	349,994	310,853
Balance at 31 December 2022	<u>56,513</u>	<u>71,861</u>	<u>323,744</u>	<u>349,994</u>
<u>Represented by:</u>				
7,235 shares Central Board of Finance Investment Fund	-	-	149,485	169,430
25,239.629 Units Charishare Common Investment Fund	-	-	174,259	180,564
Deposit - Central Board of Finance	56,513	72,322	-	-
Debtor	-	129	-	-
Creditor	-	(590)	-	-
	<u>56,513</u>	<u>71,861</u>	<u>323,744</u>	<u>349,994</u>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>ST FRANCIS CHURCH FABRIC</b>	<b>Restricted Fund</b>		<b>Endowment</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<u><b>Income</b></u>				
Voluntary income	58	169	-	-
Investment income	105	5	336	324
	<u>163</u>	<u>174</u>	<u>336</u>	<u>324</u>
<u><b>Less: Expenditure</b></u>				
Gas safety check	414	-	-	-
	<u>(251)</u>	<u>174</u>	<u>336</u>	<u>324</u>
Unrealised surplus on revaluation of investments	-	-	(1,505)	1,622
	<u>(251)</u>	<u>174</u>	<u>(1,169)</u>	<u>1,946</u>
Transfer from endowment fund	336	324	(336)	(324)
	<u>85</u>	<u>498</u>	<u>(1,505)</u>	<u>1,622</u>
Balance at 1 January 2022	8,368	7,870	12,786	11,164
Balance at 31 December 2022	<u>8,453</u>	<u>8,368</u>	<u>11,281</u>	<u>12,786</u>
<u><b>Represented by:</b></u>				
546 shares Central Board of Finance Investment Fund	-	-	11,281	12,786
Deposit - Central Board of Finance	8,453	8,239	-	-
Debtor	-	129	-	-
	<u>8,453</u>	<u>8,368</u>	<u>11,281</u>	<u>12,786</u>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>CHURCHYARDS</b>	<b>Restricted Fund</b>		<b>Endowment</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<u>Income</u>				
Donations	100	100	-	-
Investment income	-	-	1,601	1,550
War Graves Commission	30	30	-	-
	<u>130</u>	<u>130</u>	<u>1,601</u>	<u>1,550</u>
<u>Less: Expenditure</u>	<u>6,597</u>	<u>7,569</u>	<u>-</u>	<u>-</u>
	<u>(6,467)</u>	<u>(7,439)</u>	<u>1,601</u>	<u>1,550</u>
Unrealised surplus on revaluation of investments	-	-	(7,191)	7,646
	<u>(6,467)</u>	<u>(7,439)</u>	<u>(5,590)</u>	<u>9,196</u>
Transfer from endowment fund	1,601	1,550	(1,601)	(1,550)
Deficit for the year ended 31 December 2022 (Financed by general fund)	<u>(4,866)</u>	<u>(5,889)</u>		
			<u>(7,191)</u>	<u>7,646</u>
Balance at 1 January 2022			61,023	53,377
Balance at 31 December 2022			<u>53,832</u>	<u>61,023</u>
<u>Represented by:</u>				
<b>Vyvyan Trust (Clayton)</b>				
97 shares Central Board of Finance Investment Fund			2,004	2,272
<b>Ashby Trust (Keymer)</b>				
308 shares Central Board of Finance Investment Fund			422	487
<b>Keymer Churchyard</b>				
2,488 shares Central Board of Finance Investment Fund			51,406	58,264
			<u>53,832</u>	<u>61,023</u>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>INCUMBENT'S DISCRETIONARY FUND</b> <u>For PCC general purposes</u> <i>Clerks Field Trust</i>	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Gift Aid donation	-	12,500
Investment income	290	6
	<b>290</b>	<b>12,506</b>
<u>Less: Expenditure</u>		
Clergy working expenses	414	612
Advent vestment	215	-
Rectory gate	-	340
Digital collection plates	-	1,074
	<b>629</b>	<b>2,026</b>
	<b>(339)</b>	<b>10,480</b>
Balance at 1 January 2022	<b>22,757</b>	<b>12,277</b>
Balance at 31 December 2022	<b>22,418</b>	<b>22,757</b>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<b>22,418</b>	<b>22,757</b>

**FREEHOLD PROPERTY**

	<b>Endowment</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
At 1 January 2022 & 31 December 2022	<b>4</b>	<b>4</b>
<u>Represented by:</u>		
<b>Fixed Assets</b>		
Clayton Church hall	1	1
Keymer Church hall	1	1
St Francis Church hall	1	1
Land at Hassocks	1	1
The above properties have been included at a nominal sum.	<b>4</b>	<b>4</b>

The Rectory is a Beneficed property and as with the Consecrated property is excluded from the accounts.

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**CLAYTON WALL PAINTINGS**

	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Investment income	1,390	1,256
Unrealised surplus on revaluation of investments	(5,993)	6,319
	<u>(4,603)</u>	<u>7,575</u>
Balance at 1 January 2022	54,375	46,800
Balance at 31 December 2022	<u><u>49,772</u></u>	<u><u>54,375</u></u>
<u>Represented by:</u>		
2216 shares Central Board of Finance Investment Fund	45,790	50,445
Deposit - Central Board of Finance	3,982	3,930
	<u><u>49,772</u></u>	<u><u>54,375</u></u>

**ATTREE TRUST**

**For the sick and poor of Clayton**

	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Investment income	8	21
Unrealised surplus (deficit) on revaluation of investments	(34)	96
	<u>(26)</u>	<u>117</u>
Transfer to general fund	(8)	(21)
	<u>(34)</u>	<u>96</u>
Balance at 1 January 2022	982	886
Balance at 31 December 2022	<u><u>948</u></u>	<u><u>982</u></u>
<u>Represented by:</u>		
137.188 Units Charishare Common Investment Fund	<u><u>948</u></u>	<u><u>982</u></u>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>CLAYTON FABRIC &amp; WALL PAINTINGS</b>	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Voluntary income	36	292
Investment income	530	21
	<u>566</u>	<u>313</u>
<u>Less: Expenditure</u>		
Architect - heating and lighting	-	575
Architect - external and internal handrails	-	962
	<u>-</u>	<u>1,537</u>
	<b>566</b>	<b>(1,224)</b>
Balance at 1 January 2022	<b>40,344</b>	<b>41,568</b>
Balance at 31 December 2022	<b>40,910</b>	<b>40,344</b>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<b>40,910</b>	<b>40,052</b>
Debtor	<b>-</b>	<b>292</b>
	<b>40,910</b>	<b>40,344</b>
 <b>ST FRANCIS YOUTH OUTREACH FUND</b>		
	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Voluntary income	-	1,200
Investment income	9	-
<u>Less: Expenditure</u>		
Marquee	<b>750</b>	<b>-</b>
	<b>(741)</b>	<b>1,200</b>
Balance at 1 January 2022	<b>1,200</b>	<b>-</b>
Balance at 31 December 2022	<b>459</b>	<b>1,200</b>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<b>459</b>	<b>1,200</b>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**SPINNEY FUND**

	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Rent received	-	7,102
Diocese of Chichester - Shand Bequest	23,183	(1,905)
	<u>23,183</u>	<u>5,197</u>
<u>Less: Expenditure</u>		
Assistant clergy working expenses	2,680	2,287
House minor repairs, maintenance and expenses	5,056	1,361
Kitchen	12,716	-
Roof repairs	2,731	-
Carpets and vinyl flooring	-	3,302
	<u>23,183</u>	<u>6,950</u>
	-	(1,753)
Transfer from (to) general fund	-	1,753
Balance at 31 December 2022	<u>-</u>	<u>-</u>
<u>Represented by:</u>		
Cash at HSBC Bank	142	8,801
Shand Debtor (December expenses)	189	3,033
Payment in advance	-	434
Creditor (Shand Bequest)	-	(8,778)
Creditors	(331)	(3,490)
	<u>-</u>	<u>-</u>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**CLAYTON LEGACIES FUND**  
**Kitty Gravely/William Byars Thomson**  
**St John the Baptist Church**  
*to be used at the discretion of the church  
wardens for general purposes of the  
church or causes ancillary thereto*

**Restricted Fund**

Income

Investment income

**2022                      2021**

**£                              £**

**19                              1**

**19                              1**

Balance at 1 January 2022

**1,440                      1,439**

Balance at 31 December 2022

**1,459                      1,440**

Represented by:

Deposit - Central Board of Finance

**1,459                      1,440**

**CLAYTON HALL REFURBISHMENT FUND**

**Restricted Fund**

**2022                      2021**

**£                              £**

Income

Investment income

**99                              4**

Less: Expenditure

Roof repair

**438                              -**

**(339)                              4**

Balance at 1 January 2022

**7,548                      7,544**

Balance at 31 December 2022

**7,209                      7,548**

Represented by:

Deposit - Central Board of Finance

**7,209                      7,548**



**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>DAPHNE ELLIS FUND</b> <u>St John the Baptist Church</u> <i>to be used at the discretion of the church wardens for general purposes of the church</i>	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Investment income	110	5
Balance at 1 January 2022	8,344	8,339
Balance at 31 December 2022	<u>8,454</u>	<u>8,344</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>8,454</u>	<u>8,344</u>

<b>KEYMER ORGAN MAINTENANCE FUND</b>	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Investment income	80	4
<u>Less: Expenditure</u>		
Organ maintenance	453	831
	<u>(373)</u>	<u>(827)</u>
Balance at 1 January 2022	6,444	7,271
Balance at 31 December 2022	<u>6,071</u>	<u>6,444</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>6,071</u>	<u>6,444</u>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**  
Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>YOUTH OUTREACH FUND</b>	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u><b>Income</b></u>		
Gift Aid donation	-	20,000
Job Retention Scheme grant	-	2,700
St Bartz grant	-	4,000
Investment income	276	7
	<b>276</b>	<b>26,707</b>
<u><b>Less: Expenditure</b></u>		
Half share of youth worker salary & expenses	12,858	12,533
	<b>(12,582)</b>	<b>14,174</b>
Transfer from general fund	-	450
Profit on sale of minibus	-	450
	<b>(12,582)</b>	<b>14,624</b>
Balance at 1 January 2022	<b>27,805</b>	<b>13,181</b>
Balance at 31 December 2022	<b>15,223</b>	<b>27,805</b>
<u><b>Represented by:</b></u>		
Deposit - Central Board of Finance	15,223	27,909
Creditor	-	(104)
	<b>15,223</b>	<b>27,805</b>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>ST FRANCIS HALL REFURBISHMENT FUND</b>		<b>Restricted Fund</b>	
		<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<u><b>Income</b></u>			
Gift Aid donation		-	60,000
Income tax recoverable		-	10,000
Investment income		1,463	24
		<u>1,463</u>	<u>70,024</u>
<u><b>Less: Expenditure</b></u>			
Door		3,755	-
Planning application		150	-
Wall and roof repairs		-	528
		<u>3,905</u>	<u>528</u>
		<u>(2,442)</u>	<u>69,496</u>
Balance at 1 January 2022		<u>113,575</u>	<u>44,079</u>
Balance at 31 December 2022		<u><u>111,133</u></u>	<u><u>113,575</u></u>
<u><b>Represented by:</b></u>			
Deposit - Central Board of Finance		111,133	103,575
Debtor		-	10,000
		<u>111,133</u>	<u>113,575</u>
<u><b>GRAVE MAINTENANCE FUND</b></u>			
<u><b>Edward Arthur Hartle</b></u>		<b>Restricted Fund</b>	
<i>Keymer churchyard - for the maintenance of the grave of his first wife Joy</i>		<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<u><b>Income</b></u>			
Investment income		15	1
Balance at 1 January 2022		<u>1,150</u>	<u>1,149</u>
Balance at 31 December 2022		<u><u>1,165</u></u>	<u><u>1,150</u></u>
<u><b>Represented by:</b></u>			
Deposit - Central Board of Finance		<u>1,165</u>	<u>1,150</u>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**  
Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**OUTREACH FUND**

	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Investment income	20	1
<u>Less: Expenditure</u>		
Burgess Hill Boys Brigade - Uganda trip	858	-
	(838)	1
Balance at 1 January 2022	2,309	2,308
Balance at 31 December 2022	1,471	2,309
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,471	2,309

**ST FRANCIS LEGACIES FUND**

**Pauline Grimble/William Byars Thomson**  
St Francis of Assisi Church  
*to be used exclusively for St Francis Church  
at the discretion of the Pastoral and Management  
Committee of St Francis Church*

	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Investment income	292	11
Balance at 1 January 2022	22,132	22,121
Balance at 31 December 2022	22,424	22,132
<u>Represented by:</u>		
Deposit - Central Board of Finance	22,424	22,132

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**KEYMER HALL FUND**

	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Voluntary income	650	-
Investment income	8	-
	<hr/> 658	<hr/> -
Balance at 1 January 2022	153	153
	<hr/> 811	<hr/> 153
<u>Represented by:</u>		
Deposit - Central Board of Finance	811	153
	<hr/> 811	<hr/> 153

**INCUMBENT'S DISCRETION NEEDS FUND**

*To alleviate hardship in the Parish*

	<b>Restricted Fund</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Income</u>		
Gift Aid donation	12,500	-
Investment income	397	12
	<hr/> 12,897	<hr/> 12
<u>Less: Expenditure</u>		
Family support worker salary	3,720	-
Donation - crisis payment to family	500	-
	<hr/> 4,220	<hr/> -
	8,677	12
Balance at 1 January 2022	20,420	20,408
	<hr/> 29,097	<hr/> 20,420
<u>Represented by:</u>		
Deposit - Central Board of Finance	29,097	20,420
	<hr/> 29,097	<hr/> 20,420

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**  
Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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<b>PARISH WEBSITE GRANT FUND</b>	<b>Restricted Fund</b>	
<i>St George's Grant (£3,300 received in 2016)</i>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<u>Less: Expenditure</u>		
Website costs	<b>215</b>	<b>233</b>
	<b>(215)</b>	<b>(233)</b>
Balance at 1 January 2022	<b>1,571</b>	<b>1,804</b>
Balance at 31 December 2022	<b>1,356</b>	<b>1,571</b>
<u>Represented by:</u>		
Cash at HSBC Bank	<b>1,356</b>	<b>1,571</b>

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**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**  
Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**KEYMER LEGACIES FUND**

**Restricted Fund**

St Cosmas & St Damian Church

*to be used exclusively for St Cosmas & St Damian  
at the discretion of the Pastoral and Management  
Committee of Keymer Church*

Income

Investment income

<b>2022</b>	<b>2021</b>
<b>£</b>	<b>£</b>

14	-
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Balance at 1 January 2022

1,062	1,062
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Balance at 31 December 2022

1,076	1,062
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Represented by:

Deposit - Central Board of Finance

1,076	1,062
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# CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

## ADDITIONAL NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

### (I) Churches and upkeep of services

	St John the Baptist Clayton £	St Cosmas & St Damian Keymer £	St Francis of Assisi St Francis £	2022 £	2021 £
Gas	-	1,559	343	1,902	1,811
Electricity	886	358	233	1,477	2,253
Insurance	1,145	1,954	270	3,369	3,237
	2,031	3,871	846	6,748	7,301
Minor repairs	151	321	138	610	1,198
Miscellaneous	-	-	60	60	72
	151	321	198	670	1,270
Expenses financed by restricted funds					
Organ maintenance and minor repairs	653	453	414	1,520	1,057
Total repairs and maintenance	804	774	612	2,190	2,327
Choir and music	-	110	183	293	264
Organists	1,400	3,200	-	4,600	3,860
Director of music fees	-	1,000	-	1,000	1,000
Candles				1,007	646
Altar expenses	423	1,269	423	499	82
Miscellaneous				609	940
	1,823	5,579	606	8,008	6,792
Expenses financed by restricted funds					
Advent vestment	-	215	-	215	-
Total upkeep of services	1,823	5,794	606	8,223	6,792

### Note

Altar expenses, candles and miscellaneous expenses are attributable across the Parish and no precise apportionment is possible.



**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**  
Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**(II) Churchyard maintenance**

	Clayton £	Keymer £	2022 £	2021 £
<u>Income</u>				
Donations	-	100	100	100
War Graves Commission	5	25	30	30
Investment income	60	1,541	1,601	1,550
	<u>65</u>	<u>1,666</u>	<u>1,731</u>	<u>1,680</u>
<u>Expenses</u>				
General maintenance and wages	1,950	3,618	5,568	5,677
Mower and strimmer repairs	543	-	543	422
Tree and hedge maintenance	-	300	300	1,470
Minor repairs and misc. exp	156	30	186	-
	<u>2,649</u>	<u>3,948</u>	<u>6,597</u>	<u>7,569</u>
<b>Net deficit for the year</b>	<u>(2,584)</u>	<u>(2,282)</u>	<u>(4,866)</u>	<u>(5,889)</u>

The investment income arises from funds specifically earmarked for churchyard maintenance. These comprise 2,796 shares for Keymer churchyard (including the Ashby Trust) and 97 shares for Clayton (Vyvyan Trust), in the Central Board of Finance Investment Fund.

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**  
Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**(III) Church Halls**

	Clayton £	Keymer £	St Francis £	2022 £	2021 £
<u>Income</u>					
Lettings	5,810	10,850	3,173	19,833	10,609
Solar panel electricity income	-	1,176	-	1,176	1,071
	<u>5,810</u>	<u>12,026</u>	<u>3,173</u>	<u>21,009</u>	<u>11,680</u>
<u>Expenses</u>					
Gas	-	2,269	-	2,269	2,409
Electricity	1,338	285	700	2,323	1,829
Water rates	71	150	129	350	1,303
Insurance	674	1,011	1,684	3,369	3,237
Cleaning	1,300	3,022	1,300	5,622	5,850
Minor repairs	397	1,547	132	2,076	1,378
Miscellaneous	389	279	36	704	66
	<u>4,169</u>	<u>8,563</u>	<u>3,981</u>	<u>16,713</u>	<u>16,072</u>
Minor repairs financed by restricted funds	-	-	150	150	-
	<u>4,169</u>	<u>8,563</u>	<u>4,131</u>	<u>16,863</u>	<u>16,072</u>
Major repairs and replacements financed by restricted funds	438	-	3,755	4,193	528
	<u>4,607</u>	<u>8,563</u>	<u>7,886</u>	<u>21,056</u>	<u>16,600</u>
<b>Net (deficit) surplus</b>	<u>1,203</u>	<u>3,463</u>	<u>(4,713)</u>	<u>(47)</u>	<u>(4,920)</u>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

(IV) Special events	Unrestricted Funds	Restricted Funds
	£	£
<u>Clayton festival</u>		
For PCC General fund	865	
<u>Keymer Christmas Fair</u>		
For PCC General fund	1,514	
<u>Harvest Supper</u>		
For PCC General fund	793	
<u>Ride &amp; Stride</u>		
For Sussex Historic Churches Trust		345
<u>Sponsored run (3 marathons) £1,942</u>		
Off The Fence 50%	971	
PCC General fund 50%	971	
<u>St Francis street party £1,561</u>		
Kangaroos 50%	781	
PCC General fund 50%	780	
<u>1pm Concert</u>		
For PCC General fund	357	
<u>RD Concert</u>		
For PCC General fund	240	
<u>Other fundrasing activities</u>		
For PCC General fund	131	
	<u>7,403</u>	<u>345</u>
(V) Donations received for specific purposes		Restricted Funds
<u>Restricted Funds</u>		
	£	£
Clayton church fabric	57	
Keymer church fabric	57	
St Francis church fabric	58	
Keymer hall fund	650	
Churchyards	100	
Clayton fabric & wall paintings	36	958
		<u>958</u>

**CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL**

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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(VI) Charitable giving	Unrestricted Funds	Restricted Funds
	£	£
<u>Collections and donations</u>		
Red Cross for Ukraine		1,331
DEC for Ukraine		179
Children's Society		55
Christian Aid		312
Flower Society		70
Leo House		418
Toilet Twinning	360	
	<hr/>	<hr/>
	360	2,365
<u>From special events (Note 4)</u>		
Off The Fence	971	
Kangaroos	781	
Sussex Historic Churches Trust		345
<u>From PCC General fund</u>		
The Shrine of Our Lady of Walsingham	80	
	<hr/>	<hr/>
	2,192	2,710
	<hr/>	<hr/>
Church overseas:		
- Missionary societies	-	-
Relief & development agencies	-	1,822
Home missions and other		
Church Societies	80	70
Secular charities	2,112	818
	<hr/>	<hr/>
	2,192	2,710
	<hr/>	<hr/>

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